



**TOWN OF GRANITE QUARRY  
BOARD OF ALDERMEN  
REGULAR MEETING MINUTES  
Monday, August 3, 2020  
7:00 p.m.**

**Present:** Mayor Bill Feather, Mayor Pro Tem John Linker, Alderman Kim Cress, Alderman Jim Costantino, Alderman Doug Shelton

**Staff:** Town Manager Larry Smith, Town Clerk Aubrey Smith, Fire Chief/ Maintenance Supervisor Jason Hord, Finance Officer Shelly Shockley, Police Chief Mark Cook, Fire Captain Kevin Strobel

**Call to Order:** Mayor Feather called the meeting to order at 7:00 p.m.

**Moment of Silence:** Mayor Feather opened the meeting with a moment of silence.

**Pledge of Allegiance:** The Pledge of Allegiance was led by Tucker Fisher, Troop 379.

**1. Approval of the Agenda**

**ACTION:** Alderman Costantino made a motion to approve the agenda as presented. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

**2. Approval of the Consent Agenda**

**A. Approval of the Minutes**

1) Regular Meeting Minutes July 6, 2020

**B. Departmental Reports**

**C. Financial Reports**

**ACTION:** Alderman Costantino made a motion to approve the consent agenda as presented. Alderman Shelton seconded the motion. The motion passed 4-0.

**3. Citizen Comments** - There were no citizen comments.

**4. Guests and Presentations** - There were no guest presentations.

**5. Town Manager's Update**

Mr. Smith reviewed with the Board items from his report including the press release regarding the end of the recycling program and a tinting quote for the Police Department window. There was Board discussion regarding the need for the tinting, whether walling over the window would be a better option, and how it would affect the aesthetic of the building.

**ACTION:** Alderman Shelton made a motion to send the item back to the Town Manager for further research. Alderman Cress seconded the motion. The motion passed 4-0.

**Old Business**

**6. Committee Updates**

**A. Parks and Recreation**

Alderman Cress suggested the information regarding the cancellation of events be shared with the public. Alderman Shelton shared that PERC had postponed the fall events to a date unknown, possibly in the spring.

**B. Revitalization**

Mr. Smith shared that the Revitalization Team elected Brittany Barnhardt as the new Chairperson and asked to be placed on the Board of Aldermen's Strategic Workshop agenda.

**7. Resolution 2020-07 Non-Profit Organization Funding Policy**

This item was amended from June's discussion, and then continued from last month's meeting. Mayor Feather read the proposed policy aloud.

**ACTION:** Alderman Costantino made a motion to approve Resolution 2020-07 for the adoption of the Non-Profit Organization Funding Policy as presented. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

**8. Resolution 2020-09 Powell Bill Policy**

A Resolution to adopt the Powell Bill / Street and Sidewalk Paving Policy.

**ACTION:** Alderman Shelton made a motion to approve Resolution 2020-09 for the adoption of the Powell Bill / Street and Sidewalk Paving Policy as presented. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

**9. Resolution 2020-10 Easement Negotiation Policy**

A Resolution to adopt the Easement Negotiation Policy.

**ACTION:** Mayor Pro Tem Linker made a motion to approve Resolution 2020-10 for the adoption of the Easement Negotiation Policy as presented. Alderman Costantino seconded the motion. The motion passed 4-0.

**10. Personnel Policy Longevity Bonus Policy**

The Longevity Bonus Policy was presented in draft form at the July 2020 meeting. If approved, will be added to personnel policies scheduled for consultant review this fall.

**ACTION:** Alderman Costantino made a motion to approve the Longevity Bonus Policy for review as presented. Alderman Cress seconded the motion. The motion passed 4-0.

## New Business

### 11. Boards and Committees

#### Appointments

#### A. Adjustment to Membership

#### Planning Board

In June two vacancies for Town Members opened on the Planning Board. Brenda Costantino currently serves as an Alternate Town Member. It is recommended that she be moved to one of the two vacant full Town Member seats.

**ACTION:** Mayor Pro Tem Linker made a motion to appoint Brenda Costantino to the vacant Planning Board full Town Member seat with an expiration of July 31, 2023. Alderman Cress seconded the motion. The motion passed 3-0, Alderman Costantino abstained.

#### B. Appointment of New Members

#### Planning Board

The Planning Board has two vacancies for Town Members. Applications have been submitted by Mike Brinkley, Joseph Hudson, and Jim King.

**ACTION:** Alderman Shelton made a motion to table the item until the next meeting. The motion failed because of the lack of a second.

**ACTION:** Alderman Cress made a motion to appoint Joe Hudson and Jim King to the Planning Board. Alderman Costantino seconded the motion. The motion passed 3-1 with Mayor Pro Tem Linker, Alderman Cress, and Alderman Costantino for and Alderman Shelton opposed.

#### C. Appointment of New Members

#### Community Appearance Committee

There are currently seven vacant seats on the Community Appearance Committee. Applications have been submitted by Kelly Cozart, Chelsea Franzese, Travis Barnhardt, and Tom Bost.

**ACTION:** Mayor Pro Tem Linker made a motion to appoint Kelly Cozart, Chelsea Franzese, Travis Barnhardt, and Tom Bost to the Community Appearance Committee. Alderman Costantino seconded the motion. The motion passed 4-0.

#### D. Appointment of New Members

#### Revitalization Team

There is currently one vacancy on the Revitalization Team. An application has been submitted by Donnie Pressley.

**ACTION:** Alderman Costantino made a motion to appoint Donnie Pressley to the vacant Revitalization Team seat with an expiration of July 31, 2021. Alderman Cress seconded the motion. The motion passed 4-0.

#### E. Appointment of New Members

#### Zoning Board of Adjustment

There are currently two Board of Aldermen members who wish to be replaced on the ZBA. An application has been submitted by Brittany Barnhardt.

***Mayor Pro Tem Linker submitted his verbal resignation from the Zoning Board of Adjustment.***

**ACTION:** Alderman Costantino made a motion to appoint Brittany Barnhardt to the Zoning Board of Adjustment seat with an expiration of July 31, 2022, replacing Mayor Pro Tem Linker. Alderman Cress seconded the motion. The motion passed 4-0.

**12. Discussion**

**Municipal Coronavirus Relief Funds Plan**

The Board discussed the source of the funds and asked the Manager to clarify whether the Town would spend the funds and then apply to be reimbursed. Mr. Smith confirmed that was correct. Chief Hord spoke about the need for the items listed.

**ACTION:** Mayor Pro Tem Linker made a motion to authorize the Manager to move forward with the application for Coronavirus Relief Funds. Alderman Costantino seconded the motion. The motion passed 4-0.

**13. Discussion**

**CPO 2020-06 Town Hall Project**

The Board discussed the presented options for sealcoating and landscaping for the Town Hall Project and the costs associated with each.

**ACTION:** Alderman Costantino made a motion to complete the 2020 Town Hall upgrades project with the amended scope of not sealcoating the parking areas and to discuss the bigger picture at the Strategic Workshop. Alderman Costantino seconded the motion. The motion passed 4-0.

**14. Budget Amendment #1**

**Civic Park Stormwater System Repair**

A Budget Amendment request to transfer funds from Fund Balance Appropriated (01-3991-99) to Parks Maint & Repair - Bldgs/Grounds (01-6130-24) for the Civic Park Stormwater Repair Project in an amount not to exceed \$26,000.

Alderman Shelton suggested moving the money from the Contingency Fund rather than the Fund Balance. There was Board discussion regarding materials, scope of the project, and cost. Mayor Feather suggested looking into concrete piping.

**ACTION:** Alderman Shelton made a motion to approve transfer of funds from Governing Body Board Contingency (01-4110-97) to Parks Maint & Repair - Bldgs/Grounds (01-6130-24) for the Civic Park Stormwater Repair Project using concrete piping in an amount not to exceed \$32,000. Alderman Costantino seconded the motion. The motion passed 4-0.

**15. Set Agenda**

**Strategic Workshop**

Mayor Feather asked Board members to submit agenda items to the Manager so that he could send the list back out to the Board at least five days in advance. There was consensus that each Board member would submit up to three items. Mayor Feather said he, Mayor Pro Tem Linker, and Mr. Smith would sit down to discuss the agenda. The Board heard from ZBA Chairwoman Brittany Barnhardt about the ZBA's desire to be added to the agenda to discuss future goals.

**16. Notice of Lien**

**315 N. Oak Street**

Mr. Smith shared the history of the Town's code enforcement interactions with the property.

**ACTION:** Mayor Pro Tem Linker made a motion to approve the Notice of Lien for 315 N. Oak Street. Alderman Cress seconded the motion. The motion passed 4-0.

There was discussion regarding options for future code enforcement issues. The Board discussed adding code enforcement to the Strategic Workshop agenda.

**17. Board Comments** - There were no Board comments.

**18. Mayor's Notes**

- A. Monday, August 10 5:00 p.m.
- B. Monday, August 10 6:00 p.m.
- C. Tuesday, August 11 3:30 p.m.
- D. Wednesday, August 12 TBD
- E. Monday, August 17 5:00 p.m.
- F. Monday, August 17 5:30 p.m.
- G. Thursday, August 20 4:00 p.m.
- H. Wednesday, August 26 5:30 p.m.

**Announcements and Date Reminders**

- Rowan Chamber Business After Hours
- Planning Board
- Revitalization Team
- CCOG Delegate & Member Appreciation Event
- Parks, Events, and Recreation Committee
- Zoning Board of Adjustment
- Board of Aldermen Strategic Workshop
- Cabarrus-Rowan County MPO Meeting

**19. Closed Session**

**ACTION:** Mayor Pro Tem Linker made a motion to go into closed session pursuant to the provisions of NC General Statute 143-318.11 to discuss personnel performance review. Alderman Costantino seconded the motion. The motion passed 4-0.

**ACTION:** Alderman Cress made a motion to return to open session. Alderman Costantino seconded the motion. The motion passed 4-0.

There was no action was taken in closed session.

**Adjourn**

**ACTION:** Alderman Costantino made a motion to adjourn.

The meeting ended at 9:30 p.m.

Respectfully Submitted,

*Aubrey Smith*

Town Clerk