

New Business

- 8. Public Hearing** **UDO Text Amendment - Signs**
A. Staff Presentation **Town Planner Steve Blount**
B. Open Public Hearing
C. Public Comments
D. Close Public Hearing
E. Board Discussion and Decision

ACTION REQUESTED: Motion to approve Ordinance 2020-10 amending the UDO text for signs as presented.

ACTION REQUESTED: Motion to adopt the following Statement of Consistency: In voting to adopt the proposed text amendment to the Unified Development Ordinance, the Granite Quarry Board of Aldermen does find this decision to be in the best interest of the public and to be consistent in general with policies stated in the Town’s Comprehensive Plan.

- 9. Public Hearing** **UDO Text Amendment – Pool Fences**
A. Staff Presentation **Town Planner Steve Blount**
B. Open Public Hearing
C. Public Comments
D. Close Public Hearing
E. Board Discussion and Decision

ACTION REQUESTED: Motion to approve Ordinance 2020-11 amending the UDO text for pool fences as presented.

ACTION REQUESTED: Motion to adopt the following Statement of Consistency: In voting to adopt the proposed text amendment to the Unified Development Ordinance, the Granite Quarry Board of Aldermen does find this decision to be in the best interest of the public and to be consistent in general with policies stated in the Town’s Comprehensive Plan.

- 10. Interlocal Agreement** **County Property Tax Collection Services**

ACTION REQUESTED: Motion to approve the Interlocal Agreement with Rowan County for Property Tax Collection Services as presented.

- 11. Capital Project Ordinances** **Updates / Closeouts**
A. CPO 2020-06 Town Hall **Closeout**
1) Summary / Recommendations
2) Budget Amendment #4

ACTION REQUESTED: Motion to approve Budget Amendment #4 to transfer the remaining fund balance from the Town Hall upgrades project to the Board Contingency line item.

- 3) Budget Amendment #5**

ACTION REQUESTED: Motion to approve Budget Amendment #5 and authorize the town manager to commission the architect to update a Town Hall Space / Facility Needs Assessment within an amount not to exceed \$5,000.

- 4) Motion to close out Capital Project Ordinance 2020-06**

ACTION REQUESTED: Motion to adopt and close the Capital Project Ordinance 2020-06 amendment as presented this date.

B. CPO 2020-07 Streets **Closeout**

- 1) **Summary**
- 2) **Budget Amendment #6**

ACTION REQUESTED: Motion to approve Budget Amendment #6 to transfer the remaining fund balance from the Capital Streets project to Streets: Powell Bill – Unappropriated Fund Balance.

- 3) **Motion to close out Capital Project Ordinance 2020-07**

ACTION REQUESTED: Motion to adopt and close the Capital Project Ordinance 2020-07 amendment as presented this date.

C. CPO 2020-05 IDF Sewer Extension Grant

- 1) **Construction Bid Award**

ACTION REQUESTED: Motion to award the IDF grant’s sewer extension construction contract to Carolina Siteworks as presented.

- 2) **CPO 2020-05 Amendment**

ACTION REQUESTED: Motion to amend Capital Project Ordinance 2020-05 as presented.

12. Coronavirus Relief Funds

- A. Budget Amendment #3**

ACTION REQUESTED: Motion to approve Budget Amendment #3 as presented.

- B. CRF Reimbursement Request Review**

ACTION REQUESTED: Motion to approve the CRF Expenditure Report as submitted and attested to by the town manager.

13. Proclamation

Fire Prevention Week

14. Board Comments

15. Mayor’s Notes

Announcements and Date Reminders

A.	Thursday, October 8	11:00 a.m.	FD Auxiliary Port-a-Pit Fundraiser
B.	Thursday, October 8	6:00 p.m.	Community Appearance Commission
C.	Saturday, October 10	10:00 a.m.	FD Open House
D.	Monday, October 12	5:00 p.m.	Rowan Chamber Business After Hours
E.	Monday, October 12	6:00 p.m.	Planning Board
F.	Wednesday, October 14	6:00 p.m.	CCOG Board of Delegates Annual Report
G.	Thursday, October 15	7:30 a.m.	Rowan Chamber Power in Partnership
H.	Monday, October 19	5:00 p.m.	Parks, Events, and Recreation Committee
I.	Monday, October 19	5:30 p.m.	Zoning Board of Adjustment
J.	Tuesday, October 20	3:30 p.m.	Revitalization Team
K.	Wednesday, October 28	5:30 p.m.	Cabarrus-Rowan County MPO Meeting
L.	Saturday, October 31	5:00 p.m.	FD Trunk or Treat

Adjourn

Agenda Item Summary

Regular Meeting

October 5, 2020

Agenda Item 1

Summary:

The Board may discuss, add, or delete items from the Regular Meeting agenda.

Action Requested:

Motion to adopt the October 5, 2020 Board of Aldermen Meeting Agenda (as presented / as amended).

Approval of Agenda

Motion Made By:

Jim Costantino
Kim Cress
John Linker
Doug Shelton

Second By:

Jim Costantino
Kim Cress
John Linker
Doug Shelton

For:

Jim Costantino
Kim Cress
John Linker
Doug Shelton

Against:

Jim Costantino
Kim Cress
John Linker
Doug Shelton

In case of tie:

Mayor Bill Feather

For
Against

Agenda Item Summary

Regular Meeting
October 5, 2020
Agenda Item 2

Summary:

The Board may discuss, add, or delete items from the Consent Agenda.

- A. Approval of the Minutes
 - 1) Regular Meeting Minutes September 8, 2020
- B. Departmental Reports
- C. Financial Reports

Action Requested:

Motion to approve the consent agenda (as presented / as amended).

Approval of Consent Agenda

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Bill Feather

- For
- Against



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
REGULAR MEETING MINUTES
Tuesday, September 8, 2020
7:00 p.m.**

Present: Mayor Bill Feather, Mayor Pro Tem John Linker, Alderman Kim Cress, Alderman Jim Costantino, Alderman Doug Shelton

Staff: Town Manager Larry Smith, Town Clerk Aubrey Smith, Fire Chief/ Maintenance Supervisor Jason Hord, Finance Officer Shelly Shockley, Police Chief Mark Cook, Office Assistant Debbie Loflin-Benge

Call to Order: Mayor Feather called the meeting to order at 7:00 p.m.

Moment of Silence: Mayor Feather opened the meeting with a moment of silence.

Pledge of Allegiance: The Pledge of Allegiance was led by Damian Stephens, Troop 379.

1. Approval of the Agenda

ACTION: Alderman Costantino made a motion to approve the agenda as presented. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

2. Approval of the Consent Agenda

A. Approval of the Minutes

- 1) Regular Meeting Minutes August 3, 2020
- 2) Special Called Meeting Minutes August 12, 2020
- 3) Special Called Meeting Strategic Workshop Minutes August 20, 2020

B. Departmental Reports

C. ~~Financial Reports~~ *pulled from consent agenda for discussion*

ACTION: Alderman Shelton made a motion to approve the consent agenda with the exception of the Financial Reports, which were pulled out as a separate line item. Alderman Costantino seconded the motion. The motion passed 4-0.

3. Discussion

Financial Reports

ACTION: Alderman Shelton made a motion that the financial department summary remain as presented this month and, in addition to that, a summary be made up for projects in future months. Alderman Costantino seconded the motion. The motion passed 4-0.

Board discussion included a question from Mayor Pro Tem Linker regarding the amount of work involved. Ms. Shockley stated the summary didn't require much work, and was not in this month's packet only because more detailed statements for the projects had been included.

4. Citizen Comments - There were no citizen comments.

5. Guests and Presentations

A. PERC Lake Park Wall Presentation Jim LaFevers

Mr. LaFevers presented an idea for repairs to the Lake Park wall for the Board's consideration. He proposed removing broken and leaning portions of the wall and replacing the stairs and handrails with materials consistent with those used on the shelter.

Mayor Pro Tem Linker stated that completing individual projects without a master plan may hurt the potential for grants in the future. Alderman Cress stated concern with preserving the history and suggested removing fallen stones and replacing with terrace block to keep the integrity. He suggested having a stone mason look at it. Alderman Shelton stated the need for a comprehensive scope with a price tag.

Mr. Smith pointed out that because this was in the area of the current FEMA engineering study, nothing could be done on the project at this time. He proposed that the Board leave the project in staff's hands to follow-up with the engineer and come back to the Board with a project estimate or an answer for what could be done.

ACTION: Alderman Shelton made a motion to task staff to investigate and get a scope, the impact on the FEMA grant, and a cost estimate. Alderman Costantino seconded the motion. The motion passed 4-0.

B. Eagle Scout Presentation

Eagle Scout Candidate Damian Stephens

Mr. Stephens presented the proposal for his Eagle Scout project to the Board to update trash and recycling cans at the Centennial Park and pour 2'x2'x2" concrete slabs to place under the cans. The Board asked questions concerning the scope of the project. His completion deadline is December 20, 2020. He will be trying to raise \$7,000 for the project.

ACTION: Alderman Shelton made a motion to approve the Eagle Scout project. Alderman Costantino seconded the motion. The motion passed 4-0.

6. Town Manager's Update

Mr. Smith reviewed with the Board items from his report including project updates, the federal approval for the FEMA grant, and an outstanding debt that had been carried over for the last few years. It was proposed that the debt be zeroed out. Alderman Cress suggested collecting any money for future technology purchased for the Board up front.

ACTION: Alderman Costantino made a motion to dissolve the debt as presented by staff. Alderman Shelton seconded the motion. The motion passed 4-0.

There was also discussion regarding the purchase of two police vehicles using unspent funds from fiscal year 19/20. The Board asked questions regarding the funds and availability of vehicles.

ACTION: Alderman Shelton made a motion to authorize the purchase of two police vehicles contingent on Joint Police Authority approval. Alderman Costantino seconded the motion. The motion passed 4-0.

A meeting of the JPA will be called in the near future.

Old Business

7. Committee Updates

A. Parks and Recreation

No update was provided.

B. Revitalization

Mayor Pro Tem Linker updated the Board on the painting of the PD window and the Town Hall landscaping project. The landscaping will be completed next week.

Alderman Shelton proposed that the committee updates section not be included on future agendas. There was Board consensus to forgo the section.

New Business

8. Public Hearing

Verifiable Percentage Goal for Minority Businesses

A. Staff Presentation

Finance Officer Shelly Shockley

Ms. Shockley shared that the Verifiable Percentage Goal for Minority Businesses and Outreach Plan were requirements for HUB reporting. The contractor would be responsible for implementation.

B. Open Public Hearing

Mayor Feather opened the public hearing at 8:07 p.m.

C. Public Comments

There were no public comments.

D. Close Public Hearing

Mayor Feather closed the public hearing at 8:08 p.m.

E. Board Discussion and Decision

ACTION: Mayor Pro Tem Linker made a motion to approve Resolution 2020-11 to establish a verifiable percentage goal for participation by minority businesses and to adopt an outreach plan in the awarding of building construction contracts pursuant to GS 143-128.2 as presented. Alderman Costantino seconded the motion. The motion passed 4-0.

9. CRF Expenditure Report

ACTION: Alderman Costantino made a motion to approve the CRF Expenditure Report as submitted and attested to by the Town Manager. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

10. Appointment

Community Appearance Commission

There are currently three vacant seats on the Community Appearance Commission. An application was submitted by Scott Cline.

ACTION: Alderman Shelton made a motion to appoint Scott Cline to the Community Appearance Commission. Alderman Costantino seconded the motion. The motion passed 4-0.

11. Resolution 2020-12

Committee Appointment Policy

ACTION: Mayor Pro Tem Linker made a motion to approve Resolution 2020-12 to adopt a policy for Committee Membership Recruiting and Appointment as presented. Alderman Costantino seconded the motion. The motion passed 4-0.

12. Discussion

2021 Board Meeting Dates

Alderman Shelton stated that he would like to solicit staff input on whether the first Monday of each month was the most beneficial time to have meetings and whether it gave staff time to get presentations ready and do what was necessary to give the Board a complete agenda packet. Mayor Feather shared that changing the meeting date was one option, and another option was to have cut-off dates for content included in the packet. Alderman Shelton shared that he was content with getting the previous month's financial information.

13. Proclamations

**Constitution Week
National Day of Service Remembrance**

Mayor Feather shared that there were proclamations for Constitution Week and National Day of Service Remembrance.

14. Board Comments

- Mayor Pro Tem Linker expressed his concern with the engineering costs of projects.

15. Mayor's Notes

Announcements and Date Reminders

A.	Wednesday, September 9	6:00 p.m.	CCOG Executive Board Meeting
B.	Monday, September 14	5:00 p.m.	Rowan Chamber Business After Hours (virtual)
C.	Monday, September 14	5:00 p.m.	Parks, Events, and Recreation Committee
D.	Monday, September 14	6:00 p.m.	Planning Board
E.	Tuesday, September 15	3:30 p.m.	Revitalization Team
F.	Thursday, September 17	7:30 a.m.	Rowan Chamber Power in Partnership Webinar
G.	Monday, September 21	5:30 p.m.	Zoning Board of Adjustment
H.	Wednesday, September 23	5:30 p.m.	Cabarrus-Rowan County MPO Meeting

16. Closed Session

ACTION: Mayor Pro Tem Linker made a motion to go into closed session pursuant to N.C. GS143-318.11(a)(5)(i) to instruct staff concerning the negotiation of the price and terms of a contract concerning the acquisition of real property. Alderman Costantino seconded the motion. The motion passed 4-0.

ACTION: Mayor Pro Tem Linker made a motion to return to open session. Alderman Costantino seconded the motion. The motion passed 4-0.

Action Taken in Closed Session:

The Board approved an amount for the Manager not to exceed in negotiations.

Adjourn

ACTION: Alderman Costantino made a motion to adjourn. Alderman Cress seconded the motion. The motion passed 4-0.

The meeting ended at 8:36 p.m.

Respectfully Submitted,

Aubrey Smith
Town Clerk

DRAFT



Planning Department Monthly Report September 2020

ZONING PERMITS

6 issued

Date	Address	Permit	Status
8/31/2020	633 Mulberry Ln	Residential	Approved
8/31/2020	325 Stone Rd	Residential	Approved
9/10/2020	218 S Cleo Ave	Residential	Approved
9/17/2020	923 N Salisbury Ave	Commercial	Approved
9/22/2020	6245 US Hwy 52	Commercial	Approved
9/22/2020	401 Elm St	Residential	Approved

September New Code Violations

(1 prior violation resolved; 5 new violations cited)

Date	Address	Issue	Status
9/10/2020	110 S Cleo Ave	home occupation, tow trucks stored at site	Pending
9/11/2020	220 Meadow Wood Dr	proceeded with abatement of high grass issue, owner paid	Resolved
9/21/2020	215 N Oak St	high grass code enforcement	Active
9/21/2020	715 Hummingbird Ln	chickens running free code violation	ETJ
9/25/2020	180 Brown Acres Dr	construction w/o permit	Active

September Planning and Zoning Inquiries

Date	Location	Issue
8/28/2020	US Hwy 52	subdivision preliminary sketch
8/31/2020	US Hwy 52	discussed subdivision approval process
8/31/2020	N Salisbury AVE SECU	discussed stormwater maintenance requirements
9/1/2020	Rowan & Main	review subdivision plan for townhouses
9/2/2020		check on 160D impact of ETJ expansion
9/4/2020	2400 Faith RD	respond to request for zoning classification
9/9/2020	off Coley RD	requirements for connection to water and sewer
9/9/2020	250 Aggry Ave	garage on house & subdivision to build 2nd house
9/9/2020	Rowan & Main	approved sign submittal
9/9/2020	US Hwy 52	respond to questions on easements for Dollar Gen
9/11/2020		advised Rowan County of 2020 rezonings for map update
9/11/2020	Peeler ST	responded to question of home business with copy of ordinance
9/15/2020	Rowan & Main	approved townhome homeowner's association bylaws, etc.
9/17/2020	316 S Main	approved subdivision drawing for townhomes
9/22/2020	Dusty Ln	enquiry concerning recombination plat

9/22/2020	St Pauls Church Rd	Discussed subdivision process
9/25/2020	923 N Salisbury Ave	questions on sign permits
9/25/2020	Wall St	home demolition question
9/25/2020		political sign question
9/25/2020		accessory building regulations
9/25/2020		Addressing for townhome project

Miscellaneous

- 9/14/2020 Planning Board Meeting – approved sign and pool fence text amendments
- 9/17/2020 Municode Meeting – reviewed ordinance revisions
- 9/21/2020 ZBA Meeting – approved CUP 2020-1



Town of Granite Quarry Fire Department

Established May 15th, 1950

PO Box 351

www.granitequarrync.gov

Granite Quarry, NC

704/279-5596



Board Report October/2020 Chief Hord

Emergency Calls for Service September 2020

24 calls in district

- 17 - EMS (including strokes, falls, diabetic, CPR and other Medical needs)
- 1 - Public assist
- 2 - Motor vehicle accidents
- 1 - Vehicle Fire
- 1- Structure fire
- 1- Fire alarm
- 1- Tree down

12 calls to Salisbury

- 3 - Alarm/Structure, EMS calls cancelled en-route
- 2 - Structure fires-Manpower
- 6 - EMS
- 1 - Move up

6 calls to Rockwell Rural

- 4 - Alarm/Structure, EMS calls cancelled en-route
- 2 - Alarm/Structure, EMS calls provide manpower

3 calls to Union

- 2 - cancelled en-route
- 1 - EMS DOA
- 1 - Structure fire-Manpower

1 - Call to Rockwell City - Gas leak, cancelled on arrival

1 - Call to Bostian Heights - cancelled en route

TOTAL – 48

ACTIVITIES

- Daily activities include apparatus & equipment checks, training, station maintenance, pre-plan development, hose and hydrant maintenance, water points, emergency response, public education, inspections, and the assistance of other divisions within the Town of GQ.
- Rigorous cleaning/decontamination, due to suggested COVID response multiple times daily.
- Our monthly training resumed and included E.M.T. continuing education. Joint Training with Faith F.D. and Rockwell Rural F.D.
- Multiple days of ladder training, water point training, hose evolutions, new extrication tool familiarization, and district familiarization. Weekly shift training/ officer's choice.
- Car Seat Check Station on Thursday from 1 p.m. to 4 p.m. – 5 seats installed/checked.
- Hosted the county Fireman's Association meeting.
- ISO prep ongoing.
- Communities in school virtual fire prevention presentation completed by Lt. Dunham.
- Canvased district for Port-A-Pit fundraiser.

EQUIPMENT

- New extrication tools and various hand tools delivered and placed in service.
- New battery installed in 579.



September Work 2020 Maintenance Report

- Normal Maintenance Duties Daily- (parks, cleaning, mowing, edging, service on equipment, limbs & sweeping)
- PM check on generator
- Cut back rights-of-way with Bobcat mower
- Swept curb and gutter streets
- Striped lot at town hall Fire/PD side
- Storm drain repaired at Civic Park - Complete
- FEMA project for Lake approved, awaiting RFP
- Tested Christmas lights and repaired
- Pressure washed shelters
- Opened playgrounds with sanitizing on 9/4/20
- Fixed wash out in nature trail at bridge

2007 Ford Truck	Mileage – 58,879	+247 miles
1995 Ford Dump Truck	Mileage – 38,102	+37 miles
2009 Ford Truck	Mileage – 73,451	+2,130 miles
2019 Ford Truck F350	Mileage – 5,759	+364 miles



Granite Quarry-Faith Joint Police Authority

P.O. Box 351 • 143 North Salisbury Ave, Granite Quarry, NC 28072
Office: (704)279-2952 • Fax: (704)279-6648



Police Department Report

September 2020

- Call volume report for the month of September 2020:

- Date of Report: 09/28/2020

- Total calls for service/activities – 260
- Calls for service/activities Granite Quarry: 215
- Calls for service/activities Faith: 51
- Incident Reports – 9
- Arrest Reports – 2
- Crash Reports – 6
- Traffic Citations – 28

- See Attached for Total Calls for Service.

- The following is the ending and average mileage for each vehicle by month:

221-	End-	44,100
222-	End-	53,500
224-	End-	68,571
225-	End-	58,410
226-	End-	38,737
227-	End-	58,481
228-	End-	29,132
229-	End-	43,058
230-	End-	22,564
231-	End-	1,992

- Other Information:

- Average response time for September CFS is 4.20 minutes.
- Drug Collection Box. August 2020: 18.38 pounds collected.
- August CID Report. 2 Cases assigned; 2 Cases cleared; 17 follow-ups conducted; 87 open assigned cases.
- Officers completed 15 hours of in-service or continuing education training in August.

GQPD**Number of Events by Nature**

CFS September 2020

Nature	# Events
104C2 COMMERCIAL BURG (INTRUSI	11
104C3 RESIDENTAL BURG (INTRUSI	2
104D4 BUSINESS HOLDUP/PANIC	1
106C5 ASSAULT JUST OCC	1
110B2 PAST RESIDENTIAL B&E	1
111B1 PAST DAMAGE TO PROPERTY	1
111D1 DAMAGE TO PROPERTY	1
111O1 DAMAGE TO PROPERTY	1
112D2 DECEASED (SUDDEN)	2
113D1 DISTURBANCE / PHYSICAL	3
113D2 DISTURBANCE / VERBAL	4
114B2 PAST FAMILY DOMESTIC	1
115D1 DRIVING UNDER INFLUENCE	1
116D1 DRUGS (USE-POSSESSION)	1
118B2 FRAUD-PAST FORGERY	1
118D1 FRAUD-CRIMINAL DECPTION	1
118D2 FRAUD-FORGERY	1
123B2 RUNAWAY	2
125B1 CHECK WELFARE - ROUTINE	3
125B2 LOCKOUT - ROUTINE	1
125D1 CHECK WELFARE-URGENT	2
129B2 SUSPICIOUS VEH (PAST)	1
129C1 SUSPICIOUS PERSON	5
129C2 WANTED PERSON	1
129C3 SUSPICIOUS VEHICLE	11
129C5 SUSPICIOUS CIRCUMSTANCE	1
130B1 LARCENY (ALREADY OCC)	2
130C1 THEFT JUST OCCURED	1
130D1 LARCENY	2

Nature	# Events
131B1 TRAFFIC ACCIDENT - PD	1
131B3 HIT & RUN	2
132B2 PARKING COMPLAINT	1
132C1 SEVERE TRAFFIC VIOLATION	1
132C2 HAZARDOUS ROAD CONDITION	1
132C3 HAZARDOUS VEHICLE	1
132O2 TRAFF COMP - INFORMATION	1
133D1 TRESPASSING	9
135C1 SHOTS FIRED (HEARD)	3
23D0 OVERDOSE (OVERRIDE)	1
25A1 PSYCHIATRIC (PD-ROUTINE)	1
25B3 PSYCH. (SUICIDE THREAT)	1
32D3 UNKNOWN MEDICAL	1
69E5 STRUCTURE FIRE	1
71D3 VEHICLE FIRE NEAR BLDG	1
77D7 MOTORCYCLE INVOLVED	1
911 HANG UP	19
ASSIST EMS	2
ASSIST FIRE DEPT	1
ASSIST MOTORIST	5
BURGLARY ALARM	4
BUSINESS OR HOUSE CHECK	23
CIVIL PROCESS	1
COMMUNITY PROGRAM	1
DELIVER MESSAGE	4
DUPLICATE CALL	1
ESCORT FUNERAL OR OTHER	1
FOLLOWUP	19
GENERAL INFORMATION	7
LAW CALL	1
MISDIAL	4
PARK CHECK	36

Nature	# Events
SCHOOL SECURITY CHECK	4
SUBPOENA SERVICE	6
TRAFFIC CONTROL	2
TRAFFIC STOP	45
UNAUTHORIZED USE OF CONVEYANCE	2
VEHICLE ACCIDENT PROP DAMAGE	3
WARRANT SERVICE	4
Total	288



Finance Department

Breakdown of Departments:

As of August 31, 2020

Department	Budgeted	YTD	
Revenues:	<u>2,776,974</u>	<u>223,986</u>	<u>8%</u>
Total Revenues:	\$ 2,776,974	\$ 223,986	8%
Expenses:			
Governing Body	97,608	17,655	18%
Administration	626,513	94,081	15%
Maintenance	516,671	50,641	10%
Parks & Recreation	76,958	42,784	56%
Police Dept.	687,635	123,466	18%
Fire Department	519,172	131,310	25%
Sanitation	135,693	26,553	20%
Streets	116,724	3,290	3%
Special Projects	<u>1,469,396</u>	<u>761,871</u>	<u>52%</u>
Total Expenses	\$ 4,246,370	\$ 1,251,652	29%
Expense to Revenue:			559%

Please see the Budget Vs. Actual Report attached for specific line items

Revenues:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-3100-12 Taxes - Budget Year	932,604	2,841	(929,763)	0%
01-3100-17 Tax Penalties & Interest	2,000	(4)	(2,004)	0%
01-3101-12 Taxes - Prior Years	4,000	12	(3,988)	0%
01-3102-12 Vehicle Tax	100,000	8,700	(91,300)	9%
01-3230-31 Local Option Sales Tax	719,146	126,922	(592,224)	18%
01-3231-31 Solid Waste Disposal Tax	2,186	564	(1,622)	26%
01-3261-31 Cable Franchise Tax	5,800	-	(5,800)	0%
01-3300-36 Grants	243,075	-	(243,075)	0%
01-3316-32 Powell Pave & Patch Funds	82,724	-	(82,724)	0%
01-3322-31 Beer & Wine - State	13,430	-	(13,430)	0%
01-3324-31 Utilities Franchise Tax	144,484	-	(144,484)	0%
01-3330-84 County First Responders	4,020	670	(3,350)	17%
01-3340-41 Permits	3,000	3,460	460	115%
01-3346-40 Abatements	200	-	(200)	0%
01-3413-89 Miscellaneous Revenue	1,000	111	(889)	11%
01-3431-41 Police Authority Revenue_Faith	136,000	-	(136,000)	0%
01-3431-45 Police Report Revenue	100	65	(35)	65%
01-3431-89 Police Miscellaneous	800	711	(89)	89%
01-3471-51 Solid Waste/Recycling Collection - Salisbu	138,500	12,911	(125,589)	9%
01-3491-41 Subdivision & Zoning Fees	2,500	500	(2,000)	20%
01-3713-33 Sal. Water/Sewer Reimbursement	50,000	-	(50,000)	0%
01-3831-89 Interest on Investments *	10,000	3,037	(6,963)	30%
01-3834-41 Park Shelter Rentals (Maint)	2,000	60	(1,940)	3%
01-3835-81 Surplus items Sold	3,500	260	(3,240)	7%
01-3836-82 Sale of Land	63,650	63,166	(484)	99%
01-3837-31 ABC Net Revenue-Co.	10,250	-	(10,250)	0%
01-3991-99 Fund Balance Appropriated	102,005	-	(102,005)	0%
	2,776,974	223,986	(2,552,988)	8%

***See last page for breakdown of account# 01-3831-89 Interest on Investments**

Governing Body:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4110-02 Mayor/Aldermen Salary	12,575	-	12,575	0%
01-4110-08 Board Expense	250	-	250	0%
01-4110-09 FICA Expense	962	-	962	0%
01-4110-14 Insurance - Workers Comp	60	40	20	67%
01-4110-18 Professional Services	16,586	5,500	11,086	33%
01-4110-26 Office Expense	400	20	380	5%
01-4110-31 Training & Schools	100	-	100	0%
01-4110-40 Dues & Subscriptions	12,075	10,631	1,444	88%
01-4110-45 Insurance & Bonds	1,600	1,464	136	92%
01-4110-61 Grants - Nonprofit Grant Program	100	-	100	0%
01-4110-97 Board Contingency	52,900	-	52,900	0%
	97,608	17,655	79,953	18%

Administration:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4120-00 Salaries - Regular	220,000	36,534	183,466	17%
01-4120-02 Salaries - Part-Time	35,000	7,335	27,665	21%
01-4120-07 401K Expense	11,000	1,827	9,173	17%
01-4120-09 FICA Expense	19,508	3,270	16,238	17%
01-4120-10 Retirement Expense	22,330	3,781	18,549	17%
01-4120-11 Group Insurance	34,000	2,264	31,736	7%
01-4120-14 Insurance - Workers Comp	615	428	187	70%
01-4120-17 Insurance – HRA/Admin Cost	5,450	200	5,250	4%
01-4120-18 Professional Services	42,645	3,326	39,319	8%
01-4120-22 Banquet Expense	1,700	-	1,700	0%
01-4120-26 Office Expense	11,000	713	10,287	6%
01-4120-29 Supplies & Equipment	200	-	200	0%
01-4120-31 Training & Schools	7,000	1,858	5,142	27%
01-4120-32 Telephone/Communications	3,500	372	3,128	11%
01-4120-33 Utilities	4,500	718	3,782	16%
01-4120-34 Printing	5,000	765	4,235	15%
01-4120-35 Maint & Repair - Equipment	500	-	500	0%
01-4120-37 Advertising	3,500	409	3,091	12%
01-4120-40 Dues & Subscriptions	3,500	1,893	1,607	54%
01-4120-44 Contracted Services	13,750	4,553	9,197	33%
01-4120-45 Insurance & Bonds	4,100	3,831	269	93%
01-4120-61 Grants - Grant Related Expenditures	3,500	-	3,500	0%
01-4120-68 Tax Collection	18,000	-	18,000	0%
01-4120-71 Water Line - Principal	50,000	-	50,000	0%
01-4120-72 Water Line - Interest	4,210	685	3,525	16%
01-4120-96 Interfund Transfer	102,005	19,319	82,686	19%
	626,513	94,081	532,431	15%

Maintenance:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4190-00 Salaries - Regular	110,000	20,308	89,692	18%
01-4190-02 Salaries - Part-Time	35,500	8,333	27,168	23%
01-4190-07 401K Expense	5,500	1,015	4,485	18%
01-4190-09 FICA Expense	11,131	2,191	8,940	20%
01-4190-10 Retirement Expense	11,165	2,093	9,072	19%
01-4190-11 Group Insurance	22,000	2,121	19,879	10%
01-4190-14 Insurance - Workers Comp	7,500	5,247	2,253	70%
01-4190-20 Motor Fuel	7,000	857	6,143	12%
01-4190-21 Uniforms & Janitorial Supplies	4,500	-	4,500	0%
01-4190-24 Maint & Repair - Bldgs/Grounds	10,000	161	9,839	2%
01-4190-25 Maint & Repair - Vehicles	2,000	662	1,338	33%
01-4190-26 Office Expense	25	-	25	0%
01-4190-29 Supplies & Equipment	7,500	1,613	5,887	22%
01-4190-31 Training & Schools	250	-	250	0%
01-4190-32 Telephone/Communications	775	168	607	22%
01-4190-33 Utilities	3,100	509	2,591	16%
01-4190-34 Printing	50	4	46	7%
01-4190-35 Maint & Repairs - Equipment	10,000	2,088	7,912	21%
01-4190-44 Contracted Services	22,000	350	21,650	2%
01-4190-45 Insurance & Bonds	3,600	2,923	677	81%
01-4190-96 Interfund Transfer	243,075	-	243,075	0%
	\$516,671	\$50,641	\$466,030	10%

Parks & Rec:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-6130-21 Uniforms & Janitorial Supplies	2,000	-	2,000	0%
01-6130-24 Maint & Repair - Bldgs/Grounds	46,958	40,243	6,715	86%
01-6130-29 Supplies & Equipment	4,000	326	3,674	8%
01-6130-33 Utilities	16,000	2,215	13,785	14%
01-6130-44 Contracted Services	3,000	-	3,000	0%
01-6130-62 Committees - PERC	5,000	-	5,000	0%
	76,958	42,784	34,174	56%

Police Department:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4310-00 Salaries - Regular	394,000	63,640	330,360	16%
01-4310-02 Salaries - Part-Time	15,000	4,431	10,569	30%
01-4310-07 401K Expense	19,700	3,212	16,488	16%
01-4310-09 FICA Expense	31,289	5,214	26,075	17%
01-4310-10 Retirement Expense	42,946	7,152	35,794	17%
01-4310-11 Group Insurance	76,000	6,785	69,215	9%
01-4310-14 Insurance - Workers Comp	13,500	8,579	4,921	64%
01-4310-20 Motor Fuel	19,000	2,062	16,938	11%
01-4310-21 Uniforms & Janitorial Supplies	3,000	-	3,000	0%
01-4310-25 Maint & Repair - Vehicles	6,000	380	5,620	6%
01-4310-26 Office Expense	1,500	45	1,455	3%
01-4310-29 Supplies & Equipment	8,000	141	7,859	2%
01-4310-31 Training & Schools	3,000	378	2,622	13%
01-4310-32 Telephone/Communications	8,000	1,114	6,886	14%
01-4310-33 Utilities	3,000	255	2,745	9%
01-4310-34 Printing	1,000	98	902	10%
01-4310-35 Maint & Repair - Equipment	2,000	-	2,000	0%
01-4310-40 Dues & Subscriptions	3,650	443	3,207	12%
01-4310-44 Contracted Services	23,250	6,736	16,514	29%
01-4310-45 Insurance & Bonds	13,800	12,800	1,000	93%
	687,635	123,466	564,169	18%

Fire Department:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4340-00 Salaries - Regular	113,900	25,398	88,502	22%
01-4340-02 Salaries - Part-Time	185,000	31,143	153,857	17%
01-4340-07 401K Expense	5,695	1,387	4,308	24%
01-4340-09 FICA Expense	22,866	4,181	18,685	18%
01-4340-10 Retirement Expense	11,561	2,935	8,626	25%
01-4340-11 Group Insurance	25,500	2,302	23,198	9%
01-4340-14 Insurance - Workers Comp	14,000	9,789	4,211	70%
01-4340-20 Motor Fuel	5,000	485	4,515	10%
01-4340-21 Uniforms & Janitorial Supplies	3,000	299	2,701	10%
01-4340-25 Maint & Repair - Vehicles	6,000	5,469	531	91%
01-4340-26 Office Expense	250	-	250	0%
01-4340-29 Supplies & Equipment	20,000	5,152	14,848	26%
01-4340-31 Training & Schools	2,000	-	2,000	0%
01-4340-32 Telephone/Communications	3,800	646	3,154	17%
01-4340-33 Utilities	5,700	951	4,749	17%
01-4340-34 Printing	400	88	312	22%
01-4340-35 Maint & Repair - Equipment	3,000	120	2,880	4%
01-4340-40 Dues & Subscriptions	3,000	140	2,860	5%
01-4340-44 Contracted Services	10,000	1,307	8,693	13%
01-4340-45 Insurance & Bonds	8,000	7,227	773	90%
01-4340-54 Cap Outlay - Vehicles	38,000	-	38,000	0%
01-4340-55 Cap Outlay - Equipment	32,500	32,292	208	99%
	519,172	131,310	387,862	25%

Sanitation:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4710-64 Recycling	10,125	6,790	3,335	67%
01-4710-65 Garbage Services	125,568	19,763	105,805	16%
	135,693	26,553	109,140	20%

Streets:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4510-18 Professional Services	750	750	-	100%
01-4510-29 Supplies & Equipment	1,750	-	1,750	0%
01-4510-35 Maint & Repair	5,000	-	5,000	0%
01-4510-71 Debt Service - Principal	50,000	-	50,000	0%
01-4510-72 Debt Services - Interest	10,233	-	10,233	0%
01-4510-99 Unappropriated Fund Balance	14,991	-	14,991	0%
01-4511-33 Utilities - Street Lights	34,000	2,540	31,460	7%
	116,724	3,290	113,434	3%

Capital / Grant Project Ordinances:				
Disp Acct	Budget	YTD	Variance	Prcnt
Town Hall Upgrades Project	403,803	374,206	29,597	93%
FEMA Granite Lake Project	437,793	29,064	408,729	7%
Industrial Development Sewer Grant Project	277,800	31,918	245,882	11%
Streets Improvement Project	350,000	326,683	23,317	93%
	1,469,396	761,871	707,525	52%

Town of Granite Quarry
Town Manager's Report
October 2020



1. **Committee Reports.**

- A. **Revitalization Team.** Did not meet in September.
- B. **Parks, Events, and Recreation Committee.** Discussed the events planned for December: Christmas at the Lake, Santa in the Park and the Christmas Banquet. Plans are underway for these events in hopes they will not have to be cancelled.
- C. **Community Appearance Commission.** Temporary officers were elected until all positions filled. Members will look over handouts with different ideas for Yard of the Month program and discuss plans to implement. Members will also be looking for qualified applicants for commission.

2. **Capital and Grant Projects.** It feels very good to be closing out several of the project ordinances this month. Open CPO monthly financials are still included with Finance Report.

- A. **2020-05 IDF Grant Industrial Park Sewer Extension.**
 - All easements secured, filed, and paid for.
 - Sealed bids were opened 9/15/20; contract award and CPO amendment on this agenda.
- B. **2020-06 Town Hall project.**
 - Irrigation and landscaping areas are complete. We continue hearing positive feedback.
 - CPO closeout on this agenda, with a recommendation on the space needs update.
- C. **2020-04 FEMA Grant Granite Lake repairs.**
 - Authorization to proceed granted from FEMA federal and state grant folks.
 - Engineer is preparing the Invitation to Bid for this project now.
- D. **2020-07 Capital Streets project.**
 - Legion Street and repair into parking area completed. CPO closeout on this agenda.
 - CPO closeout on this agenda; \$5,050.54 balance after project completion.

3. **Charter, Ordinances, Policy / JPA legal review**

- A. **Ordinances.** Chip, Aubrey, Steve and I teleconferenced with Municode's attorney to discuss his legal review and recommendations. We still have a lot of follow up to do from that meeting as time allows.
- B. **Policies.** So far MAPS (consultant) is still in the Salary Classification Study phase of it and the Personnel Policy project. I had to make some pay adjustments in Public Works mid-swing due to personnel changes, but consulted with MAPS on my numbers. We've only had time to do some cursory follow up on finance/purchase policies with NCLM so far since last report.
- C. **Joint Police Authority.** Still working with NCLM. I had hoped to have preliminary review info completed before calling the JPA meeting about the vehicle discussion (to avoid having to call 2 meetings close together), but regardless, I still hope to have the review completed with NCLM and Chip in time to comprehensively summarize this along with the other organizational reviews of A and B above by November if possible.

4. **Trespassing in non-public areas of Town Hall (or other grounds/facilities).** Chief Cook was able to get a conclusive determinations regarding this issue. It has actually been in the spotlight *in general* recently with the rising number of “1st Amendment Auditors” (people who challenge police and local government staff’s reaction to, for instance, someone filming government properties - including the inside of municipal buildings). Cited best from one of the court case references:

“[i]t is not the case that all property owned by the government is ‘open to the public.’ Certain areas of publicly-owned buildings may be restricted from public use by a locked door or a front desk, much like the common areas of privately-owned buildings.”

Just to be safe, and to legitimately help the public discern what areas are public and what areas are restricted, we are in the process of erecting better signage throughout restricted areas of town hall.

Agenda Item Summary

Regular Meeting
 October 5, 2020
 Agenda Item 7

2021 Meeting Dates

Summary:

Current Board and Committees meeting dates:

Board / Committee	Day of Month	Time
Board of Aldermen	First Monday	7:00 pm
Planning Board	Second Monday	6:00 pm
Community Appearance Commission	Second Thursday	6:00 pm
Parks, Events and Recreation Committee	Third Monday	5:00 pm
Zoning Board of Adjustment	Third Monday	5:30 pm
Revitalization Team	Third Tuesday	3:30 pm
Joint Police Authority	<i>Quarterly</i>	<i>TBD</i>

Staff Proposal for new meeting dates and times:

Board / Committee	Day of Month	Time
Board of Aldermen	<i>Second</i> Monday	7:00 pm
Planning Board	*Second Monday	6:00 pm
Community Appearance Commission	Second Thursday	6:00 pm
Parks, Events and Recreation Committee	Third Monday	5:00 pm
Zoning Board of Adjustment	Third Monday	5:30 pm
Revitalization Team	Third Tuesday	3:30 pm
Joint Police Authority	<i>Quarterly</i>	<i>TBD</i>

*If moved, meeting time for Planning Board would need to be reviewed as well.

Action Requested:

Item presented for Board discussion and/or action.

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Bill Feather

- For
- Against



MEMO

DATE: September 15, 2020

TO: Granite Quarry Board of Aldermen

FROM: Town Planner

RE: Development Ordinance Text Amendment
Chapter 6; Signs

Narrative:

Code enforcement efforts over the past year have served to highlight several sections of the Town's Development Ordinance that deserve review and possible amendment. This amendment addresses four identified items in Chapter 6, our sign ordinance

The Planning Board voted unanimously at their 9/14/20 board meeting to endorse this text amendment with one amendment. *They suggested that in lieu of allowing one sign per 50 feet of road frontage, that the limit be one sign per 50 feet of road frontage up to a maximum of six signs per property.*

Suggested text amendment:

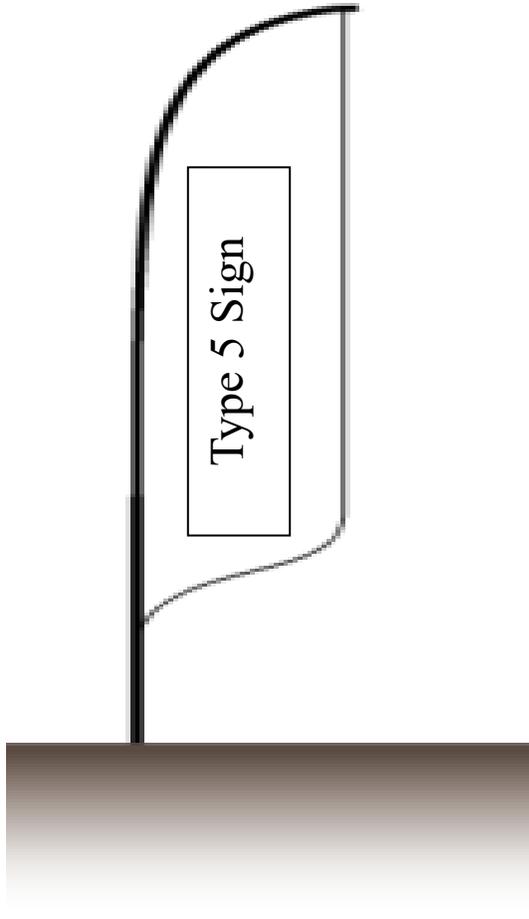
We suggest the following revisions to Chapter 6 of the Town's UDO:

Issue 1- Shark Fin Signs

1. Table 6.1 will be revised adding a Type 5 sign as follows:

Criteria	Type 5
Zoning District	Any District
Registration Required	Yes
Land Use	<ul style="list-style-type: none"> • Properties of greater than 1 acre for which there is a valid building permit • Retail Use Group • Civic and Government Use Group • Institutional Use Group • Office and Service Use Group
Max. Size ¹ (square feet)	24
Max. Height (feet)	12
Number Permitted ²	1 per 50 feet of road frontage
Max. Duration	1 year or following the issuance of a new Certificate of Occupancy ³
Mounting	Supported by a single post or pole securely anchored to ground
Material	Flexible
Other	

2. Figure 6.1 will be revised adding a Type 5 sign example as follows:



Issue 2- Type-1 Signs on Nonresidential Property

Another issue that needs to be addressed is found in the limitation of Type-1 temporary signs to residential properties shown in Table 6.1. While Code Enforcement staff supports the ban on these signs for most uses on non-residential properties, these are a type of sign commonly used by real estate agencies to advertise property is for sale. Staff feels this should be a listed exception. We suggest the following text be added to resolve this issue:

6.1.C.6

Type-1 signs used by property owners or realtors advertising the sale of property where the sign is posted are allowed in all zoning classifications. Size and other limitations remain as stated in Table 6.1.

Issue-3 Change of Business Sign Permit

Change of Business

When businesses change names or a leased space gets a new tenant, the existing sign often stays in place, but the sign face or lettering will change. In the past we have allowed these changes, accepting them as normal maintenance. To ensure that inappropriate language or images are not used and incidentally confirm that any new business is allowed in the current zoning classification, we are suggesting that any change of name, wording, imaging, etc. be handled as a new sign. Per Section 13.9, a non-conforming sign structure may remain in use if only the face or lettering is being replaced. To accomplish this change, we would make the following addition to the UDO:

6.2.6.C

A change in sign face or lettering indicating a change in business will be considered as a new sign requiring issuance of a new permit. Changes in language or lettering that are made for the existing tenant shall be considered as normal maintenance and must be reviewed for appropriateness by the Town Planner or his designee but will not require a permit. Per Section 13.9, non-conforming sign structures may remain in use if only the face or lettering is being changed.

Issue-4 Construction/Development Notification Sign

It is common for major construction or development work at the site of an existing building to have a sign announcing the work along with the contractor's name, etc. These are typically Type 3 signs. Unfortunately, in the "Land Use" section of Table 6.1, Type 3 signs are only allowed in Residential zoning classification (except for some exceptions) and at the bottom of the Type 3 column in that table it states, "Shall not be displayed upon a parcel that contains a permanent freestanding sign." We suggest the following revisions:

In Table 6.1, in Land Use row of Type 3 signs, change "Residential Use Group..." to "Residential and Commercial Use Group..."

In Other row of Type 3 signs change language to say, "One Type 3 sign may be displayed on a parcel that contains a permanent freestanding sign."

Summary:

1. Shark Fin Signs- **Add Column for Type 5 signs to Table 6.1 as shown on Slide-9 and show Type 5 sign in Figure 6.1**
2. Type-1 Signs on Nonresidential Property- **add 6.1.C.6 *Type-1 signs used by property owners or realtors advertising the sale of property where the sign is posted are allowed in all zoning classifications. Size and other limitations remain as stated in Table 6.1.***
3. Change of Business Sign Permit- **add- 6.2.6.C *A change in sign face or lettering indicating a change in business will be considered as a new sign requiring issuance of a new permit. Changes in language or lettering that are made for the existing tenant shall be considered as normal maintenance and must be reviewed for appropriateness by the Town Planner or his designee but will not require a permit. Per Section 13.9, non-conforming sign structures may remain in use if only the face or lettering is being changed.***
4. Allowing Construction/Development Notification Sign- **In Table 6.1, in “Land Use” row of Type 3 signs, change “Residential Use Group...” to “Residential and Commercial Use Group...” and in “Other” row of Type 3 signs change language to say, “One Type 3 sign may be displayed on a parcel that contains a permanent freestanding sign.”**

ORDINANCE NO. 2020-10

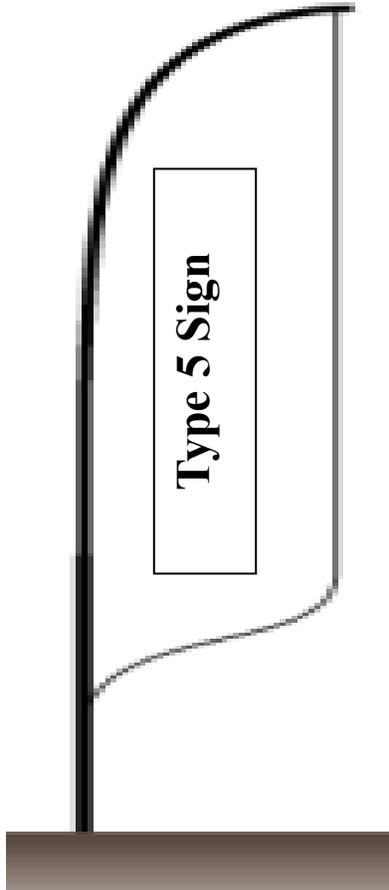
**AN ORDINANCE AMENDING TEXT FOR THE SIGNS SECTION
OF THE TOWN OF GRANITE QUARRY'S
UNIFIED DEVELOPMENT ORDINANCE**

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF GRANITE QUARRY:

Section 1. That Chapter 6 of the Unified Development Ordinance is hereby amended to read as follows:

- 1) That Table 6.1 of the Unified Development Ordinance is hereby amended to read as follows: *Add Column for Type 5 signs to Table 6.1 as shown and show Type 5 sign in Figure 6.1.*

Criteria	Type 5
Zoning District	Any District
Registration Required	Yes
Land Use	<ul style="list-style-type: none"> • Properties of greater than 1 acre for which there is a valid building permit • Retail Use Group • Civic and Government Use Group • Institutional Use Group • Office and Service Use Group
Max. Size ¹ (square feet)	24
Max. Height (feet)	12
Number Permitted ²	1 per 50 feet of road frontage
Max. Duration	1 year or following the issuance of a new Certificate of Occupancy ³
Mounting	Supported by a single post or pole securely anchored to ground
Material	Flexible
Other	



- 2) That the Unified Development Ordinance is hereby amended by adding a section, to be numbered 6.1.C.6 which such section reads as follows: *“Type-1 signs used by property owners or realtors advertising the sale of property where the sign is posted are allowed in all zoning classifications. Size and other limitations remain as stated in Table 6.1”*

- 3) That the Unified Development Ordinance is hereby amended by adding a section, to be numbered 6.2.C.6 which such section reads as follows: *“A change in sign face or lettering indicating a change in business will be considered as a new sign requiring issuance of a new permit. Changes in language or lettering that are made for the existing tenant shall be considered as normal maintenance and must be reviewed for appropriateness by the Town Planner or his designee but will not require a permit. Per Section 13.9, non-conforming sign structures may remain in use if only the face or lettering is being changed.”*

- 4) That Table 6.1 of the Unified Development Ordinance is hereby amended to read as follows: in Land Use row of Type 3 signs, change “Residential Use Group...” to “Residential and Commercial Use Group...” In Other row of Type 3 signs change language to say, “One Type 3 sign may be displayed on a parcel that contains a permanent freestanding sign.”

Section 2. All ordinances in conflict herewith are repealed to the extent of any such conflict.

Section 3. This ordinance is effective on the 5th day of October 2020.

William D. Feather, Mayor

ATTEST:

APPROVED AS TO FORM:

Aubrey Smith, Town Clerk

Carl M. Short, Town Attorney



MEMO

DATE: September 15, 2020

TO: Granite Quarry Board of Aldermen

FROM: Town Planner

RE: Development Ordinance Text Amendment
Section 4.2.2; Swimming Pool Fence Requirement

Narrative:

While our current ordinance requires a 4-foot-tall fence around swimming pools, it does not offer any details which has caused some confusion over what type and design of fencing is required. The NC State Building Code requires fencing around pools and we are suggesting the following text amendment to mirror most of what the Building Code requires.

The Planning Board voted unanimously at their 9/14/20 board meeting to endorse this text amendment.

Suggested text amendment:

Section 4.2.2

~~M. Swimming pools shall be enclosed with a fence of at least 4 feet in height.~~ All outdoor swimming pools, including in-ground, above-ground or on-ground pools, hot tubs or spas shall be surrounded by an enclosure which shall comply with the following:

- (1) The purpose of the enclosure is to prevent unauthorized access by children and pets so as to prevent accidents such as drowning.
- (2) The top of the barrier or fence shall be at least 48 inches above the ground.
- (3) The enclosure may include the use, in addition to fencing and/or walls, building structures such as the house, garage or outbuildings as long as the pool is completely enclosed and secured from unauthorized access.
- (4) Fencing material shall have a minimum opening of four inches and shall not be more than two inches above the ground.
- (5) Fencing material shall be of a durable material usually used for fencing, and shall be installed in a way as to be strong enough to prevent access by children or pets. Materials and setbacks will be in compliance with Section 8.4.2 of the UDO.
- (6) Access gates shall open outward, be designed for automatic closure and shall include child-proof latching devices on the inside of the gate.
- (7) Pool and enclosure shall be installed and operated per NC Building Code Section AV105.2

ORDINANCE NO. 2020-11

**AN ORDINANCE AMENDING TEXT FOR THE POOL FENCES SECTION
OF THE TOWN OF GRANITE QUARRY'S
UNIFIED DEVELOPMENT ORDINANCE**

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF GRANITE QUARRY:

Section 1. That Section 4.2.2 of the Unified Development Ordinance is hereby amended to read as follows:

~~M. Swimming pools shall be enclosed with a fence of at least 4 feet in height. All outdoor swimming pools, including in-ground, above-ground or on-ground pools, hot tubs or spas shall be surrounded by an enclosure which shall comply with the following:~~

- (1) The purpose of the enclosure is to prevent unauthorized access by children and pets so as to prevent accidents such as drowning.
- (2) The top of the barrier or fence shall be at least 48 inches above the ground.
- (3) The enclosure may include the use, in addition to fencing and/or walls, building structures such as the house, garage or outbuildings as long as the pool is completely enclosed and secured from unauthorized access.
- (4) Fencing material shall have a minimum opening of four inches and shall not be more than two inches above the ground.
- (5) Fencing material shall be of a durable material usually used for fencing, and shall be installed in a way as to be strong enough to prevent access by children or pets. Materials and setbacks will be in compliance with Section 8.4.2 of the UDO.
- (6) Access gates shall open outward, be designed for automatic closure and shall include child-proof latching devices on the inside of the gate.
- (7) Pool and enclosure shall be installed and operated per NC Building Code Section AV105.2

Section 2. All ordinances in conflict herewith are repealed to the extent of any such conflict.

Section 3. This ordinance is effective on the 5th day of October 2020.

William D. Feather, Mayor

ATTEST:

APPROVED AS TO FORM:

Aubrey Smith, Town Clerk
Town of Granite Quarry

Carl M. Short, Town Attorney

Agenda Item Summary

Regular Meeting

October 5, 2020

Agenda Item 10

**Tax Collection
Interlocal Agreement**

Summary: (Info From Jim Howden – Rowan Co. Asst. Finance Dir.)

The County collects property taxes (excluding registered motor vehicle taxes that are collected by the State) for the ten Municipalities within the County. Historically, the County has charged a collection fee based on a prorated share (number of bills issued) of Tax Collector's Office costs. This methodology is limited for a number of reasons, including cost

late in the fiscal year.

The (County's) Finance Department surveyed surrounding and comparable Counties regarding their property tax collection fee methodologies. The majority of those surveyed charge a 1.50% fee of property taxes collected. This fee is withheld from the property tax turnover paid to the municipalities each month. Effective for fiscal year 2021, the (Count) Finance Department recommends the County change from its current methodology to a percentage of taxes collected.

At the Rowan County Board of Commissioners meeting, the Commissioners approved the attached Interlocal Agreement regarding Property Tax Collection Services.

The (County's) Finance Department suggested an initial rate of 0.75% be charged to all Municipalities within the County for fiscal year 2021. The tax collection fee charged to the Municipalities at this rate would be significantly less than the amount each paid for tax collection fees in fiscal year 2020. Because (they) feel a collection fee of 1.50% is fair and equitable, the (County's) Finance Department is also recommending that the collection fee increase by 0.15% annually for the next five years, reaching a maximum rate of 1.50% for fiscal year 2026. The fee would be withheld from the property tax turnover paid to the Municipalities each month. For fiscal year 2021 (the County will) collect any month's fees that occurred prior to this signed agreement with December's taxes (paid out in January).

Action Requested:

Motion to approve the attached Interlocal Agreement for Property Tax Collection Services.

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Bill Feather

For

Against

**INTERLOCAL AGREEMENT BETWEEN ROWAN COUNTY
AND THE CITY/TOWN OF _____
FOR PROPERTY TAX COLLECTION SERVICES**

This interlocal agreement, made and entered into pursuant to Article 20 of Chapter 160A of the North Carolina General Statutes this _____ day of _____, 2020, by and between Rowan County, a body politic and corporate organized and existing under the laws of the State of North Carolina (hereinafter called the "County") and _____, a North Carolina Municipal Corporation organized and existing under the laws of the State of North Carolina (hereinafter referred to as "Municipality").

WITNESSETH

WHEREAS, the County and Municipality have determined that it is in the public benefit and interest to enter into an Interlocal Agreement for Property Tax Collection Services to provide for the listing, billing and collection by the County of ad valorem taxes and related charges (excluding motor vehicle taxes) which are due to the Municipality; and

WHEREAS, the County and Municipality have agreed that the negotiated payment set forth herein is in the best interests of their citizens; and

WHEREAS, the North Carolina General Statutes (NCGS) in Chapter 160A, Article 20, provide that units of local government may enter into agreements in order to execute an undertaking providing for the continual exercise by one unit of any power, function or right, including the collection of property taxes; and

NOW, THEREFORE, in consideration of the mutual covenants, terms and conditions contained in this Interlocal Agreement herein accruing to the benefit of each of the respective parties hereto and other good and valuable consideration, receipt and sufficiency of which is acknowledged by the County and the Municipality, the parties agree as follows:

- 1) County Billing and Collection of Municipal Taxes
 - a) The County shall continue to provide ad valorem property tax collection services (excluding the collection of registered motor vehicle taxes) and other related services to the Municipality, including the collection of current and delinquent taxes. "Collection" as used herein includes receiving all payments by taxpayers, as well as the authority of the County to pursue any and all available statutory remedies for collection of unpaid delinquent taxes as provided in NCGS Chapter 105.

b) The Tax Collector of the County is, by this Agreement, designated as the Tax Collector for the City. All duties of the City Tax Collector for the collection of the taxes to be collected by the County, pursuant to NCGS §105-349 through 378, are transferred to the County Tax Collector, including settlements as provided in NCGS §105-373.

c) All decisions involving discoveries, garnishments, attachments and other collection proceedings are delegated to the County. The County agrees to use its best efforts in accurately listing, assessing, billing and collecting the City taxes. The County will not be held to a higher standard for collecting City taxes than it has for collecting County taxes.

2) Registered Motor Vehicle Taxes

Registered motor vehicle taxes are collected by the State of North Carolina. Collections of these taxes are reported monthly through the North Carolina Vehicle Tax System (NCVTS) and funds, including funds belonging to the Municipalities within the County's jurisdiction, are remitted monthly to the County. The County will include the Municipality's share of these funds with the monthly distribution of property taxes collected by the County.

3) Term of Agreement

This Interlocal Agreement shall remain in effect unless terminated by either Party pursuant to the terms herein (Section 9).

4) Compliance

The County will comply with all applicable tax collection laws of North Carolina, including those contained in Subchapter II of Chapter 105 of the NCGS, and all administrative mandates issued by the State of North Carolina.

5) Records and Accounts

a) The County shall be responsible for maintaining all ad valorem property tax records and other related charges, including amounts paid and unpaid, in the same manner as County records are maintained.

b) The Municipality will provide the County with all necessary information for transfer of property tax funds due to the Municipality. The County will properly account for and distribute such funds by check or other mutually agreed-upon method on a monthly basis.

- c) The County shall provide the Municipality with all necessary and required reports in such format and detail as to enable the Municipality to prepare and record the necessary financial transactions.
- d) The County shall provide the Municipality's Internal and External Auditors, during regular business hours, access to the daily cash transactions related to the Municipality's Tax Receivables, and other records pertaining thereto to the fullest extent practicable.
- e) The Municipality shall provide the County Tax Collector's Office with access, to the extent legally allowable, into any of the Municipality's records systems that the Municipality deems to be beneficial in the collection of the Municipality's taxes.

6) Pro Rata Payments

The County shall distribute partial payments received from Municipal taxpayers on a proportionate basis between taxes owed to the County and the Municipality, such distribution to be based on respective tax rates, after all interest and penalties are first paid.

7) Costs for Billing and Collection

The County shall incur all costs for preparing, printing, billing and collecting the Municipality's tax bills, including notices and advertisement of delinquent taxes.

8) Payment to County

The Municipality agrees to pay the County a fee equal to 0.75% of collections (excluding registered motor vehicle taxes) for the fiscal year ending June 30, 2021. The tax collection fee, thereafter, will increase by 0.15% annually for the next five (5) fiscal years, reaching a maximum rate of 1.50% during the fiscal year ending June 30, 2026. This fee will be subtracted from the monthly distribution of tax collections made by the County to the Municipality.

9) Other Fees to be Paid by the City to the County

- a) In addition to the foregoing, all fees collected by the County for additional services such as garnishment, advertisement and returned checks shall be retained by the County.

b) When real property is sold at a foreclosure sale for the collection of ad valorem taxes, County agrees to use reasonable efforts to assure that the opening bid is sufficient to pay both the City and County ad valorem property taxes, including taxes, penalties, interest and such costs as accrued prior to the institution of the foreclosure action. In the event the property is sold for an amount not sufficient to satisfy both the City and County taxes, including penalties, interest and costs, the money shall be distributed as follows:

County shall first be reimbursed for actual expenses and disbursements made by it in connection with the foreclosure action, including cost of advertising, legal fees and other necessary legal expenses, and any balance remaining after the payment of these expenses shall be distributed to County and City in proportion to their respective interest.

In the event that County shall become the purchaser at a foreclosure sale, the property shall be held and disposed of pursuant to NCGS §105-376(b).

10) Termination

This Interlocal Agreement may be terminated by either party by providing a six (6) month notice prior to the start of the next fiscal year. Upon notice of termination of the Interlocal Agreement, the County shall deliver to the Municipality all tax records, in a customary electronic data format, or in whatever form held in its hands, pertaining to the Municipality's listing, billing and collections by February 1st of the fiscal year in which the termination shall become effective. The County shall continue to collect current and delinquent taxes through June 30th of the fiscal year in which the termination shall become effective and shall provide a full accounting to the Municipality of the status of all tax collections as of June 30th. After June 30th of the fiscal year in which the termination becomes effective, the County shall not be further obligated either as to current or delinquent taxes due to the Municipality.

11) Entire Agreement

This Interlocal Agreement sets forth the entire Agreement between the Parties regarding the services and matters set forth herein. All prior conversations or writings between the Parties hereto or their representatives on this subject matter are merged within and extinguished. This Interlocal Agreement shall not be modified or amended except by a written instrument executed by duly authorized representatives of the Parties herein.

12) Notice

Notice under this Interlocal Agreement shall be deemed sufficient upon the mailing to the parties by certified or registered mail at the following locations:

Rowan County
Attention: County Manager
130 W. Innes Street
Salisbury, NC 28144

City/Town of _____
Attention: _____

IN WITNESS THEREOF, the parties have executed this Interlocal Agreement in their respective names and titles, by their proper officials, all by the authority of the governing bodies of each of the taxing units, as of the day and year first written above.

ATTEST:

ROWAN COUNTY

By: _____
Clerk to the Board

By: _____
Chairman, Board of Commissioners

ATTEST:

CITY/TOWN OF _____

By: _____
Clerk

By: _____
Mayor

THIS INSTRUMENT HAS BEEN PREAUDITED IN THE MANNER REQUIRED BY THE LOCAL GOVERNMENT BUDGET AND FISCAL CONTROL ACT.

By: _____
City/Town Finance Director

CAPITAL PROJECT ORDINANCE (CPO) 2020-06

Town Hall Upgrades Project Ordinance Closeout

TO: Board of Aldermen
FROM: Town Manager
DATE: 10/5/2020



Project Ordinance Fund Balance Transfer for Closeout

Phase 1 of the Town Hall renovations plan is complete. Final fund balance is \$16,687.47.

Guidance from the School of Government on closing out CPOs is that *“The remaining moneys should be transferred to another appropriate project, fund, or purpose at the project’s completion.”*

The best way for us to cleanly close out the CPO itself is with one budget amendment to a common line item, and then to allocate any potential funds to different projects from there.

- ***Budget Amendment #4 transfers the fund balance in whole to the Board Contingency line item.***

“Another appropriate project, fund, or purpose”

The Board has kept the remaining Town Hall renovations / facility needs as high priority in its strategic planning goals. With completion of Phase 1 now under our belts, recommended “next step” is to update the original space and facilities needs assessment, review what’s left, and update the plans and numbers for the remaining work accordingly.

Conducting this update now therefore appropriately utilizes this fund balance from the first phase of town hall upgrades to update plans for the remaining work needed. It also provides good timing for the architect and manager to prepare for productive discussion of future plans & options at the Board’s annual planning retreat (generally in February).

- ***Budget Amendment #5 would then authorize an amount not to exceed \$5,000 to go toward updating the Town Hall Space / Facilities Needs Assessment.***

Actions Requested:

- 1. Motion to approve Budget Amendment #4 to transfer the remaining fund balance from the Town Hall upgrades project to the Board Contingency line item.***
- 2. Motion to approve Budget Amendment #5 and authorize the town manager to commission the architect to update a Town Hall Space / Facility Needs Assessment within an amount not to exceed \$5,000.***
- 3. Motion to adopt and close the Capital Project Ordinance 2020-06 amendment as presented this date.***

FISCAL YEAR 2020-2021
BUDGET AMENDMENT REQUEST #4

Oct 5, 2020

PURPOSE: To transfer funds from to Administration – Interfund Transfer (01-4120-96) to Governing Body - Board Contingency (01-4110-97) in the amount of \$16,687.47 to close and finalize CPO 2020-06 Town Hall Upgrades Project.

TRANSFER FUNDS FROM:

General Ledger Acct. # and Description	Amount
01-4120-96 Administration – Interfund Transfer	\$16,687.47
TOTAL	\$16,687.47

ADD FUNDS TO:

General Ledger Acct. # and Description	Amount
01-4110-97 Governing Body - Board Contingency	\$16,687.47
TOTAL	\$16,687.47

The above Budget Amendment was approved / denied by the Manager or Board on _____.

William Feather, Mayor

Shelly Shockley, Finance Officer

FISCAL YEAR 2020-2021
BUDGET AMENDMENT REQUEST #5

Oct 5, 2020

PURPOSE: To transfer funds from Governing Body - Board Contingency (01-4110-97) to Administration – Professional Services (01-4120-18) in an amount not to exceed \$5,000 for Updating Town Hall Space / Facility Needs Assessment.

TRANSFER FUNDS FROM:

General Ledger Acct. # and Description		Amount
01-4110-97	Governing Body - Board Contingency	\$ 5,000
TOTAL		\$ 5,000

ADD FUNDS TO:

General Ledger Acct. # and Description		Amount
01-4120-18	Administration – Professional Services	\$ 5,000
TOTAL		\$ 5,000

The above Budget Amendment was approved / denied by the Manager or Board on _____.

William Feather, Mayor

Shelly Shockley, Finance Officer



CAPITAL PROJECT ORDINANCE

2020-06

**TOWN OF GRANITE QUARRY NC
TOWN HALL UPGRADES PROJECT**

BE IT ORDAINED by the Governing Board of the Town of Granite Quarry, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby completed and closed:

Section 1: The Project authorized was the Town Hall Upgrades Project, located at 143 North Salisbury GQ Avenue, Salisbury, North Carolina 28146. Upgrades to the grounds and landscaping included electrical repair to exterior outlets and the Fire Department freestanding sign, pavement patching of the north parking lot, irrigation and landscaping in the front of the building and around the town electronic information sign. Upgrades to the building included second floor faux windows, column panels and canopy lettering, landscaping light poles, flag light and flashing cap, and addition of a 3rd Fire Department bay door.

Section 2: The following amounts were appropriated and realized for this capital project:

	Appropriated	Final
Engineer or Architect Fees	\$ 25,650	25,050.00
Construction Costs	378,153	362,065.53
Total Appropriations	\$ 403,803	387,115.53
Final Fund Balance		\$ 16,687.47

Section 3: Final fund balance from this project has been duly transferred to another appropriate project, fund, or purpose as specified and authorized by FY2020-2021 Budget Amendment #4.

Section 4: The Finance Officer is hereby directed to maintain sufficient detailed accounting records of the project to satisfy the requirements of all state and federal regulations.

Section 5: A copy of this Capital Project Ordinance closeout shall be entered into the Governing Board’s meeting minutes, and within five days after adoption, copies shall be filed with the Finance Officer, Budget Officer, and in the Office of the Town Clerk to complete and close out this project.

Adopted this 5th day of October 2020

(Seal)

William D. Feather, Mayor

Attest: _____
Aubrey Smith, Town Clerk

CAPITAL PROJECT ORDINANCE (CPO) 2020-07
2020 Capital Streets Project Ordinance Closeout



TO: Board of Aldermen
FROM: Town Manager
DATE: 10/5/2020

Project Ordinance Fund Balance Transfer for Closeout

The 2020 Capital Streets Project is complete. Final fund balance is \$5,050.54.

Since these funds are exclusively restricted Powell Bill funds, they have to be transferred back into the Streets: Powell Bill budget.

Actions Requested:

- 1. Motion to approve Budget Amendment #6 to transfer the remaining fund balance from the Capital Streets project to Streets: Powell Bill – Unappropriated Fund Balance.***
- 2. Motion to adopt and close the Capital Project Ordinance 2020-07 amendment as presented this date.***

FISCAL YEAR 2020-2021
BUDGET AMENDMENT REQUEST #6

Oct 5, 2020

PURPOSE: To transfer the Streets Improvement Project remaining balance to the General Fund, specifically Streets - Unappropriated Fund Balance (01-4510-99 Powell Bill), and to close and finalize CPO 2020-07 Streets Improvement Project.

Streets Improvement Project Fund - 06

TRANSFER FUNDS FROM:

General Ledger Acct. # and Description	Amount
06-4510-49 Administrative Costs – Streets	\$ 190.59
06-4510-59 Cap Outlay – Construction Costs – Streets	\$ 4,859.95
TOTAL	\$ 5,050.54

ADD FUNDS TO:

General Ledger Acct. # and Description	Amount
06-4510-96 Streets – Transfer to General Fund	\$ 5,050.54
TOTAL	\$ 5,050.54

General Fund - 01

TRANSFER FUNDS FROM:

General Ledger Acct. # and Description	Amount
01-3980-96 Transfers Other Funds	\$ 5,050.54
TOTAL	\$ 5,050.54

ADD FUNDS TO:

General Ledger Acct. # and Description	Amount
01-4510-99 Unappropriated Fund Balance (Powell Bill)	\$ 5,050.54
TOTAL	\$ 5,050.54

The above Budget Amendment was approved / denied by the Manager or Board on _____.

 William Feather, Mayor

 Shelly Shockley, Finance Officer



CAPITAL PROJECT ORDINANCE

2020-07

**TOWN OF GRANITE QUARRY NC
2020 CAPITAL STREETS IMPROVEMENT PROJECT**

BE IT ORDAINED by the Governing Board of the Town of Granite Quarry, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby *completed and closed*:

Section 1: The Project authorized was the 2020 Capital Streets Improvements Project which included patching, milling, and paving certain streets and sections qualifying under Powell Bill guidelines throughout the Town of Granite Quarry.

Section 2: The following amounts were appropriated and realized for this capital project:

	Appropriated	Final
Administrative Fees	\$ 10,500	10,309.41
Construction Costs	339,500	334,640.05
Total Appropriations	\$ 350,000	344,949.46
	Final Fund Balance	\$ 5,050.54

Section 3: Final fund balance from this project has been duly transferred to the appropriate fund as specified and authorized by FY2020-2021 Budget Amendment #6.

Section 4: The Finance Officer is hereby directed to maintain sufficient detailed accounting records of the project to satisfy the requirements of all state and federal regulations.

Section 5: A copy of this Capital Project Ordinance closeout shall be entered into the Governing Board’s meeting minutes, and within five days after adoption, copies shall be filed with the Finance Officer, Budget Officer, and in the Office of the Town Clerk to complete and close out this project.

Adopted this 5th day of October 2020

(Seal)

William D. Feather, Mayor

Attest: _____
Aubrey Smith, Town Clerk

CAPITAL PROJECT ORDINANCE (CPO) 2020-05

Industrial Development Fund Grant - Sewer Extension

TO: Board of Aldermen
FROM: Town Manager
DATE: 10/5/2020



Construction Bid Award

Sealed bid opening for construction of the IDF grant sewer extension was September 15th. NC General Statutes require award to go to the lowest responsive, responsible bidder. Bids have been vetted and the Certified Tabulation of Bids is attached.

- ***Carolina Siteworks came in with low bid at \$215,664.75.***

CPO Amendment

As you'll recall, around February this year we discovered that the original grant application and sewer extension design relied on an aerial creek crossing and an interlocal agreement with Faith that did not exist. We redesigned and have negotiated an alternate route that avoids an aerial crossing and that ties in with Salisbury-Rowan Utilities at a point in the line where we already have an SRU agreement.

Initial engineering estimates in March calculated the alternate cost as less than the original project estimates to boot. Unfortunately the COVID pandemic then hit, which threw the construction industry – including scheduling, materials, and costs – into a whirlwind. As you can see from the Certified Bid Tab, bids fluctuated all the way from \$215,665 to \$386,558. Also, during the Invitation to Bid process we learned that contractors may not be able to even get the project on their schedule to start before January 2021.

With all this uncertainty, staff and engineers strongly recommend amending the authorizing project ordinance to the low bid award plus 10%. Once the Board approves the CPO amendment we will have to also get state grant approval before proceeding, so we feel this amount will allow for fluctuations and potential change orders we could potentially run into without delaying the project further with potentially additional amendments. In the end, the grant will only pay proportionate to our final costs anyway, and any fund balance remaining will go back to General Fund.

- ***Low bid \$215,664.75 + 10% contingency = \$237,231.23***

Actions Requested:

- 1. Motion to award the IDF grant's sewer extension construction contract to Carolina Siteworks as presented.***
- 2. Motion to amend Capital Project Ordinance 2020-05 as presented.***

CONTRACT: EASTER CREEK PHASE II SEWER EXTENSION



ALLEY, WILLIAMS, CARMEN & KING, INC.
CONSULTING ENGINEERS

OWNER: TOWN OF GRANITE QUARRY
143 N. SALISBURY AVENUE
GRANITE QUARRY, NC 28072

PROJECT NO: 20502
PAGE 1 OF 1

120 SOUTH MAIN STREET PO BOX 1248
KANNAPOLIS, NC 28082 704-938-1515

BID DATE: SEPTEMBER 15, 2020 AT 2:00 PM						Carolina Siteworks, Inc. PO Box 280 300 Wade Ave China Grove, NC 28023		State Utility Contractors PO Box 5019 4417 Old Charlotte Hwy Monroe, NC 28110		Herrin Industrial PO Box 523 Mt. Pleasant, NC 28124		SKC, Inc 621 Boone Farm Rd Asheboro, NC 27205	
ITEM NO.	DESC.	SECT.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1	NCDOT	800	MOBILIZATION	1	LS	LUMP SUM	\$ 16,885.00	LUMP SUM	\$ 10,000.00	LUMP SUM	\$ 6,500.00	LUMP SUM	\$ 12,000.00
2	NCDOT	801	CONSTRUCTION SURVEYING	1	LS	LUMP SUM	\$ 4,200.00	LUMP SUM	\$ 4,200.00	LUMP SUM	\$ 5,500.00	LUMP SUM	\$ 8,000.00
3	SALISBURY		8" SDR-35 SEWER PIPE	1039	LF	\$ 114.00	\$ 118,446.00	\$ 180.00	\$ 187,020.00	\$ 258.24	\$ 268,311.36	\$ 250.00	\$ 259,750.00
4	SP-1		STONE STABILIZATION	75	VF/LF	\$ 65.00	\$ 4,875.00	\$ 60.00	\$ 4,500.00	\$ 65.26	\$ 4,894.50	\$ 50.00	\$ 3,750.00
5	SALISBURY		UTILITY MANHOLE, 4' & 5' DIAMETER	4	EA	\$ 4,330.00	\$ 17,320.00	\$ 3,700.00	\$ 14,800.00	\$ 4,553.92	\$ 18,215.68	\$ 4,000.00	\$ 16,000.00
6	SALISBURY		SANITARY SEWER RING AND LID WATERTIGHT	4	EA	\$ 600.00	\$ 2,400.00	\$ 400.00	\$ 1,600.00	\$ 463.55	\$ 1,854.20	\$ 500.00	\$ 2,000.00
7	SALISBURY		VENT PIPES	2	EA	\$ 1,785.00	\$ 3,570.00	\$ 2,700.00	\$ 5,400.00	\$ 1,135.06	\$ 2,270.12	\$ 1,800.00	\$ 3,600.00
8	SALISBURY		TIE-IN TO EXISTING MANHOLE	1	EA	\$ 4,285.00	\$ 4,285.00	\$ 5,500.00	\$ 5,500.00	\$ 5,619.56	\$ 5,619.56	\$ 2,000.00	\$ 2,000.00
9	NCDEQ		SILT FENCE	1100	LF	\$ 4.00	\$ 4,400.00	\$ 4.00	\$ 4,400.00	\$ 4.16	\$ 4,576.00	\$ 6.00	\$ 6,600.00
10	NCDEQ		SILT FENCE OUTLETS	1	EA	\$ 200.00	\$ 200.00	\$ 300.00	\$ 300.00	\$ 823.25	\$ 823.25	\$ 300.00	\$ 300.00
11	NCDOT	200	CLEARING AND GRUBBING	1	LS	LUMP SUM	\$ 14,789.00	LUMP SUM	\$ 25,000.00	LUMP SUM	\$ 17,000.00	LUMP SUM	\$ 40,000.00
12	SP-2		SEEDING AND MULCHING	1	LS	LUMP SUM	\$ 3,500.00	LUMP SUM	\$ 2,500.00	LUMP SUM	\$ 7,500.00	LUMP SUM	\$ 5,000.00
13	NCDOT	545	INCIDENTAL STONE	100	TN	\$ 40.00	\$ 4,000.00	\$ 35.00	\$ 3,500.00	\$ 52.33	\$ 5,233.00	\$ 40.00	\$ 4,000.00
14	SP-3		REMOVE/REPLACE ELECTRIC FENCE	100	LF	\$ 15.00	\$ 1,500.00	\$ 20.00	\$ 2,000.00	\$ 15.39	\$ 1,539.00	\$ 18.00	\$ 1,800.00
15	SP-4		TEMPORARY ELECTRIC FENCE	335	LF	\$ 15.00	\$ 5,025.00	\$ 20.00	\$ 6,700.00	\$ 12.89	\$ 4,318.15	\$ 10.00	\$ 3,350.00
						SUBTOTAL	\$ 205,395.00		\$ 277,420.00		\$ 354,154.82		\$ 368,150.00
						5% CONTINGENCY	\$ 10,269.75		\$ 13,871.00		\$ 17,707.74		\$ 18,407.50
						TOTAL BID	\$ 215,664.75		\$ 291,291.00		\$ 371,862.56		\$ 386,557.50

I HEREBY CERTIFY THIS BID TAB TO BE A TRUE
AND ACCURATE COPY OF THE BIDS RECEIVED:





GRANT PROJECT ORDINANCE

2020-05

**TOWN OF GRANITE QUARRY, NC
INDUSTRIAL DEVELOPMENT FUND PROJECT**

BE IT ORDAINED by the Governing Board of the Town of Granite Quarry, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Grant Project Ordinance is hereby adopted, *as amended October 5, 2020*:

Section 1: The project authorized is the construction of a sanitary sewer line extension to be partially funded by a Rural Economic Development Grant.

Section 2: The officers of this unit of government are hereby directed to proceed with the grant project within the terms of the grant documents and the budget contained herein.

Section 3: The following amounts are appropriated for the project:

Administration Costs	\$	20,000	
Engineering Services		66,660	
Construction Costs		<u>191,140</u>	<u>237,232</u>
Total Appropriations	\$	<u>277,800</u>	<u>323,892</u>

Section 4: The following revenues are anticipated to be available to complete this Project:

Fund Balance Appropriated		34,725	40,487
Rowan County Shared Cost		34,725	40,487
Rural Economic Development Grant	\$	<u>208,350</u>	<u>242,918</u>
Total Revenues	\$	<u>277,800</u>	<u>323,892</u>

Section 5: The Finance Officer is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to satisfy the requirements of the grantor agency, the grant agreements, and all state and federal regulations.

Section 6: Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner.

Section 7: The Finance Officer is directed to report on the financial status of each project element in Section 3 of this ordinance on a quarterly basis.

Section 8: The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this grant project in every budget submission made to this Board until project is complete.

Section 9: A copy of this grant project ordinance shall be entered into the Governing Board's meeting minutes, and within five days after adoption, copies shall be filed with the Finance Officer, Budget Officer, and in the Office of the Town Clerk for direction in carrying out this project.

Adopted the 2nd day of March 2020
Amended the 5th day of October 2020

(Seal)

William D. Feather, Mayor

Attest: _____
Aubrey Smith, Town Clerk

CORONAVIRUS RELIEF FUNDS

TO: Board of Aldermen
FROM: Town Manager
DATE: 10/5/2020



Budget Amendment #3

Creates a line item in the Governing Body budget to receive and account for the CRF monies.

CRF Expenditure Report – October 2020

Please see the attached CRF Expenditure Report for expenditures through September 28, 2020.

Please approve the attached CRF Expenditure Report to be filed with the County by October 15th. Staff has thoroughly verified that all expenditures for invoices and time worked listed on the Report qualify under the requirements of the CRF legislation.

ACTIONS REQUESTED:

- 1. Motion to approve Budget Amendment #3 as presented.***
- 2. Motion to approve the CRF Expenditure Report as submitted and attested to by the town manager.***

FISCAL YEAR 2020-2021
BUDGET AMENDMENT REQUEST #3

October 5, 2020

PURPOSE: To receive a Coronavirus Grant and increase revenues (01-3431-89) and expenses (01-4110-29) in COVID-19 Relief Funds in the amount of \$90,614.

INCREASE REVENUES:

General Ledger Acct. # and Description	Amount
01-3319-36 COVID-19 Relief Funds	\$ 90,641
TOTAL	\$ 90,641

INCREASE EXPENSES:

General Ledger Acct. # and Description	Amount
01-4110-29 COVID-19 Relief Funds	\$ 90,641
TOTAL	\$ 90,641

The above Budget Amendment was approved / denied by the Manager or Board on _____.

William Feather, Mayor

Shelly Shockley, Finance Officer

**ATTACHMENT C-2: NCPRO Coronavirus grant
Monthly Reimbursement Request**

Date of Invoice, payroll, or service,	Employee ID Number or Invoice Number	Employee Title or Description of Item Purchased	Required Monthly Hours Worked or Total Invoice Amount	Employee Expenses (Payroll and benefits cost for employee that are dedicated to COVID-19)	Goods Expenses (e.g. supplies, PPE)	TOTAL Expenditures
09/08/20	1208129436	GoToMeeting.com virtual meeting software			\$ 10.00	\$ 10.00
09/22/20	56415	Poles, Concrete, Batteries for Touchless Saniters			\$ 82.39	\$ 82.39
09/24/20	112-6828232-1350645	2 Portable (HEPA) fan/filtration units with filtersand Touchless thermometer			\$ 569.77	\$ 569.77
09/24/20	112-3558103-0962626	5 Portable (HEPA) fan/filtration units with filters			\$ 1,321.35	\$ 1,321.35
09/10/20	0158	Firefighter	162.50	162.50		\$ 162.50
09/10/20	1012	Firefighter	924.00	924.00		\$ 924.00
09/10/20	0589	Firefighter	132.00	132.00		\$ 132.00
09/10/20	1026	Firefighter	1,290.23	1,290.23		\$ 1,290.23
09/10/20	0168	Firefighter	408.00	408.00		\$ 408.00
09/10/20	0169	Firefighter	590.65	590.65		\$ 590.65
09/10/20	0129	Firefighter	1,290.23	1,290.23		\$ 1,290.23
09/10/20	0051	Firefighter	1,081.25	1,081.25		\$ 1,081.25
09/10/20	0203	Firefighter	611.00	611.00		\$ 611.00
09/10/20	1057	Firefighter	1,144.00	1,144.00		\$ 1,144.00
09/10/20	0069	Firefighter	1,567.68	1,567.68		\$ 1,567.68
09/10/20	1047	Firefighter	144.00	144.00		\$ 144.00
09/10/20	0596	Firefighter	900.00	900.00		\$ 900.00
09/10/20	0154	Firefighter	384.00	384.00		\$ 384.00
09/24/20	0158	Firefighter	111.96	111.96		\$ 111.96
09/24/20	1054	Firefighter	155.02	155.02		\$ 155.02
09/24/20	1012	Firefighter	811.14	811.14		\$ 811.14
09/24/20	1017	Firefighter	69.97	69.97		\$ 69.97
09/24/20	0589	Firefighter	142.10	142.10		\$ 142.10
09/24/20	1026	Firefighter	2,291.90	2,291.90		\$ 2,291.90
09/24/20	1031	Firefighter	8.61	8.61		\$ 8.61
09/24/20	0168	Firefighter	620.06	620.06		\$ 620.06
09/24/20	0169	Firefighter	725.32	725.32		\$ 725.32
09/24/20	0129	Firefighter	2,395.17	2,395.17		\$ 2,395.17
09/24/20	1062	Firefighter	1,220.75	1,220.75		\$ 1,220.75
09/24/20	0203	Firefighter	825.68	825.68		\$ 825.68
09/24/20	1057	Firefighter	734.71	734.71		\$ 734.71
09/24/20	0063	Firefighter	75.36	75.36		\$ 75.36
09/24/20	0069	Firefighter	2,666.99	2,666.99		\$ 2,666.99
09/24/20	0149	Firefighter	10.77	10.77		\$ 10.77
09/24/20	0596	Firefighter	1,207.83	1,207.83		\$ 1,207.83
09/24/20	0152	Firefighter	155.02	155.02		\$ 155.02
09/24/20	0545	Firefighter	346.63	346.63		\$ 346.63
09/24/20	0154	Firefighter	516.72	516.72		\$ 516.72
					\$	-
					\$	-
				\$ 25,721.24	\$ 1,983.51	\$ 27,704.75

Proclamation

FIRE PREVENTION WEEK
2020

WHEREAS, the Town of Granite Quarry, North Carolina is committed to ensuring the safety and security of all those living in and visiting Granite Quarry; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, home fires killed more than 2,630 people in the United States in 2017, according to the National Fire Protection Association® (NFPA®), and fire departments in the United States responded to 357,000 home fires; and

WHEREAS, cooking is the leading cause of home fires in the United States where fire departments responded to more than 173,200 annually between 2013 and 2017; and

WHEREAS, two of every five home fires start in the kitchen with 31% of these fires resulting from unattended cooking; and

WHEREAS, more than half of reported non-fatal home cooking fire injuries occurred when the victims tried to fight the fire themselves; and

WHEREAS, children under five face a higher risk of non-fire burns associated with cooking than being burned in a cooking fire

WHEREAS, Granite Quarry's residents should stay in the kitchen when frying food on the stovetop, keep a three-foot kid-free zone around cooking areas and keep anything that can catch fire away from stove tops; and

WHEREAS, residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and

WHEREAS, Granite Quarry’s first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, Granite Quarry’s residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2020 Fire Prevention Week theme™, “Serve Up Fire Safety in the Kitchen!” effectively serves to remind us to stay alert and use caution when cooking to reduce the risk of kitchen fires.

THEREFORE, I, William D. Feather, Mayor of the Town of Granite Quarry, do hereby proclaim October 4-10, 2020, as Fire Prevention Week throughout this state, and I urge all the people of Granite Quarry to check their kitchens for fire hazards and use safe cooking practices during Fire Prevention Week 2020, and to support the many public safety activities and efforts of Granite Quarry’s fire and emergency services.

Attest

William D. Feather, Mayor

Aubrey Smith, Town Clerk

October 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
	BoA Regular Mtg. 7pm			FD Aux Port-a-Pit 11am-2pm CAC 6pm		FD Open House 10am-3pm
11	12	13	14	15	16	17
	Business After Hours 5pm Planning Board 6pm		CCOG Board of Delegates Mtng. 6pm	Power in Partnership Zoom Webinar 7:30am		
18	19	20	21	22	23	24
	P.E.R.C. 5pm ZBA 5:30pm	Revitalization 3:30pm				
25	26	27	28	29	30	31
			MPO TAC Mtg. 5:30pm			FD Trunk or Treat 5-8pm