



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
REGULAR MEETING MINUTES
Monday, May 10, 2021
7:00 p.m.**

Present: Mayor Bill Feather, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Doug Shelton

Not Present: Alderman Kim Cress, Town Attorney Chip Short

Staff: Town Manager Larry Smith, Town Clerk Aubrey Smith, Fire Chief/ Public Works Director Jason Hord, Finance Officer Shelly Shockley, Town Planner Steve Blount

Call to Order: Mayor Feather called the meeting to order at 7:00 p.m.

Determination of Quorum: Mayor Feather determined there was a quorum present.

Moment of Silence: Mayor Feather led a moment of silence.

Pledge of Allegiance: The Pledge of Allegiance was led by Scout Kaeden Phillips of Troop 379.

1. Approval of the Agenda

Alderman Shelton requested that an item, "Budget Schedule", be added to the agenda after item 17. Mayor Pro Tem Linker asked for more information about the item. Alderman Shelton clarified that he would like to discuss the timetable for the budget information to be presented.

ACTION: Mayor Feather accepted Alderman Shelton's request (that an item, "Budget Schedule", be added to the agenda after item 17) as a motion. Alderman Costantino seconded the motion. The motion passed 3-0.

2. Approval of the Consent Agenda

A. Approval of the Minutes

- 1) Regular Meeting Minutes April 12, 2021
- 2) Budget Workshop Minutes April 21, 2021

B. Departmental Reports (*Reports in Board packet*)

C. Financial Reports (*Reports in Board packet*)

D. Amended 2021 Holiday Schedule for Adoption

ACTION: Alderman Shelton made a motion to approve the consent agenda. Alderman Costantino seconded the motion. The motion passed 3-0.

3. **Citizen Comments** - There were no citizen comments.
4. **Guests and Presentations** - There were no guests and presentations.
5. **Town Events**
 - **Dumpsters for Residents** May 13th & 14th 9am-3pm, May 15th 8am-12pm, 1040 Mar Rock Dr.

6. **Town Manager's Update**

Manager Smith reviewed items from his report in the agenda packet. The SECU Roadway "B" naming item was included in anticipation of next month's agenda. Some of the names that had been vetted through the county were included for the Board's feedback. Alderman Shelton commented that he liked Stone Cutter Lane, Mayor Pro Tem Linker stated he was also fine with Stone Cutter Lane, and Alderman Costantino didn't state a preference.

Manager Smith stated that no more was expended for GQ Emergency Paid Sick Leave for the month of April. The policy runs through June 30, 2021. Finance recommends pulling funds to cover those costs out of COVID-19 Relief Funds 4110-29. Manager Smith asked whether there was any Board objection to that since the GQEPSL was a Board policy. There were no stated objections from Board members.

Old Business **None**

New Business

7. **Public Hearing** **Annexation of Contiguous Teramore Property**

Manager Smith showed maps of the property in question and reviewed the summary of the proposed annexation.

Opened: Mayor Feather opened the public hearing at 7:07 p.m.

Comments of those in favor: None

Comments of those opposed: None

Closed: Mayor Feather closed the public hearing at 7:07 p.m.

ACTION: Mayor Pro Tem Linker made a motion to adopt Annexation Ordinance 2021-08 to extend the corporate limits of the Town of Granite Quarry, North Carolina as a contiguous annexation. Alderman Costantino seconded the motion. The motion passed 3-0.

8. **Public Hearing** **UDO Text Amendment Stormwater Landscaping**

Planner Blount reviewed his memo on the proposed text amendment that was included in the agenda packet.

Opened: Mayor Feather opened the public hearing at 7:10 p.m.

Comments of those in favor: None

Comments of those opposed: None

Closed: Mayor Feather closed the public hearing at 7:10 p.m.

Statement of Consistency and Reasonableness:

In voting to adopt the proposed text amendment to the Unified Development Ordinance, the Granite Quarry Board of Aldermen does find this decision to be in the best interest of the public and to be consistent in general with policies stated in the Town's Comprehensive Plan.

ACTION: Mayor Pro Tem Linker made a motion to adopt Ordinance 2021-06 to amend the text of the Unified Development Ordinance by adding requirements for stormwater collection system landscaping and approve the statement of consistency and reasonableness as written. Alderman Costantino seconded the motion. The motion passed 3-0.

Discussion included questions from the Board regarding appearance standards and upkeep of the exposed stormwater control. Mayor Feather asked why the Town didn't take the steps to prohibit exposed stormwater completely. Planner Blount responded that it was because of the economic impact. Alderman Shelton voiced no objections to approving this as a first step with an ultimate goal of having no retention ponds next to the street. Mayor Pro Tem Linker agreed with the current action being a first step. The Board recommended by consensus that Planner Blount research to see what other cities have and are using as best practice options to protect their communities.

9. Public Hearing UDO Text Amendment Industrial Outdoor Storage

Planner Blount reviewed his memo on the proposed text amendment that was included in the agenda packet.

Opened: Mayor Feather opened the public hearing at 7:27 p.m.

Comments of those in favor: None

Comments of those opposed: None

Closed: Mayor Feather closed the public hearing at 7:27 p.m.

Statement of Consistency and Reasonableness:

In voting to adopt the proposed text amendment to the Unified Development Ordinance, the Granite Quarry Board of Aldermen does find this decision to be in the best interest of the public and to be consistent in general with policies stated in the Town's Comprehensive Plan.

ACTION: Mayor Pro Tem Linker made a motion to adopt Ordinance 2021-07 to amend the text of the Unified Development Ordinance by modifying outdoor storage requirements in the town's industrial park and approve the statement of consistency and reasonableness as written. Alderman Costantino seconded the motion. The motion passed 3-0.

Board discussion included a question from Mayor Feather asking what would need to change if the Town added another industrial park. Planner Blount responded the text would need to be amended again at that point. Alderman Shelton asked about the lack of a requirement for screening. Planner Blount stated that because of the road's elevation at that particular location, the screen would have to be more than twenty feet high to keep someone from being able to see from the road.

10. Resolution 2021-07 Accepting Mar Rock Drive

Manager Smith recommended removal from the agenda because staff had not had time to get definitive answers to questions two board members asked before the meeting regarding Mar Rock Drive.

ACTION: Alderman Costantino made a motion to “table” accepting Resolution 2021-07 accepting Mar Rock Drive and its right of way as part of the Town’s system of publicly maintained streets as presented. Alderman Shelton seconded the motion. The motion passed 3-0.

11. Appointment **Community Appearance Commission**

The Board reviewed the recommendation from the Community Appearance Commission to appoint Michael Brazeel to the vacant Town resident seat expiring 7/31/2022.

ACTION: Alderman Costantino made a motion to appoint Michael Brazeel to the vacant Community Appearance Commission Town resident seat expiring 7/31/2022. Mayor Pro Tem Linker seconded the motion. The motion passed 3-0.

12. HB 401 **Resolution 2021-08**

ACTION: Mayor Pro Tem Linker made a motion to adopt Resolution 2021-08 opposing proposed zoning reform House Bill 401. Alderman Costantino seconded the motion. Mayor Feather proposed that the motion be amended to include the addition of a letter by the Board stating its opposition. Mayor Pro Tem Linker amended his motion to include the addition of a letter and Alderman Costantino seconded the amended motion. The motion passed 3-0.

13. Budget Amendment **Light Pole**

ACTION: Alderman Costantino made a motion to approve Budget Amendment FY20-21 #14 as presented. Mayor Pro Tem Linker seconded the motion. The motion passed 3-0.

Alderman Shelton asked whether this could be covered in the existing budget. Manager Smith explained that it could, and he recommended removal of the request. It has simply been town practice to present pass-through budget amendments this way, but the process would be changing effective July 1 and would be simplified.

14. Personnel Policy Follow-Up **Clarifications**

Clerk Smith presented the summary of clarifications from the personnel policy follow-up from the memo provided in the agenda packet. Staff proposed adding the language “except in designated areas” to the existing Tobacco policy for areas to be designated for employee tobacco use at the Manager’s discretion.

ACTION: Alderman Costantino made a motion to add the wording “except in designated areas” to the Tobacco policy. Mayor Pro Tem Linker seconded the motion. The motion passed 3-0.

15. Personnel Policy Follow-Up **Safety Policy, Resolution 2021-09**

ACTION: Mayor Pro Tem Linker made a motion to adopt Resolution 2021-09 establishing a Safety Policy. Alderman Shelton seconded the motion. The motion passed 3-0.

16. PD Budget Amendments

A. FY20-21 #15 **Capital Outlay to Operation to Credit Faith**

To reduce Police Authority Revenue - Faith (01-3431-41) and Police – Capital Outlay - Vehicles (01-4310-54) by a percentage of unspent reappropriated funds from FY 19-20 by \$3,233.

Staff requested a motion to authorize the Finance Officer to invoice the Town of Faith for the 4th quarter of FY 20-21 at a rate discounted by \$3,233 and to approve Budget Amendment Request #15 decreasing Police Authority Revenue – Faith and Police – Capital Outlay Vehicles by \$3,233.

ACTION: Alderman Costantino made a motion to “table” the item. Alderman Shelton seconded the motion. The motion passed 3-0.

There was Board discussion regarding the source of the funds and how reappropriations will be handled in the future. Manager Smith is planning a JPA presentation at an upcoming Board meeting.

B. FY20-21 #13

Sale of Car (May)

To transfer funds from Police - Surplus Items Sold (01-3835-80) to Police – Uniforms (01-4310-21) in the amount of \$4,494 from the sale of a Police vehicle to purchase uniforms.

ACTION: Mayor Pro Tem Linker made a motion to approve Budget Amendment FY20-21 #13 as presented. Alderman Costantino seconded the motion. The motion passed 3-0.

17. Budget Amendment Corrections

A. FY20-21 #2-A

Budget Amendment Request #2 was presented and approved on September 8, 2020. Funds were transferred from Governing Body - Board Contingency (01-4110-97) to Governing Body - Board Expense (01-4110-08) in the amount of \$420 to reconcile the uncollectable outstanding balance in accounts receivable due to an unpaid allotment for board technology beginning in 2014. Funds should have been transferred to Governing Body – Office Expense (01-4110-26).

ACTION: Alderman Shelton made a motion to approve Budget Amendment FY20-21 #2-A as presented. Mayor Pro Tem Linker seconded the motion. The motion passed 3-0.

B. FY20-21 #9-A

Budget Amendment Request #9 was presented and approved on January 11, 2021. Funds were transferred from Governing Body - Board Contingency (01-4110-97) to Governing Body - Board Expense (01-4110-08) to reimburse Christian Stebe for expenses related to an Eagle Scout project approved at the October 5, 2020 Board of Aldermen meeting. Funds should have been transferred to Governing Body - Office Expense (01-4110-26).

ACTION: Alderman Shelton made a motion to approve Budget Amendment FY20-21 #9-A as presented. Mayor Pro Tem Linker seconded the motion. The motion passed 3-0.

C. Budget Calendar

The Board and Manager Smith discussed the timeline for budget-related meetings and decided on the following dates by consensus:

- **May 21, 2021 2:00 p.m. Budget Workshop**

Mayor Pro Tem sent a text to Alderman Cress and confirmed he would be available on this date as well.

- **May 28, 2021 Budget Presentation**, budget available for public inspection

- **June 14, 2021 Public Hearing** on Budget at Regular Board Meeting

18. Proclamations

Mayor Feather acknowledged the following proclamations:

A. National Police Week May 9 - 15th

- **Peace Officers Memorial Day** May 15th

B. National Public Works Week May 16 - 22nd

19. Board Comments - There were no Board Comments

20. Mayor's Notes

- A. Wednesday May 12
- B. Thursday May 13
- C. Monday May 17
- D. Monday May 17
- E. Tuesday May 18
- F. Thursday May 20
- G. Wednesday May 26
- H. Monday May 31
- I. Monday June 7
- J. Monday June 14

Announcements and Date Reminders

- 5:00 p.m. Centralina Board of Delegates Meeting
- 6:00 p.m. Community Appearance Commission
- 5:00 p.m. Parks, Events, and Recreation Committee
- 5:30 p.m. Zoning Board of Adjustment
- 3:30 p.m. Revitalization Team
- 7:30 a.m. Rowan Chamber Power in Partnership
- 5:30 p.m. Cabarrus-Rowan County MPO TAC
- Memorial Day, Town Offices Closed
- 6:00 p.m. Planning Board
- 5:00 p.m. Rowan Chamber Business After Hours

Adjourn

ACTION: Alderman Costantino made a motion to adjourn. Mayor Pro Tem Linker seconded the motion. The meeting ended at 8:18 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk