



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
REGULAR MEETING MINUTES
Monday, January 10, 2022
6:00 p.m.**

Present: Mayor Brittany Barnhardt, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Kim Cress, Alderman Doug Shelton

Staff: Town Manager Larry Smith, Town Clerk Aubrey Smith, Town Attorney Chip Short, Finance Officer Shelly Shockley, Fire Chief / Public Works Director Jason Hord, Police Investigator Todd Taylor

Call to Order: Mayor Barnhardt called the meeting to order at 6:00 p.m.

Moment of Silence: Mayor Barnhardt led a moment of silence.

Pledge of Allegiance: The Pledge of Allegiance was led by Mayor Barnhardt.

1. Approval of the Agenda

ACTION: Alderman Costantino made a motion to approve and follow the agenda as presented. Alderman Shelton seconded the motion. The motion passed 4-0.

2. Approval of the Consent Agenda

A. Approval of the Minutes

1) Regular Meeting Minutes December 13, 2021

B. Departmental Reports (*Reports in Board packet*)

C. Financial Reports (*Reports in Board packet*)

D. Appointment of Jeff Cannon to Parks, Events, and Recreation Committee

ACTION: Mayor Pro Tem Linker made a motion to approve the consent agenda. Alderman Cress seconded the motion. The motion passed 4-0.

3. Citizen Comments

- Christopher Ealey, 117 E. Kerns Street – requested a speed limit sign on either end of Kerns Street and that the speed limit be enforced.

4. Town Manager's Update

Manager Smith reviewed highlights from his report in the agenda packet including the budget watchlist. Fuel is being watched carefully. Department heads are taking fuel efficiency measures, but a budget

amendment may be coming. Manager Smith shared that Powell Bill funds being received were roughly \$14,000 over what was estimated. Manager Smith asked if there were any questions on the materials that were sent out regarding retreat facilitation and suggested a motion to authorize staff to engage Centralina Council of Governments for planning retreat facilitation services. Mayor Pro Tem Linker suggested discussion on dates for the retreat at the end of the meeting.

ACTION: Mayor Pro Tem Linker made a motion to approve (*authorizing Manager Smith to engage Centralina Council of Governments for planning retreat facilitation services*). Alderman Costantino seconded the motion. The motion passed 4-0.

Manager Smith referenced the draft agreement included in the packet for planning and code enforcement services. The Board discussed whether the hours included travel. Attorney Short stated that based on paragraph 10, he read that travel was not counted against the 12 weekly hours that would be dedicated to planning.

ACTION: Alderman Shelton made a motion to authorize the Manager to move forward with the contract (*with NFocus for planning and code enforcement services*). Alderman Costantino seconded the motion. The motion passed 4-0.

Old Business

5. Ordinance 2021-18 Driveway Standards Text Amendment

Manager Smith requested that the item be removed from the agenda until it could be reviewed and presented by a future planner.

ACTION: Mayor Pro Tem Linker made a motion to remove Ordinance 2021-18 from the agenda. Alderman Cress seconded the motion. The motion passed 4-0.

New Business

6. Budget Amendment #7 Granite Fest Performer Contract

The Board discussed the reasons for the budget amendment.

ACTION: Alderman Shelton made a motion to approve (*Budget Amendment request #7 in the amount of \$2,000 to cover the down payment for recommended entertainment at Granite Fest 2022*). Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

7. Budget Amendment #6 Whitney Court Street Light

The Board discussed the recommendation to add a street light to Whitney Court. Chief Hord informed the Board that the residents in the cul-de-sac had pursued putting in a light on their own but that was not a possibility because of the bump outs. Chief Hord commented on the process for lighting plans through Duke's engineers and the lack of alternatives. The Board members expressed a desire for mast arms. Chief Hord stated the other street lights in the neighborhood will be upgraded with mast arms and LED lights as supplies are available.

ACTION: Alderman Costantino made a motion to approve (*Budget Amendment #6 to increase Fund Balance Appropriated (01-3991-99) and increase Streets – Cap Outlay-Bldg/Infrastructure (01-4511-58) in an amount not to exceed \$8,000 for pole installation and underground boring to add a streetlight to Whitney Court*). Alderman Shelton seconded the motion. The motion passed 3-1 with Alderman Cress opposed.

8. Proclamations

Mayor Barnhardt acknowledged the following proclamations.

- A. Martin Luther King, Jr. Day January 17, 2022
- B. Black History Month February 2022

9. Board Comments

- Alderman Costantino asked about whether any candidates had been identified for the full-time planner position. Manager Smith stated all avenues are being investigated.
- Alderman Costantino asked about moving the February meeting since it falls on Valentines Day. No Board members were opposed.

ACTION: Alderman Costantino made a motion to change February’s meeting date from Monday, February 14, 2022 to Tuesday, February 15, 2022. Alderman Cress seconded the motion. The motion passed 4-0.

- Mayor Barnhardt stated she recently attended a lunch for veterans that occurs at Christiana Lutheran every Tuesday at 11:00 a.m. She invited the other Board members to attend.
- The Board discussed dates for the planning retreat. By consensus February 10, 11, 24, 25, March 3, and 4 were identified as dates that board members were available. Board members were in favor of half-day meetings. Board members stated 9:00 a.m. to 1:00 p.m. would work for them.
- Alderman Shelton asked about whether storm drain connections and light poles were covered under Powell Bill funds. Manager Smith stated that light poles were not, but some storm drain connections could qualify depending on the project.
- Alderman Shelton asked if the Board wanted to re-institute the COVID Emergency Paid Sick Leave policy. Staff will bring sample policies to the next meeting for Board review and feedback.

10. Announcements and Date Reminders

A. Weekdays	January		Food Drive – Drop Off in Town Hall Lobby
B. Wednesday	January 12	5:00 p.m.	Centralina Executive Board Meeting virtual
C. Thursday	January 13	6:00 p.m.	Community Appearance Commission
D. Monday	January 17		Office Closed MLK, Jr. Day
E. Tuesday	January 18	3:30 p.m.	Revitalization Team
F. Tuesday	January 18	5:00 p.m.	Parks, Events, and Recreation Committee
G. Tuesday	January 18	5:30 p.m.	Zoning Board of Adjustment
H. Thursday	January 20	7:30 a.m.	Rowan Chamber Power in Partnership Breakfast
I. Monday	January 24	5:00 p.m.	Rowan Chamber Business After Hours
J. Wednesday	January 26	5:30 p.m.	Cabarrus-Rowan County MPO TAC
K. Thursday	January 27	4:00 p.m.	Rowan Chamber New Member Reception
L. Monday	February 7	6:00 p.m.	Planning Board
M. Wednesday	February 9	5:00 p.m.	Centralina Board of Delegates Meeting virtual
N. Thursday	February 10	6:00 p.m.	Community Appearance Commission
O. Saturday	March 5		Save the Date – Volunteer & Staff Banquet

11. Closed Session

Legion Building

ACTION: Mayor Pro Tem Linker made a motion to go into closed session pursuant to N.C. General Statutes Section 143-318.11(a)(5)(i) to instruct staff concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a proposed contract for the Legion Building lease. Alderman Costantino seconded the motion. The motion passed 4-0.

ACTION: Mayor Pro Tem Link made a motion to return to open session. Alderman Costantino seconded the motion. The motion passed 4-0.

No action was taken during the closed session. Mayor Barnhardt and Manager Smith will reach out to set up a meeting with Civitan representatives.

Adjournment

ACTION: Alderman Costantino made a motion to adjourn. Alderman Cress seconded the motion. The meeting ended at 7:36 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk