



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
REGULAR MEETING MINUTES
Tuesday, September 8, 2020
7:00 p.m.**

Present: Mayor Bill Feather, Mayor Pro Tem John Linker, Alderman Kim Cress, Alderman Jim Costantino, Alderman Doug Shelton

Staff: Town Manager Larry Smith, Town Clerk Aubrey Smith, Fire Chief/ Maintenance Supervisor Jason Hord, Finance Officer Shelly Shockley, Police Chief Mark Cook, Office Assistant Debbie Loflin-Benge

Call to Order: Mayor Feather called the meeting to order at 7:00 p.m.

Moment of Silence: Mayor Feather opened the meeting with a moment of silence.

Pledge of Allegiance: The Pledge of Allegiance was led by Damian Stephens, Troop 379.

1. Approval of the Agenda

ACTION: Alderman Costantino made a motion to approve the agenda as presented. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

2. Approval of the Consent Agenda

A. Approval of the Minutes

- 1) Regular Meeting Minutes August 3, 2020
- 2) Special Called Meeting Minutes August 12, 2020
- 3) Special Called Meeting Strategic Workshop Minutes August 20, 2020

B. Departmental Reports

C. ~~Financial Reports~~ *pulled from consent agenda for discussion*

ACTION: Alderman Shelton made a motion to approve the consent agenda with the exception of the Financial Reports, which were pulled out as a separate line item. Alderman Costantino seconded the motion. The motion passed 4-0.

3. Discussion

Financial Reports

ACTION: Alderman Shelton made a motion that the financial department summary remain as presented this month and, in addition to that, a summary be made up for projects in future months. Alderman Costantino seconded the motion. The motion passed 4-0.

Board discussion included a question from Mayor Pro Tem Linker regarding the amount of work involved. Ms. Shockley stated the summary didn't require much work, and was not in this month's packet only because more detailed statements for the projects had been included.

4. Citizen Comments - There were no citizen comments.

5. Guests and Presentations

A. PERC Lake Park Wall Presentation Jim LaFevers

Mr. LaFevers presented an idea for repairs to the Lake Park wall for the Board's consideration. He proposed removing broken and leaning portions of the wall and replacing the stairs and handrails with materials consistent with those used on the shelter.

Mayor Pro Tem Linker stated that completing individual projects without a master plan may hurt the potential for grants in the future. Alderman Cress stated concern with preserving the history and suggested removing fallen stones and replacing with terrace block to keep the integrity. He suggested having a stone mason look at it. Alderman Shelton stated the need for a comprehensive scope with a price tag.

Mr. Smith pointed out that because this was in the area of the current FEMA engineering study, nothing could be done on the project at this time. He proposed that the Board leave the project in staff's hands to follow-up with the engineer and come back to the Board with a project estimate or an answer for what could be done.

ACTION: Alderman Shelton made a motion to task staff to investigate and get a scope, the impact on the FEMA grant, and a cost estimate. Alderman Costantino seconded the motion. The motion passed 4-0.

B. Eagle Scout Presentation

Eagle Scout Candidate Damian Stephens

Mr. Stephens presented the proposal for his Eagle Scout project to the Board to update trash and recycling cans at the Centennial Park and pour 2'x2'x2" concrete slabs to place under the cans. The Board asked questions concerning the scope of the project. His completion deadline is December 20, 2020. He will be trying to raise \$7,000 for the project.

ACTION: Alderman Shelton made a motion to approve the Eagle Scout project. Alderman Costantino seconded the motion. The motion passed 4-0.

6. Town Manager's Update

Mr. Smith reviewed with the Board items from his report including project updates, the federal approval for the FEMA grant, and an outstanding debt that had been carried over for the last few years. It was proposed that the debt be zeroed out. Alderman Cress suggested collecting any money for future technology purchased for the Board up front.

ACTION: Alderman Costantino made a motion to dissolve the debt as presented by staff. Alderman Shelton seconded the motion. The motion passed 4-0.

There was also discussion regarding the purchase of two police vehicles using unspent funds from fiscal year 19/20. The Board asked questions regarding the funds and availability of vehicles.

ACTION: Alderman Shelton made a motion to authorize the purchase of two police vehicles contingent on Joint Police Authority approval. Alderman Costantino seconded the motion. The motion passed 4-0.

A meeting of the JPA will be called in the near future.

Old Business

7. Committee Updates

A. Parks and Recreation

No update was provided.

B. Revitalization

Mayor Pro Tem Linker updated the Board on the painting of the PD window and the Town Hall landscaping project. The landscaping will be completed next week.

Alderman Shelton proposed that the committee updates section not be included on future agendas. There was Board consensus to forgo the section.

New Business

8. Public Hearing

Verifiable Percentage Goal for Minority Businesses

A. Staff Presentation

Finance Officer Shelly Shockley

Ms. Shockley shared that the Verifiable Percentage Goal for Minority Businesses and Outreach Plan were requirements for HUB reporting. The contractor would be responsible for implementation.

B. Open Public Hearing

Mayor Feather opened the public hearing at 8:07 p.m.

C. Public Comments

There were no public comments.

D. Close Public Hearing

Mayor Feather closed the public hearing at 8:08 p.m.

E. Board Discussion and Decision

ACTION: Mayor Pro Tem Linker made a motion to approve Resolution 2020-11 to establish a verifiable percentage goal for participation by minority businesses and to adopt an outreach plan in the awarding of building construction contracts pursuant to GS 143-128.2 as presented. Alderman Costantino seconded the motion. The motion passed 4-0.

9. CRF Expenditure Report

ACTION: Alderman Costantino made a motion to approve the CRF Expenditure Report as submitted and attested to by the Town Manager. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

10. Appointment **Community Appearance Commission**

There are currently three vacant seats on the Community Appearance Commission. An application was submitted by Scott Cline.

ACTION: Alderman Shelton made a motion to appoint Scott Cline to the Community Appearance Commission. Alderman Costantino seconded the motion. The motion passed 4-0.

11. Resolution 2020-12 **Committee Appointment Policy**

ACTION: Mayor Pro Tem Linker made a motion to approve Resolution 2020-12 to adopt a policy for Committee Membership Recruiting and Appointment as presented. Alderman Costantino seconded the motion. The motion passed 4-0.

12. Discussion **2021 Board Meeting Dates**

Alderman Shelton stated that he would like to solicit staff input on whether the first Monday of each month was the most beneficial time to have meetings and whether it gave staff time to get presentations ready and do what was necessary to give the Board a complete agenda packet. Mayor Feather shared that changing the meeting date was one option, and another option was to have cut-off dates for content included in the packet. Alderman Shelton shared that he was content with getting the previous month's financial information.

13. Proclamations **Constitution Week**
National Day of Service Remembrance

Mayor Feather shared that there were proclamations for Constitution Week and National Day of Service Remembrance.

14. Board Comments

- Mayor Pro Tem Linker expressed his concern with the engineering costs of projects.

15. Mayor's Notes **Announcements and Date Reminders**

A. Wednesday, September 9	6:00 p.m.	CCOG Executive Board Meeting
B. Monday, September 14	5:00 p.m.	Rowan Chamber Business After Hours (virtual)
C. Monday, September 14	5:00 p.m.	Parks, Events, and Recreation Committee
D. Monday, September 14	6:00 p.m.	Planning Board
E. Tuesday, September 15	3:30 p.m.	Revitalization Team
F. Thursday, September 17	7:30 a.m.	Rowan Chamber Power in Partnership Webinar
G. Monday, September 21	5:30 p.m.	Zoning Board of Adjustment
H. Wednesday, September 23	5:30 p.m.	Cabarrus-Rowan County MPO Meeting

16. Closed Session

ACTION: Mayor Pro Tem Linker made a motion to go into closed session pursuant to N.C. GS143-318.11(a)(5)(i) to instruct staff concerning the negotiation of the price and terms of a contract concerning the acquisition of real property. Alderman Costantino seconded the motion. The motion passed 4-0.

ACTION: Mayor Pro Tem Linker made a motion to return to open session. Alderman Costantino seconded the motion. The motion passed 4-0.

Action Taken in Closed Session:

The Board approved an amount for the Manager not to exceed in negotiations.

Adjourn

ACTION: Alderman Costantino made a motion to adjourn. Alderman Cress seconded the motion. The motion passed 4-0.

The meeting ended at 8:36 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk