



**TOWN OF GRANITE QUARRY**  
**BOARD OF ALDERMEN REVISED MEETING MINUTES**  
**Monday, March 4, 2019**

**Present:** Mayor Bill Feather, Mayor Pro Tem Jim LaFevers, Alderman John Linker, Alderman Jim Costantino and Alderman Kim Cress

**Staff:** Mr. Larry Smith – Interim Town Manager, Ms. Tanya Word – Town Clerk/HR Officer, Ms. Aubrey Smith – Deputy Clerk/Finance/HR Analyst, Chief Jason Hord – Fire Chief/Maintenance Supervisor, Ms. Shelly Shockley – Finance Officer/Planning Coordinator/Events Administrator, Mr. Steve Blount – Town Planner, Chief Mark Cook – Police Chief and Mr. Chip Short – Town Attorney

**Guests:** There were four guests present.

- 1) **Call to Order:** Mayor Feather called the meeting to order at 7:00 p.m.
- 2) **Moment of Silence:** Mayor Feather opened the meeting with a moment of silence.
- 3) **Pledge of Allegiance:** Eagle Scout Nathan Turner led the Pledge of Allegiance.
- 4) **Approval of the Agenda:**

**ACTION:** Alderman Linker made a motion to approve the agenda as written. Alderman Costantino seconded the motion. The motion passed with all in favor.

- 5) **Approval of the Consent Agenda:**

**ACTION:** Mayor Pro Tem LaFevers made a motion to approve the consent agenda with the modification of moving the Police Department Report from the Department Reports to the Town Manager's Update. Alderman Cress seconded the motion. The motion passed with all in favor.

**a) Approval of the Minutes**

- i) Regular Board Minutes February 4, 2019

**b) Department Reports****c) Financial Report**

**6) Citizen Comments-** There were no citizen comments.

**7) Guests and Presentations****a) Eagle Scout Nathan Turner**

Eagle Scout Nathan Turner explained that he saw a need for benches in the parks while running. He spoke with Chief Cook and decided free-standing benches that could be moved as needed would be the best long-term investment. He worked with a team of eight others to build seven benches total in one work day. The materials for the benches were roughly \$75 each.

**b) Civitan Group**

Mayor Pro Tem LaFevers spoke about the courtyard project at East Rowan High School. The Civitan Club is teaming up with East Rowan High School and F&M Bank to renovate the enclosed courtyard at the school. Fundraising will be necessary. The Booster Club was going to use their non-profit status to raise funds for the project, but because the school audio system unexpectedly needed replacement, the project has been delayed. The Civitan Club is applying for non-profit status and will begin raising funds as soon as the best way for that to happen is determined. F&M Bank will hold the funds and the Civitan Club will act as the construction manager.

**8) Town Manager's Update****a) Project Updates**

- i) Easter Creek resubmitted the acceptance of a private road to the town planner who sent it to the engineer. The easement is not signed yet.
- ii) Updated versions of the audit have been handed out.
- iii) The numbers are back from the town engineer for the Lake Park project with FEMA. They are much higher than anticipated. A large amount of the funding will come from the fund balance. If the project is started after July 1<sup>st</sup> and reimbursed in the same year, no red flags will be raised.

Mayor Feather stated that the amount was priced at roughly \$150,000 and the engineer's numbers came back around \$750,000. The engineer was looking at mobilization, paving and fence repairs in addition to the retaining wall in the

lake and at Crane Creek. Chief Hord stated that a lot of the cost was environmental.

There was discussion regarding the proposed retaining wall and improvements to prevent the issues from occurring again.

- iv) Mr. Smith asked Chief Cook to present the police department grant opportunity.

Chief Cook stated that as a follow-up to what was presented at the Board Retreat, he is requesting the Board's approval to submit a grant request for two full-time officers.

Alderman Linker questioned if the request was for four years, would the town take on the cost at that time. Chief Cook responded that was correct.

Alderman Costantino asked about the timeline for the grant. Chief Cook stated that he planned to hand-deliver the request the following day and should have a preliminary agreement no earlier than June if the grant was accepted.

Alderman Linker asked when the funding would start. Chief Cook responded around January 2020.

**ACTION:** Alderman Linker made a motion to approve the submission of the grant request. Alderman Costantino seconded the motion. The motion passed with all in favor.

- v) The Village at Granite update was presented by Steve Blount. Mr. Blount stated that the UDO allows for developers to start selling lots before building if they put up a bond that is approved by the town engineer and attorney. If the developer comes back with an approved amount, it will be brought to the Board for approval. This may require a special called meeting.

Mr. Blount stated that he also had a list of future items for the Planning Board for the Board of Aldermen's review. He asked that the Board let him know if there were questions or items that should be added to the list.

- vi) Mr. Smith stated that the credit union has requested construction bids due March 15<sup>th</sup>. Generally a week or two after bids are all received they have a construction meeting to set a timeline. They will organize their own ground-breaking and keep town staff informed.

## 9) Old Business

### a) Committee Updates

#### i) Revitalization

Alderman Costantino stated that there are no updates at this time. The Revitalization Committee has asked for funding for the Town Square project. Mayor Feather stated that request was discussed as part of the budget.

#### ii) Building

Alderman Linker stated the town manager was actively working to get more information for the building renovation. This information will be presented at the retreat follow-up.

#### iii) Parks and Recreation

Mayor Pro Tem LaFevers stated that the Parks and Recreation Committee has an Easter Egg Hunt scheduled at the Civic Park for April 20<sup>th</sup>. Jason Smith will be coordinating the event. May 4<sup>th</sup> will be the Day in the Garden with two musical groups from 8:00 a.m. to 1:00 p.m. There will be multiple vendors. The June Fish for Fun is up in the air until the schedule for Lake Park repairs is finalized. June 7<sup>th</sup> is the movie in the Civic Park. The Fun Fest will be October 26<sup>th</sup>. At the next meeting the committee will make a list of the cost for each of the scheduled events.

### b) 2019 Board of Aldermen Regular Meeting Schedule and Holiday Closing

**ACTION:** Alderman Costantino made a motion to approve the 2019 Board of Aldermen Regular Meeting Schedule and Holiday Closings Schedule. The motion was seconded by Mayor Pro Tem LaFevers. The motion passed with all in favor.

### c) 2400 Faith Road

**ACTION:** Alderman Costantino made a motion to keep the town property located at 2400 Faith Road instead of selling. The motion was seconded by Mayor Pro Tem LaFevers. The motion passed 3 to 2.

Alderman Cress stated that he has reasons the town should sell and will speak with the manager and bring up again at a later date.

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## 10) New Business & Action Items

- a) **ORDINANCE NO. 2019-02** – AN ORDINANCE OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA, CONCERNING AN AMENDMENT TO SECTION 12-8 URBAN ARCHERY DEER HUNTING UNDER CHAPTER 12 (OFFENSES & MISCELLANEOUS) OF THE CODE

**ACTION:** Alderman Linker made a motion to approve Ordinance No. 2019-02. The motion was seconded by Alderman Costantino. The motion passed with all in favor.

- b) **Approve Audit for 2017-2018**

**ACTION:** Mayor Pro Tem LaFevers made a motion approve audit for 2017-2018 fiscal year. The motion was seconded by Alderman Costantino. The motion passed with all in favor.

Alderman Linker asked whether the audit had been submitted. Ms. Shockley responded that it had been submitted and it was on time. Mayor Feather added that Ms. Shockley has been timely on every report she's handled.

- c) **Recommendation of Auditor**

**ACTION:** Alderman Costantino made a motion to enter into three-year contract with Eddie Carrick for services as Auditor for the Town of Granite Quarry. The motion was seconded by Alderman Linker. The motion passed with all in favor.

- d) **Committee Appointments** – Policies and Procedures Committee

**ACTION:** Alderman Cress made a motion to appoint Larry Smith and Aubrey Smith to the Policies and Procedures Committee. The motion was seconded by Mayor Pro Tem LaFevers. The motion passed with all in favor.

- e) **Town Manager Process**

**ACTION:** Mayor Pro Tem LaFevers made a motion to set and accept a timetable for completion. The motion was seconded by Alderman Costantino. The motion failed 1 to 3.

Alderman Linker requested the timetable be added to next meeting's agenda for discussion and approval.

**ACTION:** Alderman Linker made a motion to table the matter of entering into contract with selected search firm to begin the process for hiring a permanent Town Manager. The motion to table was seconded by Alderman Costantino. The motion passed with all in favor.

- f) **Maintenance Department Surplus – 2 tires from John Deere 770 that we no longer have and old carpet cleaner that no longer works.**

**ACTION:** Mayor Pro Tem LaFevers made a motion to approve disposal of 2 tires from John Deere 770 and old carpet cleaner. The motion was seconded by Alderman Costantino. The motion passed with all in favor.

### 11) Board Comments

Alderman Cress asked about the cost and location of the signage for the Byrd property. Mayor Feather responded that he and the town manager would discuss and bring a recommendation back to the Board.

### 12) Mayor's Notes – Announcements and Date Reminders

- a) **Planning Board Meeting** – Monday, March 11<sup>th</sup> @ 5:30 p.m.
- b) **CCOG Executive Board Meeting** – Wednesday, March 13<sup>th</sup> @ 6:00 p.m.
- c) **CCOG Pre-Conference Workshop and Regional Conference** – Thursday and Friday, March 7<sup>th</sup> & 8<sup>th</sup>
- d) **Parks and Recreation Committee Meeting** – Monday, March 18<sup>th</sup> @ 5:00 p.m.
- e) **Revitalization Team Meeting** – Tuesday, March 19<sup>th</sup> @ 3:30 p.m.
- f) **Cabarrus-Rowan County MPO Meeting** – Wednesday, March 27<sup>th</sup> @ 5:30 p.m.
- g) **Board of Aldermen Regular Meeting** – Monday, April 1<sup>st</sup> @ 7:00 p.m.
- h) **Litter Sweep North Carolina** – Friday, April 26<sup>th</sup> 1:00 p.m. -3:00 p.m.

### 13) Adjournment

**ACTION:** Alderman Linker made a motion to adjourn the meeting. Alderman Costantino seconded the motion. The motion passed with all in favor.

The meeting was adjourned at 8:02 p.m.

Respectfully Submitted,

*Aubrey Smith*

Deputy Clerk/Finance/HR Analyst