

7. **Resolution 2020-07** **Adoption of Non-Profit Organization Funding Policy**
The policy wording has been amended to reflect the language recommended at the last regular meeting.

ACTION REQUESTED: Motion to approve Resolution 2020-07 as presented.

New Business

8. **Resolution 2020-08** **Adoption of Iredell-Rowan Hazard Mitigation Plan**
A Resolution of the Board of Aldermen of the Town of Granite Quarry, North Carolina, to adopt the Iredell-Rowan Hazard Mitigation Plan.

ACTION REQUESTED: Motion to approve Resolution 2020-08 as presented.

9. **Ordinance 2020-09** **Repeal and Reserve Chapter 7 Businesses**
An Ordinance repealing and reserving Ch. 7 Businesses of the Code of Ordinances after discontinuation of the Business Registration program.

ACTION REQUESTED: Motion to approve Ordinance 2020-09 as presented.

10. **Discussion** **Central Business District Zoning**
Undeveloped Light Industrial properties adjacent to CBD

11. **Discussion** **Board Policy Discussion on Rights of Way Mowing**
Mayor Feather has requested Board discussion on what rights of way the Board would like to adopt as town maintenance areas. The State is responsible for mowing maintenance of its rights of way, but Boards may authorize strategic areas to be maintained by the Town. These are usually economic corridors or other such justifiable areas. If the Board wishes to give some direction, the Town Manager can develop an updated schedule of existing for next meeting.

12. **Set Meeting Date** **Strategic Planning**

13. **Board Comments**

- | | |
|--------------------------|---|
| 14. Mayor's Notes | Announcements and Date Reminders |
| A. Monday, July 13 | 6:00 p.m. Planning Board |
| B. Monday, July 20 | 5:00 p.m. Parks, Events, and Recreation Committee |
| C. Monday, July 20 | 5:30 p.m. Zoning Board of Adjustment |
| D. Tuesday, July 21 | 3:30 p.m. Revitalization Team |
| E. Saturday, July 25 | Dragon Boat Festival |

15. **Closed Session**
ACTION REQUESTED: Motion to go into closed session pursuant to N.C. General Statutes Section 143-318.11(a)(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease;

ACTION REQUESTED: Motion to return to open session.

Adjourn

Agenda Item Summary

Regular Meeting

July 6, 2020

Agenda Item 1

Summary:

The Board may discuss, add, or delete items from the Regular Meeting agenda.

Action Requested:

Motion to adopt the July 6, 2020 Board of Aldermen Meeting Agenda (as presented / as amended).

Approval of Agenda

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Bill Feather

- For
- Against

Agenda Item Summary

Regular Meeting

July 6, 2020

Agenda Item 2

Summary:

The Board may discuss, add, or delete items from the Consent Agenda.

A. Approval of the Minutes

- 1) Regular Meeting Minutes June 1, 2020
- 2) Special Called Meeting Minutes Budget Workshop June 11, 2020
- 3) Recess Meeting Minutes Budget Workshop June 18, 2020
- 4) Special Called Meeting Minutes Budget Public Hearing June 22, 2020

B. Departmental Reports

C. Financial Reports

D. Board and Committee Reappointments for current members with expiring terms who have requested reappointment.

- 1) Parks, Events, and Recreation Committee:
Renita Peeler, Jim LaFevers, Alice LaFevers
- 2) Revitalization Team:
Brittany Barnhardt, Cass Mattingly
- 3) Planning Board:
Ron Jacobs, David Morris

Attachments:

- Regular Board Minutes – June 1, 2020
- Special Called Meeting Minutes – June 11, 2020
- Recess Meeting Minutes – June 18, 2020
- Special Called Meeting Minutes – June 22, 2020
- Departmental Reports
- Financial Reports

Action Requested:

Motion to approve the consent agenda (as presented / as amended).

Approval of Consent Agenda

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Bill Feather

- For
- Against



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
REGULAR MEETING MINUTES
Monday, June 1, 2020**

Present: Mayor Bill Feather, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Kim Cress, Alderman Doug Shelton

Staff: Town Manager Larry Smith, Town Attorney Chip Short (*via teleconference*), Town Clerk Aubrey Smith, Town Planner Steve Blount, Fire Chief/ Maintenance Supervisor Jason Hord, Finance Officer Shelly Shockley, Planning Coordinator Holly-Anne Franco, Police Chief Mark Cook, Police Officer Richard Tester, Police Officer Greg McKinney

Call to Order: Mayor Feather called the meeting to order at 7:00 p.m.

Determination of Quorum: Mayor Feather determined there was a quorum present; the Board welcomed back Alderman Cress.

Moment of Silence: Mayor Feather opened the meeting with a moment of silence.

Pledge of Allegiance: The Pledge of Allegiance was led by Mayor Feather.

1. Approval of the Agenda

ACTION: Mayor Pro Tem Linker made a motion to approve the agenda with the amendments of former item 10. *Presentation of Certificate* moved to item 4 *Guests and Presentations* and the addition of *Discussion of Chamberlain Exterminators, LLC Contract* under the *Town Manager's Update*. Alderman Costantino seconded the motion. The motion passed with all in favor.

2. Approval of the Consent Agenda

A. Approval of the Minutes

- 1) Regular Meeting Minutes May 4, 2020
- 2) Special Called Meeting Minutes Budget Workshop May 21, 2020

B. Departmental Reports (*Reports in Board packet*)

C. Financial Reports (*Reports in Board packet*)

ACTION: Alderman Costantino made a motion to approve the consent agenda as presented. Mayor Pro Tem Linker seconded the motion. The motion passed with all in favor.

3. **Citizen Comments** - There were no citizen comments.

4. **Guests and Presentations**

A. GQFD Auxiliary Update **Vice-President Brittany Barnhardt**

1) **Port-a-Pit Fundraiser Update**

Ms. Barnhardt shared that the March 19, 2020 event was a huge success with 660 chickens sold, a profit of \$4,125, and \$1,300 in donations. Ms. Barnhardt thanked the local vendors who donated supplies. They will hold the next Port-a-Pit October 8, 2020 the same week of their Open House.

2) **Corporate & Community Donation Drive**

July 1, 2020 is the start date for the Corporate & Community Donation Drive. The goal is \$2,500.

The GQFD Auxiliary Board meets monthly and holds Auxiliary meetings quarterly.

B. Presentation of Certificate **Chief Cook**

Chief Cook presented Officers Richard Tester and David Earnhardt with their Intermediate Certificates and spoke about the hours of training and education each officer had to complete to earn the certificate through the NC DOJ's Professional Certificate Program.

5. **Town Manager's Update**

A. Quarry Property Policy Statement

Mr. Smith reviewed the Quarry Property Policy Statement that was requested by Mayor Feather. He shared that the offer to purchase was contingent on permits being obtained and that to obtain the permits, work had to be done to clean up and grade the property.

The Board discussed a desire to increase security for the property. Mayor Pro Tem Linker suggested a chain link fence. The Board expressed a desire to avoiding using the site for storage of surplus. Alderman Shelton requested the policy restrict use of the property.

B. Fund Balance Policy

Mr. Smith asked whether there were any questions concerning the existing Fund Balance Policy that was included in the agenda packet. There was Board consensus to review the Policy at the Budget Workshop.

C. Longevity Bonus Policy

Mr. Smith shared that the Longevity Bonus Policy is being reviewed and will be ready to present at the Budget Workshop.

D. Presentation **Budget Message**

Mr. Smith reviewed the Budget Message that was presented to the Board of Aldermen. The line items will be ready to review before the Budget Workshop.

E. Set Date for Budget Public Hearing

The Board decided on the following dates for budget-related meetings:

- 1) **Budget Public Hearing** **6/22/2020** **6:00 p.m.**
- 2) **Budget Workshop** **6/11/2020** **4:00 p.m.**

There was discussion regarding a request made by Alderman Shelton to have Capital Project Ordinances and project plans for additional items. Mr. Smith shared that justification for large purchases will be provided.

F. Discussion **Chamberlain Exterminators, LLC Contract**

Chief Hord confirmed the price included in the contract was the same as last year and would cover termite treatment. There is an additional charge of \$180 per quarter for spraying the Town buildings and park shelters.

ACTION: Mayor Pro Tem Linker made a motion to approve the contract with Chamberlain Exterminators, LLC for termite treatment in the amount of \$350. Alderman Costantino seconded the motion. The motion passed with all in favor.

New Business

6. Presentation **Joint Police Authority Budget Formula**

Mr. Smith reviewed the proposed amendment to the 2013 amendment of the 2006 Joint Police Authority Agreement.

ACTION: Mayor Pro Tem Linker made a motion to amend the Joint Police Authority Agreement with the Town of Faith as presented. Alderman Cress seconded the motion. The motion passed with all in favor.

ACTION: Alderman Costantino made a motion to approve a flat rate of \$136,000 for the Town of Faith’s portion of the JPA budget for the FY20-21, to be reviewed again during next fiscal year’s budgeting process. Mayor Pro Tem Linker seconded the motion. The motion passed with all in favor.

Alderman Shelton had a question regarding item 4 on the agreement. Mr. Smith explained that was an item that had not been amended. The exact amount of any rollover will be available by the budget workshop.

7. Public Hearing **Rezoning of Quarry Property**

A. Staff Summary **Town Planner Steve Blount**

Mr. Blount shared his summary of the requested rezoning with a PowerPoint presentation that showed the current zoning of the property as well as the zoning of the adjacent properties. Mr. Blount reviewed examples of the types of uses for the different zoning classifications.

B. Applicant Presentation **Maintenance Supervisor Chief Hord**

Chief Hord presented the rezoning application and commented on work that was being done to qualify for permitting.

Alderman Shelton asked what the Planning Board cited as concerns. Mr. Blount shared that the concerns were regarding past use of a Town-owned limb and leaf storage facility and the sequence of events surrounding the approval process and were addressed during the Town Manager's Update.

C. Public Hearing

1) Open Public Hearing

Mayor Feather opened the public hearing at 8:03 p.m.

2) Public Comments

- **Jonathan Treece, 490 Balfour Quarry Road** – spoke in favor of the rezoning. Stated that he was impressed by professionalism of Town Manager and Chief Hord.
- **Douglas Rivenbark, 1080 Raven Brook Way** – spoke in opposition of the rezoning. Stated concerns regarding security, loud noises, and contaminants in the water.

3) Close Public Hearing

Mayor Feather closed the public hearing at 8:09 p.m.

D. Board Discussion and Decision

ACTION: Alderman Costantino made a motion to approve the rezoning of parcels 352 082, 352 083, and 352 084 from RH and HI to LI. Alderman Shelton seconded the motion. The motion passed with all in favor.

The Board members discussed increased security measures they desired including cameras and a chain link fence. Alderman Shelton stated that he would like to see a Board consensus that they would like to see a clear understanding of how the property would be used.

Chief Hord confirmed the noise was a result of the larger equipment that had been used to ready the site. In the future only a loader and dump truck will be used and there will be grinding done once a year.

ACTION: Mayor Pro Tem Linker made a motion to adopt the Statement of Consistency, *"In voting to recommend the proposed rezoning of this property, the Granite Quarry Board of Aldermen does find this decision to be in the best interest of the public and to be consistent in general with policies stated in the Town's Comprehensive Plan."* Alderman Costantino seconded the motion. The motion passed with all in favor.

8. Presentation

Non-Profit Policy

The Board reviewed the proposed Non-Profit Funding Policy. There was Board discussion regarding the amount included in the policy and whether it would be effective.

ACTION: Alderman Shelton made a motion that the Non-Profit Funding Policy be amended with "The total amount of funding available for award to all non-profit organizations shall not

exceed the amount budgeted for such awards in any fiscal year.” Mayor Pro Tem Linker seconded the motion. The motion passed with all in favor.

The amount will be decided at the budget workshop.

9. Discussion

Termination of State of Emergency

Mayor Feather asked Mr. Smith if there had been a determination on whether funds would still be available if the State of Emergency was terminated. Mr. Smith stated that the County was still working on the application to the State. The Board will revisit this item in the future.

10. Board Comments

- Alderman Costantino stated staff did a great job the last two months keeping things together and that he was glad to have Alderman Cress back.
- Alderman Cress stated that he had a lot of people to thank, a lot of time to think, and that he would like to thank staff going through everything with COVID-19.

11. Mayor’s Notes

Announcements and Date Reminders

- | | | |
|-----------------------|-----------|--|
| a. Monday, June 8 | 5:00 p.m. | Rowan Chamber Business After Hours |
| b. Monday, June 8 | 6:00 p.m. | Planning Board |
| c. Wednesday, June 10 | 6:00 p.m. | CCOG Executive Board Meeting |
| d. Monday, June 15 | 5:00 p.m. | Parks, Events, and Recreation Committee |
| e. Monday, June 15 | 5:30 p.m. | Zoning Board of Adjustment |
| f. Tuesday, June 16 | 3:30 p.m. | Revitalization Team |
| g. Thursday, June 18 | 7:30 a.m. | Rowan Chamber Power in Partnership Breakfast |
| h. Wednesday, June 24 | 5:30 p.m. | Cabarrus-Rowan County MPO Meeting |

Adjourn

ACTION: Alderman Costantino made a motion to adjourn. Alderman Cress seconded the motion. The motion passed with all in favor.

The meeting ended at 8:32 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
SPECIAL CALLED MEETING MINUTES
BUDGET WORKSHOP
Thursday, June 11, 2020**

Present: Mayor Bill Feather, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Kim Cress, Alderman Doug Shelton

Staff: Town Manager Larry Smith, Town Clerk Aubrey Smith, Fire Chief/ Maintenance Supervisor Jason Hord, Police Chief Mark Cook, Finance Officer Shelly Shockley

Call to Order: Mayor Feather called the meeting to order at 4:01 p.m.

1. Approval of the Agenda

ACTION: Mayor Pro Tem Linker made a motion to approve the agenda as presented. Alderman Costantino seconded the motion. The motion passed with all in favor.

2. Discussion **FY 20-21 Budget**

Mr. Smith reviewed the attached handouts with the Board. The Board made statements, asked questions, and discussed the budget.

Highlights and follow-up items from the discussion:

- The changes since the 6/1/2020 release of the budget message have been mostly administrative; none of the major numbers have changed.
- Mr. Smith will send digital versions of the handouts presented at the meeting to the Board for review.
- There was Board discussion regarding the need to have another project in mind for water and sewer reimbursement for when the current project ends.
- Alderman Shelton requested a head count chart for how many positions were being budgeted for in each department and whether the positions were filled. Mr. Smith will add the positions to the salary schedule that comes with the budget.
- There was Board discussion regarding recycling, the environmental fee, and what the environmental fee covers. The Board consensus was to discuss recycling further at a strategic workshop in July or August. Mayor Feather stated the environmental fee would need to be reviewed with the budget. Staff will bring updated numbers for the environmental fee and recycling to the next budget workshop.
- Alderman Shelton requested a presentation of expenditures on cash basis and a schedule of funds appropriated.

- There was Board discussion regarding the need to anticipate a catastrophic event. Mayor Pro Tem Linker suggested putting off major purchases for the first half of the year.
- A budget amendment request for grading at the quarry site was previewed. It will be added to the 6/22/20 meeting agenda.

Recess

ACTION: Alderman Costantino made a motion to recess the meeting to Thursday, June 18, 2020 at 4:00 p.m. Alderman Cress seconded the motion. The motion passed with all in favor.

The meeting ended at 5:44 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk

DRAFT

TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
BUDGET WORKSHOP
June 11, 2020
4:00pm

1. Summary
 - A. Management Plan for upcoming year
 - B. Changes / updates since June 1st's message and proposed ordinance
 - C. Today's objectives
 - D. Between now and budget adoption

2. Spreadsheets
 - A. Revenues
 - 1) Tax Collection %
 - 2) Sales Tax and Utilities Franchise
 - B. Governing Body
 - 1) Mainly miscodes corrected; history tracking all over the place
 - C. Administration
 - 1) Consulting Services – Finance and Planning
 - 2) Office Assistant
 - 3) Budget Amendment 13A – Originally approved Maint: Grounds → Admin: Cap Outlay
 - D. PD
 - 1) Salary adjustments included
 - 2) Patrol Vehicle on hold until quarterly review
 - E. Fire
 - 1) Explorer replacement
 - 2) Jaws of Life replacement
 - F. Maintenance
 - 1) Justification summaries in packet; on “hold” list (unless prioritized) for quarterly review

3. Capital Expenditures and Noteworthy Items

FY2020-2021 Proposed Capital Expenditures and Noteworthy Items

Estimated worth of \$.01 on tax rate: \$25,564	Est Amt Total	Financing Item Specifics		FY effect FY20-21	Illustrative effect on tax rate (in cents)
		Final Amount Total	Final payment FY		
ADMIN / ADMINISTRATIVE ITEMS					
1. Bicycle and Pedestrian Grant	3,500			\$ 3,500	0.14
2. Recodification of Ordinances	11,950			\$ 8,000	0.31
3. Personnel Policy/Salary Class. Study	8,000			\$ 8,000	0.31
	¹ Town match for NCDOT Bike & Ped Grant BOA appvd				
	² First payment 19/20; ~\$8k left for 20/21 \$1,195 annual maintenance fee beginning 20/21				
	³ Approved policy rewrite & pay classification study				
FD					
1. Jaws of Life (JOL)	32,500			\$ 32,500	1.27
2. F150 w shell, pullout slide bed access	38,000			\$ 38,000	1.49
3. Engines 573 , 572 Refurbishment	100,000			\$ 50,000	1.96
	¹ Existing JOL obsolete, can't get parts.				
	² F150 to replace aging 2004 Explorer w mechanical issues.				
	³ 19/20 approved \$50k total/engine, broken over 2 FY. Chief completed 573 19/20, switched it to Rescue (R57), then surplus'd old R57 ('01 F350) for \$18,427. Due to higher priority need of items above, he requests holding off on E572 until another budget cycle.				
PD					
1. Patrol vehicle replacement	48,000			\$ 48,000	1.88
2. Salary adjustments	29,515			\$ 29,515	1.15
Maintenance					
1. F150					
2. Hotpatch asphalt trailer					
	¹ F150 justification summary in spreadsheets packet.				
	² Hot asphalt paving trailer removed from consideration.				
Special Projects / "Hold List"					
1. Maintenance 1/2-ton Supervisor Truck	34,000				
2. Patrol Vehicle Replacement	48,000				
3. Longevity	6,000				
4. Salary Adjustments (Jan 1st)	25,000-30,000				
5. Quarry imprvmnts (fencing,camera)	15,000				
6. FD Aux Match - Fire Ed House	2,300				
7. E572 Refurbishment	50,000				
8. Revitalization - Town Square	40,000				
9. Revitalization - Town Hall Completion	2,700,000				
10. Revitalization - US52 Sidewalks/Disc	560,000				
11. Parks & Rec Master Plan	25,000				
11a. Tennis Courts	30,000-60,000				
	⁶ FD Aux Match - ~\$6750 total; Aux requesting 1/3.				

Granite Quarry Board of Aldermen:

The GQFD Auxiliary Board would like you to consider giving a small portion to help purchase a Fire Safety Educational House. We as a board are working to secure 2/3's of the funding to purchase the inflatable fire education house. Typically the Fire Department only budgets \$1,000 annually for Fire Education. This money is used to purchase plastic fire hats and educational material on fire safety. It gets handed out at our local elementary school and community events throughout the year, as well as the annual Fire Department Open House in October.

As an Auxiliary, we would love to help the department stand out within Rowan County by having a top-notch educational prop for the community. The benefit of an inflatable safety house would be to teach school children home fire safety directly onsite. This unit could be set up indoors or outdoors and provide generations of children knowledge that may not be taught otherwise. To our knowledge, no other department in this area has anything like this! The Salisbury Fire Department has a fire safety house trailer and the City of Kannapolis has a trailer as well, which is a more modernized fire prevention and safety simulator.

The GQFD Auxiliary is funding \$2,500 from fundraising efforts, and we are hoping to raise an additional \$2,300 from our Community & Cooperate Fundraiser coming up July 1. We would like your consideration in funding the remaining balance of approximately \$2,300. (Total Purchase Price with taxes divided by 3 is \$2,245.00) If you choose to help fund this, the board would like to have Harwood Signs do a "Thank You" decal on this unit for the Board of Aldermen's support and the year.

Inflatable Fire Safety Education House Call Today: 303-664-1122 **SALE!**

THE ORIGINAL

WEST WEBSTER FIRE RESCUE

Accessible Option

www.InflatableFireEducationHouse.com

BOULDER BLIMP COMPANY
Where BIG Ideas Take Shape!

1208 Commerce Court, Suite 1A
Lafayette, CO 80026
303-664-1122 • www.BoulderBlimp.com

Boulder Blimp Company strives to ensure every community has the ability to educate the public on fire safety. We have designed our inflatable fire safety education house to be fun but most importantly educational. This interactive tool will captivate kids of all ages with a fun learning experience. We are currently having our FIRE SALE so that all communities can enjoy this fun learning experience at an affordable price.

Standard Inflatable Fire Education House • SALE \$6,395 • Save \$600!
Size: 14' tall x 24' wide x 12' deep
3 Rooms plus inflated landing pad
Set of (4) EDITH banners on inside
Station name & logo banners (5) on outside
When deflated, estimated weight: 250 lbs. Measuring approx. 36' x 36' x 36'

Revenues

Assessed Tax Base → 255,638,552

Tax Collection %age → 0.955

Proposed Tax Rate → 0.4175

Account No.	Description	18/19 Actual	19/20 Budgeted	19/20 Estimated	20/21 Proposed
01-3100-12	Taxes - Budget Year	\$745,516	\$880,268	\$909,800	\$919,263
01-3100-17	Tax Penalties & Interest	4,078	4,000	2,100	2,000
01-3101-12	Taxes - Prior Years	11,423	10,000	4,240	4,000
01-3102-12	Vehicle Tax	111,384	100,000	109,500	100,000
Total Ad Valorem Taxes		872,401	994,268	1,025,640	1,025,263
01-3230-31	Local Option Sales Tax	730,589	746,653	742,920	719,146
01-3231-31	Solid Waste Disposal Tax	2,164	2,185	2,370	2,186
01-3261-31	Cable Franchise Tax	6,654	6,397	5,907	5,800
01-3322-31	Beer & Wine - State	13,364	13,499	13,431	13,430
01-3300-31	Telecommunications Tax	11,965	11,499	11,068	10,050
01-3315-31	Piped Natural Gas Tax	8,832	8,717	7,949	7,830
01-3315-89	Video Franchise Fee Tax	25,921	25,895	26,180	25,735
01-3324-31	Utilities Franchise Tax	98,532	146,740	99,872	100,870
01-3330-84	County First Responders	3,685	4,020	4,020	4,020
01-3837-31	ABC Net Revenue-Co.	9,471	9,600	10,467	10,250
Total Unrestricted Intergovernmental		911,178	929,094	924,184	899,316
01-3300-36	Grants	177,049	277,800	0	243,075
01-3315-33	Fireman Retirement	17,088	2,200		0
01-3316-32	Powell Bill Revenue	83,390	82,557	83,141	82,724
01-3316-89	Interest on Invest - Powell Bill	0	0	0	0
01-3431-22	Federal Asset Seizure Funds	0	0	5,967	0
01-3431-41	Police Authority Revenue_Faith	140,434	153,243	146,000	136,000
01-3493-26	FEMA Funds	0	437,793	0	0
01-3713-33	Sal. Water/Sewer Reimbursement	132,000	50,000	50,000	50,000
Total Restricted Intergovernmental		549,961	1,003,593	285,108	511,799
01-3260-41	Business Registration Fees	410	400	690	0
01-3340-41	Permits	1,330	1,350	5,700	3,000
01-3346-40	Abatements	0	0	545	200
01-3491-41	Subdivision & Zoning Fees	3,150	2,500	5,210	2,500
Total Permits and Fees		4,890	4,250	12,145	5,700
01-3471-51	Solid Waste/Recycling Coll - Salisbury	142,111	144,000	143,223	149,000
Total Sales and Services		142,111	144,000	143,223	149,000
01-3411-89	Community Appearance Rev	1,394	0	0	0
01-3413-89	Miscellaneous Revenue	840	300	1,337	1,000
01-3431-45	Police Report Revenue	135	100	97	100
01-3431-89	Police Miscellaneous	1,748	1,575	1,150	800
01-3613-41	Parks Miscellaneous	993	0	70	0
01-3831-89	Interest on Investments	13,502	11,500	18,643	10,000
01-3833-89	Donations/Contributions	0	0	25	0
01-3834-41	Park Shelter Rentals (Maint)	4,735	5,000	2,555	2,000
01-3835-80	Police Surplus Items Sold	0	1,200	2,674	0
01-3835-81	Surplus Items Sold	2,524	18,000	24,032	3,500
01-3836-82	Sale of Land	0	0	3,350	63,650
Total Other General Revenues		25,871	37,675	53,933	81,050
TOTAL REVENUES		\$2,506,412	\$3,112,880	\$2,444,233	\$2,672,128
01-3920-91	Proceeds FM Borrowing	0	0	350,000	0
01-3980-96	Transfers Other Funds	2	0	0	0
01-3991-99	Fund Balance Appropriated	0	0	554,808	0
CPO 2020-06 Town Hall project				403,803	
CPO 2020-05 IDF Sewer Grant Project Match				34,725	
CPO 2020-04 FEMA Granite Lake Project Match					174,454
TOTAL ALL FINANCING SOURCES		\$2,506,414	\$3,112,880	\$3,349,041	\$2,672,128

Revenues

Assessed Tax Base → 255,638,552
 Tax Collection %age → 0.955 Probably "Extreme Conservative" estimation, and 1% = ~\$10,675
 Proposed Tax Rate → 0.4175
 19/20

Account No.	Description	18/19 Actual	19/20 Budgeted	Estimated 19/20	Proposed 20/21	Explanation/Comments
01-3100-12	Taxes - Budget Year	\$745,516	\$880,268	\$909,800	\$919,263	Assessed Tax Base x Proposed Tax Rate / 100 (valuation) x Tax Coll. Rate. 20/21 Ind, Res growth.
01-3100-17	Tax Penalties & Interest	4,078	4,000	2,100	2,000	Based on first 3 quarters & proj steady collection for last quarter compared to last 2 years' trends.
01-3101-12	Taxes - Prior Years	11,423	10,000	4,240	4,000	1st + 2nd + 3rd + Prior years' line items are all included in this line item
01-3102-12	Vehicle Tax	111,384	100,000	109,500	100,000	Estimated from current proceeds and prior year collection trends over the 4 quarters of last 2 years.
Total Ad Valorem Taxes		872,401	994,268	1,025,640	1,025,263	
01-3230-31	Local Option Sales Tax	730,589	746,653	742,920	719,146	Articles 39-44 + hold harmless (Moderate: \$761,930; Severe \$745,529; Most Conservative \$719,146)
01-3231-31	Solid Waste Disposal Tax	2,164	2,185	2,370	2,186	Based on state's forecast projections, current distribution rate and tonnage
01-3261-31	Cable Franchise Tax	6,654	6,397	5,907	5,800	Charter Communications. Separate source than DOR Utilities distribution.
01-3315-83	Tax Refunds	0	0	0	0	
01-3322-31	Beer & Wine - State	13,364	13,499	13,431	13,430	Based upon state distribution formulas, 2% and 1% proj growth trends; 20/21 little to no growth.
01-3300-31	Telecommunications Tax	11,965	11,499	11,068	10,050	Shown 20/21. Auditor shows FY dist "Actual" here; adj last 1/4 back to past FY as Electricity below.
01-3315-31	Piped Natural Gas Tax	8,832	8,717	7,949	7,830	Shown 20/21. Auditor shows FY dist "Actual" here; adj last 1/4 back to past FY as Electricity below.
01-3315-89	Video Franchise Fee Tax	25,921	25,895	26,180	25,735	Shown 20/21. Auditor shows FY dist "Actual" here; adj last 1/4 back to past FY as Electricity below.
01-3324-31	Utilities Franchise Tax	98,532	146,740	99,872	100,870	Alloc come in here. During audit FY "Actuals" go above; auditor shows Elec & any last 1/4 dist (~Sept) here.
01-3330-84	County First Responders	3,685	4,020	4,020	4,020	
01-3837-31	ABC Net Revenue-Co.	9,471	9,600	10,467	10,250	
Total Unrestricted Intergovernmental		911,178	929,094	924,184	899,316	
01-3300-23	CDBG Grant	0	0	0	0	
01-3300-36	Grants	177,049	277,800	0	243,075	18/19 Auditor adj (Byrd prop donation). 19/20 budget \$ was placeholder for CPO. 20/21 IDF sewer grant.
01-3315-33	Fireman Retirement	17,088	2,200	0	0	Financial statement/audit entry sent by the state ~July after FY end, so can't budget; just show Actuals.
01-3316-32	Powell Bill Revenue	83,390	82,557	83,141	82,724	20/21: 75% pop 3120 @ 19.11; 25% st mi 14.62 @ 1580.13
01-3316-89	Interest on Invest - Powell Bill	0	0	0	0	17/18 MM acct closed when \$ spent; now non-interest. Add back if we build PB FB for major projects.
01-3431-22	Federal Asset Seizure Funds	0	0	5,967	0	Separate restricted fund disbursed based on Federal seizures, so can't acc budget; just show Actuals.
01-3431-41	Police Authority Revenue_Faith	140,434	153,243	146,000	136,000	
01-3493-26	FEMA Funds	0	437,793	0	0	19/20 budgeted amount was placeholder for CPO; FEMA has still not obligated a final scope & amount.
01-3713-33	Sal. Water/Sewer Reimbursement	132,000	50,000	50,000	50,000	SRU annual reimbursement for waterline extension. Thru 22/23 for principal; 23/24 if interest.
Total Restricted Intergovernmental		549,961	1,003,593	285,108	511,799	
01-3260-41	Business Registration Fees	410	400	690	0	Registration program cancelled FY20/21
01-3340-41	Permits	1,330	1,350	5,700	3,000	Includes zoning and other permits. Village at Granite # homes expected to be ↓ some from 19/20.
01-3346-40	Abatements	0	0	545	200	Added 19/20 to account for new code enforcement program abatement charges
01-3491-41	Subdivision & Zoning Fees	3,150	2,500	5,210	2,500	Subdivisions ↑ 18/19 and 19/20 from prior FY; still some in queue, but 20/21 development uncertain.
Total Permits and Fees		4,890	4,250	12,145	5,700	
01-3471-51	Solid Waste/Recycling Coll - Salisbury	142,111	144,000	143,223	149,000	Garbage, recycling, leaf/limb fees collected through water bills. 20/21 budget cons ↑ 40 homes VaG.
Total Sales and Services		142,111	144,000	143,223	149,000	
01-3411-89	Community Appearance Rev	1,394	0	0	0	
01-3413-89	Miscellaneous Revenue	840	300	1,337	1,000	
01-3431-45	Police Report Revenue	135	100	97	100	
01-3431-89	Police Miscellaneous	1,748	1,575	1,150	800	Based on payment history. 19/20 maj was from court costs; with activity ↓ COVID, est less overall.
01-3613-41	Parks Miscellaneous	993	0	70	0	Park vandalism = court restitution amount FY18/19
01-3831-89	Interest on Investments	13,502	11,500	18,643	10,000	Based on reinvested rates and projections for 20/21 rates and maturities.
01-3833-89	Donations/Contributions	0	0	25	0	
01-3834-41	Park Shelter Rentals (Maint)	4,735	5,000	2,555	2,000	Expect 20/21 to remain ↓ through at least first few quarters from COVID impacts/distancing
01-3835-80	Police Surplus Items Sold	0	1,200	2,674	0	19/20 surplus tires and Ford Interceptor. 20/21 will be reassessed in 2nd or 3rd quarter.
01-3835-81	Surplus Items Sold	2,524	18,000	24,032	3,500	19/20 FD F350. 20/21 reassessed in 2nd or 3rd quarter with capital \$. 20/21 \$3500 if Explorer replaced.
01-3836-82	Sale of Land	0	0	3,350	63,650	19/20 \$3,350 earnest money 316 S Main St; 20/21 \$67,000-3350=\$63,650
Total Other General Revenues		25,871	37,675	53,933	81,050	
TOTAL REVENUES		\$2,506,412	\$3,112,880	\$2,444,233	\$2,672,128	
01-3920-91	Proceeds FM Borrowing	0	0	350,000	0	\$350,000 F&M loan for streets project
01-3980-96	Transfers Other Funds	2	0	0	0	This would be the line item to transfer funds BACK from a CPO
01-3991-99	Fund Balance Appropriated	0	0	554,808	0	\$116,280 + IDF \$34,725 + TH \$403,803.
				403,803		CPO 2020-06 Town Hall project
				34,725		CPO 2020-05 IDF Sewer Grant Project Match
				274,454		CPO 2020-04 FEMA Granite Lake Project Match
TOTAL ALL FINANCING SOURCES		\$2,506,414	\$3,112,880	\$3,349,041	\$2,672,128	

Governing Body

Account No.	Description	18/19 Actual	19/20 Budgeted	19/20 Estimated	20/21 Proposed	Explanation/Comments
01-4110-02	Mayor/Aldermen Salary	\$12,160	\$12,431	\$12,431	\$12,575	20/21 with 2.2% adj
01-4110-03	Mayor Expense	0	250	0	0	-03 code is only for "gross earnings of longevity paid to eligible employees"
01-4110-08	Board Expense	225	800	539	250	-08 code is only for per diem and travel expenses <u>paid to members of the gov board</u>
01-4110-09	FICA	930	951	951	962	By set % formula
01-4110-14	Insurance - Workers Comp	0	55	60	60	Added to 19/20 budgeting process - WC ties to & fluctuates with Personnel
01-4110-18	Prof Services - Acct/Auditor	0	0	0	11,000	Added 20/21-audit amt known each yr; gov body prof serv & better history track than lumped in 4120-18
Total Personnel		13,316	14,487	13,981	24,847	
01-4110-26	Office Expense	0	0	0	400	Business cards, coasters, printing, Retreat catering, etc (previous expenses -08) should come from here
01-4110-31	Training & Schools	0	0	0	100	Added 20/21 - Essentials of Mun Gov't, Ethics and other training
01-4110-40	Dues & Subscriptions	0	800	0	12,075	NCLM,SOG,COG,Chamber,EDC,MPO,Microsoft(BOA accts),Rowan Mun Assn(BOA),Power in Part brkfst
01-4110-45	Insurance - Prop, Liability, Bonds	3,001	1,500	1,562	1,600	
Total Operations		3,001	2,300	1,562	14,175	
01-4110-61	Grants - Nonprofit Grant Program	0	0	0	100	Added 20/21 - policy/program adopted 6/1/20; Fiddlers Convention \$100/yr (separate line item?)
01-4110-62	Committees - Revitalization	0	0	0		Added 20-21 - previous 4120-49 was coded wrong & being used as a contingency line item function.
01-4110-63	Elections	0	0	0	0	Intergov't transfer item: Added 20/21 from 01-4120-63. Municipal elections odd years & referendums.
01-4110-97	Board Contingency	0	0	0		
Total Transfers/Aid to Other Programs		0	0	0	100	
Total Governing Body		\$16,317	\$16,787	\$15,543	\$39,122	

Salary Comparison Results
Study of results across NC (pop. 2,500-4,999) and locally

Position	Position Code	Granite Quarry		Comparable Municipalities Across NC		Deviation		"Competitive" (workforce) Local Governments Small local area governments comp (China Grove, Cleveland, E Spencer, Landis, Rockwell, Spencer, Salisbury, Kannapolis, Rowan Co.)			"Competitive" (workforce) Local Governments All local area governments comp (China Grove, Cleveland, E Spencer, Landis, Rockwell, Spencer, Salisbury, Kannapolis, Rowan Co.)			
		GQ	Statistical Average	\$	Deviation	FY19/20 % Deviation	Competitive Average	\$	Deviation	FY19/20 % Deviation	Competitive Average	\$	Deviation	FY19/20 % Deviation
Mayor	10010	\$ 3,414	\$ 5,699	\$	(2,285)	-40%	\$ 2,687	\$	727	27%	\$ 8,436	\$	(5,022)	-60%
Mayor Pro-Tem	10020	\$ 2,347	\$ 3,509	\$	(1,162)	-33%	\$ 1,740	\$	607	35%	\$ 6,456	\$	(4,109)	-64%
Alderman	10030	\$ 2,180	\$ 3,383	\$	(1,203)	-36%	\$ 1,740	\$	440	25%	\$ 4,503	\$	(2,323)	-52%
Town Manager	10040	\$ 79,000	\$ 98,112	\$	(19,112)	-19%	\$ 87,000	\$	(8,000)	-9%	\$ 144,212	\$	(65,212)	-45%
Town Clerk	10080	\$ 50,500	\$ 53,983	\$	(3,483)	-6%	\$ 50,766	\$	(266)	-1%	\$ 61,158	\$	(10,658)	-17%
Deputy Clerk	20600	\$ -	\$ 35,201	\$	(35,201)	-100%	\$ 36,789	\$	(36,789)	-100%	\$ 38,773	\$	(38,773)	-100%
Finance Officer	20050	\$ 46,000	\$ -	\$	46,000	--	--	\$	--	--	\$ 47,082	\$	(1,082)	-2%
Planner	20465	\$ 35,000	\$ 36,945	\$	(1,945)	-5%	\$ 29,000	\$	6,000	21%	\$ 36,418	\$	(1,418)	-4%
Police Chief	10170	\$ 63,633	\$ 74,527	\$	(10,894)	-15%	\$ 70,048	\$	(6,415)	-9%	\$ 93,657	\$	(30,024)	-32%
Police Investigator	30210	\$ 47,842	\$ 46,387	\$	1,455	3%	\$ 45,228	\$	2,614	6%	\$ 47,327	\$	515	1%
Police Sergeant	30270	\$ 41,056	\$ 46,547	\$	(5,491)	-12%	\$ 47,965	\$	(6,909)	-14%	\$ 50,521	\$	(9,465)	-19%
Police Officer	30260	\$ 36,774	\$ 38,844	\$	(2,070)	-5%	\$ 40,612	\$	(3,837)	-9%	\$ 41,932	\$	(5,157)	-12%
Maintenance Supervisor	10210	\$ 49,005	\$ 68,759	\$	(19,754)	-29%	\$ 59,074	\$	(10,069)	-17%	\$ 68,830	\$	(19,825)	-29%
Maint Tech Crew Leader	20430	\$ 29,245	\$ 32,670	\$	(3,425)	-10%	\$ 32,367	\$	(3,122)	-10%	\$ 32,775	\$	(3,530)	-11%
Maintenance Tech	20420	\$ 23,920	\$ 29,410	\$	(5,490)	-19%	\$ 31,678	\$	(7,758)	-24%	\$ 31,343	\$	(7,423)	-24%
Fire Chief	10130	\$ -	\$ 71,799	\$	(71,799)	-100%	\$ 35,000	\$	(35,000)	-100%	\$ 69,027	\$	(69,027)	-100%
Deputy Fire Chief	30030	\$ -	\$ 56,685	\$	(56,685)	-100%	\$ 48,175	\$	(48,175)	-100%	\$ 48,175	\$	(48,175)	-100%
Asst Fire Chief	30030	\$ 39,905	\$ 56,685	\$	(16,780)	-30%	\$ 48,175	\$	(8,270)	-17%	\$ 48,175	\$	(8,270)	-17%
Fire Captain	30080	\$ 32,824	\$ 48,930	\$	(16,106)	-33%	--	\$	--	--	\$ 51,709	\$	(18,885)	-37%
Firefighter	30090	\$ -	\$ 36,799	\$	(36,799)	-100%	\$ 33,741	\$	(33,741)	-100%	\$ 35,575	\$	(35,575)	-100%
Firefighter, Public Ed	30150	\$ 32,824	\$ 32,107	\$	717	2%	--	\$	--	--	--	\$	--	--

Salary Comparison Results
Study of results across NC (pop. 2,500-4,999) and locally

Position	Position Code	Granite Quarry <u>PROPOSED</u>	Comparable Municipalities <u>Across NC</u>	Deviation		"Competitive" (workforce) Local Governments <u>Small local area governments comp</u> (China Grove, Cleveland, E Spencer, Landis, Rockwell, Spencer, Salisbury, Kannapolis, Rowan Co)			"Competitive" (workforce) Local Governments <u>All local area governments comp</u> (China Grove, Cleveland, E Spencer, Landis, Rockwell, Spencer, Salisbury, Kannapolis, Rowan Co.)					
				\$	FY19/20 % Deviation	Competitive Average	\$	FY19/20 % Deviation	Competitive Average	\$	FY19/20 % Deviation			
Mayor	10010	GQ	Statistical Average	\$	Deviation	FY19/20 % Deviation	Competitive Average	\$	Deviation	FY19/20 % Deviation	Competitive Average	\$	Deviation	FY19/20 % Deviation
Mayor Pro-Tem	10020		\$ 5,699				\$ 2,687				\$ 8,436			
Alderman	10030		\$ 3,509				\$ 1,740				\$ 6,456			
Town Manager	10040		\$ 3,383				\$ 1,740				\$ 4,503			
Town Clerk	10080		\$ 98,112				\$ 87,000				\$ 144,212			
Deputy Clerk	20600		\$ 53,983				\$ 50,766				\$ 61,158			
Finance Officer	20050		\$ 35,201				\$ 36,789				\$ 38,773			
Planner	20465		\$ -				--				\$ 47,082			
Police Chief	10170	\$ 64,269	\$ 36,945	\$ 74,527	\$ (10,258)	-14%	\$ 29,000	\$ 70,048	\$ (5,779)	-8%	\$ 36,418	\$ 93,657	\$ (29,388)	-31%
Police Investigator	30210	\$ 49,829	\$ 74,527	\$ 46,387	\$ 3,442	7%	\$ 70,048	\$ 45,228	\$ 4,601	10%	\$ 93,657	\$ 47,327	\$ 2,502	5%
Police Sergeant	30270	\$ 44,000	\$ 46,387	\$ 46,547	\$ (2,547)	-5%	\$ 45,228	\$ 47,965	\$ (3,965)	-8%	\$ 47,327	\$ 50,521	\$ (6,521)	-13%
Police Officer	30260	\$ 40,763	\$ 46,547	\$ 38,844	\$ 1,919	5%	\$ 47,965	\$ 40,612	\$ 152	0%	\$ 50,521	\$ 41,932	\$ (1,168)	-3%
Maintenance Supervisor	10210		\$ 68,759				\$ 29,000	\$ 59,074			\$ 36,418	\$ 68,830		
Maint Tech Crew Leader	20430		\$ 32,670				\$ 59,074	\$ 32,367			\$ 68,830	\$ 32,775		
Maintenance Tech	20420		\$ 29,410				\$ 32,367	\$ 31,678			\$ 32,775	\$ 31,343		
Fire Chief	10130		\$ 71,799				\$ 31,678	\$ 35,000			\$ 31,343	\$ 69,027		
Deputy Fire Chief	30030		\$ 56,685				\$ 35,000	\$ 48,175			\$ 69,027	\$ 48,175		
Asst Fire Chief	30030		\$ 56,685				\$ 48,175	\$ 48,175			\$ 48,175	\$ 48,175		
Fire Captain	30080		\$ 48,930				\$ 48,175	--			\$ 48,175	\$ 51,709		
Firefighter	30090		\$ 36,799				\$ --	\$ 33,741			\$ 51,709	\$ 35,575		
Firefighter, Public Ed	30150		\$ 32,107				\$ 33,741	--			\$ 35,575	--		

FISCAL YEAR 2019-2020
BUDGET AMENDMENT REQUEST #13A

June 11, 2020

PURPOSE: To transfer funds from Fund Balance Appropriated (01-3991-99) to Administration – Cap Outlay - Land (01-4120-57) in the amount of \$25,000 to bring the quarry site up to standards for leaf and limb storage.

TRANSFER FUNDS FROM:

General Ledger Acct. # and Description		Amount
01-3991-99	Fund Balance Appropriated	\$ 25,000
TOTAL		\$ 25,000

ADD FUNDS TO:

General Ledger Acct. # and Description		Amount
01-4120-57	Administration – Cap Outlay - Land	\$ 25,000
TOTAL		\$ 25,000

The above Budget Amendment was approved / denied by the Manager or Board on _____.

William Feather, Mayor

Shelly Shockley, Finance Officer

Administration

Account No.	Description	18/19 Actual	19/20 Budgeted	19/20 Estimated	20/21 Proposed	Explanation/Comments
01-4120-00	Salaries - Regular	\$200,258	\$251,855	\$251,063	\$220,000	Add longevity bonus (or from BOA Contingencies, or separate line item each dept?)
01-4120-02	Salaries - Part-Time	27,873	25,000	22,660	35,000	
01-4120-07	401K Expense	10,442	12,593	7,972	11,000	By set % formula. Percentage off 19/20 due to a severance agreement and contracted employee.
01-4120-09	FICA Expense	16,811	21,179	20,380	19,508	By set % formula
01-4120-10	Retirement Expense	11,950	22,541	13,936	22,330	LGERS Non-LEO 8.95% to 10.15% 20/21; to 11.35% 21/22; percentage off 19/20 (see notes in -07)
01-4120-11	Group Insurance	27,568	25,500	29,907	34,000	
01-4120-13	Unemployment Expense	3,540	0	5,017	0	
01-4120-14	Insurance - Workers Comp	0	525	557	615	Added to 19/20 budgeting process - WC ties to & fluctuates with Personnel
01-4120-17	Insurance - HRA/Admin Cost	0	0	0	5,450	Added 20/21; HRA offset covers diff in empl deductible from previous plan; 3rd party admin cost
01-4120-18	Professional Services	11,431	24,000	19,200	32,000	Codif remainder 20/21. Personnel/Policy Manual+Salary Class Study. Planning & Financial consulting.
Total Personnel		309,872	383,193	370,692	379,903	
01-4120-20	Motor Vehicle Fuel	0	0	0	0	
01-4120-22	Banquet Expense	1,365	1,700	1,580	1,700	
01-4190-24	Maint & Repair - Bldgs/Grounds	0	0	700	0	Added during 19/20 (est for Byrd Property plaque)
01-4120-25	Maint & Repair - Vehicles	0	0	0	0	
01-4120-26	Office Expense	8,725	11,000	6,300	11,000	19/20 ↓ significantly due to COVID impacts. Cut but absorbed P&Z Supplies 18/19.
01-4120-29	Supplies & Equipment	187	200	141	200	19/20 ↓ due to COVID impacts
01-4120-31	Training & Schools	5,979	8,500	6,550	7,000	19/20 Rec'd scholarship for 1; credits for several other training courses; covid moving others into 20/21.
01-4120-32	Telephone/Communications	3,378	3,500	3,250	3,500	
01-4120-33	Utilities	3,611	4,500	4,350	4,500	
01-4120-34	Printing	4,273	4,600	5,300	5,000	
01-4120-35	Maint & Repair - Equipment	2,197	500	0	500	
01-4120-37	Advertising	2,027	2,500	4,023	3,500	19/20-additional meetings, moratorium continuances. 20/21-Quarry annexation legal ads.
01-4120-40	Dues & Subscriptions	12,768	13,300	12,376	3,500	TM, TC, HR, FO dues. Microsoft, Adobe, GoToMng, dot.gov. Intergov't corrected & moved 4110-40 20/21.
01-4120-41	Rental Property Expense	0	0	0	0	
01-4120-44	Contracted Services	34,268	32,000	28,875	13,750	Was erroneously coded -60, corrected to Operations # -44 20/21. Audit to 4110-18.
01-4120-45	Insurance - Prop, Liability, Bonds	4,823	4,000	4,141	4,100	
01-4120-50	Community Projects	4,547	5,000	2,751	0	-50 is Cap Out code. 20/21- corrected & moved to 6130-62 PERC as it's a designated programs expense.
01-4120-59	Annexation Expense	0	0	0	0	-59 is a Cap Outlay code, not operations. Annexation expenses would fall under other line items.
01-4170-63	Elections	0	2,085	2,975	0	Gov Boady intergov't transfer item: 20/21 corrected & moved to 01-4110-63.
Total Operations		88,148	93,385	83,312	58,250	
01-4120-52	Cap Outlay - Computer/Equip	0	0	0	0	
01-4120-55	Cap Outlay - Equipment	0	0	0	0	
01-4120-57	Cap Outlay - Land	188,212	0	87,212	0	19/20 est: Marple properties - purchase (62,212) and grading (25k) = 87,212
01-4120-58	Cap Outlay - Bldgs	0	0	0	0	
Total Capital Outlay		188,212	0	87,212	0	
01-4120-71	Water Line - Principal	50,000	50,000	50,000	50,000	Waterline extension - principal thru 22/23 (corrected 19/20 budget by actual amortization schedule)
01-4120-72	Water Line - Interest	7,007	4,167	5,618	4,210	18/19 Est and 19/20 Budgeted corrected to match actual amortization schedule. Thru 23/24 if interest.
Total Debt Service		57,007	54,167	55,618	54,210	
01-4120-49	Visionary Projects	0	6,523	0	0	-49 is "Fixed Charge/Op expense"; Visionary Funds intended for Revit efforts: 20/21 corrected 4110-62
01-4120-61	Grants - Grant Related Exp	0	0	0	3,500	NCDOT Bike & Ped Planning Grant Match
01-4120-62	Committees - CAC	9,082	0	0	0	18/19 BA from Visionary/Revit to -62 "Christmas Lights". -62="Transfer/Aid"; 20/21 corr & renamed to 4110-62.
01-4120-68	Tax Collection	15,560	18,000	18,000	18,000	Was 4140-68 in Operations. -68 is a "Transfer/Aid to Other Program" group, and Shelly corr dept code.
01-4120-69	Vehicle Tax Collection	0	0	0	0	Was 4140-69 in Operations. -69 is a "Transfer/Aid to Other Program" group, and Shelly corr dept code.
01-4120-96	Interfund Transfer	0	0	403,803	0	19/20 Transfer of appropriated funds to CPO 2020-06: Town Hall project
Total Transfers/Aid to Other Programs		24,642	24,523	421,803	21,500	
Total Administration Dept		\$667,882	\$555,268	\$1,018,637	\$513,863	

Police

Account No.	Description	18/19 Actual	19/20 Budgeted	19/20 Estimated	20/21 Proposed	Explanation/Comments
01-4310-00	Salaries - Regular	\$331,910	\$398,000	\$359,000	\$394,000	19/20 ↓ a lot due to the staffing vacancies; 20/21 projects vacancies filled, one position frozen
01-4310-02	Salaries - Part-Time	24,671	10,000	10,100	15,000	
01-4310-07	401K Expense	16,436	19,900	18,500	19,700	By set % formula
01-4310-09	FICA Expense	28,670	31,212	28,875	31,289	By set % formula
01-4310-10	Retirement Expense	27,207	38,606	34,800	42,946	LGERS LEO 9.7% to 10.9% 20/21; to 12.10% 21/22.
01-4310-11	Group Insurance	63,492	83,000	66,475	76,000	19/20 ↓ a lot due to the staffing vacancies
01-4310-14	Insurance - Workers Comp	0	12,750	14,229	13,500	Added to 19/20 budgeting process - WC ties to & fluctuates with Personnel
Total Personnel		492,386	593,468	531,979	592,435	
01-4310-20	Motor Fuel	17,425	19,000	13,500	19,000	19/20 - temporary fuel price drop during FY
01-4310-21	Uniforms	2,715	3,000	2,850	3,000	
01-4310-25	Maint & Repair - Vehicles	4,812	6,000	7,100	6,000	
01-4310-26	Office Expense	762	1,500	1,350	1,500	
01-4310-29	Supplies & Equipment	18,460	8,000	8,000	8,000	
01-4310-31	Training & Schools	874	3,000	2,500	3,000	
01-4310-32	Telephone/Communications	6,174	8,000	6,150	8,000	
01-4310-33	Utilities	1,284	1,600	1,600	3,000	
01-4310-34	Printing	751	1,000	500	1,000	
01-4310-35	Maint & Repair - Equipment	1,989	2,000	1,250	2,000	
01-4310-40	Dues & Subscriptions	1,571	1,900	1,578	3,650	Microsoft subsc thru here 20/21. Curr 1440/yr; 2 vacancies filled: 1740→added here from -60
01-4310-44	Contracted Services	23,225	25,000	23,500	23,250	Was -60, corrected to Operations # -44 20/21. Bodycam Cloud,Taser, Radio Fees,DCI,OSSI,ADP,Microsoft
01-4310-45	Insurance - Prop, Liability, Bonds	25,338	11,800	12,266	13,800	Shelly est \$13k before accounting for the 1 that's not on road/ins right now; ~7-800 with it.
Total Operations		105,381	91,800	82,144	95,200	
01-4310-54	Cap Outlay - Vehicles	42,323	41,000	47,000	0	New vehicle will be reevaluated 2nd or 3rd quarter with revenues review & after rollover funds
01-4310-55	Cap Outlay - Equipment	0	0	0	0	
Total Capital Outlay		42,323	41,000	47,000	0	
01-4310-71	Debt Services - Principal	0	0	0	0	
01-4310-72	Debt Services - Interest	0	0	0	0	
Total Debt Service		0	0	0	0	
Total Police Dept		\$640,090	\$726,268	\$661,123	\$687,635	





Town of Granite Quarry Fire Department

Established May 15th, 1950



2020 /2021 Capital Outlay Budget Summary

- In 2019/2020 the board agreed to spend \$50,000 to refurbish E573 and hold E572 refurbishment until 2020/2021. Project is complete with \$44,000 spent on the refurbish of now R57 aka OLD E573 to make a useable 3 truck station. Net revenue not spent \$6,000
- 2001 Ford F350 (R57) sold on Gov Deals for \$18,427 deposited into general fund as discussed.
- NET SPEND ON PROJECT – Budget 50,000 after truck sale **\$25,573** for a fully functioning, newly refreshed fire engine. THANK YOU!

- 2020 /2021 Needs are Medical response vehicle and updated jaws of life

The 2004 Explorer is a useable vehicle, however it has quite a few mechanical issues that make it a potential threat to keep. The rear end is on borrowed time and has intermittent electrical issues in the engine compartment. Our wish is to replace this vehicle with a 2020 Ford F150 that would have a camper shell and pull out slide bed access. Currently the projected cost for the vehicle, lights and accessories would be \$38,000. Projected surplus of the explorer would be \$3,500. Leaving a net cost of \$34,500 after surplus.

Our set of Phoenix jaws of life are obsolete. Upon taking over the FD I have been unable to find records of either set of our execution tools being serviced one of which is with good reason. The Phoenix set is obsolete, and no parts exist to fix them. We have doctored them up this past year but wish to replace them with an AMKUS battery operated set that we have done several demonstrations on and find very useful. These tools can be finance from the company. The total for the tool set with rechargeable batteries is \$32,500. This can be broken down for 3,4 or 5 years if you so wish. We would be able to surplus the Phoenix tools, but I see the gain being very minimal.

- The E572 refurbishment still need to happen, however due to the nature of which the above items are needed, I am requesting that we hold off on the refurbishment for another budget cycle.

Fire

Account No.	Description	18/19 Actual	19/20 Budgeted	19/20 Estimated	20/21 Proposed	Explanation/Comments
01-4340-00	Salaries - Regular	\$104,160	\$103,500	\$111,381	\$113,900	1st payroll audit-adjusts back. Kelly Days law - 16hrs/yr (4hrs/qtr) OT each FT FF.
01-4340-02	Salaries - Part-Time	162,265	200,000	179,250	185,000	
01-4340-07	401K Expense	5,905	5,175	5,569	5,695	By set % formula
01-4340-09	FICA Expense	20,874	23,218	22,233	22,866	By set % formula
01-4340-10	Retirement Expense	9,373	9,263	11,305	11,561	LGERS Non-LEO 8.95% to 10.15% 20/21; to 11.35% 21/22.
01-4340-11	Group Insurance	25,691	25,750	27,400	25,500	
01-4340-14	Insurance - Workers Comp	0	11,100	16,125	14,000	Added to 19/20 budgeting process - WC ties to & fluctuates with Personnel
01-4340-17	Firemen's Pension Fund	18,168	2,200	0	0	Financial statement/audit entry sent by the state ~July after FY end, so can't acc budget; just show Actuals.
01-4340-18	Professional Services	0	0	0	0	
Total Personnel		346,436	380,206	373,263	378,522	
01-4340-20	Motor Fuel	4,585	5,000	3,800	5,000	19/20 - temporary fuel price drop during FY
01-4340-21	Uniforms	2,826	3,000	2,500	3,000	
01-4340-25	Maint & Repair - Vehicles	7,527	10,000	6,050	6,000	
01-4340-26	Office Expense	407	250	60	250	19/20 ↓ significantly due to COVID impacts
01-4340-29	Supplies & Equipment	23,262	20,000	23,950	20,000	
01-4340-31	Training & Schools	715	1,500	860	2,000	
01-4340-32	Telephone/Communications	3,570	3,800	3,800	3,800	
01-4340-33	Utilities	4,786	5,400	5,570	5,700	
01-4340-34	Printing	396	425	200	400	
01-4340-35	Maint & Repair - Equipment	2,373	3,000	2,000	3,000	
01-4340-40	Dues & Subscriptions	2,037	2,500	2,675	3,000	Includes NCSFA, Rowan Assn, Active 911, Superion
01-4340-44	Contracted Services	15,892	10,000	10,387	10,000	Hose, ladder testing, ADP, radio/avl, contracts/magazines/other exp. 20/21 free MCT program ↓ \$400.
01-4340-45	Insurance - Prop, Liability, Bonds	18,620	4,750	7,402	8,000	
Total Operations		86,996	69,625	69,254	70,150	
01-4340-54	Cap Outlay - Vehicles	0	0	0	38,000	Explorer replacement (maintenance/repair issues - see justification summary)
01-4340-55	Cap Outlay - Equipment	158,933	50,000	44,000	32,500	Jaws of Life replacement (obsolete - see justification summary)
Total Capital Outlay		158,933	50,000	44,000	70,500	BOA originally planned 19/20 and 20/21 Engines refurb \$50k/yr (breaking \$100k est over 2 FY).
01-4340-71	Fire Truck - Principal	0	0	0	0	
01-4340-72	Fire Truck - Interest	2,159	0	0	0	
Total Debt Service		2,159	0	0	0	
Total Fire Dept		\$594,523	\$499,831	\$486,517	\$519,172	

2020 / 2021 Granite Quarry Maintenance Capital Outlay Summary

- Requesting purchase of 2020 F150 to replace 2009 F150 supervisor truck. This truck still has a purpose and can be used for maintenance and code enforcement. Replacement truck would serve at the maintenance supervisor / fire chief vehicle. This will allow for command equipment, fire gear and other items to be installed for returning for fire/medical calls while also using it for daily maintenance duties. Cost of truck and light package \$34,000
- Requesting purchase of pavement patching trailer / hot box for town potholes. While we did just finish a resurfacing project, still many potholes will need to be addressed before the next resurfacing project. This equipment will allow maintenance to keep asphalt stored in the trailer as well as recycle used asphalt material. Currently the town uses bags of cold patch from Lowes which are \$11.00 each. We spend an average of \$1000 per year. This is a temporary fix where the hot patch will serve as a much more permanent fix. Asphalt could be purchased for around \$100 a ton in Salisbury. Price for trailer and tamp - \$22,000

Maintenance

Account No.	Description	18/19 Actual	19/20 Budgeted	19/20 Estimated	20/21 Proposed	Explanation/Comments
01-4190-00	Salaries - Regular	\$101,561	\$117,500	\$106,500	\$110,000	
01-4190-02	Salaries - Part-Time	29,538	34,000	31,500	35,500	19/20 EOY ↓ COVID-19 alternate scheduling
01-4190-07	401K Expense	5,542	5,875	5,769	5,500	By set % formula
01-4190-09	FICA Expense	10,219	11,590	10,193	11,131	By set % formula
01-4190-10	Retirement Expense	7,706	10,516	10,315	11,165	LGERS Non-LEO 8.95% to 10.15% 20/21; to 11.35% 21/22.
01-4190-11	Group Insurance	23,960	23,500	25,311	22,000	
01-4190-14	Insurance - Workers Comp	0	4,650	7,222	7,500	Added to 19/20 budgeting process - WC ties to & fluctuates with Personnel
01-4190-18	Professional Services	0	0	0	0	
Total Personnel		178,525	207,631	196,810	202,796	
01-4190-20	Motor Fuel	6,168	7,000	6,750	7,000	
01-4190-21	Uniforms & Janitorial Supplies	1,366	2,000	1,400	4,500	-21 "Cleaning, janitorial supplies, uniforms". \$2k uniforms + \$2500 from -29 for janitorial supplies.
01-4190-24	Maint & Repair - Bldgs/Grounds	18,211	7,000	7,500	10,000	
01-4190-25	Maint & Repair - Vehicles	2,852	2,500	1,400	2,000	
01-4190-26	Office Expense	0	25	0	25	
01-4190-29	Supplies & Equipment	6,514	7,000	7,000	7,500	\$2500 split off to -51 18/19 per mayor. See notes -51, moved back 20/21; but janitorial supplies to -21.
01-4190-31	Training & Schools	25	250	50	250	pesticide & other certs
01-4190-32	Telephone/Communications	772	950	725	775	
01-4190-33	Utilities	2,619	3,000	3,000	3,100	
01-4190-34	Printing	6	50	35	50	
01-4190-35	Maint & Repair - Equipment	10,481	7,000	11,198	10,000	
01-4190-40	Dues & Subscriptions	0	0	0	0	
01-4190-44	Contracted Services	21,510	12,500	14,350	22,000	ADP,mulch grind,Microsoft,MB,pre-employ,Sals radios,pest control, dumpster days.
01-4190-45	Insurance - Prop, Liability, Bonds	10,141	3,050	3,151	3,600	
01-4190-51	Tools & Light Equipment	2,403	2,500	2,400	0	50-59 are Cap Outlay #s. Split from -29 in 18/19 per mayor; but -29 is appropriate #. 20/21 back to -29.
01-4190-59	Transportation	0	0	0	0	50-59 are Cap Outlay #s.
Total Operations		83,066	54,825	58,959	70,800	
01-4190-53	Cap Outlay - Veteran Memorial	0	0	0	0	5/6/19 BOA decided to wait until a master plan is developed.
01-4190-54	Cap Outlay - Vehicles	0	30,000	32,559	0	19/20:F350. 20/21:\$34k F150 Supervisor Truck; \$22k Pavepatch trailer & accessories
01-4190-55	Cap Outlay - Equipment	32,957	0	0	0	18/19 Dump Trailer, Skid Steer mower, Sickle Bar, Audit Adj 1/2 of Town Hall info sign
01-4190-58	Cap Outlay - Bldgs	0	0	0	0	
Total Capital Outlay		32,957	30,000	32,559	0	
01-4190-61	Grants - Grant Related Exp	34,715	437,793	0	0	Corrected from 01-4930-24. 18/19 FEMA-related exp; reimb 19/20. 19/20 budget amt placeholder for CPO.
01-4190-96	Interfund Transfer	0	0	34,725	243,075	19/20 Transfer of appropriated funds to CPO 2020-05: IDF Sewer Grant Project Match
Total Transfers/Aid to Other Programs		34,715	437,793	34,725	243,075	
Total Maintenance Dept		\$329,264	\$730,249	\$323,053	\$516,671	

Parks & Recreation

Account No.	Description	18/19 Actual	19/20 Budgeted	19/20 Estimated	20/21 Proposed	Explanation/Comments
01-6130-00	Salaries - Regular	\$0	\$0	\$0	\$0	Added FY18/19 to 01-4190-00 FT Salaries
01-6130-02	Salaries - Part-Time	0	0	0	0	
01-6130-07	401K Expense	0	0	0	0	Added FY18/19 to 01-4190-00 FT Salaries
01-6130-09	FICA Expense	0	0	0	0	Added FY18/19 to 01-4190-00 FT Salaries
01-6130-10	Retirement Expense	0	0	0	0	Added FY18/19 to 01-4190-00 FT Salaries
01-6130-11	Group Insurance	0	0	0	0	
01-6130-14	Insurance - Workers Comp	0	0	0	0	Added to 19/20 budgeting process - WC ties to & fluctuates with Personnel
01-6130-18	Professional Services	0	0	0	0	
Total Personnel		0	0	0	0	
01-6130-20	Motor Fuel	0	0	0	0	
01-6130-21	Uniforms & Janitorial Supplies	0	0	0	2,000	Added 20/21 - pulled \$2k from -29 to better account for janitorial supplies/products
01-6130-24	Maint & Repair - Bldgs/Grounds	19,728	15,000	14,500	15,000	"Upkeep" items (sand, paint, mulch, etc)
01-6130-25	Maint & Repair - Vehicles	0	0	0	0	Added FY18/19 to 01-6130-29 Supplies & Equip
01-6130-29	Supplies & Equipment	5,651	6,000	5,000	4,000	19/20 down with COVID facilities closures. 20/21 moved \$2k to -21 for better accounting.
01-6130-31	Training & Schools	0	0	0	0	
01-6130-33	Utilities	12,283	15,000	15,950	16,000	18/19 was over-budgeted; 19/20 trial year; evaluate again during 20/21 3rd quarter projections
01-6130-35	Maint & Repair - Equipment	0	0	0	0	
01-6130-44	Contracted Services	2,742	3,000	2,575	3,000	Was erroneously coded -60, corrected to Operations # -44 20/21.
01-6130-45	Insurance - Prop, Liability, Bonds	0	0	0	0	
Total Operations		40,404	39,000	38,025	40,000	
01-6130-54	Cap Outlay - Vehicles	0	0	0	0	
01-6130-55	Cap Outlay - Equipment	0	0	0	0	
01-6130-57	Cap Outlay - Land	0	0	0	0	
01-6130-58	Cap Outlay - Bldgs	0	0	0	0	
Total Capital Outlay		0	0	0	0	
01-6130-62	Committees - PERC	0	0	0	5,000	Added 20/21 from 01-4120-50 Community Projects (should be coded -62 as Aid to Other Programs)
01-6130-96	Interfund Transfer	0	0	0	0	20/21 Transfer of appropriated funds to CPO 2020-04: FEMA Grant Project Match (174,454)
Total Transfers/Aid to Other Programs		0	0	0	5,000	
Total Parks & Rec Dept		\$40,404	\$39,000	\$38,025	\$45,000	

Environmental:

Account No.	Description	18/19 Actual	19/20 Budgeted	19/20 Estimated	20/21 Proposed	Explanation/Comments
01-4710-33	Utilities (Street Lights)	\$30,204	\$36,000	\$31,500	\$34,000	Village at Granite ↑ once Phase 1 improvements accepted
01-4710-64	Recycling	33,096	42,000	40,200	41,000	↑ \$2/household 2019. \$7/can/mo (19/20 Est EOY=479 cans; 18/19 est 473)
01-4710-65	Garbage Service	103,947	107,120	116,850	125,568	3% annual inflation written into service contract + new units VAG
Total Environmental		\$167,246	\$185,120	\$188,550	\$200,568	

Special Projects:

Account No.	Description	18/19 Actual	19/20 Budgeted	19/20 Estimated	20/21 Proposed	Explanation/Comments
01-4510-66	Powell Bill - Streets	\$41,303	\$82,557	\$29,000	\$82,724	Being used for cap outlay streets (should be -59); need to resolve conflict.
01-4510-59	Sidewalks	0	0			-59 Cap Outlay code; -66 being used for cap outlay streets but coded wrong.
01-4510-60	Chamandy Sewer/Water Taps	0	277,800			19/20 budgeted was IDF sewer grant placeholder for CPO (4190-96).
Total Special Projects		\$41,303	\$360,357	\$29,000	\$82,724	

01-4510-71	CPO 2020-07 - Principal	0	0	0	50,000	Beginning of debt service payments 20/21
01-4510-72	CPO 2020-07 - Interest	0	0	0	10,233	Beginning of debt service payments 20/21
total debt service		0	0	0	60,233	

01-4510-96	Interfund Transfer	0	0	350,000	0	19/20 Transfer of F&M loan proceeds to CPO 2020-07: Streets Imp Proj
total transfers/aid to other programs		0	0	350,000	0	

GENERAL FUND SUMMARY

	18/19 Actual	19/20 Budgeted	19/20 Estimated	20/21 Proposed
TOTAL REVENUES	\$ 2,506,412	\$ 3,112,880	\$ 2,444,233	\$ 2,672,128
TOTAL FUNDING SOURCES	\$ 2,506,414	\$ 3,112,880	\$ 3,349,041	\$ 2,672,128

EXPENDITURES	18/19 Actual	19/20 Budgeted	19/20 Estimated	20/21 Proposed
Governing Body				
Personnel	\$ 13,316	\$ 14,487	\$ 13,981	\$ 24,847
Operations	3,001	2,300	1,562	14,175
Transfers/Aid to Other Programs	-	-	-	100
Total	\$ 16,317	\$ 16,787	\$ 15,543	\$ 39,122
Administration				
Personnel	\$ 309,872	\$ 383,193	\$ 370,692	\$ 379,903
Operations	88,148	93,385	83,312	58,250
Capital Outlay	188,212	-	87,212	-
Debt Service	57,007	54,167	55,618	54,210
Transfers/Aid to Other Programs	24,642	24,523	421,803	21,500
Total	\$ 667,882	\$ 555,268	\$ 1,018,637	\$ 513,863
Police				
Personnel	\$ 492,386	\$ 593,468	\$ 531,979	\$ 592,435
Operations	105,381	91,800	82,144	95,200
Capital Outlay	42,323	41,000	47,000	-
Debt Service	-	-	-	-
Total	\$ 640,090	\$ 726,268	\$ 661,123	\$ 687,635
Fire				
Personnel	\$ 346,436	\$ 380,206	\$ 373,263	\$ 378,522
Operations	86,996	69,625	69,254	70,150
Capital Outlay	158,933	50,000	44,000	70,500
Debt Service	2,159	-	-	-
Total	\$ 594,523	\$ 499,831	\$ 486,517	\$ 519,172
Maintenance				
Personnel	\$ 178,525	\$ 207,631	\$ 196,810	\$ 202,796
Operations	83,066	54,825	58,959	70,800
Capital Outlay	32,957	30,000	32,559	-
Transfers/Aid to Other Programs	34,715	437,793	34,725	243,075
Total	\$ 329,264	\$ 730,249	\$ 323,053	\$ 516,671
Parks				
Personnel	\$ -	\$ -	\$ -	\$ -
Operations	40,404	39,000	38,025	40,000
Capital Outlay	-	-	-	-
Transfers/Aid to Other Programs	-	-	-	5,000
Total	\$ 40,404	\$ 39,000	\$ 38,025	\$ 45,000
Planning & Zoning				
Operations	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -
Environmental				
Operations	167,246	185,120	188,550	200,568
Total	\$ 167,246	\$ 185,120	\$ 188,550	\$ 200,568
Special Projects (Streets)				
Operations	41,303	360,357	29,000	82,724
Debt Service	-	-	-	60,233
Transfers/Aid to Other Programs	-	-	350,000	-
Total	\$ 41,303	\$ 360,357	\$ 379,000	\$ 142,957
GRAND TOTALS				
Personnel	\$ 1,340,535	\$ 1,578,985	\$ 1,486,725	\$ 1,578,503
Operations	615,546	896,412	550,806	631,867
Capital Outlay	422,426	121,000	210,771	70,500
Debt Service	59,166	54,167	55,618	114,443
Transfers/Aid to Other Programs	59,357	462,316	806,528	269,675
Total	\$ 2,497,030	\$ 3,112,880	\$ 3,110,448	\$ 2,664,988

DIFFERENCE \$ 9,384 \$ - \$ 238,593 \$ 7,140

Town of Granite Quarry, North Carolina
Capital Project Ordinance # 2020-07
Capital Streets Improvement Project
Inception April 6, 2020

<u>REVENUES</u>	Project Authorization	19/20 Estimated	20/21 Projected
<u>OTHER FINANCING SOURCES</u>			
06-3981-96 Transfer from General Fund (F&M Loan)	350,000	350,000	-
<i>Total Other Financing Sources</i>	350,000	350,000	-
TOTAL FINANCING SOURCES	350,000	350,000	-
<u>EXPENDITURES</u>			
06-4510-49 Administrative Fees	\$ 10,500	\$ 1,317	\$ 9,183
06-4510-59 Cap Outlay - Construction Costs	339,500	-	339,500
Total Expenditures	350,000	1,317	348,683
<hr/>			
TOTAL FINANCING SOURCES OVER EXPENDITURES	\$ -	\$ 348,683	\$ (348,683)
Fund Balance:			
Beginning of year, July 1		\$ 350,000	\$ 348,683
End of year, June 30		\$ 348,683	0

16

Town of Granite Quarry, North Carolina
Capital Project Ordinance # 2020-06
Town Hall Upgrades Project
Inception 3/2/2020
Amended 5/4/20

	Project Authorization 3/2/20	Project Authorization 5/4/20	19/20 Estimated	20/21 Projected
<u>REVENUES</u>				
<u>OTHER FINANCING SOURCES</u>				
03-3981-96 Transfer from General Fund	299,999	403,803	403,803	-
TOTAL FINANCING SOURCES	\$ 299,999	\$ 403,803	\$ 403,803	\$ -
<u>EXPENDITURES</u>				
03-4260-18 Professional Services - Eng or Arch Fees	\$ 23,000	\$ 25,650	\$ 17,020	\$ 8,630
Architect Fees	20,900	24,900	16,870	8,030
Construction Docs Printing	600	600	-	600
Hazardous Material Survey	1,000	150	150	-
Contingency	500	-	-	-
03-4260-58 Cap Outlay - Construction Costs	\$ 276,999	\$ 378,153	\$ 114,850	\$ 263,303
Building Construction Costs	251,401	298,120	114,850	\$ 183,270
Add 3rd FD Bay Door	-	54,435	-	54,435
Parking Areas Patch & Sealcoat	17,098	17,098	-	17,098
Landscaping	5,500	5,500	-	5,500
Irrigation	3,000	3,000	-	3,000
Total Expenditures	299,999	403,803	131,870	271,933
TOTAL FINANCING SOURCES OVER EXPENDITURES	\$ -	\$ -	\$ 271,933	\$ (271,933)
Fund Balance:				
Beginning of year, July 1			\$ 403,803	\$ 271,933
End of year, June 30			\$ 271,933	\$ -



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
RECESS MEETING MINUTES
BUDGET WORKSHOP
Thursday, June 18, 2020
4:00 p.m.**

Present: Mayor Bill Feather, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Kim Cress, Alderman Doug Shelton

Staff: Town Manager Larry Smith, Town Clerk Aubrey Smith, Fire Chief/ Maintenance Supervisor Jason Hord, Police Chief Mark Cook, Finance Officer Shelly Shockley

Call to Order: Mayor Feather called the meeting to order at 4:00 p.m.

1. Approval of the Agenda

ACTION: Alderman Costantino made a motion to approve the agenda as presented. Alderman Shelton seconded the motion. The motion passed with all in favor.

2. Continued Discussion

FY 20-21 Budget

Mr. Smith reviewed the attached handouts and a PowerPoint presentation with the Board. The Board made statements, asked questions, and discussed the budget.

Highlights and follow-up items from the discussion:

- Discussion regarding the total cost and lack of availability of end users for recycling, whether to continue the program, and how to adjust the environmental fee occurred. There was Board consensus to discontinue the recycling program and lower the environmental fee to \$11.00. There will be a period of 30-90 days to phase out the program that will still need to be accounted for in the budget.
- There was discussion regarding code enforcement that will be continued at a future strategic meeting. Currently code enforcement is being covered between the Maintenance Director and Town Planner.
- The tax collection percentage was updated from 95.5% to 96.75% which is still the most conservative estimate.
- Alderman Costantino suggested combining the cost for the largest of the capital expenditures and getting a loan to complete the projects including the renovation of Town Hall. There was Board discussion regarding the scope of the renovation project. The conversation will be revisited during the strategic meeting.

- Alderman Shelton requested that the funds for the capital outlay items from the Fire Department budget be moved to the contingency fund. After discussion, the majority of the Board (Alderman Cress, Alderman Costantino, Mayor Pro Tem Linker) was not in favor of moving the funds.

Adjourn

ACTION: Alderman Cress made a motion to adjourn. The meeting ended at 6:21 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk

DRAFT

Governing Body

Account No.	Description	18/19 Actual	19/20 Budgeted	19/20 Estimated	20/21 Proposed
01-4110-02	Mayor/Aldermen Salary	\$12,160	\$12,431	\$12,431	\$12,575
01-4110-03	Mayor Expense	0	250	0	0
01-4110-08	Board Expense	225	800	539	250
01-4110-09	FICA	930	951	951	962
01-4110-14	Insurance - Workers Comp	0	55	60	60
01-4110-18	Professional Services	0	0	0	16,586
Total Personnel		13,316	14,487	13,981	30,433
01-4110-26	Office Expense	0	0	0	400
01-4110-31	Training & Schools	0	0	0	100
01-4110-40	Dues & Subscriptions	0	800	0	12,075
01-4110-45	Insurance - Prop, Liability, Bonds	3,001	1,500	1,562	1,600
Total Operations		3,001	2,300	1,562	14,175
01-4110-61	Grants - Nonprofit Grant Program	0	0	0	100
01-4110-62	Committees - Revitalization	0	0	0	
01-4110-63	Elections	0	0	0	0
01-4110-97	Board Contingency	0	0	0	
Total Transfers/Aid to Other Programs		0	0	0	100
Total Governing Body		\$16,317	\$16,787	\$15,543	\$44,708

Governing Body

Account No.	Description	18/19 Actual	19/20 Budgeted	19/20 Estimated	20/21 Proposed	Explanation/Comments
01-4110-02	Mayor/Aldermen Salary	\$12,160	\$12,431	\$12,431	\$12,575	20/21 with 2.2% adj
01-4110-03	Mayor Expense	0	250	0	0	-03 code is only for "gross earnings of longevity paid to eligible employees"
01-4110-08	Board Expense	225	800	539	250	-08 code is only for per diem and travel expenses <u>paid to members of the gov board</u>
01-4110-09	FICA	930	951	951	962	By set % formula
01-4110-14	Insurance - Workers Comp	0	55	60	60	Added to 19/20 budgeting process - WC ties to & fluctuates with Personnel
01-4110-18	Professional Services	0	0	0	16,586	Added 20/21-audit amt known each yr; gov body audit & legal better accounted here than lumped in 4120-18
Total Personnel		13,316	14,487	13,981	30,433	
01-4110-26	Office Expense	0	0	0	400	Business cards, coasters, printing, Retreat catering, etc (previous expenses -08) should come from here
01-4110-31	Training & Schools	0	0	0	100	Added 20/21 - Essentials of Mun Gov't, Ethics and other training
01-4110-40	Dues & Subscriptions	0	800	0	12,075	NCLM,SOG,COG,Chamber,EDC,MPO,Microsoft(BOA accts),Rowan Mun Assn(BOA),Power in Part brkfst
01-4110-45	Insurance - Prop, Liability, Bonds	3,001	1,500	1,562	1,600	
Total Operations		3,001	2,300	1,562	14,175	
01-4110-61	Grants - Nonprofit Grant Program	0	0	0	100	Added 20/21 - policy/program adopted 6/1/20; Fiddlers Convention \$100/yr (separate line item?)
01-4110-62	Committees - Revitalization	0	0	0		Added 20-21 - previous 4120-49 was coded wrong & being used as a contingency line item function.
01-4110-63	Elections	0	0	0	0	Intergov't transfer item: Added 20/21 from 01-4120-63. Municipal elections odd years & referendums.
01-4110-97	Board Contingency	0	0	0		
Total Transfers/Aid to Other Programs		0	0	0	100	
Total Governing Body		\$16,317	\$16,787	\$15,543	\$44,708	

Administration

Account No.	Description	18/19 Actual	19/20 Budgeted	19/20 Estimated	20/21 Proposed	Explanation/Comments
01-4120-00	Salaries - Regular	\$200,258	\$251,855	\$251,063	\$220,000	Add longevity bonus (or from BOA Contingencies, or separate line item each dept?)
01-4120-02	Salaries - Part-Time	27,873	25,000	22,660	35,000	
01-4120-07	401K Expense	10,442	12,593	7,972	11,000	By set % formula. Percentage off 19/20 due to a severance agreement and contracted employee.
01-4120-09	FICA Expense	16,811	21,179	20,380	19,508	By set % formula
01-4120-10	Retirement Expense	11,950	22,541	13,936	22,330	LGERS Non-LEO 8.95% to 10.15% 20/21; to 11.35% 21/22; percentage off 19/20 (see notes in -07)
01-4120-11	Group Insurance	27,568	25,500	29,907	34,000	
01-4120-13	Unemployment Expense	3,540	0	5,017	0	
01-4120-14	Insurance - Workers Comp	0	525	557	615	Added to 19/20 budgeting process - WC ties to & fluctuates with Personnel
01-4120-17	Insurance - HRA/Admin Cost	0	0	0	5,450	Added 20/21; HRA offset covers diff in empl deductible from previous plan; 3rd party admin cost
01-4120-18	Professional Services	11,431	24,000	26,344	42,645	Codif remainder 20/21. Personnel/Policy Manual+Salary Class Study. Planning & Financial consulting.
Total Personnel		309,872	383,193	377,836	390,548	
01-4120-20	Motor Vehicle Fuel	0	0	0	0	
01-4120-22	Banquet Expense	1,365	1,700	1,580	1,700	
01-4120-24	Maint & Repair - Bldgs/Grounds	0	0	700	0	Added during 19/20 (est for Byrd Property plaque)
01-4120-25	Maint & Repair - Vehicles	0	0	0	0	
01-4120-26	Office Expense	8,725	11,000	6,300	11,000	19/20 ↓ significantly due to COVID impacts. Cut but absorbed P&Z Supplies 18/19.
01-4120-29	Supplies & Equipment	187	200	141	200	19/20 ↓ due to COVID impacts
01-4120-31	Training & Schools	5,979	8,500	6,550	7,000	19/20 Rec'd scholarship for 1; credits for several other training courses; covid moving others into 20/21.
01-4120-32	Telephone/Communications	3,378	3,500	3,250	3,500	
01-4120-33	Utilities	3,611	4,500	4,350	4,500	
01-4120-34	Printing	4,273	4,600	5,300	5,000	
01-4120-35	Maint & Repair - Equipment	2,197	500	0	500	
01-4120-37	Advertising	2,027	2,500	4,023	3,500	19/20-additional meetings, moratorium continuances. 20/21-Quarry annexation legal ads.
01-4120-40	Dues & Subscriptions	12,768	13,300	12,376	3,500	TM,TC/HR,FO dues. Microsoft,Adobe,GoToMtg,dot.gov. Intergov't corrected & moved 4110-40 20/21.
01-4120-41	Rental Property Expense	0	0	0	0	
01-4120-44	Contracted Services	34,268	32,000	28,875	13,750	Was erroneously coded -60, corrected to Operations # -44 20/21. Audit to 4110-18.
01-4120-45	Insurance - Prop, Liability, Bonds	4,823	4,000	4,141	4,100	
01-4120-50	Community Projects	4,547	5,000	2,751	0	-50 is Cap Out code. 20/21- corrected & moved to 6130-62 PERC as it's a designated programs expense.
01-4120-59	Annexation Expense	0	0	0	0	-59 is a Cap Outlay code, not operations. Annexation expenses would fall under other line items.
01-4170-63	Elections	0	2,085	2,975	0	Gov Body Intergov't transfer item: 20/21 corrected & moved to 01-4110-63.
Total Operations		88,148	93,385	83,312	58,250	
01-4120-52	Cap Outlay - Computer/Equip	0	0	0	0	
01-4120-55	Cap Outlay - Equipment	0	0	0	0	
01-4120-57	Cap Outlay - Land	188,212	0	87,212	0	19/20 est: Marple properties - purchase (62,212) and grading (25k) = 87,212
01-4120-58	Cap Outlay - Bldgs	0	0	0	0	
Total Capital Outlay		188,212	0	87,212	0	
01-4120-71	Water Line - Principal	50,000	50,000	50,000	50,000	Waterline extension - principal thru 22/23 (corrected 19/20 budget by actual amortization schedule)
01-4120-72	Water Line - Interest	7,007	4,167	5,618	4,210	18/19 Est and 19/20 Budgeted corrected to match actual amortization schedule. Thru 23/24 if interest.
Total Debt Service		57,007	54,167	55,618	54,210	
01-4120-49	Visionary Projects	0	6,523	0	0	-49 is "Fixed Charge/Op expense"; Visionary Funds intended for Revit efforts: 20/21 corrected 4110-62
01-4120-61	Grants - Grant Related Exp	0	0	0	3,500	NCDOT Bike & Ped Planning Grant Match
01-4120-62	Committees - CAC	9,082	0	0	0	18/19 BA from Visionary/Revit to -62 "Christmas Lights". -62="Transfer/Aid"; 20/21 corr & renamed to 4110-62.
01-4120-68	Tax Collection	15,560	18,000	18,000	18,000	Was 4140-68 in Operations. -68 is a "Transfer/Aid to Other Program" group, and Shelly corr dept code.
01-4120-69	Vehicle Tax Collection	0	0	0	0	Was 4140-69 in Operations. -69 is a "Transfer/Aid to Other Program" group, and Shelly corr dept code.
01-4120-96	Interfund Transfer	0	0	403,803	0	19/20 Transfer of appropriated funds to CPO 2020-06: Town Hall project
Total Transfers/Aid to Other Programs		24,642	24,523	421,803	21,500	
Town of Granite Quarry Total Administration Dept		\$667,882	\$555,268	\$1,025,781	\$524,508	

GENERAL FUND SUMMARY

	18/19 Actual	19/20 Budgeted	19/20 Estimated	20/21 Proposed
TOTAL REVENUES	\$ 2,506,412	\$ 3,112,880	\$ 2,444,233	\$ 2,685,469
TOTAL FUNDING SOURCES	\$ 2,506,414	\$ 3,112,880	\$ 3,349,041	\$ 2,685,469

EXPENDITURES	18/19 Actual	19/20 Budgeted	19/20 Estimated	20/21 Proposed	
Governing Body					
Personnel	\$ 13,316	\$ 14,487	\$ 13,981	\$ 30,433	General Government
Operations	3,001	2,300	1,562	14,175	
Transfers/Aid to Other Programs	-	-	-	100	
Total	\$ 16,317	\$ 16,787	\$ 15,543	\$ 44,708	
Administration					
Personnel	\$ 309,872	\$ 383,193	\$ 377,836	\$ 390,548	General Government
Operations	88,148	93,385	83,312	58,250	
Capital Outlay	188,212	-	87,212	-	
Debt Service	57,007	54,167	55,618	54,210	
Transfers/Aid to Other Programs	24,642	24,523	421,803	21,500	
Total	\$ 667,882	\$ 555,268	\$ 1,025,781	\$ 524,508	
Planning & Zoning					
Operations	-	-	-	-	
Total	\$ -	\$ -	\$ -	\$ -	
Police					
Personnel	\$ 492,386	\$ 593,468	\$ 531,979	\$ 592,435	Public Safety
Operations	105,381	91,800	82,144	95,200	
Capital Outlay	42,323	41,000	47,000	-	
Debt Service	-	-	-	-	
Total	\$ 640,090	\$ 726,268	\$ 661,123	\$ 687,635	
Fire					
Personnel	\$ 346,436	\$ 380,206	\$ 373,263	\$ 378,522	Public Safety
Operations	86,996	69,625	69,254	70,150	
Capital Outlay	158,933	50,000	44,000	70,500	
Debt Service	2,159	-	-	-	
Total	\$ 594,523	\$ 499,831	\$ 486,517	\$ 519,172	
Maintenance					
Personnel	\$ 178,525	\$ 207,631	\$ 196,810	\$ 202,796	Transportation
Operations	83,066	54,825	58,959	70,800	
Capital Outlay	32,957	30,000	32,559	-	
Transfers/Aid to Other Programs	34,715	437,793	34,725	243,075	
Total	\$ 329,264	\$ 730,249	\$ 323,053	\$ 516,671	
Streets - Powell Bill					
Personnel	\$ -	\$ -	\$ -	\$ 500	Transportation
Operations	-	-	-	7,000	
Capital Outlay	41,303	82,557	28,975	-	
Debt Service	-	-	-	60,233	
Transfers/Aid to Other Programs	-	-	-	14,991	
Total	\$ 41,303	\$ 82,557	\$ 28,975	\$ 82,724	
Streets - Non Powell Bill					
Personnel	\$ -	\$ -	\$ -	\$ -	Transportation
Operations	30,204	36,000	31,500	34,000	
Capital Outlay	-	-	-	-	
Transfers/Aid to Other Programs	-	277,800	350,000	-	
Total	\$ 30,204	\$ 313,800	\$ 381,500	\$ 34,000	
Environmental					
Personnel	\$ -	\$ -	\$ -	\$ -	Environmental
Operations	137,043	149,120	157,050	166,568	
Capital Outlay	-	-	-	-	
Debt Service	-	-	-	-	
Total	\$ 137,043	\$ 149,120	\$ 157,050	\$ 166,568	
Parks					
Personnel	\$ -	\$ -	\$ -	\$ -	Culture/Recreation
Operations	40,404	39,000	38,025	40,000	
Capital Outlay	-	-	-	-	
Transfers/Aid to Other Programs	-	-	-	5,000	
Total	\$ 40,404	\$ 39,000	\$ 38,025	\$ 45,000	
GRAND TOTALS					
Personnel	\$ 1,340,535	\$ 1,578,985	\$ 1,493,869	\$ 1,595,234	
Operations	574,243	536,055	521,806	556,143	
Capital Outlay	463,729	203,557	239,746	70,500	
Debt Service	59,166	54,167	55,618	114,443	
Transfers/Aid to Other Programs	59,357	740,116	806,528	284,666	
Total	\$ 2,497,030	\$ 3,112,880	\$ 3,117,567	\$ 2,620,986	
DIFFERENCE	\$ 9,384	\$ -	\$ 231,474	\$ 64,483	

Environmental Fee Update

~2016 Study				
Service	Provider	Monthly Cost	# of Recipients	Annual Cost
Leaves	In-House	\$0.79	1150	\$10,970
Limbs	In-House	\$1.16	1150	\$16,038
Solid Waste	Waste Management	\$8.52	1150	\$117,576
Recycling	All American Recycling	\$5.00	360	\$21,600
Monthly Per Household Cost		\$12.04		\$166,184
		\$15.47		\$166,184

Updated 6/2020 - WITH Capital Assets (i.e., leaf vac, land)				
Service	Provider	Monthly Cost	# of Recipients	Annual Cost
Leaves	In-House	\$ 1.63	1,200	\$ 23,436
Limbs	In-House	\$ 3.02	1,200	\$ 43,524
Solid Waste	Waste Management	\$ 8.72	1,200	\$ 125,568
Recycling	All American Recycling	\$ 7.00	479	\$ 40,200
Monthly Per Household Cost		\$ 20.37		\$ 232,728

Updated 6/2020 - WITHOUT Capital Assets				
Service	Provider	Monthly Cost	# of Recipients	Annual Cost
Leaves	In-House	\$ 0.61	1,200	\$ 8,736.00
Limbs	In-House	\$ 1.13	1,200	\$ 16,224.00
Solid Waste	Waste Management	\$ 8.72	1,200	\$ 125,568.00
Recycling	All American Recycling	\$ 7.00	479	\$ 40,200.00
Monthly Per Household Cost		\$ 17.45		\$ 190,728.00

ATTACHMENT B

FY20/21 SALARY SCHEDULE*

Position	# Positions	Minimum	Maximum	Notes
Mayor	1	\$2,050	\$6,050	
Mayor Pro-Tem	1	1,650	3,650	
Alderman	3	1,500	3,500	
Town Manager	1	61,000	71,000	
Town Clerk	1	43,000	53,000	
Office Assistant	1	33,000	43,000	Position unfrozen for the FY20/21
Finance Officer	1	45,000	55,000	
Planner (PT)	1			
Police Chief	1	57,000	67,000	
Police Investigator	1	38,000	48,000	
Police Sergeant	1	35,000	45,000	
Police Officer	7	31,000	39,000	1 position frozen for the FY20/21
Police Officer (PT)(avg)	5	12/hr	15/hr	# positions may vary
Maintenance Supervisor	1	39,000	49,000	
Maint Tech Crew Leader	1	27,000	37,000	
Maint Tech	1	20,000	28,000	
Maint Tech (PT)(avg)	3	8.50/hr	13.50/hr	# positions may vary
Fire Chief (PT)	1	20/hr	24/hr	
Deputy Fire Chief (PT)	1	12/hr	16/hr	
Assistant Fire Chief	1	22,880	31,200	
Assistant Fire Chief (PT)	1	11/hr	15/hr	
Fire Captain (PT)(avg)	4	10.50/hr	12/hr	
Fire Lieutenant	1	28,000	38,000	
Fire Lieutenant, Public Ed	1	28,000	38,000	
Firefighter (PT)(avg)	27	10/hr	13/hr	# positions may vary
EMT Paramedic (PT)	4	8/hr	11/hr	# positions may vary
Volunteer Fire Fighters paid on incident reimbursement are reimbursed as follows:				
Junior Firefighter (VOL)	2	5.50/call	5.50/call	
EMS Responder/1403 FF (VOL) (exterior fire only)	6	8/call	10/call	
Firefighter, Regular (VOL)	10	11/call	12/call	
Firefighter, Officer (VOL)	5	11.50/call	12.50/call	

* A salary classification study has been commissioned for the FY20/21, so this schedule is anticipated to be reevaluated following completion of that study.



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
SPECIAL CALLED MEETING MINUTES
BUDGET PUBLIC HEARING
Monday, June 22, 2020
6:00 p.m.**

Present: Mayor Bill Feather, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Kim Cress, Alderman Doug Shelton

Staff: Town Manager Larry Smith, Town Clerk Aubrey Smith, Finance Officer Shelly Shockley

Call to Order: Mayor Feather called the meeting to order at 6:00 p.m.

1. Approval of the Agenda

ACTION: Mayor Pro Tem Linker made a motion to approve the agenda as presented. Alderman Costantino seconded the motion. The motion passed with all in favor.

2. Public Hearing

FY 20-21 Budget

A. Staff Presentation

Mr. Smith asked if any of the Board members had questions regarding the budget message. Mayor Pro Tem Linker requested clarification on the recycling discontinuation timeline and process. Mr. Smith will send a summary to the Board when he receives the information.

B. Public Hearing

1) Open Public Hearing

Mayor Feather opened the public hearing at 6:03 p.m.

2) Public Comments

There were no public comments.

3) Close Public Hearing

Mayor Feather closed the public hearing at 6:03 p.m.

C. Board Discussion and Decision

Alderman Shelton requested that an update be provided to the Board when funds are moved from one line item to another within a department's budget. Mr. Smith stated that the purchasing policy could be amended to lower the amounts if the Board desired. There were questions from other Board members regarding the current process and whether an update was

necessary. Mayor Pro Tem Linker recommended that the discussion take place at an upcoming strategic workshop.

ACTION: Mayor Pro Tem Linker made a motion to adopt the proposed budget as presented with the tax rate of .4175. Alderman Costantino seconded the motion. The motion passed with all in favor.

3. Budget Amendment Request #13A Quarry Site

To transfer funds from Fund Balance Appropriated (01-3991-99) to Administration – Cap Outlay - Land (01-4120-57) in the amount of \$25,000 to bring the quarry site up to standards for leaf and limb storage.

ACTION: Alderman Shelton made a motion to approve Budget Amendment #13A with updated verbiage to read, *“To transfer funds from Fund Balance Appropriated (01-3991-99) to Administration – Cap Outlay - Land (01-4120-57) in the amount of \$25,000 to bring the quarry site up to standards for leaf and limb storage. This Budget Amendment replaces and supersedes Budget Amendment #13.”* Mayor Pro Tem Linker seconded the motion. The motion passed with all in favor.

4. Budget Amendment Request #14 Police Vehicle

To transfer funds from Police Surplus Items Sold (01-3835-80) to Police – Cap Outlay - Vehicles (01-4310-54) in the amount of \$2,674. These funds include \$2,500 and \$174 from the sale of the 2014 Ford Taurus a set of wheels and tires, respectively.

Mayor Pro Tem Linker asked whether these funds would roll over to the JPA’s budget for the next year. Ms. Shockley confirmed that they would.

ACTION: Alderman Costantino made a motion to approve Budget Amendment #14 as presented. Alderman Shelton seconded the motion. The motion passed with all in favor.

Adjourn

ACTION: Alderman Costantino made a motion to adjourn. The meeting ended at 6:21 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk



28 Permit Applications

- 17 single family homes-Village at Granite
- 1 single family home- other
- 1 single family home- rebuild of burned home in floodplain
- 2 signs
- 3 accessory buildings
- 2 perk tests
- 1 new restaurant in old vineyard building
- 1 NCDOT driveway permit

16 Planning Inquiries

- Commercial project on Dunns Mountain Rd
- Allowable uses for NB zoned property
- Modular home sales center
- Bona Fide Farm issue on Coley Rd property
- 8 allowable use inquiries
- 3 possible rezonings
 - Light manufacturing on RL property
 - Possible uses for property across Hwy 52 from high school
 - Possible mini warehouses on RL property

Planning Board: PB met 6/8/2020

- Planning Board approved subdivision of small site at 6195 Hwy 52 (old vineyard property)

Zoning Board of Adjustment: Meeting cancelled - No business

Code Enforcement:

- Identified 20 open cases
- Added 9 new cases
- Resolved 14 cases
- Working with property owners on 6 cases
- Deferred action on 6 cases
- Just sent out notice of violation on 2 cases
- No response on 1 case- abatement may be needed

Planning Department - Activity Report

Text and Map amendment review:

- To be presented to Planning Board on 7/13/20
 - Sign Ordinance
 - Driveway Ordinance
 - Pool fence amendment
- To be presented at future meetings
 - Sidewalk Master Plan
 - Residential fence regulations
 - Downtown Overlay District
 - Livestock Ordinance- poultry issues
 - Stormwater Management (design in high impact corridors)
 - Commercial Building Maintenance ordinance

Misc. Activities:

- Completed 1st draft of planning department permit application revisions. Will review with manager soon and begin use when approved
- Approved several recombination/exception plats
- Beginning detailed review of 160D impacts on current ordinance. Will review work accomplished by Municode during recodification in late July and then begin needed text and map amendments
- Submitted NCDOT Bicycle/Pedestrian master Plan Grant application
- Map of new subdivisions for Board of Elections
- Erosion control plan for Leaf & Limb site
- Reviewed Townhome project engineering drawings working out several details
- Reviewed minimum side setbacks for Fire Chief- concern over fire spread when close together

Code Enforcement:

- Planner and Maintenance Director took over code enforcement activities on 6/5/20
- Created list of active cases, visually confirmed which had been resolved, identified several new cases, sent new contact letters on existing and new cases
- Telephone contact with several of the active case property owners resulting in commitments to resolve in a timely manner
- Deferred action on several cases as violations are either of minimum impact to property's appearance or cost of mitigation/town action is not justified. Will continue to work with property owners on these cases.
- Maintenance Director continues to identify and tag new cases during his travels through town, reporting those cases to the Planner for direct contact and follow-up. He also advises Planner when he visually confirms open cases have been resolved. Planner is physically confirming active cases each week, issuing follow-up letters and calls, documenting activity on each case, and moving cases to mitigation as required and when approved by Manager.



Town of Granite Quarry Fire Department



Established May 15th, 1950

PO Box 351

www.granitequarrync.gov

Granite Quarry, NC

704/279-5596

Board Report July Meeting /2020 Chief Hord

Emergency Calls for Service May 2020

31 calls in district

- 17 - EMS (including strokes, falls, diabetic, CPR and other Medical needs)
- 1 - Move up
- 12 - Service Assignments (Lines down, illegal burn, traffic control)
- 1 - Structure Fire

13 calls to Salisbury

- 7 - Alarm/Structure, EMS calls canceled en-route
- 2 - Structure Fires, manpower
- 4 - EMS

6 calls to Rockwell Rural

- 6 - Alarm/Structure, EMS calls canceled en-route

3 calls to Union

- 1 - Service Assignment
- 2 - EMS

2 Calls to Rockwell City

- 2 - Alarm/Structure, EMS calls canceled en-route

1 - Call to South Salisbury canceled en route

4 - Calls to Faith

- 3 - Alarm/Structure, EMS calls canceled en-route
- 1 - EMS

TOTAL – 60

ACTIVITIES

- Daily activities include apparatus & equipment checks, training, station maintenance, pre-plan development, hose and hydrant maintenance, water points, emergency response, public education, assistance to other divisions within the Town of GQ
- Rigorous cleaning, decontamination, and social distancing practiced due to suggested COVID response multiple times daily
- Our monthly training was minimal to adhere to the social distancing regulations.
- Multiple days of driver training, water point training and district familiarization. Weekly shift training/ officer's choice
- Child Safety Seat Checks on Thursday from 1 p.m. to 4 p.m. – 0 seats installed/checked
- Annual hydrant maintenance/ testing completed
- Attended graduation parade in Faith
- Living quarters windows installed; Bay door construction began
- Moved to further Delta and Echo medical call response per EMS

EQUIPMENT

- R-57 placed in service; responding in place of E572 to evaluate refurb
- 24' ladder placed in service E-572
- Annual SCBA maintenance/testing completed



July Meeting 2020 Maintenance Report

- Normal Maintenance Duties Daily- (parks, cleaning, mowing, edging, service on equipment, limbs & sweeping)
- PM check on generator
- Quarry property meetings and smalls tasks for DEQ
- Town Hall project continues – fire door completed
- Playgrounds remain closed
- Opened shelters for groups of less than 25 kitchen remains closed at Civic
- Cut back right of ways with Bobcat mower
- Sprayed 52, Old 80, Byrd
- Sprayed parks
- Various potholes filled
- HVAC Filter PM
- Flags up 5/21/20 – 7/13/20

2007 Ford Truck	Mileage – 58,091	+ 283 miles
1995 Ford Dump Truck	Mileage – 37,915	+ 197 miles
2009 Ford Truck	Mileage – 70,098	+ 1,045 miles
2019 Ford Truck F350	Mileage – 4,506	+ 571 miles



Granite Quarry-Faith Joint Police Authority

P.O. Box 351 • 143 North Salisbury Ave, Granite Quarry, NC 28072
Office: (704)279-2952 • Fax: (704)279-6648



Police Department Report

June 2020

- Call volume report for the month of June 2020:

- Date of Report: 06/29/2020
 - Total calls for service/activities – 277
 - Calls for service/activities Granite Quarry: 204
 - Calls for service/activities Faith: 48
 - Incident Reports- 10
 - Arrest Reports- 2
 - Crash Reports- 6
 - Traffic Citations- 15
 - See Attached for Total Calls for Service.

- The following is the ending and average mileage for each vehicle by month:

221-	End-	44,100
222-	End-	50,263
224-	End-	66,174
225-	End-	56,388
226-	End-	36,117
227-	End-	54,236
228-	End-	27,501
229-	End-	40,773
230-	End-	19,079

- Other Information:

- Average response time for May CFS is 4.30 minutes.
- Drug Collection Box. May 2020: 8.14 pounds collected.
- May CID Report. 7 Cases assigned; 3 Cases cleared; 36 follow-ups conducted; 84 open assigned cases.
- Officers completed 43 hours of in-service or continuing education training in May.
- The Department is currently short 2 full time officers. We are aggressively trying to recruit qualified officers for employment.

GQPD**Number of Events by Nature**

CFS June 2020

Nature	# Events
103A1 ROUTINE DELIVER MESSAGE	1
103A2 FOUND PROPERTY	2
104C2 COMMERCIAL BURG (INTRUSI	7
104C3 RESIDENTIAL BURG (INTRUSI	6
105O2 ANIMAL-INFORMATION	1
106B3 PAST SEXUAL ASLT-CHILD	1
106B5 PAST ASSAULT	1
110B2 PAST RESIDENTIAL B&E	1
111D1 DAMAGE TO PROPERTY	1
113B2 OTHER NOISE COMPLAINT	2
113B3 NUISANCE COMPLAINT	2
113D2 DISTURBANCE / VERBAL	3
114C2 VERBAL DOMESTIC JUST OCC	1
115D1 DRIVING UNDER INFLUENCE	2
116D1 DRUGS (USE-POSSESSION)	1
116O1 DRUGS - REFERRAL	1
118B2 FRAUD-PAST FORGERY	1
118D2 FRAUD-FORGERY	1
119D3 THREAT	1
123B2 RUNAWAY	1
125B1 CHECK WELFARE - ROUTINE	1
125B2 LOCKOUT - ROUTINE	2
125D1 CHECK WELFARE-URGENT	3
127D2 SUICIDE THREAT	1
129C1 SUSPICIOUS PERSON	7
129C3 SUSPICIOUS VEHICLE	8
129C5 SUSPICIOUS CIRCUMSTANCE	1
130B1 LARCENY (ALREADY OCC)	3
130B2 VEHICLE LARCENY (PAST)	2

Nature	# Events
130C1 THEFT JUST OCCURED	1
130D3 LARCENY FROM VEHICLE	1
131B1 TRAFFIC ACCIDENT - PD	3
132D1 ROAD RAGE	1
132O2 TRAFF COMP - INFORMATION	1
133B1 PAST TRESPASSING	1
133D1 TRESPASSING	2
135D1 ARMED SUBJECT	1
23C1 OVERDOSE OR POISON	3
23C8 OVERDOSE OR POISON	1
27B0 STAB / GUNSHOT (OVERRIDE)	1
911 HANG UP	31
ASSIST EMS	1
ASSIST FIRE DEPT	2
ASSIST MOTORIST	2
ATTEMPT TO LOCATE	2
BURGLARY ALARM	5
BUSINESS OR HOUSE CHECK	45
COMMUNITY PROGRAM	2
DELIVER MESSAGE	7
DOMESTIC PROPERTY PICKUP	1
ESCORT FUNERAL OR OTHER	1
FOLLOWUP	32
GENERAL INFORMATION	6
K9 UTILIZATION	1
LAW CALL	2
MISDIAL	3
PARK CHECK	16
SCHOOL SECURITY CHECK	2
SUBPOENA SERVICE	1
TRAFFIC CHECK	1
TRAFFIC CONTROL	2

Nature	# Events
TRAFFIC STOP	26
VEHICLE ACCIDENT PROP DAMAGE	3
WARRANT SERVICE	2
Total	277



Finance Department

Breakdown of Departments:
As of June 30, 2020

Department	Budgeted	YTD	
Revenues:	<u>3,236,543</u>	<u>2,507,362</u>	<u>91%</u>
Total Revenues:	\$ 3,236,543	\$ 2,507,362	91%
Expenses:			
Governing Body	16,787	15,459	92%
Administration	644,481	574,810	89%
Maintenance	302,619	284,678	94%
Police Dept.	746,096	627,464	84%
Fire Department	503,781	480,577	95%
Sanitation/Environmental	185,120	187,830	101%
Parks & Recreation	39,000	34,198	88%
Special Projects	<u>924,153</u>	<u>333,006</u>	<u>36%</u>
Total Expenses	\$ 3,362,037	\$ 2,538,022	79%
Expense to Revenue:			101%

Please see the Budget Vs. Actual Report attached for specific line items

Revenues:				
Disp Acct	Budget	YTD	Variance	PrCNT
01-3100-12 Taxes - Budget Year	880,268	912,941	32,673	104%
01-3100-17 Tax Penalties & Interest	4,000	3,702	(298)	93%
01-3101-12 Taxes - Prior Years	10,000	7,655	(2,345)	77%
01-3102-12 Vehicle Tax	100,000	111,516	11,516	112%
01-3230-31 Local Option Sales Tax	746,653	763,394	16,741	102%
01-3231-31 Solid Waste Disposal Tax	2,185	2,370	185	108%
01-3260-41 Business Registration Fees	400	690	290	173%
01-3261-31 Cable Franchise Tax	6,397	4,407	(1,990)	69%
01-3300-36 Grants	277,800	-	(277,800)	0%
01-3315-33 Fireman Retirement	2,200	-	(2,200)	0%
01-3316-32 Powell Pave & Patch Funds	82,557	83,141	584	101%
01-3322-31 Beer & Wine - State	13,499	13,419	(80)	99%
01-3324-31 Utilities Franchise Tax	146,740	139,917	(6,823)	95%
01-3330-84 County First Responders	4,020	4,020	-	100%
01-3340-41 Permits	1,350	7,050	5,700	522%
01-3346-40 Abatements	-	545	545	100%
01-3413-89 Miscellaneous Revenue	300	13,190	12,890	4397%
01-3431-32 Federal Asset Seizure Funds	-	5,967	5,967	100%
01-3431-41 Police Authority Revenue_Faith	153,243	146,000	(7,243)	95%
01-3431-45 Police Report Revenue	100	102	2	102%
01-3431-89 Police Miscellaneous	1,825	1,106	(719)	61%
01-3471-51 Solid Waste Collection - Salisbury	144,000	168,064	24,064	117%
01-3491-41 Subdivision & Zoning Fees	2,500	5,060	2,560	202%
01-3613-41 Parks Miscellaneous	-	-	-	100%
01-3713-33 Sal. Water/Sewer Reimbursement	50,000	50,000	-	100%
01-3831-89 Interest on Investments *	11,500	19,813	8,313	172%
01-3833-89 Donations/Contributions	-	25	25	100%
01-3834-41 Park Shelter Rentals (Maint)	5,000	2,645	(2,355)	53%
01-3835-80 Police Surplus Items Sold	3,874	2,674	(1,200)	69%
01-3835-81 Surplus items Sold	21,950	24,132	2,182	110%
01-3836-82 Sale of Land	-	3,350	3,350	100%
01-3837-31 ABC Net Revenue-Co.	9,600	10,467	867	109%
01-3991-99 Fund balance Appropriated	116,789	-	(116,789)	0%
	3,236,543	2,507,362	(729,181)	91%

*See last page for breakdown of account# 01-3831-89 Interest on Investments

Governing Body:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4110-02 Mayor/Alderman Salary	12,431	12,431	-	100%
01-4110-03 Mayor Expense	250	-	250	0%
01-4110-08 Board Expense	800	539	261	67%
01-4110-09 FICA Expense	951	866	85	91%
01-4110-14 Insurance - Workers Comp	55	60	(5)	109%
01-4110-40 Dues & Subscriptions	800	-	800	0%
01-4110-45 Insurance & Bonds	1,500	1,562	(62)	104%
01-4110-97 Board Contingency	-	-	-	0%
	16,787	15,459	1,328	92%

Administration:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4120-00 Salaries-Regular	251,855	249,927	1,928	99%
01-4120-02 Salaries-Part Time	25,000	22,396	2,604	90%
01-4120-07 401K Expense	12,593	7,915	4,678	63%
01-4120-09 FICA Expense	21,179	20,361	818	96%
01-4120-10 Retirement Expense	15,866	13,834	2,032	87%
01-4120-11 Group Insurance	30,400	30,132	268	99%
01-4120-12 Health/Vision Insurance Overpayment	709	709	0	100%
01-4120-13 Unemployment Expense	1,034	1,033	1	100%
01-4120-14 Insurance - Workers Comp	557	557	0	100%
01-4120-18 Professional Services	26,523	26,522	1	100%
01-4120-22 Banquet Expense	1,700	1,580	120	93%
01-4120-26 Office Expense	8,477	5,354	3,123	63%
01-4120-29 Supplies & Equipment	200	169	31	84%
01-4120-31 Training & Schools	3,905	3,804	101	97%
01-4120-32 Telephone/Communications	3,500	3,453	47	99%
01-4120-33 Utilites	4,500	4,167	333	93%
01-4120-34 Printing	5,200	5,176	24	100%
01-4120-35 Maint/Repair Equipment	500	-	500	0%
01-4120-37 Advertising	4,500	3,641	859	81%
01-4120-40 Dues & Subscriptions	13,300	12,493	807	94%
01-4120-45 Insurance & Bonds	4,145	4,141	4	100%
01-4120-49 Visionary Projects	6,523	-	6,523	0%
01-4120-50 Community Projects	5,000	2,751	2,249	55%
01-4120-57 Cap Outlay - Land	91,063	89,527	1,536	98%
01-4120-60 Contracted Services	32,000	28,525	3,475	89%
01-4120-71 Water Line - Principal	50,000	-	50,000	0%
01-4120-72 Water Line - Interest	4,167	5,142	(975)	123%
01-4140-68 Tax Collection	18,000	-	18,000	0%
01-4170-63 Elections	2,085	2,975	(890)	143%
	644,481	574,810	98,196	89%

Maintenance:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4190-00 Salaries - Regular	117,500	105,101	12,399	89%
01-4190-02 Salaries - Part-Time	34,000	31,327	2,673	92%
01-4190-07 401K Expense	5,875	5,717	158	97%
01-4190-09 FICA Expense	11,590	10,476	1,114	90%
01-4190-10 Retirement Expense	10,516	10,223	294	97%
01-4190-11 Group Insurance	23,500	23,556	(56)	100%
01-4190-14 Insurance - Workers Comp	4,650	7,222	(2,572)	155%
01-4190-20 Motor Fuel	7,000	6,864	136	98%
01-4190-21 Uniforms	2,000	1,104	896	55%
01-4190-24 Maint & Repairs Buildings & Grounds	7,965	6,562	1,403	82%
01-4190-25 Maint & Repairs Trucks	2,500	1,693	807	68%
01-4190-26 Office Expense	25	-	25	0%
01-4190-29 Supplies & Equipment	7,000	6,880	2,399	66%
01-4190-31 Training & Schools	250	48	202	19%
01-4190-32 Telephone/Communications	950	694	256	73%
01-4190-33 Utilities	3,000	2,999	1	100%
01-4190-34 Printing	50	15	35	29%
01-4190-35 Maint & Repairs Equip	11,198	11,228	(30)	100%
01-4190-45 Insurance & Bonds	3,050	3,151	(101)	103%
01-4190-51 Tools & Light Equipment	2,500	2,470	30	99%
01-4190-54 Cap Outlay - Vehicles	32,660	32,559	101	100%
01-4190-60 Contracted Services	14,840	14,791	49	100%
	\$302,619	\$284,678	\$20,220	94%

Parks & Rec:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-6130-24 Maint/Repair Bldg & Grounds	15,000	13,379	1,621	89%
01-6130-29 Supplies & Equipment	6,000	3,952	3,950	34%
01-6130-33 Utilities	15,000	16,311	(1,311)	109%
01-6130-60 Contracted Services	3,000	556	2,444	19%
	\$39,000	\$34,198	\$6,704	88%

Environmental Protection:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4710-33 Utilities (Street Lights)	36,000	31,073	4,927	86%
01-4710-64 Recycling	42,000	40,187	1,813	96%
01-4710-65 Garbage Services	107,120	116,570	(9,450)	109%
	185,120	187,830	(2,710)	101%

Fire Department:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4340-00 Salaries - Regular	103,500	111,693	(8,193)	107%
01-4340-02 Salaries - Part-Time	200,000	173,416	26,584	87%
01-4340-07 401K Expense	5,175	5,625	(450)	109%
01-4340-09 FICA Expense	23,218	21,303	1,915	92%
01-4340-10 Retirement Expense	9,263	9,984	(721)	108%
01-4340-11 Group Insurance	25,750	27,531	(1,781)	107%
01-4340-14 Insurance - Workers Comp	11,100	16,125	(5,025)	145%
01-4340-17 Firemen's Pension Fund	2,200	1,240	960	56%
01-4340-20 Motor Fuel	5,000	3,429	1,571	69%
01-4340-21 Uniforms	3,000	2,045	955	68%
01-4340-25 Maint & Repairs - Vehicles	10,000	6,602	3,398	66%
01-4340-26 Office Expense	250	209	41	84%
01-4340-29 Supplies & Equipment	23,950	23,493	5,892	75%
01-4340-31 Training & Schools	1,130	860	270	76%
01-4340-32 Telephone/Communications	3,800	3,859	(59)	102%
01-4340-33 Utilities	5,400	5,524	(124)	102%
01-4340-34 Printing	425	203	222	48%
01-4340-35 Maint & Repairs - Equipment	3,000	2,760	240	92%
01-4340-40 Dues & Subscriptions	2,705	2,579	126	95%
01-4340-45 Insurance & Bonds	4,750	7,402	(2,652)	156%
01-4340-55 Cap Outlay - Equipment	50,000	44,765	-	100%
01-4340-60 Contracted Services	10,165	9,928	237	98%
	503,781	480,577	23,404	95%

Police Department:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4310-00 Salaries-Regular	398,000	330,758	67,242	83%
01-4310-02 Salaries-Part Time	10,000	9,680	320	97%
01-4310-07 401K Expense	19,900	16,927	2,973	85%
01-4310-09 FICA Expense	31,212	26,721	4,491	86%
01-4310-10 Retirement Expense	38,606	32,107	6,499	83%
01-4310-11 Group Insurance	83,000	67,288	15,712	81%
01-4310-14 Insurance - Workers Comp	12,750	14,229	(1,479)	112%
01-4310-20 Motor Fuel	19,000	12,698	6,302	67%
01-4310-21 Uniforms	3,250	2,890	360	89%
01-4310-25 Maint & Repair-Autos	9,000	8,704	296	97%
01-4310-26 Office Expense	1,500	1,441	59	96%
01-4310-29 Supplies & Equipment	8,000	6,451	1,549	81%
01-4310-31 Training & Schools	3,000	1,422	1,578	47%
01-4310-32 Telephone/Communications	8,000	7,792	208	97%
01-4310-33 Utilites	1,600	1,482	118	93%
01-4310-34 Printing	1,000	680	320	68%
01-4310-35 Maint & Repair - Equipment	2,000	1,010	990	51%
01-4310-40 Dues & Subscriptions	1,900	1,579	321	83%
01-4310-45 Insurance & Bonds	11,800	12,266	(466)	104%
01-4310-54 Cap Outlay - Vehicles	57,578	49,547	8,031	86%
01-4310-55 Cap Outlay - Equipment	-	-	-	0%
01-4310-60 Contracted Services	25,000	21,792	3,208	87%
	746,096	627,464	118,632	84%

Special Projects:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4510-66 Powell - Streets	82,557	28,975	53,582	35%
Town Hall Upgrades Project	403,803	301,798	102,005	75%
FEMA Granite Lake Project	437,793	2,233	435,560	1%
Industrial Development Fund	277,800	21,694	256,106	8%
Streets Improvement Project	390,750	1,317	389,433	0%
	924,153	333,006	591,147	36%

Town of Granite Quarry
Town Manager's Report
July 2020



1. Policies (See Attachments for each)

As part of our ongoing review and development of policies, I have attached some updates:

- A. **Powell Bill.** During the budget workshops we discussed some of the benefits of adopting a policy for Powell Bill budgeting and administration. Attached is a draft for Board consideration. It is based on successful administration of such programs I have dealt with in the past.
- B. **Easement Negotiation.** After the February discussions of a past easement's amount & issues, and in anticipation of an upcoming utility easement negotiation (summarized in the close session part of your packet for this meeting): I would strongly recommend the Board consider adopting a standardized policy for calculating and negotiating easements. A draft policy is attached.
- C. **Longevity Pay.** This was continued from budget workshops. It is normally better suited in the form of an administrative policy than a governing policy. However, the formula itself may be something the Town Board might either wish to review in years that it considers approving longevity pay – or it could of course approve an “up to” amount instead.

2. **Board and Committees.** Currently there are: vacancies on several boards / committees; some conflicts from appointments to other boards; and a larger number of seats on some than is generally efficient in practice. As the Board stated last year in a strategic discussion on events, it is often best to “do less, better”.

	Current # Seats	Proposed # Seats
Community Appearance	7	7
Planning Board	11	7
Revitalization	7	7
Parks, Events, and Recreation	7	7
Zoning Board of Adjustment	12	7

We didn't want to spend much time working on it before running it by the Board first, but we would recommend polling members of the PB and ZBA who might be good fits on the CAC or Revitalization and – if there are any and they're interested – propose moving them to those committees, and amending the PB and ZBA to a more manageable number of 7 members each.

3. **Quarterly Goals Review.** Updated spreadsheet of the FY19-20 goals “closeout” is attached. Several items were 2020 Retreat Goals carried over as well, so after this final report I'll delete the completed goals for next time, and as we clarify strategic goals we'll clean the spreadsheet up further.

4. **Strategic Planning Discussions.** Based on the Retreat Goals and strategic discussions since, the Board may wish to consider the following groupings for manageable, individual strategic planning sessions:

Session 1: Master Planning

- Parks & Recreation
- Facilities and Space Needs Assessments
- Growth, development, connectivity, and utilities extension planning

Session 2: Revitalization (US 52 sidewalks/master plan, Town Square, Town Hall, etc)

Session 3: Charter, Ordinances, JPA, Policies, Guidelines
Planning and Code Enforcement

5. **Byrd Property Plaque.** Our last “not to exceed” closeout of the FY19-20 finally came in: Not to exceed amount was \$700; Actual cost came in at \$544.20.

POWELL BILL / STREET AND SIDEWALK PAVING POLICY

PURPOSE:

To establish a policy encouraging the regular maintenance of municipal streets and sidewalks within the corporate limits of the Town of Granite Quarry and guiding the sound fiscal planning of such periodic capital repair and improvement projects within existing Powell Bill allocations whenever possible.

POLICY:

The Town will endeavor to keep municipal streets on a 15- to 20-year rotation schedule for repaving as available and needed; and to maintain a regular schedule of addressing street and sidewalk maintenance needs throughout Town. The Town's goal is to budget approximately 60-70%* of its annual Powell Bill allocations toward annual street and sidewalk maintenance, repair, and/or extension needs, except at such times that the Board of Aldermen may specifically approve recommended projects that would require a multi-year accumulation of funds greater than the otherwise expected remainder from these percentages.

PROCEDURE:

In each year possible, the Board of Aldermen will adopt a budget with 60-70% of its anticipated Powell Bill allocations slated for street and sidewalk maintenance, repair, and/or extension needs for the upcoming fiscal year. Town staff will then submit any capital improvement project proposals to the Board during the operational course of that fiscal year for consideration based upon prioritized needs / rating system. The Board may approve or amend priorities from capital project proposals and then turn the approved projects back over to staff for implementation.

Adopted this the __ day of _____, 2020

* An FY18-19 capital improvement project was continued and modified by the Board into FY19-20 until eventually being approved as an "up to" \$350,000 financed loan project to be repaid over a 7-year period. This committed ~62-73% of the next 7 years of anticipated Powell Bill allocations toward just the debt service of this one project. Staff will still budget to maintain as many needs as possible with the 60-70% of remaining balance *after* debt service payments each year are accounted for during this period.

William D. Feather, Mayor

ATTEST:

Aubrey Smith, Town Clerk

EASEMENT NEGOTIATION POLICY

PURPOSE:

To establish a standardized guideline for calculating and negotiating fair and equitable amounts of monetary compensation for temporary construction and permanent easements across private property.

POLICY:

The Town Manager and Town Attorney will be the authorized agents of the Town of Granite Quarry for negotiating temporary construction and permanent easements across private property. It is the policy of the Town to base monetary compensation upon the following formula, calculated from the most recently available County assessed value of total property value of the affected tax parcel:

Permanent easement	50% of total tax value
Temporary / construction easement	25% of total tax value

PROCEDURE:

The Manager and/or Attorney will calculate and base negotiation of Easement Agreements based upon the formula above. If a situation arises where factors appear to warrant deviation from this formula, or if the property owner is unwilling to accept the offered amount, then the Manager or Attorney will prepare a summary with recommendations for the next available regularly scheduled Board of Alderman meeting. The Board of Aldermen and Town Attorney shall then consider any deviations from this policy based on the spirit and intent of this policy, and any precedence that such a deviation might set. The Board may approve or deny any such deviation from the policy before turning the negotiation back over to the Manager or Attorney for further negotiation or action, as applicable.

Example:

Property A	2019 Assessed Tax Value			
Acreage	Land	Building	Total	
5.00	5,000	100,000	105,000	
		price / acre →	21,000	
	Acreage	% tax value		
Permanent easement (50% tax value)	0.30	50%	\$3,150.00	
Temp const easement (25% tax value)	0.06	25%	\$315.00	
			\$3,465.00	

Section -- Longevity Pay

In years that funds are available and the Board of Aldermen approves Longevity Pay, disbursement checks shall be made during the workweek of the Thanksgiving Holiday to all currently active, full-time employees who have completed at least 6 months of overall service with the Town at time of check issuance, and all part-time personnel who have worked at least 500 hours in the 12-month period preceding the time of check issuance, with the following provisions and exceptions:

- A. Part-time police officers must have met at least the minimum annual certification requirements as set forth by the Criminal Justice Education and Training Standards Commission, and must have consistently reported for duty when requested in the 12-month period preceding the time of check issuance.
- B. Part-time and volunteer fire personnel must have met at least the minimum annual certification requirements as set forth by the North Carolina Department of Insurance 9s Rating Requirements for the Certification of Fire Departments in NC, and volunteer personnel must have responded to at least 30% of calls in the 12-month period preceding the time of check issuance.

Any full-time personnel that volunteer or serve part-time in another capacity with the Town are only eligible for longevity pay in their full-time capacity.

FORMULA

1. Currently active, full-time employees:	Option 1	Option 2
A. 6 months or more, less than 1 year	\$ 150	\$ 200
B. 1 year or more, less than 5 years	\$ 200	\$ 250
C. 5 years or more, less than 10 years	\$ 250	\$ 300
D. More than 10 years	\$ 300	\$ 350
2. Currently active, part-time employees:	1%	2%
A. Admin, Maint, FD.	If over 500hrs, 1% of gross wages YTD up to \$200 maximum.	
B. PD.	If consistently reported when called, \$50 flat rate.	
3. Currently active FD volunteers with over 30% calls	<u>\$ 100</u>	<u>\$ 150</u>
	~\$6,000	~\$7,500

2019-2020 Project Goals

As adopted, amended, or added since February 22, 2019 Planning Retreat

GOAL	DEPARTMENT	PRIMARY	TARGET DATE	BOARD PRIORITY ASSIGNMENT	PERCENT COMPLETE June 1	PERCENT COMPLETE September 1	PERCENT COMPLETE December 1	PERCENT COMPLETE March 2020	PERCENT COMPLETE June 2020	NOTES / STATUS	PROJECTED COST	ACTUAL COST
Capital Streets & Sidewalks Campaign (re-scoped 8/5/19) 2020 RETREAT: Assigned High Priority	Maintenance	Chief Hord	August 2020	High	10%	20%	30%	40%	85%	Financing, LGC review, RFPs complete; scheduled July '20.	\$ 350,000.00	\$ 1,317.00
Added 12/2019: Charter, Ordinances, JPA, Policies, Guidelines 2020 RETREAT: Assigned High Priority	Administration	Larry, Aubrey	June 2021	High	0%	0%	5%	10%	20%	Charter clarification drafted. Ordinances review underway (160D changes after recod). JPA reviewed. Personnel Policy scheduled Fall '20. Policies and guidelines ongoing.		
2020 RETREAT: Stormwater				High						Needs discussion and direction		
2021 RETREAT: Master Plan (Town)				High						Assigned high priority by 2 Aldermen, but no discussion. (Parks & Rec Master Plan below?)		
Parks and Recreation Master Plan ² 2020 RETREAT: Assigned Medium Priority	Parks & Rec ²	PERC Comm?		Med.	5%	5%	5%	5%	5%	Initial cost estimate secured 19-20 but wasn't prioritized. 2020 Retreat called for additional discussion.	\$ 20,000.00	
Tennis Courts ²	Parks & Rec ²	Chief Hord		Low	0%	0%	0%	0%	0%	Needs to be incorporated into Parks & Rec Master Plan	\$ 30,000.00	
2020 RETREAT: Sidewalk and Trail Plan				Med.						NCDOT Bicycle and Pedestrian Planning Grant below?		
NCDOT Bicycle and Pedestrian Planning Grant	Planning	Steve		No Priority Assigned	45%	95%	95%	100%		Grant declined FY19-20. Reapplied FY20-21.	\$ 3,500.00	
2020 RETREAT: Maintenance Equip / (Facilities Needs Assessment)				Med.						Hot patch trailer de-prioritized during budget wrkshps. Discussion of space needs/equip storage (facilities assess.)		
2021 RETREAT: Building Needs (Facilities Needs Assessment)				Med.								
Code Enforcement 2020 RETREAT: Ordinance Review	Administration ⁵	Larry, Steve		Med.	20%	30%	70%	85%	85%	Planning Coord was hired; code enf program has made progress but not meeting goals. "Next steps" CAC, cont'd program & ordinances refinement, Strategic discussion.	\$ 32,217.00	\$ -
FEMA Grant - Granite Lake Park	Maintenance	Staff	Dec 2020	High	20%	30%	50%	60%	70%	Engineering underway; ext filed to July 2021	\$ 437,793.00	
State Utility Fund grant: utilities extension at industrial park	Economic Dev ³	Manager	Nov 2020	High	20%	30%	50%	70%	80%	Easement neg underway, then permits & construction	\$ 277,800.00	\$ 21,694.00
Recodification of Ordinances ⁴	Administration ⁴	Tanya	Dec 2020	High	5%	15%	50%	60%	60%	Vendor review still underway; next stage "legal review" late-July/Aug. (some 160D changes after incl w Ord goal).	\$ 11,950.00	\$ 4,000.00
Added 10/2019: Annexations and development recordings	Administration	Staff, Attorney	6/1/20	No Priority Assigned	0%	0%	50%	80%	95%	Staff research, reconstruct/corrections complete. Atty still working on Faith Rd property with Sec of State.		
Town Properties Overview - 316 S Main St	Administration	Larry, Realtor	7/15/20	No Priority Assigned	25%	30%	90%	90%	95%	Closing date scheduled for 7/15/20.	\$ 50,000.00	\$ 67,000.00
Town Properties Overview - "Well House" Property	Administration	Larry		No Priority Assigned	10%	50%	60%	60%	100%	Heirs interest exhausted; recomm reviewing again 21-22.		
Added 6/2019: Relocation search brush pile	Administration	Manager, Maint	Dec 2020	High	5%	30%	50%	90%	95%	Closed on prop Dec '19. Permitting now. Rezoning complete. Survey underway; legal desc then annexation.	\$ 115,000.00	\$ 90,053.44
Sidewalks Downtown 52 w. No State \$ Discretionary Funds 2020 RETREAT: Assigned High Priority	Administration ⁷	Mayor		Low High	35%	85%	85%	85%		Packet completed but given back to staff to re-do. "Next step" Strategic discussion / Revitalization.	\$ 560,000.00	
Town Hall Renovation Upgrades (scope amended 11/4/19)	Administration ⁶	Larry	July 2020	High	20%	40%	50%	70%	85%	Building const 95%; then landscape & parking areas. "Next step" Strategic discussion / Revitalization.	\$ 403,803.00	\$ 280,483.11
Town Square (Amended scope 6/2019 to create plan designs)	Revitalization	Revitalization		High	10%	45%	60%	100%	100%	Redesign completed. "Next step" Strategic discussion / Revitalization.	\$ 40,000.00	\$ 3,500.00
2020 RETREAT: Police Dept Salaries	Police	Chief Cook, Larry	FY20-21	High					100%			
Annual Sidewalk Repair/Street Paving (see PWP notes) Orig goal replaced with diff scope project (\$350k-LGC review) → Imminent sidewalk repairs approved 11/4/19 2020 RETREAT: Assigned High Priority to complete	Maintenance	Chief Hord	4/1/19 April 2020	High	10%	20%	80%	25%	100%	Imminent sidewalk repairs project complete. New scope ("Capital Streets...") broken out sep. above US52 sidewalks / Revitalization broken out sep. above	\$ 42,000.00	\$ 28,975.00

2019-2020 Project Goals

As adopted, amended, or added since February 22, 2019 Planning Retreat

GOAL	DEPARTMENT	PRIMARY	TARGET DATE	BOARD PRIORITY ASSIGNMENT	PERCENT COMPLETE June 1	PERCENT COMPLETE September 1	PERCENT COMPLETE December 1	PERCENT COMPLETE March 2020	PERCENT COMPLETE June 2020	NOTES / STATUS	PROJECTED COST	ACTUAL COST
Town Properties Overview - Byrd Property	Administration		4/1/20	No Priority Assigned	90%	90%	90%	95%	100%	Prop transaction, cleanup complete. Plaque in (cost →).	\$ 700.00	\$ 544.20
Fire Truck Refurbishment	Fire	Chief Hord	5/31/20	Med.	25%	50%	70%	80%	100%	573 complete & replaced/surplused F350; 572 postponed	\$ 50,000.00	\$ 44,732.00
Patrol Staffing Increase: Two Full Time Patrol Officers	Police	Chief Cook		Med.	20%	50%	60%	75%	100%	Positions added, vacancy=reevaluation, 1 pos frozen FY21.	\$ 61,815.00	\$ -
Patrol Vehicle Replacement	Police	Chief Cook		High	25%	50%	90%	95%	100%	Purchased and at the installer for upfits.	\$ 41,000.00	\$ 49,289.04
Comprehensive Land Use Plan	Planning	Steve	7/8/19	Med.	70%	85%	90%	100%		Revised plan adopted.	\$ 25,000.00	\$ -
Town Hall Informational Sign	Administration	Shelly	9/27/19	High	85%	95%	95%	100%		Project completed.	\$ 26,000.00	\$ 25,389.88
<i>Added 6/2019: Faith Rd Property-Bike Park/Lease Agreement</i>	Administration	Mayor, Manager		No Priority Assigned	50%	95%	100%			Lease Agreement approved.	\$ -	\$ 250.00
Maintenance F350 - Authorization to Purchase	Maintenance	Chief Hord		High	60%	85%	100%			Truck purchased, upfitted, and in service.	\$ 30,000.00	\$ 32,553.93
Lake Park Steps	Parks & Rec	Chief Hord	4/30/19	High	90%	100%				Project completed.	\$ 2,500.00	\$ 4,900.00
Two Monitors for Board Room	Administration	Chief Hord	6/30/19	High	100%					Project completed.	\$ 2,500.00	\$ 2,178.89
F350 Snow Plow	Maintenance	Chief Hord	N/A	Low	100%					Removed from budget / goals list.	\$ 8,000.00	\$ -
Dump Trailer	Maintenance	Chief Hord		Med.	100%					Purchased and in service.	\$ 9,000.00	\$ 8,751.00
Recycling / Solid Waste Contracts	Administration	Larry		No Priority Assigned	100%					Reviewed, adopted in budget.	\$ -	\$ -
Budget more for events if possible ²	Parks & Rec ²	PERC Comm		No Priority Assigned	100%					Reviewed, adopted in budget.	\$ 3,000.00	\$ 2,000.00
Town Properties Overview - 2400 Faith Rd	Administration	Larry		No Priority Assigned	100%					Reviewed and disposed at 3/2019 meeting.	\$ -	\$ -

Agenda Item Summary

Regular Meeting

July 6, 2020

Agenda Item 7

Non-Profit Policy

Summary:

Attached is a draft Nonprofit Funding Policy.

Given the current situation with COVID-19 and the very conservative approach to budgeting the Town is taking on all other fronts:

If the Board chooses to adopt this policy for FY20-21, then it might want to consider postponing the program's enactment until the 2nd or 3rd quarter proposed review of Revenues against new / capital / major expenditures.

This policy has been amended to include language recommended by Alderman Shelton and adopted by the Board of Aldermen at the 6/1/2020 regular meeting.

Action Requested:

Motion to adopt Resolution 2020-07 to Establish a Policy and Guidelines for funding of Non-Profit Organizations.

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Bill Feather

- For
- Against



RESOLUTION 2020-07

**A RESOLUTION OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA,
TO ESTABLISH A POLICY AND GUIDELINES FOR FUNDING OF NON-PROFIT ORGANIZATIONS**

WHEREAS, the Town of Granite Quarry Board of Aldermen desires to contribute to the efforts of organizations that enhance or supplement services provided by the Town; and

WHEREAS, the Town of Granite Quarry Board of Aldermen recognizes the need for a policy to provide guidelines to Board and staff in making decisions regarding funding requests by local non-profit organizations.

NOW, THEREFORE, BE IT RESOLVED that the Board of Aldermen of the Town of Granite Quarry adopts the Funding of Non-Profit Organizations policy attached hereto.

RESOLVED, APPROVED, AND EFFECTIVE UPON ADOPTION BY THE BOARD OF ALDERMEN OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA, ON THIS THE ___ DAY OF _____ 20__.

William D. Feather, Mayor

ATTEST:

Aubrey Smith, Town Clerk



2020-07

FUNDING OF NON-PROFIT ORGANIZATIONS POLICY

Purpose

The purpose of this policy is to provide guidelines to Board and staff in making decisions regarding funding requests by local non-profit organizations. The Town of Granite Quarry wishes to contribute to the efforts of organizations that enhance or supplement services provided by the Town. However, the Town recognizes that it has limited revenue sources to use for such purpose, and that the expenditure or waiver of public funds should be properly accounted.

Eligibility

To be eligible to apply for funding from the Town of Granite Quarry, an organization must meet the following criteria:

1. The organization must be able to provide documentation that shows compliance with all applicable federal and state laws related to tax-exempt status.
2. The operations of the organization must benefit the residents of the Town of Granite Quarry by meeting one of the following quality of life standards.
 - A. Safety
 - B. Education
 - C. Transportation
 - D. Health
 - E. Cultural & Recreational Services
3. The organization is governed by a volunteer board of directors that serves without compensation.
4. The organization is subject to an independent audit or review annually.

Criteria

Requests for funding from non-profit organizations will be submitted to the Board of Aldermen for consideration. The criteria used to evaluate the requests may include, but are not limited to, the following criteria:

1. The number or percentage of Granite Quarry citizens served by the organization.
2. How well the services of the organization match the needs of Granite Quarry citizens.
3. What the impact on Town services would be if the non-profit could not provide its services to citizens.

Grant Funding

The total amount of funding available for award to all non-profit organizations shall not exceed the amount budgeted for such awards in any fiscal year, with no more than \$250 awarded to any single non-profit organization. Funds distributed by the Town of Granite Quarry may only be spent as indicated on the application submitted by the organization. Proof of expenditures may be requested as verification by the Town. In the event that funds are not used as indicated, the full amount of funding may be required to be returned to the Town.

In-Kind Grant Funding

In-kind grant funding shall be limited to the waiver of reservation, deposit and permit fees for special events open to and intended for the benefit of the general public. The applicant shall still be responsible for the amount of any damages to town-owned property.

Indemnification

Any organization receiving funding will hold the Town of Granite Quarry harmless from any claim or liability that may arise or result from the operation of any program or service assisted with funding or in-kind funding from the Town of Granite Quarry.

Applications

The Town Clerk shall be the Town's point of contact and administrator for accepting and processing Applications for Non-Profit Funding Grant. A copy of this policy shall be provided with any request for application.

In order for an application to be considered complete:

- All information requested on the application form must be completed.
- Applicant must provide a copy of the current Articles of Incorporation for the non-profit organization.

Completed applications must be submitted at least ten (10) days prior to the regularly scheduled Board meeting at which they are to be considered. Any incomplete or late requests will be returned to the applicant, or scheduled for the next regularly scheduled meeting, as applicable.

As provided in the Application (Attachment A), the Clerk shall:

1. Verify that the application is complete and note the date that the completed application is received.
2. Note the date and initial when she verifies with the Secretary of State online that the SOSID# submitted matches the applicant's organization, and that its status is "active".
3. List the date of the Board meeting at which the application is to be considered.
Following a decision by the Board, the Clerk shall:
4. Note the application's disposition by the Board, and the amount of funds / in-kind funds granted.
5. Retain a copy of the application and any attachments for town files, and issue notice of the approval, along with any potential funds, to the applicant within ten (10) days of approval.

Agenda Item Summary

Regular Meeting

July 6, 2020

Agenda Item 8

Rowan Iredell HazMit Plan

Summary:

The Hazard Mitigation Plan is finalized and the Rowan County Board of Commissioners has adopted it by formal Resolution.

The Hazard Mitigation Plan is an analytical document that presents the specific natural hazards risks for Rowan County and provides plans to lessen the risk for targeted areas or risks. Municipalities are detailed in this way also.

Formal adoption of this Plan is required in order for each municipality to be eligible for certain federal funding grants related to natural hazards and disaster mitigation. This is the 3rd update/renewal of the Hazard Mitigation Plan (every 5 years).

Attachments:

- Rowan County Emergency Services Recommendation to Adopt
- Rowan County Board of Commissioners Resolution to Adopt
- Resolution 2020-08

Hazard Mitigation Plan and Appendix are more than 1200 pages. Not attached, but available for review in Clerk's office.

Action Requested:

Motion to adopt Resolution 2020-08 to adopt the Iredell-Rowan Hazard Mitigation Plan.

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Bill Feather

- For
- Against



Be an original.

2727 Old Concord Rd, Suite E, Salisbury, NC, 28146-8388

[p] 704-216-8900

[f] 704-216-8921

To: Rowan County Board of Commissioners
From: Chris Soliz, Emergency Services Chief
Date: May 8, 2020
Re: Adoption of Hazard Mitigation Plan

Background:

On February 5, 2015 the Rowan County Board of Commissioners formally adopted the Iredell-Rowan Hazard Mitigation Plan. This plan provides comprehensive risk analysis and mitigation strategies for natural hazards expected to affect each county. Historical context, current risk, and recommended actions are provided for the county and municipalities within. The Plan is now due for renewal and adoption by the Board of Commissioners.

Discussion:

1. The Robert T. Stafford Disaster Relief and Emergency Assistance Act requires state, local, tribal, and territorial governments to develop and adopt FEMA approved hazard mitigation plans as a condition for receiving certain types of non-emergency disaster assistance.
2. Federal funding dependent on this adoption includes: Hazard Mitigation Grant Program, Pre-Disaster Mitigation Grant Program, Flood Mitigation Assistance Project Grant, Rehabilitation of High Hazard Potential Dam (HHPD) Grant Program, and certain Public Assistance opportunities.
3. Jurisdictions must update their hazard mitigation plans and re-submit them for FEMA approval every five years to maintain eligibility.
4. This 2020 update of the Iredell-Rowan Hazard Mitigation Plan has been completed in accordance with requirements in 44CFR Part 201; Mitigation Planning.
5. 44CFR, Part 201.6, iii(5) states, "Documentation that the plan has been formally adopted by the governing body of the jurisdiction requesting approval of the plan (e.g., City Council, County Commissioner, Tribal Council). For multi-jurisdictional plans, each jurisdiction requesting approval of the plan must document that it has been formally adopted."

Recommendation:

Rowan County Emergency Services respectfully recommends adoption of the Iredell-Rowan Hazard Mitigation Plan in order to support the preparation and protection of this community against natural hazards.

*Providing comprehensive services for the common good
through effective community preparedness and management of adverse events*

Greg Edds, Chairman
Jim Greene, Vice-Chairman
Mike Caskey
Judy Klusman
Craig Pierce



Aaron Church, County Manager
Carolyn Barger, Clerk to the Board
John W. Dees, II, County Attorney

Rowan County Board of Commissioners

130 West Innes Street • Salisbury, NC 28144
Telephone 704-216-8180 • FAX 704-216-8195

RESOLUTION OF ADOPTION

ROWAN COUNTY HAZARD MITIGATION PLAN

WHEREAS, the citizens and property within Rowan County are subject to the effects of natural hazards that pose threats to lives and cause damage to property, and with the knowledge and experience that certain areas of the county are particularly vulnerable to thunderstorms, winter storms, hurricanes, tropical storms, drought, hazardous material incidents, dam/levee failure, wildfire, lightning, extreme heat, landslides, earthquakes, and erosion; *and*

WHEREAS, the County desires to seek ways to mitigate the impact of identified hazard risks; *and*

WHEREAS, the Legislature of the State of North Carolina has in Part 6, Article 21 of Chapter 143; Parts 3, 5, and 8 of Article 19 of Chapter 160A; and Article 8 of Chapter 160A of the North Carolina General Statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; *and*

WHEREAS, the Legislature of the State of North Carolina has in Section 1 Part 166A of the North Carolina General Statutes (adopted in Session Law 2001-214 --- Senate Bill 300 effective July 1, 2001), states therein in Item (a) (2) "For a state of disaster proclaimed pursuant to G.S. 166A-6(a) after August 1, 2002, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act"; *and*

WHEREAS, Section 322 of the Federal Disaster Mitigation Act of 2000 states that local governments must develop an All-Hazards Mitigation Plan in order to be eligible to receive future Hazard Mitigation Grant Program Funds and other disaster-related assistance funding and that said Plan must be updated and adopted within a five year cycle; *and*

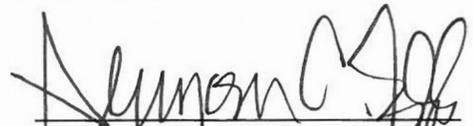
WHEREAS, the Rowan County Emergency Services Department has performed a comprehensive review and evaluation of each section of the previously approved Hazard Mitigation Plan and has updated the said plan as required under regulations at 44 CFR Part 201 and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management; *and*

WHEREAS, it is the intent of the Board of Commissioners of Rowan to fulfill this obligation in order that the County will be eligible for federal and state assistance in the event that a state of disaster is declared for a hazard event affecting the County.

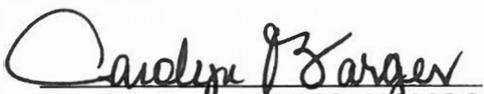
NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Rowan County hereby:

1. Adopts the Iredell Rowan Hazard Mitigation Plan; *and*
2. Vests Rowan County Emergency Services with the responsibility, authority, and the means to:
 - (a) Inform all concerned parties of this action.
 - (b) Cooperate with Federal, State and local agencies and private firms which undertake to study, survey, map and identify floodplain areas, and cooperate with neighboring communities with respect to management of adjoining floodplain areas in order to prevent exacerbation of existing hazard impacts.
3. Appoints the Rowan County Emergency Services Department to assure that the Hazard Mitigation Plan is reviewed annually and every five years as specified in the Plan to assure that the Plan is in compliance with all State and Federal regulations and that any needed revisions or amendments to the Plan are developed and presented to the Board of Commissioners of Rowan County for consideration.
4. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the Hazard Mitigation Plan.

Adopted this 1st day of June, 2020.


Gregory C. Edds, Chairman
Rowan County Commissioners

ATTEST:


Carolyn Barger, MMC, NC MCC
Clerk to the Board



RESOLUTION NO. 2020-08

**A RESOLUTION OF THE BOARD OF ALDERMEN OF
THE TOWN OF GRANITE QUARRY, NORTH CAROLINA,
TO ADOPT THE IREDELL ROWAN HAZARD MITIGATION PLAN**

WHEREAS, the citizens and property within the Town of Granite Quarry are subject to the effects of natural hazards that pose threats to lives and cause damage to property, and with the knowledge and experience that certain areas of the town are particularly vulnerable to Thunderstorms, Winter Storms, Hurricanes, Tropical Storms, Drought, Hazardous Material Incidents, Dam/Levee Failure, Wildfire, Lightning, Extreme Heat, Landslides, Earthquakes, and Erosion; and

WHEREAS, the Town desires to seek ways to mitigate the impact of identified hazard risks; and

WHEREAS, the Legislature of the State of North Carolina has in Part 6, Article 21 of Chapter 143; Parts 3, 5, and 8 of Article 19 of Chapter 160A; and Article 8 of Chapter 160A of the North Carolina General Statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Legislature of the State of North Carolina has in Section 1 Part 166A of the North Carolina General Statutes (adopted in Session Law 2001-214 --- Senate Bill 300 effective July 1, 2001), states therein in Item (a) (2) “For a state of disaster proclaimed pursuant to G.S. 166A-6(a) after August 1, 2002, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act”; and

WHEREAS, Section 322 of the Federal Disaster Mitigation Act of 2000 states that local governments must develop an All-Hazards Mitigation Plan in order to be eligible to receive future Hazard Mitigation Grant Program Funds and other disaster-related assistance funding and that said Plan must be updated and adopted within a five year cycle; and

WHEREAS, the Rowan County Emergency Services Department has performed a comprehensive review and evaluation of each section of the previously approved Hazard Mitigation Plan and has updated the said plan as required under regulations at 44 CFR Part 201 and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management.

WHEREAS, it is the intent of the Board of Aldermen of the Town of Granite Quarry to fulfill this obligation in order that the Town will be eligible for federal and state assistance in the event that a state of disaster is declared for a hazard event affecting the Town;

NOW, THEREFORE, BE IT RESOLVED that the Board of Aldermen of the Town of Granite Quarry hereby:

1. Adopts the Iredell Rowan Hazard Mitigation Plan and
2. Vests Rowan County Emergency Services with the responsibility, authority, and the means to:
 - (a) Inform all concerned parties of this action.
 - (b) Cooperate with Federal, State and local agencies and private firms which undertake to study, survey, map and identify floodplain areas, and cooperate with neighboring communities with respect to management of adjoining floodplain areas in order to prevent exacerbation of existing hazard impacts.
3. Appoints the Rowan County Emergency Services Department to assure that the Hazard Mitigation Plan is reviewed annually and every five years as specified in the Plan to assure that the Plan is in compliance with all State and Federal regulations and that any needed revisions or amendments to the Plan are developed and presented to Board of Aldermen of the Town of Granite Quarry for consideration.
4. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the Hazard Mitigation Plan.

Adopted at Granite Quarry, North Carolina this 6th day of July 2020.

ATTEST:

William D. Feather, Mayor

Aubrey Smith, Town Clerk

Agenda Item Summary

Regular Meeting

July 6, 2020

Agenda Item 9

Summary:

Granite Quarry’s Business Registration program was created as a way to replace the revenue lost after the state repealed the privilege license tax (G.S. 160A-211) as of July 1, 2015 and to collect information on businesses operating within Granite Quarry. It became apparent over the last few years that the revenue was negligible, the administrative burden was great, and the information being required of businesses was duplicative with the data the police and fire departments were collecting.

Staff recommended discontinuation of the program during the presentation of the FY 20-21 budget. With the Board’s decision to discontinue the Business Registration program, an update to Granite Quarry’s Code of Ordinances, Chapter 7 Businesses, became necessary. Staff recommends repealing all of Chapter 7 and reserving it for future use.

Action Requested:

Motion to adopt Ordinance 2020-09 repealing Chapter 7 Businesses in the Code of Ordinances and reserving it for future use.

Business Registration

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Bill Feather

- For
- Against

ORDINANCE NO. 2020-09

AN ORDINANCE OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA,
REPEALING THE CODE OF ORDINANCES CHAPTER 7 BUSINESSES

BE IT ORDAINED by the Board of Aldermen of the Town of Granite Quarry, North Carolina as follows:

Section 1. That Chapter 7, Articles I-III be repealed and reserved as follows:

Ch. 7 Reserved

~~ARTICLE I. IN GENERAL~~

Secs. 7-1 through ~~7-30~~ 7-60 Reserved.

~~ARTICLE II. OCCUPATIONAL BUSINESS REGISTRATION FEE*—GENERALLY~~

~~**Sec. 7-31. Definitions:**~~

~~The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:~~

- ~~1. **Business:** Any trade, occupation, profession, business, franchise or calling of any kind, subject by the provisions of this article to a registration fee.~~
- ~~2. **Engaged or engaging:** A person is engaged in business within the town when he engages in business activity of any type, either as owner or operator of such business, by maintaining a business location within the town, or by soliciting or performing business within the town.~~
- ~~3. **Person:** Any individual, trustee, executor, other fiduciary, corporation, association, partnership, company, firm or other legal entity or agent thereof.~~
- ~~4. **Seasonal in nature:** A business that is registered by this article on an annual basis but is operated within the town for less than six months of the year.~~

~~**Cross reference**—Definitions and rules of construction Chapter 1, §1-2.~~

~~**Sec. 7-32. Business Registration Fee**~~

~~A registration fee is hereby levied for every business within this town that is on file in the town clerk's office. Any person so engaged in business shall be responsible for making certain that the applicable registration fee is paid before opening.~~

~~**Sec. 7-33. Duties of town clerk:**~~

- ~~(a) The town clerk is hereby designated as the proper town official to collect the registration fee and to issue privilege licenses.~~
- ~~(b) The town clerk shall make any investigation necessary to determine the registration of persons engaged in business within the town. If necessary, the town clerk is authorized to enter upon the premises of any such business during normal business hours for the purpose of determining whether this article has been complied with.~~

~~*State law reference~~ Authority to levy privilege license taxes on trades, professions, etc., G.S. 153A-152.

~~Sec. 7-34. Due date.~~

- ~~(a) — The business registration shall cover the 12-month period beginning July 1 of each calendar year and ending June 30 of the subsequent calendar year.~~
- ~~(b) — The registration fee is due on July 1 of each year. If, however, a person begins a business after July 1st the fee for that year must be paid before the business is begun.~~

~~Sec. 7-35. Application; required information; false statements.~~

- ~~(a) — Every person desiring to obtain a registration for the privilege of engaging in a business within this town shall fill out registration form and pay fee and turn into the town clerk. The registration, to be made on a form provided by the town clerk, shall contain the following information:
 - ~~(1) — The name and nature of the business for which the registration is sought.~~
 - ~~(2) — The address where the business is conducted, and a mailing address for the business, if different.~~
 - ~~(3) — The name and address of the person filling out the application and his relationship to the business.~~
 - ~~(4) — The name and address of the principal owner or the person primarily responsible for the business.~~~~
- ~~(b) — Any person who willfully makes a false statement on a registration form shall be guilty of a violation and, upon conviction, shall be punished as provided in Chapter 1, §1-6 of this Code.~~

~~Sec. 7-36. Proration of fee, seasonal businesses.~~

- ~~(a) — If a business is begun after January 31 but before July 1, the registration fee shall be one-half of the amount otherwise due.~~
- ~~(b) — A person engaged in a business, which is seasonal in nature, is liable for one-half of the amount of the registration fee otherwise due.~~

~~Sec. 7-37. Multiple businesses.~~

~~If a person is engaged in more than one business made subject to a registration fee under this article, such person shall pay the registration fee for each such business, even if the businesses are conducted at the same business location.~~

~~Sec. 7-38. Separate places of business.~~

~~Unless otherwise provided by state law, if a person engages in a business in two or more separate places, a separate registration fee shall be required for each such place of business. For purposes of this section, if a person engages in the same business at two or more locations within the town, which locations are contiguous, communicate with and open directly into each other and are operated as a unit, the person is liable for only one registration fee.~~

~~Sec. 7-39. Display of business registration.~~

~~Each person issued a business registration under this article shall post the registration in a conspicuous place in his regular place of business. If there is no regular place of business, the registration shall be kept where it may be inspected at appropriate times by the town clerk. If a machine or other item of personal property is registered, the registration shall be affixed to the machine or item.~~

~~Sec. 7-40. Change in place of business.~~

~~If a person who has obtained a business registration for a business under this article desires to move from one business location to another within the town, the registration that has been issued shall be valid for the remainder of the registration year at the new location, and no additional fee will need be paid. Within a reasonable time after the change in location, however, such person shall inform the town clerk of the change in address.~~

~~Sec. 7-41. Refund policy.~~

~~If a registered business discontinues a business before the end of the period for which the registration was issued, the registration fee shall not be abated nor shall a refund of any part of the fee be made.~~

~~Sec. 7-42. Effect of business registration issuance.~~

~~The issuance of a business registration under this article does not authorize the carrying on of a business for which additional registration or qualifications are required by state or local law, nor does the issuance of a business registration prevent the town from enacting additional regulations applicable to the business.~~

~~Sec. 7-43. Exemptions.~~

- ~~(a) — Any person who engages in business within the town for religious, educational or charitable purposes shall be exempt from paying any registration fee levied by this article.~~
- ~~(b) — Any blind person engaging in business within this town shall be exempt from paying any registration fee levied in this article to the extent provided by G.S. 105-249.~~
- ~~(c) — Any person completely disabled as defined by the social security laws shall be exempt from a registration fee.~~

~~(d) — Any person who is engaged in a business as a hobby, in that he/she does not make in excess of \$100.00 per year, shall be exempt from a registration fee.~~

~~**Sec. 7-44. Conducting business without a business registration; penalty.**~~

~~(a) — It shall be unlawful for any person to engage in a business within this town upon which a registration fee is imposed by this article without having paid the fee. Violators shall be guilty of a violation and, upon conviction, shall be punished as provided in Chapter 1, §1-6. Each day that a person engages in business in violation of this section constitutes a separate offense.~~

~~(b) — The town may seek an injunction against any person engaging in business in violation of this section.~~

~~(c) — A conviction under this section does not relieve a person of his liability for the registration fee imposed by this article.~~

~~**Sec. 7-45. Collection of unpaid registration fee.**~~

~~(a) — If a person begins or continues to engage in a business hereunder without payment of the required registration fee, the town clerk may use either of the following methods to collect the unpaid fee:~~

~~(1) — The remedy of levy and sale or attachment and garnishment in accordance with G.S. 160A-207; or~~

~~(2) — The remedy of levy and sale of real and personal property of the taxpayer in accordance with G.S. 105-109(d).~~

~~(b) — Any person who begins or continues to engage in a business under this article without payment of registration fee is liable for an additional fee of five percent of the original fee for each 30 days or portion thereof that the fee is delinquent.~~

~~**Sec. 7-46 through 7-60. Reserved.**~~

ARTICLE III. SCHEDULE*

~~**Sec. 7-61. Changes in registration fee.**~~

~~The registration fee in this article is subject to change from time to time.~~

Section 2. That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict, and that this ordinance shall be effective from the date of its passage.

Adopted this, the ____ day of _____, 2020

William D. Feather, Mayor

ATTEST:

APPROVED AS TO FORM:

Aubrey Smith
Town Clerk

Carl M. Short
Town Attorney

ORDINANCE NO. 2020-09

**AN ORDINANCE OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA,
AMENDING THE CODE OF ORDINANCES CHAPTER 7 BUSINESSES**

BE IT ORDAINED by the Board of Aldermen of the Town of Granite Quarry, North Carolina as follows:

Section 1. That Chapter 7, Articles I-III be repealed and reserved as follows:

Ch. 7 Reserved

Secs. 7-1 through 7-60 Reserved.

Section 2. That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict, and that this ordinance shall be effective from the date of its passage.

Adopted this, the ____ day of _____, 2020

William D. Feather, Mayor

ATTEST:

APPROVED AS TO FORM:

Aubrey Smith
Town Clerk

Carl M. Short
Town Attorney

July 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3 Office Closed	4 Independence Day
5	6 BoA Regular Mtg. 7:00pm	7	8	9	10	11
12	13 Planning Board 6:00pm	14	15	16	17	18
19	20 P.E.R.C. 5:00pm ZBA 5:30pm	21 Revitalization 3:30pm	22	23	24	25
26	27	28	29	30	31	

EVENTS