

Old Business

7. Discussion and Possible Action Fund Balance Policy Amendment

ACTION REQUESTED: Motion to adopt Resolution 2023-01 to adopt the amended Town Fund Balance Policy.

8. Discussion and Possible Action Sponsorship Guidelines

ACTION REQUESTED: Discussion and adoption by consensus.

New Business

9. Discussion and Possible Action Stewart Civic Park Master Plan Proposal

At the Special Meeting held 1/12/2023 Stewart Consultants were asked to provide a proposal for the Civic Park Master Plan. The proposal is being presented for the Board’s consideration and possible approval.

ACTION REQUESTED: Motion to accept the proposal for the Civic Park Master Plan as presented.

10. Discussion Stewart Feasibility Study Update

At the Special Meeting held 1/12/2023 Stewart Consultants were asked to provide updated figures on the feasibility study ahead of the formal proposal.

11. Discussion Committee Updates

12. Discussion Board Room Technology Upgrades

13. Proclamation Black History Month

14. Board Comments

15. Announcements and Date Reminders

A.	Thursday	February 16	7:30 a.m.	Power in Partnership Breakfast
B.	Monday	February 20	6:00 p.m.	Zoning Board of Adjustment
C.	Tuesday	February 21	3:30 p.m.	Revitalization Team
D.	Wednesday	February 22	5:30 p.m.	CRMPO TAC
E.	Monday	March 6	6:00 p.m.	Planning Board
F.	Wednesday	March 8	5:00 p.m.	Centralina Executive Board Meeting
G.	Thursday	March 9	6:00 p.m.	Community Appearance Commission
H.	Saturday	April 29	TBD	Staff & Volunteer Appreciation Event

Adjourn

Agenda Item Summary

Regular Meeting
February 13, 2023
Agenda Item 1

Summary:

The Board may discuss, add, or delete items from the Regular Meeting agenda.

Action Requested:

Motion to adopt the February 13, 2023 Board of Aldermen Meeting Agenda (as presented / as amended).

Approval of Agenda

Motion Made By:

Jim Costantino
John Linker
Doug Shelton
Jeff Cannon

Second By:

Jim Costantino
John Linker
Doug Shelton
Jeff Cannon

For:

Jim Costantino
John Linker
Doug Shelton
Jeff Cannon

Against:

Jim Costantino
John Linker
Doug Shelton
Jeff Cannon

In case of tie:

Mayor Brittany Barnhardt

For
Against

Agenda Item Summary

Regular Meeting
February 13, 2023
Agenda Item 2

Summary:

The Board may discuss, add, or delete items from the Consent Agenda.

A. Approval of the Minutes

- 1) Regular Meeting January 9, 2023
- 2) Special Meeting January 12, 2023
- 3) Planning Retreat January 26, 2023

B. Departmental Reports *(Reports in Board packet)*

C. Financial Reports *(Reports in Board packet)*

Action Requested:

Motion to approve the consent agenda (as presented / as amended).

Approval of Consent Agenda

Motion Made By:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

Second By:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

For:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

Against:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

In case of tie:

Mayor Brittany Barnhardt

- For
- Against



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
REGULAR MEETING MINUTES
Monday, January 9, 2023
6:00 p.m.**

Present: Mayor Brittany Barnhardt, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Doug Shelton, Alderman Jeff Cannon

Staff: Town Manager Larry Smith, Town Clerk Aubrey Smith, Fire Chief / Public Works Director Jason Hord, Police Chief Mark Cook, Finance Officer Shelly Shockley, Town Planner E. Schwartz-Laubhann

Call to Order: Mayor Barnhardt called the meeting to order at 6:00 p.m.

Moment of Silence: Mayor Barnhardt led a moment of silence.

Pledge of Allegiance: The Pledge of Allegiance was led by Mayor Barnhardt.

1. Approval of the Agenda

ACTION: Alderman Shelton made a motion to amend item 5 by changing “Adoption” to “Discussion and Possible Action”. Alderman Costantino seconded the motion. The motion passed 4-0.

ACTION: Alderman Shelton made a motion to approve the agenda as amended. Alderman Costantino seconded the motion. The motion passed 4-0.

2. Approval of the Consent Agenda

A. Approval of the Minutes

1) Regular Meeting December 12, 2022

B. Departmental Reports (*Reports in Board packet*)

C. Financial Reports (*Reports in Board packet*)

Alderman Shelton stated he felt there was a direction from the Board to staff left out of the last meeting minutes regarding the upcoming special meeting. Clerk Smith read aloud a statement that could be added if the Board desired, “Mayor Barnhardt asked if the Board would receive materials from Stewart ahead of the special meeting. Manager Smith stated he wasn’t sure they would have it available with the limited time but would ask. He stated the hope is to get us as much information ahead of time as possible.” Alderman Shelton stated he would be fine with the minutes with that addition. Other Board members voiced their approval as well.

ACTION: Alderman Shelton made a motion to approve the consent agenda with the change to the minutes. Alderman Costantino seconded the motion. The motion passed 4-0.

3. **Citizen Comments** – A resident was recognized at the end of the meeting to address the Board.

4. **Town Manager’s Update**

Manager Smith invited Chief Cook up to discuss the numbers in his report regarding business and house checks. Chief Cook shared that the town is divided up into different zones and officers are required to check those areas throughout their shifts which is why the number is high. Mayor Barnhardt asked if dispatched service calls could be shown separately on the monthly report. Chief Cook responded he should be able to do that. It was also shared for informational purposes that when the radar sign appears to be off, it is being run in “stealth mode” to conduct traffic studies.

Manager Smith passed out an updated Town Manager’s report and reviewed items including the design for the Industrial Park sign. There was discussion regarding the size and orientation of the sign. There was Board consensus to move forward. The Town Manager will follow up with EDC, who will explore partners for funding as the next step. Manager Smith reviewed the TAP Funds application and scoring dimensions with the Board.

Manager Smith asked for feedback regarding the staff and volunteer appreciation event and the tentative date, which is currently set for Saturday, April 29, 2023, at the Civic Park. The plan is to have group activities and games for all ages. Town staff welcomes any volunteers who would like to help with the event.

Manager Smith shared Mr. Flowe’s answers regarding holding joint meetings of the Board of Aldermen and the Planning Board for the UDO / CLUP project. Mr. Flowe recommended a March joint meeting so all parties would have a full draft to discuss. Mr. Flowe also stated that any questions regarding the project could be sent to the clerk for compilation.

Manager Smith passed out a draft planning and budget calendar for review. There was discussion regarding possible dates for different meetings and retreats. There was Board consensus to set a Planning Retreat for January 26, 2023, from 9:00 a.m. to 12:00 p.m.

Mayor Barnhardt stated that she would be out of town for May’s regular Board meeting during which the budget message is tentatively scheduled to be presented. Mayor Pro Tem Linker stated he would be at the meeting.

Old Business

5. **Discussion and Possible Action** **Rules of Procedure**

The Rules of Procedure were introduced at the December meeting. Clerk Smith asked the Board for feedback and discussion including, but not limited to, the highlighted items. Alderman Shelton provided a handout with his desired amendments to the drafted Rules of Procedure and began the discussion.

There was Board consensus to make the following amendments:

Rule 16: The “committee reports” bullet will remain in the list.

Rule 20: “[may] [~~must~~]”

There was discussion, but no consensus regarding the following:

Rule 22: Alderman Shelton suggested inserting the language “a motion for discussion and possible action does not require a second.” Mayor Barnhardt asked to get a legal opinion on the matter. Alderman Shelton stated he was okay with leaving the rule as written.

Rule 31: Alderman Shelton suggested the creation of a procedural motion “to require a unanimous vote to approve a BOA decision on a non-procedural matter” and inserting between current #8 & #9.

Mayor Barnhardt suggested tabling the item due to time constraints and the amount of feedback and discussion that was still necessary. Board members all voiced a desire to revisit the item at a later date.

ACTION: Alderman Costantino made a motion to table it (*the Rules of Procedure item*). Alderman Shelton seconded the motion. No vote was called but there was Board consensus to discuss the item at a later date.

6. Adoption

Mission Statement

Mayor Barnhardt read the proposed Mission Statement from Manager Smith's summary in the agenda packet.

ACTION: Mayor Pro Tem Linker made a motion to adopt the proposed Mission statement as amended (*as written in the agenda packet and shown below*). Alderman Costantino seconded the motion. The motion passed 4-0.

Mission Statement

Optimizing quality of life for our community by delivering exemplary municipal services and embracing quality growth consistent with our unique sense of place and granite character.

New Business

7. Discussion

Sponsorship Guidelines

Drafted sponsorship guidelines were presented to the Board for review and acceptance by consensus. The guidelines will be used as an administrative tool. Alderman Cannon led the discussion by stating he believed item 1 under *Sponsorship from an Organization or Business* should be rewritten to use the same language as items 2-5 and not allow the promotion of the sale or consumption of alcohol. Mayor Barnhardt asked the Board's thoughts on including the Town Board and Town Attorney in the review of applications for sponsorship. There were no responses.

After discussion on specific language in the guidelines and a desire from the Mayor for legal review, the Board decided additional feedback was necessary.

ACTION: Alderman Shelton made a motion to table the item until a date to be determined. Alderman Constantino seconded the motion. The motion failed 0-4.

Mayor Barnhardt asked that since no action was taken, the item be added back to the next agenda as Old Business.

8. Appointment

NCLM Voting Delegate

The NCLM requested that each municipality choose one voting delegate to enter the governing board's vote on legislative goals.

ACTION: Alderman Shelton made a motion to appoint John Linker as the Board's NCLM voting delegate. Alderman Costantino seconded the motion. The motion passed 4-0.

9. Decision

NCLM Legislative Goals

The Board was asked to identify 10 of the 16 goals presented by the NCLM as priority. Staff highlighted 10 goals and presented them to the Board as a starting place for discussion.

ACTION: Mayor Pro Tem Linker made a motion to accept the highlighted goals with the exception of removing the goal to support integrated and multi-modal transportation solutions and the addition of

H. Wednesday	January 25	5:30 p.m.	CRMPO TAC
I. Thursday	January 26	6:00 p.m.	Chamber Annual Meeting
J. Monday	February 6	6:00 p.m.	Planning Board
K. Wednesday	February 8	TBD	Centralina Board of Delegates
L. Thursday	February 9	6:00 p.m.	Community Appearance Commission

Adjournment

ACTION: Alderman Costantino made a motion to adjourn. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

The meeting ended at 7:36 p.m.

Respectfully Submitted,
Aubrey Smith
Town Clerk

DRAFT



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
SPECIAL MEETING
MEETING MINUTES
Thursday, January 12, 2023
9:00 a.m.**

Present: Mayor Brittany Barnhardt, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Kim Cress, Alderman Doug Shelton

Staff: Town Manager Larry Smith, Town Clerk Aubrey Smith, Finance Officer Shelly Shockley, Fire Chief / Public Works Director Jason Hord, Town Planner E. Schwartz-Laubhann

Guests: NC Representative Harry Warren; Stewart Inc. consultants Emily Blackwell Hsiao, Jake Petrosky, and Tim Popelka.

Call to Order: Mayor Barnhardt called the meeting to order at 9:03 a.m.

Mayor Barnhardt shared that because Representative Warren only had an hour, the discussion items would be switched to discuss the Town Square Design presentation first and then the Parks Master Plan Improvements.

1. Discussion

Town Square Design Presentation

Stewart consultant Emily Blackwell Hsiao introduced herself and ran through the overview of the presentation that was provided as a handout. The consultant team showed options for both a long-term and a “light” version of the Town Square project and then discussed the related Salisbury Avenue streetscape project. Different elements of the streetscape project including landscaping, furnishings, lighting, and a greenway connection to the Centennial Park were reviewed.

Ms. Hsiao reviewed the initial Civic Park upgrades that were identified as necessary including trail reconstruction, parking, shelter renovations including restroom upgrades, and a Civic Park site-specific master plan to engage the public and qualify for funding. She also pointed out the need for stream stabilization and a new bridge connecting to the Legion Building. The team walked the Board through the recommended next steps as described on the handout and opened the floor for discussion.

Representative Warren shared that he was impressed with the Town’s forward-thinking regarding the growth taking place in Rowan County. He stated that though the Town wasn’t yet at the point where funding could be requested, there was funding at the state level for which different portions of the project could qualify. He stated that once the required specific numbers were identified, he could help locate funding sources.

Mayor Barnhardt shared that the Board was concerned with the safety aspect of Salisbury Avenue and was looking forward to the improvements. Mayor Pro Tem Linker shared that the Board believed the projects were truly transformative and that he was interested in developing Granite Quarry's identity. Alderman Shelton shared he was more interested in improvements to the parks and amenities for residents than the Town Square and streetscape projects. Representative Warren stated he believed the Town could qualify for funding for both. Mayor Pro Tem Linker stated that he believed the Legion Building should be an important element of the Civic Park improvements.

Stewart consultant Jake Petrosky shared that the immediate next steps for his team included refining cost estimates and shared the Board would have to make some decisions on priorities in the short term and long term. He stated he believed the real question for the Town Square project was whether to take the utilities underground. He shared the initial Civic Park improvements were ready to implement.

Alderman Shelton asked why another site-specific plan would be required since the Parks Master Plan had just been completed, included specifics, and included public feedback. He also shared his concerns regarding site obstruction at the town square. Consultant Tim Popelka stated site triangles and NCDOT standards would be incorporated. Mayor Pro Tem Linker suggested no right turns on red at that intersection.

Mr. Petrosky shared that a Civic Park master plan wasn't necessarily required for the initial projects discussed, but when it came to trail improvements specifically, a site-specific master plan could realign the trail or give more clarity on long-term programming for the park. Mayor Barnhardt asked if what was presented for the Civic Park was a foundation for initial improvements before a Civic Park master plan and whether a site-specific master plan would help with funding opportunities. Ms. Hsiao replied that it would and could help narrow and focus the feedback received on the Parks and Recreation master plan. Mayor Barnhardt asked if moving forward with the initial projects would hurt the chance for grant funding in the future. Ms. Hsiao replied it would be difficult to get funding for those improvements, but wouldn't hurt the opportunity for future funding.

Mayor Barnhardt called for a five-minute recess. The Board recessed at 10:01 a.m.

Mayor Barnhardt called the meeting back into session at 10:12 a.m.

Mayor Barnhardt stated the Town Square has been something the Town has talked about for 35 years and the Board was ready to discuss next steps. She asked what Stewart needed of the Board to get it "shovel ready". Mr. Petrosky responded that an important question was whether the Board wanted to proceed with the long-term project or the light version. Mayor Barnhardt stated she would like to proceed with the long-term project.

Alderman Shelton asked how long it would take to complete the long-term plan. Mr. Petrosky shared the utility piece was the largest unknown piece of the puzzle at this point and, because of that, was hesitant to say. He stated the feasibility study would help pinpoint that. There was discussion on the project timeline and different determining factors. He stated the whole project could take three years if 1,800 feet were completed. If a phased approach was taken, with only a few properties being affected, it would be much quicker. Ms. Hsiao pointed out that the timeline didn't include whether Representative Warren had to wait until another session to present the funding request once it had been submitted to him. Alderman Cannon asked whether broadband could be worked into the project. Ms. Hsiao shared that broadband and storm water could be worked into the feasibility study as well.

Mayor Barnhardt asked whether the Salisbury Avenue streetscape could be added into the project as well. Mr. Petrosky responded that it could and that they were not suggesting the median that had been discussed before. He stated phase one improvements could move forward and that feedback from the Board and Larry could be collected by the end of the month to present to Representative Warren. Mayor Barnhardt asked if the final cost of the feasibility study could be presented at the February Board meeting. The Stewart team responded they could have a cost estimate and timeline ready to present with milestones (responsibilities) for each point on the timeline. Mr. Popelka mentioned that after speaking with DOT there was a vinyl sheet that could be placed on the cabinet at the town square on which the mural could be placed.

Mayor Barnhardt opened the floor for discussion on the Civic Park project. Ms. Hsiao stated several elements of the Civic Park project were standalone and the Board could pick and choose based on funding with the exception of the stream stabilization and the bridge replacement that would need to be done at the same time. Mayor Barnhardt shared the low-hanging fruit was parking and stream stabilization and then to complete the Civic Park master plan before the other pieces. Alderman Shelton asked to hear more about the shelter renovations and why the cost was so high. He stated he felt the stream stabilization should be put off until the bridge could be replaced.

Manager Smith asked if it was the consensus of the Board to consider the Legion Building as part of the Civic Park. Most board members voiced that they were in favor of including it, no one voiced any opposition. Alderman Shelton stated he believed the Board should be careful about compartmentalizing parts of the plan and that further discussion should take place, but he did believe the Legion Building should be included. Ms. Hsiao stated a lot of the details could be fleshed out during the site-specific plan.

Mayor Pro Tem Linker stated that it would be a good idea to move forward with items at the park that were necessary to improve the Granite Fest. Manager Smith stated there were safety concerns at the park and Board direction for staff to work with Stewart on identifying how to work in those repairs and projects would be great. Alderman Shelton asked if Manager Smith and Chief Hord could put together a presentation for the next meeting on the prioritization of projects and the Civic Park based on safety concerns.

Mayor Barnhardt summarized that the Board would like to move forward with the long-term project for the town square, the construction and design of some items that could be funded now, and then look at the master plan. The signal, design, and utilities will be the largest factors on the Town Square project. There was a mention of starting talks with property owners regarding easements. Ms. Hsiao will provide a proposal for the Civic Park master plan at the Board's regular meeting in February. Mayor Barnhardt asked for more specific designs on the shelter renovations, the parking lots, and the timelines for the projects to be presented at the meeting as well. Mr. Petrosky shared the full proposal for the feasibility study may not be ready at that time because it is more complicated, but a more refined number could be presented at the next meeting.

Adjourn

ACTION: Alderman Costantino made a motion to adjourn. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0. The meeting ended at 11:03 a.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
SPECIAL CALLED MEETING
Thursday, January 26, 2023
9:00 a.m.**

Present: Mayor Brittany Barnhardt, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Doug Shelton, Alderman Jeff Cannon

Staff: Town Manager Larry Smith, Town Clerk Aubrey Smith

Call to Order: Mayor Barnhardt called the meeting to order at 9:00 a.m.

1. Discussion

Setting Goals/Transformational Projects

Mayor Barnhardt challenged the Board to think about how projects could fit into the newly adopted Strategic Goals and opened the floor for discussion. The Board reviewed last year's list of brainstormed projects. Several of the projects are being addressed by Stewart, Inc. who was contracted to work on transformational projects for the town. In addition, the Kerns Street sidewalk project is being completed using TAP Funding that was awarded to the town last night.

There was discussion on the desire for a mural and the necessity to make sure it complied with ordinances. Board members voiced agreement with Manager Smith's idea to bring up the desire for regulations addressing murals at the joint Planning Board and Board of Aldermen UDO work session. Mayor Barnhardt mentioned that she had discussed with Chairman Greg Edds an opportunity to partner with Rowan County Tourism and the County to create wayfinding signs and possibly the industrial park sign. There was Board consensus to take advantage of this opportunity. Mayor Barnhardt will continue to follow up with Chairman Edds. Alderman Shelton will be available to assist if needed.

The Board discussed the Legion Building's future use. Alderman Cannon mentioned a potential opportunity for American Legion partnership to preserve historical items in the building. Mayor Barnhardt summarized that there was Board consensus to improve the building and interest in preserving historical items. She mentioned a personal desire to see an additional shelter added near the Legion Building to lease separately.

Mayor Barnhardt stated a desire to take into consideration the need for fire department staffing while developing the upcoming budget. Board members agreed with the importance of maintaining a first-class fire department and an overall high level of service.

Alderman Shelton asked if there were any items on the current project tracking sheet that would carry over to the new fiscal year. Manager Smith stated there would be and that typically the Board would not be recreating a whole new set of goals each year. Mayor Barnhardt mentioned a need to consider the 52 Bypass that is listed on the TIP for 2035 and whether there was an opportunity for legislative funding for a feasibility study.

There was discussion on the necessity of future planning and the cost associated with the projects and level of service the Board desired. Mayor Pro Tem Linker stated that resources would be the biggest limiting factor to getting everything done. He stated he would like, after the strategic planning and discussion of projects, to ask staff what resources would be required to accomplish each so then the Board could zero in on what is realistic. Mayor Barnhardt stated a desire for Manager Smith to get creative when creating the accessory budget sheet and include the need for additional staff so the Board could choose which items to fund.

There was discussion regarding whether Board members should sit in on meetings with consultants and whether to have Board members attend committee meetings. It was proposed that holding joint meetings with each of the boards and committees could be a solution to help the Board be more engaged in the process and help committees feel heard. Mayor Barnhardt proposed that a committee member from each advisory board and committee present to the Board of Aldermen as there was a need or request, at least quarterly. There was Board consensus to have committee members make those reports during the regular Board meetings. Mayor Barnhardt asked for a Board consensus for staff to set a schedule and develop a proposal for how often committee members would be reporting to the Board.

Mayor Barnhardt called for a short recess at 10:34 a.m.

Mayor Barnhardt called the meeting back into session at 10:45 a.m.

Mayor Pro Tem Linker asked Alderman Cannon his thoughts on the previous conversation. Alderman Cannon pointed out the need to remember when comparing our town to other towns, that we don't have the same number of staff. He cautioned the Board to take into consideration the amount of work staff would be taking on to achieve some of the desired outcomes and fulfill Board requests. Mayor Barnhardt stated that the town has very dedicated professional staff who are committed to the town's vision. She voiced a need to find a way to make the goals realistic. Mayor Barnhardt pointed out that town staff received no calls or emails concerning taxes being raised last year and that, even though a pay study was completed recently, there is a continual need to update.

Alderman Costantino stated that the Board needs to pay the price to grow or stay the same. Mayor Barnhardt echoed the sentiment that the Town needed to move forward. Alderman Cannon asked if the town could grow with the current number of staff and Mayor Barnhardt responded that no, more staff would have to be added. Manager Smith provided some background on turnover before he started with the town and stated that the town is providing the same level of service as the nearest town in our peer group with a fraction of the budget and staff. Mayor Pro Tem Linker asked that Manager Smith let the Board know what resources were needed including staff. Mayor Barnhardt stated she would like to see an aggressive list even if there is a lot on the list the Board will have to say no to.

Mayor Barnhardt brought up the idea of a four-day workweek and asked Manager Smith to consider

whether office closures or flexible schedules would benefit the town staff. Manager Smith asked the other Board members how they felt about an alternative schedule. Alderman Costantino was in favor of a shorter work week. Mayor Pro Tem Linker stated he had total confidence in the staff to make a decision on what would be best. Alderman Shelton stated he was open to having a 36-hour workweek and proposed the possibility of a half-day each week that employees were using comp time.

2. Discussion Budget Calendar Timeline

The Board discussed an alternative to the proposed 2/17/23 Planning Retreat date shown on the draft budget calendar and settled on 2/23/2023 at 9:00 a.m. Instead of the proposed 3/17/2023 Budget Workshop, the Board will meet at 5:00 p.m. on 3/13/2023. 3/30/2023 at 9:00 a.m. was decided on as an additional date for a budget workshop should it be necessary.

3. Discussion Rules of Procedure (cont.)

ACTION: Alderman Shelton made a motion to table the item until the February 23, 2023 meeting. Alderman Costantino seconded the motion. The motion passed 4-0.

Mayor Barnhardt requested that Town Attorney Chip Short be present for the discussion on the Rules of Procedure at the February 23, 2023 Planning Retreat.

4. Closed Session

ACTION: Alderman Shelton made a motion to go into closed session pursuant to N.C. General Statute Section 143-318.11(a)(6) to discuss the performance of an individual public officer or employee. Alderman Costantino seconded the motion. The motion passed 4-0.

ACTION: Alderman Costantino made a motion to return to open session. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

There was no action taken in closed session.

Adjourn

ACTION: Alderman Costantino made a motion to adjourn. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0. The meeting ended at 11:54 a.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk



Alliance Code
Enforcement LLC

PROTECTING QUALITY OF LIFE
Monthly Report
Town of Granite Quarry

Updated
January 30, 2022

MH - Minimum Housing / OL - Overgrown Lot / JV - Junk Vehicle / JP - Junk Pile (open storage) / AC - Animal Control / ZV - Zoning Violation / Open Red - Open Active Case / Open Yellow - Open Inactive Case / Abated Green - Case Closed & Cleared / Unfounded Blue - No Violation Found, Case Closed / NOV - Notice of Violation / NOH - Notice of Hearing / FOF - Finding of Fact		
ADDRESS	VIOLATION	STATUS
308 Legion St	JP	NOH
518 Railroad St	MH	Still working to find a family member to contact about the property. NEEDS FOF
518 S Main St	JP/JV	FOF
111 W Lyerly St	MH	FOF
504 S Salisbury Ave	MH	NOH for rubble/remains
1280 Dunns Mtn Rd	ZV	NOH
1190 Summer Ln	MH/JP/JV	NOH
315 N Oak St	MH/OL	12/16
225 Hill St	JV	ABATED
344 Brookwood Dr	MH/OL	12/16
720 S Main St	ZV	FOF
302 W Peeler St	JV	11/30
341 Brookwood Dr	JP/OL	NOH
107 N Walnut St	ZV	ABATED
221 S Oak St	MH	NOH
604 N Salisbury	JV	NOH
315 N Salisbury	JP	ABATED
106 E Church St	JP	NOH
114 N Oak St	OL	ABATED
555 Hummingbird Ln	OL	ABATED
723 N Salisbury Ave	OL	ABATED
240 N Salisbury Ave	OL	ABATED
702 W Campbell Ave	JP	NOH
203 E Church St	JP/JV	ABATED
150 Queeners Ct	JP/JV	Property in ETJ but working to get it abated
211 N Oak St	OL	ABATED
411 S Main St	JV	Monitoring
303 S Oak St	JP/OL	NOH



Alliance Code
Enforcement LLC

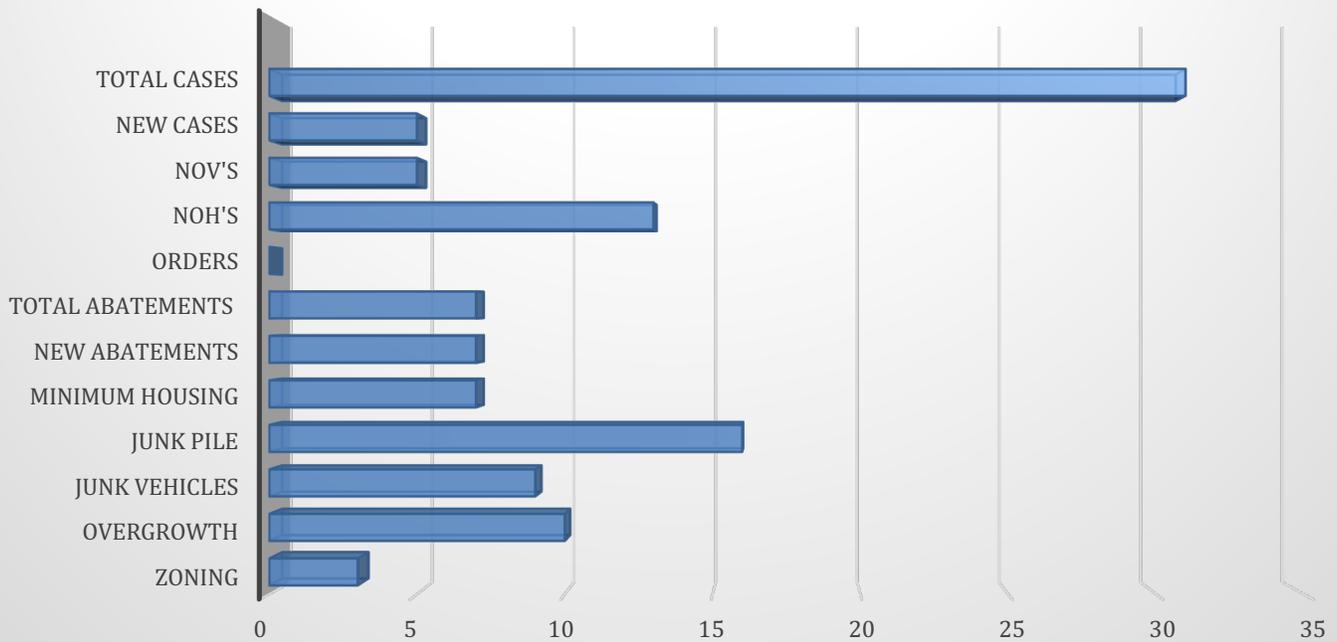
PROTECTING QUALITY OF LIFE
Monthly Report
Town of Granite Quarry

Updated
January 30, 2022

507 Troutman Rd	JP	New Case burned house remains 01/19
Norfolk Southern	OL	1/19
1103 Crestview	JP	1/19
222 Meadow Wood Dr	JP	ABATED
313 Yost Farm Rd	JP/JV	2/24
704 N Salisbury	JP	ABATED
1304 Stonewyck Dr	JV/ZV	NOH
818 N Salisbury Ave	JP	2/24
810 N Salisbury Ave	JP	2/24
806 N Salisbury Ave	JP	2/24
412 Lake Dr	JP	2/24



By the Numbers



	Zoning	Overgro wth	Junk Vehicles	Junk Pile	Minimu m Housing	New Abateme nts	Total Abateme nts	Orders	NOH's	NOV's	New Cases	Total Cases	
■ Amounts	3	10	9	16	7	7	7	0	13	5	5	31	



Town of Granite Quarry Fire Department

Established May 15th, 1950

PO Box 351

www.granitequarrync.gov

Granite Quarry, NC

704/279-5596



Board Report February/2023 Chief Hord Emergency Calls for Service January 2023

39 calls in the district

- 27 - EMS (including strokes, falls, diabetic, CPR and other medical needs)
- 3 - Motor Vehicle Accident
- 2 - Fire Alarms
- 5 - Public Service
- 1 - Lines down
- 1 - Gas Leak

8 calls to Salisbury

- 7 - Alarm/Structure, EMS calls canceled en-route
- 1 - Vehicle Fire

18 calls to Rockwell Rural

- 6 - EMS
- 2 - Structure fires
- 1 - Gas Leak
- 9 - Cancelled en route

7 calls to Union

- 2 - EMS
- 1 - Structure Fire
- 4 - Cancelled en route

2 calls to Rockwell City cancelled en route

9 calls to South Salisbury

- 2 - Motor Vehicle Accident
- 4 - Cancelled en route
- 1 - Structure Fire
- 1 - Move Up
- 1 - Fire Alarm

2 calls to Spencer

- 1 - Structure fire
- 1 - Cancelled en route

3 calls to Faith

- 2 - EMS
- 1 - Cancelled en route

2 calls to East Spencer Structure fires

TOTAL – 88

ACTIVITIES

- Daily activities include apparatus & equipment checks, training, station maintenance, pre-plan development, hose and hydrant maintenance, water points, emergency response, public education, inspections, and the assistance of other divisions within the Town of GQ.
- Monthly training included E.M.T continuing education and Joint Training with Faith F.D.
- Multiple days of ladder training, water point training, hose evolutions, extrication tool familiarization, and district familiarization. Weekly shift training/ officer's choice.
- Car Seat Check Station on Thursday from 1:00 p.m. to 4:00 p.m. – 3 seats installed/checked.
- Grounds care on Thursdays
- Communities in school visits on Thursdays.
- Joint Town Hall meeting with GQPD and Granite Commons residents

E-571

- Mileage – 20193
- Hours – 1800

E-572

- Mileage – 40575.4
- Hours – 3283.1

R-57

- Mileage – 37899.8
- Hours – 3474.2

SQ-57

- Mileage – 5518
- Hours – 725



January Work 2023 Public Works Report

- Normal Maintenance Duties Daily- (parks, cleaning, mowing, edging, service on equipment, limbs & sweeping)
- PM check on generator
- Leaf pickup bi-weekly
- Nature trail maintenance weekly
- Filled various potholes
- Updated 5 stop signs
- PMs on all small engines
- New cameras installed at Civic Park shelter
- New handicap signs and overnight parking signs at Civic
- Byrd house gutters cleaned
- Christmas decorations down and stored

2007 Ford Truck	Mileage – 64,057	+143 miles
1995 Ford Dump Truck	Mileage – 44,100	+131 miles
2009 Ford Truck	Mileage – 93,158	+368 miles
2019 Ford Truck F350	Mileage – 18,447	+312 miles
2022 Chevy Silverado	Mileage – 9,528	+1394 miles

Planning Department Monthly Report January 2023

Permits

2 Permit Applications
1 Permits approved
00 Permits denied

Date	Address	Permit/Subdivision	Status
9-Jan-22	725 N Main Street	Zoning- Roof Mounted Solar Panels	Canceled
17-Jan-23	185 & 189 Hill Street	Signed Exempt Subdivision Plat for recording	Recorded

Planning/Zoning Review

Inquiry	Zoning	Comments
Hill St- Multi-Family/Town Homes	RL	Exploring multiple ideas on development
New Business	CB	New Produce Shop at 144 S. Salisbury Ave.
Sifford Development	RL	Received Multiple Plans
Kenton Place	RL	Request for additional street light
403 Elm St.	RL	Accessory use building
150 Scotland Lane	RL	Accessory use building
Stone Road	RL	Plans for new SFH
English Street	RL	Plans for future subdivision

Planning Board. Met 2/Jan/2023 – Continued Granite Quarry Development Ordinance Project with N-Focus.

Zoning Board of Adjustment. Reviewed training material for Quasi-Judicial boards.



Granite Quarry-Faith Joint Police Authority

P.O. Box 351 • 143 North Salisbury Ave, Granite Quarry, NC 28072
Office: (704)279-2952 • Fax: (704)279-6648



Police Department Report

February 2023

- Call volume report for the month of January 2023:
- See Attached for Total Calls for Service.
- Date of Report: 02/06/2023
 - Total calls for service/activities – 1379
 - 1234 Officer Generated Calls
 - 129 911 Dispatched Calls for Service
 - Calls for service/activities Granite Quarry: 1181
 - Calls for service/activities Faith: 198
 - Incident Reports- 22
 - Arrest Reports- 6
 - Crash Reports- 13
 - Traffic Citations- 48
- The following is the ending and average mileage for each vehicle by month:

131 Chevy Impala-	End-	77,651
141 Ford Taurus-	End-	87,921
161 Ford Utility-	End-	77,867
171 Ford Utility -	End-	59,083
172 Ford Utility -	End-	95,260
173 Ford Utility -	End-	47,550
181 Ford F150 -	End-	86,461
191 Dodge Durango -	End-	47,183
201 Ford Utility-	End-	29,140
211 Ford Utility-	End-	16,861
212 Ford Utility-	End-	40,651
- Other Information:
 - Drug Collection Box. January 2022: 25.15 pounds collected.
 - January CID Report. 8 Cases assigned; 2 Cases cleared; 27 follow-ups conducted; 109 open assigned cases.
 - Officers completed 71 hours of in-service or continuing education training in Jan.

GQPD

Number of Events by Nature

CFS Jan 2023 GQ

Nature	# Events
102D1 ABUSE	1
103O2 ADMIN/INFORMATION	1
104B01 ATM ALARM	2
104C1 BANK ALARM (INTRUSION)	1
104C2 COMMERCIAL BURG (INTRUSI	6
104C3 RESIDENTAL BURG (INTRUSI	2
104D4 BUSINESS HOLDUP/PANIC	1
105B4 ANIMAL-BARKING DOG	2
110D2 RESIDENTIAL B&E	2
111B1 PAST DAMAGE TO PROPERTY	1
112B1 DECEASED (EXPECTED)	1
112D2 DECEASED (SUDDEN)	1
113B4 CIVIL MATTER	1
113D1 DISTURBANCE / PHYSICAL	1
113D2 DISTURBANCE / VERBAL	5
114D1 PHYSICAL DOMESTIC	1
114D3 PHYSICAL FAMILY DOMESTIC	1
118B2 FRAUD-PAST FORGERY	1
118C1 FRAUD (PHONE/MAIL/ELEC)	1
118D2 FRAUD-FORGERY	1
119B3 PHONE HARASSMENT	1
121O1 MENTAL / PAPERS	1
123B1 MISSING PERSON	1
123B3 FOUND PERSON	1
123D1 MISSING PERSON (AT RISK)	2
125B1 CHECK WELFARE - ROUTINE	2
125B2 LOCKOUT - ROUTINE	2
125D1 CHECK WELFARE-URGENT	6
129C1 SUSPICIOUS PERSON	6

Nature	# Events
129C3 SUSPICIOUS VEHICLE	7
129C5 SUSPICIOUS CIRCUMSTANCE	8
130B2 VEHICLE LARCENY (PAST)	1
130B3 THEFT FROM VEH (PAST)	8
130B6 THEFT FROM VEH (PAST)	2
130C3 THEFT FROM VEH-JUST OCC	2
130D1 LARCENY	2
131B3 HIT & RUN	2
131O1 TRAFFIC - REFERRAL	3
131O2 TRAFFIC - INFORMATION	4
135C1 SHOTS FIRED (HEARD)	1
23B0 OVERDOSE (OVERRIDE)	1
23C1 OVERDOSE OR POISON	1
77B1 TRAFFIC ACC - INJURY	1
77B3 TRAFFIC ACC - POSS INJURY	1
77C2 TRAFFIC ACC - INJURY	2
911 HANG UP	19
9B1 CARDIAC ARREST POSS DOA	1
ASSIST MOTORIST	3
ATTEMPT TO LOCATE	5
BUSINESS OR HOUSE CHECK	907
COMMUNITY PROGRAM	3
DELIVER MESSAGE	12
DOMESTIC PROPERTY PICKUP	1
FOLLOWUP	50
FOOT PATROL	3
GENERAL INFORMATION	6
MISDIAL	12
OPEN DOOR	1
PARK CHECK	2
SCHOOL SECURITY CHECK	1
SEARCH WARRANT	2

Nature	# Events
SUBPOENA SERVICE	1
TRAFFIC CHECK	12
TRAFFIC CONTROL	2
TRAFFIC STOP	32
UNAUTHORIZED USE OF CONVEYANCE	1
VEHICLE ACCIDENT PROP DAMAGE	4
Total	1181

GQPD

Number of Events by Nature

CFS Jan 2023 Faith

Nature	# Events
104C3 RESIDENTIAL BURG (INTRUSI	2
106B3 PAST SEXUAL ASLT-CHILD	1
106B5 PAST ASSAULT	1
110D2 RESIDENTIAL B&E	1
112D2 DECEASED (SUDDEN)	1
113D2 DISTURBANCE / VERBAL	1
115D1 DRIVING UNDER INFLUENCE	1
118D2 FRAUD-FORGERY	1
125B1 CHECK WELFARE - ROUTINE	1
129B3 SUSPICIOUS CIRCUM (PAST)	1
129C1 SUSPICIOUS PERSON	3
129C3 SUSPICIOUS VEHICLE	2
129C5 SUSPICIOUS CIRCUMSTANCE	1
130B1 LARCENY (ALREADY OCC)	1
130D1 LARCENY	1
133D1 TRESPASSING	2
911 HANG UP	5
ATTEMPT TO LOCATE	1
BUSINESS OR HOUSE CHECK	150
DELIVER MESSAGE	1
FOLLOWUP	1
MISDIAL	2
TRAFFIC CHECK	2
TRAFFIC STOP	13
VEHICLE ACCIDENT PROP DAMAGE	2
Total	198



Finance Department

Breakdown by Department:
As of January 31, 2023

Department	Budgeted	Encumbered	YTD	
Revenues:	<u>4,010,280</u>		<u>2,575,530</u>	<u>64%</u>
Total Revenues:	\$ 4,010,280		\$ 2,575,530	64%
Expenses:				
Governing Body	1,131,744	32,750	75,843	10%
Administration	621,023	1,125	297,373	48%
Public Works	341,475	360	197,369	58%
Police	938,996	17,073	485,451	54%
Fire	598,990	16,942	343,991	60%
Streets	126,102	-	64,524	51%
Sanitation	175,000	-	102,299	58%
Parks & Recreation	<u>76,950</u>	<u>-</u>	<u>34,388</u>	<u>45%</u>
Total Expenses:	\$ 4,010,280	\$ 68,250	\$ 1,601,238	42%
Expense to Revenue:				62%

Please see the Budget Vs. Actual Report attached for individual line items

Revenues:					
Account	Budget	YTD	Variance	%	Notes
01-3100-12 Taxes - Budget Year	1,121,777	959,232	(162,545)	86%	1
01-3100-17 Tax Penalties & Interest	3,700	3,204	(496)	87%	1
01-3101-12 Taxes - Prior Years	7,000	8,973	1,973	128%	1
01-3102-12 Vehicle Tax	142,823	87,983	(54,840)	62%	
01-3230-31 Local Option Sales Tax	963,578	607,063	(356,515)	63%	
01-3231-31 Solid Waste Disposal Tax	2,374	1,106	(1,268)	47%	
01-3300-36 Grants	24,480	-	(24,480)	0%	
01-3316-32 Powell Pave & Patch Funds	89,302	92,003	2,701	103%	2
01-3322-31 Beer & Wine - State	12,762	-	(12,762)	0%	
01-3324-31 Utilities Franchise Tax	137,447	70,105	(67,342)	51%	
01-3330-84 County First Responders	4,020	2,345	(1,675)	58%	
01-3413-89 Miscellaneous Revenue	2,900	1,818	(1,082)	63%	
01-3431-41 Police Authority Revenue_Faith	146,000	73,000	(73,000)	50%	
01-3431-45 Police Report Revenue	100	80	(20)	80%	
01-3431-89 Police Miscellaneous	1,100	595	(505)	54%	
01-3451-85 Property Damage Claims	-	2,700	2,700	100%	3
01-3471-51 Environmental Fee Collection	178,500	104,697	(73,803)	59%	
01-3491-41 Subdivision & Zoning Fees	5,500	6,192	692	113%	
01-3613-41 Parks Miscellaneous	21,000	11,415	(9,585)	54%	
01-3713-33 Sal. Water/Sewer Reimbursement	50,000	-	(50,000)	0%	
01-3831-89 Interest on Investments	3,000	40,685	37,685	1356%	4
01-3834-41 Park Shelter Rentals (Maint)	3,750	4,640	890	124%	5
01-3835-80 Police Surplus Items Sold	1,350	2,580	1,230	191%	6
01-3835-81 Surplus items Sold	1,000	3,477	2,477	348%	7
01-3837-31 ABC Net Revenue-Co.	11,400	11,678	278	102%	
01-3982-96 Transfer In - ARPA Fund	-	479,958	479,958	100%	
01-3991-99 Fund Balance Appropriated	1,075,417	-	(1,075,417)	0%	8
	4,010,280	2,575,530	(1,434,750)	64%	

Notes:

- 1 A majority of Ad Valorem Taxes are received in the first few months of the fiscal year
- 2 Received both Powell Bill allocations for the Fiscal Year
- 3 Storm damage to Lake Park fence covered by insurance
- 4 Invested a large amount in the NC Capital Management Trust (see details on Interest on Investments page)
- 5 Includes GQ Civitans annual rental fee of \$1,200
- 6 Includes sale of surplus pistols
- 7 Includes sale of sickle bar and multiple other items
- 8 Fund Balance Appropriated = Budget as Adopted + Budget Amendments as follows:

Budget As Adopted (Fire Stipend)	50,000.00
#1 CLUP/UDO	65,500.00
Transformational Project CPO	959,916.71
Total Fund Balance Appropriated	1,075,416.71

Governing Body:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-4110-02 Mayor/Aldermen Salary	18,745	-	8,934	9,811	48%	
01-4110-09 FICA Expense	1,434	-	683	-	48%	
01-4110-14 Insurance - Workers Comp	50	-	36	14	72%	9
01-4110-18 Professional Services	85,500	32,750	45,184	7,566	91%	10
01-4110-26 Office Expense	900	-	268	632	30%	
01-4110-31 Training & Schools	900	-	210	690	23%	
01-4110-40 Dues & Subscriptions	13,565	-	12,432	1,133	92%	
01-4110-45 Insurance & Bonds	1,814	-	1,814	-	100%	9
01-4110-60 Special Projects	24,438	-	1,443	22,995	6%	
01-4110-61 Grants - Nonprofit Grant Program	350	-	100	250	29%	
01-4110-96 Interfund Transfer	959,917	-	4,739	955,178	0%	
01-4110-97 General Fund Contingency	24,131	-	-	24,131	0%	
	1,131,744	32,750	75,843	1,023,151	10%	

Notes:

- 9 Paid once annually at the beginning of the Fiscal Year
- 10 Annual audit complete, CLUP/UDO encumbered

Administration:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-4120-00 Salaries - Regular	292,500	-	152,841	139,659	52%	
01-4120-03 Salaries - Longevity	850	-	850	-	100%	
01-4120-07 401K Expense	14,625	-	7,642	6,983	52%	
01-4120-09 FICA Expense	22,442	-	11,528	10,914	51%	
01-4120-10 Retirement Expense	35,584	-	18,540	17,044	52%	
01-4120-11 Group Insurance	37,000	-	20,618	16,382	56%	
01-4120-14 Insurance - Workers Comp	500	-	435	65	87%	11
01-4120-17 Insurance - HRA/Admin Cost	1,200	-	700	500	58%	
01-4120-18 Professional Services	81,500	-	40,173	41,327	49%	
01-4120-22 Banquet Expense	1,700	-	-	1,700	0%	
01-4120-26 Office Expense	9,500	55	5,207	4,238	55%	
01-4120-31 Training & Schools	7,000	-	3,844	3,157	55%	
01-4120-32 Telephone/Communications	4,500	-	1,896	2,604	42%	
01-4120-33 Utilities	4,800	-	2,586	2,214	54%	
01-4120-34 Printing	6,000	-	3,108	2,892	52%	
01-4120-37 Advertising	3,000	-	458	2,542	15%	
01-4120-40 Dues & Subscriptions	3,300	-	713	2,588	22%	
01-4120-44 Contracted Services	19,500	1,070	10,766	7,664	61%	
01-4120-45 Insurance & Bonds	5,200	-	5,177	23	100%	11
01-4120-62 Committees - CAC	700	-	56	644	8%	
01-4120-68 Tax Collection	16,775	-	9,410	7,365	56%	
01-4120-71 Water Line - Principal	51,536	-	-	51,536	0%	
01-4120-72 Water Line - Interest	1,311	-	828	483	63%	
	621,023	1,125	297,373	322,525	48%	

Notes:

11 Paid once annually at the beginning of the Fiscal Year

Public Works:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-4190-00 Salaries - Regular	134,500	-	72,359	62,141	54%	
01-4190-02 Salaries - Part-Time	45,000	-	28,058	16,942	62%	
01-4190-03 Salaries - Longevity	1,150	-	933	217	81%	
01-4190-07 401K Expense	6,725	-	3,618	3,107	54%	
01-4190-09 FICA Expense	13,820	-	7,753	6,067	56%	
01-4190-10 Retirement Expense	16,455	-	8,758	7,697	53%	
01-4190-11 Group Insurance	25,500	-	13,374	12,126	52%	
01-4190-14 Insurance - Workers Comp	6,500	-	6,444	56	99%	12
01-4190-20 Motor Fuel	16,500	-	7,895	8,605	48%	
01-4190-21 Uniforms	1,600	-	680	920	43%	
01-4190-24 Maint & Repair - Bldgs/Grounds	23,300	-	19,824	3,477	85%	13
01-4190-25 Maint & Repair - Vehicles	4,500	-	3,961	539	88%	14
01-4190-29 Supplies & Equipment	12,500	-	10,965	1,535	88%	15
01-4190-31 Training & Schools	250	-	-	250	0%	
01-4190-32 Telephone/Communications	850	-	399	451	47%	
01-4190-33 Utilities	3,500	-	1,835	1,665	52%	
01-4190-34 Printing	25	-	7	18	27%	
01-4190-35 Maint & Repairs - Equipment	6,500	-	3,713	2,787	57%	
01-4190-40 Dues & Subscriptions	200	-	124	76	62%	
01-4190-44 Contracted Services	17,500	360	2,106	15,034	14%	
01-4190-45 Insurance & Bonds	4,600	-	4,563	37	99%	12
	\$341,475	360	197,369	143,746	58%	

Notes:

- 12 Paid once annually at the beginning of the Fiscal Year
- 13 Storm damage to Lake Park fence reimbursed by insurance, Board Room and Town Hall front doors
- 14 Includes dump truck tires
- 15 Flail mower purchased

Police:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-4310-00 Salaries - Regular	494,750	-	273,035	221,715	55%	
01-4310-02 Salaries - Part-Time	5,000	-	1,403	3,598	28%	
01-4310-03 Salaries - Longevity	2,550	-	2,500	50	98%	
01-4310-07 401K Expense	24,738	-	13,652	11,086	55%	
01-4310-09 FICA Expense	38,426	-	21,505	16,921	56%	
01-4310-10 Retirement Expense	64,848	-	35,604	29,244	55%	
01-4310-11 Group Insurance	91,111	-	47,820	43,291	52%	
01-4310-14 Insurance - Workers Comp	10,614	-	10,613	1	100%	16
01-4310-20 Motor Fuel	36,000	-	16,495	19,505	46%	
01-4310-21 Uniforms	4,400	1,008	2,137	1,255	71%	
01-4310-25 Maint & Repair - Vehicles	9,900	665	9,121	115	99%	17
01-4310-26 Office Expense	1,500	-	259	1,241	17%	
01-4310-29 Supplies & Equipment	16,890	-	11,801	5,089	70%	
01-4310-31 Training & Schools	5,500	-	2,439	3,061	44%	
01-4310-32 Telephone/Communications	8,000	-	4,025	3,975	50%	
01-4310-33 Utilities	1,725	-	920	805	53%	
01-4310-34 Printing	1,000	-	387	613	39%	
01-4310-35 Maint & Repair - Equipment	1,664	400	-	1,264	24%	
01-4310-40 Dues & Subscriptions	3,650	-	1,737	1,913	48%	
01-4310-44 Contracted Services	23,250	-	15,999	7,251	69%	
01-4310-45 Insurance & Bonds	14,000	-	14,000	-	100%	16
01-4310-54 Cap Outlay - Vehicles	50,000	15,000	-	35,000	30%	18
01-4310-55 Cap Outlay - Equipment	29,480	-	-	29,480	0%	
	938,996	17,073	485,451	436,473	54%	

Notes:

- 16 Paid once annually at the beginning of the Fiscal Year
- 17 Multiple unanticipated costly repairs to vehicles that would have been surplused if new vehicle were available
- 18 Vehicle upfit encumbered

Fire:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-4340-00 Salaries - Regular	133,000	-	74,783	58,217	56%	
01-4340-02 Salaries - Part-Time	225,000	-	132,235	92,765	59%	
01-4340-03 Salaries - Longevity	2,200	-	1,946	254	88%	
01-4340-07 401K Expense	7,645	-	4,269	3,376	56%	
01-4340-09 FICA Expense	27,632	-	15,843	11,789	57%	
01-4340-10 Retirement Expense	18,813	-	10,377	8,436	55%	
01-4340-11 Group Insurance	28,000	-	14,442	13,558	52%	
01-4340-14 Insurance - Workers Comp	10,198	-	10,197	1	100%	19
01-4340-17 Firemen's Pension Fund	1,800	-	160	1,640	9%	
01-4340-20 Motor Fuel	8,000	-	4,456	3,544	56%	
01-4340-21 Uniforms	3,000	-	1,777	1,223	59%	
01-4340-25 Maint & Repair - Vehicles	19,500	-	19,113	387	98%	20
01-4340-26 Office Expense	150	-	126	24	84%	
01-4340-29 Supplies & Equipment	70,500	16,942	29,758	23,800	66%	21
01-4340-31 Training & Schools	2,500	-	976	1,524	39%	
01-4340-32 Telephone/Communications	4,500	-	2,307	2,193	51%	
01-4340-33 Utilities	6,300	-	3,428	2,873	54%	
01-4340-34 Printing	275	-	157	118	57%	
01-4340-35 Maint & Repair - Equipment	6,500	-	850	5,650	13%	
01-4340-40 Dues & Subscriptions	3,675	-	1,785	1,890	49%	
01-4340-44 Contracted Services	10,000	-	5,474	4,526	55%	
01-4340-45 Insurance & Bonds	9,802	-	9,532	270	97%	19
	598,990	16,942	343,991	238,057	60%	

Notes:

- 19 Paid once annually at the beginning of the Fiscal Year
 20 Intake relief valves on E571, R57 valves and A/C Repair, Preventative Maintenance
 21 Rescue 57 items - Fire Stipend, Turn Out Gear encumbered

Streets:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-4510-18 Professional Services	2,425	-	2,422	3	100%	22
01-4510-29 Supplies & Equipment	975	-	35	940	4%	
01-4510-39 Maint & Repair	10,000	-	5,500	4,500	55%	23
01-4510-55 Cap Outlay - Equipment	9,000	-	7,160	1,840	80%	24
01-4510-71 Debt Service - Principal	50,000	-	25,000	25,000	50%	
01-4510-72 Debt Services - Interest	7,225	-	3,802	3,423	53%	
01-4510-99 Unappropriated Fund Balance	9,677	-	-	9,677	0%	
01-4511-33 Utilities - Street Lights	36,500	-	20,606	15,894	56%	
01-4511-58 Cap Outlay - Bldg/Infrastructure	300	-	-	300	0%	
	126,102	-	64,524	61,578	51%	

Notes:

- 22 Powell Bill maps paid for once annually
- 23 Timber Run sink hole repair
- 24 Snow Plow

Sanitation:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-4710-44 Contracted Services	175,000	-	102,299	72,701	58%	
	175,000	-	102,299	72,701	58%	

Notes:

Parks & Rec:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-6130-24 Maint & Repair - Bldgs/Grounds	26,000	-	12,713	13,287	49%	
01-6130-29 Supplies & Equipment	8,400	-	2,319	6,081	28%	
01-6130-32 Telephone/Communications	1,650	-	387	1,263	23%	
01-6130-33 Utilities	16,900	-	8,371	8,529	50%	
01-6130-44 Contracted Services	1,500	-	-	1,500	0%	
01-6130-62 Committees - PERC	22,500	-	10,598	11,902	47%	
	76,950	-	34,388	42,562	45%	

Notes:

FEMA Granite Lake Project							
Account	Budget	Encum.	YTD	Variance	%	Notes	
<u>Revenues:</u>							
04-3613-26 FEMA Grant	576,286	-	502,170	74,116	87%		
04-3613-36 NC DEM Grant	192,095	-	167,390	24,705	87%		
Total Revenues:	768,381	-	669,560	(98,821)	87%		
<u>Expenses:</u>							
04-6130-18 Professional Services	174,250	8,213	166,037	-	100%	25	
04-6130-69 Cap Outlay - Construction	547,619	-	503,524	44,095	92%	26	
04-6130-97 Contingency	46,512	-	-	46,512	0%		
Total Expenses:	768,381	8,213	669,560	90,607	88%		

Notes:

- 25 Awaiting final engineering invoices, entire engineering services contract encumbered
- 26 Final amounts for construction

Transformational Project							
Account	Budget	Encum.	YTD	Variance	%	Notes	
<u>Revenues:</u>							
08-3981-96 Transfer from General Fund	959,917	-	4,739	955,178	0%		
Total Revenues:	959,917	-	4,739	-	0%		
<u>Expenses:</u>							
08-4930-18 Professional Services	50,000	34,361	4,739	10,900	78%	27	
08-4930-58 Cap Outlay - Construction	864,417	-	-	864,417	0%		
08-4930-97 Contingency	45,500	-	-	45,500	0%		
Total Expenses:	959,917	34,361	4,739	920,817	4%		

Notes:

- 27 Stewart contract encumbered

Interest on Investments by Month														
FY 2022-2023														
Acct#	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Interest YTD	Invested Balance
Certificates of Deposits:														
XX7779	418.18	432.13	432.13	-	-	-	-	-	-	-	-	-	1,282.44	Matured
	418.18	432.13	432.13	-	-	-	-	-	-	-	-	-	\$ 1,282.44	\$ -
Money Market Accounts:														
XX9011	126.75	124.59	49.98	38.52	56.62	58.53	66.11	-	-	-	-	-	521.10	153,233.74
XX1186	5.32	5.32	5.49	11.51	18.03	18.64	18.64	-	-	-	-	-	82.95	62,727.35
ARPA	19.23	28.76	-	-	-	-	-	-	-	-	-	-	47.99	Closed
	151.30	158.67	55.47	50.03	74.65	77.17	84.75	-	-	-	-	-	\$ 652.04	\$ 215,961.09
NC Capital Management Trust:														
XX4319	65.72	396.81	4,372.14	6,738.04	8,006.15	9,206.53	9,965.33	-	-	-	-	-	38,750.72	2,789,795.62
	65.72	396.81	4,372.14	6,738.04	8,006.15	9,206.53	9,965.33	-	-	-	-	-	\$ 38,750.72	\$ 2,789,795.62
Totals													\$ 40,685.20	\$ 3,005,757

Total Invested Balance		\$ 3,005,757
Cash Balance (As of 1/31/23)	\$ 409,479	
Minus Outstanding Transactions (As of 1/31/23)	\$ (17,324)	
Total Reconciled Cash Balance		\$ 392,155
Total Available Funds		\$ 3,397,912

Unassigned Fund Balance:

**These amounts are estimates only and intended to give an indication of the fiscal health of Unassigned Fund Balance.*

Unassigned Fund Balance as of July 1, 2022	2,332,082
Revenues as of 1/31/23	2,575,530
Expenses as of 1/31/23	(1,601,238)
Revenues over Expense	974,292
 Less Encumbered	 (68,250)
Less Restricted:	
Powell Bill	(48,085)
Reserved by State Statute	(346,710)
Total Restricted	(394,795)
Less Committed:	
Transformational Project CPO	(955,178)
Governors Crime Commission Grant	(24,480)
TAP Outlay (including GQ match)	(550,000)
Total Committed	(1,529,658)
 Unassigned Fund Balance as of 1/31/23	 \$ 1,313,671
 Unassigned Fund Balance as a Percentage as of 1/31/23	 82%

Town of Granite Quarry
Town Manager's Report
February 2023



1. Staff / Department Highlights – community outreach and engagement

A. **Granite Commons PD neighborhood meeting.** Pilot effort. 43 attendees. Great initiative and interdepartmental engagement. Continuing to work on additional engagement opportunities.

2. Departmental Reports.

A. **PD.** Last month a board member asked if dispatched service calls could be shown separately on the PD monthly report (vs incidents, etc). Please see updated PD report this month. Chief Cook will explain the breakdown and some nuances with it for additional Board feedback or direction.

B. **Finance.** The last page of this month's Finance Report attempts to break down estimated unassigned fund balance in simple terms as an illustration for the Board. Shelly will answer any questions and take any additional Board feedback or direction.

3. Major Projects

A. **Transformational Projects.**

- Continued working with Stewart on follow ups and their presentation, in packet tonight.
- Based on Board direction this month we'll continue refining, preparing any potential requests for funding (e.g., legislative, grants, partnerships) or any alternate direction.

B. **CLUP / UDO project.** N-Focus CEO Rick Flowe has continued assisting with growth agreement discussions. We've continued briefing him on pending development issues that may have creative, incentive/proactive opportunities for the new UDO. Growth, especially the still-fairly-new variant of high-density townhome developments, was another common buzz at NCCCMA.

C. **Transportation Alternatives Program (TAP).** TCC approved our application 1/18; TAC approved 1/25; which sent us to DOT to develop a Municipal Agreement for the project. We're following up on that process now. FY24 for this project begins in October because these are federal funds.

D. **Bicycle and Pedestrian Master Plan.** Checked in again on our Plan approval. As of time of report, our plan has still not completed the DOT review process for approval or amendment.

E. **Granite Industrial Park / Gateway sign.** Followed up with EDC (to funding partners) and Tourism on sign design from last Board meeting discussion. County Tourism's branding & wayfinding campaign giving feedback to designer.

F. **Growth Agreements Discussion.**

- Our mayor and mayor pro-tem met with Salisbury's mayor and our respective managers & planners January 30th to discuss the technical/professional discussions we've had so far and get their initial political input. It ultimately went back to staff to review further.
- Salisbury and GQ staff met with South Salisbury RFD upon its request to discuss its concerns about growth and funding also. We agreed to meet again after these municipal discussions possibly firm up what areas we'll be talking about in the first place.

4. Capital Project Ordinance(s) Transformational Projects, TAP project specifically. (Attachment A)

5. Committee / Group Reports.

A. **Community Appearance Commission.** Met January 12.

- **Christmas Decorating Contest.** Members debriefed about the event and began 2023 planning.
- **Events.** Members discussed the idea of potentially having the Halloween and Christmas decorating contests combined into the Events Committee list (idea being to generate more volunteers for CAC's efforts). Members preferred to leave those two events solely as CAC events.
- **Mulch Giveaway.** PWD will be holding its mulch giveaway Saturday, March 18 from 9am-12pm. CAC discussed advertising and garnering more awareness about the event.
- **Yard of the Month.** Kicks off in April.
- **Community Outreach / "Neighborhood Captains".** Initially last year CAC had expressed interest in leading the neighborhood captains goal, which seemed to flow nicely since members were already covering assigned neighborhoods. CAC discussed again this meeting and preferred that staff complete that particular outreach goal, so staff will pick back up on that in-house again.

B. **Rowan EDC.** Met January 12.

- EDC had met with County planners trying to identify additional qualifying industrial areas for growth moving forward. I followed up with some potential study areas around the Granite Industrial Park they may wish to consider.
- EDC annual meeting is Thursday, February 23 from 11:30am-1:00pm at F&M Trolley Barn. Keynote speaker is Didi Caldwell with Global Location Strategies. Deadline to register is February 16.

C. **MPO Technical Coordinating Committee (TCC - Professional Staff).** Met January 18.

- Reviewed the 3 Transportation Alternatives Program applications; recommended all 3 to TAC.
- MPO dues have remained based on 2010 population data; TCC requested reevaluating w 2020 data.

D. **Centralina Regional Managers Meeting.** Met January 18.

- State legislative, Centralina, and ICMA/NCCCMA updates, upcoming funding opportunities for specific project scopes, and laid out our regional managers' meeting schedule for this year.

E. **Rowan Chamber of Commerce Power in Partnership breakfast.** Met January 19.

- Our legislative representatives spoke about goals for the upcoming legislative session.

F. **Events (Ad Hoc).** Met January 24.

- The group present discussed expectations, the 2023 Events schedule, and began familiarizing themselves with facility grounds and ongoing events' components, volunteer needs, etc.
- Tentative date of February 7 at 6pm for their next meeting was discussed. Staff will double check volunteers' availability before that meeting notice gets scheduled/sent out.

G. **Revitalization Team.** No meeting in January.

H. **MPO Transportation Advisory Committee (TAC - Elected Officials).** Met January 25.

- Jason and I attended to help present / represent the TAP (Transportation Alternatives Program) funding request. TAC recommended approval to DOT.

I. **Rowan Municipal Association.** 1st quarter (January 26) meeting canceled.

- The Chamber's gala conflicted with our 1st quarter program date.
- The author that Spencer's mayor has invited to speak has still not confirmed a date, though we did confirm it will not be the 2nd quarter meeting coming up April 27. I've spoken with several potentials; Aubrey and I are still working to put together a program and secure the speaker.

SUMMARY

TO: Board of Aldermen
FROM: Town Manager
RE: **CPO(s) Transformational Projects, TAP Project specifically**
DATE: 2/13/2023



Last month we discussed incorporating the entire Transportation Alternatives Program (TAP) project amount within the Transformational Projects Capital Project Ordinance (CPO). As Town Manager and Finance followed up and began creating the structure to implement that direction, we found the following ([see next page for corresponding Examples](#)):

Incorporating the entire TAP Project within the Transformational Projects CPO would significantly reduce what the Board could accomplish within it considering TAP reimbursements would not come in for quite some time. Eventually as reimbursements come in, they would be transferred back into the General Fund and added to Fund Balance, but in the meantime the Transformational Projects CPO funds would be tied up (Shown in [Example 1](#)).

If the Board has a strong desire to incorporate the *full TAP Project amount* within the Transformational Projects CPO, we would still recommend creating a separate fund to track the TAP project and to account for the complexity in the reimbursements (Shown in [Example 2](#)).

Because the Town will be reimbursed for the TAP portion (estimated \$440,000), we recommend only expending the \$110,000 GQ match amount of the TAP project within the Transformational Projects CPO - and everything else that will be reimbursed in a separate TAP Project CPO (Shown in [Example 3](#)). That will be the most efficient way of tracking the expenditures and reimbursements, and the Transformational Projects' funds won't be tied up while waiting for the reimbursements to be paid.

Summary:

In [Examples 1 and 2](#), the total amount committed would be \$959,917, but only \$409,917 would be available for the Town Square, Park Projects and other Board designated projects until TAP reimbursements came in. In [Example 3](#), total amount committed would be \$1,399,917, reflecting the \$849,917 amount that actually remains available for Transformational Projects after the specific TAP reimbursements. Reimbursements would then be transferred back into Fund Balance in the General Fund, ultimately reflecting the original target amount of \$959,917 Town funds spent on these projects.

EXAMPLE 1

CPO 2023-01: Transformational Projects	
Account	Budget
<u>Revenues:</u>	
08-3981-96 Transfer from General Fund	959,917
Total Revenues:	959,917
<u>Expenses:</u>	
Professional Services	50,000
Cap Outlay - Construction	314,417
TAP Project	550,000
Contingency	45,500
Total Expenses:	959,917

Total Committed in Example 1 \$ **959,917**
Total Reimbursements \$ **440,000**
Total Toward Projects \$ **519,917**

EXAMPLE 2

CPO 2023-01: Transformational Projects	
Account	Budget
<u>Revenues:</u>	
08-3981-96 Transfer from General Fund	959,917
Total Revenues:	959,917
<u>Expenses:</u>	
Professional Services	50,000
Cap Outlay - Construction	314,417
Transfer to TAP Project Fund	550,000
Contingency	45,500
Total Expenses:	959,917

CPO 2023-01 : TAP Project	
Account	Budget
<u>Revenues:</u>	
Transfer from Transformational Projects Fund	550,000
Total Revenues:	550,000
<u>Expenses:</u>	
Cap Outlay - Construction	550,000
Total Expenses:	550,000

Total Committed in Example 2 \$ **959,917**
Total Reimbursements \$ **440,000**
Total Toward Projects \$ **519,917**

EXAMPLE 3 - RECOMMENDED

CPO 2023-01: Transformational Projects	
Account	Budget
<u>Revenues:</u>	
08-3981-96 Transfer from General Fund	959,917
Total Revenues:	959,917
<u>Expenses:</u>	
Professional Services	50,000
Cap Outlay - Construction	754,417
Transfer to TAP Project Fund - GQ Match	110,000
Contingency	45,500
Total Expenses:	959,917

CPO 2023-01 : TAP Project	
Account	Budget
<u>Revenues:</u>	
Transfer from Transformational Projects Fund	110,000
Transfer from General Fund (when reimbursed these funds will return to Fund Balance in GF)	440,000
Total Revenues:	550,000
<u>Expenses:</u>	
Cap Outlay - Construction	550,000
Total Expenses:	550,000

Total Committed in Example 3 \$ **1,399,917**
Total Reimbursements \$ **440,000**
Total Toward Projects \$ **959,917**

Agenda Item Summary

Regular Meeting
February 13, 2023
Agenda Item 6

Rezoning 649 102 CB to RL

Summary

A rezoning has been requested for parcel 649 102 to change the property from CB (Central Business) to RL (Residential Low Density).

Adjoining property owners were notified of the requested rezoning and the opportunity to speak at the public hearing. At its meeting on January 3, 2023, the Planning Board unanimously approved recommendation of the rezoning.

Attachments

- Staff Report
- Rezoning Application
- Location Map
- Property Survey
- Downtown Overlay District Map
- List of Uses
- Rezoning Ordinance 2023-02

Action Requested:

Motion to approve the rezoning of parcel 649 102 from Central Business to Residential Low Density and adopt the Statement of Consistency as presented.

Motion Made By:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

Second By:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

For:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

Against:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

In case of tie:

Mayor Brittany Barnhardt

- For
- Against

Staff Report: Board of Alderman
January 30, 2022

Subject: Rezoning Application for 385 Railroad Street
Case #: **ZO-23-01**
Applicant: Emilie & Brian Scharf
Property Owner(s): Emilie & Brian Scharf
Address: 385 Railroad Street
Tax Parcel ID Number(s): 649 102
Action Date: **Town Board-February 13th, 2023**
Request: Rezone from CB to RL

Staff Comments:

Background:

The property located between Railroad Ave. and S. Salisbury Ave. (parcel 649-00901) was subdivided on February 28, 2022 and faces Railroad Ave. Both parcels are currently zoned CB (Central Business). The applicants have submitted a Rezoning Application for the vacant parcel to be zoned RL (Residential Low Density). Applicants own the adjacent lot facing Salisbury Ave. (US 52), under A2Z Management LLC where a new commercial building is currently under construction.

Description of the site:

The site faces southwest on Railroad Ave and is located within the Downtown Overlay District. A GIS map is attached for site location. Also worth noting, the property has a 30' waterline easement at the SW side of the property.

Conclusions:

If assigned, the land use of RL would lessen the availability for future downtown commercial development. Additionally, provisions laid out in the Downtown Master Plan, would not apply to residential use. It is also worth noting that the lots located across Railroad Ave. are all RL.

Considerations:

PART II - CODE OF ORDINANCES, APPENDIX A UNIFIED DEVELOPMENT ORDINANCE:
3.2.2 Zoning Districts, Base Zoning Districts
Residential Low Density (RL) District.

The Residential Low-Density District (RL) is established for conventional subdivision development of low density single-family residences and their customary accessory uses.

3.2.7 Base zoning districts.

Central Business (CB) District.

The Central Business District is established as the centrally located trade and commercial service area of Granite Quarry. The district is designed to encourage the continued use of land for downtown business and a sustainable relationship with integrated and surrounding residential uses.

3.1.2 Purpose and interpretation.

Purposes of Zoning.

- To utilize land uses in the community in such a way as to be beneficial on both an individual level and a community level;
- To promote, maintain, or restrain an appropriate intensity or density of development in each area at a level which can be satisfactorily serviced by such public facilities as the street, school, recreation, and utilities systems;

3.6.3

Downtown Overlay District.

The map for the Downtown Overlay District, adopted on March 8, 2021, is an area roughly defined by Main Street to the SW, Brown St to the NE, Church Street to the NW and extending across and along Railroad Street to Troutman Street at the SE extreme. Development in this area will be regulated by the requirements of the Unified Development Ordinance (UDO) in general but more specifically by the development guidelines found in Chapter 5, Appendix B of the UDO.

2000 COMPREHENSIVE LAND USE PLAN Update:

Policies, page 29

Policy (8) The continued viability of single-family homes as a major housing source should be encouraged.

Policy (11.1) Commercial development should especially be encouraged in the designated downtown area as defined by the 2016 Downtown Master Plan.

Future Land Use Patterns, page 24

Commercial Development

Primary among considerations for commercial development will be the establishment of a "central business district." The area recommended for this development contains about 25 acres of land. The area, delineated in the Town's Downtown Master Plan, is located between the railroad tracks to the west and an extended Brown Street to the east, and between Church Street to the north and beyond Lyerly Street to the south. More land in this area is currently vacant than is in use for commercial purposes (28.6% to 23.7%). If just the vacant land were developed for commercial use, over 50 percent of the area would be used for commercial purposes.

Downtown Master Plan Recommendations (Section 4 .2.1 "Short-Term Recommendations: 2016"

- Plan for infill development to meet existing demand. In some cases, property consolidation may be required for to meet the appropriate size, scale, parking, and landscaping requirements for new downtown commercial development. In Granite Quarry, many key downtown properties are owned by a handful of

private parties. In many instances, it may be feasible to strike an arrangement—a property sale, land swap, and so on—to make new infill development possible. In the short term, these parties should, at the urging of local leaders, consider the market-based opportunities presented in Chapter 3 of this report.

The map creating the Downtown Overlay District was adopted March 8, 2021.

Summary:

Due to the numerous Planner turnovers, the applicant was previously told that in order to accomplish what was desire, i.e., single-family dwelling, subdividing their property and rezoning the resulting Railroad Street lot to RL would be advisable due to a RL district being located across the street.

Rezoning this property in the Downtown Overlay District will make this one of the few RL zoned parcels in the District. However, within the CB District new residential uses are permitted by way of a mixed-use building where a commercial business and residential uses share the same footprint with specific requirements.

Staff Recommendation

It is recommended to approve this request due to previous communications with the applicant.

Planning Board Recommendation (January 3rd, 2023)

Planning Board made the recommendation to rezone the parcel from CB to RL.

Required Action:

After holding a legislative Public hearing and hearing any public comments, the Town Board of Alderman may decide one of the following actions:

- Approve the Rezoning application; or
- Approve the Rezoning application with changes; or
- Deny the Rezoning application; or
- Send the application back to the Planning Board for further study.

Suggested Motions with Statement of Consistency and Reasonableness:

A suggested motion for approval: 1) “Town Bord of Alderman votes to approve the Rezoning request for “385 Railroad Street” (for parcel identified as Rowan County Tax Parcels 649 102). The Granite Quarry Zoning Map will be amended to designate RL (Residential Low Density) District.

This approval is consistent with Granite Quarry Unified Development Ordinance; Downtown Master Plan and Map; and the Granite Quarry Comprehensive Land Use Plan; is a reasonable request; and is in the public interest of the Town of Granite Quarry.”

OR

A suggested motion to deny or send application back to the Planning Board for further study (pick one) on the Rezoning request: 1) “Town Bord of Alderman votes to deny (send back to Planning

Board for further study) on the Rezoning request for “385 Railroad Street” (for parcel identified as Rowan County Tax Parcels 649 102) to the Town Board because..... (Add verbiage such as the rezoning request is not consistent with the Granite Quarry UDO; the Granite Quarry Comprehensive Land Use Plan or Downtown Master Plan and Map; with details such as action constitutes “spot zoning”).

Attachments:

Application Form
Rowan County GIS location map
Property Survey
UDO 3.3.3 Table of Uses
Downtown Overlay District map

E. Schwartz
Planner

Date: 12.12.22 Reviewed By: SW + EAST



Rezoning Application

Property Information

Property Address: 385 Railroad St Granite Quarry NC 28072
Tax Map and Parcel Number 649 102 In Town Limits , or In ETJ _____
Parcel Size (sq. ft. or acres) .81 Interior Lot (Y/N) Y Corner Lot (Y/N) N

Owner's Information

Name: Emilie and Brian Scharf Phone Number 704.785.5433 (cell)
704.584.9846
Mailing Address: P.O. Box 842
Granite Quarry NC 28072
Email emilie @ a2zservicesnc.com

Contractor/Developer's Information

Name: Emilie and Brian Scharf Phone Number 704.785.5433 (cell)
704.584.9846
Mailing Address: P.O. Box 842
Granite Quarry NC 28072
Email emilie @ a2zservicesnc.com

Project Information

Current Zoning Classification CB Requested Zoning Classification RLD
Proposed Use of Property:
Build a single family dwelling

Additional Comments:

1) Check Land Use Plan -
2) Lot area 0.808

Notes:

Owner/Developer Signature Emilie Scharf / Brian Scharf

Date 12/8/2022 Application fee paid, Receipt Number 201790

4/24/2020 Revision

\$1600.⁰⁰ fee pd.

Rowan County GIS

PARCEL ID: 649 102
PIN: 5678-17-10-5869

Owner Name:

Mailing Address:

Property Address:

Tax District Code:

Tax District:

Land FMV: \$0

Land LUV: \$0

IMP FMV: \$0

Total Value: 0

Deed Ref: //

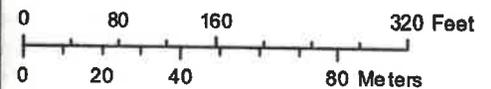
Date Sold: 12/31/1969

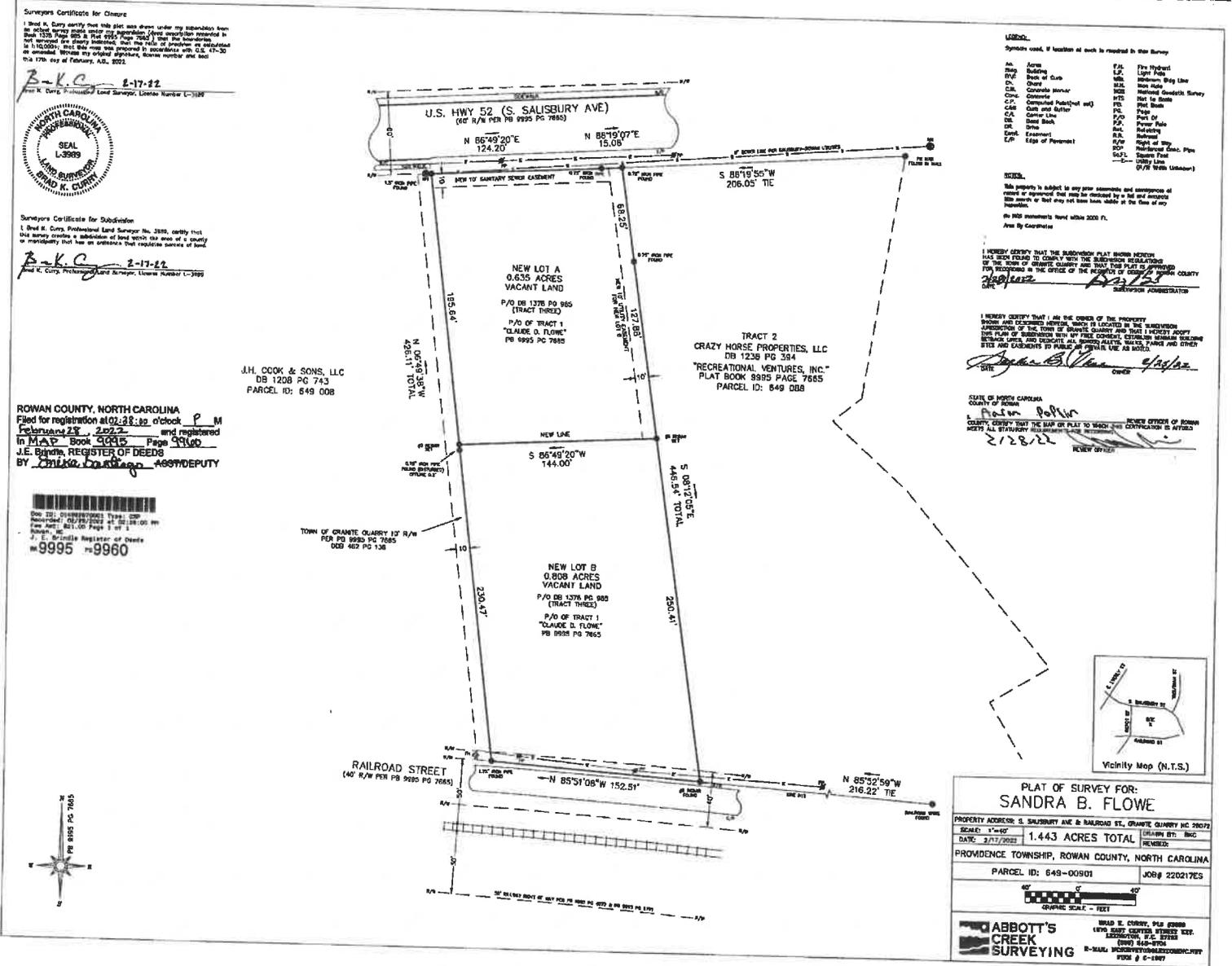
Sale Amt: \$0

Legal Description:



1:1,908







This information was prepared from the Rowan County, NC Geographic Information System. Rowan County has made substantial efforts to ensure the accuracy of location and labeling information contained on this site. The information provided is a representation of various City and County data sources and does not serve as an official map. Rowan County promotes the independent verification of any information contained on this site by the user. Rowan County makes no warranty or other assertion as to the fitness of the maps for any particular purpose and neither Rowan County nor its agents or employees shall be liable for any claim alleged to have resulted from any use thereof.

3.3.3 Table of Uses

USES	ZONING DISTRICTS											
	RR	RL	RM	RH	OI	NB	CB	HB	LI	HI	DT/LI	SR
Residential Uses												
Accessory dwellings	C	C	C	C								4.2.1
Accessory structures (residential)	X	X	X	X								4.2.2
Boarding[houses] or roominghouses	C	C	C	C								4.2.3
Conservation development	C	C	C	C								4.2.4
Family care homes for the handicapped	X	X	X	X								4.2.5
Home occupations (customary)	X	X	X	X								4.2.6
Manufactured home, individual lot (MH-O only)	X	X										4.2.7
Manufactured home community (MH-O only)	C	C										4.2.8
Single-family dwellings	X	X	X	X								
Temporary emergency manufactured home	X	X	X	X								4.2.11
Temporary family care manufactured home	C	C	C	C								4.2.12
Temporary family health care structure	X	X	X	X								
Civic and Government Uses												
Cemeteries (accessory use)	X	X	X	X	X	X	X	X	X	X	X	
Emergency services (fire, police, EMT)	C	C	C	C	X	C	X	X	X	X	X	
Government buildings (other, excludes correctional facilities)	C	C	C	C	X	X	X	X	X	X	X	
Religious institutions and related uses (including day cares or schools of less than 25)	C	C	C	C	X	X	X	X	X	X	X	
Schools (public and private elementary, middle, and high)	C	C	C	C	X	X	X	X			X	
Institutional Uses												
Clubs, lodges, fraternities, sororities, social, civic, and other similar organizations operated on a non-profit basis	C	C	C	C	X			X			X	

USES	ZONING DISTRICTS											
	RR	RL	RM	RH	OI	NB	CB	HB	LI	HI	DT/LI	SR
Studios for artists, designers, and photographers	C	C	C	C	X	X	X	X			X	
Recreation and Entertainment Uses												
Golf courses	C	C	C	C	X							
Parks (public)	X	X	X	X	X	X	X	X	X	X	X	
Swimming pools (principal use)	C	C	C	C								4.7.3
Swimming pools (residential accessory use)	X	X	X	X	X	X	X					4.2.2
Agricultural Uses												
Bona-fide farm (excluding hogs)	X	X			X				X	X		4.9.1
Greenhouses and gardens which are incidental to a residential use and conducted on a non-commercial basis only	X	X	X	X								
Other Uses												
Parking of recreational and commercial vehicles (residential districts)	X	X	X	X								4.10.4
Temporary uses	X	X	X	X	X	X	X	X	X	X	X	4.10.6
Utility facilities (except service or storage yards)	C	C	C	C	C	C	C	C	X	X	C	

ORDINANCE NO. 2023-02

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA, BY REZONING THE FOLLOWING PARCEL AS DESIGNATED:

TAX MAP 649 PARCEL 102; FURTHER IDENTIFIED AS 385 RAILROAD STREET. REZONE FROM CENTRAL BUSINESS (CB) TO RESIDENTIAL LOW DENSITY (RL)

WHEREAS, on December 12, 2022, the Town of Granite Quarry, North Carolina received a request by Emilie and Brian Scharf to rezone the property at 385 Railroad Street (NCPIN 5678-17-10-5869); and

WHEREAS, a public meeting was held by the Town of Granite Quarry Planning Board on January 3, 2023 and the Planning Board unanimously recommended approval of this rezoning request due to consistencies with the Comprehensive Plan; and

WHEREAS, the Board of Aldermen held a public hearing on February 13, 2023, as required by N.C.G.S. 160D-601 and gave the public an opportunity to comment; and

WHEREAS, the Board of Aldermen heard all evidence and arguments presented and reports from the town officials pertaining to said application and does approve the rezoning from CB (Central Business) to RL (Residential Low-Density);

NOW THEREFORE, the Town of Granite Quarry Official Zoning Map is hereby amended by rezoning the property at 385 Railroad Street (NCPIN 5678-17-10-5869) from CB (Central Business) to RL (Residential Low-Density);

Adopted this 13th day of February 2023.

Brittany H. Barnhardt, Mayor

ATTEST:

APPROVED AS TO FORM:

Aubrey Smith, Town Clerk

Carl M. Short, Town Attorney

Agenda Item Summary

Regular Meeting
February 13, 2023
Agenda Item 7

Summary:

The Board of Aldermen adopted the Fund Balance Policy at the December 12, 2022 meeting with the desired range of 40% - 50% unassigned fund balance.

After considerable research, staff recommends amending the policy to have a set minimum amount rather than a percentage. It has become apparent that setting a minimum fund balance as a percentage of the previous fiscal year’s budgeted General Fund expenditures will prove to be extremely time-consuming and may not give an accurate picture of unassigned fund balance. An unassigned fund balance as a percentage is always going to be tied to the number of expenditures and will fluctuate drastically with any large expenditure, whether budgeted or not.

Finance Officer Shelly Shockley suggests the amendments as shown on the attached policy to reflect a recommended minimum unassigned fund balance equivalent to roughly 6 months of operating costs. The changes are reflected in sections 4.3 and 6.2.

Attachments:

- Fund Balance Policy *Amended*
- Resolution 2023-01

Action Requested:

Motion to adopt Resolution 2023-01 to adopt the amended Town Fund Balance Policy.

Fund Balance Policy

Motion Made By:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

Second By:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

For:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

Against:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

In case of tie:

Mayor Brittany Barnhardt

- For
- Against



2022-09

FUND BALANCE POLICY
*Amended 2/13/2023**

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I. PURPOSE

For the purposes of:

- 1.1 Improving and maintaining fiscal responsibility as required under the Local Government Budget and Fiscal Control Act.
- 1.2 Defining the minimum level of Unassigned Fund Balance required annually within the General Fund.
- 1.3 Establishing guidelines for preserving an adequate fund balance in the Town of Granite Quarry General Fund in order to provide sufficient financial flexibility to meet future obligations, enhance the financial position of the Town, plan for contingencies in the event of an emergency, and to ensure adequate cash flow.

II. DEFINITIONS

- 2.1 Fund Balance - the measurement of available financial resources. The sum of total assets minus total liabilities within a fund.
- 2.2 In accordance with GASB (Governmental Accounting Standards Board) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, fund balance will be classified as follows:
 - Nonspendable - Amounts not in a spendable form or that are required to be maintained intact. Examples include inventory and prepaid items.
 - Restricted - Amounts that can be spent only for the specific purposes stipulated by external resource providers, constitutional provisions, or through enabling legislation. Examples include grants, Powell Bill Funds, and debt proceeds.
 - Committed - Amounts that can be used only for specific purposes determined by a formal action of the Town's highest level of decision-making authority which is the Board of Aldermen. Commitments may be changed or lifted only by the Board of Aldermen taking the same formal action that imposed the commitment originally. Examples include Board Resolutions.
 - Assigned - Amounts intended to be used by the Town for specific purposes. Intent can be expressed by the Board in the form of a budget appropriation. Examples include normal budget appropriations and capital projects.
 - Unassigned – Amounts available for appropriation for public purposes. Unassigned Fund Balance is the residual classification of the General Fund and includes all amounts not contained in other classifications.

The last three classifications, Committed, Assigned and Unassigned, together comprise "Unrestricted Fund Balance." The constraints placed upon Committed and Assigned are self-imposed and constraints can be removed to make fund balances available for other purposes.

III. OBJECTIVES

- 3.1 The Town staff and Board of Aldermen recognize that it is essential to maintain adequate unassigned fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances.
- 3.2 The fund balance also provides cash flow liquidity for the Town's operations and increases the potential for investment income.
- 3.3 Ample fund balance enhances short-term and long-term financial credit by helping to achieve the highest credit and bond ratings possible to provide the Town the ability to borrow at the lowest possible rate.
- 3.4 A fund balance policy promotes long-term financial stability by establishing clear and consistent guidelines.
- 3.5 Adequate unassigned fund balance will provide funding flexibility during unanticipated emergencies and natural disasters.

IV. GUIDELINES

- 4.1 The North Carolina Local Government Commission, which is charged with the oversight of the fiscal health of North Carolina cities and counties, recommends that a minimum of eight percent (8%) of annual budgeted expenditures be maintained for unassigned fund balance. Higher levels may be set based on the current operating needs of the Town, the individual fund, and future funding needs. The LGC annually compares the percentage of available fund balance to fund expenditures against peer group municipalities.
- 4.2 The Town of Granite Quarry commits to maintain reserves required by law, ordinance, and/or bond covenants.
- 4.3 The Granite Quarry Board of Aldermen hereby establishes a goal to maintain ~~approximately 40%-50% of the previous fiscal year's budgeted General Fund expenditures~~ **a minimum of six months of the current fiscal year's budgeted General Fund operating expenditures (not including capital or unusual costs), rounded down to the nearest thousand,** as unassigned fund balance. ~~This amounts to approximately six months of the next fiscal year's annual budgeted General Fund expenditures.~~ The Board will adjust this goal as appropriate, based upon recommendations from the NC Local Government Commission or significant change in the Town's policy or financial outlook.
- 4.4 In the event that unassigned fund balances are available over and beyond the ~~targeted range~~ **minimum amount**, those funds may be transferred to capital project funds or capital reserve funds or used for other one-time, non-recurring, expenditures at the discretion of the Board of Aldermen.
- 4.5 All expenditures made using appropriations from fund balance require Board of Aldermen approval unless previously authorized by the Board for expenditure within the Town's annual budget.

- 4.6 The Board of Aldermen may, from time to time, appropriate fund balance reducing unassigned fund balance below the minimum **amount** ~~forty percent (40%) minimum goal~~ in the General Fund for the purpose of a declared fiscal emergency or other such global purposes as to protect the long-term fiscal security of the Town. In such circumstances, the Board of Aldermen will adopt a plan to restore the unassigned fund balance to the policy level within thirty-six (36) months from the date of the appropriation. If restoration cannot be accomplished within such time period without severe hardship to the Town, the Board will establish a different appropriate time period.
- 4.7 Staff is expected to manage the budget and ensure that revenue shortfalls and expenditure increases do not impact the Town's targeted fund balance levels outlined above.
- 4.8 The Town Manager is charged with annually monitoring and reporting to the Board of Aldermen during the preparation for the annual operating budget the health and status of unassigned fund balance and compliance with the stated ~~range goals~~ **minimum amount**.

V. CAPITAL RESERVES

- 5.1 Under North Carolina General Statute 159-18, the Town is authorized to establish and maintain a capital reserve fund for any purpose for which bonds may be issued.
- 5.2 Should the Town wish to establish a capital reserve fund, the Finance Officer is authorized by the Board of Aldermen to transfer up to all remaining unassigned fund balance to the capital reserve fund once the ~~target range~~ **minimum amount** of unassigned fund balance is realized in the General Fund.

VI. EXPENDITURE OF FUNDS

- 6.1 Unassigned fund balance above the Town's goal should be considered, through the annual budget process, as a funding source for capital needs funded with pay-as-you-go capital. Appropriations outside the annual budget will generally be limited to:
- 6.1.1 Expenditures to support or facilitate projects that generate new revenues or cost savings in excess of the investments within established time frames
 - 6.1.2 Interim partial year funding for new programs that are needed before the next fiscal year
 - 6.1.3 Costs related to unanticipated workload in the current fiscal year that cannot be addressed with budgeted resources
 - 6.1.4 Prudent supplemental funding for existing capital projects that require additional resources before the next fiscal year in order to fund unanticipated costs, avoid excessive delays, or improve service levels.
- 6.2 Appropriation of unassigned fund balance ~~exceeding the target range goal~~ **reducing reserves below the minimum amount** may only be used at the discretion of the Board of Aldermen in dire financial

circumstances in order to provide resources to offset unforeseen revenue shortfalls in combination with expenditure reductions or fund emergency expenditures in a disaster.

- 6.3 If multiple classifications of fund balance are available for an expenditure, the Town will start with the most restricted classification prior to moving to the next classification with available funds.



RESOLUTION 2023-01

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA, TO AMEND THE FUND BALANCE POLICY

WHEREAS, improving and maintaining fiscal responsibility is a priority to the Town; and

WHEREAS, it is an obligation of Town staff to update policies based on information that is received from experts in their perspective areas; and

WHEREAS, the Town staff feels it is in the best interest of the Town to show a minimum unassigned fund balance rather than a range; and

WHEREAS, the Board of Aldermen of the Town of Granite Quarry feels it is necessary to have up-to-date guidelines that reflect the best practices in industry standards to detail the Town's handling of funds.

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Granite Quarry that the attached amended Fund Balance Policy is hereby adopted to replace the Fund Balance Policy previously adopted on December 12, 2022.

RESOLVED, APPROVED, AND EFFECTIVE UPON ADOPTION BY THE BOARD OF ALDERMEN OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA, ON THIS THE ____ DAY OF _____ 2023.

Brittany H. Barnhardt, Mayor

ATTEST:

Aubrey Smith, Town Clerk

Agenda Item Summary

Regular Meeting
February 13, 2023
Agenda Item 8

Summary:

The drafted Event Sponsorship Guidelines were presented at the Board’s January 9, 2023 meeting for discussion and adoption by consensus. The Board discussed the guidelines but did not take any action.

Attachments:

- Draft Event Sponsorship Guidelines

Action Requested:

Adoption by consensus.

Event Sponsorship Guidelines

Motion Made By:	
Jim Costantino	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Jeff Cannon	<input type="checkbox"/>
Second By:	
Jim Costantino	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Jeff Cannon	<input type="checkbox"/>
For:	
Jim Costantino	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Jeff Cannon	<input type="checkbox"/>
Against:	
Jim Costantino	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Jeff Cannon	<input type="checkbox"/>
In case of tie:	
Mayor Brittany Barnhardt	
For	<input type="checkbox"/>
Against	<input type="checkbox"/>



2023

EVENT SPONSORSHIP GUIDELINES

Purpose: The purpose of these guidelines is to set standards for the Town of Granite Quarry as it actively seeks sponsorships to generate additional revenues for the betterment of events within the control of the Town. Sponsorships are not intended to provide a public forum for communication and debate.

The Town will operate its sponsorship program in a manner that maximizes revenue while ensuring that the sponsorship materials displayed do not negatively affect the goodwill of citizens and visitors and do not diminish the reputation of the Town. To accomplish these objectives, the Town has adopted the following guidelines.

Sponsorship Criteria

At a minimum, the following criteria when evaluating a sponsorship application shall be taken into consideration in determining compatibility for a sponsorship; in all cases, the Town Manager or his/her designee will have the ability to accept or reject a proposal.

1. The compatibility of the organization's products, customers, and promotional goals with the Town and/or event's purpose;
2. The organization's past record of involvement in community and projects;
3. The mission, vision, and values of the potential sponsor;
4. the degree to which the organization's impact aligns with the Town's Strategic Plan;
5. Community support for, or opposition to, the application;
6. The organization's record of responsible environmental stewardship;

Sponsorship from an Organization or Business

Sponsorship from an organization or business that is engaged in any of the following activities, or has a mission of supporting any of the following subject matters, or that, in the sole discretion and judgment of the authorized representative of the Town is deemed to be unsuitable for and contrary to community standards or appropriateness for government publications, shall be prohibited on any Town property or in any Town publications:

1. Businesses that mass-produce and distribute alcoholic beverages. Local breweries producing craft beer may be considered if the corporation promotes the local economy and advertisement messages are deemed appropriate for general audiences;

2. Promotion of the sale or consumption of tobacco and/or vaping products or depiction of the use of tobacco products;
3. Promotion of gambling, or promotion of establishments providing such services or activities of a related or similar nature;
4. Depiction in any form of profanity, obscenity or lewdness, or characterizations which suggest, depict or promote any such element or sexually-oriented products, activities, or materials;
5. Promotion in any form of illegal drugs, illegal drug use, illegal drug paraphernalia, or characterizations that suggest or depict the promotion or glorification of any such products, activities, or materials;

Individuals wishing to sponsor may not include a logo or slogan and will not be included on printed materials regardless of the sponsorship level. Sponsorships from individuals will be considered a donation.

Application Review

1. The Town Manager or his/her designee will initially review the application. At a minimum, the staff will review the sponsorship application to confirm/determine whether the sponsor meets the criteria, restrictions, standards, and guidelines set forth in this document.
2. The Town Manager or his/her designee, possibly including an event committee, will have the ability to approve or deny any and all sponsorships.

Permissible Sponsors and Message Content

1. The Town reserves the right to exercise full editorial control over the location, method, size, appearance, and wording of any sponsorship messages.
2. All sponsorship messages displayed or spoken in or at Town venues or events shall be commercial or governmental in nature and purpose.
 - a. Commercial messages - messages whose sole purpose is to sell or rent real or personal property for profit, or to sell services for profit. It does not include messages that both offer to sell property or services and convey information about matters of general interest, political issues, religious, moral, or environmental matters or issues, or other public matters or issues, or expresses or advocates opinions or positions upon any of the foregoing. Commercial messages also mean messages whose sole purpose is to promote a non-profit or regional tourist attraction.
 - b. Governmental messages mean messages whose sole purpose is to promote or inform the public of a service, program, or activity of the federal, state, or local governmental entity or agency.
3. The Town will allow legally qualified candidates for public office to sponsor the Granite Fest event occurring each October unless or until the Town determines political sponsorships to be out of alignment with the event's purpose.
4. Town venues and events must accommodate all persons, regardless of age or sensibilities. Therefore, the following types of messages will not be displayed, and may not be spoken, even if the messages are commercial or governmental in nature.
 - a. Messages for products or services related to human reproduction or sexuality, including but not limited to contraceptive products or services, other products or services related to sexual hygiene, counseling with regard to pregnancy, abortion, or other sexual matters.

- b.** Messages for products, services, or entertainment directed to sexual stimulation.
- 5.** The Town will not permit messages that disparage the Town, any other person, or any entity.
- 6.** The use of the Town's name, logo, slogans, or other graphic representations requires express prior approval of the Town Manager or his/her designee.
- 7.** All messages must be truthful. Statements, copy, and illustrations should not be exaggerated, distorted, or deceptive.
- 8.** No messages shall include language, pictures, or other graphic representations that are unsuitable for exposure to persons of young age and immature judgment or shall be derogatory of any person or group because of race, national origin, ethnic background, religion, or gender.
- 9.** No messages shall be displayed or spoken that would violate any federal, state, or local law or regulation.

DRAFT

Agenda Item Summary

Regular Meeting
February 13, 2023
Agenda Item 9

Civic Park Master Plan Proposal

Summary:

At its special meeting on January 12, 2023, the Board of Aldermen asked Stewart Consultants to provide a proposal for the Civic Park Master Plan. The proposal is being presented for the Board’s consideration and possible approval.

Attachments:

- Updated GQ Transformational Projects Packet

Action Requested:

Motion to the proposal for the Civic Park Master Plan as presented.

Motion Made By:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

Second By:

- Jim Costantino
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For:

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Against:

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In case of tie:

Mayor Brittany Barnhardt

- For
- Against

GRANITE QUARRY

Transformational Projects





INTRODUCTION

The four projects below represent options for near-term transformational projects for downtown Granite Quarry. The following pages show project locations, components, preliminary cost estimates and goals of each project.

PROJECT LIST

PROJECT #1: TOWN SQUARE

Long-term, ideal option for the Town Square, including crosswalks, gateway features and signal upgrades. Signal upgrades to include a mast arm at intersection of Salisbury Avenue and East Bank Street. Project also includes underground utilities from East Church Street to East Bank Street. Underground utilities could be placed in sidewalk or along rear of parcels in railroad right-of-way. More study needed to determine feasibility of each option.

PROJECT #2: SALISBURY AVENUE STREETScape IMPROVEMENTS

Upgrade streetscape from East Church Street to East Bank Street. Upgrades would include access management improvements (converting driveway aprons to curb and gutter with sidewalk, addition of plantings, furnishings and potentially a low granite wall to provide consistency with Town Square Improvements, and a widened Sidewalk from Town Hall to East Bank Street. This project would also include an entry feature and plantings at the corner of East Church Street and North Salisbury Avenue to designate the northern entry into Downtown Granite Quarry.

PROJECT #3: CIVIC PARK IMPROVEMENTS

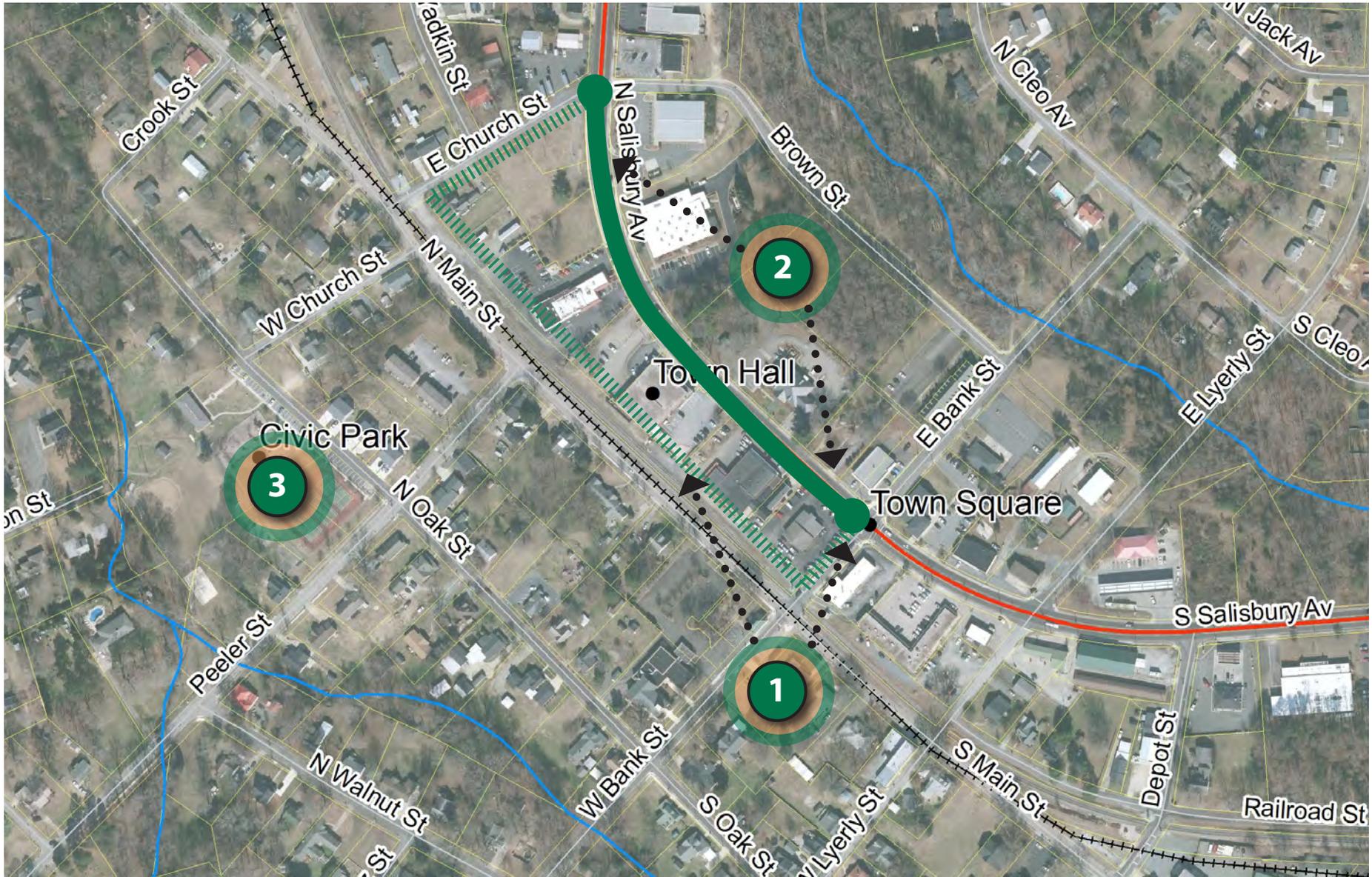
Short-term improvements include repaving the existing parking, converting a town-owned lot across North Oak Street to additional parking, and replacing the internal walking trail with a 10 foot asphalt greenway. Phase I improvements would also include upgrades to the shelter and public bathrooms. A site specific master plan is recommended to determine additional facilities or programming needed at the park (Phase II improvements).

COST SUMMARY

1	Town Square Improvements*	\$5.5 - 8.5 million
2	Salisbury Avenue Streetscape Improvements	\$1,057,000
3	Civic Park Improvements	\$1,179,300

**Cost estimate assumes undergrounding utilities along Salisbury Avenue from Church Street to Bank Street. Feasibility study is recommended to determine options and refine cost estimates for this task.*

PROJECT OVERVIEW MAP



TOWN SQUARE

RECOMMENDED IMPROVEMENTS

The intersection of Salisbury Avenue and East Bank Street is the heart of downtown Granite Quarry. It is the only signalized intersection and serves as a southern gateway to town. This project includes safety, visual and functional upgrades to this intersection. Project components include the addition of crosswalks, entry features and signal improvements.

CROSSWALKS

Existing painted crosswalks will be replaced with stamped concrete or paver crosswalks. Color and texture will better delineate the pedestrian crossing, slow traffic and improve safety. The project will also include pedestrian actuated (push button) signals.

SIGNAL IMPROVEMENTS AND UNDERGROUND UTILITIES

Signal improvements will include an upgrade from the existing failing wood poles to mast arms at the intersection of Salisbury Avenue and East Bank Street. Sight lines will be improved and a flashing yellow will be added for left turning vehicles. The project will also include a ground mounted signal cabinet with mural / painting wrap and the addition of oversized / decorative street name signs. The project also includes underground utilities from East Church Street to East Bank Street. Utilities could be placed in sidewalk or along rear of parcels in railroad right-of-way. More study is needed to determine feasibility of each option.

ENTRY FEATURE

Existing concrete block planters will be replaced with a large entry feature with 18" granite block planters with 1.5" thick granite coping stone. Granite "outcroppings" will provide height and a backdrop to planter. On remaining sides of the intersection a granite wall will replace existing concrete planters. A planting bed with up-lighting will be placed in front of the granite wall.

PROJECT INFORMATION

LOCATION

Intersection of Salisbury Avenue and East Bank Street

PROJECT TYPE

Intersection Upgrade

KEY IMPROVEMENTS

- ▶ Crosswalk upgrade including stamped concrete and high visibility crosswalk striping
- ▶ Addition of gateway / entry features
- ▶ Signal upgrades including pedestrian signals, ground mounted signal cabinet with mural/painting, mast arm with decorative / oversized street signs.
- ▶ Underground utilities between East Bank Street and Church Street along Salisbury Avenue or along railroad corridor behind buildings.

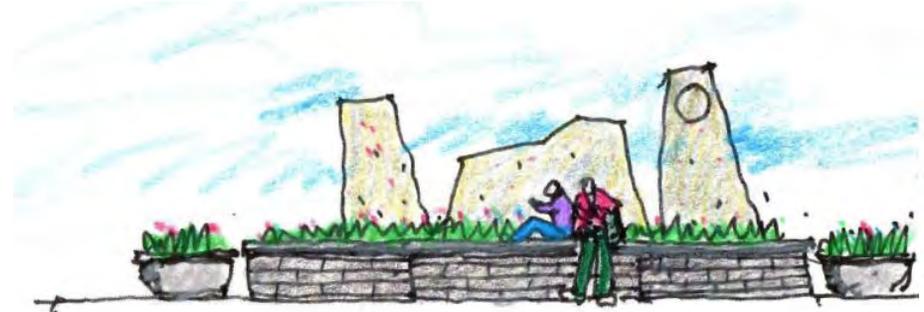
COST SUMMARY

Site & Subsurface Utilities Survey	\$25,000
Signal Upgrades	\$300,000
Crosswalk Improvements	\$42,000
Gateway / Entry Features	\$142,000
Underground Utilities	\$5-8 million
TOTAL	\$5.5-8.5 million

PROJECT LOCATION MAP



CONCEPTS / PRECEDENTS



GRANITE BLOCK PLANTERS W/ GRANITE SLAB COPING



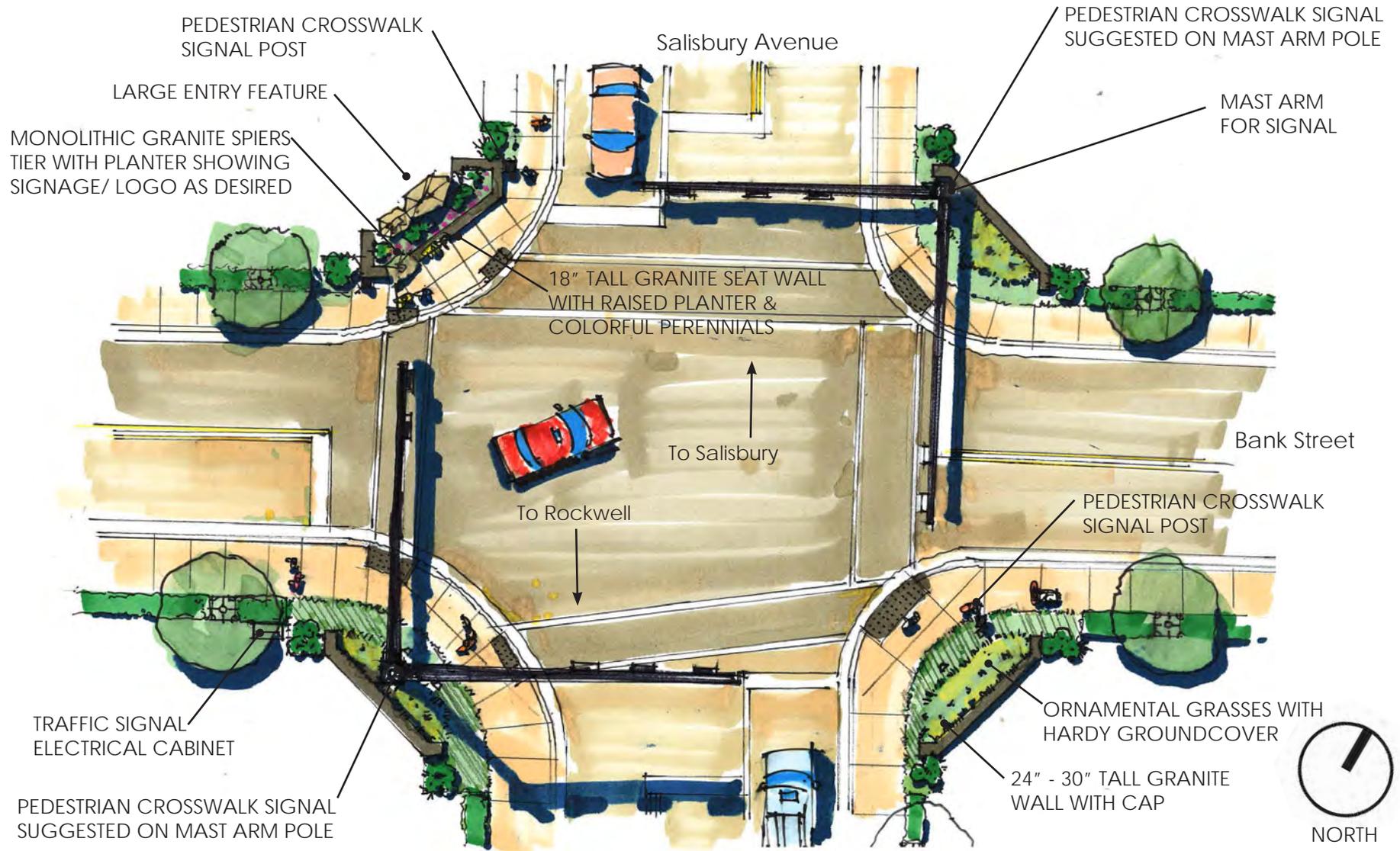
PLAN VIEW SKETCH



MAST ARM PRECEDENT

TOWN SQUARE

PLAN VIEW SKETCH



DESIGN DECISIONS & NEXT STEPS

DESIGN DECISIONS

- ▶ Refine design for crosswalk (stamped concrete painted to resemble granite pavers or granite pavers)
- ▶ Final design of entry features
- ▶ Select plantings
- ▶ Design signal cabinet wrap

NEXT STEPS

Next steps for all projects are included on page 12-15 of this document. Generally each project, or major component, must have a survey, then proceed to final design and permitting, then finally, construction. For the Town Square, the main follow-up steps are related to the signal improvements and gateway feature / intersection improvements. A key part of the project is determining the solution for removing overhead utilities at the intersection. This will require a feasibility study in coordination with Duke Power.



EXISTING CONDITIONS



GRANITE PAVER OR STAMPED CONCRETE CROSSWALK

SALISBURY AVENUE STREETSCAPE

RECOMMENDED IMPROVEMENTS

This project includes upgrades to the Salisbury Avenue streetscape between Church Street in the north and East Bank Street in the south. Upgrades include access management improvements at key properties, the addition of landscaping and furnishings and widening existing sidewalk along a portion of the roadway. The project also includes a multi-use path connection between the Town Square and Centennial Park and a gateway/entry feature near Church Street.

ACCESS MANAGEMENT

Consolidation of access and conversion of up to 720 ft of driveway aprons to curb and gutter with sidewalk.

LANDSCAPING, FURNISHINGS AND LIGHTING

Addition of landscaping at the Town Hall property and back of sidewalk where right-of-way allows. Low hedge, decorative grasses and street trees will be complimented with furnishings and pedestrian lighting. Granite block benches and/or low wall could be interspersed with hedges or grasses.

SIDEWALK WIDENING

Expand sidewalk to 6' + from Town Hall to East Bank Street on both sides of Salisbury Avenue, rebuild curbs. Potentially integrate granite block banding against curb to match entry wall / planters at Town Square and granite benches at Town Hall.

GREENWAY CONNECTION TO CENTENNIAL PARK

Design and construct a multi-use path between Salisbury Avenue and Centennial Park at one of two potential locations.

PROJECT INFORMATION

LOCATION

Salisbury Avenue from Church Street to East Bank Street

PROJECT TYPE

Streetscape Upgrade

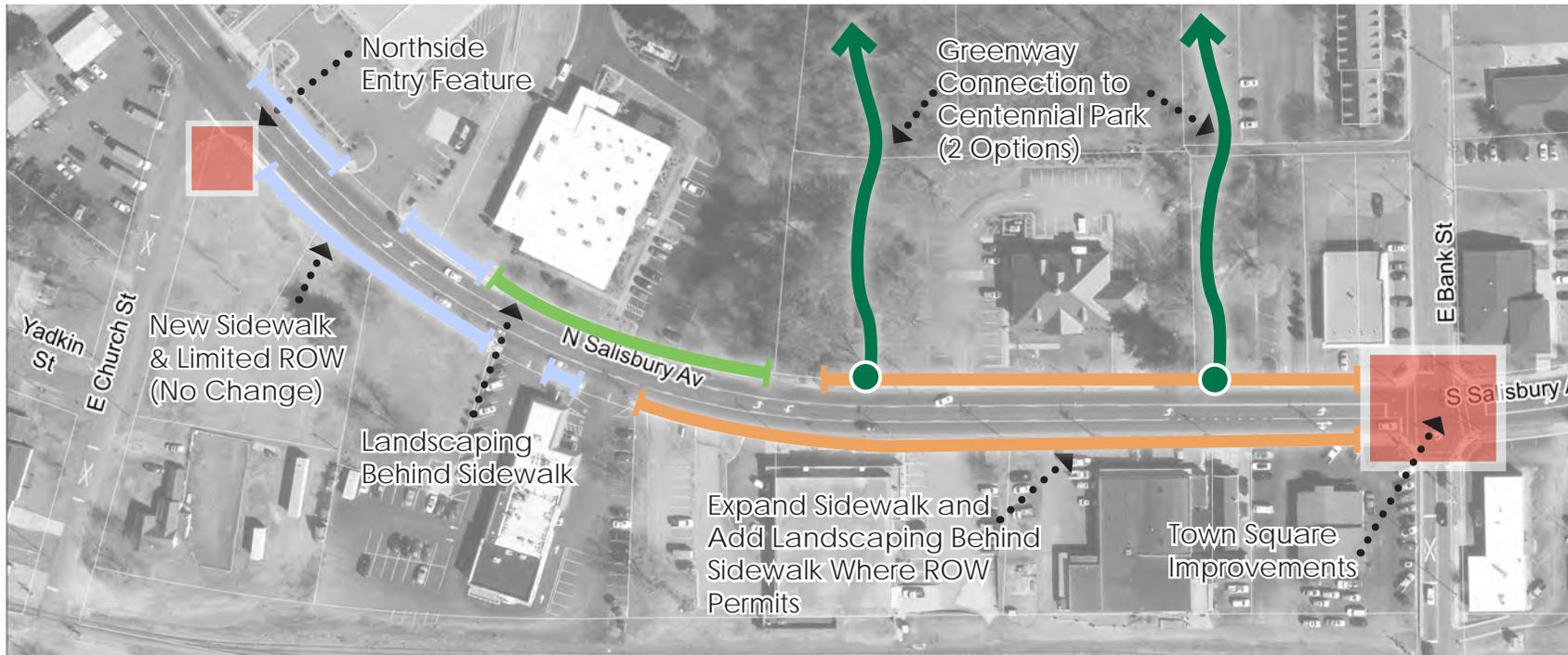
KEY IMPROVEMENTS

- ▶ Access management improvements (converting driveway aprons to curb and gutter with sidewalk)
- ▶ Landscaping, furnishings and pedestrian lighting
- ▶ Incorporation of low granite knee-wall at key locations
- ▶ Widening sidewalk from Town Hall, south to Town Square
- ▶ Multi-use path connection between Salisbury Avenue and Centennial Park
- ▶ Entry / gateway feature on northern side of downtown

COST SUMMARY

Site & Subsurface Utility Survey	\$55,000
Streetscape Improvements	\$804,000
Gateway / Entry Features	\$56,000
Centennial Park Connection	\$142,000
TOTAL	\$1,057,000

PROJECT LOCATION MAP



CONCEPTS / PRECEDENTS



UPDATED LANDSCAPING AT TOWNHALL



GREENWAY CONNECTION TO CENTENNIAL PARK

CIVIC PARK UPGRADES

RECOMMENDED IMPROVEMENTS

Civic Park is located in the heart of downtown Granite Quarry and is the site of the annual Granite Fest held each October. This neighborhood park is utilized for a variety of activities and events. Priority upgrades are needed. This project includes upgrades to the park to improve its safety and functionality with its current facilities. These renovations will allow the park to continue to serve the Granite Quarry community until a park master plan can be designed and implemented.

TRAIL RECONSTRUCTION

The existing trails on the site need to be repaved. Some of the trails need to be relocated to remain on the park site and connect to park features. The proposed new trail system would replace all the trails in the park with 8' wide asphalt trails.

STREAM STABILIZATION & BRIDGE

The bridge over the stream will be replaced with a longer bridge that spans the stream outside of its flood banks, approximately 20' long. The banks of the stream will also be stabilized to reduce erosion and flooding issues. The sinkhole along the banks would be repaired during this process.

PARKING

The parking existing on Oak Street will be repaved to provide additional parking for the park, the town-owned property across Oak Street will be developed into a parking lot with +20 additional spaces.

SHELTER RENOVATIONS

The shelter currently provides one mens and one womens single-stall restroom. The adjacent kitchen is rarely utilized by renters. This renovation proposes to remove the kitchen and expand each of the restrooms to provide 3-4 stalls in both the mens and womens restrooms. It is also anticipated that new tables will be installed.

PROJECT INFORMATION

LOCATION

Civic Park is located in Downtown Granite Quarry at the intersection of Peeler Street and Oak Street

PROJECT TYPE

Park Facilities Upgrade

KEY IMPROVEMENTS

- ▶ Repave existing parking spaces
- ▶ New parking lot at the corner of Oak Street and Church Street
- ▶ Reconstruction of Walking Trail
- ▶ Stream Stabilization
- ▶ Shelter Renovations
- ▶ Addition of plantings, lighting and furnishings
- ▶ Civic Park Specific Master Plan

CIVIC PARK & LEGION BUILDING SITE SPECIFIC MASTER PLAN

A site specific master plan is needed prior to major programming and facility changes. This plan would include both the park site and the American Legion property and building. The plan would include three rounds of community engagement: Idea gathering, draft concept reviews, and final plan input. The plan would clarify relationships with adjacent properties and set forth a plan for the park to serve the community for the next 50+ years. This plan would be grant application ready to assist the Town with funding the renovations.

CONCEPTS / PRECEDENTS



COST SUMMARY

Repave Existing Parking	\$52,500
New Parking Lot	\$163,000
Reconstruction of Walking Trail	\$216,000
Stream Stabilization & Bridge	\$140,000
Shelter Renovation	\$423,400
Plantings, Lighting & Furnishings	\$129,400
Civic Park Specific Master Plan	\$55,000
TOTAL	\$1,179,300

PROJECT LOCATION MAP





NEXT STEPS

1-TOWN SQUARE



SIGNAL IMPROVEMENTS

- ▶ IDENTIFY/DESIGNATE FUNDING
- ▶ FEASIBILITY STUDY
 - ▶ UTILITY COORDINATION WITH DUKE & NORFOLK SOUTHERN TO DETERMINE BEST SOLUTION FOR REMOVING OVERHEAD UTILITIES.
 - ▶ POTENTIAL ON-CALL WITH UTILITY ENGINEERING FIRM TO COORDINATE WITH DUKE.
- ▶ SURVEY
 - ▶ SITE AND SUBSURFACE UTILITY SURVEY
- ▶ DESIGN SIGNAL IMPROVEMENTS AND COORDINATE WITH NCDOT FOR APPROVED SIGNAL PLANS.
- ▶ WORK WITH TOWN AND SIGNAL CONTRACTOR TO INSTALL SIGNAL UPGRADE AT TOWN SQUARE.
- ▶ FINAL SIGNAL INSPECTION WITH NCDOT TO TAKEOVER MAINTENANCE AND OPERATION OF SIGNAL

GATEWAY / INTERSECTION IMPROVEMENTS

- ▶ IDENTIFY/DESIGNATE FUNDING
- ▶ SURVEY (COVERED ABOVE)
- ▶ DESIGN
 - ▶ DD/CD/PERMITTING DRAWINGS
- ▶ CONSTRUCTION / CONSTRUCTION ADMIN

TOWN SQUARE NEXT STEPS COSTS

1A	Site & Subsurface Utilities Survey	\$25,000
1B	Design of Signal Upgrades	\$20,000
1C	Underground Utilities Feasibility Study & On-call with Utility Engineering Firm	\$42,000
1D	Design of Gateway / Intersection Improvements	\$25,000

Signal Improvements Timeline

- Survey: 2-3 months
- Signal Design: 3-4 months from survey in hand to final approved signal plans.
- Underground Utilities Feasibility Study: 3-4 months.
- Fabrication and installation: 12-15 months for fabrication and installation of proposed metal pole signal .
- Inspection: 1 month for signal inspection coordination, meeting, and any required revisions.

Gateway Intersection Imps. Timeline

- Survey: 2-3 months
- Design: 3-4 months
- Construction: 12 month duration with intermittent closers.

2-SALISBURY AVENUE STREETScape IMPROVEMENTS



STREETSCAPE IMPROVEMENTS

- ▶ IDENTIFY/DESIGNATE FUNDING
- ▶ SURVEY
- ▶ CONCEPT DESIGN
 - ▶ UPDATE PREVIOUS PLAN / CONCEPTS FOR ROAD BASED ON SURVEY AND OUTCOME OF FEASIBILITY STUDY OF UNDERGROUNDING UTILITIES (PART OF TOWN SQUARE IMPROVEMENTS).
- ▶ FINAL DESIGN
 - ▶ SITE PLAN / CONSTRUCTION DRAWINGS
 - ▶ EROSION CONTROL PERMITTING
- ▶ CONSTRUCTION / CONSTRUCTION ADMIN

CENTENNIAL PARK GREENWAY CONNECTION

- ▶ IDENTIFY/DESIGNATE FUNDING
- ▶ COORDINATE WITH LANDOWNERS ON ROUTE / OPTION
- ▶ SURVEY
- ▶ DESIGN
 - ▶ SITE PLAN / CONSTRUCTION DRAWINGS
- ▶ CONSTRUCTION

STREETSCAPE NEXT STEPS COSTS

2A	Survey	\$55,000
2B	Concept Design	\$70,000
2C	Final Design	\$50,000

Salisbury Avenue Streetscape Imps. Timeline

- Survey: 2-3 months
- Concept Design: 4-6 months
- Final Design & Permitting: 6-8 months
- Construction: 2 Years

CENTENNIAL PARK CONNECTION NEXT STEP COSTS

2D	Survey	\$20,000
2E	Design	\$50,000
2F	Erosion Control / CA / Construction	\$75,000

Centennial Park Connection Timeline

- Survey: 2-3 months
- Design: 4-6 months
- Construction: 10-14 months



3-CIVIC PARK



NEXT STEPS

- ▶ IDENTIFY/DESIGNATE FUNDING
- ▶ PHASE I IMPROVEMENTS
 - ▶ REPAVE EXISTING SPACES
 - ▶ NEW PARKING LOT
 - ▶ TRAIL RECONSTRUCTION*
 - ▶ SHELTER RENOVATIONS
- ▶ SITE SPECIFIC MASTER PLAN
 - ▶ PUBLIC INPUT ON PRIORITIES
 - ▶ CREATE MASTER PLAN AND IDENTIFY FUTURE IMPROVEMENTS / FACILITIES
 - ▶ APPLY FOR PARTF, LWCF, & OTHER GRANTS

CIVIC PARK NEXT STEPS COSTS

Phase I Improvements**		
3A	Repave Existing Spaces	\$52,500
3B	New Parking Lot	\$163,000
3C	Trail Reconstruction	\$216,000
3D	Stream Stabilization and Bridge	\$140,000
3E	Shelter Renovations	\$423,400
3F	Site Specific Park Master Plan	\$55,000

Phase I Improvements Timeline

- Design: 4-6 months
- Construction: 12-16 months

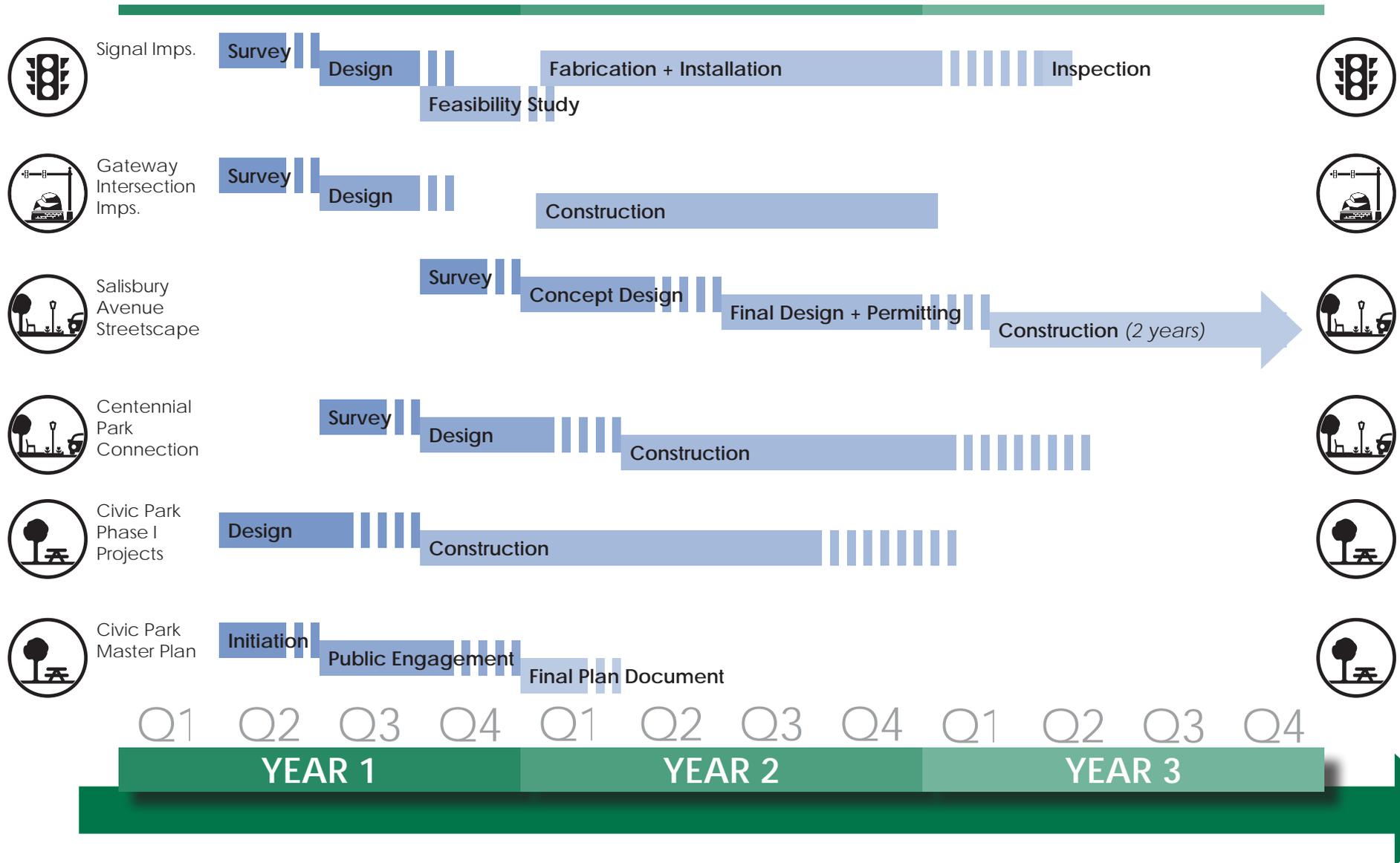
Civic Park Master Plan Timeline

- Project Initiation: 2-3 months
- Public Engagement: 4-6 months
- Final Plan Document: 2-3 months

**There is a potential option that includes the reconstruction of a portion of the existing trail and demolition of remainder which may be less expensive. More staff work would be needed to detail this option.*

***Phase I Improvement project cost estimates include anticipated design fees that could be approved prior to approval of construction.*

IMPLEMENTATION TIMELINE





Agenda Item Summary

Regular Meeting
February 13, 2023
Agenda Item 10

Stewart Feasibility Study Update

Summary:

At its special meeting on January 12, 2023, the Board of Aldermen asked Stewart Consultants to provide updated figures on the feasibility study ahead of the formal proposal.

Action Requested:

Discussion

Motion Made By:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

Second By:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

For:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

Against:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

In case of tie:

Mayor Brittany Barnhardt

- For
- Against

Agenda Item Summary

Regular Meeting
February 13, 2023
Agenda Item 11

Summary:

Mayor Barnhardt asked that Committee Updates be added to the agenda for discussion.

Action Requested:

Discussion

Committee Updates

Motion Made By:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

Second By:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

For:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

Against:

- Jim Costantino
- John Linker
- Doug Shelton
- Jeff Cannon

In case of tie:

Mayor Brittany Barnhardt

- For
- Against

Agenda Item Summary

Regular Meeting
February 13, 2023
Agenda Item 12

Board Room Technology Upgrades

Summary:

Board members asked that this be placed on the agenda for discussion and Board direction after the January 12, 2023 special meeting.

Action Requested:

Discussion

Motion Made By:

Jim Costantino
John Linker
Doug Shelton
Jeff Cannon

Second By:

Jim Costantino
John Linker
Doug Shelton
Jeff Cannon

For:

Jim Costantino
John Linker
Doug Shelton
Jeff Cannon

Against:

Jim Costantino
John Linker
Doug Shelton
Jeff Cannon

In case of tie:

Mayor Brittany Barnhardt

For
Against

Office of The Mayor:

Proclamation

WHEREAS, Black History Month is the observance of a special period to recognize the achievements and contributions of African-Americans to our county, state and nation; and

WHEREAS, this observance presents the special opportunity to become more knowledgeable about black heritage, and to honor the many black leaders who have played a part in the progress of our county; and

WHEREAS, such knowledge can strengthen the insight of all our citizens regarding the issues of human rights, the great strides that have been made in the crusade to eliminate the barriers of equality for minority groups, and the continuing struggle against racial discrimination and poverty; and

WHEREAS, as a result of their determination, hard work, intelligence, and perseverance, African-Americans have achieved exceptional success in all aspects of society including business, education, politics, science, athletics and the arts; and

NOW, THEREFORE, BE IT PROCLAIMED that I, Brittany H. Barnhardt, Mayor of Granite Quarry, North Carolina, do hereby proclaim February 2023 as Black History Month and encourage all citizens to participate in the educational and celebratory events honoring the contributions and accomplishments of African-Americans.

ADOPTED this 13th day of February 2023.

Brittany H. Barnhardt, Mayor

ATTEST:

Aubrey Smith, Town Clerk

February 2023

Sunday	Monday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4
5	6	7	8	9	10
	Planning Board 6pm		Centralina Board of Delegates Mtng TBD	CAC 6pm	
12	13	14	15	16	17
	BoA Mtg. 6pm			Power in Partnership Breakfast 7:30am	
19	20	21	22	23	24
	ZBA 6pm	Revitalization 3:30pm	CRMPO TAC 5:30pm		
26	27	28			

March 2023

Sunday	Monday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4
5	6	7	8	9	10
	Planning Board 6pm		Centralina Executive Board Mtng 5pm	CAC 6pm	
12	13	14	15	16	17
	BoA Mtg. 6pm			Power in Partnership Breakfast 7:30am	
19	20	21	22	23	24
	ZBA 6pm	Revitalization 3:30pm	CRMPO TAC 5:30pm		
26	27	28	29	30	31