



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
REGULAR MEETING MINUTES
Monday, March 2, 2020**

Present: Mayor Bill Feather, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Kim Cress, Alderman Doug Shelton

Staff: Interim Town Manager Larry Smith, Town Planner Steve Blount, Town Attorney Chip Short, Town Clerk Aubrey Smith, Planning Coordinator Holly-Anne Franco, Fire Chief/Maintenance Supervisor Jason Hord, Finance Officer Shelly Shockley, Police Chief Mark Cook

Call to Order: Mayor Feather called the meeting to order at 7:00 p.m.

Moment of Silence: Mayor Feather opened the meeting with a moment of silence.

Pledge of Allegiance: The Pledge of Allegiance was led by Scout Preston Stevens.

1. Approval of the Agenda

ACTION: Mayor Pro Tem Linker made a motion to approve the agenda as presented. Alderman Costantino seconded the motion. The motion passed with all in favor.

2. Approval of the Consent Agenda

A. Approval of the Minutes

- 1) Regular Meeting Minutes February 3, 2020
- 2) Recess Meeting Minutes February 6, 2020

B. Departmental Reports (*Reports in Board packet*)

C. Financial Reports

ACTION: Alderman Shelton made a motion to approve the consent agenda as presented. Mayor Pro Tem Linker seconded the motion. The motion passed with all in favor.

3. Citizen Comments - There were no citizen comments.

4. Guests and Presentations:

- **Shari Evans, Executive Director of the Pregnancy Support Center** - spoke to the Board about the services they offer members of the community.

5. Town Manager's Update

Mr. Smith updated the Board on the progress of many of the Town's current goals and projects including the status of the permitting for the quarry property. He also shared about the Tinkergarten program that will be operating classes out of the Granite Lake Park.

There were questions from the Board regarding the status of the FEMA grant and the Town Hall Project bids. The bids are due Thursday, March 5, 2020.

Old Business

6. Committee Updates

A. Parks, Events and Recreation Committee

Alderman Shelton shared that he attended the last meeting and the Committee was making progress on events for this year with the philosophy of fewer, but better.

B. Revitalization Team

Alderman Costantino stated the biggest issue for the Revitalization Team is the Town Hall Project and it is on target.

7. MPO Grant Review

Mr. Smith reviewed the information on his memo to the Board regarding the MPO grant application for Dunns Mountain Church Road. The estimate for the project is \$715,000 with the requirement of a 20% match (between \$150,000 - \$175,000).

ACTION: Alderman Shelton made a motion to not apply at this time. Mayor Pro Tem Linker seconded the motion. The motion passed with all in favor.

New Business

8. Board Appointments

On January 20, 2020 Planning Board member Sandra Shell resigned her position as a full Town member. This seat's term expiration is 7/31/2020. Three applications were submitted to fill the vacant position.

The Planning Board voted to recommend Alternate Member Jamie Vanhoy be moved into the unexpired term of Sandra Shell and one of the new applicants be appointed to serve in the Alternate position Ms. Vanhoy would be vacating.

ACTION: Alderman Costantino made a motion to appoint Jamie Vanhoy to fill the unexpired Planning Board term of Sandra Shell ending 7/31/2020. Alderman Shelton seconded the motion. The motion passed with all in favor.

Alderman Costantino requested to be, and was, excused from the vote on the appointment to the newly vacated position because his wife's application was being considered.

ACTION: Alderman Cress made a motion to appoint Brenda Costantino to fill the unexpired Planning Board Alternate term of Jamie Vanhoy ending 7/31/2022. Mayor Pro Tem seconded the motion. The motion passed with all in favor.

9. Grant Project Ordinances

a. FEMA Grant at Granite Lake Park

Mr. Smith presented Ordinance 2020-04. The funds for this project would all be reimbursed but the numbers may change.

ACTION: Mayor Pro Tem Linker made a motion to approve Ordinance 2020-04 for the FEMA Granite Lake Repairs Project. Alderman Shelton seconded the motion. The motion passed with all in favor.

b. IDF Grant (Granite Industrial Park)

Mr. Smith presented Ordinance 2020-05. The Board asked for clarification on the scope of the project. This would be for the sewer line extension.

ACTION: Mayor Pro Tem Linker made a motion to approve Ordinance 2020-05 for the Industrial Development Fund Project. Alderman Costantino seconded the motion. The motion passed with all in favor.

10. Capital Project Ordinance

Town Hall Upgrades Project

Mr. Smith reviewed Ordinance 2020-06 for the Town Hall Upgrades Project.

ACTION: Alderman Costantino made a motion to approve Ordinance 2020-06 for the Town Hall Upgrades Project. Mayor Pro Tem Linker seconded the motion. The motion passed with all in favor.

Mr. Smith also reviewed his memo to the Board regarding the bid review and award process and suggested a possible waiver of the Town policy for the Board review and award of contract to expedite the process. The Board discussed the option to delegate to the architect and decided they would like to review the bids. They will recess the current meeting until Monday for that purpose.

11. Capital Streets Improvement Project Resolution

Mr. Smith reviewed Resolution 2020-03 authorizing the filing of an application for approval of a financing agreement authorized by NC GS 160A-20.

ACTION: Mayor Pro Tem Linker made a motion to approve Resolution 2020-03. Alderman Costantino seconded the motion. The motion passed with all in favor.

12. Presentation

Subdivision Review Process

a. Presentation

Mr. Blount presented from a PowerPoint. The information he covered included:

- the current subdivision review process,
- the statutory requirements for the review process,
- the Planning Board's recommendation that the breakpoint for minor and major subdivisions move from five lots to three lots,
- and his suggestion as Planner that instead of changes to the ordinance, a sign be placed at all proposed subdivisions with a number to call for information.

b. Discussion

The Board discussed the process and the recommended changes then asked that the Planning Board revisit the review process and discuss possible modifications or options that may allow more opportunity for citizen input.

Mr. Blount also asked for direction from the Board on whether to reapply for the Bicycle and Pedestrian Grant. There was Board consensus for the Planner to pursue the grant.

13. Set Date for Budget Workshop

The Board discussed holding a budget workshop on the proposed date of March 20, 2020 at 3:30 p.m. There were no conflicts and the Board consensus was to move forward with scheduling the meeting for the proposed date and time.

14. Board Comments – There were no Board comments.

15. Mayor's Notes

Announcements and Date Reminders

a. Tuesday, March 3	6:30 a.m.	Primary Elections
b. Monday, March 9	5:00 p.m.	Rowan Chamber Business After Hours
c. Monday, March 9	5:30 p.m.	Planning Board
d. Wednesday, March 11	6:00 p.m.	CCOG Executive Board Meeting
e. Monday, March 16	5:00 p.m.	Parks, Events, and Recreation Committee
f. Monday, March 16	5:30 p.m.	Zoning Board of Adjustment
g. Tuesday, March 17	3:30 p.m.	Revitalization Team
h. Thursday, March 19	7:30 a.m.	Rowan Chamber Power in Partnership Breakfast
i. Friday, March 20	11:00 a.m.	GQFD Port-a-Pit Fundraiser at Lake Park
j. Wednesday, March 25	5:30 p.m.	Cabarrus-Rowan County MPO Meeting

16. Closed Session

ACTION: Mayor Pro Tem Linker made a motion to go into closed session pursuant to N.C. General Statutes Section 143-318.11(a)(5)(ii) to discuss the amount of compensation and other material terms of an employment contract or proposed employment contract. Alderman Cress seconded the motion. The motion passed with all in favor.

ACTION: Mayor Pro Tem Linker made a motion to return to open session. Alderman Cress seconded the motion. The motion passed with all in favor.

Recess

ACTION: Mayor Pro Tem Linker made a motion to recess the meeting until Monday, March 9, 2020 at 3:30 p.m. Alderman Costantino seconded the motion. The motion passed with all in favor.

The meeting ended at 8:37 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk