



**TOWN OF GRANITE QUARRY  
BOARD OF ALDERMEN  
REGULAR MEETING MINUTES  
Monday, November 8, 2021  
7:00 p.m.**

**Present:** Mayor Bill Feather, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Kim Cress, Alderman Doug Shelton

**Staff:** Town Manager Larry Smith, Town Clerk Aubrey Smith, Town Attorney Chip Short, Fire Chief / Public Works Director Jason Hord, Police Chief Mark Cook, Town Planner Steve Blount, Police Officer Joshua Atkins, Police Officer Matthew Osborne

**Call to Order:** Mayor Feather called the meeting to order at 7:00 p.m.

**Determination of Quorum:** Mayor Feather determined there was a quorum present.

**Moment of Silence:** Mayor Feather led a moment of silence.

**Pledge of Allegiance:** The Pledge of Allegiance was led by Mayor Feather.

**1. Approval of the Agenda**

**ACTION:** Mayor Pro Tem Linker made a motion to follow the agenda as presented. Alderman Cress seconded the motion. The motion passed 4-0.

**2. Approval of the Consent Agenda**

**A. Approval of the Minutes**

1) Regular Meeting Minutes October 11, 2021

**B. Departmental Reports** (*Reports in Board packet*)

**C. Financial Reports** (*Reports in Board packet*)

**D. Resolution 2021-17** Adopting the 2021 version of the General Records Schedule for Local Government Agencies and the Program Records Schedule for Local Government Agencies.

**E. Removal of Planning Board Member** Jim King due to lack of attendance.

**ACTION:** Mayor Pro Tem Linker made a motion to approve the consent agenda. Alderman Shelton seconded the motion. The motion passed 4-0.

**3. Citizen Comments** – There were no citizen comments.

**4. Guests and Presentations** – There were no guest presentations.

**5. Town Events**

- **Christmas at the Lake** Granite Lake Park December 4th 3pm-7pm
- **Christmas Tree Lighting** Granite Lake Park December 4th Dusk
- **Christmas Decorating Contest** Winners decided on December 10th

**6. Town Manager's Update**

Manager Smith reviewed highlights from items on his report in the agenda packet. Audit statements were passed out to each board member. Manager Smith gave kudos to Finance Officer Shockley for her continued progress on getting the town's finances in order. The audit report will be presented by the auditor at the December meeting. Manager Smith noted that in 2022 Granite Quarry would begin hosting the Rowan Municipal Association and asked the Board to think of speakers and programs they would like to be included in the upcoming meetings.

Manager Smith shared that the traffic signal at the town square was hit by a truck prompting the DOT to look at the intersection again. The DOT proposed placing a wooden pole with guy wires inside each of the town's four planters within the existing town easements. The DOT has \$25,000 to dedicate to the project. Manager Smith asked for feedback from Board. The consensus was to decline the current proposal and discuss options at the planning retreat.

Manager Smith also mentioned that fuel prices and the effect on the budget were being monitored. Chiefs are taking measures for fuel efficiency.

Manager Smith asked Chief Cook to come forward for introductions. Chief Cook officially introduced Officer Joshua Atkins who started in October of 2020. He also introduced Officer Matthew Osborne who recently started full time. Chief Cook also presented the plaque for Clyde Adams, the first appointed Chief of Police for Granite Quarry. The plaque will be placed in the lobby.

Manager Smith shared that the credit union has lifted its ban on grand openings and is looking at scheduling an event for January.

**Old Business**

**7. Ordinance 2021-18 Driveway Standards Text Amendment**

Planner Blount presented an updated draft of the driveway standards text amendments that were first presented after a public hearing was held in October. The updated draft included the Planning Board's revisions. Board discussion included questions regarding curb cut and sidewalk maintenance responsibility. The Planning Board requested that maintenance of the sidewalks be handled by the town or DOT depending on who maintained the road.

**ACTION:** Alderman Cress made a motion to table this item until the December meeting. Alderman Shelton seconded the motion. The motion passed 4-0.

Planner Blount mentioned that unless he was given specific feedback, he would bring the current draft before the Board at the December meeting. Mayor Feather stated he believed the definition of curb cut should be clarified to state that the part of the curb in front of a house that a property owner cut to put in their driveway should be their responsibility. He further stated the driveway, as well as the sidewalk crossing the driveway, should be the property owner's responsibility but not the remainder of the curb or sidewalk.

## New Business

### 8. Longevity Pay

Longevity pay was earmarked and approved with the budget. This item was brought before the Board for approval of disbursement.

**ACTION:** Mayor Pro Tem Linker made a motion to approve Longevity Pay for the FY21-22. Alderman Shelton seconded the motion. The motion passed 4-0.

### 9. Board Discussion

#### SB300 Ordinance Updates

Planner Blount summarized the proposed changes necessary for compliance with SB300 and the reasoning behind the changes. Planner Blount and Police Chief Cook reviewed the ordinances to see which should continue to be charged as a misdemeanor. Planner Blount notified the Board that the item would be brought before them for a vote in December. He asked that any ideas for proposed changes be sent to him before that time. Though the effective date for the bill is December 1, 2021, both Planner Blount and Attorney Short felt that it shouldn't be an issue to review the ordinance updates at the December meeting since no misdemeanor charges have been made in recent history.

### 10. Board Discussion

#### CRMPO Administrative Services

Mayor Feather referenced the memo sent out by the Manager and gave background information. Alderman Shelton stated that the proposal was for the City of Concord to bring the administrative services in house. Mayor Feather asked that Board members let him know their opinions before the next MPO TAC meeting.

### 11. Proclamation

#### Veterans Day

Mayor Feather acknowledged the proclamation for Veterans Day.

### 12. Board Comments

- Alderman Cress commented on the signs for candidates for sheriff and the confusion they caused by being placed out more than a year before the election. Alderman Cress also asked for an update from Manager Smith on Granite Quarry Athletic Club's 30-day timeline for removal of anything they wanted to keep from the Faith Road property.
  - Manager Smith stated the insurance risk manager requested an additional sign and a trespass check for the property. Staff would prefer to have the dirt mounds leveled out before the winter. The Board will discuss use of the property at the strategic planning retreat.
  - Mayor Pro Tem Linker asked about utilizing or storing the split rail fence and information sign.
  - Consensus was to remove all items from the property and store or use as needed.

### 13. Mayor's Notes

#### Announcements and Date Reminders

|                      |                        |                      |  |
|----------------------|------------------------|----------------------|--|
| A. Wednesday         | November 10            | 5:00 p.m.            | Centralina Executive Board Meeting             |
| B. Thursday          | November 11            |                      | Veterans Day, Office Closed                    |
| C. Monday            | November 15            | 5:00 p.m.            | Rowan Chamber Business After Hours             |
| D. Monday            | November 15            | 5:00 p.m.            | Parks, Events and Recreation Committee         |
| <del>E. Monday</del> | <del>November 15</del> | <del>5:30 p.m.</del> | <del>Zoning Board of Adjustment canceled</del> |
| F. Tuesday           | November 16            | 3:30 p.m.            | Revitalization Team                            |
| G. Wednesday         | November 17            | 5:30 p.m.            | Cabarrus-Rowan County MPO TAC                  |
| H. Thursday          | November 18            | 7:30 a.m.            | Rowan Chamber Power in Partnership             |
| I. Thursday          | November 18            | 6:00 p.m.            | Community Appearance Commission                |
| J. Thursday          | November 25            |                      | Thanksgiving Day, Office Closed                |
| K. Friday            | November 26            |                      | Office Closed                                  |
| L. Saturday          | December 4             | 3:00 p.m.            | Christmas at the Lake                          |

|             |            |           |                                 |
|-------------|------------|-----------|---------------------------------|
| M. Monday   | December 6 | 6:00 p.m. | Planning Board                  |
| N. Thursday | December 9 | 6:00 p.m. | Community Appearance Commission |

**Adjournment**

**ACTION:** Alderman Costantino made a motion to adjourn. Mayor Pro Tem Linker seconded the motion. The meeting ended at 7:57 p.m.

Respectfully Submitted,

*Aubrey Smith*

Town Clerk