



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
REGULAR MEETING MINUTES
Monday, April 6, 2020**

Present: Mayor Bill Feather, Mayor Pro Tem John Linker, Alderman Jim Costantino (*via video conferencing*), Alderman Doug Shelton (*via video conferencing*)

Not Present: Alderman Kim Cress

Staff: Town Manager Larry Smith, Town Attorney Chip Short (*via video conferencing*), Town Clerk Aubrey Smith, Town Planner Steve Blount (*via video conferencing*), Planning Coordinator Holly-Anne Franco (*via video conferencing*), Fire Chief/ Maintenance Supervisor Jason Hord (*via video conferencing*), Finance Officer Shelly Shockley (*via video conferencing*), Police Chief Mark Cook (*via video conferencing*)

Call to Order: Mayor Feather called the meeting to order at 7:00 p.m.

Determination of Quorum: Mayor Feather determined there was a quorum present after Board members attending both in person and remotely made their presence known.

1. Approval of the Agenda

ACTION: Alderman Costantino made a motion to approve the agenda as presented. Mayor Pro Tem Linker seconded the motion. The motion passed with all in favor.

2. Approval of the Consent Agenda

A. Approval of the Minutes

- 1) Planning Retreat Meeting Minutes February 28, 2020
- 2) Regular Meeting Minutes March 2, 2020
- 3) Recess Meeting Minutes March 9, 2020
- 4) Recess Meeting Minutes March 11, 2020
- 5) Resolution 2020-04 in support of Salisbury's request for water protection
- 6) Resolution 2020-05 in support of an application for Bicycle and Pedestrian Plan Grant
- 7) Audit Contract with Eddie Carrick, CPA, PC for audit of accounts for FY1920

B. Departmental Reports (*Reports in Board packet*)

C. Financial Reports

ACTION: Alderman Costantino made a motion to approve the consent agenda as presented. Mayor Pro Tem Linker seconded the motion. The motion passed with all in favor.

3. Citizen Comments - There were no citizen comments.

4. Town Manager's Update

Mr. Smith provided the Board members with a copy of the Town's Covid-19 Response Plan Summary for their review and ratification. There was Board discussion regarding classification of essential employees and whether working from home or alternate working arrangements would be appropriate.

The Board consensus was to allow the Town Manager to decide what would be best for staff working arrangements and keep the Board informed.

New Business

5. Public Hearing **Capital Streets Project Installment Financing**

Mr. Smith gave a brief overview of the Capital Streets Project Installment Financing.

A. Open Public Hearing

Mayor Feather opened the public hearing at 7:14 p.m.

B. Public Comments

- There were no public comments.

C. Close Public Hearing

Mayor Feather closed the public hearing at 7:14 p.m.

D. Board Discussion / Review of Amended Resolution 2020-03

Board discussion included the importance of moving forward with the project.

ACTION: Alderman Costantino made a motion to amend Resolution 2020-03, authorizing the Town Manager to act on behalf of the Town in filing an application for approval of the project, the proposed financing contract with F&M Bank, and other actions not inconsistent with the Resolution for the 2020 Capital Streets Improvement Project. Mayor Pro Tem Linker seconded the motion. The motion passed with a vote of 3 to 0.

6. Capital Project Ordinance 2020-07 **2020 Capital Streets Improvement Project**

ACTION: Alderman Costantino made a motion to approve Capital Project Ordinance 2020-07 for the 2020 Capital Streets Improvement Project. Mayor Pro Tem Linker seconded the motion. The motion passed with all in favor.

7. Quarry Site Grading & Fence Repair Quotes **Chief Hord**

There was Board discussion regarding the status of the project and whether the zoning would be an issue. The Town Manager will work with the Town Planner to make certain the necessary steps are taken to make the site ready for leaf and limb storage.

ACTION: Mayor Pro Tem Linker made a motion to move money from fund balance to line item 01-4190-24 in the amount of \$25,000 to bring the quarry site up to the standard required to make the property useable for leaf and limb storage. Alderman Costantino seconded the motion. The motion passed with all in favor.

8. Moratorium on Code Enforcement for 60 Days Discussion

There was Board discussion regarding the summary the Town Manager sent to the Board on the approach that would be taken on code enforcement due to the COVID-19 state of emergency. The Board consensus was to move forward with the approach Mr. Smith described in his summary.

9. Approval of Contract

GoToMeeting/ LogMeIn

ACTION: Mayor Pro Tem Linker made a motion to approve entering a contract with LogMeIn for \$10.00 per month for twelve months for virtual meeting platform hosting services. Alderman Costantino seconded the motion. The motion passed with all in favor.

Adjourn

ACTION: Alderman Costantino made a motion to adjourn. Mayor Pro Tem Linker seconded the motion. The motion passed with all in favor.

The meeting ended at 7:33 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk