



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
REGULAR MEETING MINUTES
Monday, April 11, 2022
6:00 p.m.**

Present: Mayor Brittany Barnhardt, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Kim Cress, Alderman Doug Shelton

Staff: Town Manager Larry Smith, Town Clerk Aubrey Smith, Town Attorney Chip Short, Police Chief Mark Cook, Fire Chief / Public Works Director Jason Hord, Finance Officer Shelly Shockley, Contracted Planner Bill Bailey

Call to Order: Mayor Barnhardt called the meeting to order at 6:05 p.m.

Moment of Silence: Mayor Barnhardt led a moment of silence.

Pledge of Allegiance: The Pledge of Allegiance was led by representatives of Scout Troops 4328 & 4324.

1. Approval of the Agenda

ACTION: Alderman Shelton made a motion to approve the agenda. Alderman Costantino seconded the motion. The motion passed 4-0.

2. Approval of the Consent Agenda

A. Approval of the Minutes

- 1) Regular Meeting March 14, 2022
- 2) Planning Retreat Session 3 March 24, 2022
- 3) Planning Retreat Session 4 March 31, 2022

B. Departmental Reports (*Reports in Board packet*)

C. Financial Reports (*Reports in Board packet*)

D. Appointment of Courtney Meece to the Parks, Events, and Recreation Committee

E. Contract with Eddie Carrick, CPA, PC for audit of accounts for FY 21-22

ACTION: Alderman Shelton made a motion to approve the consent agenda. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

3. Citizen Comments – There were no citizen comments.

4. Presentation **FD Auxiliary, President Brittany Dunham**

Ms. Dunham presented to the Board the Fire and Life Safety House. The Granite Quarry Fire Department Auxiliary sponsored half of the purchase. F&M Bank and Fisher-Greene Insurance Agency partnered to match the Auxiliary's contribution and sponsor the other half. Chief Hord thanked the Fire Department Auxiliary for all their hard work and support.

The Board recessed at 6:10 p.m. to see the inflatable.

The meeting was called back into session at 6:18 p.m.

ACTION: Mayor Pro Tem Linker made a motion to amend the agenda by moving item 18 (*Discussion of Comprehensive Plan Update*) to item 11. Alderman Shelton seconded the motion. The motion passed 4-0.

5. Town Manager's Update

Manager Smith reviewed highlights from his report in the agenda packet and the responses to Alderman Shelton's questions regarding the agenda packet. Manager Smith is preparing drafts of the core values, strategic goals, and communication guidelines for the meeting next week. He mentioned that code enforcement seems to be going well and asked that the Board continue to provide feedback. On the budget watchlist, the largest item was fuel surcharges. The developer for 817 N. Salisbury Avenue will hold a community meeting on April 20, 2022. The annexation and rezoning public hearings will be held at May's regular meeting.

6. Discussion **May Regular Meeting Agenda**

The Board discussed possible dates and conflicts for the May meeting.

ACTION: Alderman Costantino made a motion to change the May 9th meeting to May 19th at 6:00 p.m. Alderman Cress seconded the motion. The motion passed 4-0.

Old Business

7. Review for Adoption **Parks and Recreation Master Plan**

The Board discussed delaying adoption of the Parks and Recreation Master Plan until the Bike and Pedestrian Plan is released and possibly incorporated. They also asked whether changes could be made after adoption. Manager Smith asked that specific concerns be sent to him to address with Jon Wood of Alfred Benesch.

ACTION: No action was taken. The Board will send in and discuss specific concerns on April 18th and the item will be placed on the May agenda.

8. Annexation 2022-01 **Nest / Wallace 817 N. Salisbury Ave.**

The Public Hearing is proposed for Board of Aldermen's May meeting.

ACTION: Mayor Pro Tem Linker made a motion (*to accept the Certificate of Sufficiency and adopt Resolution 2022-02 fixing the date of the public hearing*). Alderman Cress seconded the motion. The motion passed 4-0.

New Business

9. Public Hearing **Rezoning of 817 N. Salisbury Ave.**

This item was removed from the agenda because the applicant withdrew the original application and submitted another that will be reviewed in May. It will be readvertised for the May meeting.

10. Planning Board Request

Parking Ordinance

Planning Board representative David Morris addressed the Board and asked that they establish a parking ordinance for the entire town of Granite Quarry for the purpose of public safety.

Alderman Cress asked that Attorney Short address the issue. Attorney Short stated there was a parking ordinance that addressed parking on streets, but the town was not involved in the enforcement for private streets. The Town does make sure streets are built to specifications. The parking ordinance is controlled by the traffic map. Attorney Short stated he would go back and review the map and report back next month.

11. Discussion (Former Item 18)

Comprehensive Plan Update

Mayor Barnhardt stated that she and Mayor Pro Tem Linker met with Planner Bill Bailey on the Comprehensive Plan and Mr. Bailey suggested the Board hear from Rick Flowe with N-Focus regarding rewriting the plan. Mr. Flowe was not available to attend this meeting but is available to meet at 3:00 p.m. on Monday, April 18th.

Planner Bill Bailey notified the Board that state statute 160D required a comprehensive plan with a future land use map to guide zoning decisions. Attorney Short stated this would help accomplish some of the zoning and land use objectives discussed at the last meeting. There was Board consensus to continue this discussion on Monday, April 18th at 3:00 p.m.

12. NCLM Board of Directors

Update on Candidates

The clerk stated the list of candidates had not yet been received and asked that the item be discussed at the April 18, 2022, meeting at 3:00 p.m. There was Board consensus to add to the April 18th agenda.

13. Budget Amendment #12

Fire Trucks

Chief Hord addressed the Board and discussed the reasons for the budget amendment. Both 571 and 572 needed repairs. 571 needed a diesel exhaust repair and the ECM had to be replaced on 572. The Board discussed the cost of a new fire truck, which is nearly one million dollars with a two-year wait.

ACTION: Alderman Costantino made a motion to approve Budget Amendment #12 as presented. Alderman Cress seconded the motion. The motion passed 4-0.

14. Discussion

Loader / Backhoe

Chief Hord addressed the Board regarding the need for a loader/backhoe. The backhoe is currently the most operated piece of equipment in the town. The heavy equipment mechanic the town utilizes recommended against a refurb of the existing backhoe. In the event of a catastrophic failure, the town would have to rent a backhoe until another could be purchased. While the machine normally has a 1-year wait list, one recently became available that could be purchased and delivered as early as next week. The Board discussed the possibility that the existing backhoe could be surplus.

ACTION: Alderman Shelton made a motion to appropriate fund balance to Public Works' Capital Outlay in the amount of \$105,000 for the purchase of a replacement backhoe as presented. Alderman Cress seconded the motion. The motion passed 4-0.

15. Proclamations

Mayor Barnhardt made the Board aware of the following proclamations:

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| A. Teacher's Appreciation Week | May 1-8, 2022 |
| B. National Day of Prayer | May 5, 2022 |
| C. Municipal Clerks Week | May 1-7, 2022 |
| D. National Nurses Week | May 6-12, 2022 |

16. Board Comments

- Alderman Shelton commented on the fund balance versus the actual unrestricted fund balance.
- Alderman Shelton asked, in regard to the contract with the auditor, what type of information or participation should the Board have given the auditor’s message to the Board last year. For instance, should there be an audit committee or an alderman sitting in with the finance officer and manager during audits. Manager Smith responded that the Board's development of finance policies giving direction and parameters has been helpful and that attending the technical meetings between staff and auditor during the audit would add additional time, questions, follow-up, and workload.
- Alderman Cress asked that snacks and beverages be provided for the Board for long meetings.
- Mayor Barnhardt commented that she would like to see snacks and drinks provided for all meetings.

17. Announcements and Date Reminders

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| A. Thursday | April 14 | 6:00 p.m. | Community Appearance Commission |
| B. Friday | April 15 | | Good Friday, Office Closed |
| C. Monday | April 18 | 5:00 p.m. | Parks, Events, and Recreation Committee |
| D. Monday | April 18 | 5:30 p.m. | Zoning Board of Adjustment |
| E. Tuesday | April 19 | 3:30 p.m. | Revitalization Team |
| F. Thursday | April 21 | 7:30 a.m. | Rowan Chamber Power in Partnership Breakfast |
| G. Friday | April 22 | 1:00 p.m. | Litter Sweep |
| H. Wednesday | April 27 | 5:30 p.m. | Cabarrus-Rowan County MPO TAC |
| I. Saturday | April 30 | 1:00 p.m. | Arts in the Park |
| J. Monday | May 2 | 6:00 p.m. | Planning Board |

18. Closed Session

Legion Building Lease

ACTION: Mayor Pro Tem Linker made a motion to go into closed session pursuant to N.C. General Statutes Section 143-318.11(a)(5)(i) to instruct staff concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a proposed contract for the Legion Building lease. Alderman Cress seconded the motion. The motion passed 4-0.

ACTION: Alderman Cress made a motion to return to open session. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

During closed session the Board gave direction to the Manager on the specifics of developing a lease for the Legion Building.

Recess

ACTION: Alderman Shelton made a motion to recess until April 18, 2022, at 3:00 p.m. Alderman Costantino seconded the motion.

The meeting ended at 7:56 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk