



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN MEETING
December 3, 2018 • 7:00 P.M.**

1. **Call to Order** – Mayor Feather
2. **Moment of Silence**
3. **Pledge of Allegiance**
4. **APPOINTMENT OF DEPUTY TOWN CLERK**
ACTION NEEDED: Motion to appoint Shelly Shockley as Deputy Town Clerk as the current Clerk Tanya Word is out on medical leave.
5. **APPROVAL OF THE AGENDA**
6. **Approval of the Consent Agenda**
 - a. **Approval of the Minutes**
 - Regular Board November 5, 2018
 - b. **Departmental Reports** (*Reports in Board packet*)
 - c. **Financial Reports**
7. **Community Events**
 - a. **Food Drive** – continues until December 31st
8. **Citizen Comments** (*All comments are limited to 6 minutes. No sharing of minutes with other citizens*)
9. **Guests and Presentations**
10. **Town Manager's Update – 10 minutes**
 - a. Project updates – Industrial Park, Subdivisions, and Office-Institutional
 - b. Fire Department – Pagers and Computers
 - c. Strategic Property Update and Options

11. Finance Officer Update – 10 minutes

a. Review and Accept Audit

ACTION NEEDED: Motion to adopt the Audit with the adjustments to the reviews for the fiscal year ended June 30, 2018 as discussed at the November Board meeting.

b. Budget Amendment Request # 4

ACTION NEEDED: To transfer funds from Fund Balance Appropriated (01-3991-99) to Fire Department Capital Outlay Equipment (01-4340-55) in the amount of \$17,116 to match Grant Funds on air packs.

c. Budget Amendment Request # 5

ACTION NEEDED: To transfer funds from Fund Balance Appropriated (01-3991-99) to Community Appearance (01-4120-50) in the amount of \$1,500 to fund Town events and for the remainder of the fiscal year.

d. Budget Amendment Request # 6

ACTION NEEDED: To transfer funds from Fund Balance Appropriated (01-3991-99) to Police Department Capital Outlay Motor Vehicle Fund (01-4310-54) in the amount of \$8,178. Funds were unexpended in FY 17-18.

12. Old Business

a. COMMITTEE UPDATES – 10 minutes

- Revitalization – Aldermen Constantino and Linker
- Building - Aldermen Constantino and Linker
- Parks and Recreation - Alderman LaFevers and Cress

13. New Business and Action Items – 5 minutes

a. Board of Aldermen Budget Retreat

ACTION NEEDED: Request approval to schedule Board of Aldermen Budget Retreat for February 22 and 23, 2019.

b. Call for New Projects for Cabarrus-Rowan Metropolitan Planning Organization (MPO) Regional Priority List

ACTION NEEDED: Motion to endorse a new project for the Cabarrus-Rowan MPO Regional Priority List

14. Board Comments

15. Mayor's Notes – Announcements and Date Reminders

- a. Rowan Chamber Business After Hours** – Monday, December 10th 5:00 P.M. – 7:00 P.M., Holiday Inn Express, 123 Marriott Circle.
- b. Parks and Recreation Committee Meeting** – Monday, December 17th @ 5:30 P.M.
- c. Revitalization Team Meeting** – Tuesday, December 18th @ 3:30 P.M.

- d. **Town Hall Offices Closed - Christmas Day Observance** – Tuesday, December 25th and Wednesday, December 26th.
- e. **Town Hall Offices Closed – New Year’s Day** – Tuesday, January 1, 2019
- f. **Board of Aldermen Meeting** – Monday, January 7, 2019 @ 7:00 P.M.
- g. **Rowan Chamber Annual Gala** – Thursday, January 19th @ West End Plaza. 6:00 P.M.
- h. **Town Hall Staff/Boards/Citizen Volunteer Christmas Dinner** – Friday, December 7th 6:30 P.M. @ Shiloh United Methodist
- i. **Happy Holidays 2018**

16. Mayor’s Action
Regional Updates

A motion is needed as follows: To go into closed session pursuant to NC General Statue Section 143-318.11[a][6] for property and personnel issues.

A motion is needed to come out of closed session pursuant to NC General Statue Section 143-318.11[a][6] for property and personnel issues. The Board takes the following action (if any).

17. Adjournment



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN MEETING MINUTES
Monday, November 12, 2018**

Present: Mayor Bill Feather, Mayor Pro Tem Jim LaFevers, Alderman John Linker, Alderman Kim Cress, and Alderman Jim Costantino

Staff: Mr. Phil Conrad – Town Manager, Ms. Tanya Word – Town Clerk/HR Officer, Mr. Scott Stewart – Deputy Clerk/Finance/HR Analyst, Mr. Jason Hord – Maintenance Supervisor/Interim Fire Chief, Ms. Shelly Shockley – Finance Officer/Event Coordinator, Mr. Steve Blount – Town Planner, Mr. Mark Cook – Chief of Police, Mr. Brian Peeples – Assistant Fire Chief, Mr. Travis Barnhardt – Deputy Fire Chief, Mr. Chip Short – Town Attorney

Guests: There were 10 guests present.

Call to Order: Mayor Feather called the meeting to order at 7:00 p.m.

Moment of Silence: Mayor Feather opened the meeting with a moment of silence.

Pledge of Allegiance: Mayor Feather led the Pledge of Allegiance.

Approval of the Agenda:

ACTION: Alderman Linker made a motion to approve the agenda as with the changes of postponing discussion of the purchasing policy and electronic purchase order forms until December and moving the Byrd property discussion to Closed Session. Alderman Costantino seconded the motion. The motion passed with all in favor.

Approval of the Consent Agenda:

ACTION: Alderman Costantino made a motion to approve the consent agenda. Alderman Cress seconded the motion. The motion passed with all in favor.

Community Events

Ms. Shockley updated the Board on the following events.

- Family Fun Fest was on Saturday, October 27. There was a large crowd for the candy, bounce houses, food, hay rides, and a live band. The Fire Department, Police Department, and Rowan County Sheriff's Department participated. 287 people signed in that they were present at the event, and would like to receive notification of future events.
- The Food Drive began in September and will continue through December 31. The Town encourages citizens and employees to donate non-perishable food items and other items such as socks, diapers, and toiletries. There is a donation box in the Town Hall lobby and all items donated go to Grateful Heart Community Services on Dunn's Mountain Road. One box of food and supplies has already been donated.
- Santa in the Park and Christmas Tree Lighting will be on Saturday, December 1 at Granite Lake Park from 3:00 PM until 5:00 PM. Lighting and trees will be installed at the park during the week after Thanksgiving and the trees will be complete by November 30.

Citizen Comments

Guests and Presentations

Elaine Spalding - President of the Rowan County Chamber of Commerce spoke, stating that Granite Quarry is a valued member and recently worked together on the ribbon cutting ceremony at the Granite Crossing Shopping Center. Ms. Spalding invited the Board to attend upcoming events. The November Power & Partnership Breakfast Meeting will feature Frank Emory – Chairman of NC Economic Development Partnership on November 15th at 7:30 AM at Trinity Oaks. The Chamber of Commerce will also host the Mayors' Round Table meetings on a quarterly basis. There also were trips to Raleigh and Washington D.C. in 2018. Mayor Feather requested that Ms. Word add these upcoming events to the Board calendar.

Planning and Zoning

Mr. Blount shared the following history of the Stone Glen subdivision project:

- We have drawings for the proposed subdivision at this location dating back to 1992
- Detailed drawings for a 33-lot subdivision were approved by the Town on October 1, 2007
- Project was put on hold due to the state and national economic downturn
- Developer contacted the Planner in November of 2017 indicating desire to revive the project
- Met with developer on 12/6/17 and advised project would have to be revised to meet current UDO standards
- Numerous emails were exchanged starting in January 2018 attempting to resolve all issues
- A preliminary drawing showing 33 lots was submitted for comment on 2/1/18
- Common Open Space (UDO Section 7.3) and Connectivity (UDO Section 10.1.9.9) were identified as issues difficult to solve. The developer decided to use the payment-in-lieu of option for the open space requirement and requested a variance to resolve the connectivity issues
- Variance application on connectivity issue received on or about 8/3/18
- Original drawings indicated all lots would meet UDO size requirements. On or about 9/6/18 the developer realized that some number of lots did not meet the lot width requirements for the RL zoning classification. This problem prompted this rezoning request.

Project description:

- Project will consist of a 31-lot subdivision of a 12.44-acre parcel 404 012. Single family homes will be built on these lots.
- An internal road system will access onto Byrd Rd approximately 500 feet east of Garland Dr.

Rezoning Request:

- The property owner is requesting rezoning from RL to RM. While the Table of Allowed Uses (Table 3.3 in the UDO) is very similar for RL and RM zoning, there are some differences in the Dimensional Table (Table 3.4.2 in UDO) which will be explained in another slide.
- The need for the rezoning is to allow for 70-foot wide lots and smaller lot size. The following chart shows those differences and the actual dimensional results of the proposed subdivision:

	Units/Acre	Min. Lot Size	Min. Lot Width	Min. Front Setback
RL	4	10,000	80	30
RM	6	7,500	60	25
Proposed Subdivision	2.428	8,947	70.56	30

Zoning Classification Definitions:

3.2.2 Residential Low Density (RL) District

The Residential Low-Density District is established for conventional subdivision development of low-density single-family residences and their customary accessory uses.

3.2.3 Residential Medium Density (RM) District

The Residential Medium Density District is intended to create medium density residential areas providing for a mix of housing types including single-family and two-family dwellings along with their customary accessory uses.

Mr. Blount also showed maps of several existing developments with varying lot widths, some of which were as narrow as 48 feet. There also was information shared regarding NCDOT considerations and Mr. Blount stated it was unlikely that turn lanes or traffic management systems would be required.

Additional Comments from the Planner:

- The density increase from RL to RM is usually achieved by the use of duplex units, which are not allowed in the RL zoning classification. By attaching a site-specific plan to the rezoning request, however, the developer is limited to the 31 single family homes shown.
- The actual density of the proposed subdivision (2.428 homes per acre) is considerably less than the 4 homes per acre that is allowed in the current RL zoning classification
- Higher density development (1/4 to 1/2 acre lots) is becoming more common than the once more highly desired 1 to 1 1/2 acre lot size.
- A mix of housing sizes and development types is beneficial to the community as it provides a range of affordable price-points for all potential homeowners.

Staff Recommendation:

1. Board should vote to approve the rezoning from RL to RM as requested with the stipulation that the subdivision will be built as shown in the attached site-specific site plan including required revisions as determined during the Technical Review Committee and Engineering Drawing review processes.
2. Deed restrictions shall be included to advise individual property owners that, “Lots in this subdivision are to be used for single-family residences only. No duplex apartments will be allowed.”
3. If the rezoning is approved, adopt the following Statement of Consistency.

PUBLIC HEARING

Mayor Feather opened the Public Hearing at 7:25 PM.

Jeff Young of 2578 Sunberry Lane in Concord spoke in favor of rezoning the Stone Glen subdivision. Mr. Young stated that he agreed with everything Mr. Blount presented. Mr. Young stated in his work on the subdivision, his goal had been to bring a quality development that is consistent with the area in Granite Quarry. The developers and engineers have worked with staff to modify all subdivision plans including the addition of stormwater control. Mr. Young stated his appreciation for the work of staff and his hope that the plan would be approved as presented.

There was not anyone present who wished to speak against the proposed rezoning. Mayor Feather closed the Public Hearing at 7:29 PM.

Board Discussion of Stone Glen Rezoning:

Alderman Linker asked about the location of the stormwater retention area. Mr. Blount pointed out an area without a lot between two cul de sacs as the location for stormwater retention, also noting that stormwater management will be a topic of discussion at the upcoming Planning Board meeting on Tuesday, November 13. Mayor Pro Tem LaFavers asked if there will be berms or landscaping around the stormwater retention area. Mr. Blount replied that it will be built to Town and State standards. This will be submitted for design and engineering review, but at this point a design has not been presented. Mayor Feather stated that he would appreciate some way to maintain the area around stormwater retention, whether through an HOA or some other means. Mr. Blount also confirmed that the plan will include sidewalks and curbing.

ACTION: Alderman Linker made a motion to approve the recommendation from the Planning Board; rezoning the Stone Glen site from RL to RM with the stipulation that the subdivision will be built as shown in the proposed site plan including revisions as determined by the Technical Review Committee. Deed restrictions shall be included to advise individual property owners that, “Lots in this subdivision are to be used for single-family residences only. No duplex apartments will be allowed.” Alderman Cress seconded the motion. The motion passed with all in favor.

ACTION: Alderman Linker made a motion to adopt the following Statement of Consistency with the Comprehensive Plan:

In voting to approve the rezoning of this property, the Granite Quarry Board of Aldermen does find this decision to be in the best interest of the public and to be consistent in general with policies stated in the Town's Comprehensive Plan.

Specifically, it addresses the following:

- Policy 8 - The continued viability of single-family homes as a major housing source shall be encouraged.
- Policy 10 - The housing needs of the elderly, handicapped and low to moderate income households shall be particularly recognized in the Town's policies and actions regarding residential developments.
- Policy 17 - Provisions of open space and recreation facilities in private development shall be encouraged to compliment the demand for publicly financed facilities.

Mayor Pro Tem LaFevers seconded the motion. The motion passed with all in favor.

Mayor Feather mentioned the "pay in lieu of" policy and asked about earmarking incoming funds for future projects. Mr. Blount replied that the money had to be earmarked for similar uses. If the development would have designated 15% open space it could have been for several different functions with playground areas or walking trails as examples. There are a variety of potential uses listed in a chapter of the UDO. Mayor Feather asked Mr. Blount to share the list of potential uses with the Board so they are aware of what the money can be used for.

Town Manager's Update

Phil Conrad – Town Manager shared the following:

- The Village at Granite engineering drawings have been approved for phase 1. Work is currently ongoing for the final plat registration. There is ongoing communication with LGI regarding construction, the entry sign, and playground design.
- Easter Creek Phase 2 subdivision was approved by the Planning Board subject to resolution of road paving issues. The developer has been asked to provide substantiation of the claim that the current paving meets DOT standards. The Town is currently waiting for the paving information and engineering drawings for the project.
- Stone Glen was approved by the Planning Board and present rezoning tonight.
- IOM Enterprises, two 30,000 SF additions at the Heilig Road plant have submitted engineering drawings for review by technical review committee. Erosion control and stormwater management calculations were submitted for approval. Part of the parcel is in Rowan County Planning jurisdiction and they are currently reviewing plans along with the Town of Granite Quarry.
- Highway 52 South commercial development was a new item at the October meeting. The owner / developer will be requesting a conditional rezoning of the front portion of this parcel to Highway Business, with the rear portion remaining zoned as RL. Conditional rezoning will include a limited list of retail uses defining what his intentions are. They are working with NCDOT to determine driveway locations.
- Knight Property Development has been issued a Zoning Permit and construction is proceeding on Byrd Road.

- With the Industrial Park, Town staff has been working on grant opportunities to assist with the cost of connecting from Faith sewer lines onto the property. There is an engineering estimate of as much as \$200,000. There is an opportunity with the state of NC to assess the entire need at the Industrial Park with a match of approximately 25%, which would be \$50,000 for the entire project. Scott Shelton with EDC is leading this process through a grant writer and will be following up with the Manager.
- SECU has been affected by recent hurricanes on their construction bidding. We are currently waiting to hear details about the bidding process.
- Mr. Conrad asked Jason Hord to provide a status update on Maintenance and Fire Department operations. Mr. Hord shared that Maintenance was hectic in October with the major storms that came through, also thanking everyone for their efforts. Leaf and Limb collection is proceeding as scheduled. The Fire Department had 60 service calls during the month. Mr. Hord has reviewed mutual aid processes and had conversations with other Fire Chiefs in the area and made some modifications to ensure that protecting the citizens of Granite Quarry was the primary focus of the Department, while remaining involved in the mutual aid process within the area. Pump testing is now caught up and hose testing will be complete this Thursday.

Fire Prevention Week was a success, with significant involvement at Granite Quarry Elementary. The Fire Department's first annual Trunk or Treat went well and was visited by over 350 children. Mr. Hord has also been focused on morale in the department and has heard positive feedback from personnel.

There has been significant work on the grant received in the amount of \$150,000 for air pacs. Several manufacturers brought their products in to be tested. Two of the three required quotes have been received. The new air pacs have a telemetry capability that could assist with locating fire fighters inside a structure at an additional cost.

Mr. Hord requested the following items in addition to the grant funds, noting that the Fire Department was \$80,000 under budget for the year:

- 1) Addition of telemetry functions to air pacs and additional masks at a cost of \$4,639;
- 2) Bluetooth functionality for existing radios to improve communications at a cost of \$5,000;
- 3) Replacement of 4 laptop and 2 desktop computers that are currently ten years old at a cost of \$5,500;
- 4) 10 new pagers for issue to volunteers at \$3,000. Currently there are 4 new applicants to serve as volunteers.

The total of Mr. Hord's requests for the Fire Department would involve spending \$18,139 of the remaining \$80,000 from the previous budget year. The remainder of the funds would repay the \$6,778 paid to the grant writer and the \$7,116 percentage paid toward the grant with the remainder absorbed into the General Fund.

After discussion, the Board took the following actions:

ACTION: Alderman Costantino made a motion to approve up to \$10,000 for the additional air pac functionality, masks, and addition of Bluetooth functionality to existing radios. Mayor Pro Tem LaFavers seconded the motion. The motion passed with all in favor.

The remainder of the requested items including the computers and pagers are to be brought before the Board at the December meeting. Alderman Costantino recognized Mr. Hord's efforts taking on two departments and expressed appreciation for his work.

Town Clerk's Update

a. Policy and Procedure Update

Mayor Feather stated that the policy and procedure update included the first section from the manual that is coming from committee; also stating that because of being from a committee it only requires a motion and not a second.

ACTION: Alderman Cress made a motion to approve Policy No. 1300-00 Developing Policies and Procedures in Section 1300 – Corporate Governance as presented by Staff. The motion passed with all in favor.

ACTION: Alderman Cress made a motion to approve Policies No. 1000.00 – 1009.00 in Section 1000 – Administration as presented by Staff.

Policy No. 1000.00 – General

Policy No. 1001.00 – Equal Employment Opportunity

Policy No. 1002.00 – Equal Pay

Policy No. 1003.00 – Business Ethics and Conduct

Policy No. 1004.00 – Immigration Law Compliance

Policy No. 1005.00 – Nepotism

Policy No. 1006.00 – Conflicts of Interest

Policy No. 1007.00 – Political Activity

Policy No. 1008.00 – Americans with Disability Act

Policy No. 1009.00 – Employee Confidentiality

The motion passed with all in favor.

Finance Officer Update

a. **Purchasing Policy** – This was tabled until the December Board meeting.

b. **Review and Accept Audit**

Mr. Tony Brewer addressed the Board of Alderman, stating that he was available at any time if questions arise. Mr. Brewer explained that the audit binders presented are preliminary and there is an asset that needs to be verified before it is finalized. Mr. Brewer reviewed the sections of the financial audit report to the Board, highlighting some comparisons with the previous year including that total revenue for the Town increased

by approximately \$114,000. Expenditures increased by \$348,000 compared to the previous year mainly due to fire truck debt payment, Powell Bill/resurfacing expenditures, and several pieces of equipment and a vehicle purchased during the year. For the year, expenditures were higher than revenue, which reduced the fund balance by \$187,000. The available fund balance as of June 30, 2018 was 68% of the general fund expenditures unassigned compared to 65% as a state average. Total debt decreased by \$212,000. The collection rate was 98.6%, which is above the state average of 96%.

Mayor Feather stated that Mr. Brewer would be making some adjustments and reviews, then revised audit information will be provided for Board adoption at the December meeting.

c. **Budget Amendment Request #3**

ACTION: Alderman Linker made a motion to transfer funds from Visionary Projects (01-4120-49) to Maintenance Contingency Fund (01-4190-97) in the amount of \$20,000 for Sidewalk Improvements. Alderman Costantino seconded the motion. The motion passed with all in favor.

Old Business

a. **COMMITTEE UPDATES**

- Revitalization Team – Alderman Constantino shared that the Christmas lights were in and completed and will be put up the Tuesday before Thanksgiving, weather permitting.
- Building - Alderman Constantino shared that there was no news to report from the Building Committee. They are currently waiting on quotes.
- Parks and Recreation – Mayor Pro Tem LaFevers stated that the committee would be meeting in a couple of weeks. They will be reviewing a list of all the issues in the parks for future consideration of the Board.
- FEMA meetings – Mr. Hord shared that they attended the first preliminary meetings. Rowan County has since then, been declared an emergency. There will be another meeting on November 13 that Mr. Hord, Alderman Cress, and Ms. Shockley plan to attend. Claims being submitted for consideration will include damage to trails at Centennial Park, several trees that fell, erosion to the lake at Granite Lake Park.

Alderman Linker inquired about the limb grinding process. Mr. Hord shared that a contractor will be providing an estimate on limb grinding on November 6th.

New Business & Action Items

- a. **INFORMATION ITEM:** Byrd Property. *This item moved to closed session.*

b. **PROCLAMATION** – Veterans Day

Mayor Feather read a proclamation that Monday November 12, 2018 will be the day we honor Veterans Day in the Town of Granite Quarry.

c. **BOARD APPOINTMENTS** – Parks and Recreation Committee and Planning Board

ACTION: Mayor Pro Tem LaFevers made a motion to appoint Mr. Jerry Holshouser to the Planning Board through July 31, 2021; and appointing Ms. Jessica McGuire and Ms. Aubrey Smith to the PERCS committee, which currently has no set terms.

d. **POLICY CHANGE** – Policy 3008.00 Sick Leave

ACTION: Alderman Cress made a motion to adopt Policy 3008.00 Sick Leave Policy as presented by Staff. This policy will supersede all previous Sick Leave Policies. Alderman Linker seconded the motion. The motion passed with all in favor.

e. **HEALTH INSURANCE PLAN**

Mr. Stewart presented information about the health insurance plan proposed from the North Carolina League of Municipalities. The proposed plan is for 19 months, providing an opportunity to align the health insurance renewal with the fiscal year, which should better fit with the budget process. As a benefit to Town Staff, NCLM agreed to extend the current plan deductible year through June 30, 2019. Mr. Conrad added that plans were reviewed with Department Heads and this is the plan that was recommended from staff as being the best option. Mr. Conrad also added that the prospect of getting on a plan that fits the budget year is enticing.

Alderman Cress asked if the health plan is reviewed annually, asking if it was possible to stay on the same plan for longer than one year. Mr. Stewart replied that in this case, even if the Town had stayed with the same carrier, the plan benefits would change significantly with the renewal. Mayor Feather added that the only way to maintain stability was to review plans annually, and the 19-month term offered was longer than normally seen.

ACTION: Mayor Pro Tem LaFevers made a motion to approve the 2019 health insurance plan option and rates as submitted by staff. Alderman Costantino seconded the motion. The motion passed with all in favor.

f. **DISCUSSION ITEM:** Electronic purchase order discussion was tabled until the December Board Meeting.

g. **DISCUSSION ITEM:** Administration Fee (5%) for Engineering Services. Possibly consider charging a fee or a late fee.

Mayor Feather stated that research showed that many municipalities were charging as much as 10% to 15% for administrative fees. There are also many communities charging

a late fee. The Board requested that Staff do further research and bring back information for discussion in February.

h. **DISCUSSION ITEM:** Limb Grinding (Lake Erosion Update)

Board Comments

There were no additional comments from the Board.

Mayor's Notes – Announcements

Mayor Feather reviewed the upcoming meeting dates and asked Board members to attend any of the meetings that they could.

Ms. Word added that the name tags and lapel pins for all Board Members had come in and were distributed.

Mayor's Action

- a. CCOG Update – There has been a new Executive Director hired that will start on January 14, 2019. The new Executive Director has expressed interest in visiting different communities.
- b. MPO Update – Rowan County had asked for a letter of support for applying to receive 5310 funds. There was a call for new projects, and there is a new project upcoming that could potentially affect connectivity at Faith Road and St. Pauls' Church Road.
- c. Municipal Association Meeting Updates – There was discussion about funding for projects, with consideration for the Old Beatty Ford Road exit. Communities in the County are looking at how to jointly fund improvements there.

Closed Session:

Mayor Pro Tem LaFevers made a motion at 8:47 PM to go into closed session pursuant to N.C. General Statute Section 143-318.11(a)(5) for property and personnel issues. Alderman Costantino seconded the motion. The motion passed with all in favor.

Mayor Pro Tem LaFevers made a motion to come out of closed session at 9:27 PM pursuant to N.C. General Statute 143-318.11(a)(5) for property issues. Alderman Costantino seconded the motion. The motion passed with all in favor. The Board took the following actions in closed session:

ACTION: Mayor Pro Tem LaFevers made a motion to accept the terms as identified for acceptance of the Byrd property. Alderman Costantino seconded the motion. The motion passed with all in favor.

ACTION: Alderman Costantino made a motion to reject the proposal to purchase the property at 316 South Main Street. Mayor Pro Tem LaFevers seconded the motion. The motion passed with all in favor.

Mayor's Statement: The Board discussed the issues at Veronica Lane and authorized the Town Manager to move ahead with negotiations.

Adjournment

Alderman Costantino made a motion at 9:30 PM to adjourn the meeting. Alderman Cress seconded the motion. The motion passed with all in favor.

Respectfully Submitted,

Scott Stewart

Deputy Clerk

Police Department Report

November 2018

- Call volume report for the month of Nov 2018:
 - Date of Report: 11/27/18

 - Total calls for service/activities - 231
 - Incident Reports- 11
 - Arrest Reports- 8
 - Crash Reports- 7
 - Traffic Citations- 27

 - See attached reports: Breakout of total calls for service between Townships.

- The following is the ending and average mileage for each vehicle by month:
 - 221- End- 54,729 (729)
 - 222- End- 35,177 (361)
 - 223- End- 71,125 (961)
 - 224- End- 50,629 (1100)
 - 225- End- 39,419 (978)
 - 226- End- 19,814 (459)
 - 227- End- 27,325 (1887)
 - 228- End- 12,802 (902)
 - 229- End- 14,067 (1436)

- The average response time for November calls for service is 4.41 minutes.

GQPD

Number of Events by Nature

CFS Faith November 2018

Nature	# Events
104D2 COMMERCIAL BURG ALARM	1
104O2 ALARM TEST CALL	1
106D3 SEXUAL ASSAULT-CHILD	1
116D1 DRUGS (USE-POSSESSION)	1
119D2 HARASSMENT	1
123B1 MISSING PERSON	1
125B1 CHECK WELFARE - ROUTINE	1
129C3 SUSPICIOUS VEHICLE	2
130B1 LARCENY (ALREADY OCC)	1
131B3 HIT & RUN	1
132O2 TRAFF COMP - INFORMATION	1
77B1 TRAFFIC ACC - INJURY	1
911 HANG UP	6
BUSINESS OR HOUSE CHECK	7
COMMUNITY PROGRAM	1
DELIVER MESSAGE	4
ESCORT FUNERAL OR OTHER	1
FOLLOWUP	1
MISDIAL	2
SCHOOL SECURITY CHECK	4
SEX OFFENDER CHECK	2
TRAFFIC CHECK	3
TRAFFIC STOP	9
VEHICLE ACCIDENT PROP DAMAGE	2
WARRANT SERVICE	2
Total	57

GQPD

Number of Events by Nature CFS Granite Quarry November 2018

Nature	# Events
101C5 CUSTODY ISSUE	1
103A2 FOUND PROPERTY	2
104D1 RESIDENTIAL BURG ALARM	5
104D2 COMMERCIAL BURG ALARM	5
104O2 ALARM TEST CALL	1
105D2 ANIMAL-DANGEROUS	1
106B4 PAST SEXUAL ASLT-ADULT	1
107B1 ASST OTHER AGENCY-ROUTIN	1
110D2 RESIDENTIAL B&E	4
113B3 NUISANCE COMPLAINT	1
113B5 DISTURBANCE - IMPAIRED	1
113C2 INTOXICATED/IMPAIRED	1
113D1 DISTURBANCE / PHYSICAL	1
113D2 DISTURBANCE / VERBAL	1
114D1 PHYSICAL DOMESTIC	2
114D2 VERBAL DOMESTIC	2
114O2 DOMESTIC - INFORMATION	1
115D1 DRIVING UNDER INFLUENCE	4
116D1 DRUGS (USE-POSSESSION)	1
118B2 FRAUD-PAST FORGERY	2
118C1 FRAUD (PHONE/MAIL/ELEC)	1
118D2 FRAUD-FORGERY	2
123B2 RUNAWAY	2
125B2 LOCKOUT - ROUTINE	3
125D1 CHECK WELFARE-URGENT	1
129C1 SUSPICIOUS PERSON	4
129C5 SUSPICIOUS CIRCUMSTANCE	2
130B1 LARCENY (ALREADY OCC)	3
130D1 LARCENY	1

Nature	# Events
132A2 PAST TRAFFIC VIOLATION	1
132B1 MINOR TRAFFIC VIOLATION	2
132B2 PARKING COMPLAINT	1
132C1 SEVERE TRAFFIC VIOLATION	3
132D1 ROAD RAGE	1
23C7 OVERDOSE OR POISON	1
4B3 ROUTINE ASSAULT / SEX ASLT	1
77B1 TRAFFIC ACC - INJURY	1
911 HANG UP	5
ASSIST EMS	1
ASSIST FIRE DEPT	2
ASSIST MOTORIST	4
ATTEMPT TO LOCATE	3
BUSINESS OR HOUSE CHECK	37
DELIVER MESSAGE	10
DOMESTIC PROPERTY PICKUP	1
FOLLOWUP	6
GENERAL INFORMATION	3
LAW CALL	1
LITTERING OR ILLEGAL DUMPING	1
MISDIAL	1
PARK CHECK	2
SCHOOL SECURITY CHECK	5
SEX OFFENDER CHECK	1
SUBPOENA SERVICE	1
TRAFFIC CHECK	1
TRAFFIC CONTROL	1
TRAFFIC STOP	19
VEHICLE ACCIDENT PROP DAMAGE	4
WARRANT SERVICE	4
Total	181



Emergency Calls for November 2018

19 calls in district

- 13 - EMS (including chest pains, seizures, and other medical needs)
- 1 - Motor Vehicle Accidents
- 2 - Fire Alarms
- 2 - Service Calls (traffic control, fuel odor outside)
- 1 - Structure Fire (steam mistaken for smoke)

7 calls to Salisbury

- 2 - Alarms / Structure Calls cancelled en route
- 1 - Fire Alarms
- 1 - Fuel Spill
- 2 - Move up for district coverage
- 1 - EMS

1 call to Faith – MVA - cancelled en route

1 call to Union – Working Structure Fire – Fire Attack, Overhaul, Ventilation

3 calls to Rockwell City – Fire Alarms (1 staged at FDC / 2 cancelled en route)

4 calls to Rockwell Rural

- 2 Structure Fires (1 staged at waterpoint / 1 provided manpower)
- 2 Fire Alarms (1 cancelled en route / 1 confirmed false alarm)

3 calls to Miller's Ferry

- 1 Vehicle Fire near a structure (cancelled en route)
- 1 Alarm/Structure calls (cancelled en route)
- 1 Working Structure Call (provided manpower)

5 calls to South Salisbury

- 3 - Fire Alarms (2 staged on scene / 1 cancelled en route)
- 1 - Alarm/Structure Fire (Staged then released)
- 1 - Working Structure Fire (Fire attack, overhaul, ventilation)

Total - 43



November 2018 Maintenance Report

- Park grounds and bathrooms cleaned weekdays
- Parks mowed as needed
- Right of ways mowed as needed
- Sweeping curbs with sweeper – Ongoing
- Town limbs picked up 1st and 3rd week
- Leaf pickup 2nd and 4th week
- Lake Park bank landscape weeded
- Various pot holes filled
- PM checks HVAC – Town Hall and Legion
- PM check on Baldor Generator
- Reported street light outages to Duke Energy
- Legion cleaned/mopped weekly
- Cut back and cleaned Centennial Park trails
- Trimmed back limbs on various right of ways (flail)
- Gov. deals for surplus items
- Put up Christmas lights in town with Faith Public Works
- Decorated town hall for Christmas
- Attended FEMA meetings for Storm damage
- Flags up for Veterans Day
- Various other tasks completed

2007 Ford Truck Mileage – 52,762	+219 miles
1990 Chevy Truck Mileage - 106,699	Odometer froze
1995 Ford Dump Truck Mileage – 34,112	+223 miles
2009 Ford Truck Mileage – 49,457	+490 miles

Planning Department Report
For 12/3/2018 Board of Aldermen Meeting

1. Worked with developer of property on South Hwy 52 for commercial development. Will be bringing a rezoning request to Planning Board and Board of Aldermen in near future. ***(1st update-No action this month.)***
2. Working on suggested UDO amendment concerning day care centers and small schools
3. Drafted memo suggesting Informational Memos be required for all action items on Board of Aldermen meeting agenda
4. Planning Board meeting held on 11/13/18.
5. Prepared PowerPoint presentation for Board of Aldermen 12/3/18 meeting on Strategic properties
6. Have begun drafting a revision to the Town's Comprehensive Plan ***5th update, worked on 1st Planning Board Work Session presentation currently scheduled for 12/17/18.)***
7. Planning Board will begin work on updating the Town's Comprehensive Plan at their August meeting ***(1st update, Planning Board began discussion and will take additional action at future meetings, 4rd update- due to heavy schedule, Planning Board will begin having work sessions on this issue.)***
8. Started work on Code Enforcement Survey of Town properties ***(1st update- continue survey work, approximately 19 violations identified, 10-15% of town surveyed. 2nd update- continued survey work identifying several more violations, 3rd update- some additional work done on this project this month, 5th update- some additional work done this month)***
9. Working with Town Clerk to draft proposed modifications to Code of Ordinances to correctly depict current government structure and lines of authority, and to agree with modifications to Town Charter. ***(2nd update- discussed with Municode representative information required for UDO update)***
10. Continuing work on engineering drawings for Village at Granite subdivision. ***(Issued Zoning Permit to allow initial grading to begin on Phase 1. Grading has begun. 2nd update- preliminary grading has begun, 3rd update- grading continues, retention ponds being installed, still working on final submittal approval, 4th update- grading continues, final review of engineering drawings complete soon. 5th update- contractor having problems with permitting due to floodplain impacts. Continuing with work on Phase 1 and examining options for Phase 2(6th update- working on final plat for Phase 1, developer considering posting bond for improvements so display homes can be built prior to improvement completion.)***
11. Prepared project status report on active planning and development projects for Manager's use
12. Working with property owner and engineers to resolve road paving standards for Easter Creek Phase 1&2
13. Began work on Storm Water Management Plan and associated code amendments
14. Worked with Clerk and Manager concerning vacancies on Planning Board and ZBA
15. Working with Faith Town Clerk concerning road repairs due to sewer work in Village at Granite.
16. Created list of future UDO and Code of Ordinances text amendments
17. Began work on "Pay-In-Lieu" for sidewalks and open space presentation

18. Began property addressing process for Village at Granite
19. Contacted DOC representative to gather data for Comprehensive Plan update
20. Began developing Planning Board presentation for Faith Road Corridor study as part of Comp Plan update
21. Worked on Strategic property presentation for Board of Aldermen meeting



Finance Department

Breakdown of Departments:
As of November 26, 2018

Department	Budgeted	YTD	% Used
Revenues:	\$2,267,690	\$1,076,101	47%
Total Revenues:	\$2,267,690	\$1,076,101	47%
Expenses:			
Governing Body	\$60,949.00	\$2,655.55	4%
Administration	\$492,820.16	\$179,542.15	36%
Maintenance	\$252,508.00	\$106,613.15	42%
Police Dept.	\$648,816.00	\$271,973.13	42%
Fire Department	\$414,490.00	\$181,382.14	44%
Sanitation/Environmental	\$178,000.00	\$58,859.54	33%
Parks & Recreation	\$39,000.00	\$13,251.32	34%
Total Expenses	\$2,086,583	\$814,276.98	39%

Please see the Budget Vs. Actual Report attached for specific line items

Revenues:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-3100-12 Taxes - Budget Year	\$784,609.00	\$552,653.83	(\$231,955.17)	70.44%
01-3100-17 Tax Penalties & Interest	\$5,000.00	\$1,287.27	(\$3,712.73)	25.75%
01-3101-12 Taxes - Prior Years	\$12,000.00	\$7,136.81	(\$4,863.19)	59.47%
01-3102-12 Vehicle Tax	\$85,000.00	\$45,386.15	(\$39,613.85)	53.40%
01-3230-31 Local Option Sales Tax	\$695,059.00	\$296,261.07	(\$398,797.93)	42.62%
01-3260-41 Privilege Licenses/Permit	\$350.00	\$360.00	\$10.00	102.86%
01-3261-31 Cable Franchise Tax	\$5,000.00	\$3,441.81	(\$1,558.19)	68.84%
01-3315-33 Fireman Retirement	\$300.00	\$335.00	\$35.00	111.67%
01-3316-32 Powell Pave & Patch Funds	\$84,457.00	\$41,695.23	(\$42,761.77)	49.37%
01-3322-31 Beer & Wine - State	\$14,000.00	\$0.00	(\$14,000.00)	0.00%
01-3324-31 Utilities Franchise Tax	\$100,800.00	\$33,131.60	(\$67,668.40)	32.87%
01-3330-84 County First Responders	\$4,020.00	\$1,340.00	(\$2,680.00)	33.33%
01-3340-41 Permits	\$1,200.00	\$60.00	(\$1,140.00)	5.00%
01-3411-89 Community Appearance Rev	\$200.00	\$5.00	(\$195.00)	2.50%
01-3413-89 Miscellaneous Revenue	\$6,100.00	\$213.01	(\$5,886.99)	3.49%
01-3431-41 Police Authority Revenue_Faith	\$140,434.00	\$68,638.59	(\$71,795.41)	48.88%
01-3431-45 Police Report Revenue	\$100.00	\$35.00	(\$65.00)	35.00%
01-3431-89 Police Miscellaneous	\$1,500.00	\$911.33	(\$588.67)	60.76%
01-3471-51 Solid Waste Collection - Salisbury	\$165,744.00	\$1,106.82	(\$164,637.18)	0.67%
01-3471-53 Recycling - Salisbury	\$0.00	\$10,281.26	\$10,281.26	#DIV/0!
01-3491-41 Subdivision & Zoning Fees	\$2,000.00	\$2,500.00	\$500.00	125.00%
01-3613-41 Parks Miscellaneous	\$0.00	\$993.46	\$993.46	#DIV/0!
01-3713-33 Sal. Water/Sewer Reimbursement	\$50,000.00	\$0.00	(\$50,000.00)	0.00%
01-3831-89 Interest on Investments	\$2,145.00	\$732.67	(\$1,412.33)	34.16%
01-3833-89 Donations/Contributions	\$100.00	\$0.00	(\$100.00)	0.00%
01-3834-41 Park Shelter Rentals (Maint)	\$5,000.00	\$2,255.00	(\$2,745.00)	45.10%
01-3835-80 Police Surplus Items Sold	\$1,500.00	\$0.00	(\$1,500.00)	0.00%
01-3835-81 Surplus items Sold	\$2,000.00	\$928.39	(\$1,071.61)	46.42%
01-3837-31 ABC Net Revenue-Co.	\$10,000.00	\$4,412.02	(\$5,587.98)	44.12%
01-3991-99 Fund balance Appropriated	\$89,072.16	\$0.00	(\$89,072.16)	0.00%
	\$2,267,690.16	\$1,076,101.32	(\$1,191,588.84)	47%

Governing Body:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4110-02 Mayor/Alderman Salary	\$12,160.62	\$0.00	\$12,160.62	0.00%
01-4110-03 Mayor Expense	\$250.00	\$0.00	\$250.00	0.00%
01-4110-08 Board Expense	\$800.00	\$38.16	\$761.84	4.77%
01-4110-09 FICA Expense	\$931.00	\$0.00	\$931.00	0.00%
01-4110-40 Dues & Subscriptions	\$820.00	\$0.00	\$820.00	0.00%
01-4110-45 Insurance & Bonds	\$2,750.00	\$2,617.39	\$132.61	95.18%
01-4110-97 Board Contingency	\$43,237.38	\$0.00	\$43,237.38	0.00%
	\$60,949.00	\$2,655.55	\$58,293.45	4%

Administration:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4120-00 Salaries-Regular	\$194,100.00	\$78,004.53	\$116,095.47	40.19%
01-4120-02 Salaries-Part Time	\$25,000.00	\$9,096.00	\$15,904.00	36.38%
01-4120-07 401K Expense	\$9,750.00	\$5,705.80	\$4,044.20	58.52%
01-4120-09 FICA Expense	\$16,800.00	\$6,354.72	\$10,445.28	37.83%
01-4120-10 Retirement Expense	\$14,550.00	\$6,321.78	\$9,700.00	43.45%
01-4120-11 Group Insurance	\$42,000.00	\$10,231.43	\$31,768.57	24.36%
01-4120-18 Professional Services	\$15,400.00	\$2,470.00	\$12,930.00	16.04%
01-4120-22 Banquet Expense	\$1,500.00	\$0.00	\$1,500.00	0.00%
01-4120-26 Office Expense	\$11,000.00	\$1,557.06	\$9,442.94	14.16%
01-4120-29 Supplies & Equipment	\$200.00	\$132.97	\$67.03	66.49%
01-4120-31 Training & Schools	\$7,000.00	\$3,341.05	\$3,658.95	47.73%
01-4120-32 Telephone/Communications	\$3,000.00	\$1,279.90	\$1,720.10	42.66%
01-4120-33 Utilites	\$6,000.00	\$1,061.64	\$4,938.36	17.69%
01-4120-34 Printing	\$2,500.00	\$1,204.79	\$1,295.21	48.19%
01-4120-35 Maint/Repair Equipment	\$500.00	\$0.00	\$500.00	0.00%
01-4120-37 Advertising	\$1,500.00	\$1,451.31	\$48.69	96.75%
01-4120-40 Dues & Subscriptions	\$13,000.00	\$10,748.33	\$2,251.67	82.68%
01-4120-45 Insurance & Bonds	\$8,500.00	\$3,831.43	\$4,668.57	45.08%
01-4120-49 Visionary Projects	\$27,225.16	\$9,082.10	\$18,143.06	33.36%
01-4120-50 Community Projects	\$3,000.00	\$2,594.72	\$405.28	86.49%
01-4120-52 Cap Outlay-Computer	\$750.00	\$0.00	\$750.00	0.00%
01-4120-60 Contracted Services	\$31,145.00	\$22,740.70	\$8,404.30	73.02%
01-4120-71 Debt Services - Principal	\$50,000.00	\$0.00	\$50,000.00	0.00%
01-4120-72 Debt Services - Interest	\$8,400.00	\$2,331.89	\$6,068.11	27.76%
	\$492,820.16	\$179,542.15	\$314,749.79	36%

Maintenance:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4190-00 Salaries - Regular	\$99,000.00	\$44,187.68	\$54,812.32	45%
01-4190-02 Salaries - Part-Time	\$29,000.00	\$11,669.74	\$17,330.26	40%
01-4190-07 401K Expense	\$4,950.00	\$3,569.34	\$1,380.66	72%
01-4190-09 FICA Expense	\$8,660.00	\$4,281.41	\$4,378.59	49%
01-4190-10 Retirement Expense	\$7,455.00	\$3,118.30	\$4,336.70	42%
01-4190-11 Group Insurance	\$22,000.00	\$9,245.55	\$12,754.45	42%
01-4190-20 Motor Fuel	\$5,500.00	\$2,090.75	\$3,409.25	38%
01-4190-21 Uniforms	\$1,500.00	\$302.07	\$1,197.93	20%
01-4190-24 Maint & Repairs Buildings & Ground	\$8,000.00	\$518.34	\$7,481.66	6%
01-4190-25 Maint & Repairs Trucks	\$2,000.00	\$1,347.91	\$652.09	67%
01-4190-26 Office Expense	\$100.00	\$0.00	\$100.00	0%
01-4190-29 Supplies & Equipment	\$5,500.00	\$2,283.37	\$3,216.63	42%
01-4190-31 Training & Schools	\$500.00	\$0.00	\$500.00	0%
01-4190-32 Telephone/Communications	\$1,000.00	\$214.56	\$785.44	21%
01-4190-33 Utilities	\$5,500.00	\$812.45	\$4,687.55	15%
01-4190-34 Printing	\$350.00	\$1.98	\$348.02	1%
01-4190-35 Maint & Repairs Equip	\$7,000.00	\$590.36	\$6,409.64	8%
01-4190-45 Insurance & Bonds	\$9,000.00	\$7,840.64	\$1,159.36	87%
01-4190-51 Tools & Light Equipment	\$2,500.00	\$2,110.14	\$389.86	84%
01-4190-53 C.O.Veteran Memorial	\$6,146.00	\$0.00	\$6,146.00	0%
01-4190-55 C.O. Equipment	\$16,847.00	\$6,800.00	\$10,047.00	40%
01-4190-60 Contracted Services	\$10,000.00	\$5,628.56	\$4,371.44	56%
	\$252,508.00	\$106,613.15	\$145,894.85	42%

Parks & Rec:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-6130-24 Maint/Repair Bldg & Grounds	\$12,000.00	\$4,339.26	\$7,660.74	36%
01-6130-29 Supplies & Equipment	\$6,000.00	\$2,218.38	\$3,781.62	37%
01-6130-33 Utilities	\$18,000.00	\$3,951.37	\$14,048.63	22%
01-6130-60 Contracted Services	\$3,000.00	\$2,742.31	\$257.69	91%
	\$39,000.00	\$13,251.32	\$25,748.68	34%

Environmental Protection:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4710-33 Utilities (Street Lights)	\$36,000.00	\$11,730.70	\$24,269.30	33%
01-4710-64 Recycling	\$28,000.00	\$9,330.00	\$18,670.00	33%
01-4710-65 Garbage Services	\$114,000.00	\$37,798.84	\$76,201.16	33%
	\$178,000.00	\$58,859.54	\$119,140.46	33%

Police Department:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4310-00 Salaries-Regular	\$334,000.00	\$148,723.16	\$185,276.84	45%
01-4310-02 Salaries-Part Time	\$23,000.00	\$13,742.50	\$9,257.50	60%
01-4310-07 401K Expense	\$16,700.00	\$11,612.51	\$5,087.49	70%
01-4310-09 FICA Expense	\$27,311.00	\$12,184.20	\$15,126.80	45%
01-4310-10 Retirement Expense	\$26,000.00	\$12,036.03	\$13,963.97	46%
01-4310-11 Group Insurance	\$67,005.00	\$25,616.55	\$41,388.45	38%
01-4310-20 Motor Fuel	\$18,000.00	\$6,348.98	\$11,651.02	35%
01-4310-21 Uniforms	\$3,000.00	\$665.13	\$2,334.87	22%
01-4310-25 Maint & Repair-Autos	\$6,000.00	\$2,198.77	\$3,801.23	37%
01-4310-26 Office Expense	\$1,500.00	\$89.47	\$1,410.53	6%
01-4310-29 Supplies & Equipment	\$8,050.00	\$2,283.71	\$5,766.29	28%
01-4310-31 Training & Schools	\$3,000.00	\$304.48	\$2,695.52	10%
01-4310-32 Telephone/Communications	\$8,000.00	\$2,375.48	\$5,624.52	30%
01-4310-33 Utilities	\$3,000.00	\$377.60	\$2,622.40	13%
01-4310-34 Printing	\$3,000.00	\$452.41	\$2,547.59	15%
01-4310-35 Maint & Repair-Equipment	\$2,000.00	\$186.15	\$1,813.85	9%
01-4310-40 Dues & Subscriptions	\$1,850.00	\$809.00	\$1,041.00	44%
01-4310-45 Insurance & Bonds	\$24,000.00	\$16,291.19	\$7,708.81	68%
01-4310-54 C.O. Motor vehicle fund	\$37,500.00	\$0.00	\$37,500.00	0%
01-4310-55 C.O. Equipment	\$11,900.00	\$0.00	\$11,900.00	0%
01-4310-60 Contracted Services	\$24,000.00	\$15,675.81	\$8,324.19	65%
	\$648,816.00	\$271,973.13	\$376,842.87	42%

Fire Department:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4340-00 Salaries - Regular	\$103,292.00	\$43,584.16	\$59,707.84	42%
01-4340-02 Salaries - Part-Time	\$160,000.00	\$60,439.80	\$99,560.20	38%
01-4340-07 401K Expense	\$5,176.00	\$3,525.30	\$1,650.70	68%
01-4340-09 FICA Expense	\$24,200.00	\$8,082.61	\$16,117.39	33%
01-4340-10 Retirement Expense	\$7,765.00	\$3,424.70	\$4,340.30	44%
01-4340-11 Group Insurance	\$23,500.00	\$9,962.91	\$13,537.09	42%
01-4340-17 Firemen's Pension Fund	\$2,620.00	\$0.00	\$2,620.00	0%
01-4340-20 Motor Fuel	\$4,000.00	\$1,577.91	\$2,422.09	39%
01-4340-21 Uniforms	\$3,000.00	\$594.86	\$2,405.14	20%
01-4340-25 Maint & Repairs-Trucks	\$12,000.00	\$5,700.97	\$6,299.03	48%
01-4340-26 Office Expense	\$500.00	\$0.00	\$500.00	0%
01-4340-29 Supplies & Equipment	\$20,000.00	\$2,088.33	\$17,911.67	10%
01-4340-31 Training & Schools	\$2,000.00	\$183.13	\$1,816.87	9%
01-4340-32 Telephone/Communications	\$3,000.00	\$1,339.38	\$1,660.62	45%
01-4340-33 Utilities	\$7,400.00	\$1,407.20	\$5,992.80	19%
01-4340-34 Printing	\$700.00	\$261.90	\$438.10	37%
01-4340-35 Maint. & Repairs-Equipmen	\$3,000.00	\$524.78	\$2,475.22	17%
01-4340-40 Dues & Subscriptions	\$1,400.00	\$426.86	\$973.14	30%
01-4340-45 Insurance & Bonds	\$14,000.00	\$25,763.57	(\$11,763.57)	184%
01-4340-60 Contracted Services	\$14,778.00	\$10,335.10	\$4,442.90	70%
01-4340-72 Debt Services - Interest	\$2,159.00	\$2,158.67	\$0.33	100%
	\$414,490.00	\$181,382.14	\$233,107.86	44%

Fire Department Needs	Cost	Reason	
MCT's	\$ 5,916	4 laptops and 2 desk tops - newest is 2013	Will run new CAD software and pre plan access will be allowed
Radios for telemetry	\$ 4,844	Blue tooth on current radios and paging capability	Radios will work through new airpack for extra safety through better communication. Adding paging capability to 8 radios instead of buying pagers. Officers will use radio paging and give volunteers pagers.
	\$ 10,760	Total Upfit	



1315 Kepley Road
 Salisbury, NC 28147
 704-636-5653

Quote No. 1911618

SALES QUOTE

Customer Town of Granite Fire Dept.
 Address _____
 City/ST/Zip _____
 Phone _____

Date 11/6/2018

Product/Service Name	Quantity	Price	TOTAL
Desktop Intel i3 3.90GHz, 8GB RAM, 128GB NVMe SSD, Windows 10 Pro	2	\$650.00	\$1,300.00
Laptop Intel i5 2.50 GHz, 8GB RAM, 256 GB M.2 PCIe SSD 15.6" Windows 10 Pro	4	\$750.00	\$3,000.00
24IN LCD MONITOR	4	\$122.65	\$490.60
Labor (estimated hours)			
Set up new workstation/laptop; Join to Domain, install antivirus, management software, Office software, and general setup.	9	\$125.00	\$1,125.00
		Sub Total	\$5,915.60
Notes			
		TOTAL	\$5,915.60

Office Use Only

A Technologies and Internet Service Provider



Quote Number: QU0000459640

Effective: 17 NOV 2018

Effective To: 16 JAN 2019

Bill-To:

GRANITE QUARRY, TOWN OF
P O BOX 351
GRANITE QUARRY, NC 28072
United States

Ultimate Destination:

GRANITE QUARRY, TOWN OF
143 S SALISBURY ST
GRANITE QUARRY, NC 28072
United States

Attention:

Name: Travis Barnhardt/ Terry B.
Email: TBarnhardt@granitequarrync.gov
Phone: 704-239-9131

Sales Contact:

Name: Jody Johnson
Email: jodyjohnson@callmc.com
Phone: 704-995-6315

Contract Number: NC STATE NON ARIBA -725G

Freight terms: FOB Destination

Payment terms: Net 30 Due

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
1	20	T7664A	DIGITAL SMARTZONE	-	-	-
1a	20	QA00583AE	ADD: MISSION CRITICAL WIRELESS BLUETOOTH	\$173.00	\$173.00	\$3,460.00
2	8	T7664A	DIGITAL SMARTZONE	-	-	-
2a	8	QA09000AB	ADD: DIGITAL TONE SIGNALING	\$173.00	\$173.00	\$1,384.00

Total Quote in USD

\$4,844.00

This quote is for Qty (20) APX6000XE Flash-upgrades to add Bluetooth capability & Qty (8) APX6000XE Flash-upgrades to add Digital-Tone. Model # H98UCH9PW7AN with existing same code DG1048-201480-0. Quote based on NC State 725G Contract pricing where applicable.

PO Issued to Motorola Solutions Inc. must:

- >Be a valid Purchase Order (PO)/Contract/Notice to Proceed on Company Letterhead. Note: Purchase Requisitions cannot be accepted
- >Have a PO Number/Contract Number & Date
- >Identify "Motorola Solutions Inc." as the Vendor
- >Have Payment Terms or Contract Number
- >Be issued in the Legal Entity's Name
- >Include a Bill-To Address with a Contact Name and Phone Number
- >Include a Ship-To Address with a Contact Name and Phone Number
- >Include an Ultimate Address (only if different than the Ship-To)
- >Be Greater than or Equal to the Value of the Order
- >Be in a Non-Editable Format
- >Identify Tax Exemption Status (where applicable)
- >Include a Signature (as Required)



GQ Strategic Property #2

2400 Faith Road

11/19/2018

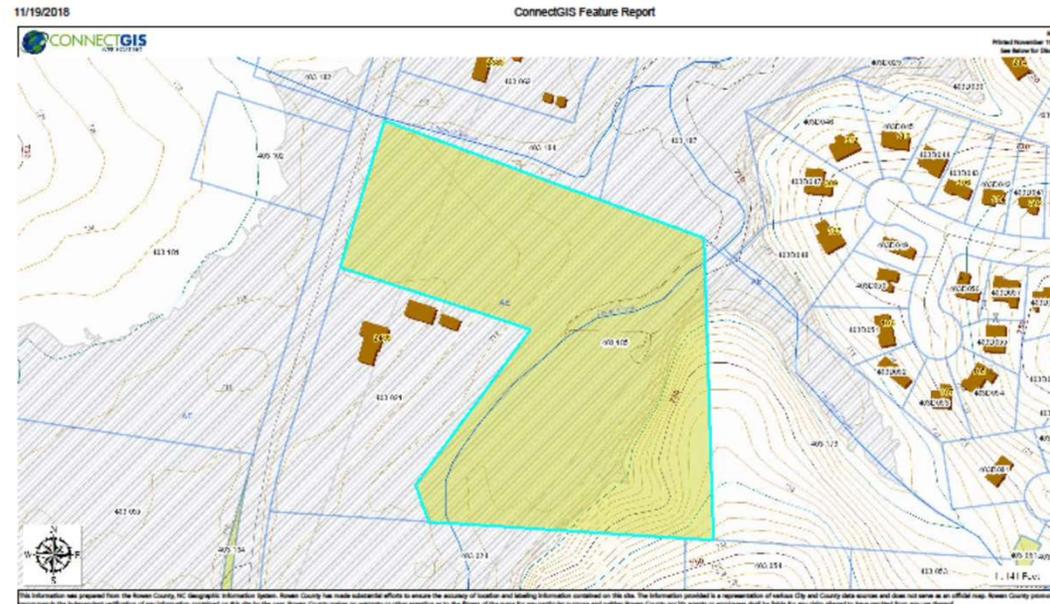
ConnectGIS Feature Report



- Statistics:**
- 10.1 Total Acres
 - 6.9 Acres Wooded
 - 3.2 Acres Cleared
 - 1.55 Acres Out of Floodplain
 - 8.55 Acres In Floodplain
 - Tax Value \$18,071
 - Tax Revenue at Tax Value \$75.45/year

https://rowan2.connectgis.com/DownloadFile.aspx?i=_ags_map.ecd793f21c374d4bb916d726364a9983x.htm&print

1/1

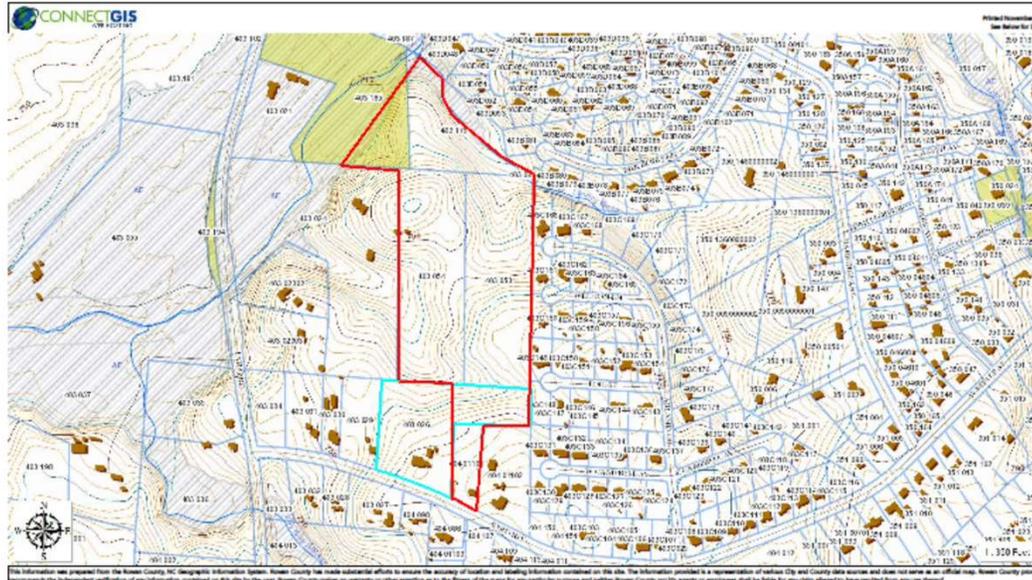


Topography and Floodplain

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11/19/2018

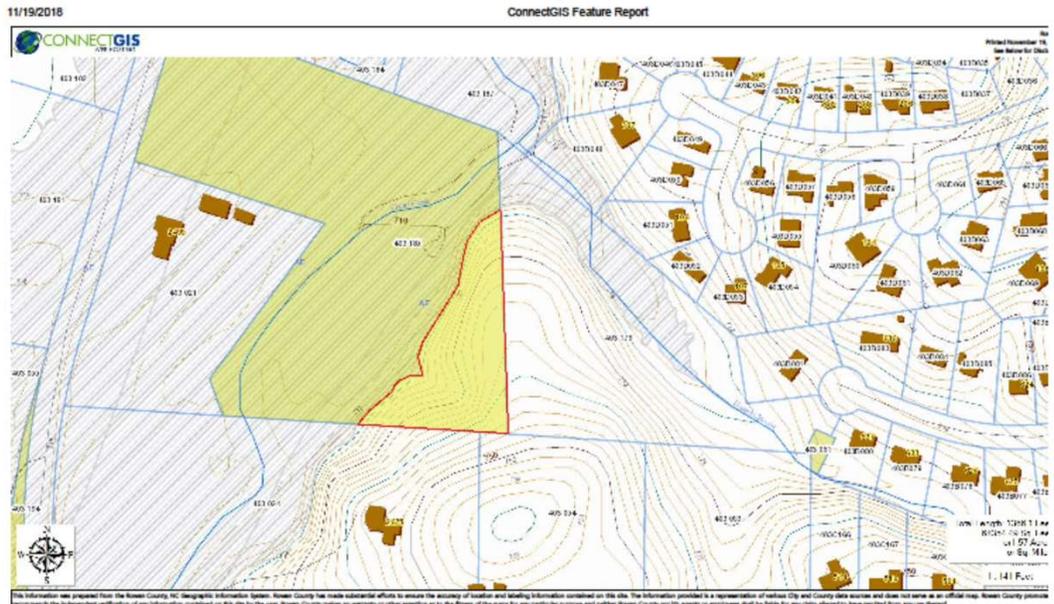
ConnectGIS Feature Report



South East of our property are several undeveloped parcels totaling about 26 acres

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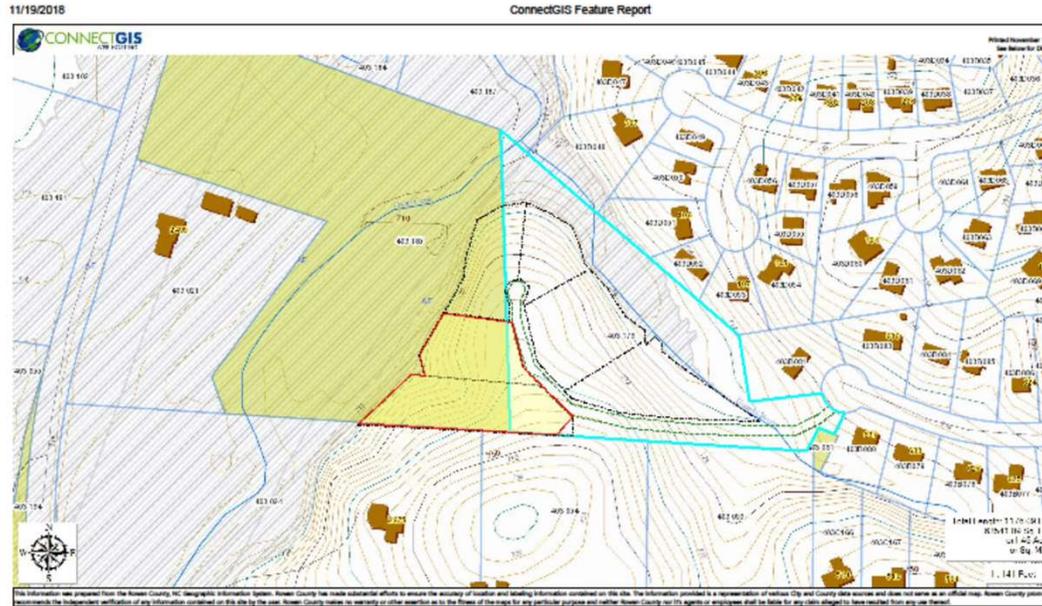
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The 1.55 acres of our property rises from Crane Creek to a buildable plateau, and becomes valuable for residential development if access can be achieved

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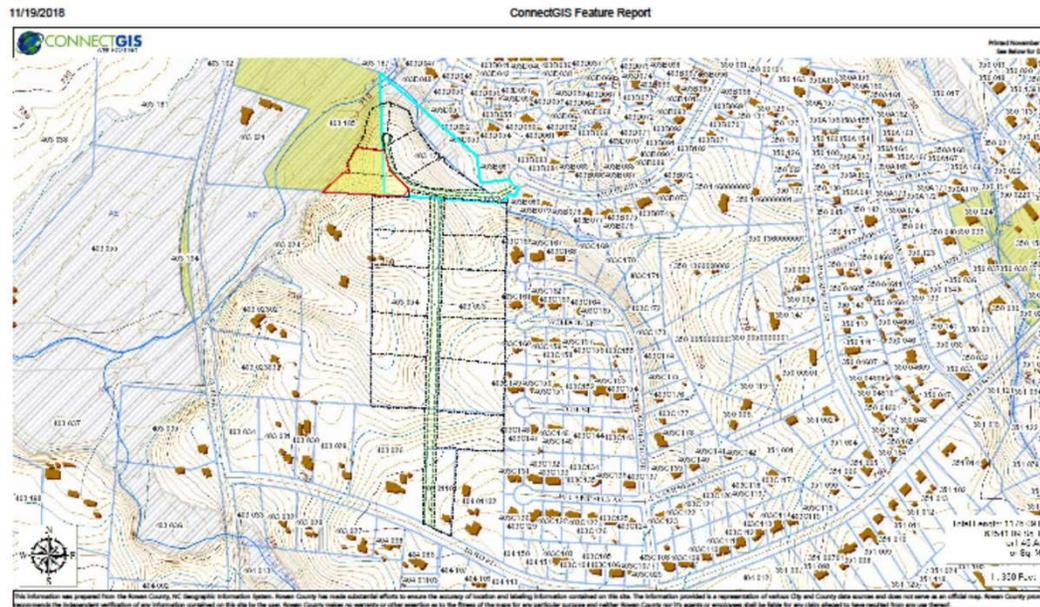
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Coordination with adjacent property owner would provide direct access to Mulberry Lane

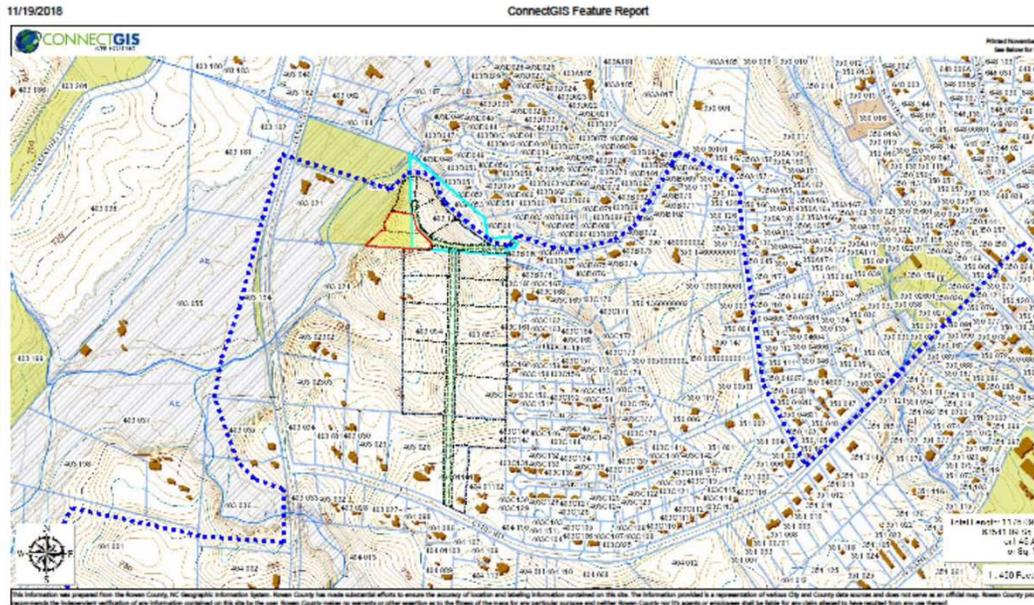
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1/1



Coordination with other property owners would provide additional access via Byrd Rd and open the entire 26+ acres for residential development with a dramatic positive impact on the Town's tax base

The Carolina Thread Trail is currently shown coming up Faith Rd and then up Byrd into town over sidewalks.

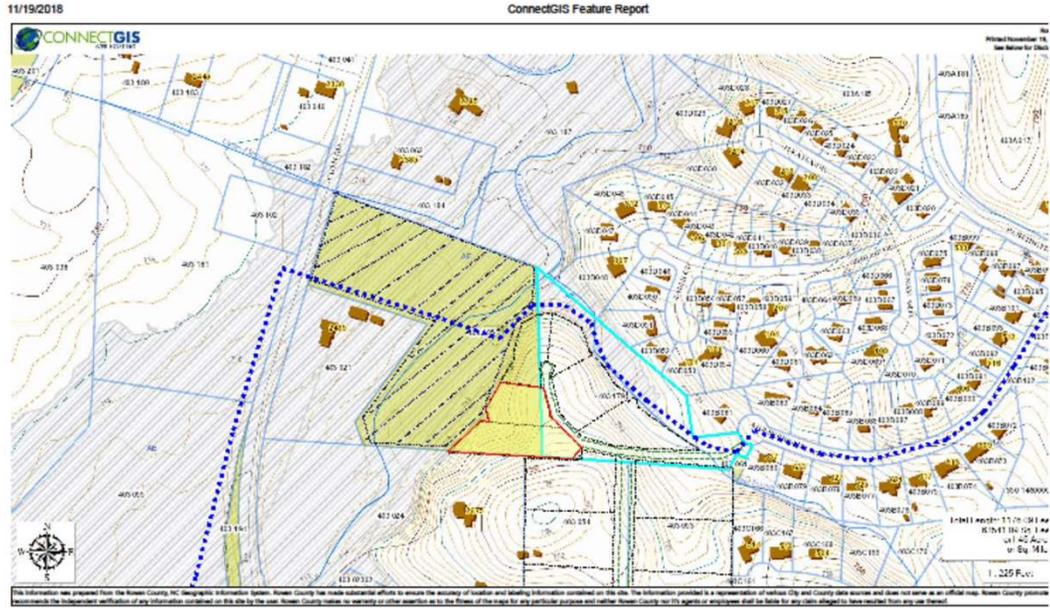


How much better it would be routed through the Village at Granite (via their trails) across the Byrd Park, along trails or sidewalks to a designated crossing of Faith Rd to **Strategic Property #2**, along a trail system bordering the new subdivision, and then onto new sidewalks along Mulberry and Barringer Street?

Carolina Thread Trail Routing

https://rowan2.connectgis.com/DownloadFile.aspx?i=_ags_mapoc5f32524beb4a1561504e78234b4c23x.html&print

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Common Open Space Requirement

Since the new 26-acre subdivision would require 15% of Common Open Space, we can sell our property to the developer, letting their Homeowner's Association take over maintenance of the trails and other improvements in the future

https://rowan2.connectgis.com/DownloadFile.aspx?i=_ags_mapftb75cc2488a4061ab4832b60221a57x.html&t=print

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- Residential subdivision and development might take time.
- What can we do with the property until then?
- Lots of things!



A community garden with picnic areas





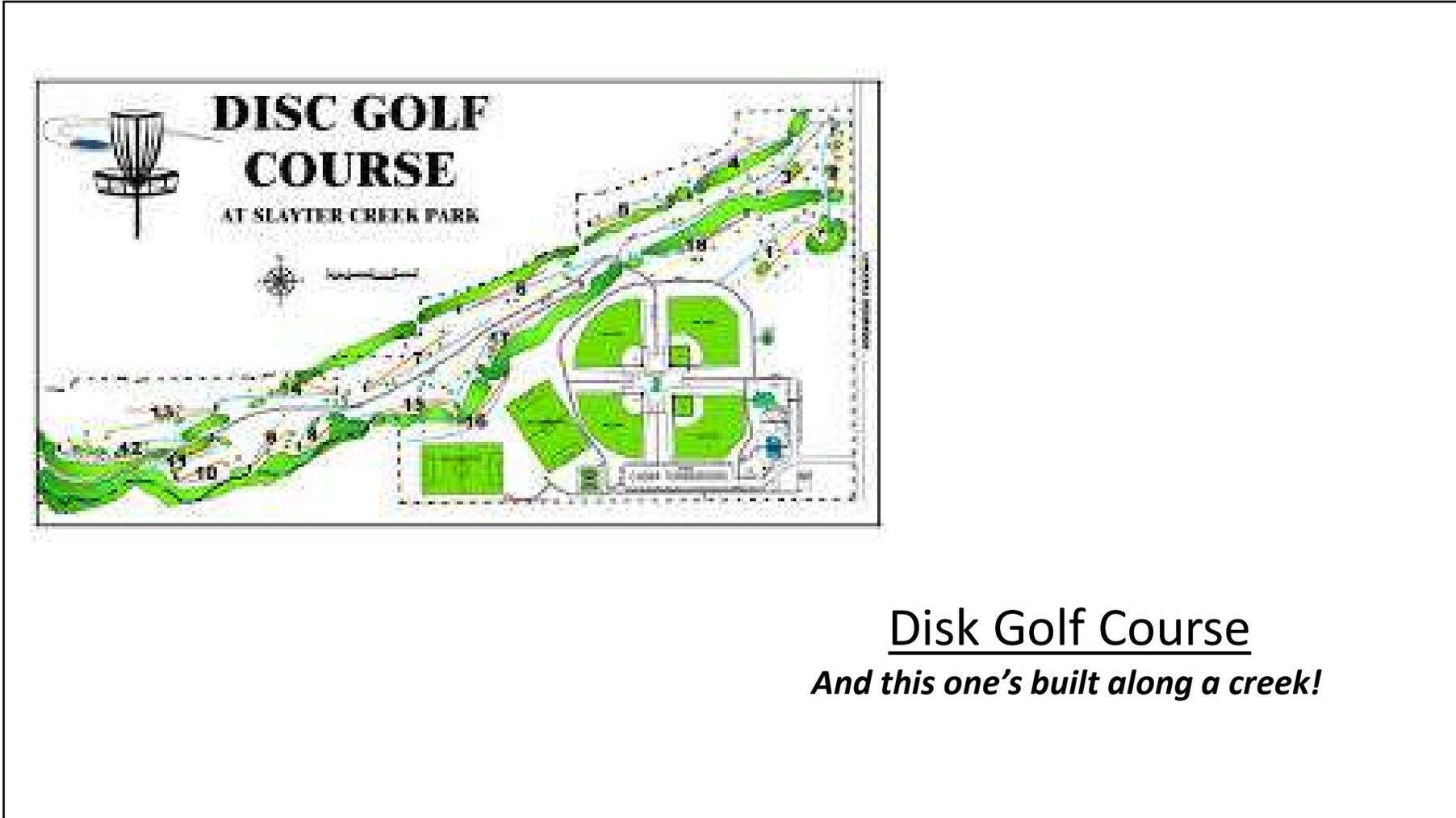
Specialty Crop
Farming

Roadside
Farmer's
Market

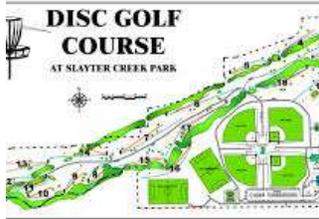




Leased Garden
Plots

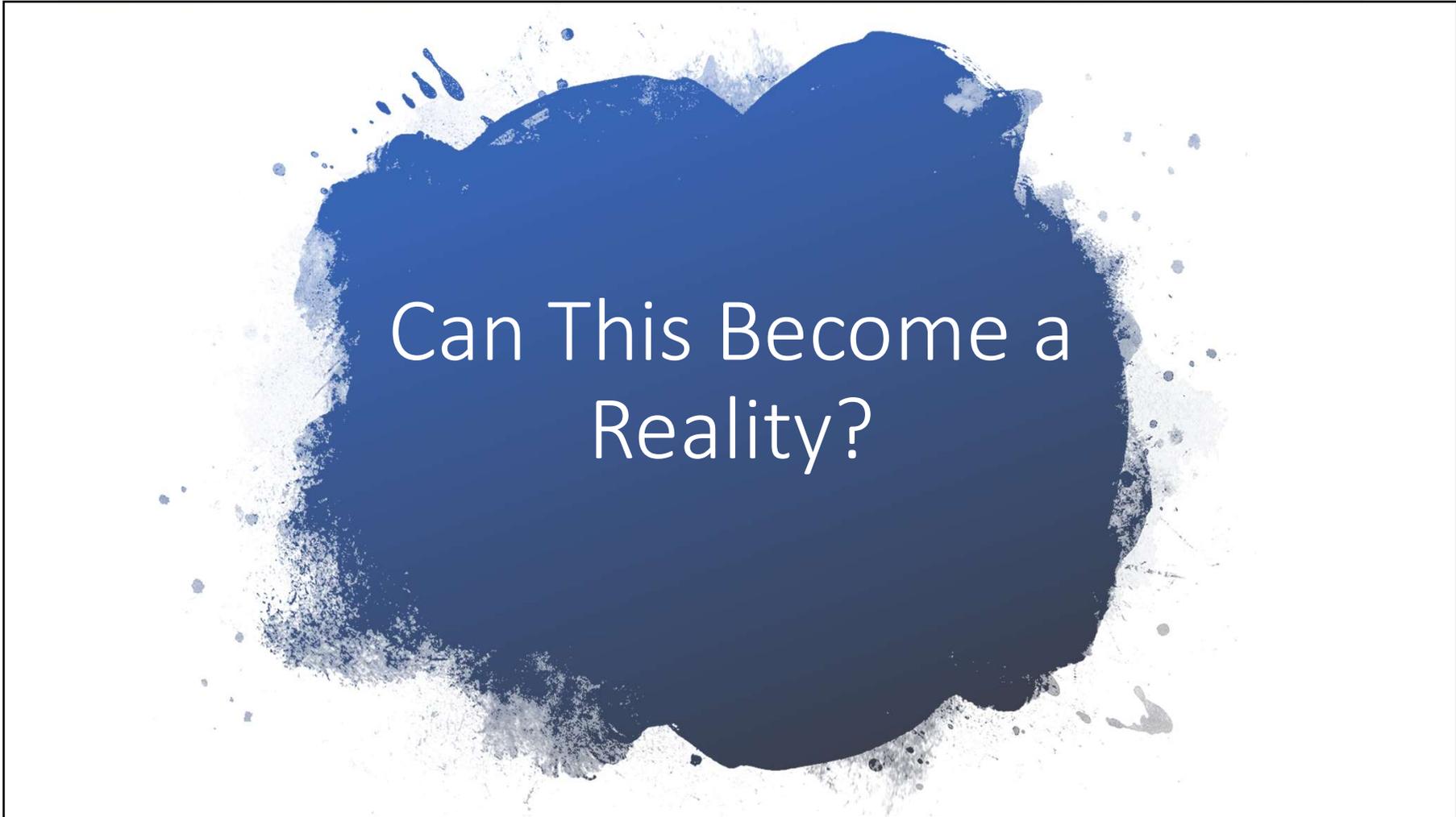


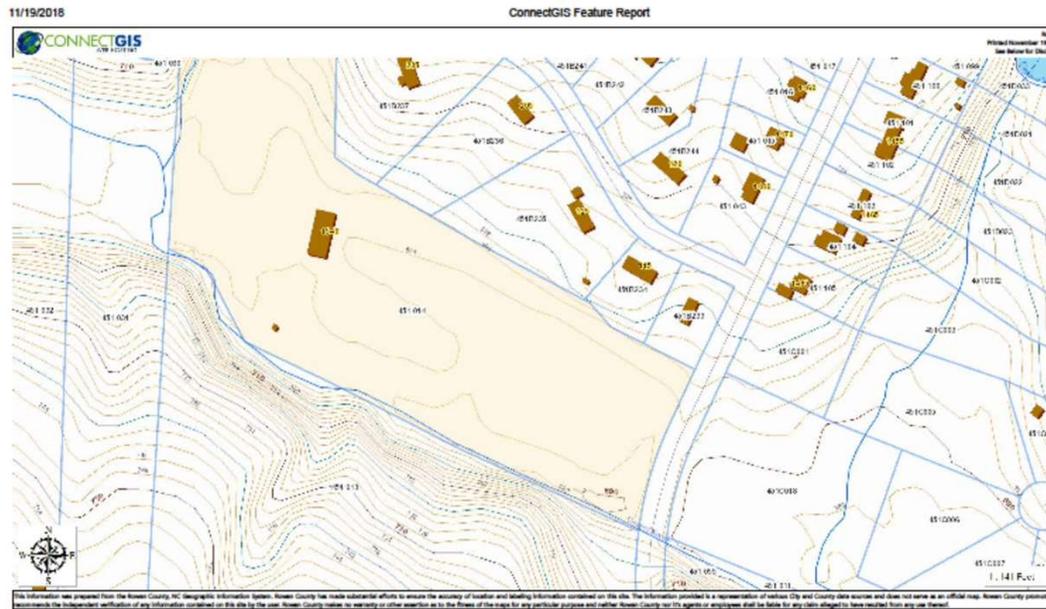
Disk Golf Course
And this one's built along a creek!



Or Maybe You Could Do It All



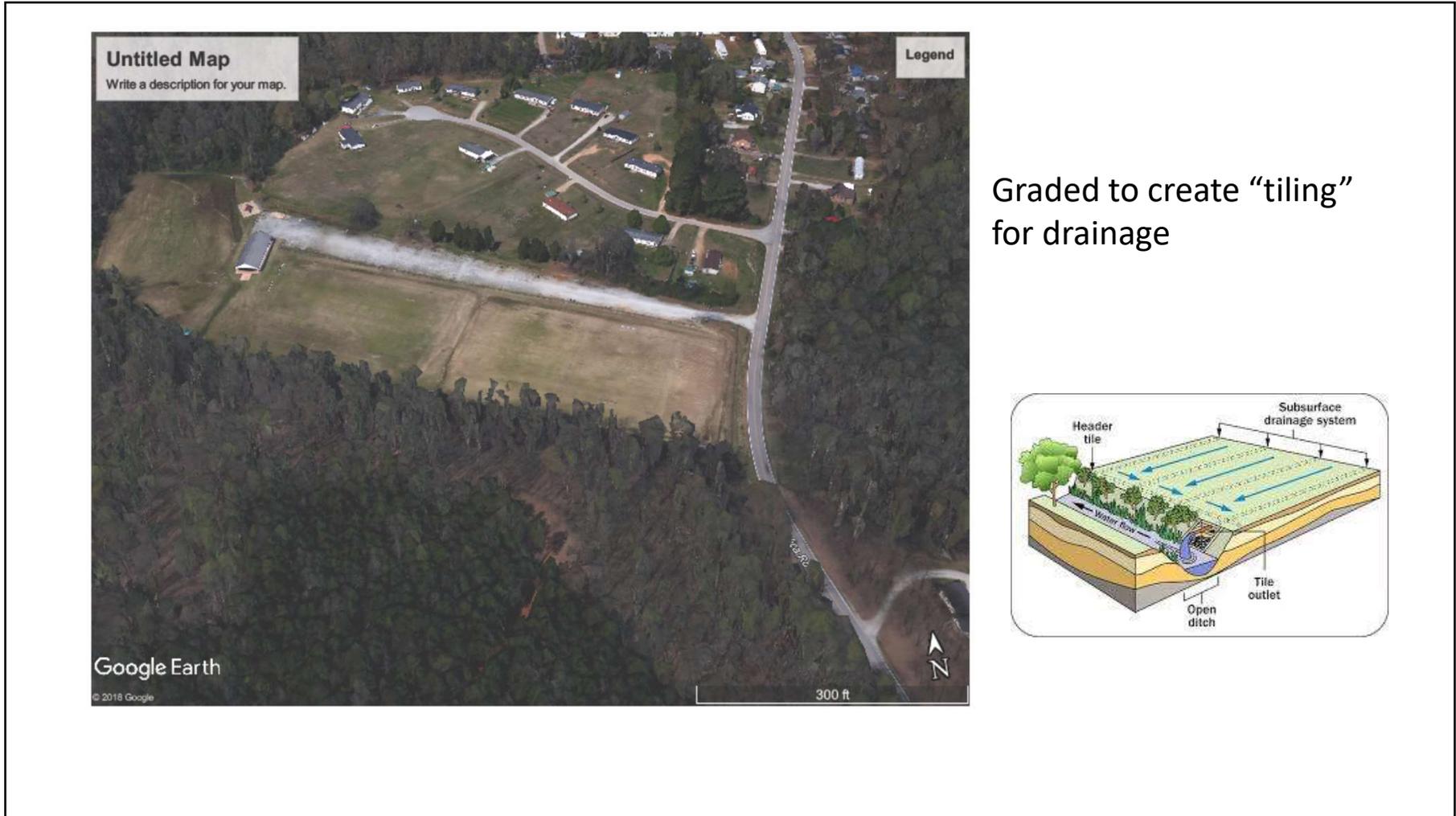




A similar parcel of Rowan County land...also in a floodplain

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Graded to create “tiling” for drainage



Access road, parking, and an open building (with space for porta-johns) built on the “high ground”

https://rowan2.connectgis.com/DownloadFile.aspx?i=_ags_map65d9aceab5a43aba228188dfb58e652x.htm&t=print

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A little fencing,
and portable
soccer goals makes
for a high-demand
park



Welcome to the...
The Gordon P. Hurley Soccer Complex on Majolica Road

Option #1

- Sell the property ASAP to anyone, for any use.
- Results:
 - Some limited revenue, probably tax value or less since the property is unusable “as is” due to floodplain.
 - Some tax revenue, about \$75/year, unless new owner claims “present use” agricultural property tax deferment

Option #2

- Recognizing the strategic importance of this property to future development opportunities, do not sell this property.
- Use the property now and in the near future for a variety of low investment cost, but beneficial opportunities.
- Begin building strategic partnerships to make the best long-term use of this and adjacent properties.

Suggested action:

- Vote to rescind the previous board action authorizing the sale of this property.
- Ask staff to make a presentation at the Board's February Planning Retreat concerning possible immediate, short-term, and long-term uses of the property.
- Based on Board input at the Retreat, ask staff to make budget recommendations concerning improvements for this property during the 2019 budget process.

FISCAL YEAR 2018-2019
BUDGET AMENDMENT REQUEST #4

December 3, 2018

PURPOSE: To transfer funds from Fund Balance Appropriated (01-3991-99) to Fire Department Capital Outlay Equipment (01-4340-55) in the amount of \$17,116 to match Grant Funds on air pacs (\$7,116) and the purchase of MCT Computers for CAD system and Radios for Telemetry (\$10,000) approved at November 2018 Board Meeting.

TRANSFER FUNDS FROM:

General Ledger Acct. # and Description	Amount
01-3991-99 Fund Balance Appropriated	\$17,116
TOTAL	\$17,116

ADD FUNDS TO:

General Ledger Acct. # and Description	Amount
01-4340-55 Fire Department Capital Outlay Equipment	\$17,116
TOTAL	\$17,116

The above Budget Amendment was approved / denied by the Manager or Board on _____.

 William Feather, Mayor

 Shelly Shockley, Finance Officer

FISCAL YEAR 2018-2019
BUDGET AMENDMENT REQUEST #5

December 3, 2018

PURPOSE: To transfer funds from Fund Balance Appropriated (01-3991-99) to Community Appearance (01-4120-50) in the amount of \$1,500 to fund Town events and for the remainder of the fiscal year.

TRANSFER FUNDS FROM:

General Ledger Acct. # and Description	Amount
01-3991-99 Fund Balance Appropriated	\$1,500
TOTAL	\$1,500

ADD FUNDS TO:

General Ledger Acct. # and Description	Amount
01-4120-50 Community Appearance	\$1,500
TOTAL	\$1,500

The above Budget Amendment was approved / denied by the Manager or Board on _____.

William Feather, Mayor

Shelly Shockley, Finance Officer

FISCAL YEAR 2018-2019
BUDGET AMENDMENT REQUEST #6

December 3, 2018

PURPOSE: To transfer funds from Fund Balance Appropriated (01-3991-99) to Police Department Capital Outlay Motor Vehicle Fund (01-4310-54) in the amount of \$8,178. Funds were unexpended in FY 17-18.

TRANSFER FUNDS FROM:

General Ledger Acct. # and Description	Amount
01-3991-99 Fund Balance Appropriated	\$8,178
TOTAL	\$8,178

ADD FUNDS TO:

General Ledger Acct. # and Description	Amount
01-4310-54 Police Department Capital Outlay Motor Vehicle Fund	\$8,178
TOTAL	\$8,178

The above Budget Amendment was approved / denied by the Manager or Board on _____.

 William Feather, Mayor

 Shelly Shockley, Finance Officer

**A RESOLUTION ENDORSING NEW PROJECTS FOR THE
CABARRUS-ROWAN METROPOLITAN PLANNING ORGANIZATION
REGIONAL PRIORITY LIST**

WHEREAS, the North Carolina Board of Transportation (BOT), every two years, prepares a Statewide Transportation Improvement Program (STIP) that identifies transportation projects to be implemented over the next seven years with State and Federal funding; and

WHEREAS, the North Carolina BOT solicits input for identifying transportation projects of local and regional importance to be included in the next STIP; and

WHEREAS, the Cabarrus-Rowan Transportation Advisory Committee is charged with the development of a Metropolitan Transportation Improvement Program (MTIP); and

WHEREAS, the Town of Granite Quarry is a member jurisdiction of the CRMPO; and

WHEREAS, the Cabarrus-Rowan MPO encourages the North Carolina Department of Transportation (NCDOT) to design all highway projects, where appropriate, to accommodate bicycle and pedestrian traffic that support alternative means of transportation; and

WHEREAS, the Town of Granite Quarry has outlined its transportation and highway project priorities within the CRMPO planning area in the attached applications to the MPO;

NOW, THEREFORE, BE IT RESOLVED by the Town of Granite Quarry that the Board endorses the following new highway project to be evaluated on the list of projects that will ultimately be considered for the FY 2022-2031 CRMPO MTIP.

- 1 *Widening of Peeler Road and connection to St. Paul's Church Road – Construct a median divided road with curb and gutter and sidewalk in coordination and support from Rowan County.*

This project will be submitted as a new highway project to be considered for inclusion in the next update of the CRMPO Metropolitan Transportation Plan (MTP) and MTIP as well as the 2022-2031 STIP.

Upon motion of Board of Alderman Member _____, seconded by Board of Alderman Member _____, the foregoing resolution was adopted this the 3rd day of December, 2018.

I, Shelly Shockley, Deputy Town Clerk to the Board of Aldermen, **DO HEREBY CERTIFY** that the foregoing is a true copy of so much of the proceedings of said Town Board at a meeting held on December 3, 2018, as relates in any way to the adoption of the foregoing and that said proceedings are recorded in the minutes of said Town Board.

WITNESS my hand and the seal of said City, this 3rd day of December, 2018.

Deputy Clerk to the Board

Cabarrus-Rowan MPO

Local Priority List Project Request Form

Agency: Town of Granite Quarry

Type of Project: Highway

Location: Peeler Road Widening and Connection to St. Paul's Church Road

Length and Scope: 16,000 Linear Feet of 3 Lanes on partial new location

Right of Way: Cost = \$1,700,000

Summary of Need / Benefit of Project: Project would widen and improve Peeler Road from the I-85 interchange to the intersection with Faith Road. The Project would provide connectivity and access for the downtowns of Faith and Granite Quarry. Cost estimate includes part on new location beginning at Old Concord Road.

Other Information:

- Total Cost = \$15 million
- No local funds available
- Map of the corridor included
- Resolution of support by Town of Granite Quarry Board dated December 3, 2018

