



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN MEETING
August 5, 2019 • 7:00 P.M.**

Call to Order – Mayor Feather

Moment of Silence

Pledge of Allegiance

- 1. Approval of the Agenda**
- 2. Approval of the Consent Agenda**
 - a. Approval of the Minutes**
 - Regular Board Minutes – July 8, 2019
 - b. Departmental Reports** (*Reports in Board packet*)
 - c. Financial Reports**
- 3. Citizen Comments** (*All comments are limited to 6 minutes. No sharing of minutes with other citizens*)
- 4. Guests and Presentations**
- 5. Town Events**

Adult Fish 4 Fun – Friday, August 23rd 6:00 P.M. – 9:00 P.M. @ Granite Lake Park

SAVE THE DATE – Family Fun Fest – Saturday, October 19th 4:00 P.M. – 8:00 P.M. @ the Civic Park

6. Public Hearing – 15 minutes

To consider an incentive request from “Project Profile Trail”. The company is an existing employer in Rowan County that will retain current employment levels and create 191 new jobs over the next three (3) years. While these numbers are preliminary, the company estimates that it will invest more than \$2 million dollars in new construction and equipment. The company is considering the new spec building in Granite Industrial Park for this expansion.

“Project Profile Trail” would allow the company to substantially increase its employment levels and expand its operations. This project would give the County the opportunity to actively support an existing employer in our community, as well as expand the Town’s tax base.

****Request to open and continue Public Hearing until the September 3rd meeting.** Based on conversation with the site consultant, we should have a final investment amount within the next two weeks. Due to the current unavailability of this investment amount, Scott Shelton has requested that the Board consider continuing the originally scheduled public hearing to the September 5th meeting and allow them to present the most accurate investment amount to the citizens of Granite Quarry.

7. Town Manager’s Update – 10 minutes

a. Town Goals Updates/Town Developments

8. Old Business

a. Committee Updates – 10 minutes

- Parks and Recreation – Aldermen LaFevers and Cress
- Revitalization – Aldermen Costantino and Linker

b. **ORDINANCE NO. 2019-04 - An Ordinance of the Town of Granite Quarry, North Carolina, Amending the Code of Ordinances Chapter 2, Article IX Parks, Events, and Recreation Committee, Section 2-166 Through 2-185**

ACTION REQUESTED: Motion to amend the Code of Ordinances Chapter 2, Article IX Parks, Events, and Recreation Committee, Section 2-166 Through 2-185

- c. **ORDINANCE NO. 2019-05 An Ordinance of the Town of Granite Quarry, North Carolina, Amending the Code of Ordinances Chapter 2, Article X Community Appearance Commission, Sections 2-186 Through 2-191**

ACTION REQUESTED: Motion to amend the Code of Ordinances Chapter 2, Article X Community Appearance Commission, Sections 2-186 Through 2-191

- d. **ORDINANCE NO. 2019-06 An Ordinance of the Town of Granite Quarry, North Carolina, Amending the Code of Ordinances Chapter 2, Article XI Revitalization Team, Sections 2-192 Through 2-199**

ACTION REQUESTED: Motion to amend the Code of Ordinances Chapter 2, Article XI Revitalization Team, Sections 2-192 Through 2-199

- e. **ORDINANCE NO. 2019-07 An Ordinance of the Town of Granite Quarry, North Carolina, Amending the Code of Ordinances Chapter 2, Article II Mayor, Section 2-21**

ACTION REQUESTED: Motion to amend the Code of Ordinances Chapter 2, Article II Mayor, Section 2-21

- f. **GQ Athletic Club Lease Agreement**

- g. **Streets and Sidewalks (Paving and Repair) - Discussion**

9. New Business and Action Items

- a. **Request to receive a check from FEMA in the amount of \$5,000 to repair a culvert at Railroad Street. Amount will be deposited into account #01-3493-26 (FEMA Projects).**

ACTION REQUESTED: To receive a check from FEMA in the amount of \$5,000 to be deposited into account #01-3493-26 (FEMA Projects).

- b. **Maintenance Department Surplus – Two (2) Echo trimmers that no longer work, and One (1) Stihl Backpack Blower that needs work and it would be cheaper to purchase a new one.**

ACTION REQUESTED: Approval from the Board to dispose of two (2) Echo trimmers and one (1) Stihl Backpack Blower.

c. **Fire Department Surplus –**

- **20 Scott SCBA packs that have been replaced by MSA SCBA packs**
- **3 old non- working printers**
- **2 Dragger gas monitors – Replaced by MSA monitors**
- **4 Old laptops – Cleared and info removed**
- **2 Old desktops and monitors – Cleared and info removed**
- **2006 Chevy Impala – Formerly used as the Chiefs car – high mileage and unused**

ACTION REQUESTED: Approval from the Board to dispose of:

- 20 Scott SCBA packs that have been replaced by MSA SCBA packs
- 3 old non- working printers
- 2 Dragger gas monitors – Replaced by MSA monitors
- 4 Old laptops – Cleared and info removed
- 2 Old desktops and monitors – Cleared and info removed
- 2006 Chevy Impala – Formerly used as the Chiefs car – high mileage and unused

d. **Board Appointment – Parks, Events and Recreation Committee (PERC) and ZBA**

ACTION REQUESTED:

 Motion to appoint Melinda Hege to the Parks, Events and Recreation Committee (PERC)

 Motion to reappoint John Linker, Howell Kesler (ETJ), Doug Shelton, and Kelly Smith (ETJ) to the ZBA

e. **Presentation – Potential Merger of Planning and Zoning Board of Adjustment – Steve Blount**

- f. **AMVETS Ladies Auxiliary Golf Tournament Sponsorship** – The AMVETS Ladies Auxiliary #845 is requesting sponsorship for their Golf Tournament on Saturday, September 7th at McCanless Golf Club. The sponsorship will help AMVETS to raise money to support many of their projects including but not limited to Child Welfare Projects, Scholarship Fund, Veterans Projects and Community Service Projects such as helping the local food bank in Rockwell.

ACTION REQUESTED: Motion authorizing the Finance Officer to issue a check in the amount of \$100.00 from account #01-4110-08 (Board Expenses) for the AMVETS Ladies Auxiliary #845 Golf Tournament.

10. Board Comments

11. Mayor's Notes – Announcements and Date Reminders

- a. **Rowan EDC Annual Meeting** – Thursday, August 8th 11:30 A.M. – 1:00 P.M. @ the City Tavern located at 113 E. Fisher St. **Please R.S.V.P. to the Clerk this evening if you are interested in attending.**
- b. **Planning Board Meeting** – Monday, August 12 @ 5:30 P.M.
- c. **ZBA Meeting** – Monday, August 12 @ 6:30 P.M.
- d. **Rowan Chamber Business After Hours** – Monday, August 12 @ 5:00 P.M. – 7:00 P.M. @ Trinity Oaks, 728 Klumac Rd. **Theme: “2020 Vision Back to the Future with the Chamber!”**
- e. **CCOG Board of Delegates Meeting** – Wednesday, August 14 @ 6:15 P.M.
- f. **Parks, Events and Recreation Committee Meeting** – Monday, August 19 @ 5:00 P.M.
- g. **Revitalization Team Meeting** – Tuesday, August 20 @ 3:30 P.M.
- h. **Adult Fish 4 Fun** – Friday, August 23rd 6:00 P.M. – 9:00 P.M. @ Granite Lake Park
- i. **Cabarrus-Rowan County MPO Meeting** – Wednesday, August 28 @ 5:30 P.M.
- j. **Town Hall Offices Closed** – Monday, September 2 – Labor Day
- k. **SAVE THE DATE: Power in Partnership Breakfast Series** – Thursday, September 19 @ 7:30 A.M. @ Trinity Oaks [See Attached Flyer]
- l. **Board of Aldermen Regular Meeting** – Tuesday, September 3 @ 7:00 P.M.
- m. **SAVE THE DATE – Family Fun Fest** – Saturday, October 19th 4:00 P.M. – 8:00 P.M. @ the Civic Park

ADJOURNMENT

Agenda Item Summary
Regular Monthly Meeting
August 5, 2019
Agenda Item 1

Summary:

The Board may discuss, add, or delete items from the agenda.

Action Requested:

Motion to adopt the August 5, 2019 Board of Aldermen meeting agenda (as presented / as amended).

Approval of Agenda

Motion Made By:

- Jim Costantino
- Kim Cress
- Jim LaFevers
- John Linker

Second By:

- Jim Costantino
- Kim Cress
- Jim LaFevers
- John Linker

For:

- Jim Costantino
- Kim Cress
- Jim LaFevers
- John Linker

Against:

- Jim Costantino
- Kim Cress
- Jim LaFevers
- John Linker

In case of tie:

Mayor Bill Feather

For

Against

Agenda Item Summary
Regular Monthly Meeting
August 5, 2019
Agenda Item 2

Summary

The Board may discuss, add, or delete items from the consent agenda.

Attachments:

- A. Approval of Minutes
 - Regular Board Minutes – July 8, 2019
- B. Departmental Reports
- C. Financial Report

Action Requested

Motion to approve the consent agenda (as presented / as amended).

Approval of Consent Agenda

Motion Made By:

- Jim Costantino
- Kim Cress
- Jim LaFavers
- John Linker

Second By:

- Jim Costantino
- Kim Cress
- Jim LaFavers
- John Linker

For:

- Jim Costantino
- Kim Cress
- Jim LaFavers
- John Linker

Against:

- Jim Costantino
- Kim Cress
- Jim LaFavers
- John Linker

In case of tie:

Mayor Bill Feather

For

Against



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN REGULAR MEETING MINUTES
Monday, July 8, 2019**

Present: Mayor Bill Feather, Mayor Pro Tem Jim LaFevers, Alderman Jim Costantino, Alderman Kim Cress and Alderman John Linker

Staff: Interim Town Manager Larry Smith, Town Clerk/HR Director Tanya Word, Town Planner Steve Blount, Fire Chief/Maintenance Supervisor Jason Hord, Finance Officer/Planning Coordinator/Events Administrator Shelly Shockley, Town Attorney Chip Short, Deputy Clerk/Finance/HR Analyst Aubrey Smith

Call to Order: Mayor Feather called the meeting to order at 7:00 p.m.

Moment of Silence: Mayor Feather opened the meeting with a moment of silence.

Pledge of Allegiance: Mayor Feather led the Pledge of Allegiance.

1. Approval of the Agenda:

ACTION: Mayor Pro Tem LaFevers made a motion to approve the agenda as presented. Alderman Costantino seconded the motion. The motion passed with all in favor.

2. Approval of the Consent Agenda:

a. Approval of the Minutes

- Special Called Budget Meeting – May 30, 2019
- Regular Board Minutes – June 3, 2019
- Special Public Hearing Minutes – June 7, 2019
- Special Called Budget Workshop Minutes – June 18, 2019
- Special Called Meeting Minutes – June 25, 2019

b. Departmental Reports (Reports in Board packet)

c. Financial Reports

ACTION: Alderman Linker made a motion to approve the consent agenda. Alderman Costantino seconded the motion. The motion passed with all in favor.

3. **Citizen Comments-** There were no citizen comments.

4. **Guests and Presentations-** There were no guest presentations.

5. **Town Events**

a. **Movie in the Park/Slip n Slide** – Saturday, July 13th, 6:00 P.M. at the Civic Park

6. **Town Manager's Update**

a. **Budget Amendment Request #1**

PURPOSE: To transfer funds from Miscellaneous Revenue (01-3413-89) in the amount of \$142,334 to Fire Department C.O. Equipment (01-4340-55) for FEMA's portion of Air Pacs. Funds have been sent to the Town of Granite Quarry rather than directly paying Newton's Fire and Safety.

ACTION: Alderman Linker made a motion to receive funds in the amount of \$142,334 from FEMA and transfer the funds to Fire Department C.O. Equipment to process payment to Newton's Fire and Safety. Mayor Pro Tem LaFevers seconded the motion. The motion passed with all in favor.

This money will be received by the Town and then used to pay the vendor.

b. **Town Goals Updates**

Mr. Smith reviewed the progress of the Board's major goals and projects.

7. **Old Business**

a. **Town Manager Process/Charter Discussion**

Mayor Feather opened the discussion on the current Town Charter and whether the Board wanted to look at another structure rather than Council-Manager. The consensus was that no change was necessary.

The Board discussed the process for hiring a permanent Town Manager. There were comments regarding waiting for the new Board members to give input at the end of the year.

ACTION: Alderman Cress made a motion to table the Town Manager Process until the August meeting. Mayor Pro Tem LaFevers seconded the motion. The motion passed with all in favor.

b. **Committee Updates**

i. **Parks and Recreation** – Mayor Pro Tem LaFevers updated the Board on the PERC events including the Fish for Funs held in June.

- ii. **Revitalization** – Alderman Costantino stated that the Revitalization Committee would be meeting July 16 and that he would have an update after that meeting.

8. New Business & Action Items

a. Payroll Study

The Finance Department recommended the use of ADP's services for the Town of Granite Quarry's payroll. During the first year (promotional period), including Setup and Discounts the investment will be \$4,803.00. The Annual Investment thereafter will be \$4,701.00. Fiscal year 18-19 the Town spent over \$12,000 on payroll services through Paylocity. This would be an immediate savings of over \$7,000 to the Town.

Staff believe this will be the most cost effective and the best use of employee time, while ensuring that payroll taxes, deductions, and garnishments are accurate, and time sensitive reports are filed accordingly.

ACTION: Mayor Pro Tem LaFevers made a motion to approve the use of ADP for payroll services for the Town of Granite Quarry. Alderman Cress seconded the motion. The motion passed with all in favor.

- b. **ORDINANCE NO. 2019-03** - An Ordinance of the Town of Granite Quarry, North Carolina, Amending the Code of Ordinances Chapter 2, Article IX Parks, Events, and Recreation Committee, Section 2-166 Through 2-185.

There was discussion regarding items b, c, d, and e. The Board consensus was to delay making a decision regarding changes to the ordinances until the next regular meeting.

ACTION: Alderman Costantino made a motion to table ORDINANCE NO. 2019-03. Mayor Pro Tem LaFevers seconded the motion. The motion passed with all in favor.

- c. **ORDINANCE NO. 2019-04** An Ordinance of the Town of Granite Quarry, North Carolina, Amending the Code of Ordinances Chapter 2, Article X Community Appearance Commission, Sections 2-186 Through 2-191.

ACTION: Alderman Costantino made a motion to table ORDINANCE NO. 2019-04. Mayor Pro Tem LaFevers seconded the motion. The motion passed with all in favor.

- d. **ORDINANCE NO. 2019-05** An Ordinance of the Town of Granite Quarry, North Carolina, Amending the Code of Ordinances Chapter 2, Article XI Revitalization Team, Sections 2-192 Through 2-199.

ACTION: Alderman Costantino made a motion to table ORDINANCE NO. 2019-05. Mayor Pro Tem LaFevers seconded the motion. The motion passed with all in favor.

- e. **ORDINANCE NO. 2019-06** An Ordinance of the Town of Granite Quarry, North Carolina, Amending the Code of Ordinances Chapter 2, Article II Mayor, Section 2-21.

ACTION: Alderman Costantino made a motion to table ORDINANCE NO. 2019-06. Mayor Pro Tem LaFevers seconded the motion. The motion passed with all in favor.

9. Board Comments- There were no comments from the Board.

10. Mayor's Notes – Announcements and Date Reminders

- a. Planning Board Meeting – Monday, July 15, 5:30 p.m.
- b. Revitalization Team Meeting – Tuesday, July 16, 3:30 p.m.
- c. Parks, Events and Recreation Committee Meeting – Monday, July 22, 5:00 p.m.
- d. Zoning Board of Adjustment Meeting – Monday, July 22, 5:30 p.m.
- e. Cabarrus-Rowan County MPO Meeting – Wednesday, July 24, 5:30 p.m.
- f. Rowan Municipal Association Meeting – Thursday, July 25, 6:00 p.m., Trinity Oaks Retirement Community. Guest speaker will be Mr. James Meacham, CEO of the Rowan County Convention and Visitors Bureau who will speak on the topic of the wayfinding signage in the county.
- g. The 6th Annual Rowan Chamber Dragon Boat Festival – Saturday, July 27, 9:00 a.m. – 3:00 p.m., Shrine Club on High Rock Lake, 6480 Long Ferry Rd, Salisbury
- h. Board of Aldermen Regular Meeting – Monday, August 5, 7:00 p.m.

11. Closed Session

MOTION TO GO INTO CLOSED SESSION

ACTION: Alderman Linker made a motion to go into closed session pursuant to the following N.C. General Statutes Section 143-318.11 subsection numbers:

- (a)(1) to prevent the disclosure of information that is privileged or confidential under NC law (review of previous Closed Session Minutes);
- (a)(6) to consider performance reviews of the Town Clerk and Interim Town Manager;
- (a)(5) to discuss the material terms of an offer to purchase town property at 316 S. Main Street, and a proposed lease agreement of the town property on Faith Road; and

- (a)(4) to discuss a tentative list of economic development incentives that may be offered by the public body regarding a proposed industrial expansion.
- Mayor Pro Tem LaFevers seconded the motion. The motion passed with all in favor.

MOTION TO COME OUT OF CLOSED SESSION

ACTION: Alderman Linker made a motion to return to open session. Alderman Costantino seconded the motion. The motion passed with all in favor.

The Board took the following action in closed session:

- **ACTION:** Alderman Linker made a motion to approve the Closed Session minutes from 1/28/19, 2/4/19, 6/3/19 and 6/25/19. Alderman Costantino seconded the motion. The motion passed with all in favor.
- It was the direction of the Board that the performance evaluations of the Interim Town Manager and Town Clerk be moved to July 25, 2019 at 3:30 p.m.
- The Board decided to hold a public hearing during the next regular Board Meeting on August 5, 2019 to consider an incentive request from “Project Profile Trail”.

12. Adjournment

ACTION: Alderman Costantino made a motion to adjourn the meeting. Alderman Linker seconded the motion. The motion passed with all in favor.

The meeting was adjourned at 8:46 p.m.

Respectfully Submitted,

Aubrey Smith

Deputy Clerk/Finance/Human Resources Analyst



Town of Granite Quarry Fire Department

Established May 15th, 1950

PO Box 351

www.granitequarrync.gov

Granite Quarry, NC

704/279-5596



Board Report July/2019 Chief Hord

Emergency Calls for Service July 2019

29 calls in district

- 19 - EMS (including strokes, falls, diabetic, CPR and other Medical needs)
- 3 - Service Call (non-emergency assistance)
- 2 - Fire Alarm Activations
- 2 - HAZMAT (small spills) / Applied oil dry to absorb gasoline
- 1 - Structure Fire / Extinguished fire and checked for extensions

17 calls to Salisbury

- 9 - Alarm/Structure calls
 - 4 - Cancelled en route / prior to response
 - 4 - Staged then released
 - 1 - Working incident / Provided manpower
- 4 - Gas Leak
 - 3 - Cancelled en route or prior to response
 - 1 - Level 1 staging
- 1 - Bomb Threat / Staged in quarters
- 1 - EMS / Cancelled en route
- 1 - Service Assignment / Provide shielding for SPD
- 1 - Move up assignment

4 calls to Union

- 2 - Fire Alarm / Staged then released
- 1 - Structure Fire / Cancelled prior to response

3 calls to Rockwell Rural

- 1 - Fire Alarm / Cancelled en route
- 1 - Service Assignment / Live Burn
- 1 - EMS / Cancelled en route

1 Call to South Salisbury - Fire Alarm / Staged then released

1 Call to Rockwell City - Fire Alarm / Cancelled en route

1 Call to Bostian Heights - EMS

TOTAL - 57

ACTIVITIES

- Daily activities include apparatus & equipment checks, training, station maintenance, pre-plan development, hose and hydrant maintenance, water points, emergency response, public education, inspections and the assistance of other divisions within the Town of GQ.
- Staff members have been training on new air packs and RIT packs.
- Weekly Monday night training with Faith F.D. and Rockwell Rural F.D.
- Our monthly training included E.M.T. continuing education. Joint Training with Faith F.D. and Rockwell Rural F.D.
- Multiple days of driver training, water point training and district familiarization with new members.
- Car Seat Check Station on Thursday from 1 p.m. to 4 p.m.
- Site Reviews and Business info updates with part-time and fulltime personnel.
- Hydrant maintenance. Pressure Washed and painted all hydrants within the district.

EQUIPMENT

Received and inventoried new air packs and cylinders.



July 2019 Maintenance Report

- Park grounds and bathrooms cleaned Monday-Saturday
- Town limbs picked up 1st and 3rd week
- Various pot holes filled
- PM checks HVAC – Town Hall and Legion
- PM check on Baldor Generator
- Reported street light outages to Duke Energy
- Legion cleaned/mopped weekly
- Civic Park various railroad ties replaced
- Sprayed weeds at parks and right of ways
- Boom cutting with skid steer – continued
- Sickle mowing right of ways
- Continued street signs
- PERC lists and requests – addressing
- Swept curbs and gutters – various
- Mowed parks and right of ways weekly
- Signage installed for broken trails in Civic

2007 Ford Truck Mileage – 55,545	+226 miles
1990 Chevy Truck Mileage - 106,699	Odometer froze
1995 Ford Dump Truck Mileage – 35,838	+120 miles
2009 Ford Truck Mileage – 56,593	+1274 miles



**Planning Department Report
For August 5, 2019 Board of Aldermen Meeting**

1. SECU
 - a. Rough grading in progress
 - b. Retention ponds and erosion control in place
 - c. Building pad location roughed-in
 - d. Developed site inspection requirements for owner's engineers to follow

2. Planning Board
 - a. Met July 15, 2019
 - i. Discussed various issues
 - ii. Discussed merger of ZBA and Planning Board

3. ZBA
 - a. Met 7/22/19 to consider Conditional Use permit for car dealership
 - b. Will meet in August to consider Conditional Use Permit for electronic gaming operation

4. Village at Granite
 - a. Work continues on roads, sewer, storm sewer, etc. on Phase 1
 - b. Plans submitted for plat approval of lots adjacent to floodplain
 - c. Our engineer continues to do site inspections with developer paying for this expense

5. Stoneglenn Subdivision
 - a. Engineers working to resolve engineering drawing problems
 - b. Responded to questions from the developer concerning several cost savings ideas

6. Working on minor subdivision project at corner of Yadkin and Kern Streets
 - a. Minor subdivision plat approved

7. Conditional Use Permit requested for "Arcade" (electronic gaming) to occupy space behind M&K barbeque

8. Working on NCDOT Bike/Ped planning grant
 - a. Grant application completed and submitted to manager and Phil Conrad for review prior to submission

9. Working on proposed Uniform Development Code and Code of Ordinance revisions:
 - a. Homeowners' Association text amendment (7/15/19)
 - b. Rear of Building improvements in downtown area (Presentation to Planning Board 7/15/19)
 - c. Table of Uses and Zoning Map revisions (Presentation to Planning Board 7/15/19)
 - d. Stormwater Management System preliminary text revision (Presentation to Planning Board 7/15/19)
 - e. Sidewalks (Presentation to Planning Board 8/12/19)
 - f. Merging Planning Board and Zoning Board of Adjustment (Presentation to Planning Board 8/12/19)
 - g. Signs
 - h. Minimum House Size
 - i. Multiple Street connections for large subdivisions
 - j. Motorized Bicycles in parks
 - k. Schedule of fees and clarification in Chpt. 11 on what fees will be billed to the developer
 - l. Fencing
 - m. Change of tenant on commercial rental property

10. IOM Enterprises
 - a. Work continues on Phase 1 at south end of existing building

11. Easter Creek
 - a. Provided ruling concerning proposed use of building being code compliant

12. Code Enforcement
 - a. Responded to numerous code enforcement complaints, many due to unmown grass, several concerning dead trees overhanging power lines
 - b. Several complaints on stormwater system failures, investigated and took action as determined it was needed

13. Miscellaneous
 - a. Issued approval of recombination plat on South Hwy 52 property
 - b. Working on Comprehensive Plan Update rewrite- 75% complete



Granite Quarry-Faith Joint Police Authority

P.O. Box 351 • 143 North Salisbury Ave, Granite Quarry, NC 28072
Office: (704)279-2952 • Fax: (704)279-6648



Police Department Report

July 2019

- Call volume report for the month of July 2019:
 - Date of Report: 07/29/19
 - Total calls for service/activities - 449
 - Incident Reports- 14
 - Arrest Reports- 8
 - Crash Reports- 6
 - Traffic Citations- 15
 - See attached reports: Breakout of total calls for service between Townships.
- The following is the ending and average mileage for each vehicle by month:
 - 221- End- 57,668
 - 222- End- 42,648
 - 224- End- 57,510
 - 225- End- 46,237
 - 226- End- 26,196
 - 227- End- 39,678
 - 228- End- 19,758
 - 229- End- 24,432
 - 230- End- 7,596
- The average response time for July calls for service is 2.45 minutes.

GQPD

Number of Events by Nature

CFS July 2019 Faith

Nature	# Events
101C5 CUSTODY ISSUE	1
104D2 COMMERCIAL BURG ALARM	1
111B1 PAST DAMAGE TO PROPERTY	1
111D2 MISCHIEF-DAMAGE TO PROP	2
113C1 DISTURBANCE-LOUD PARTY	1
114D1 PHYSICAL DOMESTIC	1
115D1 DRIVING UNDER INFLUENCE	1
116B1 DRUGS (FOUND-EQUIP)	1
123D1 MISSING PERSON (AT RISK)	1
125B2 LOCKOUT - ROUTINE	1
129C1 SUSPICIOUS PERSON	3
130B2 VEHICLE LARCENY (PAST)	1
132C1 SEVERE TRAFFIC VIOLATION	1
911 HANG UP	11
ATTEMPT TO LOCATE	1
BURGLARY ALARM	1
BUSINESS OR HOUSE CHECK	19
DELIVER MESSAGE	1
DOMESTIC PROPERTY PICKUP	2
FOLLOWUP	3
GENERAL INFORMATION	1
MISDIAL	1
OPEN DOOR	1
SUBPOENA SERVICE	2
TRAFFIC CHECK	6
TRAFFIC CONTROL	1
TRAFFIC STOP	13
VEHICLE ACCIDENT PROP DAMAGE	3
Total	82

GQPD**Number of Events by Nature**

CFS June 2019 Granite Quarry

Nature	# Events
104D1 RESIDENTIAL BURG ALARM	1
104D2 COMMERCIAL BURG ALARM	3
104D4 BUSINESS HOLDUP/PANIC	1
110B2 PAST RESIDENTIAL B&E	2
110D2 RESIDENTIAL B&E	1
111B1 PAST DAMAGE TO PROPERTY	1
111D1 DAMAGE TO PROPERTY	2
113B2 OTHER NOISE COMPLAINT	2
113D1 DISTURBANCE / PHYSICAL	2
113D2 DISTURBANCE / VERBAL	2
114D1 PHYSICAL DOMESTIC	2
118B2 FRAUD-PAST FORGERY	1
118O2 FRAUD-INFORMATION	1
119B2 HARASS - PAST HARASSMENT	1
121O2 MENTAL COMMITMENT	1
123B1 MISSING PERSON	1
125B1 CHECK WELFARE - ROUTINE	2
129C1 SUSPICIOUS PERSON	8
129C3 SUSPICIOUS VEHICLE	7
129C5 SUSPICIOUS CIRCUMSTANCE	1
130B1 LARCENY (ALREADY OCC)	2
130D1 LARCENY	2
132C2 HAZARDOUS ROAD CONDITION	1
132O2 TRAFF COMP - INFORMATION	1
135C1 SHOTS FIRED (HEARD)	1
911 HANG UP	6
ASSIST FIRE DEPT	1
ASSIST MOTORIST	1
ATTEMPT TO LOCATE	1

Nature	# Events
BURGLARY ALARM	6
BUSINESS OR HOUSE CHECK	46
CHASE	1
COMMUNITY PROGRAM	2
DELIVER MESSAGE	6
DOMESTIC PROPERTY PICKUP	1
EVICTION	1
FOLLOWUP	12
GENERAL INFORMATION	3
MISDIAL	1
PARK CHECK	30
SUBPOENA SERVICE	3
TEST CALL PRI-3	1
TRAFFIC CHECK	2
TRAFFIC CONTROL	4
TRAFFIC STOP	11
VEHICLE ACCIDENT PROP DAMAGE	3
Total	191



Finance Department

Breakdown of Departments:
As of July 30, 2019

Department	Budgeted	YTD	
Revenues:	\$3,112,880	\$106,897	3%
Total Revenues:	\$3,112,880	\$106,897	3%
Expenses:			
Governing Body	\$16,787.00	\$1,741.48	10%
Administration	\$535,183.00	\$47,181.60	9%
Maintenance	\$730,249.00	\$31,046.69	4%
Police Dept.	\$726,268.00	\$77,890.52	11%
Fire Department	\$499,831.00	\$48,294.02	10%
Sanitation/Environmental	\$185,120.00	\$23,960.38	13%
Parks & Recreation	\$39,000.00	\$1,679.97	4%
Total Expenses	\$2,732,438	\$231,794.66	8%

Please see the Budget Vs. Actual Report attached for specific line items

Revenues:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-3100-12 Taxes - Budget Year	\$880,268	\$7,460	-\$872,808	1%
01-3100-17 Tax Penalties & Interest	\$4,000	\$513	-\$3,487	13%
01-3101-12 Taxes - Prior Years	\$10,000	\$75	-\$9,925	1%
01-3102-12 Vehicle Tax	\$100,000	\$7,524	-\$92,476	8%
01-3230-31 Local Option Sales Tax	\$746,653	\$63,191	-\$683,462	8%
01-3231-31 Solid Waste Disposal Tax	\$2,185	\$0	-\$2,185	0%
01-3260-41 Business Registration Fees	\$400	\$610	\$210	153%
01-3261-31 Cable Franchise Tax	\$6,397	\$0	-\$6,397	0%
01-3300-36 Grants	\$277,800	\$0	-\$277,800	0%
01-3315-33 Fireman Retirement	\$2,200	\$0	-\$2,200	0%
01-3316-32 Powell Pave & Patch Funds	\$82,557	\$0	-\$82,557	0%
01-3322-31 Beer & Wine - State	\$13,499	\$0	-\$13,499	0%
01-3324-31 Utilities Franchise Tax	\$146,740	\$0	-\$146,740	0%
01-3330-84 County First Responders	\$4,020	\$335	-\$3,685	8%
01-3340-41 Permits	\$1,350	\$150	-\$1,200	11%
01-3413-89 Miscellaneous Revenue	\$300	\$250	-\$50	83%
01-3431-41 Police Authority Revenue_Faith	\$153,243	\$5,967	-\$147,276	4%
01-3431-45 Police Report Revenue	\$100	\$5	-\$95	5%
01-3431-89 Police Miscellaneous	\$1,575	\$55	-\$1,520	4%
01-3471-51 Solid Waste Collection - Salisbury	\$144,000	\$13,271	-\$130,729	9%
01-3491-41 Subdivision & Zoning Fees	\$2,500	\$575	-\$1,925	23%
01-3493-26 FEMA Funds	\$437,793	\$5,000	-\$432,793	1%
01-3713-33 Sal. Water/Sewer Reimbursement	\$50,000	\$0	-\$50,000	0%
01-3831-89 Interest on Investments *	\$11,500	\$1,623	-\$9,877	14%
01-3834-41 Park Shelter Rentals (Maint)	\$5,000	\$295	-\$4,705	6%
01-3835-80 Police Surplus Items Sold	\$1,200	\$0	-\$1,200	0%
01-3835-81 Surplus items Sold	\$18,000	\$0	-\$18,000	0%
01-3837-31 ABC Net Revenue-Co.	\$9,600	\$0	-\$9,600	0%
01-3991-99 Fund balance Appropriated	\$0	\$0	\$0	0%
	\$3,112,880	\$106,897	-\$3,005,983	3%

* See last page for breakdown of account# 01-3831-89 Interest on Investments

Governing Body:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4110-02 Mayor/Alderman Salary	\$12,431	\$0	\$12,431	0%
01-4110-03 Mayor Expense	\$250	\$0	\$250	0%
01-4110-08 Board Expense	\$800	\$119	\$681	15%
01-4110-09 FICA Expense	\$951	\$0	\$951	0%
01-4110-14 Insurance - Workers Comp	\$55	\$60	-\$5	109%
01-4110-40 Dues & Subscriptions	\$800	\$0	\$800	0%
01-4110-45 Insurance & Bonds	\$1,500	\$1,562	-\$62	104%
01-4110-97 Board Contingency	\$0	\$0	\$0	0%
	\$16,787	\$1,741	\$15,046	10%

Administration:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4120-00 Salaries-Regular	\$251,855	\$18,146	\$233,709	7%
01-4120-02 Salaries-Part Time	\$25,000	\$1,709	\$23,291	7%
01-4120-07 401K Expense	\$12,593	\$507	\$12,086	4%
01-4120-09 FICA Expense	\$21,179	\$1,474	\$19,705	7%
01-4120-10 Retirement Expense	\$22,541	\$590	\$21,951	3%
01-4120-11 Group Insurance	\$25,500	\$4,219	\$21,281	17%
01-4120-14 Insurance - Workers Comp	\$525	\$557	-\$32	106%
01-4120-18 Professional Services	\$24,000	\$923	\$23,078	4%
01-4120-22 Banquet Expense	\$1,700	\$0	\$1,700	0%
01-4120-26 Office Expense	\$11,000	\$0	\$11,000	0%
01-4120-29 Supplies & Equipment	\$200	\$0	\$200	0%
01-4120-31 Training & Schools	\$8,500	\$425	\$8,075	5%
01-4120-32 Telephone/Communications	\$3,500	\$155	\$3,345	4%
01-4120-33 Utilites	\$4,500	\$324	\$4,176	7%
01-4120-34 Printing	\$4,600	\$208	\$4,392	5%
01-4120-35 Maint/Repair Equipment	\$500	\$0	\$500	0%
01-4120-37 Advertising	\$2,500	\$693	\$1,807	28%
01-4120-40 Dues & Subscriptions	\$13,300	\$10,480	\$2,820	79%
01-4120-45 Insurance & Bonds	\$4,000	\$4,141	-\$141	104%
01-4120-49 Visionary Projects	\$6,523	\$0	\$6,523	0%
01-4120-50 Community Projects	\$5,000	\$63	\$4,937	1%
01-4120-60 Contracted Services	\$32,000	\$2,103	\$29,897	7%
01-4120-71 Water Line - Principal	\$50,000	\$0	\$50,000	0%
01-4120-72 Water Line - Interest	\$4,167	\$464	\$3,703	11%
	\$535,183	\$47,182	\$488,001	9%

Maintenance:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4190-00 Salaries - Regular	\$117,500	\$8,132	\$109,368	7%
01-4190-02 Salaries - Part-Time	\$34,000	\$2,816	\$31,184	8%
01-4190-07 401K Expense	\$5,875	\$407	\$5,468	7%
01-4190-09 FICA Expense	\$11,590	\$855	\$10,735	7%
01-4190-10 Retirement Expense	\$10,516	\$590	\$9,926	6%
01-4190-11 Group Insurance	\$23,500	\$3,894	\$19,606	17%
01-4190-14 Insurance - Workers Comp	\$4,650	\$5,072	(\$422)	109%
01-4190-20 Motor Fuel	\$7,000	\$614	\$6,386	9%
01-4190-21 Uniforms	\$2,000	\$0	\$2,000	0%
01-4190-24 Maint & Repairs Buildings & Grounds	\$7,000	\$3,752	\$3,248	54%
01-4190-25 Maint & Repairs Trucks	\$2,500	\$82	\$2,418	3%
01-4190-26 Office Expense	\$25	\$0	\$25	0%
01-4190-29 Supplies & Equipment	\$7,000	\$320	\$6,680	5%
01-4190-31 Training & Schools	\$250	\$0	\$250	0%
01-4190-32 Telephone/Communications	\$950	\$35	\$915	4%
01-4190-33 Utilities	\$3,000	\$231	\$2,769	8%
01-4190-34 Printing	\$50	\$0	\$50	0%
01-4190-35 Maint & Repairs Equip	\$7,000	\$160	\$6,840	2%
01-4190-45 Insurance & Bonds	\$3,050	\$3,151	(\$101)	103%
01-4190-51 Tools & Light Equipment	\$2,500	\$545	\$1,955	22%
01-4190-53 Cap Outlay - Veteran Memorial	\$0	\$0	\$0	0%
01-4190-54 Cap Outlay - Vehicles	\$30,000	\$0	\$30,000	0%
01-4190-55 Cap Outlay - Equipment	\$0	\$0	\$0	0%
01-4190-60 Contracted Services	\$12,500	\$391	\$12,109	3%
01-4190-97 Maintenance Contingency Fund	\$0	\$0	\$0	0%
01-4930-24 Community Development (FEMA)	\$437,793	\$0	\$437,793	0%
	\$730,249	\$31,047	\$699,202	4%

Parks & Rec:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-6130-24 Maint/Repair Bldg & Grounds	\$15,000	\$17	\$14,983	0%
01-6130-29 Supplies & Equipment	\$6,000	\$464	\$5,536	8%
01-6130-33 Utilities	\$15,000	\$1,199	\$13,801	8%
01-6130-60 Contracted Services	\$3,000	\$0	\$3,000	0%
	\$39,000	\$1,680	\$37,320	4%

Environmental Protection:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4710-33 Utilities (Street Lights)	\$36,000	\$5,061	\$30,939	14%
01-4710-64 Recycling	\$42,000	\$0	\$42,000	0%
01-4710-65 Garbage Services	\$107,120	\$18,899	\$88,221	18%
	\$185,120	\$23,960	\$161,160	13%

Police Department:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4310-00 Salaries-Regular	\$398,000	\$26,776	\$371,224	7%
01-4310-02 Salaries-Part Time	\$10,000	\$928	\$9,073	9%
01-4310-07 401K Expense	\$19,900	\$1,339	\$18,561	7%
01-4310-09 FICA Expense	\$31,212	\$2,107	\$29,105	7%
01-4310-10 Retirement Expense	\$38,606	\$2,047	\$36,559	5%
01-4310-11 Group Insurance	\$83,000	\$10,092	\$72,908	12%
01-4310-14 Insurance - Workers Comp	\$12,750	\$13,943	-\$1,193	109%
01-4310-20 Motor Fuel	\$19,000	\$0	\$19,000	0%
01-4310-21 Uniforms	\$3,000	\$0	\$3,000	0%
01-4310-25 Maint & Repair-Autos	\$6,000	\$1,207	\$4,793	20%
01-4310-26 Office Expense	\$1,500	\$128	\$1,372	9%
01-4310-29 Supplies & Equipment	\$8,000	\$0	\$8,000	0%
01-4310-31 Training & Schools	\$3,000	\$0	\$3,000	0%
01-4310-32 Telephone/Communications	\$8,000	\$13	\$7,987	0%
01-4310-33 Utilites	\$1,600	\$115	\$1,485	7%
01-4310-34 Printing	\$1,000	\$9	\$991	1%
01-4310-35 Maint & Repair - Equipment	\$2,000	\$0	\$2,000	0%
01-4310-40 Dues & Subscriptions	\$1,900	\$165	\$1,736	9%
01-4310-45 Insurance & Bonds	\$11,800	\$12,266	-\$466	104%
01-4310-54 Cap Outlay - Vehicles	\$41,000	\$0	\$41,000	0%
01-4310-55 Cap Outlay - Equipment	\$0	\$0	\$0	0%
01-4310-60 Contracted Services	\$25,000	\$6,757	\$18,243	27%
	\$726,268	\$77,891	\$648,377	11%

Fire Department:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4340-00 Salaries - Regular	\$103,500	\$9,636	\$93,864	9%
01-4340-02 Salaries - Part-Time	\$200,000	\$12,281	\$187,720	6%
01-4340-07 401K Expense	\$5,175	\$478	\$4,697	9%
01-4340-09 FICA Expense	\$23,218	\$1,677	\$21,541	7%
01-4340-10 Retirement Expense	\$9,263	\$629	\$8,634	7%
01-4340-11 Group Insurance	\$25,750	\$4,272	\$21,478	17%
01-4340-14 Insurance - Workers Comp	\$11,100	\$12,144	-\$1,044	109%
01-4340-17 Firemen's Pension Fund	\$2,200	\$0	\$2,200	0%
01-4340-20 Motor Fuel	\$5,000	\$0	\$5,000	0%
01-4340-21 Uniforms	\$3,000	\$0	\$3,000	0%
01-4340-25 Maint & Repairs - Vehicles	\$10,000	\$0	\$10,000	0%
01-4340-26 Office Expense	\$250	\$0	\$250	0%
01-4340-29 Supplies & Equipment	\$20,000	\$270	\$19,730	1%
01-4340-31 Training & Schools	\$1,500	\$0	\$1,500	0%
01-4340-32 Telephone/Communications	\$3,800	\$23	\$3,777	1%
01-4340-33 Utilities	\$5,400	\$430	\$4,970	8%
01-4340-34 Printing	\$425	\$6	\$419	1%
01-4340-35 Maint & Repairs - Equipment	\$3,000	\$0	\$3,000	0%
01-4340-40 Dues & Subscriptions	\$2,500	\$75	\$2,425	3%
01-4340-45 Insurance & Bonds	\$4,750	\$4,922	-\$172	104%
01-4340-55 Cap Outlay - Equipment	\$50,000	\$0	\$50,000	0%
01-4340-60 Contracted Services	\$10,000	\$1,452	\$8,548	15%
	\$499,831	\$48,294	\$451,537	10%

Interest on Investments by Month													
For FY 2019-2020													
Acct#	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	YTD
Certificates of Deposits:													
237779	418.18												
237809	356.13												
77151	355.73												
50261	287.36												
51519	205.56												
	1,622.96	0	0	0	0	0	0	0	0	0	0	0	1622.96
Money Market Accounts:													
19011													
7545													
3011186													
	0	0	0	0	0	0	0	0	0	0	0	0	0

Interest on Investment Account 01-3831-89 reflects interest from Certificates of Deposit Accounts only. Interest on Money Market Accounts remains in Money Market Accounts.

Total YTD: 1622.96

Agenda Item Summary
Regular Monthly Meeting
August 5, 2019
Agenda Item 3

Summary

Action Requested

Citizen Comments

Motion Made By:

- Jim Costantino
- Kim Cress
- Jim LaFevers
- John Linker

Second By:

- Jim Costantino
- Kim Cress
- Jim LaFevers
- John Linker

For:

- Jim Costantino
- Kim Cress
- Jim LaFevers
- John Linker

Against:

- Jim Costantino
- Kim Cress
- Jim LaFevers
- John Linker

In case of tie:

Mayor Bill Feather

- For
- Against

Agenda Item Summary
Regular Monthly Meeting
August 5, 2019
Agenda Item 4

Summary

Action Requested

Guests and Presentations

Motion Made By:

- Jim Costantino
- Kim Cress
- Jim LaFavers
- John Linker

Second By:

- Jim Costantino
- Kim Cress
- Jim LaFavers
- John Linker

For:

- Jim Costantino
- Kim Cress
- Jim LaFavers
- John Linker

Against:

- Jim Costantino
- Kim Cress
- Jim LaFavers
- John Linker

In case of tie:

Mayor Bill Feather

- For
- Against

Agenda Item Summary
Regular Monthly Meeting
August 5, 2019
Agenda Item 5

Summary

Adult Fish 4 Fun – Friday, August 23rd 6:00 P.M. – 9:00 P.M.
@ Granite Lake Park

SAVE THE DATE – Family Fun Fest – Saturday, October
19th 4:00 P.M. – 8:00 P.M. @ the Civic Park

Attachments

Action Requested

Town Events

Motion Made By:

Jim Costantino
Kim Cress
Jim LaFevers
John Linker

Second By:

Jim Costantino
Kim Cress
Jim LaFevers
John Linker

For:

Jim Costantino
Kim Cress
Jim LaFevers
John Linker

Against:

Jim Costantino
Kim Cress
Jim LaFevers
John Linker

In case of tie:

Mayor Bill Feather

For
Against

Agenda Item Summary
 Regular Monthly Meeting
 August 5, 2019
 Agenda Item 6

Summary

To consider an incentive request from “Project Profile Trail”. The company is an existing employer in Rowan County that will retain current employment levels and create 191 new jobs over the next three (3) years. While these numbers are preliminary, the company estimates that it will invest more than \$2 million dollars in new construction and equipment. The company is considering the new spec building in Granite Industrial Park for this expansion.

“Project Profile Trail” would allow the company to substantially increase its employment levels and expand its operations. This project would give the County the opportunity to actively support an existing employer in our community, as well as expand the Town’s tax base.

Attachments

- A. Request to open and continue Public Hearing from Scott Shelton

Action Requested

*****Request to open and continue Public Hearing until the September 3rd meeting. Based on conversation with the site consultant, we should have a final investment amount within the next two weeks. Due to the current unavailability of this investment amount, Scott Shelton has requested that the Board consider continuing the originally scheduled public hearing to the September 5th meeting and allow them to present the most accurate investment amount to the citizens of Granite Quarry.***

**Public Hearing
 “Project Profile Trail”**

Motion Made By:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
Jim LaFavers	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Second By:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
Jim LaFavers	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
For:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
Jim LaFavers	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Against:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
Jim LaFavers	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
In case of tie:	
Mayor Bill Feather	
For	<input type="checkbox"/>
Against	<input type="checkbox"/>

Be an original.

Date: July 25, 2019
To: Bill Feather, Mayor
Cc: Larry Smith, Interim Town Manager
Tanya Maria Word, Town Clerk
From: Scott Shelton, Vice President
Re: *Request to continue public hearing to consider incentives for 'Project Profile Trail'*

Dear Mayor Feather,

The company behind 'Project Profile Trail' is an existing employer in Rowan County that is considering the new speculative building in Granite Industrial Park for its potential expansion. As previously discussed, this expansion will retain current employment levels and create 191 new jobs over the next 3 years. The company is also considering a building near one of its other facilities in South Carolina for this expansion.

When the company first discussed 'Project Profile Trail' with the Rowan EDC, it estimated that it would invest approximately \$2 million dollars in new construction and equipment. Since that time, the company's site selection consultant has informed me that their leadership is considering a substantial increase in the amount of their investment. The amount of this increase has not been finalized as of my letter to you today.

Based on my conversation with the site selection consultant, we should have a final investment amount within the next two weeks. Due to the current unavailability of this investment amount, I request that the Board of Aldermen consider continuing August 5th's scheduled public hearing on the incentive proposal to the September 3rd meeting. Continuing the public hearing to the September meeting would allow us to present the most accurate investment amount to the citizens of Granite Quarry.

I look forward to providing you up-to-date information regarding this request and this project in the coming days. Please do not hesitate to contact me with any questions you may have, and thank you for considering this matter.

Yours truly,



Scott Shelton
Vice President

Agenda Item Summary
Regular Monthly Meeting
August 5, 2019
Agenda Item 7

Summary

Interim Town Manager Larry Smith will update the Board on town goals and town developments.

Attachments

A. *Town Manager Monthly Report*

Action Requested

Town Manager Update

Motion Made By:

Jim Costantino
Kim Cress
Jim LaFavers
John Linker

Second By:

Jim Costantino
Kim Cress
Jim LaFavers
John Linker

For:

Jim Costantino
Kim Cress
Jim LaFavers
John Linker

Against:

Jim Costantino
Kim Cress
Jim LaFavers
John Linker

In case of tie:

Mayor Bill Feather

For
Against

Town of Granite Quarry
Interim Town Manager's Report
August 2019



Town Goals Update

Town Hall Information Sign upgrade. LED portion of the sign is complete and shipped to the installer. Installer will contact us after testing to schedule an installation date.

Leaf and Limbs site. The Mayor and I have met with the owner of some of the different properties we've discussed as possible leaf & limbs permanent locations. Staff is now doing the due diligence on feasibility of those properties for the use (zoning, permitting, insurance, etc).

Payroll. Shelly has been working with the new payroll company getting everything switched over. They will do a practice run before active & final switchover, tentatively set for the September 12th payroll.

FEMA Grant – Granite Lake project. We've received the "Hydrologic & Hydraulic Study" parameters for the Granite Lake FEMA grant. Our engineer is reviewing and preparing those now for the project.

Code Enforcement. Staff has continued working on development and code enforcement feedback on what we can do to improve timeliness, costs, and proactivity. We've also continued working on and through front office operational needs. The new position's job description and advertisements were drafted to go out the week of the 26th. Based on Board feedback I will forward the job description to the Board for review and approval first.

Town Development *(please see Planning Dept report for additional / more detailed summaries)*

Village at Granite. Biggest development over this past month was getting to the road paving stage. More of the stormwater improvements have been completed as well.

Granite Industrial Park. Interest in Building 1 has continued to be very optimistic. We have followed up on the due diligence of several prospect's site selection consultants and engineers. The Economic Development Commission has requested continuance of the incentives hearing for one prospect to the September meeting to get more accurate financial details for the Board.

Town Square. I have continued follow up with DOT regarding the imminent situation with the pole at the NW planter. Revitalization reviewed the plans as well. We're following up with a designer concurrently to revisit updating plans for the Square project and establishing financial feasibility.

US 52 through downtown / Discretionary Funds. We have finished the legwork for the mayor's request packet to present to the State. We also confirmed the question of timing for the repaving project: bidding indeed this fall, with paving planned for next spring.

Agenda Item Summary
Regular Monthly Meeting
August 5, 2019
Agenda Item **8a**

Summary

Committee members may report on any activities of the past month:

- Revitalization Team
Aldermen Costantino and Linker
- Parks, Events, and Recreation Committee
Mayor Pro-Tem LaFevers, Alderman Cress

Action Requested

Committee Updates

Motion Made By:

- Jim Costantino
Kim Cress
Jim LaFevers
John Linker

Second By:

- Jim Costantino
Kim Cress
Jim LaFevers
John Linker

For:

- Jim Costantino
Kim Cress
Jim LaFevers
John Linker

Against:

- Jim Costantino
Kim Cress
Jim LaFevers
John Linker

In case of tie:

Mayor Bill Feather

- For
Against

SUMMARY

Agenda Items 8b/8c/8d/8e

CODE OF ORDINANCES CLEANUP

ARTICLE IX: Parks, Events, and Recreation Committee (PERC)

ARTICLE X: Community Appearance Commission (CAC)

ARTICLE XI: Revitalization Team

One of the town goals this year is Recodification of our ordinances. The first step on that is to get all the ordinances and amendments together in one document, clear up any conflicts and updates needed, standardize section numbering and verbiage, and present those findings to the Board for review.

Concurrently we were working on resuscitating the CAC. In the process of doing so, we found that when the town was switching from a Mayor-Council to Council-Manager form of government, it amended some of the committees accordingly. During that process, the ordinance establishing the CAC was accidentally replaced by an ordinance amendment *intended* to amend parks and recreation.

During those changes, and from non-standardized formatting of some amendments since:

- A common ordinance format (e.g., section numbering, verbiage) wasn't always used.
- Common term lengths weren't used (staggering of appointments helps to ensure some continuity of experience on each committee at any given time).
- Some things that are simply "Rules of Procedure" were adopted as formal Town Code.
- Town Board members, who are appointed to committees in Mayor-Council forms of government where Aldermen are responsible for supervising different functions of the town, continued to be appointed as committee members. And the mayor remained appointed as an ex-officio member of all town committees (3 or more Aldermen meeting outside of a scheduled Town Board meeting violates open meeting law).

Proposed Ordinance Amendments 2019-04 through 2019-07 would standardize the different sections' numbering and verbiage of the PERC, CAC, and Revitalization committees, while allowing Aldermen and Mayor to continue being active with these committees, simply as liaisons instead of voting members.

ATTACHMENTS:

1. **Proposed Ordinance Amendment 2019-04: Parks, Events, and Recreation Committee**
2. **Proposed Ordinance Amendment 2019-05: Community Appearance Commission**
3. **Proposed Ordinance Amendment 2019-06: Revitalization Team**
4. **Proposed Ordinance Amendment 2019-07: Mayor**

ORDINANCE NO. 2019-04

AN ORDINANCE OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA,
AMENDING THE CODE OF ORDINANCES CHAPTER 2, ARTICLE IX PARKS,
EVENTS, AND RECREATION COMMITTEE, SECTIONS 2-166 THROUGH 2-185

BE IT ORDAINED by the Board of Aldermen of the Town of Granite Quarry, North Carolina as follows:

Section 1. That Chapter 2, Article IX: Sections 2-166 through 2-185 be amended as follows:

~~Sec. 2-186 Created (5/2/05)~~ **Sec. 2-166 Establishment; Composition**

~~A Parks, Events, and Recreation Committee is hereby created.~~

There is hereby created and established the Parks, Events, and Recreation Committee, hereinafter referred to as "Committee", composed of seven members appointed by the Board of Aldermen.

~~Sec. 2-187 Composition~~ **Sec. 2-167 Membership Qualification and Terms of Office**

~~The Parks, Events, and Recreation Committee shall be composed of at least seven members approved by the Board of Aldermen.~~

~~A majority vote of members present shall be necessary to take any official action on behalf of this committee.~~

- (1) All members shall be residents of the town's planning and zoning jurisdiction at the time of appointment.**
- (2) Where possible, appointments shall be made in such a manner as to maintain on the Committee at all times a majority of members who have had training or experience in grounds or facility planning and maintenance, events planning, parks and recreation programming, city planning, or a related field.**
- (3) Initially members shall be appointed for three-year staggered terms, expiring on July 31 of the appropriate term of appointment. All subsequent appointments, except to fill a vacancy, shall be for three-year terms.**
- (4) Membership is voluntary. Members may be reappointed for successive terms.**

~~Sec. 2-188 Appointment of Officers; Term of Office~~

~~A Chairperson and Co-Chairperson of the Parks, Events, and Recreation Committee shall be appointed by a majority vote of the committee members.~~

~~Elections shall be held for these positions before August 31st of each year. Each position will serve a 1-year term.~~

~~The Events Coordinator of the Town of Granite Quarry shall act as Clerk to the committee. The Secretary shall maintain a record of the committee member's attendance, its actions, findings and recommendations.~~

Sec. 2-189 Membership; Qualifications

~~All members shall be residents of the town's planning and zoning jurisdiction. Membership is voluntary, to be renewed each subsequent year.~~

Sec. 2-190 Meetings

~~Meetings will be held on an as-needed basis according to the project / event needs of the Town of Granite Quarry.~~

~~**Sec. 2-191**~~ **Sec. 2-168 Powers and Duties**

The Committee shall have the following powers and duties:

- (1) To initiate, promote, and assist in the implementation of programs / events beneficial to the citizens of Granite Quarry and promote a sense of community in the town.
- (2) To seek and coordinate the activities of individuals, agencies and organizations, public and private, whose plans, activities and programs ultimately affect the citizens of Granite Quarry.

Sec. 2-169 through 2-185. Reserved

Section 2. That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict, and that this ordinance shall be effective from the date of its passage.

Adopted this, the 5th day of August, 2019

William D. Feather, Mayor

ATTEST:

APPROVED AS TO FORM:

Tanya Maria Word, CMC
Town Clerk

Carl M. Short
Town Attorney

ORDINANCE NO. 2019-05

AN ORDINANCE OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA,
AMENDING THE CODE OF ORDINANCES CHAPTER 2, ARTICLE X COMMUNITY
APPEARANCE COMMISSION, SECTIONS 2 -186 THROUGH 2-191

BE IT ORDAINED by the Board of Aldermen of the Town of Granite Quarry, North Carolina as follows:

Section 1. That Chapter 2, Article X, Sections 2-186 through 2-191 be amended as follows:

Sec. 2-186 Establishment; Composition

There is hereby created and established the town Community Appearance Commission, hereinafter referred to as ~~the Commission~~ **“Commission”**, composed of ~~thirteen (13)~~ **seven** members appointed by the Board of Aldermen. ~~All members shall be residents of the town's planning and zoning jurisdiction at the time of appointment.~~

Sec. 2-187 Membership Qualification and Terms of Office

- (1) **All members shall be residents of the town's planning and zoning jurisdiction at the time of appointment.**
- (2) Where possible, appointments shall be made in such a manner as to maintain on the Commission at all times a majority of members who have had special training or experience in a design field, such as architecture, landscape design, horticulture, city planning, or a closely related field.
- (3) Initially, members shall be appointed for three-year staggered terms, **expiring on July 31 of the appropriate term of appointment.** All subsequent appointments, except to fill a vacancy, shall be for three-year terms.
- (4) Members of the Commission shall serve without pay but may be reimbursed for actual expenses incidental to the performance of their duties within the limits of funds available to the Commission.

Sec. 2-188 Organization:

- ~~(A) The Community Appearance Commission, within 30 days of its appointment, shall meet and elect a Chairperson, a Vice chairperson and a secretary; the latter officer need not be a member of the Commission. It shall also adopt bylaws to govern the conduct of its business.~~
- ~~(B) The Commission shall maintain a record of its member's attendance, its actions, findings and recommendations; which records shall be open to the public.~~
- ~~(C) A quorum of seven members shall be necessary to take any official action authorized required by this division.~~

~~Sec. 2-189.~~ **Sec. 2-188 Powers and Duties**

The ~~Community Appearance Commission~~ **Commission** shall have the following powers and duties:

- (1) To make studies of the visual characteristics and problems of the town, including surveys and inventories of an appropriate nature, and to recommend standards and policies of design for the entire area, any portion or neighborhood thereof, or any project to be undertaken.
- (2) To initiate, promote and assist in the implementation of programs of general community beautification in the town.
- (3) To seek to coordinate the activities of individuals, agencies and organizations, public and private, whose plans, activities and programs bear upon the appearance of the town.
- (4) To provide leadership and guidance in matters of area or community design and appearance to individuals, and to public and private organizations and agencies.
- (5) To prepare both general and specific plans for the improved appearance of the town. These plans may include the entire area or any part thereof, and may include private as well as public property. The plans shall set forth desirable standards and goals for the aesthetic enhancement of the town or any part thereof within its area of planning and zoning jurisdiction, including public ways and areas, open spaces, and public and private buildings and projects.
- (6) To request from the proper officials of any public agency or body, including agencies of the state and its political subdivisions, its plans for public buildings, facilities, or projects to be located within the town or its area of planning and zoning jurisdiction.
- (7) To review these plans and to make recommendations regarding their aesthetic suitability to the appropriate agency, or to the Planning Board or the Board of Aldermen. The Commission shall review all plans in a prompt and expeditious manner, and all recommendations of the Commission with regard to any public project shall be made in writing. Copies of the recommendation shall be transmitted promptly to the Planning Board or the Board of Aldermen.
- (8) To formulate and recommend to the Board of Aldermen the adoption or amendment of ordinances, including the zoning ordinances, subdivision regulations, and other local ordinances regulating the use of property that will, in the opinion of the Commission, serve to enhance the appearance of the town and its surrounding areas.
- (9) To direct the attention of town officials to needed enforcement of any ordinance that may in any way affect the appearance of the town.
- (10) To seek voluntary adherence to the standards and policies of its plans.
- (11) To enter, in the performance of its official duties and at reasonable times, upon private lands, with the property owner's permission, and make examinations or surveys.
- (12) To promote public interest in and an understanding of its recommendations, studies and plans, and to that end to prepare, publish and distribute to the public such studies and

reports as will, in the opinion of the Commission, advance the cause of improved municipal appearance.

(13) To conduct public meetings and hearings, giving reasonable notice to the public thereof.

Sec. 2-190. Sec. 2-189 Advisory Council, Committees

The Commission may establish an advisory council when, in the judgment of the Commission, such a council will be an aid to the performance of its duties. However, the Commission shall not delegate to such advisory council any of its official powers and duties. In addition, the Commission may, from its own membership, establish any temporary or permanent committees needed to assist it in the study of specific questions and problems.

Sec. 2-191. Sec. 2-190 Staff, Technical Services

The Commission may recommend to the Board suitable arrangements for the procurement or provision of staff or technical services for the Commission.

Sec. 2-191. Reserved.

State law reference – Community Appearance Commission, N.C.G.S. §160A-451 et seq.

Section 2. That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict, and that this ordinance shall be effective from the date of its passage.

Adopted this, the 5th day of August, 2019

William D. Feather, Mayor

ATTEST:

APPROVED AS TO FORM:

Tanya Maria Word, CMC
Town Clerk

Carl M. Short
Town Attorney

ORDINANCE NO. 2019-06

AN ORDINANCE OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA,
AMENDING THE CODE OF ORDINANCES CHAPTER 2, ARTICLE XI
REVITALIZATION TEAM, SECTIONS 2-192 THROUGH 2-199

BE IT ORDAINED by the Board of Aldermen of the Town of Granite Quarry, North Carolina as follows:

Section 1. That Chapter 2, Article XI: Sections 2-192 through 2-199 be amended as follows:

Sec. 2-192 ~~Created~~ **Establishment; Composition**

~~A Revitalization Team is hereby created.~~

There is hereby created and established the Revitalization Team, hereinafter referred to as “Team”, composed of seven members appointed by the Board of Aldermen.

Sec. 2-193 ~~Composition~~ **Membership Qualification and Terms of Office**

~~The Revitalization Team shall be composed of a minimum of seven members approved by the Board of Aldermen.~~

~~A majority vote of members present shall be necessary to make any official recommendation on behalf of this Team.~~

- (1) All members shall be residents and/or business representatives of the town’s planning and zoning jurisdiction at the time of appointment. **An exception may be made with one seat on the Team, should the Board of Aldermen determine an outside person with specifically desired experience would enhance the Team or be instrumental in advancing town goals.**
- (2) **Where possible, appointments shall be made in such a manner as to maintain on the Team at all times a majority of members who have had training or experience in business management, real estate sales, construction or development, city or financial planning, or a related field.**
- (3) **Initially members shall be appointed for three-year staggered terms, expiring on July 31 of the appropriate term of appointment. All subsequent appointments, except to fill a vacancy, shall be for three-year terms.**
- (4) Membership is voluntary. **Members may be reappointed for successive terms.**

Sec. 2-194 ~~Appointment of Officers; Term of Office~~

~~A Chairperson and Co-Chairperson of the Revitalization Team shall be appointed by the Board of Aldermen.~~

~~Elections shall be held for these positions before August 31st every 2 years. Each Office will serve a 2-year term.~~

Sec. 2-195 Membership; Qualifications

~~All members may be residents and/or business representatives of the town's planning and zoning jurisdiction. Membership is voluntary with elections every 2 years.~~

Sec. 2-196 Meetings

~~The Revitalization Team meetings will be held on the third Tuesday of each month or as needed according to the revitalization needs of the town.~~

Sec. 2-197 **Sec. 2-194 Powers and Duties**

The ~~Revitalization~~ Team ~~may~~ shall have the following powers and duties:

- (1) To implement the NCDDA Technical Assistant Team Study Plan
- (2) To implement the Granite Quarry Downtown Master Plan

Sec. 2-195 Staff, Technical Services

The Clerk and Town Manager of the Town of Granite Quarry shall act as staff support for the ~~committee~~ **Team**. The Clerk shall maintain a record of the attendance, any actions, and recommendations requested by the Team.

Sec. 2-196 through 2-199. Reserved

Section 2. That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict, and that this ordinance shall be effective from the date of its passage.

Adopted this, the 5th day of August, 2019

William D. Feather, Mayor

ATTEST:

APPROVED AS TO FORM:

Tanya Maria Word, CMC
Town Clerk

Carl M. Short
Town Attorney

ORDINANCE NO. 2019-07

**AN ORDINANCE OF THE TOWN OF GRANITE QUARRY NORTH CAROLINA,
AMENDING THE CODE OF ORDINANCES CHAPTER 2,
ARTICLE II MAYOR, SECTION 2-21**

II. MAYOR

BE IT ORDAINED by the Board of Aldermen of the Town of Granite Quarry, North Carolina as follows:

Section 1. That Chapter 2, Article II: Section 2-21 be amended as follows:

Sec. 2-21 Participation on committees

The Mayor shall be an ex officio ~~member~~ **liaison** of all committees of the town.

Section 2. That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict, and that this ordinance shall be effective from the date of its passage.

Adopted this, the 5th day of August, 2019

William D. Feather, Mayor

ATTEST:

APPROVED AS TO FORM:

Tanya Maria Word, CMC
Town Clerk

Carl M. Short
Town Attorney

A G R E E M E N T

This Agreement, made and entered into this the ____ of August, 2019 by and between the Town of Granite Quarry, a North Carolina municipal corporation, (hereinafter referred to as Town) Lessor; and the Granite Quarry Athletic Club, a North Carolina non-profit corporation (hereinafter referred to as Athletic Club) Lessee:

W I T N E S S E T H:

WHEREAS, the Board of Alderman of the Town has determined that providing the citizens of the Town an additional recreation opportunity is a good thing for its citizens; and

WHEREAS, the Athletic Club has volunteered to construct and operating biking trails on certain town property for the benefit of the citizens of Granite Quarry at no cost to the town.

NOW THEREFORE, in consideration of the agreements and covenants hereinafter set forth to be done and performed by the Athletic Club, the Town does hereby let and lease to the Athletic Club a certain parcel of land more particularly described as follows:

BEING that 10.048 acre tract described further in Deed Book 1267 at page 587 in the Rowan County Registry and shown upon the Tax Maps for Rowan County Registry and shown upon the Tax Maps of Rowan County as parcel 185 on Tax Map 403.

To have and to hold said land to the Athletic Club for the term and upon the conditions hereinafter set forth:

- 1) The rental for said premises shall be one dollar (\$1.00) per year.
- 2) The initial term of this lease shall be two years from the date of the execution of the Agreement, unless terminated as set forth below. Terms following the initial term shall be for one year and renewable upon consent of both parties.
- 3) Athletic Club shall construct upon the leased premises bike trails in a general manner and style as first presented to the Town. Construction shall be of a quality commensurate with a facility to be used by the public with safety being the utmost concern.
- 4) Adequate signage for the safety of the public shall be installed and maintained.
- 5) Adequate parking for the public shall be installed and maintained.
- 6) The Athletic Club shall obtain and maintain liability insurance on said premises in an amount to be determined reasonable considering the use for the premises (one million dollars minimum). The Town shall be included as an additional insured.
- 7) This Agreement shall not be assigned by Athletic Club to another party.
- 8) Should any of these conditions not be met by the Athletic Club or shall cease to be met at any time during the term of this Agreement, the Town shall give written notice to the Athletic Club as to its violation and the Athletic Club shall have 30 days to correct said violation. If the Athletic Club does not make such corrections within said thirty day period, the Town may immediately terminate this Agreement.
- 9) No motor vehicles allowed.
- 10) The town shall have final approval over the layout of the trails, parking areas or any other improvements made by the Athletic Club. This includes no parking on Faith Road and access only from Faith Road.
- 11) Any construction impacting waterways must have proper approvals or permits as needed.
- 12) Athletic Club hereby releases the Town from all injury and any liability of any kind arising from Athletic Club use and occupancy of the premises and agrees to indemnify and hold harmless the Town. In no event shall the Town be liable for any damage or injury to any agent or employee of the Athletic Club or to any person coming upon the premises in connection with the Athletic Club's use and occupancy of the premises.

IN WITNESS WHEREOF, the parties have executed this Agreement, this the day and year first above written.

TOWN OF GRANITE QUARRY

By _____
Mayor

ATTEST:

Town Clerk

GRANITE QUARRY ATHLETIC CLUB

By _____
President

Agenda Item Summary
Regular Monthly Meeting
August 5, 2019
Agenda Item 9a

Summary

Request to receive a check from FEMA in the amount of \$5,000 to repair a culvert at Railroad Street. Amount will be deposited into account #01-3493-26 (FEMA Projects)

Action Requested

To receive check from FEMA in the amount of \$5,000 to be deposited in account #01-3493-26 (FEMA Projects)

**Request to Receive Check
From FEMA**

Motion Made By:

- Jim Costantino
- Kim Cress
- Jim LaFavers
- John Linker

Second By:

- Jim Costantino
- Kim Cress
- Jim LaFavers
- John Linker

For:

- Jim Costantino
- Kim Cress
- Jim LaFavers
- John Linker

Against:

- Jim Costantino
- Kim Cress
- Jim LaFavers
- John Linker

In case of tie:

Mayor Bill Feather

- For
- Against

Agenda Item Summary

Regular Monthly Meeting

August 5, 2019

Agenda Item **9b**

Summary

The Maintenance Department is requesting to dispose of two (2) Echo trimmers that no longer work, and one (1) Stihl Backpack Blower that needs work and it would be cheaper to purchase a new one.

Attachment

Memorandum from Public Works Manager requesting disposal.

Action Requested

Motion to approve of disposal and place on GovDeals for sale.

**Request to Dispose of Property -
Maintenance Department**

Motion Made By:

- Jim Costantino
- Kim Cress
- Jim LaFevers
- John Linker

Second By:

- Jim Costantino
- Kim Cress
- Jim LaFevers
- John Linker

For:

- Jim Costantino
- Kim Cress
- Jim LaFevers
- John Linker

Against:

- Jim Costantino
- Kim Cress
- Jim LaFevers
- John Linker

In case of tie:

Mayor Bill Feather

- For
- Against

Maintenance Surplus Request August 2019

- Two (2) Echo trimmers – Do not run
- One (1) Stihl backpack blower – Needs work cheaper to purchase a new one

Items will be placed on Govdeals.com for sale with funds being placed in general fund in hopes that Maintenance may have that transferred to small tool / equipment line for a later purchase.

Agenda Item Summary

Regular Monthly Meeting

August 5, 2019

Agenda Item 9c

Summary

The Fire Department is requesting to dispose of the following:

- 20 Scott SCBA packs that have been replaced by MSA SCBA packs
- 3 old non- working printers
- 2 Dragger gas monitors – Replaced by MSA monitors
- 4 Old laptops – Cleared and info removed
- 2 Old desktops and monitors – Cleared and info removed
- 2006 Chevy Impala – Formerly used as the Chiefs car – high mileage and unused

Attachment

Memorandum from Chief Hord requesting disposal.

Action Requested

Motion to approve of disposal and place on GovDeals for sale.

**Request to Dispose of Property -
Fire Department**

Motion Made By:

- Jim Costantino
- Kim Cress
- Jim LaFevers
- John Linker

Second By:

- Jim Costantino
- Kim Cress
- Jim LaFevers
- John Linker

For:

- Jim Costantino
- Kim Cress
- Jim LaFevers
- John Linker

Against:

- Jim Costantino
- Kim Cress
- Jim LaFevers
- John Linker

In case of tie:

Mayor Bill Feather

- For
- Against

Fire Department Surplus August 2019

- 20 Scott SCBA packs that have been replaced by MSA SCBA packs
- 3 old non- working printers
- 2 Dragger gas monitors – Replaced by MSA monitors
- 4 Old laptops – Cleared and info removed
- 2 Old desktops and monitors – Cleared and info removed
- 2006 Chevy Impala – Formerly used as the Chiefs car – high mileage and unused

The fire department wishes for the board to allow surplus of the above property and any money placed in general fund. The fire department wishes to be able to ask for these funds at a later date.

Agenda Item Summary

Regular Monthly Meeting

August 5, 2019

Agenda Item 9d

Summary

Parks, Events, and Recreation Committee (PERC)

Melinda Hege expressed an interest in joining the PERC Committee.

ZBA

Reappoint John Linker, Howell Kessler (ETJ), Doug Shelton, and Kelly Smith (ETJ) to the ZBA.

Attachment

Boards and Committees application submitted by Melinda Hege.

Action Requested

Motion to appoint Melinda Hege to the PERC Committee.

Motion to reappoint John Linker, Howell Kesler (ETJ), Doug Shelton, and Kelly Smith (ETJ) to the ZBA.

**Boards and Committees
Appointment – PERC and ZBA**

Motion Made By:

- Jim Costantino
- Kim Cress
- Jim LaFevers
- John Linker

Second By:

- Jim Costantino
- Kim Cress
- Jim LaFevers
- John Linker

For:

- Jim Costantino
- Kim Cress
- Jim LaFevers
- John Linker

Against:

- Jim Costantino
- Kim Cress
- Jim LaFevers
- John Linker

In case of tie:

Mayor Bill Feather

- For
- Against



P.O. Box 351
 Granite Quarry, NC 28072-0351
 704-279-5596
www.granitequarrync.gov

BOARDS AND COMMITTEES APPLICATION

NAME Melinda Hege
 ADDRESS 206 N. CRO Ave. Salisbury NC ZIP 28146
 PHONE 704.433.4452 PHONE (business or cell) _____
 EMAIL Mms_1155@yahoo.com
 OCCUPATION Certified Occupational Therapy Assistant
 ARE YOU CURRENTLY SERVING ON A BOARD OR COMMITTEE Yes No
 IF SO, PLEASE PROVIDE THE NAME OF THE BOARD OR COMMITTEE

ARE YOU APPLYING FOR REAPPOINTMENT TO YOUR CURRENT BOARD OR COMMITTEE?
 Yes No

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS OR COMMITTEES IN ORDER OF PREFERENCE (please check up to three applicable boxes)

- Community Appearance Committee _____ Planning Board
- Environmental Committee _____ Revitalization Team
- PERC Committee _____ Zoning Board of Adjustment

WORK EXPERIENCE (List your four most recent employment experiences, listing present or most recent first)

Dates	Company Name/Location	Position	Job Description
8/13/16 - Present	Kinor ED at Home Kannaholis	COTA/L	Occupational Therapy
3/17/12 - 8/13/16	Heritage Healthcare Concord	COTA/L	Occupational Therapy
8/1/08 - 3/17/12	Legacy Healthcare Services Spencer	COTA/L	Occupational Therapy
10/1/06 - 8/1/08	Universal Healthcare Concord	COTA/L	Occupational Therapy

EDUCATION (List your three most recent educational experiences, listing present or most recent first)

Educational Institution/School	Degree Received	Area(s) of Study
Carrollus College of Health Sciences	Occupational Therapy Asst.	Occupational Therapy
North Rowan High	High School Diploma	General Ed.

BOARDS/ COMMITTEES ON WHICH YOU HAVE SERVED (LIST MUNICIPALITIES AND DATES)

None

EVER CONVICTED OF A FELONY Yes No If yes, state details: _____

I affirm that I understand this application may be considered a public record and as such, portions may be subject to release under North Carolina General Statute Chapter 132, Public Records. I certify that the facts contained in this application are true and correct to the best of my knowledge. I agree that by my submission of this application form, I shall be deemed to have affixed my signature hereto.

Signature Melinda Heagy Date 7-22-19

FOR OFFICE USE ONLY

Application Received: 7/23/19 Interview Date & Time: _____
Confirmation Date: _____ Term Ending: _____

Agenda Item Summary

Regular Monthly Meeting

August 5, 2019

Agenda Item 9e

Summary

After previous presentations to the Board of Aldermen, I presented to the members of both the Planning Board and Zoning Board of Adjustment (ZBA) the concept of merging the two boards. Both bodies were supportive of the idea and at least those present at the two meetings were interested in serving on the combined board. Our next step will be to draft text amendments for the Uniform Development Ordinance and Code of Ordinances that are needed to revise the makeup and procedures for the combined board.

The Planning Board currently consists of 5 intown members, 1 intown alternant, 4 ETJ and 1 ETJ alternant. Of these 11 identified positions we currently have 5 in town and 3 ETJ positions filled.

The ZBA currently consists of 5 intown, 1 intown alternate, 5 ETJ and 1 ETJ alternant. Of these 12 identified positions we currently have 5 intown and 3 ETJ positions filled.

Since it appears that all the currently appointed and active members of both boards are interested in serving on the combined board (with the exception of John Linker), I would like to draft the text amendments to start with a board consisting of 8 plus 1 alternate in town and 5 plus 1 alternate ETJ positions to allow all current members to continue service. The initial appointments would be for 1, 2 and 3 years with reappointments being for 3-year terms.

Attachment

Memorandum from Town Planner outlining the potential merger of the Planning and ZBA Boards.

Action Requested

If the Board of Aldermen are supportive of this merger process as outlined above, I will move ahead with the required text amendments, take those to the Planning Board for their consideration and referral, then schedule a public hearing and official adoption vote for this board.

Potential Merger of Planning and ZBA Boards

Motion Made By:

- Jim Costantino
- Kim Cress
- Jim LaFevers
- John Linker

Second By:

- Jim Costantino
- Kim Cress
- Jim LaFevers
- John Linker

For:

- Jim Costantino
- Kim Cress
- Jim LaFevers
- John Linker

Against:

- Jim Costantino
- Kim Cress
- Jim LaFevers
- John Linker

In case of tie:

Mayor Bill Feather

- For
- Against



MEMO

Date: 03/20/2019

RE: Merging Planning Board and Zoning Board of Adjustment

Narrative:

The Town's Planning Board has become very busy as the Town begins to grow and as updates and revisions of the Town's Codes and Ordinances are undertaken. The Planning Board has nine regular members and two alternates, meets once a month on a regular basis and has begun meeting a second time each month as needed to keep up with a backlog of issues. We currently have eight of eleven members.

The Zoning Board of Adjustment has ten members and meets as needed to address three specific areas of business- granting variances, granting conditional use permits, and hearing appeals of the Planner's administrative decisions. This board has met twice in the last two years. We currently have eight of ten members, including Alderman Linker who would like to step down when a replacement is found.

The rationale for merging the two boards is twofold. First, each time a member of either board resigns or rotates off due to term limits, we struggle to find replacements. Second, the talents of the dedicated members of the Zoning Board of Adjustment are being wasted since ZBA issues are limited and rare. Their talents and passions could be put to better use addressing planning issues by serving on a combined board.

NC General Statutes

NC General Statute requires that any municipality adopting zoning and subdivision ordinances must create a Planning Board (PB) and a Zoning Board of Adjustment (ZBA) to carry out the duties conferred by general statute and the conditions spelled out in the establishing ordinances. Section 160A-388(a) states that, "The ordinance may designate a planning board or governing body to perform any of the duties of a board of adjustment in addition to its other duties." General Statutes require that the board have at least three members, that members serve three-year terms, and the board members from the town's extraterritorial jurisdiction (ETJ) make up a percentage of the board's members reflective of their percentage of population of the combined intown and ETJ population.

Granite Quarry Code of Ordinances

The Granite Quarry Code of Ordinances (CoO), Article VIII established a Planning Board with a total of 11 members (5 intown regulars, 4 ETJ regulars, 1 intown alternate, and 1 ETJ alternate) serving alternating three-year terms. It establishes 5 as a quorum. It establishes the duties of the PB and provides guidelines for the board's structure. The CoO does not mention a ZBA.

Uniform Development Ordinance

The Town's Uniform Development Ordinance (UDO) Section 15.6, in slightly different language, defines the Planning Board. In Section 15.5, the UDO goes into specific language establishing the ZBA and defining their duties, authorities and procedures.

Merger of Two Boards

Merger of the two boards will require amendments to both the CoO and UDO as follows:

1. In the CoO, amend *Section 2-138, Powers and Duties* by adding item (9) to the list of duties saying, "The Planning Board will also serve as the Town's Zoning Board of Adjustment as needed, operating under the Zoning Board of Adjustment rules of procedure found in Section 15.5 of the Town's Uniform Development Ordinance."
2. In the UDO, amend *Section 15.5.1 Establishment*, deleting all current text and inserting the following, "A. The Town's Planning Board will serve as the Zoning Board of Adjustment. See Article VIII, Sections 2-140 through 2-144 of the Town's Code of Ordinances and Section 15.5.3 of the Town's Uniform Development Ordinance for membership, structure, and related information."

The physical process of merging the two board's members can be handled through a process of attrition. As Planning Board positions come open (starting on 7/31/2019) these positions can be offered to interested ZBA members.

Board Procedures

While the PB and ZBA will have the same physical structure, the meetings are run differently, and it will be the responsibility of the Planner as the staff representative to both boards to help the members understand the differences and abide by the rules as defined in Section 15.5 of the UDO. The primary difference is that ZBA meetings are quasi-judicial in nature, meaning that they are run something like a court and as such, common rules of evidence apply. All witnesses must sworn-in, hearsay testimony is not allowed, physical evidence and exhibits presented must be kept as a part of the record, verbatim minutes (and/or audio recordings) must be taken and retained, a finding of facts must be stated, etc. (The reason for this higher standard of meeting decorum is that when a decision of the PB is appealed to the courts, a trial is held where all new evidence and testimony is admitted. When a decision of the ZBA is appealed, the record of the ZBA meeting where the decision was made is submitted to the court for review and decision.)

When the PB/ZBA is meeting to hear both PB and ZBA business, it will be important for the Planner and the Boards' Secretary to keep the records and actions of the two boards separate. The Chair of the combined Board will need to declare something to the effect of, "The Planning Board, now serving as the Zoning Board of Adjustment..." as it moves from working on Planning Board business to ZBA business.

Action Needed

If the Board of Aldermen agree to merge the two boards, staff will prepare text amendments to the CoO and UDO and take them through the standard review and approval process, culminating in a public hearing and vote of the Board of Aldermen to adopt those changes.



MEMO

Date: 07/29/2019

TO: Board of Aldermen

RE: Merging Planning Board and Zoning Board of Adjustment- Update

Narrative:

After previous presentations to the Board of Aldermen, I presented to the members of both the Planning Board and Zoning Board of Adjustment (ZBA) the concept of merging the two boards. Both bodies were supportive of the idea and at least those present at the two meetings were interested in serving on the combined board. Our next step will be to draft text amendments for the Uniform Development Ordinance and Code of Ordinances that are needed to revise the makeup and procedures for the combined board.

The Planning Board currently consists of 5 intown members, 1 intown alternant, 4 ETJ and 1 ETJ alternant. Of these 11 identified positions we currently have 5 in town and 3 ETJ positions filled.

The ZBA currently consists of 5 intown, 1 intown alternate, 5 ETJ and 1 ETJ alternant. Of these 12 identified positions we currently have 5 intown and 3 ETJ positions filled.

Since it appears that all the currently appointed and active members of both boards are interested in serving on the combined board (with the exception of John Linker), I would like to draft the text amendments to start with a board consisting of 8 plus 1 alternate in town and 5 plus 1 alternate ETJ positions to allow all current members to continue service. The initial appointments would be for 1, 2 and 3 years with reappointments being for 3-year terms.

A quorum of the 13-member combined board will be a majority of the filled positions. If all 13 positions are filled, quorum will be 7. If an equal number of seats are filled, the quorum will be half plus one (i.e., if 10 appointed seats, quorum is $10/2 = 5 + 1 = 6$). Alternates would attend meetings and vote in place of absent or disqualified members.

The text amendments will include language explaining how the combined board will operate as two boards, including separation of agendas and minutes, special voting requirements for ZBA (minimum 5 members present for any votes, 4/5 majority vote required to grant a variance), and quasi-judicial hearing requirements.

If the Board of Aldermen are supportive of this merger process as outlined above, I will move ahead with the required text amendments, take those to the Planning Board for their consideration and referral, then schedule a public hearing and official adoption vote for this board.

Agenda Item Summary

Regular Monthly Meeting

August 5, 2019

Agenda Item 9f

**AMVETS Ladies Auxiliary Golf
Tournament Sponsorship**

Summary

The AMVETS Ladies Auxiliary #845 is requesting sponsorship for their Golf Tournament on Saturday, September 7th at McCaless Golf Club. The sponsorship will help AMVETS to raise money to support many of their projects including but not limited to Child Welfare Projects, Scholarship Fund, Veterans Projects and Community Service Projects such as helping the local food bank in Rockwell.

Attachment

***Golf Tournament Sponsorship Application
Golf Tournament Registration Form***

Action Requested

Motion authorizing the Finance Officer to issue a check in the amount of \$100.00 from account #01-4110-08 (Board Expenses) for sponsorship of the AMVETS Ladies Auxiliary #845 Golf Tournament.

Motion Made By:

- Jim Costantino
- Kim Cress
- Jim LaFevers
- John Linker

Second By:

- Jim Costantino
- Kim Cress
- Jim LaFevers
- John Linker

For:

- Jim Costantino
- Kim Cress
- Jim LaFevers
- John Linker

Against:

- Jim Costantino
- Kim Cress
- Jim LaFevers
- John Linker

In case of tie:

Mayor Bill Feather

- For
- Against



AMVETS Ladies Auxiliary



GOLF TOURNAMENT Golf Tournament Sponsorship

The AMVETS Ladies Auxiliary #845 Golf Tournament will be held on Saturday, September 7, 2019, at McCanless Golf Club. We welcome your support for this year's tournament. Your sponsorship will help our organization raise money to support many of our projects including but not limited to Child Welfare Projects, Scholarship Fund, Veterans Projects and Community Service Projects such as helping support our local food bank in Rockwell.

\$100 is enclosed for the sponsorship of a hole which includes signage at a hole as well as company name on the Golf Tournament banner.

Additional contribution for a Prize: Longest ball, Closest to the Pin, or any other donation:

Other _____

Company: _____

Contact Name: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Phone #: (____) _____ **Fax:** (____) _____

Email: _____

Please mail registration form along with payment to:

Make checks payable to: AMVETS Ladies Auxiliary #845

Mail To:
Yvonne Barger, President
480 Luther Barger Road
Salisbury, NC 28146
Ph. # (704) 202-7971
Email: ybarger@aol.com
or tbbowers41@gmail.com

Deadline for Golf Sponsorships is August 24, 2019



AMVETS Ladies Auxiliary Golf Tournament Registration Form

General Information

Course: McCanless Golf Club
3515 Stokes Ferry Road
Salisbury, NC 28146
(704) 637-1235

Date of Event: Saturday, September 7th
Start Time: 2:00 PM Shotgun Start
Format: Four-Man Captains Choice

Registration:

Please mail registration form along with payment to
or send registration information via email:
tbbowers41@gmail.com or ybarger@aol.com

Make checks payable to: AMVETS Ladies Auxiliary #845
Mail to:
Yvonne Barger
480 Luther Barger Road
Salisbury, NC 28146
Ph. (704) 202-7971

DEADLINE TO PRE-REGISTER: August 31, 2019

Entry Fee Per Person - \$50.00

- o Includes a Round of Golf (1) Player
- o Cart
- o Dinner will be served after the Tournament
- o Team Prizes - 1st Place Cash Prize \$300
- o Door Prizes

Contact Information

Captain Team Leader: _____

Phone (_____) _____ Email _____

Team Member #1 _____ Team Member #2 _____

Team Member #3 _____ Team Member #4 _____

Note: All score cards must be SIGNED and TURNED IN!

Pre-Paid via Check/Cash:

Pay on Site Date Paid:

August 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 Board of Aldermen Meeting @ 7:00 P.M.	6	7	8	9	10
11	12 Planning Board Meeting @ 5:30 P.M.	13	14 CCOG Bd. Of Delegates Mtg. @ 6:15 P.M.	15	16	17
18	19 PERC Meeting 5:00 P.M.	20 Revitalization Team Meeting @ 3:30 P.M.	21	22	23 Adult Fish 4 Fun 6:00 P.M. – 9:00 P.M. Granite Lake Park	24
25	26	27	28 Cabarrus MPO Mtgs. 5:30 P.M.	29	30	31

EVENTS

Rowan EDC Annual Meeting
Thursday, August 8, 2019
 11:30 A.M. – 1:00 P.M.
 City Tavern, 113 E. Fisher

Rowan Chamber Business After Hours
 Monday, August 12th – 5:00 P.M. – 7:00 P.M. @ Trinity Oaks

Town Hall Offices Closed
 Monday, September 2nd Labor Day

Board of Aldermen Regular Mtg.
 Tuesday, September 3rd @ 7:00 P.M.

SAVE THE DATE
 Power in Partnership Breakfast Series
 Thursday, September 19th @ Trinity Oaks

You are Invited | AUGUST 8, 2019

Salisbury-Rowan Economic Development Commission

ANNUAL MEETING

"What Site Selectors Want to Find in Your Community"

featuring **RON STARNER**

Executive Vice President of Conway Data Inc. and *Site Selection* magazine



RowanEDC.com   

Join us for inaugural Annual Meeting on Thursday, August 8, 2019 from 11:30 am to 1:00 pm to at the City Tavern located at 113 E Fisher St. in Salisbury.

ROWAN EDC The Annual Meeting will feature Ron Starner, the General Manager and Executive Vice President of Conway Data Inc. and Site Selection magazine, an international corporate real estate publication based in the Atlanta suburb of Norcross, Ga.

PARTNERSHIP for ECONOMIC DEVELOPMENT SALISBURY, NC

Be an original.

Starner recently profiled the economic resurgence of Rowan County since the recession in [Site Selection Magazine](#), calling it, " one of the more remarkable economic turnaround stories of the past decade."

In addition to the keynote presentation by Starner, the Annual Meeting will bring together leaders from across Rowan County to network and celebrate the successes of the past year, while looking forward to the promise and potential of the coming one. Seating for this event is limited so make your reservation today!

Generously Sponsored by:



Power In Partnership Breakfast Series

Sue Meyer with Apple, Inc. will kick off the Power In Partnership season on Thurs., Sept. 19, 7:30 a.m. at Trinity Oaks (728 Klumac Road) sponsored by Global Contact Services.

Dr. Lynn Moody, Superintendent of Rowan-Salisbury Schools will provide the introduction with this "Back to School" themed program.

Meyer is Vice President of Apple Education's US development team in Cupertino, CA. She works with school leaders to leverage technology to transform learning.

Please RSVP by Tues., September 17th to info@rowanchamber.com or click [HERE!](#)

