



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
REGULAR MEETING
Monday, August 14, 2023
6:00 p.m.**

Call to Order

Moment of Silence

Pledge of Allegiance

1. Approval of Agenda

2. Approval of Consent Agenda

A. Approval of the Minutes

1) Regular Meeting July 10, 2023

B. Departmental Reports

C. Financial Reports

D. Community Appearance Commission Appointment

E. Fiddler's Convention Sponsorship Request - \$100

F. Amended CPO 2023-01 Transformational Projects

G. Interlocal Agreements for Building Code Enforcement and Sedimentation & Erosion Control

3. Citizen Comments

(All comments are limited to 3 minutes. No sharing of minutes with other citizens.)

4. Town Manager Update

Old Business

5. Discussion

Town Hall Upgrades

ACTION REQUESTED: Direction from the Board on how it wishes to proceed.

New Business

6. Budget Amendment

Legion Building Roof Repair

ACTION REQUESTED: Motion to approve Budget Amendment #1 as presented.

7. Discussion and Possible Action Growth/Non-Annexation Agreement

8. Proclamation Louise Crowther 100th Birthday

9. Board Comments

10. Announcements and Date Reminders

- | | | | |
|--------------|-------------|-----------|------------------------------|
| A. Tuesday | August 15 | 3:30 p.m. | Revitalization Team |
| B. Monday | August 21 | 6:00 p.m. | Zoning Board of Adjustment |
| C. Wednesday | August 23 | 5:30 p.m. | CRMPO TAC |
| D. Thursday | August 24 | 5:30 p.m. | Events Committee |
| E. Monday | September 4 | | Labor Day – Town Hall Closed |
| F. Tuesday | September 5 | 6:00 p.m. | Planning Board |

11. Closed Session

ACTION REQUESTED: Motion to go into closed session pursuant to N.C. General Statutes Section 143-318.11(a)(5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.

ACTION REQUESTED: Motion to return to open session.

Adjourn

Agenda Item Summary

Regular Meeting

August 14, 2023

Agenda Item 1

Summary:

The Board may discuss, add, or delete items from the Regular Meeting agenda.

Action Requested:

Motion to adopt the August 14, 2023 Board of Aldermen Meeting Agenda (as presented / as amended).

Approval of Agenda

Motion Made By:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

Second By:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

For:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

Against:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

In case of tie:

Mayor Brittany Barnhardt

- For
- Against

Agenda Item Summary

Regular Meeting
August 14, 2023
Agenda Item 2

Summary:

The Board may discuss, add, or delete items from the Consent Agenda.

A. Approval of the Minutes

1) Regular Meeting July 10, 2023

B. Departmental Reports

C. Financial Reports

D. Community Appearance Commission Appointment

E. Fiddler’s Convention Sponsorship Request - \$100

F. Amended CPO 2023-01 Transformational Projects

G. Interlocal Agreement for Flood Plain Administration

Action Requested:

Motion to approve the consent agenda (as presented / as amended).

Approval of Consent Agenda

Motion Made By:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

Second By:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

For:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

Against:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

In case of tie:

Mayor Brittany Barnhardt

- For
- Against



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
REGULAR MEETING MINUTES
Monday, July 10, 2023 6:00 p.m.**

Present: Mayor Brittany Barnhardt, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Doug Shelton, Alderman Jeff Cannon

Staff: Town Manager Larry Smith, Town Clerk Aubrey Smith, Town Attorney Zachary Moretz, Finance Officer Shelly Shockley, Police Chief Mark Cook, Fire Chief/Public Works Director Jason Hord

Call to Order: Mayor Barnhardt called the meeting to order at 6:00 p.m.

Moment of Silence: Mayor Barnhardt led a moment of silence.

Pledge of Allegiance: The Pledge of Allegiance was led by Mayor Barnhardt.

1. Approval of the Agenda

ACTION: Alderman Costantino made a motion to approve the agenda. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

During discussion Mayor Pro Tem Linker asked to pull the Financial Reports out of the consent agenda and add to New Business. There were no objections.

2. Approval of the Consent Agenda

A. Approval of the Minutes

1) Regular Meeting June 12, 19, & 29, 2023

B. Departmental Reports (*Reports in Board packet*)

C. Financial Reports (*Reports in Board packet*)

ACTION: Alderman Costantino made a motion to approve the consent agenda. Alderman Shelton seconded the motion. The motion passed 4-0.

3. Citizen Comments: There were no citizen comments.

4. Guest Presentation

Newsletter

Jerod Brown of Granite Sky Creative Group introduced himself and requested a dialogue with the Board in order to help make a recommendation for the most effective newsletter option for the Town. Mr. Brown cautioned that the Board should be realistic about the capabilities of staff. Mr. Brown passed out examples of newsletters from local municipalities and pointed out what was most effective. Individual Board members shared their opinions on what they would like to see. Mayor Barnhardt suggested a quarterly mailed newsletter and a monthly e-newsletter. There were no objections. Mr.

Brown shared that staff would benefit from developing a timeline for content. Staff will follow up with Mr. Brown.

5. Town Manager’s Update

Manager Smith passed out copies of the implementation timeline from Stewart's Scope of Services for Town Transformational Projects. He also included a rough draft illustration of a Gantt chart for some of the other major town projects underway. He explained the amount of time and effort that he and Clerk Smith put into just that draft made it understandable why professionally scoped timelines have been static documents for project forecasting only, not living documents updated through the projects. Individual board members gave positive feedback on the visual. Mayor Barnhardt stated she would love to see the chart updated quarterly.

Manager Smith reviewed other items from his report included in the agenda packet including the reminder of the Rowan Municipal Association meeting that will take place July 27, 2023. The Civic Park Transformation project needs a target completion date of August or September in order to have the park ready for the Granite Fest. Manager Smith reported that as of today, the streets loan has been paid off. The Town does not currently have any debt.

Old Business

None

New Business

6. Financial Reports

Pulled from Consent Agenda

Mayor Barnhardt invited Finance Officer Shockley forward to provide a rough answer on the funds leftover after restricted funds.

7. Discussion

Charter Amendments

Staff followed up with Deputy General Counsel of the NC League of Municipalities, Tom Carruthers. Mr. Carruthers wasn’t available for tonight’s meeting but was willing to meet with the Board at a future meeting to discuss the process for charter amendments by ordinance and answer any specific questions the Board may have. Mayor Barnhardt asked if there was Board consensus to move forward with scheduling Mr. Carruthers to present; there were no objections stated.

8. Discussion and Possible Action

Civic Park Master Plan

Manager Smith reviewed the scope of services provided by Stewart for the Civic Park Master Plan and the additional fees for optional services. After Alderman Shelton asked whether the Board could serve as the steering committee Manager Smith shared that the steering committee could have Board representation but would ideally be a group representing the community.

ACTION: Alderman Costantino made a motion to approve (*the scope of services for the Civic Park Master Plan as presented by Stewart*). Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

ACTION: Alderman Shelton made a motion for a short recess. Mayor Pro Tem Linker seconded the motion. Mayor Barnhardt recessed the meeting at 7:11 p.m.

Mayor Barnhardt called the meeting back to order at 7:14 p.m.

9. Discussion

Town Hall Upgrades

The Board reviewed the design drawings for Town Hall upgrades from 2019. Manager Smith shared USDA loan figures with annual payments ranging from \$275,000 to \$425,000 a year. Manager Smith

shared that requesting funding from state representatives may be an option. Legislative funding and USDA loans are the two options at this point. Alderman Shelton pointed out that it would cost money to get things ready to make a request from the legislators, but that seemed to be the only feasible option. After Mayor Barnhardt stated an interest in putting together a steering committee to suggest tweaks to the design Manager Smith shared that would be moving away from the architect's expertise. Board members discussed different options for moving forward including proceeding with the upgrades as presented and building a new building.

Mayor Barnhardt asked to keep the item on the agenda and discuss the options further next month.

10. Board Comments – There were no Board comments.

11. Announcements and Date Reminders

A. Thursday	July 13	5:30 p.m.	Community Appearance Commission
B. Monday	July 17	6:00 p.m.	Zoning Board of Adjustment
C. Tuesday	July 18	3:30 p.m.	Revitalization Team
D. Saturday	July 22	9:00 a.m.	Dragon Boat Festival
E. Thursday	July 27	5:30 p.m.	Events Committee
F. Thursday	July 27	6:00 p.m.	Rowan Municipal Association
G. Monday	August 7	6:00 p.m.	Planning Board
H. Wednesday	August 9	5:00 p.m.	Centralina Board of Delegates
I. Thursday	August 10	5:30 p.m.	Community Appearance Commission

Adjourn

ACTION: Alderman Costantino made a motion to adjourn. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

The meeting ended at 7:39 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk



PROTECTING QUALITY OF LIFE

Alliance Code
Enforcement LLC

July Monthly Report
Town of Granite Quarry

Updated
July 27, 2023

ADDRESS	VIOLATION	STATUS
518 Railroad St	MH	OPEN
111 W Lyerly	MH	OPEN
1190 Summer Ln	JP/JV	OPEN
106 E Church St	JV/OL	OPEN
302 W Peeler St	JV/JP	OPEN
702 Campbell Ave	OL/JP	OPEN
303 S Oak St	OL	ABATED
618 S Salisbury Ave	JV/JP	OPEN
806 N Salisbury Ave	JP	ABATED
818 N Salisbury Ave	OL	ABATED
119 Yost Farm Rd	JP	ABATED
626 S Main St	JP	ABATED
112 Walton St	JP	ABATED
324 Barringer St	JV	OPEN
127 Rowan St	OL	OPEN
305 Yadkin St	JV	OPEN
702 W Campbell Ave	OL	OPEN
723 N Salisbury Ave	JP/OL	OPEN
106 E Church St	JV	OPEN
106 E Church St	OL	ABATED
324 Barringer St	JV	ABATED
611 Dunn Mt Rd	JV	OPEN
603 S Salisbury Ave	JV	ABATED
221 S Oak St	JV	OPEN
725 N Salisbury Ave	JV/JP	ABATED
311 Yadkin St	JP	ABATED
115 Walnut St	JV	ABATED
102 Walton St	JP	ABATED
504 S Main St	JP	ABATED
706 S Salisbury Ave	JP	ABATED
PID 350031	JV	OPEN
PID 350031	JP	ABATED
341 Brookwood Dr	JV	OPEN
117 E Kerns St	JP	ABATED



PROTECTING QUALITY OF LIFE

Alliance Code
Enforcement LLC

July Monthly Report
Town of Granite Quarry

Updated
July 27, 2023

736 S Main St	JV	OPEN
211 Brookwood Dr	No Findings	Local Police Took Over
101 Granite St	OL	ABATED

MONTHLY HIGHLIGHTS

- Significant progress has been made and pace has been maintained during this month.
- We continue to meet with residents throughout the Town to listen to their concerns and complaints.
- 17 Open cases
- 19 New cases OPENED.
- 18 Cases have been ABATED.
- 115 Walnut St-Junk Vehicle has been removed from the property.
- 725 N Salisbury St-Junk Vehicle and Junk Pile has been removed from the property.
- Multiple Overgrown Lots have been cut and maintained.
- Multiple property owners working hard to bring their properties into compliance.
- Again, thank you for the opportunity to serve the community.



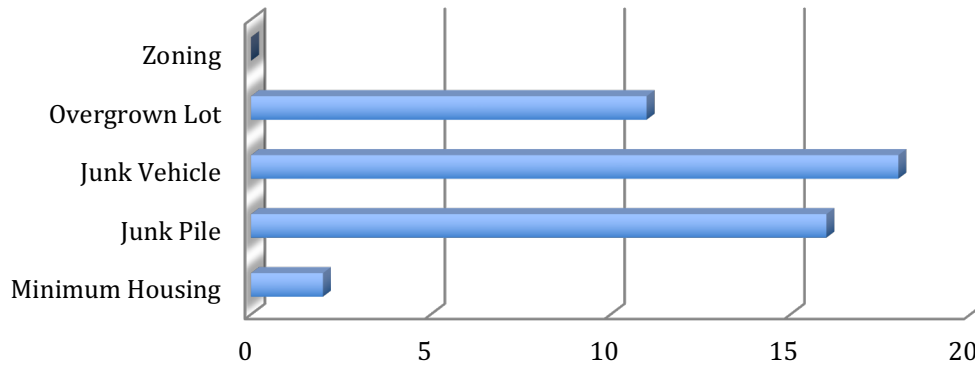
PROTECTING QUALITY OF LIFE

Alliance Code
Enforcement LLC

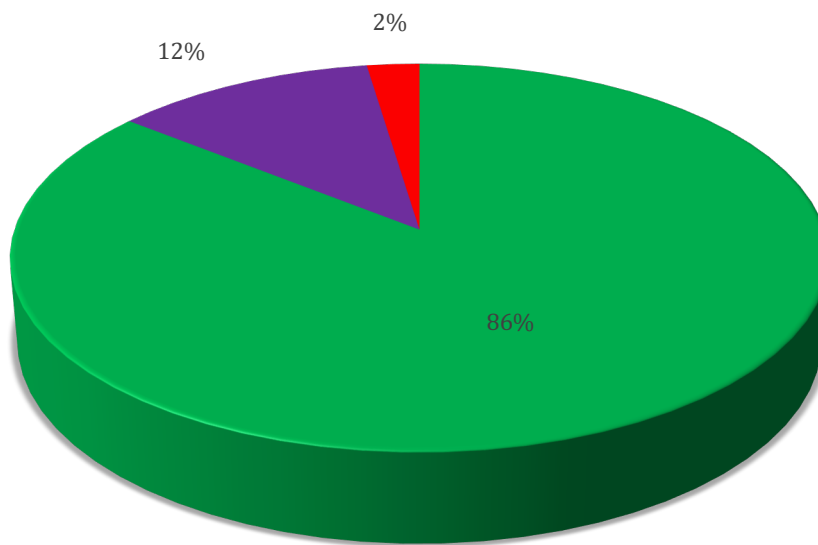
July Monthly Report
Town of Granite Quarry

Updated
July 27, 2023

Violations by the Numbers



	Minimum Housing	Junk Pile	Junk Vehicle	Overgrown Lot	Zoning
Violations by the Numbers	2	16	18	11	0



Total Cases : 126

Abated: 108

Open In Progress: 15

New/No Progress: 3

Abated Open in Progress Open new or No Progress



Town of Granite Quarry Fire Department

Established May 15th, 1950

PO Box 351

www.granitequarrync.gov

Granite Quarry, NC

704/279-5596



Board Report August 2023 **Chief Hord**

Emergency Calls for Service July 2023

37 calls in district

- 26 - EMS (including strokes, falls, diabetic, CPR and other medical needs)
- 2 - Assist Law enforcement
- 1 - Fire Alarms
- 3 - Outside fires/illegal Burning
- 2 - Motor vehicle accidents
- 1 - Move up
- 2 - Cancelled/No incident found

7 calls to Salisbury

- 2 - Fire Alarm
- 1 - Structure fire
- 2 - Cancelled En Route
- 1 - EMS
- 1 - Move Up

13 calls to Rockwell Rural

- 3 - EMS
- 1 - Gas Leak
- 1 - Vehicle Fire
- 1 - Structure fire
- 5 - Cancelled en route
- 1 - Land Search
- 1 - Move up

6 calls to Union EMS

6 calls to South Salisbury

- 1 - False alarm
- 1 - Traffic control
- 3 - Cancelled en route
- 1 - Structure fire

9 calls to Rockwell City Cancelled en route

1 call to Faith cancelled

1 Call to Gold Hill structure fire
1 Call to Bostain Heights Structure fire

TOTAL – 81

ACTIVITIES

- Daily activities include apparatus & equipment checks, training, station maintenance, pre-plan development, hose and hydrant maintenance, water points, emergency response, public education, inspections, and the assistance of other divisions within the Town of GQ.
- Monthly training included E.M.T continuing education and Joint Training with Faith F.D.
- Multiple days of ladder training, water point training, hose evolutions, extrication tool familiarization, and district familiarization. Weekly shift training/ officer's choice.
- Car Seat Check Station on Thursday from 1 p.m. to 4 p.m. – 12 seat installed/checked.
- Assessments for Engineer positions and offers made.
- Grounds care on Thursdays

E-571

- Mileage – 21898
- Hours – 1963

E-572

- Mileage – 41571.3
- Hours – 3376.0

R-57

- Mileage – 38382.8
- Hours – 3538.8

SQ-57

- Mileage – 6610
- Hours – 896



Granite Quarry-Faith Joint Police Authority

P.O. Box 351 • 143 North Salisbury Ave, Granite Quarry, NC 28072
Office: (704)279-2952 • Fax: (704)279-6648



Police Department Report

August 2023

- Call volume report for the month of July 2023:
- See Attached for Total Calls for Service.
- Date of Report: 08/04/2023
 - Total calls for service/activities – 1012
 - 856 Officer Generated Calls
 - 246 Calls for Service
 - Calls for service/activities Granite Quarry: 848
 - Calls for service/activities Faith: 164
 - Incident Reports- 8
 - Arrest Reports- 10
 - Crash Reports- 12
 - Traffic Citations- 36
- The following is the ending and average mileage for each vehicle by month:

131 Chevy Impala-	End-	78,085
141 Ford Taurus-	End-	87,950
161 Ford Utility-	End-	82,268
171 Ford Utility -	End-	63,035
172 Ford Utility -	End-	103,277
173 Ford Utility -	End-	50,595
181 Ford F150 -	End-	94,965
191 Dodge Durango -	End-	51,524
201 Ford Utility-	End-	36,849
211 Ford Utility-	End-	20,000
212 Ford Utility-	End-	52,845
- Other Information:
 - Drug Collection Box. July 2023: 13.10 pounds collected.
 - July CID Report. 0 Cases assigned; 3 Cases cleared; 38 follow-ups conducted; 103 open assigned cases.
 - Officers completed 24 hours of in-service or continuing education training in July.

GQPD

Number of Events by Nature

CFS July 2023 Granite Quarry

Nature	# Events
101C5 CUSTODY ISSUE	1
103A2 FOUND PROPERTY	1
103A4 ADMIN (OTHER)	1
103O2 ADMIN/INFORMATION	6
104C2 COMMERCIAL BURG (INTRUSI	9
104C3 RESIDENTAL BURG (INTRUSI	1
106D5 ASSAULT IN PROGRESS	1
107B1 ASST OTHER AGENCY-ROUTIN	1
111B1 PAST DAMAGE TO PROPERTY	2
111D1 DAMAGE TO PROPERTY	1
113B2 OTHER NOISE COMPLAINT	3
113B3 NUISANCE COMPLAINT	1
113D1 DISTURBANCE / PHYSICAL	1
113D2 DISTURBANCE / VERBAL	2
114C1 PHYSICAL DOMESTIC	1
114D1 PHYSICAL DOMESTIC	2
114D2 VERBAL DOMESTIC	1
119D2 THREAT	1
121O2 MENTAL COMMITMENT	2
122B1 MISC - ROUTINE REQUEST	1
125B1 CHECK WELFARE - ROUTINE	2
125B2 LOCKOUT - ROUTINE	4
125D1 CHECK WELFARE-URGENT	7
127D2 SUICIDE THREAT	1
129C1 SUSPICIOUS PERSON	8
129C3 SUSPICIOUS VEHICLE	4
129C5 SUSPICIOUS CIRCUMSTANCE	2
130D3 LARCENY FROM VEHICLE	1
131C1 TRAFFIC ACCIDENT-UNK INJ	1

Nature	# Events
131O2 TRAFFIC - INFORMATION	1
132A2 PAST TRAFFIC VIOLATION	1
132C1 SEVERE TRAFFIC VIOLATION	4
132C2 HAZARDOUS ROAD CONDITION	1
133D1 TRESPASSING	2
135C1 SHOTS FIRED (HEARD)	1
23C1 OVERDOSE OR POISON	1
25B3 PSYCH. (SUICIDE THREAT)	1
25D3 PSYCHIATRIC (NOT ALERT)	1
32B1 UNKNOWN MEDICAL	1
77B1 TRAFFIC ACC - INJURY	1
77B3 TRAFFIC ACC - POSS INJURY	2
77D5 TRAF ACC - MOTORCYCLE	1
911 HANG UP	16
ASSIST EMS	1
ASSIST FIRE DEPT	1
ASSIST MOTORIST	3
BURGLARY ALARM	2
BUSINESS OR HOUSE CHECK	623
DELIVER MESSAGE	16
FOLLOWUP	36
FOOT PATROL	1
GENERAL INFORMATION	5
MISDIAL	6
PARK CHECK	4
SCHOOL SECURITY CHECK	1
SEARCH WARRANT	1
SUBPOENA SERVICE	5
TRAFFIC CHECK	7
TRAFFIC STOP	29
VEHICLE ACCIDENT PROP DAMAGE	4
Total	848

GQPD

Number of Events by Nature

CFS July 2023 Faith

Nature	# Events
104C2 COMMERCIAL BURG (INTRUSI	1
104C3 RESIDENTAL BURG (INTRUSI	1
113C1 DISTURBANCE-LOUD PARTY	1
113D1 DISTURBANCE / PHYSICAL	1
113D2 DISTURBANCE / VERBAL	1
114D1 PHYSICAL DOMESTIC	1
115D1 DRIVING UNDER INFLUENCE	1
122O2 MISC - INFORMATION	2
123B2 RUNAWAY	2
125B1 CHECK WELFARE - ROUTINE	1
129C1 SUSPICIOUS PERSON	2
129C3 SUSPICIOUS VEHICLE	3
129C5 SUSPICIOUS CIRCUMSTANCE	1
130B3 THEFT FROM VEH (PAST)	1
131B1 TRAFFIC ACCIDENT - PD	2
131B3 HIT & RUN	1
131O2 TRAFFIC - INFORMATION	1
132B2 PARKING COMPLAINT	1
133B1 PAST TRESPASSING	1
135C1 SHOTS FIRED (HEARD)	1
911 HANG UP	20
ATTEMPT TO LOCATE	2
BUSINESS OR HOUSE CHECK	82
COMMUNITY CONTACT	1
DELIVER MESSAGE	4
ESCORT FUNERAL OR OTHER	1
FOLLOWUP	3
GENERAL INFORMATION	1
MISDIAL	4

Nature	# Events
PARK CHECK	1
REPOSSESSION	1
SCHOOL SECURITY CHECK	3
TRAFFIC CHECK	2
TRAFFIC STOP	10
VEHICLE ACCIDENT PROP DAMAGE	2
WARRANT SERVICE	1
<hr/>	
Total	164



July Work 2023 Public Works Report

- Normal Maintenance Duties Daily- (parks, cleaning, mowing, edging, service on equipment, limbs & sweeping)
- PM check on generator
- Nature trail maintenance weekly
- Filled various potholes
- Continued spraying right of ways.
- Sprayed parks for weeds and mulched common areas
- Continued spraying rights-of-way.
- Changed locks on Mayor/Board office.
- Pruned low hanging trees/limbs for buses.
- Fixed hole in Lake Park floating fountain.
- Interviews conducted for new PW candidates.

2007 Ford Truck	Mileage – 64,438	+122 miles
1995 Ford Dump Truck	Mileage – 45,220	+214 miles
2009 Ford Truck	Mileage – 94,423	+234 miles
2019 Ford Truck F350	Mileage – 20,425	+408 miles
2022 Chevy Silverado	Mileage – 15,647	+868 miles

Planning Monthly Report

July 2023



Permits

3 Permit Applications

3 Permits Approved

0 Permits denied

Date	Address	Permit	Status
7/12/2023	112 East Ave	Accessory Building/Storage Building	Issued
7/19/2023	208 Meadow Wood Drive	Accessory Building/Storage Building	Issued
7/26/2023	1125 Juniper Street	Addition	Issued

Planning/Zoning Review

Inquiry	Type	Comments
Woodville	Residential	Subdivision review meeting
Stoneglen	Residential	Subdivision review meeting
Village at Granite	Residential	Subdivision review meeting

Planning Board. Met July 5, 2023 – Reviewed GQDO Article 11 and Rules of Procedure.

Zoning Board of Adjustment. No business; did not meet.



Finance Department

Breakdown by Department:
As of July 31, 2023

Department	Budgeted	Encumbered	YTD	
Revenues:	<u>4,608,717</u>		<u>118,683</u>	<u>3%</u>
Total Revenues:	\$ 4,608,717		\$ 118,683	3%
Expenses:				
Governing Body	93,529	-	8,403	9%
Contingency & Transfers	1,128,146	-	0	0%
Administration	636,520	-	47,698	7%
Public Works	401,341	4,957	44,343	12%
Police	1,007,124	38,985	89,660	13%
Fire	732,897	-	57,981	8%
Streets	331,160	-	203,872	62%
Sanitation	193,250	-	13,004	7%
Parks & Recreation	<u>84,750</u>	<u>3,140</u>	<u>3,745</u>	<u>8%</u>
Total Expenses:	\$ 4,608,717	\$ 47,082	\$ 468,705	11%
Expense to Revenue:				395%

Please see the Budget Vs. Actual Report attached for individual line items

Revenues:					
Account	Budget	YTD	Variance	%	Notes
01-3100-12 Taxes - Budget Year	1,610,208	4,372	(1,605,836)	0%	
01-3100-17 Tax Penalties & Interest	4,000	558	(3,442)	14%	
01-3101-12 Taxes - Prior Years	8,000	157	(7,843)	2%	
01-3102-12 Vehicle Tax	144,188	13,863	(130,325)	10%	
01-3230-31 Local Option Sales Tax	1,118,010	84,973	(1,033,037)	8%	
01-3231-31 Solid Waste Disposal Tax	2,475	-	(2,475)	0%	
01-3316-32 Powell Pave & Patch Funds	90,000	-	(90,000)	0%	
01-3322-31 Beer & Wine - State	12,660	-	(12,660)	0%	
01-3324-31 Utilities Franchise Tax	141,387	-	(141,387)	0%	
01-3330-84 County First Responders	4,020	335	(3,685)	8%	
01-3413-89 Miscellaneous Revenue	2,700	41	(2,660)	2%	
01-3431-41 Police Authority Revenue_Faith	161,473	-	(161,473)	0%	
01-3431-45 Police Report Revenue	100	30	(70)	30%	
01-3431-89 Police Miscellaneous	1,100	5	(1,096)	0%	
01-3471-51 Environmental Fee Collection	184,750	-	(184,750)	0%	
01-3491-41 Subdivision & Zoning Fees	6,000	100	(5,900)	2%	
01-3613-41 Parks Miscellaneous	21,000	875	(20,125)	4%	
01-3713-33 Sal. Water/Sewer Reimbursement	50,000	-	(50,000)	0%	
01-3831-89 Interest on Investments	90,000	11,505	(78,495)	13%	
01-3834-41 Park Shelter Rentals	6,000	1,670	(4,330)	28%	1
01-3835-81 Surplus items Sold	1,000	200	(800)	20%	
01-3837-31 ABC Net Revenue-Co.	11,500	-	(11,500)	0%	
01-3991-99 Fund Balance Appropriated	938,146	-	(938,146)	0%	
	4,608,717	118,683	(4,490,035)	3%	

Notes:

- 1 Includes GQ Civitans annual rental fee of \$1,200

Governing Body:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-4110-02 Mayor/Aldermen Salary	18,745	-	-	18,745	0%	
01-4110-09 FICA Expense	1,434	-	-	1,434	0%	
01-4110-14 Insurance - Workers Comp	50	-	32	18	63%	
01-4110-18 Professional Services	33,500	-	1,126	32,374	3%	
01-4110-26 Office Expense	900	-	-	900	0%	
01-4110-31 Training & Schools	900	-	-	900	0%	
01-4110-40 Dues & Subscriptions	16,250	-	5,365	10,885	33%	
01-4110-45 Insurance & Bonds	2,000	-	1,880	120	94%	2
01-4110-60 Special Projects	15,200	-	-	15,200	0%	
01-4110-61 Grants - Nonprofit Grant Program	350	-	-	350	0%	
01-4110-63 Elections	4,200	-	-	4,200	0%	
	93,529	-	8,403	85,126	9%	

Notes:

- 2 Paid once annually at the beginning of the fiscal year

Contingency & Transfers:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-9820-96 Transfer to Capital Reserve Fund	190,000	-	-	190,000	0%	
01-9840-96 Transfer to Capital Project Funds	938,146	-	-	938,146	0%	3
	1,128,146	-	-	1,128,146	0%	

Notes:

- 3 Transfer to Transformational Project GPO

Administration:							
Account	Budget	Encum.	YTD	Variance	%	Notes	
01-4120-00 Salaries - Regular	301,925	-	20,578	281,347	7%		
01-4120-03 Salaries - Longevity	1,000	-	-	1,000	0%		
01-4120-07 401K Expense	15,097	-	1,029	14,068	7%		
01-4120-09 FICA Expense	23,174	-	1,543	21,631	7%		
01-4120-10 Retirement Expense	39,017	-	2,650	36,367	7%		
01-4120-11 Group Insurance	41,500	-	5,175	36,325	12%		
01-4120-14 Insurance - Workers Comp	500	-	425	75	85%	4	
01-4120-17 Insurance – HRA/Admin Cost	1,200	-	100	1,100	8%		
01-4120-18 Professional Services	93,900	-	5,240	88,660	6%		
01-4120-22 Banquet Expense	1,700	-	-	1,700	0%		
01-4120-26 Office Expense	9,500	-	756	8,744	8%		
01-4120-31 Training & Schools	9,500	-	824	8,676	9%		
01-4120-32 Telephone/Communications	4,400	-	453	3,947	10%		
01-4120-33 Utilities	5,200	-	353	4,847	7%		
01-4120-34 Printing	6,000	-	436	5,564	7%		
01-4120-37 Advertising	2,600	-	-	2,600	0%		
01-4120-40 Dues & Subscriptions	2,650	-	253	2,397	10%		
01-4120-44 Contracted Services	43,807	-	2,000	41,807	5%		
01-4120-45 Insurance & Bonds	6,200	-	5,882	318	95%	4	
01-4120-62 Committees - CAC	500	-	-	500	0%		
01-4120-68 Tax Collection	27,150	-	-	27,150	0%		
	636,520	-	47,698	588,822	7%		

Notes:

- 4 Paid once annually at the beginning of the fiscal year

Public Works:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-4190-00 Salaries - Regular	146,665	-	11,067	135,598	8%	
01-4190-02 Salaries - Part-Time	70,000	-	4,440	65,560	6%	
01-4190-03 Salaries - Longevity	1,150	-	-	1,150	0%	
01-4190-07 401K Expense	7,334	-	546	6,788	7%	
01-4190-09 FICA Expense	16,663	-	1,175	15,488	7%	
01-4190-10 Retirement Expense	19,039	-	1,420	17,619	7%	
01-4190-11 Group Insurance	25,500	-	4,116	21,384	16%	
01-4190-14 Insurance - Workers Comp	7,200	-	6,228	972	87%	5
01-4190-20 Motor Fuel	16,000	-	881	15,119	6%	
01-4190-21 Uniforms	1,500	-	-	1,500	0%	
01-4190-24 Maint & Repair - Bldgs/Grounds	17,215	-	251	16,964	1%	
01-4190-25 Maint & Repair - Vehicles	7,000	-	-	7,000	0%	
01-4190-29 Supplies & Equipment	15,000	-	743	14,257	5%	
01-4190-31 Training & Schools	200	-	-	200	0%	
01-4190-32 Telephone/Communications	900	-	93	807	10%	
01-4190-33 Utilities	3,750	-	251	3,499	7%	
01-4190-34 Printing	25	-	1	24	5%	
01-4190-35 Maint & Repairs - Equipment	9,000	-	81	8,919	1%	
01-4190-40 Dues & Subscriptions	6,900	-	6,619	282	96%	6
01-4190-44 Contracted Services	19,500	720	1,124	17,656	9%	
01-4190-45 Insurance & Bonds	4,800	-	4,544	256	95%	5
01-4190-58 Cap Outlay - Bldg/Infrastructure	6,000	4,237	763	1,000	83%	7
	401,341	4,957	44,343	352,041	12%	

Notes:

- 5 Paid once annually at the beginning of the fiscal year
- 6 Includes IWorQ System
- 7 Carport at Quarry

Police:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-4310-00 Salaries - Regular	553,925	-	34,051	519,874	6%	
01-4310-02 Salaries - Part-Time	8,000	-	360	7,640	5%	
01-4310-03 Salaries - Longevity	2,500	-	-	2,500	0%	
01-4310-07 401K Expense	27,697	-	1,703	25,994	6%	
01-4310-09 FICA Expense	43,179	-	2,569	40,610	6%	
01-4310-10 Retirement Expense	78,123	-	4,781	73,342	6%	
01-4310-11 Group Insurance	93,500	-	11,445	82,055	12%	
01-4310-14 Insurance - Workers Comp	11,500	-	8,999	2,501	78%	8
01-4310-20 Motor Fuel	32,000	-	1,901	30,099	6%	
01-4310-21 Uniforms	4,400	-	72	4,328	2%	
01-4310-25 Maint & Repair - Vehicles	9,000	-	28	8,972	0%	
01-4310-26 Office Expense	1,500	-	16	1,484	1%	
01-4310-29 Supplies & Equipment	21,650	-	-	21,650	0%	
01-4310-31 Training & Schools	5,000	-	-	5,000	0%	
01-4310-32 Telephone/Communications	8,200	-	824	7,376	10%	
01-4310-33 Utilities	1,900	-	126	1,774	7%	
01-4310-34 Printing	1,000	-	118	882	12%	
01-4310-35 Maint & Repair - Equipment	2,000	-	92	1,908	5%	
01-4310-40 Dues & Subscriptions	4,800	-	231	4,569	5%	
01-4310-44 Contracted Services	23,250	-	6,450	16,800	28%	
01-4310-45 Insurance & Bonds	16,000	-	15,895	105	99%	8
01-4310-54 Cap Outlay - Vehicles	58,000	38,985	-	19,015	67%	9
	1,007,124	38,985	89,660	878,479	13%	

Notes:

- 8 Paid once annually at the beginning of the fiscal year
- 9 Vehicle encumbered

Fire:							
Account	Budget	Encum.	YTD	Variance	%	Notes	
01-4340-00 Salaries - Regular	290,500	-	11,265	279,235	4%		
01-4340-02 Salaries - Part-Time	184,275	-	17,676	166,599	10%		
01-4340-03 Salaries - Longevity	2,200	-	-	2,200	0%		
01-4340-07 401K Expense	15,520	-	655	14,865	4%		
01-4340-09 FICA Expense	36,489	-	2,207	34,282	6%		
01-4340-10 Retirement Expense	40,263	-	1,673	38,590	4%		
01-4340-11 Group Insurance	54,000	-	3,062	50,938	6%		
01-4340-14 Insurance - Workers Comp	12,200	-	8,592	3,608	70%	10	
01-4340-17 Firemen's Pension Fund	1,725	-	-	1,725	0%		
01-4340-20 Motor Fuel	8,500	-	575	7,925	7%		
01-4340-21 Uniforms	3,500	-	-	3,500	0%		
01-4340-25 Maint & Repair - Vehicles	10,000	-	528	9,472	5%		
01-4340-26 Office Expense	150	-	-	150	0%		
01-4340-29 Supplies & Equipment	30,000	-	217	29,783	1%		
01-4340-31 Training & Schools	2,500	-	424	2,077	17%		
01-4340-32 Telephone/Communications	5,400	-	624	4,776	12%		
01-4340-33 Utilities	6,800	-	468	6,332	7%		
01-4340-34 Printing	275	-	30	245	11%		
01-4340-35 Maint & Repair - Equipment	4,500	-	-	4,500	0%		
01-4340-40 Dues & Subscriptions	3,850	-	154	3,697	4%		
01-4340-44 Contracted Services	10,000	-	148	9,852	1%		
01-4340-45 Insurance & Bonds	10,250	-	9,683	567	94%	10	
	732,897	-	57,981	674,916	8%		

Notes:

10 Paid once annually at the beginning of the fiscal year

Streets:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-4510-18 Professional Services	1,000	-	-	1,000	0%	
01-4510-29 Supplies & Equipment	2,400	-	-	2,400	0%	
01-4510-39 Maint & Repair	30,000	-	-	30,000	0%	
01-4510-99 Unappropriated Fund Balance	56,600	-	-	56,600	0%	
01-4511-33 Utilities - Street Lights	38,000	-	3,290	34,710	9%	
01-4511-39 Other Services	300	-	-	300	0%	
01-4511-71 Debt Service - Principal	202,860	-	200,581	2,279	99%	11
	331,160	-	203,872	127,289	62%	

Notes:

11 Streets loan paid in full

Sanitation:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-4710-44 Contracted Services	193,250	-	13,004	180,246	7%	
	193,250	-	13,004	180,246	7%	

Notes:

Parks & Rec:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-6130-24 Maint & Repair - Bldgs/Grounds	26,000	-	106	25,894	0%	
01-6130-29 Supplies & Equipment	10,000	-	202	9,798	2%	
01-6130-32 Telephone/Communications	6,000	-	825	5,175	14%	
01-6130-33 Utilities	17,000	-	1,692	15,308	10%	
01-6130-44 Contracted Services	1,500	-	-	1,500	0%	
01-6130-62 Committees - PERC	24,250	3,140	920	20,190	17%	12
	84,750	3,140	3,745	77,865	8%	

Notes:

12 Granite Fest performances encumbered

FEMA Granite Lake Project						
Account	Budget	Encum.	YTD	Variance	%	Notes
<u>Revenues:</u>						
04-3613-26 FEMA Grant	576,286	-	502,170	74,116	87%	
04-3613-36 NC DEM Grant	192,095	-	167,390	24,705	87%	
Total Revenues:	768,381	-	669,560	(98,821)	87%	
<u>Expenses:</u>						
04-6130-18 Professional Services	174,250	3,081	171,169	0	100%	13
04-6130-69 Cap Outlay - Construction	547,619	-	503,524	44,095	92%	14
04-6130-97 Contingency	46,512	-	-	46,512	0%	
Total Expenses:	768,381	3,081	674,693	90,608	88%	

Notes:

- 13 Awaiting final closeout, entire engineering services contract encumbered
- 14 Final amounts for construction

Transportation Alternatives Program Project						
Account	Budget	Encum.	YTD	Variance	%	Notes
<u>Revenues:</u>						
09-3450-36 TAP Funds	440,000	-	-	440,000	0%	
09-3984-96 Transfer from Transformational Proj.	110,000	-	-	110,000	0%	
Total Revenues:	110,000	-	-	-	0%	
<u>Expenses:</u>						
09-4511-18 Professional Services	70,000	-	-	70,000	0%	
09-4511-58 Cap Outlay - Construction	452,500	-	-	452,500	0%	
09-4511-97 Contingency	27,500	-	-	27,500	0%	
Total Expenses:	550,000	-	-	550,000	0%	

Transformational Project						
Account	Budget	Encum.	YTD	Variance	%	Notes
<u>Revenues:</u>						
08-3981-96 Transfer from General Fund	959,917	-	25,179	934,738	3%	
Total Revenues:	959,917	-	25,179	(934,738)	3%	
<u>Expenses:</u>						
08-4930-18 Professional Services				-		15
Pre-Development Services	39,100	16,478	22,622	-		
Civic Park "Option 1" Improvements	49,800	47,243	2,558	-		
Civic Park Master Plan	55,000	55,000	-	-		
Total Professional Services	143,900	118,721	25,179	-	100%	
08-4930-58 Cap Outlay - Construction	660,517	-	-	660,517		
Feasibility Study	15,000	-	-	15,000		
Undetermined Construction Costs	645,517	-	-	645,517		
Total Professional Services	660,517	-	-	660,517	0%	
08-4930-97 Contingency	45,500	-	-	45,500	0%	
08-9840-96 Transfer to TAP Project Fund	110,000	-	-	110,000	0%	
Total Expenses:	959,917	118,721	25,179	816,017	15%	

Notes:

15 Stewart contracts encumbered (Pre-Development Services, Civic Park Improvements, Civic Park Master Plan)

Interest on Investments by Month														
FY 2023-2024														
Acct#	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Interest YTD	Invested Balance
Money Market Accounts:														
XX9011	18	-	-	-	-	-	-	-	-	-	-	-	18.00	3,636.09
XX1186	17	-	-	-	-	-	-	-	-	-	-	-	17.47	62,837.32
	35	-	-	-	-	-	-	-	-	-	-	-	\$ 35.47	\$ 66,473.41
NC Capital Management Trust:														
XX4319	11,469	-	-	-	-	-	-	-	-	-	-	-	11,469.44	2,607,119.72
	11,469	-	-	-	-	-	-	-	-	-	-	-	\$ 11,469.44	\$ 2,607,119.72
Totals													\$ 11,504.91	\$ 2,673,593

Total Invested Balance	\$ 2,673,593
Cash Balance (As of 7/31/23)	\$ 145,846
Minus Outstanding Transactions (As of 7/31/23)	\$ (26,926)
Total Reconciled Cash Balance	\$ 118,920
Total Available Funds	\$ 2,792,513

Unassigned Fund Balance:

**These amounts are estimates only and intended to give an indication of the fiscal health of Unassigned Fund Balance.*

Unassigned Fund Balance as of 7/01/22	2,332,082
Revenues over Expenses at 6/30/23 (unaudited)	756,349
Revenues as of 7/31/23	118,683
Expenses as of 7/31/23	(468,705)
Revenues over Expense at 7/31/23	(350,023)
Less Encumbered	(47,082)
Less Restricted:	
Powell Bill	-
Reserved by State Statute	(346,710)
 Total Restricted	(346,710)
Less Committed:	
Transformational Project CPO	(938,146)
Transfer to Capital Reserve Fund	(190,000)
 Total Committed	(1,128,146)
Unassigned Fund Balance as of 7/31/23	\$ 1,216,471

Agenda Item Summary

Regular Monthly Meeting

August 14, 2023

Agenda Item **2D**

CAC Appointment Recommendation

Summary

The Community Appearance Commission met with Linda Shelton at its 7/13/2023 meeting and agreed by consensus that she be appointed to the Town Seat with the term expiration to 7/31/2026.

Attachments

- Clerk Application Summary

Action Requested:

Motion to appoint Linda Shelton to the Community Appearance Commission's Town Seat with the term expiration to 7/31/2026.

Motion Made By:	
Jim Costantino	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Jeff Cannon	<input type="checkbox"/>
Second By:	
Jim Costantino	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Jeff Cannon	<input type="checkbox"/>
For:	
Jim Costantino	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Jeff Cannon	<input type="checkbox"/>
Against:	
Jim Costantino	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Jeff Cannon	<input type="checkbox"/>
In case of tie:	
Mayor Brittany Barnhardt	
For	<input type="checkbox"/>
Against	<input type="checkbox"/>

SUMMARY

TO: CAC, Board of Aldermen
FROM: Town Clerk Aubrey Smith
RE: **Summary of Application Review**
DATE: 7/14/2023



The current Committee Membership Recruiting and Appointment Policy, adopted by the Board of Aldermen 9/8/2020, directs the Clerk or designee to conduct an administrative review of an application, comparing with:

- Any ordinance requirements for qualifications;
- The current compositions of the applicable committee's membership for diversity of backgrounds and residence locations with a goal of fair representation of the town's jurisdiction.

Requirements

The current qualifications for Community Appearance Commission are residency requirements for the seats to be filled by town residents and the stated desire for ETJ representation.

The current Community Appearance Commission membership consists of the following:

- 1 filled Town seats 5 vacant Town seats
- 1 filled ETJ seat 0 vacant ETJ seats

Diversity of Backgrounds

The current Community Appearance Commission members have a wide variety of background experience and/or occupations including:

- Owner of accounting company
 - Owner of construction company, development company, and realty company
- Mrs. Shelton is a retired school administrator with a working knowledge of grant writing.

Diversity of Residence Locations

- Mrs. Shelton is a resident of the Town and lives on North Main Street.

The residences of the five Community Appearance Commission members currently representing the Town are located on the following streets:

- Hillcrest Ridge Drive
- Fish Pond Road



P.O. Box 351
 Granite Quarry, NC 28072-0351
 704-279-5596
www.granitequarrync.gov

BOARDS AND COMMITTEES APPLICATION

NAME Linda S. Shelton
 PHYSICAL ADDRESS 135 N Main St Granite Quarry ZIP 28146
 MAILING ADDRESS same ZIP _____
 PHONE 704 279 2150 PHONE (business or cell) 704 213 1317
 EMAIL unc71Linda@yahoo.com
 OCCUPATION retired

ARE YOU CURRENTLY SERVING ON A GRANITE QUARRY BOARD OR COMMITTEE Yes No

IF SO, PLEASE PROVIDE THE NAME OF THE BOARD OR COMMITTEE

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS OR COMMITTEES IN ORDER OF PREFERENCE (please number up to three applicable committees)

- | | |
|--|----------------------------------|
| <u>2</u> Community Appearance Commission | <u>3</u> Planning Board |
| _____ Revitalization Team | _____ Zoning Board of Adjustment |
| <u>1</u> Parks, Events, and Recreation Committee | |

WORK EXPERIENCE (List your four most recent employment experiences, listing present or most recent first)

Dates	Company Name/Location	Position	Job Description
2007-2014	Woodleaf Elementary	asst. principal	administrative / supervision
2006-2007	China Grove Elementary	asst principal	" "
	Northwest Cabarrus Middle	teacher	teaching / planning

EDUCATION (List your three most recent educational experiences, listing present or most recent first)

Educational Institution/School	Degree Received	Area(s) of Study
UNC - Charlotte	MA school administration	
UNC - CH	BA	Zoology

WHY DO YOU FEEL YOU ARE QUALIFIED FOR THIS APPOINTMENT?

I am a lifelong resident with a good knowledge of the town's history. I am interested in the positive growth of the town. I have experience and a working knowledge of grant writing.

BOARDS/ COMMITTEES ON WHICH YOU HAVE SERVED (LIST MUNICIPALITIES AND DATES)

Brown Fisher Administration

EVER CONVICTED OF A FELONY Yes No If yes, state details: _____

I affirm that I understand this application may be considered a public record and as such, portions may be subject to release under North Carolina General Statute Chapter 132, Public Records. I certify that the facts contained in this application are true and correct to the best of my knowledge. I agree that by my submission of this application form, I shall be deemed to have affixed my signature hereto.

Signature *Lucretia P. Shelton* Date 9/28/22

FOR OFFICE USE ONLY

Application Received: _____ Interview Date & Time: _____

Confirmation Date: _____ Term Ending: _____

Agenda Item Summary

Regular Monthly Meeting

August 14, 2023

Agenda Item 2E

Summary

The Funding of Non-Profit Organizations Policy adopted in 2020 requires that organizations requesting sponsorships fill out an application with the town. The GQ Civitan Club is a known entity, and the Town has sponsored the Fiddlers' Convention on a regular basis throughout the years. If the Board so desires, it can choose to waive the Funding of Non-Profit Organizations Policy to sponsor the Fiddlers' Convention for the amount of \$100.

Action Requested:

Motion to waive the Funding of Non-Profit Organizations Policy and sponsor the Annual Granite Quarry Fiddlers' Convention for the amount of \$100.

Fiddler's Convention Sponsorship

Motion Made By:	
Jim Costantino	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Jeff Cannon	<input type="checkbox"/>
Second By:	
Jim Costantino	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Jeff Cannon	<input type="checkbox"/>
For:	
Jim Costantino	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Jeff Cannon	<input type="checkbox"/>
Against:	
Jim Costantino	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Jeff Cannon	<input type="checkbox"/>
In case of tie:	
Mayor Brittany Barnhardt	
For	<input type="checkbox"/>
Against	<input type="checkbox"/>

Agenda Item Summary
Regular Monthly Meeting
August 14, 2023
Agenda Item 2F

Summary

At its 7/10/23 meeting, the Board approved the Scope of Services for the Civic Park Master Plan proposed by Stewart. Attached is the amended CPO 2023-01 reflecting the funding as discussed/approved.

Action Requested:
Motion to adopt the amendment to Capital Project Ordinance 2023-01 as presented.

**Amended CPO 2023-01
Transformational Projects**

Motion Made By:	
Jim Costantino	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Jeff Cannon	<input type="checkbox"/>
Second By:	
Jim Costantino	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Jeff Cannon	<input type="checkbox"/>
For:	
Jim Costantino	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Jeff Cannon	<input type="checkbox"/>
Against:	
Jim Costantino	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Jeff Cannon	<input type="checkbox"/>
In case of tie:	
Mayor Brittany Barnhardt	
For	<input type="checkbox"/>
Against	<input type="checkbox"/>



CAPITAL PROJECT ORDINANCE

2023-01

**TOWN OF GRANITE QUARRY, NC
TRANSFORMATIONAL PROJECTS**

BE IT ORDAINED by the Governing Board of the Town of Granite Quarry, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby adopted, *as amended July 10, 2023*:

Section 1: The Project authorized is for “Transformational Projects”, generally defined by the Board for the purposes herein to mean rare or even once-in-a-generation opportunities to advance Town projects that otherwise have not been possible through traditional Town funding or resources.

In Fiscal Years 2022 and 2023 the Town received \$959,916.71 through American Rescue Plan Act funding, which it elected to expend under the standard allowance for the provision of government services authorized by 31 CFR Part 35.6(d)(1). While this amount was specifically used to reimburse the Town for qualifying salaries during the pandemic, the Board is choosing to use this same amount of funds as the basis for Transformational Projects it wishes to see achieved within the Town limits.

Section 2: The officers of this unit of government are hereby directed to proceed with the capital project within the terms of this project ordinance and the budget contained herein.

Section 3: The following amounts are appropriated for this project*:

	Original	<u>Amended 7/10/23</u>
Administrative, Engineer, or Architect Fees		
<u>Pre-Development Services</u>		<u>39,100</u>
<u>Civic Park “Option 1” Improvements (4/10/23)</u>		<u>49,800</u>
<u>Civic Park Master Plan (7/10/23)</u>		<u>55,000</u>
Total Administrative, Engineer, or Architect Fees	\$ 50,000.00	143,900
Construction Costs	\$ 864,416.71	660,516.71
Transfer to TAP Project – GQ Match		110,000.00
Contingency	\$ 45,500.00	45,500.00
Total Appropriations	\$ 959,916.71	959,916.71

* The Board will amend this section as it refines and prioritizes specific projects with the assistance of its consulting firm, Stewart.

Section 4: The following revenues are appropriated for this project:

Fund Balance Appropriated	\$	<u>959,916.71</u>
Total Revenues	\$	959,916.71

Section 5: The Finance Officer is directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of all state and federal regulations.

Section 6: Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 7: The Finance Officer is directed to report on the financial status of each project element in Section 3 of this ordinance on a quarterly basis.

Section 8: The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board until this project is complete.

Section 9: A copy of this capital project ordinance shall be entered into the Governing Board's meeting minutes, and within five days after adoption, copies shall be filed with the Finance Officer, Budget Officer, and in the Office of the Town Clerk for direction in carrying out this project.

Adopted the 10th day of July, 2023

(Seal)

Brittany H. Barnhardt, Mayor

Attest: _____
Aubrey Smith, Town Clerk

Town of Granite Quarry
Town Manager's Report
August 2023



1. **Staffing updates, highlights, recognitions.** Manager will update any highlights from the past month.
2. **Transformational Projects.** Lot of work and coordination in July.
 - **Civic Park – Option 1 Scope of Services (Overflow lot, existing parking, trails)**
 - Survey completed; researching several deed conflicts to determine resolution needed
 - Overflow lot design to be reviewed against new UDO; existing parking to remain spacious
 - Still pressing to complete if at all possible before Granite Fest 10/21/23
 - **Civic Park – Master Plan**
 - Scope of Services Agreement approved 7/10/23 has been completed and executed
 - Preliminary discussions so far on how & where project timelines will need to coincide with other Transformational Projects and Town goals/projects
 - **Town Square / Downtown Streetscape / Utilities**
 - Duke Energy completed invoice prep for engineering feasibility study (\$15,000, 4-6 months)
 - Coordinating with Charter & Windstream for their planning/design needs in that process
 - Survey (r/w, utilities, subsurface) may run concurrently. Evaluating funding options/partners.
 - Vetted multiple grant potentials. SEID non-construction grant has potential; vetting further.
 - Original Scope, Task 1 for projects substantially complete; evaluating options and optimal structure for moving forward with this component of Transformational Projects
 - **Transportation Alternatives Program (TAP).**

Still on radar needing to prioritize planning for October kickoff and project schedule but had to take backburner in July simply due to time
3. **Town Properties**
 - Town Hall roof: new leaks FD; board room side canopy issue
 - Mayor & Aldermen's Office coded entry (replaces key)
 - Land Use Plan, zoning maps, master plan framed & up board room, planner's office
 - Planner's office / front office flow is still being evaluated but so far new setup is working
 - Town Hall FD storage/utility spaces nearing completion (FD \$50k County stipend/pending invite)
 - Quarry: new equipment shelter is up
 - Well House. Potential interest; possible Offer to Purchase pending
4. **General highlights**
 - Recent storm made havoc everywhere, but damage here relatively minimal & PWD/FD were on it
 - We survived the July heat wave, subsequent OSHA warnings, etc by good teamwork & diligence
 - Byrd Rd & Faith Rd 3-way stop planned to be implemented in September; sooner if schedule allows
 - Chamandy Dr tractor trailer accident. Following up on damage/insurance, truck warning signage.
 - Heavy HR month with assessments, onboarding, promotion/xfers, FY24 pay class implementation

- Planning services. Can say we've hit the right mix. Rick as Planning Director has already in the first month knocked out or made serious advancements with multiple complex planning issues & developments that have been lingering / continuing out for too long.
- PWD has been implementing and training on the new iWorQ scheduling software system; we're further evaluating it for comparability / potential overlap with the Admin software
- Annual financial field audit being conducted 8/10/23 – 8/11/23

5. Committee / Group Reports.

- A. **Community Appearance Commission (CAC).** Met 7/13/23
- Yard of Month. July winners: 324 N Salisbury Ave and 418 W Peeler St.
 - Recommended Linda Shelton to the Board of Aldermen for appointment to CAC.
- B. **Centralina Regional Managers Meeting.** Unable to attend July due to schedule conflict.
- C. **MPO Technical Coordinating Committee (TCC).** 7/19/23
- Meeting was cancelled but still held as a subcommittee meeting to initiate discussions on the MPO's planning boundary and associated Memorandum of Understanding.
 - MPO admin began submitting P7.0 projects into NCDOT; and Hwy 52 Bypass. Confirmed to State that the Towns of Rockwell and Granite Quarry would prefer a 3-lane cross section on 4 lanes of right-of-way used for that project's scoring.
- D. **Revitalization Team.** No meeting in July.
- E. **Events group.** 7/27/23
- **Fish for Fun.** Set date for 9/9/23 from 4pm-7pm.
 - **Christmas at the Lake.** Discussed tree placement, possibly requesting to charge fees and purchase feather banners.
 - **Granite Fest.** Discussed updates, assignments for additional sponsors/vendors outreach.
- F. **Rowan Municipal Association (RMA).** 7/27/23. Awesome programming.
- Professor Leisha Dehart-Davis from School of Government presented on "The Role of Workplace Climate in Recruitment and Retention"
 - Overwhelmingly positive feedback. Several asked for a copy of the presentation, which we will share once we receive it.
 - *Very affirming confirmation about the critical projects we have undertaken & are continuing to undertake here in GQ to attract and retain employees.*
 - *Kudos to all the work that Aubrey has put into us - the Town of Granite Quarry - resuscitating and better organizing/streamlining the RMA materials & processes last year and this year during our term hosting it.* The improvements we've made are truly remarkable and will benefit the respective towns hosting it moving forward.

Town Hall Renovation

August 14, 2023 Board of Aldermen meeting discussion

Chronology / Background:

- 2013: Discussions of Town Hall renovation began
- September 2016: First set of plans
- 2016-2019: Continued discussions, revisions, “project stall”
- Project stalled (from all accounts):
 - Got bogged down in the weeds
 - Individual opinions/preference revisions overrode actual operational space needs (and kept changing & being added to)
 - Ultimately cost of project deemed too great

Background: 2019

- BOA frustration; asked new manager to help find way to move forward
- Research/findings/action:
 - Original full scope space needs politicized/opinioned out
 - Growth patterns & forecasts: ~25-year needs met in existing facility *(vs multiple alternate sites & development options discussions had morphed into)*
 - Updated renovation figures, developed & presented 3 options
 - **BOA makes a decision, commits to move forward with Phase 1: Façade & Structural Improvements.**

Budget \$403,803

Actual: \$387,115.53

Background: 2020-2021

FY21: BOA budgeted to update & re-legitimize Space Needs Assessment based on technical expertise & needs (*Core Values*).

- Commissioned Oct 2020; process completed Feb 2021
- Architect final presentation & discussion with BOA 2/8/21:
 - All plans ADA compliant
 - Designed to address space needs for the next 10-30yrs
 - Plans ready for design of construction specifications for bidding

Budget: \$5,000

Actual: \$5,000.00

Background: >2021

Repairs/upgrades not inconsistent with full renovation plans as time & resources allow (keep momentum going). Some major highlights:

● Town Hall Board Room & Entry Doors	\$12,596
● Main Shop / FD Air Compressor	4,776
● Fiber lines upgrade	6,480
● FD \$50k County Stipend: FD storage, upfits	11,340
● FY24 Town Hall Roof Replacement Funding	<u>75,000</u>
	Subtotal \$ 110,192
+ Phase 1 and FY21 Space Needs Assessment	<u>392,116</u>
= Total investment to date:	\$502,308

Scope Options

1. Full Renovation from updated Space Needs Assessment:

- July 2023 architect's budget estimate: **\$6 million**
- Follows adopted Core Values, Master Plans, Strategic Planning
- Quicker - 2021 update still valid; "Shovel Ready" (*design-build*)

2. Full Renovation, revisit / revise 2021 Assessment:

- New Scope of Services (*design-build bridging*)

3. Major item(s) not inconsistent with full renovation plans:

- Roof (FY24 \$75k toward reserve fund): **\$120,000**
- Continues forward movement, whittling down remaining project
- Quickest + accomplishes immediate repair needs

H

HOUSE BILL DRH10035-LGa-24

D

Short Title: Funds for Projects in Rowan County.

(Public)

Sponsors: Representative Warren.

Referred to:

Ideal Funding: (full renovation) Legislative

- 2021 Updated Plans as-is / "Shovel Ready"
- Otherwise another Scope of Services

1 A BILL TO BE ENTITLED
 2 AN ACT TO APPROPRIATE FUNDS FOR CRITICAL PUBLIC SAFETY PRIORITIES AND
 3 QUALITY OF LIFE PROJECTS IN ROWAN COUNTY.
 4 The General Assembly of North Carolina enacts:

5
6 **PART I. CRITICAL LAW ENFORCEMENT AND FIRE SAFETY PRIORITIES**

7 **SECTION 1.1.** There is appropriated from the General Fund to the Office of State
 8 Budget and Management the sum of two million seven hundred thirty thousand eight hundred
 9 dollars (\$2,730,800) in nonrecurring funds for the 2023-2024 fiscal year to provide a directed
 10 grant to the City of Salisbury to be allocated for the following purposes:

- 11 (1) \$730,800 for police and fire safety equipment, including ballistic vests,
 12 helmets, and a rescue vehicle.
- 13 (2) \$1,000,000 for public fire loops in the downtown area, paving overlays,
 14 extensions, and additional fire hydrants.
- 15 (3) \$1,000,000 for a fire department decontamination area.

16 **SECTION 1.2.** There is appropriated from the General Fund to the Office of State
 17 Budget and Management the sum of fourteen million five hundred sixty thousand one hundred
 18 forty-six dollars (\$14,560,146) in nonrecurring funds for the 2023-2024 fiscal year to provide a
 19 directed grant to the Town of East Spencer for a new municipal complex to house the Town's
 20 administrative, police, and fire departments.

21
22 **PART II. COMPLETION OF PHASES 1 AND 2 OF STATE PROJECT EB-5861/ADA
 23 COMPLIANCE AND ASSOCIATED STRUCTURAL IMPROVEMENTS AT NEWMAN
 24 PARK**

25 **SECTION 2.1.** There is appropriated from the General Fund to the Office of State
 26 Budget and Management the sum of four million seven hundred sixty-one thousand nine hundred
 27 seventeen dollars (\$4,761,917) in nonrecurring funds for the 2023-2024 fiscal year to provide a
 28 directed grant to the Town of Spencer to complete the proposed urban greenway known as
 29 EB-5861. The Town shall use (i) the sum of three million nine hundred ninety-seven thousand
 30 three hundred ninety-seven dollars (\$3,997,397) to complete phase 1, which allows the Town to

Funding Options (full renovation)

Legislative: (Ideal)

- No debt / interest, quickest
- Puts GQ on legislative partnerships radar

USDA Loan:

- 3.625%
- Prelim est ~\$330,000/year - \$425,000/year for 30 years

Other:

- GO Bonds, Reserves/Fund Balance down payment, Grants

Recommendations

1. Proceed with vetting Town Hall roof

- * *Ideally* would stick with FY25 planning & budgeting cycle; however
- * Given recent updates, could pull from already-budgeted FY24 CRF

2. Concurrently, continue political conversation with legislators

- * If promising funding arises, minimal overlap with roof prepwork / can fairly easily switch gears to full renovation project prep
- * Naturally ties into Town Square / Downtown Streetscape / Infrastructure / Economic Revitalization project discussions

Agenda Item Summary
Regular Monthly Meeting
August 14, 2023
Agenda Item 6

Summary

The roof on the Legion building has started leaking badly in one area. Upon further determination, we do not have any record of replacement since 2009 or later. Public Works filed a claim with insurance to have an adjuster look at it to ensure the leak was not from storm damage of any type. It was determined that the roof was not damaged from storms or weather of any type and was “normal wear”. Public Works then received a second opinion which did echo the same results. As a result, the town will be responsible for the replacement, and this was not budgeted as the leak appeared after budget approval. Public Works request a budget amendment to cover the cost not to exceed \$9,000.00.

Action Requested:
Motion to approve Budget Amendment #1 as presented.

Budget Amendment – Legion Roof

Motion Made By:	
Jim Costantino	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Jeff Cannon	<input type="checkbox"/>
Second By:	
Jim Costantino	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Jeff Cannon	<input type="checkbox"/>
For:	
Jim Costantino	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Jeff Cannon	<input type="checkbox"/>
Against:	
Jim Costantino	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Jeff Cannon	<input type="checkbox"/>
In case of tie:	
Mayor Brittany Barnhardt	
For	<input type="checkbox"/>
Against	<input type="checkbox"/>

**FISCAL YEAR 2023-2024
BUDGET AMENDMENT REQUEST #1**

August 14, 2023

PURPOSE: To increase Fund Balance Appropriated (01-3991-99) and increase Parks – Cap Outlay – Bldg/Infrastructure (01-6130-58) by \$9,000 for the replacement of the Legion Building roof.

General Fund – Fund 01

Revenues:

<u>GL Acct #</u>	<u>Account Description</u>	<u>Increase (Decrease):</u>
01-3991-99	Fund Balance Appropriated	\$ 9,000
Total Increase/Decrease:		\$ 9,000

Expenses:

<u>GL Acct #</u>	<u>Account Description</u>	<u>Increase (Decrease):</u>
01-6130-58	Parks – Cap Outlay – Bldg/Infrastructure	\$ 9,000
Total Increase/Decrease:		\$ 9,000

The above Budget Amendment was approved / denied by the Manager or Board on _____.

Brittany H. Barnhardt, Mayor

Shelly Shockley, Finance Officer

Agenda Item Summary

Regular Monthly Meeting

August 14, 2023

Agenda Item 7

Growth/Non-Annexation Agreements

Summary

Last year the County Commission asked its municipalities especially along the I-85 corridor to discuss growth boundaries between each other in light of all the development interest there. This does not imply any intention of our municipalities to proactively annex areas, but rather to establish logical boundaries where if/when development occurs and municipal services are needed, developers know who to contact.

Granite Quarry and Salisbury were among the first to begin discussions between our two municipal limits since GQ was coincidentally updating its Land Use Plan / growth forecasting already. Professional staffs completed technical review and negotiation of logical service boundaries in 2022. We have reviewed the attached recommendations with our council members and answered all questions to date. There seems to be consensus among both council’s members to move forward with the boundaries as recommended.

If the Board approves tonight, the recommendations will proceed to Salisbury City Council. If Salisbury Council approves as well, Salisbury has agreed to have its staff attorney draft the Agreement document itself for our attorney & both councils to review.

Action Requested:

Motion to approve the draft growth/non-annexation boundaries as presented.

Motion Made By:	
Jim Costantino	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Jeff Cannon	<input type="checkbox"/>
Second By:	
Jim Costantino	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Jeff Cannon	<input type="checkbox"/>
For:	
Jim Costantino	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Jeff Cannon	<input type="checkbox"/>
Against:	
Jim Costantino	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Jeff Cannon	<input type="checkbox"/>
In case of tie:	
Mayor Brittany Barnhardt	
For	<input type="checkbox"/>
Against	<input type="checkbox"/>



*PROCLAMATION IN HONOR OF
THE 100th BIRTHDAY OF
MRS Louise Crowther*

WHEREAS, Mrs. Louise Crowther holds the distinction of being a Granite Quarry, NC Centenarian; and

WHEREAS, Mrs. Crowther is the 7th generation of the Brown family who built the Old Stone House. She currently resides only a few blocks from her birthplace in Granite Quarry.

WHEREAS, Mrs. Crowther has been described as an amazing woman whose vitality, energy, and positive attitude belie her advanced age; and

WHEREAS, Mrs. Crowther will celebrate her 100th birthday on August 25, 2023.

NOW, THEREFORE, BE IT PROCLAIMED, that I, Brittany H. Barnhardt, by virtue of the authority vested in me as Mayor of the Town of Granite Quarry, North Carolina, do hereby proclaim and celebrate the life of distinguished citizen, Mrs. Louise Crowther.

On this the 14th Day of August, 2023.

Brittany H. Barnhardt, Mayor

ATTEST:

Aubrey Smith, Town Clerk

August 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
	Planning Board 6pm		Centralina Board of Delegates 5pm	CAC 5:30pm		
13	14	15	16	17	18	19
	BoA Mtg. 6pm	Revitalization 3:30pm				
20	21	22	23	24	25	26
	ZBA 6pm		CRMPO TAC 5:30pm	Events Committee 5:30pm		
27	28	29	30	31		

September 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
	Labor Day	Planning Board 6pm				
10	11	12	13	14	15	16
	BoA Mtg. 6pm		Centralina Executive Board 5pm	CAC 5:30pm		
17	18	19	20	21	22	23
	ZBA 6pm	Revitalization 3:30pm		Power in Partnership Breakfast 7:30am		
24	25	26	27	28	29	30
			CRMPO TAC 5:30pm	Events Committee 5:30pm		