

- 8. Annexation 2022-01** **Nest / Wallace**
The Public Hearing is proposed for Board of Aldermen’s May meeting.

ACTION REQUESTED: Motion to accept the Certificate of Sufficiency and adopt Resolution 2022-02 fixing the date of the public hearing.

New Business

- 9. Public Hearing** **Rezoning of 817 N. Salisbury Ave.**

- 10. Planning Board Request** **Parking Ordinance**
Planning Board representative David Morris will present to the Board.

ACTION REQUESTED: Direction from the Board on how it wishes to proceed.

- 11. NCLM Board of Directors** **Update on Candidates**
The candidates for the NCLM Board of Directors will be provided. The Board will need to make a selection and the clerk will place the vote.

ACTION REQUESTED: Motion to direct the delegate to vote for _____.

- 12. Budget Amendment #12** **Fire Trucks**
ACTION REQUESTED: Motion to approve Budget Amendment #12 as presented.

- 13. Discussion** **Loader / Backhoe**
ACTION REQUESTED: Motion to approve appropriating fund balance of an amount not to exceed \$105,000 into Public Works’ Capital Outlay toward the purchase of a replacement backhoe as presented.

- 14. Proclamations**
- | | |
|------------------------------|----------------|
| A. Teacher Appreciation Week | May 1-8, 2022 |
| B. National Day of Prayer | May 5, 2022 |
| C. Municipal Clerks Week | May 1-7, 2022 |
| D. National Nurses Week | May 6-12, 2022 |

15. Board Comments

- 16. Announcements and Date Reminders**
- | | | | |
|--------------|----------|-----------|--|
| A. Wednesday | April 13 | 5:00 p.m. | Centralina Executive Board Meeting |
| B. Thursday | April 14 | 6:00 p.m. | Community Appearance Commission |
| C. Friday | April 15 | | Good Friday, Office Closed |
| D. Monday | April 18 | 5:00 p.m. | Parks, Events, and Recreation Committee |
| E. Monday | April 18 | 5:30 p.m. | Zoning Board of Adjustment |
| F. Tuesday | April 19 | 3:30 p.m. | Revitalization Team |
| G. Thursday | April 21 | 7:30 a.m. | Rowan Chamber Power in Partnership Breakfast |
| H. Friday | April 22 | 1:00 p.m. | Litter Sweep |
| I. Wednesday | April 27 | 5:30 p.m. | Cabarrus-Rowan County MPO TAC |
| J. Saturday | April 30 | 1:00 p.m. | Arts in the Park |
| K. Monday | May 2 | 6:00 p.m. | Planning Board |

17. Closed Session

Legion Building Lease

ACTION REQUESTED: Motion to go into closed session pursuant to N.C. General Statutes Section 143-318.11(a)(5)(i) to instruct staff concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a proposed contract for the Legion Building lease.

ACTION REQUESTED: Motion to return to open session.

18. Discussion

Comprehensive Plan Update

ACTION REQUESTED: Motion to recess this meeting until Monday, April 18th at 3:00 p.m.

Adjournment

Recess until 4/18/2022 at 3:00 p.m.

Agenda Item Summary

Regular Meeting

April 11, 2022

Agenda Item 1

Summary:

The Board may discuss, add, or delete items from the Regular Meeting agenda.

Action Requested:

Motion to adopt the April 11, 2022 Board of Aldermen Meeting Agenda (as presented / as amended).

Approval of Agenda

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Brittany Barnhardt

- For
- Against

Agenda Item Summary

Regular Meeting
April 11, 2022
Agenda Item 2

Summary:

The Board may discuss, add, or delete items from the Consent Agenda.

A. Approval of the Minutes

- 1) Regular Meeting March 14, 2022
- 2) Planning Retreat Session 3 March 24, 2022
- 3) Planning Retreat Session 4 March 31, 2022

B. Departmental Reports *(Reports in Board packet)*

C. Financial Reports *(Reports in Board packet)*

D. Appointment of Courtney Meece to PERC

E. Contract with Eddie Carrick, CPA, PC for audit of accounts for FY 21-22

Action Requested:

Motion to approve the consent agenda (as presented / as amended).

Approval of Consent Agenda

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Brittany Barnhardt

- For
- Against



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
REGULAR MEETING MINUTES
Monday, March 14, 2022
6:00 p.m.**

Present: Mayor Brittany Barnhardt, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Kim Cress, Alderman Doug Shelton

Staff: Town Manager Larry Smith, Town Clerk Aubrey Smith, Town Attorney Chip Short, Police Chief Mark Cook, Fire Chief / Public Works Director Jason Hord, Finance Officer Shelly Shockley, Police Sergeant Richard Tester

Call to Order: Mayor Barnhardt called the meeting to order at 6:00 p.m.

Moment of Silence: Mayor Barnhardt led a moment of silence.

Pledge of Allegiance: The Pledge of Allegiance was led by Mayor Barnhardt.

1. Approval of the Agenda

ACTION: Alderman Costantino made a motion to approve the agenda. Alderman Cress seconded the motion. The motion passed 4-0.

2. Approval of the Consent Agenda

A. Approval of the Minutes

- 1) Regular Meeting February 15, 2022
- 2) Planning Retreat Session 1 February 25, 2022
- 3) Planning Retreat Session 2 March 4, 2022

B. Departmental Reports (*Reports in Board packet*)

C. Financial Reports (*Reports in Board packet*)

ACTION: Alderman Costantino made a motion to approve the consent agenda. Alderman Shelton seconded the motion. The motion passed 4-0.

3. Citizen Comments – There were no citizen comments.

4. Town Manager's Update (*included as an attachment to the minutes*)

Manager Smith reviewed highlights from his report in the agenda packet and asked for direction from the Board on the agenda items for moratoriums and the Parks & Recreation Master Plan. Manager

Smith also addressed the Heilig Road and Chamandy Drive cleanup. He asked the Board if there was any objection to a March 31st cleanup from 1:00-3:00 p.m. There were no Board objections. Manager Smith asked Board members their thoughts on including the shoulder of Heilig Road from the ditch to the road on the regular maintenance schedule. There were no voiced objections. There was Board discussion regarding the entry sign for the industrial park. Manager Smith will follow-up with the EDC.

Manager Smith asked for Board feedback on signing with Alliance for code enforcement. There were no objections voiced. Manager Smith will move forward with the contract.

5. Presentation Civitan History, Howard Brown and Lanny Merrill

Mr. Brown shared his presentation on the history of the Granite Quarry Civitan Club that was chartered in 1945. (*Presentation included as an attachment to the minutes*). He shared accomplishments of the Club and requested support from the Town.

Mr. Merrill addressed the Board and asked that the lease for the Legion Building be continued as it currently exists. He passed out brochures and encouraged anyone interested in joining the Civitan Club to sign up.

ACTION: Mayor Pro Tem Linker made a motion to excuse Alderman Shelton from the remainder of the meeting due to a family emergency. Alderman Costantino seconded the motion. The motion passed 3-0.
Alderman Shelton stepped out of the meeting at 6:28p.m.

6. Presentation FD Auxiliary, President Brittany Dunham

Ms. Dunham thanked the Board for their support on behalf of the Auxiliary and passed out ISO 1 shirts to Board members.

Old Business

7. Review for Adoption Parks and Recreation Master Plan

ACTION: Mayor Pro Tem Linker made a motion to hold over the discussion on the Master Parks Plan for one of the follow-up retreat meetings. Alderman Costantino seconded the motion. The motion passed 3-0.

8. Discussion Moratoriums

Alderman Cress stated a need to revisit all zoning classifications. Alderman Costantino asked if the Board was allowed to have a moratorium. Attorney Short stated the Town could have a moratorium as long as it didn't affect anyone who had already presented plans to the Town. In addition, he stated that the moratorium couldn't be open-ended and had to have a specific timeframe. Mayor Pro Tem Linker reiterated that Granite Quarry wasn't closed to growth and suggested the Planning Board be given direction to revisit planning codes. Attorney Short encouraged getting the Planning Board started on reviewing zoning classifications and requirements like lot size. The Board will have one or two members attend the next Planning Board meeting to share the information.

New Business

9. Public Hearing 8.4.2C Fences Ordinance Amendment

A. Staff Summary

The proposed amendment was included in the agenda packet.

B. Public Hearing

1) Opened: Mayor Barnhardt opened the public hearing at 6:47 p.m.

There were no public comments.

2) **Closed:** Mayor Barnhardt closed the public hearing at 6:47 p.m.

C. Board Discussion and Decision

ACTION: Mayor Pro Tem Linker made a motion to adopt Ordinance 2022-01 for amendment of UDO text 8.4.2C regarding residential fences. Alderman Costantino seconded the motion. The motion passed 3-0.

Statement of Consistency and Reasonableness – (included as an attachment to the minutes)

ACTION: Mayor Pro Tem Linker made a motion to adopt the Statement of Consistency and Reasonableness as presented. Alderman Costantino seconded the motion. The motion passed 3-0.

10. Annexation 2022-01 Nest / Wallace 817 N. Salisbury Ave.

ACTION: Mayor Pro Tem Linker made a motion to adopt Resolution 2022-01 Directing the Clerk to investigate a petition for annexation. Alderman Cress seconded the motion. The motion passed 3-0.

11. Designation of Voting Delegate NCLM

ACTION: Mayor Pro Tem Linker made a motion to designate Clerk Smith as the voting delegate for the 2022-2023 NCLM Board of Directors elections. Alderman Cress seconded the motion. The motion passed 3-0.

12. Budget Amendment #11 Lake Park Gate

To increase Fund Balance Appropriated (01-3991-99) and increase 01-6130-58 Parks - Cap Outlay – Bldg/Infrastructure in an amount not to exceed \$ 7,000 for the installation of a fence and gate at the Granite Lake Park storage facility.

ACTION: Alderman Costantino made a motion to approve Budget Amendment #11. Mayor Pro Tem Linker seconded the motion. The motion failed 0-3.

Mayor Pro Tem Linker asked Chief Hord to address the Board on the reasons for the gate. Chief Hord shared that since the completion of the Lake Park improvements and the clearing of the creek bed, there had been more foot traffic around the storage area. Mayor Barnhardt stated a concern for placing the gate before approving the Parks Master Plan. Chief Hord shared that the quote would be good until March 31st or April 1st.

13. Proclamation Child Abuse Prevention Month

Mayor Barnhardt shared that there was a proclamation for Child Abuse Prevention Month.

14. Board Comments

- Mayor Barnhardt opened the floor for discussion on additional retreat sessions. The Board consensus was for March 24th and 31st from 9:00 a.m. to 1:00 p.m.
- Alderman Costantino stated the banquet was a great event.

15. Announcements and Date Reminders

A.	Monday	March 14	5:00 p.m.	Rowan Chamber Business After Hours
B.	Tuesday	March 15	3:30 p.m.	Revitalization Team
C.	Thursday	March 17	7:30 a.m.	Rowan Chamber Power in Partnership Breakfast
D.	Monday	March 21	5:00 p.m.	Parks, Events, and Recreation Committee
E.	Monday	March 21	5:30 p.m.	Zoning Board of Adjustment
F.	Wednesday	March 23	5:30 p.m.	Cabarrus-Rowan County MPO TAC

G. Saturday	March 26	8:00 a.m.	Mulch Giveaway, 1040 Mar Rock Dr.
H. Monday	April 4	6:00 p.m.	Planning Board

16. Closed Session

TM Eval / Legion Building Lease

ACTION: Mayor Pro Tem Linker made a motion to go into closed session pursuant to N.C. General Statutes Section 143-318.11(a)(6) to consider the performance of the Town Manager and 143-318.11(a)(5)(i) to instruct staff concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a proposed contract for the Legion Building lease. Alderman Cress seconded the motion. The motion passed 3-0.

ACTION: Alderman Costantino made a motion to return to open session. Mayor Pro Tem Linker seconded the motion. The motion passed 3-0.

Mayor Pro Tem Linker shared that in closed session the Board agreed to follow the current evaluation process for the Manager based on the Manager's anniversary date.

During closed session the Board gave direction to the Manager on the specifics of developing a lease for the Legion Building.

Mayor Barnhardt asked that Manager Smith keep the Board updated on the development of the agreement and Attorney Short's feedback.

Adjournment

ACTION: Alderman Costantino made a motion to adjourn. Alderman Cress seconded the motion.

The meeting ended at 7:52 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
PLANNING RETREAT MEETING MINUTES
Thursday, March 24, 2022, 9:00 a.m.**

Present: Mayor Brittany Barnhardt, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Kim Cress, Alderman Doug Shelton

Staff: Town Clerk Aubrey Smith, Police Chief Mark Cook, Fire Chief / Public Works Director Jason Hord

Call to Order: Mayor Barnhardt called the meeting to order at 9:00 a.m.

1. Approval of Agenda

ACTION: Mayor Pro Tem Linker made a motion to approve the agenda. Alderman Costantino seconded the motion. The motion passed 4-0.

2. Review and Agreement on Ground Rules for the Day

ACTION: Alderman Shelton made a motion to approve (*the ground rules for the day*). Alderman Costantino seconded the motion. The motion passed 4-0.

3. Review and Agreement on Objectives for the Day

There was discussion regarding adhering to the agenda for the day.

4. Session 2 follow up: Vision Statement Review & Adoption

ACTION: Mayor Pro Tem Linker made a motion to adopt the second option as the vision statement moving forward (*Solid as the rock on which it was founded, Granite Quarry will be a growing, connected and family-friendly town that provides a high quality of life for all*). Alderman Costantino seconded the motion. The motion passed 4-0.

5. Session 2 follow up: Recommended Next Steps

A. Core Values

After discussion and review of the provided examples, there was consensus to move forward with the amended version of Example C with the addition of "Have Fun!" under Demonstrate Enthusiastic Engagement.

B. Communication Guidelines

The Board was provided with handouts showing several examples of communication guidelines. They will take home and review before providing feedback.

6. Board Goals Discussion

The Board discussion on goals included the review of the Strategic Plan example that was handed out. Mayor Barnhardt suggested adding the industrial park expansion as a strategy under Economic Development.

7. Parks and Recreation Master Plan

The Board discussed the presented Parks and Recreation Master Plan and the different opportunities for improvement to existing parks and future projects that were included in the Plan. Manager Smith stated that the first step after adopting the plan would be to determine who would administer it, and then possibly begin development of a 501(c)(3) and/or to identify an economic champion. Board members expressed a desire to see the Plan advertised to the community using visuals and brochures and by setting up a large tent at Granite Fest that would have members of the Board available to answer questions.

The Board recessed for a break from 10:16 a.m. to 10:30 a.m.

A. Adoption of Plan

There was Board consensus to add adoption of the Parks and Recreation Master Plan to the next regular meeting agenda.

The Board recessed for a break from 11:34 a.m. to 11:45 a.m.

8. ARPA Fund Discussion

Board members discussed projects they would like to see accomplished and whether they would be allowed. Categories of interest included parks & community buildings, water/sewer opportunities for expansion, broadband, roads & sidewalks, and stormwater (if it included water quality components).

9. Board Comments

- Manager Smith shared that Chief Cook received a notification that the 2022 pricing for a Ford Interceptor would end tomorrow. The state-contracted 2022 price is currently \$48,300. Last year's unspent funds equaled \$65,603. The order can be placed now and then canceled on a future date if the Board decides the purchase is unnecessary during the budget preparation process.

ACTION: Alderman Cress made a motion to go ahead and put in the order for one police vehicle at the state-contracted price. Alderman Shelton seconded the motion. The motion passed 4-0.

- The Board discussed properties to visit at the next retreat session. Properties will include the Legion Building, the limb & leaf storage site, and the Byrd property.
- The Board discussed a date for the first Budget Workshop. It will be held before the next regular meeting on Monday, April 11 at 5pm.

Adjourn

ACTION: Alderman Costantino made a motion to adjourn. Alderman Shelton seconded the motion. The meeting ended at 12:55 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
PLANNING RETREAT MEETING MINUTES
Thursday, March 31, 2022 9:00 a.m.**

Present: Mayor Brittany Barnhardt, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Kim Cress, Alderman Doug Shelton

Staff: Town Manager Larry Smith, Town Clerk Aubrey Smith

Call to Order: Mayor Barnhardt called the meeting to order at 9:01 a.m.

1. Approval of Agenda

ACTION: Mayor Pro Tem Linker made a motion to approve the agenda as presented. Alderman Cress seconded the motion. The motion passed 4-0.

2. Overview of Properties

Manager Smith gave a brief overview of each property the Board would be visiting using a PowerPoint presentation.

3. Leave for Tour

The group left for the tour of properties at 9:27 a.m.

A. Legion Building / Civic Park

B. Byrd Property

C. Leaf & Limb Storage Site

4. Back at Town Hall

The group arrived back at Town Hall at 11:02 a.m. and recessed until 11:23 a.m.

The Board discussed their individual observations from the tour of facilities. There was interest in a possible future remodel of the Legion Building to increase the potential for use and revenue. The Board also discussed adding a metal building for storage of equipment at the current leaf and limb site. Additional improvements to the property could include upgraded fencing along the road, security cameras, and fencing from the left of the existing gate to the back of the property. Manager Smith will inquire about an estimate for the fencing.

Board members discussed possibilities for property acquisition at the Civic Park and a desire to increase the parking and widen the bridge over the creek between the park and Legion Building. A

general discussion on possibilities for utilizing ARPA funds to update the Legion Building and playground equipment took place.

5. Closed Session

Town Manager Evaluation

ACTION: Mayor Pro Tem Linker made a motion to go into closed session pursuant to N.C. General Statutes Section 143-318.11(a)(6) to consider the performance of the Town Manager. Alderman Costantino seconded the motion. The motion passed 4-0.

ACTION: Mayor Pro Tem Linker made a motion to return to open session. Alderman Costantino seconded the motion. The motion passed 4-0.

The Board recessed the closed session. It will be continued on April 11, 2022, at 4:00 p.m.

6. Board Comments – There were no Board comments.

Adjourn

The meeting ended at 2:21 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk



Town of Granite Quarry Fire Department

Established May 15th, 1950

PO Box 351

www.granitequarrync.gov

Granite Quarry, NC

704/279-5596



Board Report April/2022 Chief Hord

Emergency Calls for Service March 2022

57 calls in district

- 18 - EMS (including strokes, falls, diabetic, CPR and other medical needs)
- 4 - Motor Vehicle Accidents
- 29 - Service assignment / Public service assistance
- 3 - Move up / cover assignments
- 1 - Smoke scare
- 1 - Power lines down

7 calls to Salisbury

- 6 - Alarm/Structure, EMS calls canceled en-route
- 1 - EMS

15 calls to Rockwell Rural

- 3 - EMS
- 8 - Cancelled en route
- 2 - Structure fires
- 1 - Brush Fire
- 1 - Motor vehicle accident with pin-in

1 Call to Bostian Heights cancelled en route

6 Calls to Union

- 1- EMS
- 1- Fire alarm
- 4 - Cancelled en route

3 Calls to Faith

- 1 - Cancelled en route
- 1 - EMS
- 1 - Gas leak

2 Calls to South Salisbury cancelled en route

1 Call to Rockwell City cancelled en route

TOTAL – 93

ACTIVITIES

- Daily activities include apparatus & equipment checks, training, station maintenance, pre-plan development, hose and hydrant maintenance, water points, emergency response, public education, inspections, and the assistance of other divisions within the Town of GQ.
- Rigorous cleaning/decontamination, due to suggested COVID response as needed.
- Monthly training included E.M.T continuing education and Joint Training with Faith F.D.
- Multiple days of ladder training, water point training, hose evolutions, extrication tool familiarization, and district familiarization. Weekly shift training/ officer's choice.
- Car Seat Check Station on Thursday from 1 p.m.to 4 p.m. – 4 seats installed/checked.
- Grounds care on Thursdays.
- \$50,000 stipend approved by county commissioners.
- Turn out gear vendors in-house for presentations for new spec.



Granite Quarry-Faith Joint Police Authority

P.O. Box 351 • 143 North Salisbury Ave, Granite Quarry, NC 28072
Office: (704)279-2952 • Fax: (704)279-6648



Police Department Report

April 2022

- Call volume report for the month of March 2022:

- Date of Report: 04/04/2022

- Total calls for service/activities – 639
- Calls for service/activities Granite Quarry: 535
- Calls for service/activities Faith: 104
- Incident Reports- 12
- Arrest Reports- 5
- Crash Reports- 7
- Traffic Citations- 65

- See Attached for Total Calls for Service.

- The following is the ending and average mileage for each vehicle by month:

131 Chevy Impala-	End-	77,175
141 Ford Taurus-	End-	81,417
161 Ford Utility-	End-	71,075
171 Ford Utility -	End-	47,500
172 Ford Utility -	End-	81,855
173 Ford Utility -	End-	40,678
181 Ford F150 -	End-	71,993
191 Dodge Durango -	End-	38,359
201 Ford Utility-	End-	18,974
211 Ford Utility-	End-	9,787
212 Ford Utility-	End-	21,341

- Other Information:

- Average response time for March 2022 CFS is 1.44 minutes.
- Drug Collection Box. March 2022: 16.78 pounds collected.
- March CID Report. 9 Cases assigned; 8 Cases cleared; 50 follow-ups conducted; 92 open assigned cases.
- Officers completed 124 hours of in-service or continuing education training in March.

GQPD**Number of Events by Nature**

CFS March 2022

Nature	# Events
103A2 FOUND PROPERTY	1
103B1 PERSON TRANSPORT	1
104C2 COMMERCIAL BURG (INTRUSI	5
104C3 RESIDENTIAL BURG (INTRUSI	5
105O1 ANIMAL-REFERAL	1
105O2 ANIMAL-INFORMATION	1
106B3 PAST SEXUAL ASLT-CHILD	1
110B2 PAST RESIDENTIAL B&E	1
111B1 PAST DAMAGE TO PROPERTY	4
113B2 OTHER NOISE COMPLAINT	2
113B3 NUISANCE COMPLAINT	1
113D2 DISTURBANCE / VERBAL	2
114C1 PHYSICAL DOMESTIC	1
114D2 VERBAL DOMESTIC	1
115D1 DRIVING UNDER INFLUENCE	2
118B2 FRAUD-PAST FORGERY	2
118D2 FRAUD-FORGERY	1
121O2 MENTAL COMMITMENT	1
125B1 CHECK WELFARE - ROUTINE	2
125B2 LOCKOUT - ROUTINE	2
125D1 CHECK WELFARE-URGENT	2
129C1 SUSPICIOUS PERSON	8
129C3 SUSPICIOUS VEHICLE	10
129C5 SUSPICIOUS CIRCUMSTANCE	4
130B2 VEHICLE LARCENY (PAST)	1
131B1 TRAFFIC ACCIDENT - PD	2
132B2 PARKING COMPLAINT	2
132B4 PAST ROAD RAGE	1
132C1 SEVERE TRAFFIC VIOLATION	3

Nature	# Events
132C3 HAZARDOUS VEHICLE	1
132O1 TRAFFIC COMP - REFERRAL	1
135C1 SHOTS FIRED (HEARD)	2
23B1 OVERDOSE/POISON	1
27B0 STAB / GUNSHOT (OVERRIDE)	1
27D0 STAB / GUNSHOT (OVERRIDE)	1
69E3 COMMERCIAL STRUCTURE FIRE	1
71D3 VEHICLE FIRE NEAR BLDG	1
77B3 TRAFFIC ACC - POSS INJURY	3
77C2 TRAFFIC ACC - INJURY	1
77D8 TRAFFIC ACC - INJURY	1
911 HANG UP	14
9E1 CARDIAC OR RESP ARREST	1
ASSIST FIRE DEPT	4
ASSIST MOTORIST	1
ATTEMPT TO LOCATE	4
BURGLARY ALARM	4
BUSINESS OR HOUSE CHECK	311
CODE ENFORCEMENT	2
COMMUNITY PROGRAM	3
DELIVER MESSAGE	9
DIRECTED PATROL	1
ESCORT FUNERAL OR OTHER	1
FOLLOWUP	26
FOOT PATROL	1
GENERAL INFORMATION	6
LAW CALL	1
MISDIAL	9
OPEN DOOR	3
PARK CHECK	49
REPOSSESSION	1
SCHOOL SECURITY CHECK	9

Nature	# Events
SEARCH WARRANT	1
SUBPOENA SERVICE	4
TRAFFIC CHECK	40
TRAFFIC CONTROL	3
TRAFFIC STOP	88
<hr/>	
Total	680



March Work 2022 Public Works Report

- Normal Maintenance Duties Daily- (parks, cleaning, mowing, edging, service on equipment, limbs & sweeping)
- PM check on generator
- Sanitized town hall, playgrounds at parks and restrooms
- Nature trail maintenance weekly and keeping leaves off
- Installed new street signs – continues
- Sprayed Geese repellent at Lake Park
- Painted Lake Park bathrooms and installed LED lights
- Falling tree removed at Byrd property
- New batteries in golf cart
- Painted Civic kitchen and tables
- Electronic locks on park mop closets
- Civic bathrooms converted to touchless

2007 Ford Truck	Mileage – 62,679	+231 miles
1995 Ford Dump Truck	Mileage – 42,210	+105 miles
2009 Ford Truck	Mileage – 89,939	+825 miles
2019 Ford Truck F350	Mileage – 14,944	+440 miles

Planning Department Monthly Report March 2022

Permits

- 8** Permit Applications
- 8** Permits approved
- 00** Permits denied

Date	Address	Permit	Status
3/7/22	6285 US Hwy 52	ABC Permit	Approved
3/14/22	710 W Campbell Ave	Rooftop Solar	Approved
3/14/22	1231 Stonewyck Dr	Accessory Building	Approved
3/14/22	322 S Salisbury Ave	New commercial building	Approved
3/14/22	1203 S Main St	Accessory Building	Approved
3/24/22	103 Quarry Way	Fence	Approved
3/24/22	1018 N Salisbury Ave	Fence	Approved
3/24/22	309 Crowell Ln	Accessory Building	Approved

Planning/Zoning Inquiries

Date	Inquiry	Zoning	Comments
3/8/22	Possible minor subdivision	CB	General Inquiry
3/9/22	Stoneglen plans	RM	Are there approved plans?
3/10/22	Rezoning and annexation questions	RL	Wanted to know process steps
3/16/22	Possible subdivision		General inquiry
3/24/22	Possible market-rate housing project		General inquiry

Planning Board. Met Monday, March 7, 2022.

Recommended ordinance amendment for residential fences. Discussed Comprehensive Plan updates. Made a request that Board of Aldermen establish a parking ordinance; will send rep. to BOA meeting to explain.

Zoning Board of Adjustment. Did not meet in March.



Finance Department

Breakdown of Departments:
As of March 31, 2022

Department	Budgeted	Encumbered	YTD	
Revenues:	<u>2,702,207</u>		<u>2,285,757</u>	<u>85%</u>
Total Revenues:	\$ 2,702,207		\$ 2,285,757	85%
Expenses:				
Governing Body	54,422	-	36,283	67%
Administration	568,053	900	339,023	60%
Public Works	373,877	44,730	251,746	79%
Police	751,991	955	565,249	75%
Fire	544,429	6,300	405,713	76%
Streets	177,936	-	108,289	61%
Sanitation	152,250	-	110,007	72%
Parks & Recreation	<u>79,250</u>	<u>6,250</u>	<u>60,867</u>	<u>85%</u>
Total Expenses	\$ 2,702,207	\$ 59,135	\$ 1,877,177	72%
Expense to Revenue:				82%

Please see the Budget Vs. Actual Report attached for individual line items

Revenues:						
Account	Budget	YTD	Variance	%	Notes	
01-3100-12 Taxes - Budget Year	989,710	974,727	(14,983)	98%	1	
01-3100-17 Tax Penalties & Interest	3,000	2,169	(831)	72%		
01-3101-12 Taxes - Prior Years	6,000	6,054	54	101%	1	
01-3102-12 Vehicle Tax	117,034	90,217	(26,817)	77%		
01-3230-31 Local Option Sales Tax	846,600	704,433	(142,167)	83%		
01-3231-31 Solid Waste Disposal Tax	2,370	1,753	(617)	74%		
01-3316-32 Powell Pave & Patch Funds	76,722	90,391	13,669	118%	2	
01-3322-31 Beer & Wine - State	13,736	-	(13,736)	0%	3	
01-3324-31 Utilities Franchise Tax	132,854	98,201	(34,653)	74%		
01-3330-84 County First Responders	4,020	3,015	(1,005)	75%		
01-3411-89 Community Appearance Rev	-	150	150	100%		
01-3413-89 Miscellaneous Revenue	500	5,643	5,143	1129%	4	
01-3431-41 Police Authority Revenue_Faith	136,000	102,000	(34,000)	75%		
01-3431-45 Police Report Revenue	100	175	75	175%		
01-3431-89 Police Miscellaneous	1,100	1,156	56	105%		
01-3471-51 Environmental Fee Collection	169,632	116,390	(53,242)	69%		
01-3491-41 Subdivision & Zoning Fees	5,500	7,745	2,245	141%		
01-3613-41 Parks Miscellaneous	5,050	11,400	6,350	226%	5	
01-3713-33 Sal. Water/Sewer Reimbursement	50,000	50,000	-	100%	3	
01-3831-89 Interest on Investments	10,000	5,172	(4,828)	52%	6	
01-3834-41 Park Shelter Rentals (Maint)	2,500	3,485	985	139%		
01-3835-80 Police Surplus Items Sold	-	5	5	0%		
01-3835-81 Surplus items Sold	1,000	1,929	929	193%		
01-3837-31 ABC Net Revenue-Co.	11,500	9,550	(1,950)	83%		
01-3991-99 Fund Balance Appropriated	117,279	-	(117,279)	0%	7	
	2,702,207	2,285,757	(416,450)	85%		

Notes:

- 1 A majority of Ad Valorem Taxes are received in the first few months of the fiscal year
- 2 Received both allocations, second allocation larger than expected due to session law changes
- 3 Will receive in the last quarter
- 4 Refund from NC Department of Insurance
- 5 Includes Vendor Registration Fees & Sponsorships for Granite Fest & Arts in the Park
- 6 See Interest on Investments page for breakdown (ARPA Money Market Interest is accounted for in the ARPA GPO Fund)
- 7 Original \$57,795 + B.A.s (Parks & Rec Master Plan \$17,750, IDF Close-out \$31,815, Street Light \$7,419, Partial Fuel \$2,500)

Governing Body:							
Account	Budget	Encum.	YTD	Variance	%	Notes	
01-4110-02 Mayor/Aldermen Salary	12,828	-	6,413	6,415	50%		
01-4110-09 FICA Expense	981	-	491	490	50%		
01-4110-14 Insurance - Workers Comp	50	-	41	9	83%	8	
01-4110-18 Professional Services	20,000	-	11,000	9,000	55%		
01-4110-26 Office Expense	700	-	513	187	73%		
01-4110-31 Training & Schools	625	-	386	239	62%		
01-4110-40 Dues & Subscriptions	12,850	-	12,103	747	94%	9	
01-4110-45 Insurance & Bonds	1,700	-	1,674	26	98%	8	
01-4110-60 Special Projects	838	-	-	838	0%		
01-4110-61 Grants - Nonprofit Grant Program	350	-	350	-	100%	10	
01-4110-63 Elections	3,500	-	3,312	188	95%	11	
	54,422	-	36,283	18,139	67%		

Notes:

- 8 Paid once annually at the beginning of the fiscal year
- 9 Includes \$4,135 for NCLM dues and \$5,338 for Rowan EDC dues paid annually
- 10 Includes \$100 for Fiddler's Convention and \$250 for Granite Quarry Fire Dept Auxiliary donations
- 11 Paid once annually in municipal election years

Administration:							
Account	Budget	Encum.	YTD	Variance	%	Notes	
01-4120-00 Salaries - Regular	291,076	-	185,422	105,654	64%		
01-4120-02 Salaries - Part-Time	14,115	-	14,115	-	100%	12	
01-4120-03 Salaries - Longevity	1,000	-	1,000	-	100%		
01-4120-07 401K Expense	14,558	-	9,261	5,297	64%		
01-4120-09 FICA Expense	23,424	-	15,018	8,406	64%		
01-4120-10 Retirement Expense	33,159	-	21,079	12,080	64%		
01-4120-11 Group Insurance	40,500	-	25,763	14,737	64%		
01-4120-14 Insurance - Workers Comp	750	-	395	355	53%	13	
01-4120-17 Insurance – HRA/Admin Cost	1,200	-	900	300	75%		
01-4120-18 Professional Services	19,204	500	13,078	5,627	71%		
01-4120-22 Banquet Expense	1,700	-	1,303	397	77%		
01-4120-26 Office Expense	10,000	400	2,798	6,802	32%		
01-4120-29 Supplies & Equipment	200	-	-	200	0%		
01-4120-31 Training & Schools	7,000	-	3,499	3,501	50%		
01-4120-32 Telephone/Communications	3,500	-	2,479	1,021	71%		
01-4120-33 Utilities	4,800	-	3,379	1,421	70%		
01-4120-34 Printing	5,000	-	3,944	1,056	79%		
01-4120-35 Maint & Repair - Equipment	500	-	-	500	0%		
01-4120-37 Advertising	3,200	-	1,714	1,486	54%		
01-4120-40 Dues & Subscriptions	3,750	-	1,031	2,719	27%		
01-4120-44 Contracted Services	15,346	-	13,337	2,009	87%		
01-4120-45 Insurance & Bonds	5,150	-	5,091	59	99%	13	
01-4120-62 Committees - CAC	500	-	399	101	80%		
01-4120-68 Tax Collection	15,600	-	11,927	3,673	76%		
01-4120-71 Water Line - Principal	50,000	-	-	50,000	0%	14	
01-4120-72 Water Line - Interest	2,821	-	2,091	730	74%		
	568,053	900	339,023	228,130	60%		

Notes:

- 12 PT planning position was budgeted for the first 6 month of the fiscal year
- 13 Paid once annually at the beginning of the fiscal year
- 14 Paid once annually in June

Public Works:							
Account	Budget	Encum.	YTD	Variance	%	Notes	
01-4190-00 Salaries - Regular	124,296	-	95,008	29,288	76%		
01-4190-02 Salaries - Part-Time	35,500	-	29,294	6,207	83%	15	
01-4190-03 Salaries - Longevity	838	-	838	-	100%		
01-4190-07 401K Expense	6,215	-	4,751	1,464	76%		
01-4190-09 FICA Expense	12,282	-	9,573	2,709	78%		
01-4190-10 Retirement Expense	14,193	-	10,812	3,381	76%		
01-4190-11 Group Insurance	24,662	-	17,861	6,801	72%		
01-4190-14 Insurance - Workers Comp	7,600	-	5,440	2,160	72%	16	
01-4190-20 Motor Fuel	9,600	-	8,408	1,192	88%	17	
01-4190-21 Uniforms	1,900	-	982	918	52%		
01-4190-24 Maint & Repair - Bldgs/Grounds	11,800	-	7,955	3,845	67%		
01-4190-25 Maint & Repair - Vehicles	3,700	-	3,624	76	98%	18	
01-4190-29 Supplies & Equipment	10,000	550	6,153	3,297	67%		
01-4190-31 Training & Schools	250	-	100	150	40%		
01-4190-32 Telephone/Communications	850	-	465	385	55%		
01-4190-33 Utilities	3,500	-	2,392	1,108	68%		
01-4190-34 Printing	25	-	9	17	34%		
01-4190-35 Maint & Repairs - Equipment	17,000	-	8,735	8,265	51%		
01-4190-40 Dues & Subscriptions	250	-	173	78	69%		
01-4190-44 Contracted Services	16,000	180	2,949	12,871	20%		
01-4190-45 Insurance & Bonds	4,600	-	4,410	190	96%	16	
01-4190-54 Cap Outlay - Vehicles	37,000	44,000	-	(7,000)	119%	19	
01-4190-96 Interfund Transfer	31,816	-	31,816	-	100%	20	
	\$373,877	44,730	251,746	77,400	79%		

Notes:

- 15 Additional staffing needs, will continue to monitor
- 16 Paid once annually at the beginning of the fiscal year
- 17 High fuel prices - will continue to monitor and amend as approved by budget amendment
- 18 Includes Dump Truck repairs and 2 sets of tires
- 19 Public Works truck is encumbered, budget will be amended when final amount is known
- 20 Industrial Development Fund GPO Project closeout, offset by Fund Balance Appropriated (Note 7)

Police:							
Account	Budget	Encum.	YTD	Variance	%	Notes	
01-4310-00 Salaries - Regular	433,768	-	334,239	99,529	77%		
01-4310-02 Salaries - Part-Time	15,000	-	6,720	8,280	45%		
01-4310-03 Salaries - Longevity	2,500	-	2,350	150	94%		
01-4310-07 401K Expense	21,688	-	16,596	5,092	77%		
01-4310-09 FICA Expense	34,522	-	26,146	8,376	76%		
01-4310-10 Retirement Expense	52,788	-	39,962	12,826	76%		
01-4310-11 Group Insurance	86,625	-	58,695	27,930	68%		
01-4310-14 Insurance - Workers Comp	10,700	-	8,250	2,450	77%	21	
01-4310-20 Motor Fuel	19,000	-	17,503	1,497	92%	22	
01-4310-21 Uniforms	3,000	-	2,144	856	71%		
01-4310-25 Maint & Repair - Vehicles	6,000	-	2,714	3,286	45%		
01-4310-26 Office Expense	1,500	-	543	957	36%		
01-4310-29 Supplies & Equipment	8,000	800	4,879	2,321	71%	23	
01-4310-31 Training & Schools	4,000	-	3,785	215	95%		
01-4310-32 Telephone/Communications	8,000	-	5,652	2,348	71%		
01-4310-33 Utilities	3,000	-	1,202	1,798	40%		
01-4310-34 Printing	1,000	-	715	285	71%		
01-4310-35 Maint & Repair - Equipment	2,000	155	647	1,198	40%		
01-4310-40 Dues & Subscriptions	3,650	-	3,009	641	82%		
01-4310-44 Contracted Services	23,250	-	18,040	5,210	78%		
01-4310-45 Insurance & Bonds	12,000	-	11,459	541	95%	21	
	751,991	955	565,249	185,787	75%		

Notes:

- 21 Paid once annually at the beginning of the fiscal year
- 22 High fuel prices - will continue to monitor and amend as approved by budget amendment
- 23 Vest encumbered

Fire:							
Account	Budget	Encum.	YTD	Variance	%	Notes	
01-4340-00 Salaries - Regular	131,849	-	96,771	35,078	73%		
01-4340-02 Salaries - Part-Time	209,994	-	150,503	59,491	72%		
01-4340-03 Salaries - Longevity	1,831	-	1,831	-	100%		
01-4340-07 401K Expense	6,592	-	5,475	1,117	83%		
01-4340-09 FICA Expense	26,291	-	18,652	7,639	71%		
01-4340-10 Retirement Expense	15,172	-	12,461	2,711	82%		
01-4340-11 Group Insurance	30,400	-	18,196	12,205	60%		
01-4340-14 Insurance - Workers Comp	10,380	-	8,357	2,023	81%	24	
01-4340-17 Firemen's Pension Fund	1,120	-	1,120	-	100%	25	
01-4340-20 Motor Fuel	5,000	-	3,786	1,214	76%	26	
01-4340-21 Uniforms	3,000	-	1,840	1,160	61%		
01-4340-25 Maint & Repair - Vehicles	7,500	-	7,295	205	97%	27	
01-4340-26 Office Expense	150	-	78	72	52%		
01-4340-29 Supplies & Equipment	21,000	6,300	14,616	84	100%	28	
01-4340-31 Training & Schools	2,000	-	1,677	323	84%		
01-4340-32 Telephone/Communications	4,500	-	3,142	1,358	70%		
01-4340-33 Utilities	6,100	-	4,479	1,621	73%		
01-4340-34 Printing	325	-	129	196	40%		
01-4340-35 Maint & Repair - Equipment	2,500	-	973	1,527	39%		
01-4340-40 Dues & Subscriptions	3,300	-	2,086	1,214	63%		
01-4340-44 Contracted Services	10,000	-	6,961	3,039	70%		
01-4340-45 Insurance & Bonds	9,425	-	9,361	64	99%	24	
01-4340-55 Cap Outlay - Equipment	36,000	-	35,923	77	100%	29	
	544,429	6,300	405,713	132,416	76%		

Notes:

- 24 Paid once annually at the beginning of the fiscal year
- 25 Paid once annually
- 26 High fuel prices - will continue to monitor and amend as approved by budget amendment
- 27 AC Compressor, valve and air chamber repairs to E572, not part of refurb
- 28 Lights and installation for PW truck are encumbered
- 29 E572 Refurbishment is complete

Streets:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-4510-18 Professional Services	900	-	900	-	100%	30
01-4510-29 Supplies & Equipment	2,500	-	159	2,341	6%	
01-4510-39 Maint & Repair	7,400	-	3,275	4,125	44%	
01-4510-58 Cap Outlay - Bldg/Infrastructure	65,000	-	41,400	23,600	64%	31
01-4510-71 Debt Service - Principal	50,000	-	25,000	25,000	50%	
01-4510-72 Debt Services - Interest	8,717	-	4,568	4,149	52%	33
01-4511-33 Utilities - Street Lights	36,000	-	25,568	10,432	71%	
01-4511-58 Cap Outlay - Bldg/Infrastructure	7,419	-	7,419	-	100%	
	177,936	-	108,289	69,646	61%	

Notes:

- 30 Powell Bill maps paid for once annually
- 31 Includes Brinkley St. storm water improvements and sink hole repair on Wall St.
- 32 Paid once in December and once in June
- 33 Street Light on Whitney Court

Sanitation:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-4710-44 Contracted Services	152,250	-	110,007	42,243	72%	
	152,250	-	110,007	42,243	72%	

Parks & Rec:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-6130-18 Professional Services	17,750	5,750	12,000	-	100%	34
01-6130-24 Maint & Repair - Bldgs/Grounds	26,000	-	24,253	1,747	93%	
01-6130-29 Supplies & Equipment	7,000	500	2,794	3,706	47%	
01-6130-33 Utilities	16,500	-	11,678	4,822	71%	
01-6130-44 Contracted Services	2,000	-	350	1,650	18%	
01-6130-62 Committees - PERC	10,000	-	9,793	207	98%	
	79,250	6,250	60,867	12,133	85%	

Notes:

- 34 Parks and Rec Master Plan balance encumbered

Interest on Investments by Month FY 2021-2022

Acct#	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Interest YTD	Invested Balance
Certificates of Deposits:														
XX7779	418.18	432.13	432.13	418.18	432.14	418.18	432.13	432.13	390.28	-	-	-	3,805.48	250,431.38
XX7151	357.43	Matured	-	-	-	-	-	-	-	-	-	-	357.43	-
	775.61	432.13	432.13	418.18	432.14	418.18	432.13	432.13	390.28	-	-	-	\$ 4,162.91	\$ 250,431.38
Money Market Accounts:														
XX9011	87.42	76.67	99.82	105.42	102.02	118.05	122.43	111.60	131.77	-	-	-	955.20	1,441,748.59
XX1186	5.48	5.15	5.14	5.32	5.15	5.31	5.32	5.80	5.32	-	-	-	47.99	62,623.46
ARPA	-	28.92	39.46	40.77	39.46	40.78	40.78	36.83	40.79	-	-	-	307.79	480,225.35
	92.90	110.74	144.42	151.51	146.63	164.14	168.53	154.23	177.88	-	-	-	\$ 1,310.98	\$ 1,984,597.40
NC Capital Management Trust:														
XX4319	1.20	0.43	0.42	0.43	0.42	0.43	0.43	0.39	3.33	-	-	-	7.48	50,966.50
	1.20	0.43	0.42	0.43	0.42	0.43	0.43	0.39	3.33	-	-	-	\$ 7.48	\$ 50,966.50
Totals													\$ 5,481	\$ 2,285,995

* Includes Interest in ARPA Fund

Total Invested Balance	\$ 2,285,995
Cash Balance (As of 3/31/22)	\$ 331,768
Minus Outstanding Transactions (As of 3/31/22)	\$ (13,128)
Total Reconciled Cash Balance	\$ 318,640
Total Available Funds (Includes Restricted ARPA Funds)	\$ 2,604,636

Town of Granite Quarry, North Carolina
Capital Project Ordinance # 2020-04
FEMA Grant - Granite Lake Repairs
Inception 3/2/2020

<u>REVENUES</u>	Amended Project Authorization	Total To Date	21/22 Projected
04-3613-26 Federal Emergency Management Agency Grant	\$ 576,286	\$ 478,291	23,852
04-3613-36 NC Division of Emergency Management Grant	192,095	159,430	7,951
<i>Total Revenues</i>	<u>768,381</u>	<u>637,722</u>	<u>31,803</u>
 <u>OTHER FINANCING SOURCES</u>			
04-3981-96 Transfer from General Fund	-	-	-
<i>Total Other Financing Sources</i>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUES AND OTHER FINANCING SOURCES	<u>768,381</u>	<u>637,722</u>	<u>31,803</u>
 <u>EXPENDITURES</u>			
04-6130-18 PROFESSIONAL SERVICES			
Engineer or Architect Fees	166,000	156,524	9,476
<i>Total Personnel</i>	<u>166,000</u>	<u>156,524</u>	<u>9,476</u>
04-6130-69 CAP OUTLAY - BLDG, STRUCT, OTHER			
Construction Cost	\$ 547,619	\$ 503,524	-
Contingency (10%)	54,762	-	-
<i>Total Capital Outlay</i>	<u>602,381</u>	<u>503,524</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 768,381</u>	<u>\$ 660,048</u>	<u>9,476</u>
TOTAL FINANCING SOURCES OVER EXPENDITURES	<u>\$ -</u>	<u>\$ (22,326)</u>	<u>22,327</u>

Town of Granite Quarry, North Carolina
Capital Project Ordinance # 2021-13
American Rescue Plan Act Fund
Inception 8/9/2021

<u>REVENUES</u>	Project Authorization	Total To Date	Projected by Completion
07-3301-23 CSLRF Funds (ARPA Funds)	959,917	479,958	479,958
07-3831-89 Interest on Investment - ARPA	-	308	308
<i>Total Revenues</i>	<i>959,917</i>	<i>480,266</i>	<i>480,266</i>
TOTAL REVENUES AND OTHER FINANCING SOURCES	959,917	480,266	480,266
<u>EXPENDITURES</u>			
07-4110-61 CSLRF Funds (Grant Related Expenditures)	959,917	-	959,917
<i>Total Personnel</i>	<i>959,917</i>	<i>-</i>	<i>959,917</i>
TOTAL EXPENDITURES	959,917	-	959,917
<hr/>			
TOTAL FINANCING SOURCES OVER EXPENDITURES	\$ -	\$ 480,266	\$ (479,651)

Agenda Item Summary

Regular Meeting
April 11, 2022
Agenda Item 2D

Appointment Recommendation

Summary:

The Parks, Events, and Recreation Committee reviewed an application for their vacant seat and made the recommendation that the Board of Aldermen appoint Courtney Meece to the vacant town resident Parks, Events, and Recreation seat with an expiration date of 7/31/2022.

Attachments:

- A. Clerk’s Summary
- B. Application

Action Requested:

Approval of appointment as part of the consent agenda

OR

Consideration of the Parks, Events, and Recreation Committee’s recommendation and possible action to appoint Courtney Meece to the vacant Parks, Events, and Recreation Committee seat with an expiration date of 7/31/2022.

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Brittany Barnhardt

- For
- Against

SUMMARY

TO: Board of Aldermen
FROM: Town Clerk Aubrey Smith
RE: **Summary of Application Review**
DATE: 2/22/2022



The current Committee Membership Recruiting and Appointment Policy, adopted by the Board of Aldermen 9/8/2020, directs the Clerk to conduct an administrative review of an application, comparing with:

- Any ordinance requirements for qualifications;
- The current compositions of the applicable committee's membership for diversity of backgrounds and residence locations with a goal of fair representation of the town's jurisdiction.

Requirements

There are no qualifications other than residency stated in the ordinance for Parks, Events, and Recreation Committee members.

The current Parks, Events, and Recreation Committee membership consists of the following:

- 6 filled Town seats 1 vacant Town seat

Diversity of Backgrounds

The current Parks, Events, and Recreation Committee members have a wide variety of background experience and/or occupations including:

- Occupational therapy
 - Accounting
 - Food service
 - Construction
 - Engineering
 - College professor
 - Finance
 - Minister
- Ms. Meece is a Health Education Program Manager.

Diversity of Residence Locations

- Ms. Meece is a resident of the Town and lives on Lake Drive.

The residences of the five Parks, Events, and Recreation Committee members currently representing the Town are located on the following streets:

- De Lara Circle
- W. Peeler Street
- N. Cleo Avenue
- N. Salisbury Avenue (2)
- E. Kerns Street



P.O. Box 351
 Granite Quarry, NC 28072-0351
 704-279-5596
www.granitequarrync.gov

BOARDS AND COMMITTEES APPLICATION

NAME Courtney Meece

PHYSICAL ADDRESS 416 Lake Drive Granite Quarry NC **ZIP** 28146

MAILING ADDRESS _____ **ZIP** _____

PHONE 7047982807 **PHONE (business or cell)** _____

EMAIL courtney.meece@rowancountync.gov

OCCUPATION Health Education Program Manager

ARE YOU CURRENTLY SERVING ON A GRANITE QUARRY BOARD OR COMMITTEE Yes No

IF SO, PLEASE PROVIDE THE NAME OF THE BOARD OR COMMITTEE

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS OR COMMITTEES IN ORDER OF PREFERENCE (please number up to three applicable committees)

- | | |
|--|----------------------------------|
| <u>2</u> Community Appearance Commission | <u>3</u> Planning Board |
| _____ Revitalization Team | _____ Zoning Board of Adjustment |
| <u>1</u> Parks, Events, and Recreation Committee | |

WORK EXPERIENCE (List your four most recent employment experiences, listing present or most recent first)

Dates	Company Name/Location	Position	Job Description
6/1/2021	Rowan County Public Health Department	Public Health Program Manager	Oversee the operation of Healthy Rowan
7/1/2020-7/1/2021	Center for Prevention Services	Prevention Specialist	Provide substance use prevention education in community settings
2/1/2020-1/15/2021	YSUP Rowan	Project Assisntent	Provide substance use prevention education in community settings
10/20/2019-6/1/2020	High Point Regional Hospital	Health Education	Implement health education programs for school aged children

EDUCATION (List your three most recent educational experiences, listing present or most recent first)

Educational Institution/School	Degree Received	Area(s) of Study
UNC Greensboro	Masters	Public Health
Appalachian State University	Bachelors	Health Promotion
South Rowan High School	High School Diploma	

WHY DO YOU FEEL YOU ARE QUALIFIED FOR THIS APPOINTMENT?

I believe that my background in public health would make me a great addition to the Parks, Events and Recreation Committee. As an employee at the Rowan County Public Health Department, I work everyday to insure that our communities are as healthy as they can be. I believe that having this mind set and this perspective makes an ideal candidate for this committee.

BOARDS/ COMMITTEES ON WHICH YOU HAVE SERVED (LIST MUNICIPALITIES AND DATES)

I have not serves on any municipal committees or boards. However I believe that I have a passion for my community that would make me very successful in this role.

EVER CONVICTED OF A FELONY Yes No If yes, state details: _____

I affirm that I understand this application may be considered a public record and as such, portions may be subject to release under North Carolina General Statute Chapter 132, Public Records. I certify that the facts contained in this application are true and correct to the best of my knowledge. I agree that by my submission of this application form, I shall be deemed to have affixed my signature hereto.

Signature Courtney Meece Date 1/26/2022

FOR OFFICE USE ONLY

Application Received: _____ Interview Date & Time: _____

Confirmation Date: _____ Term Ending: _____

EDDIE CARRICK, CPA, PC

Certified Public Accountant

March 1, 2022

To the Honorable Mayor and Board of Aldermen
Town of Granite Quarry
Granite Quarry, North Carolina

I am pleased to confirm my understanding of the services I am to provide Granite Quarry for the year ended June 30, 2022. I will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of Granite Quarry as of and for the year ended June 30, 2022. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Granite Quarry's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of my engagement, I will apply certain limited procedures to Granite Quarry's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I will not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Other Post-Employment Benefits Schedules (if applicable).

I have also been engaged to report on supplementary information other than RSI that accompanies Granite Quarry's financial statements. I will subject the following supplementary information to the auditing procedures applied in my audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and I will provide an opinion on it in relation to the financial statements as a whole, in a report combined with my auditor's report on the financial statements:

- 1) Individual fund statements and schedules.
- 2) Schedule of expenditures of federal awards (if applicable).
- 3) Law Enforcement Officers' Special Separation Allowance Report (if applicable).

Audit Objectives

The objective of my audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards* (if applicable).

- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) (if applicable).

If applicable, the *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. If applicable, the Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

My audit will be conducted in accordance with auditing standards generally accepted in the United States of America; if applicable, the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; if applicable, the Single Audit Act Amendments of 1996; and if applicable, the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures I consider necessary to enable me to express such opinions. I will issue written reports upon completion of my Single Audit (if applicable). My reports will be addressed to management and the Board of Aldermen of Granite Quarry. I cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for me to modify my opinions or add emphasis-of-matter or other-matter paragraphs. If my opinions are other than unmodified, I will discuss the reasons with you in advance. If, for any reason, I am unable to complete the audit or are unable to form or have not formed opinions, I may decline to express opinions or issue reports, or I may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, my audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. I will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because I will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by me, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards* (if applicable). In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, I will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to my attention. I will also inform the appropriate level of management of any violations of laws or governmental regulations that come to my attention, unless clearly inconsequential, and of any material abuse that comes to my attention. I will include such matters in the reports required for a Single Audit (if applicable). My responsibility as auditor is limited to the period covered by my audit and does not extend to any later periods for which I am not engaged as auditor.

My procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories (if applicable), and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. I will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of my audit, I will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards (if applicable); federal award programs (if applicable); compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

My audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that I consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. My tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in my report on internal control issued pursuant to *Government Auditing Standards* (if applicable).

As required by the Uniform Guidance (if applicable), I will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that I consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, my tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in my report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, I will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards* (if applicable), and the Uniform Guidance (if applicable).

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, I will perform tests of Granite Quarry's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and I will not express such an opinion in my report on compliance issued pursuant to *Government Auditing Standards* (if applicable).

The Uniform Guidance (if applicable) requires that I also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. My procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Granite Quarry's major programs. The purpose of these procedures will be to express an opinion on Granite Quarry's compliance with requirements applicable to each of its major programs in my report on compliance issued pursuant to the Uniform Guidance.

Management Responsibilities

Management is responsible for (1) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards (if applicable), and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to me and for the accuracy and completeness of that information. You are also responsible for providing me with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance (if applicable), (3) additional information that I may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom I determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to me in the management representation letter that the effects of any uncorrected misstatements aggregated by me during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing me about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing me of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that I report. Additionally, as required by the Uniform Guidance (if applicable), it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan (if applicable). The summary schedule of prior audit findings should be available for my review at the beginning of my fieldwork.

If applicable, you are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include my report on the schedule of expenditures of federal awards in any document that contains and indicates that I have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that include my report thereon. Your responsibilities include acknowledging to me in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to me any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which I have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include my report on the supplementary information in any document that contains, and indicates that I have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes my report thereon. Your responsibilities include acknowledging to me in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to me any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to me corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on my current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards (if applicable), and related notes, and any other nonaudit services I provide. You will be required to acknowledge in the management representation letter my assistance with preparation of the financial statements, schedule of expenditures of federal awards (if applicable), and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards (if applicable), and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

I understand that your employees will prepare all cash, accounts receivable, or other confirmations I request and will locate any documents selected by me for testing.

At the conclusion of the engagement, (if applicable) I will complete the appropriate sections of the Data Collection Form that summarizes my audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. I will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

I will provide copies of my reports to the Town; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of my reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Eddie Carrick CPA, PC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. I will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Eddie Carrick CPA, PC personnel. Furthermore, upon request, I may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the oversight agency. If I am aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, I will contact the party contesting the audit finding for guidance prior to destroying the audit documentation.

I expect to begin my audit after July 1, 2022 and to issue my reports no later than October 31, 2022. Eddie Carrick is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

My fee for these services will be at my agreed upon fee per my LGC contract less any amounts paid to Tony Brewer, CPA, PC for financial statement preparation and other non-attest services. My invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with my firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If I elect to terminate my services for nonpayment, my engagement will be deemed to have been completed upon written notification of termination, even if I have not completed my report(s). You will be obligated to compensate me for all time expended and to reimburse me for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and

the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, I will discuss it with you and arrive at a new fee estimate before I incur the additional costs.

I appreciate the opportunity to be of service to the Town of Granite Quarry and believe this letter accurately summarizes the significant terms of my engagement. If you have any questions, please let me know. If you agree with the terms of my engagement as described in this letter, please sign the enclosed copy and return it to me.

Very truly yours,



Eddie Carrick CPA, PC

RESPONSE:

This letter correctly sets forth the understanding of the Town of Granite Quarry.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

TONY BREWER, CPA, PC

Certified Public Accountant

March 1, 2022

To the Honorable Mayor and Town Council
Town of Granite Quarry
Granite Quarry, North Carolina

This letter is to confirm our understanding of the arrangements regarding the services we are to perform for Town of Granite Quarry for the year ending June 30, 2022.

Financial Preparation and Other Non-Attest Services

We will provide financial preparation services and other non-attest services as needed to accommodate the audit of the June 30, 2022 financial statements of the Town by its external auditor.

Management's responsibilities

The Town and the external auditor have the responsibility for the reporting of financial statements as of June 30, 2022.

Our work in connection with the financial preparation and other non-attest services does not include any procedures designed to disclose defalcation or other irregularities, should any exist.

Our fees are based on the time required by the individuals assigned to the engagement. Individual hourly rates vary according to the degree of responsibility involved and the skill required. We will submit our bill for our services promptly after the financial preparation and other non-attest services are completed. Our fee for this engagement will not exceed \$4,000.

We appreciate the opportunity of continuing to serve Town of Granite Quarry. Please call if you have any questions about any aspect of our engagement.

If this letter is in accordance with your understanding of the arrangements, please sign and date the enclosed copy and return it to us.

Sincerely,



Tony Brewer, CPA, PC

Accepted By:

Management Signature: _____

Board Signature: _____

Title: _____

Title: _____

Date: _____

Date: _____

The	Governing Board Town Council
of	Primary Government Unit Town of Granite Quarry
and	Discretely Presented Component Unit (DPCU) (if applicable) N/A

Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)

and	Auditor Name Eddie Carrick, CPA, PC
	Auditor Address 151 Young Drive Lexington, NC 27292

Hereinafter referred to as Auditor

for	Fiscal Year Ending 06/30/22	Audit Report Due Date 10/31/22
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Must be within four months of FYE

hereby agree as follows:

1. The Auditor shall audit all statements and disclosures required by U.S. generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business-type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types). The basic financial statements shall include budgetary comparison information in a budgetary comparison statement, rather than as RSI, for the General Fund and any annually budgeted Special Revenue funds.

2. At a minimum, the Auditor shall conduct the audit and render the report in accordance with GAAS. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if the Governmental Unit expended \$100,000 or more in combined Federal and State financial assistance during the reporting period. The auditor shall perform a Single Audit if required by Title 2 US Code of Federal Regulations Part 200 *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) or the State Single Audit Implementation Act. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit in accordance with the Uniform Guidance (§200.501), it is recommended that the Auditor and Governmental Unit(s) jointly agree, in advance of the execution of this contract, which party is responsible for submission of the audit and the accompanying data collection form to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512).

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.
4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC Staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.
5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2018 revision, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he/she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon auditor's receipt of an updated peer review report. If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to *Government Accounting Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to LGC Staff within four months of fiscal year end. If it becomes necessary to amend the audit fee or the date that the audit report will be submitted to the LGC, an amended contract along with a written explanation of the change shall be submitted to the Secretary of the LGC for approval.
7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his/her findings, together with his recommendations for improvement. That written report shall include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.
8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's (Units') records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Approval is not required on contracts and invoices for system improvements and similar services of a non-auditing nature.
9. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. (This also includes any progress billings.)(G.S. 159-34 and 115C-447) All invoices for Audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved 'with approval date shall be returned to

the Auditor to present to the Governmental Unit(s) for payment. This paragraph is not applicable to contracts for audits of hospitals.

10. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC if required, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. This does not include fees for any pre-issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item 13).

11. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC Staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC Staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.

12. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.

13. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit(s) shall not be billed for the pre-issuance review. The pre-issuance review shall be performed prior to the completed audit being submitted to LGC Staff. The pre-issuance review report shall accompany the audit report upon submission to LGC Staff.

14. The Auditor shall submit the report of audit in PDF format to LGC Staff. For audits of units other than hospitals, the audit report should be submitted when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC. These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC Staff.

15. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the

Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.

16. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing and pre-audited if the change includes a change in audit fee (pre-audit requirement does not apply to hospitals). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC, the Governing Board, and the Auditor.

17. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and except for fees, work, and terms not related to audit services, shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 30 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.

18. Special provisions should be limited. Please list any special provisions in an attachment.

19. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the primary government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.

20. The contract shall be executed, pre-audited (pre-audit requirement does not apply to hospitals), and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.

21. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.

22. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.

23. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.

24. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.

25. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

26. E-Verify. Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.

27. **Applicable to audits with fiscal year ends of June 30, 2020 and later.** For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and Governmental Auditing Standards, 2018 Revision (as applicable). Financial statement preparation assistance shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. If the Auditor cannot reduce the threats to an acceptable level, the Auditor cannot complete the audit. If the Auditor is able to reduce the threats to an acceptable level, the documentation of this determination, including the safeguards applied, must be included in the audit workpapers.

All non-attest service(s) being performed by the Auditor that are necessary to perform the audit must be identified and included in this contract. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the services and accept responsibility for the results of the services performed. If the Auditor is able to identify an individual with the appropriate SKE, s/he must document and include in the audit workpapers how he/she reached that conclusion. If the Auditor determines that an individual with the appropriate SKE cannot be identified, the Auditor cannot perform both the non-attest service(s) and the audit. See "Fees for Audit Services" page of this contract to disclose the person identified as having the appropriate SKE for the Governmental Unit.

28. **Applicable to audits with fiscal year ends of June 30, 2021 and later.** The auditor shall present the audited financial statements including any compliance reports to the government unit's governing body or audit committee in an official meeting in open session as soon as the audited financial statements are available but not later than 45 days after the submission of the audit report to the Secretary. The auditor's presentation to the government unit's governing body or audit committee shall include:

- a) the description of each finding, including all material weaknesses and significant deficiencies, as found by the auditor, and any other issues related to the internal controls or fiscal health of the government unit as disclosed in the management letter, the Single Audit or Yellow Book reports, or any other communications from the auditor regarding internal controls as required by current auditing standards set by the Accounting Standards Board or its successor;
- b) the status of the prior year audit findings;
- c) the values of Financial Performance Indicators based on information presented in the audited financial statements; and
- d) notification to the governing body that the governing body shall develop a "Response to the Auditor's Findings, Recommendations, and Fiscal Matters," if required under 20 NCAC 03 .0508.

29. Information based on the audited financial statements shall be submitted to the Secretary for the purpose of identifying Financial Performance Indicators and Financial Performance Indicators of Concern. See 20 NCAC 03 .0502(c)(6).

30. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Item 17 for clarification).

31. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at <https://www.nctreasurer.com/state-and-local-government-finance-division/local-government-commission/submitted-your-audit>

32. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

33. Modifications to the language and terms contained in this contract form (LGC-205) are not allowed.

FEEES FOR AUDIT SERVICES

1. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct (as applicable) and *Governmental Auditing Standards, 2018 Revision*. Refer to Item 27 of this contract for specific requirements. The following information must be provided by the Auditor; contracts presented to the LGC without this information will be not be approved.

Financial statements were prepared by: Auditor Governmental Unit Third Party

If applicable: Individual at Governmental Unit designated to have the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the non-attest services and accept responsibility for the results of these services:

Name:	Title and Unit / Company:	Email Address:
N/A		

OR Not Applicable (Identification of SKE Individual not applicable for GAAS-only audit or audits with FYEs prior to June 30, 2020.)

2. Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter but may not be included in this contract or in any invoices requiring approval of the LGC. See Items 8 and 13 for details on other allowable and excluded fees.

3. Prior to the submission of the completed audited financial report and applicable compliance reports subject to this contract, or to an amendment to this contract (if required) the Auditor may submit interim invoices for approval for services rendered under this contract to the Secretary of the LGC, not to exceed 75% of the billings for the unit's last annual audit that was submitted to the Secretary of the LGC. Should the 75% cap provided below conflict with the cap calculated by LGC Staff based on the billings on file with the LGC, the LGC calculation prevails. All invoices for services rendered in an audit engagement as defined in 20 NCAC .0503 shall be submitted to the Commission for approval before any payment is made. Payment before approval is a violation of law. (This paragraph not applicable to contracts and invoices associated with audits of hospitals).

PRIMARY GOVERNMENT FEES

Primary Government Unit	Town of Granite Quarry
Audit Fee	\$ 11,000.00
Additional Fees Not Included in Audit Fee:	
Fee per Major Program	\$
Writing Financial Statements	\$ 0
All Other Non-Attest Services	\$ 0
75% Cap for Interim Invoice Approval <i>(not applicable to hospital contracts)</i>	\$ 8,250.00

DPCU FEES (if applicable)

Discretely Presented Component Unit	N/A
Audit Fee	\$
Additional Fees Not Included in Audit Fee:	
Fee per Major Program	\$
Writing Financial Statements	\$
All Other Non-Attest Services	\$
75% Cap for Interim Invoice Approval <i>(not applicable to hospital contracts)</i>	\$

SIGNATURE PAGE

AUDIT FIRM

Audit Firm* Eddie Carrick, CPA, PC	
Authorized Firm Representative (typed or printed)* Eddie Carrick	Signature*
Date*	Email Address* eddie@eddiecarrickcpa.com

GOVERNMENTAL UNIT

Governmental Unit* Town of Granite Quarry	
Date Primary Government Unit Governing Board Approved Audit Contract* (G.S.159-34(a) or G.S.115C-447(a))	[Redacted]
Mayor/Chairperson (typed or printed)* [Redacted]	Signature* [Redacted]
Date [Redacted]	Email Address [Redacted]

Chair of Audit Committee (typed or printed, or "NA") N/A	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).
Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Primary Governmental Unit Finance Officer* (typed or printed) [Redacted]	Signature* [Redacted]
Date of Pre-Audit Certificate* [Redacted]	Email Address* [Redacted]

**SIGNATURE PAGE – DPCU
(complete only if applicable)**

DISCRETELY PRESENTED COMPONENT UNIT

DPCU* N/A	
Date DPCU Governing Board Approved Audit Contract* (Ref: G.S. 159-34(a) or G.S. 115C-447(a))	
DPCU Chairperson (typed or printed)*	Signature*
Date*	Email Address*

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).
Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

DPCU Finance Officer (typed or printed)* N/A	Signature*
Date of Pre-Audit Certificate*	Email Address*

Remember to print this form, and obtain all required signatures prior to submission.

PRINT

Town of Granite Quarry
Town Manager's Report
April 2022



1. **Meetings.** Each meeting of course requires some degree of prep and follow ups. March was a much heavier schedule of meetings than normal, and ended up accounting for a large portion of work time. Some follow up highlights:
 - A. **3/4/22 BOA Retreat Session 2.** Missed meeting due to illness. Followed up and debriefed with Centralina; revised sample vision, drafted sample core values, goal statements (incl hopefully helpful draft format for GQ), and communication guidelines for BOA consideration.
 - B. **3/14/22 BOA monthly meeting.**
 - Granite Industrial Park. Followed up with EDC on their sign design, examples staff provided. Discussed Heilig Rd/entryway cleanup with Gildan. Litter Sweep organized & solicited but ultimately postponed due to rain.
 - Annexation petition. Reviewed with attorney; corrected technical details in legal description but otherwise attorney deems petition sufficient.
 - Salisbury camera system. Set meeting with Salisbury PD for Mayor, PD & FD Chiefs, and I to get overview of the Rowan Regional Crime Information Center (esp its cameras/parameters).
 - Planning Board study of zoning districts. Follow up with planner, mayor & mayor pro-tem on concerns and recommended courses of action.
 - PB/BOA major subdivision/site plan reviews. Updated planner on that discussion & asked him to prioritize review and summary back to Board before June.
 - Closed session. Followed up on eval and Legion lease agreement notes.
 - C. **3/24/22 BOA Retreat Session 3.** *(still working on notes)*
 - Civic Park walking trail. Continued follow up with Carolina Thread Trail. Info discussed but no promising news yet on potential for grant assistance.
 - Parks & Rec Master Plan discussion. Tried to note key improvement and partnership ideas mentioned for goal-setting, estimating, and budget discussions & prioritization.
 - ARPA funding. Same as above - noted ideas and still following up on what might qualify under this and/or BIL funding.
 - PD vehicle. Got our name in for the 2022 patrol vehicle pricing.
 - Tour. Checked van & trolley rentals for tour but unavailable/cost prohibitive, respectively.
 - D. **3/31/22 BOA Retreat Session 4.** *(still working on notes [esp for upcoming budget workshop items])*
2. **Core Values, Strategic Goals, Communication Guidelines**
 - A. Still working to update drafts with staff before the upcoming Board meeting
 - B. Board's wishes on follow up discussion? (budget or 4/18 workshop?)
3. **Training.** Some highlights from March:
 - A. ARPA Office Hours
 - B. "Fired Up, Burned Out, or Both?" – Monitoring & Evaluating Public Service Workforce
 - C. Complete Streets – 3 sessions updating state regulations and grants/program guidance

4. **Planning.**

- A. **Contracted PT Planner.** Resolved schedule with N Focus; back to 2 days/week of planner on site (dependent on # hours' usage per week).
- B. **FT Planning position.** Interviewed two candidates. One still under consideration.
- C. **Contracted Code Enforcement.** Executed agreement with Alliance Code Enforcement. Kicked off services on 3/21: relayed open complaints, set protocols and expectations.

5. **Budget watchlist.**

- A. **Fuel surcharges.** We're starting to see surcharges pop up across invoices. Waste Management is biggest impact so far: CPI Index is capped, but fuel surcharge is 1% for every \$0.10 over \$3.50/gallon (e.g., last month @ \$380; this month an additional \$1,980 (~16%) invoiced).
- B. **Salaries.** 6/13/21 - 6/26/21 pay period occurred of course within last FY. Because the scheduled payroll cycled on 7/1/21 however, the auditor adjusted that full pay cycle's amount into this FY. I didn't catch that in the financial statements, but now explains why some depts are so high.

6. **Wallace property North (817 N Salisbury Ave).** Developer (Nest) has re-submitted application to rezone from RL (low density) to RH (high density). Nest has reserved the Town Hall Board Room for Wednesday, April 20th at 5:00pm to host a community meeting. They asked for the public hearing notification list of neighboring residents, and advised that they're inviting those on the list to attend.

7. **Committee Reports.**

- A. **Community Appearance Commission.** Met March 10th and discussed:
 - Public Work's 3/26/22 mulch giveaway event. Members scheduled to help check in residents and hand out Yard of the Month magnets and CAC info.
 - Discussed Town gateway signs and planters (we've advised staff liaison to consult with PWD).
 - Yard of the Month. Accepting nominations for April; discussed including a business in future.
- B. **Parks, Events, and Recreation Committee.** Met March 21st and discussed:
 - Staff & Volunteer Banquet. Discussed and debriefed on the event.
 - Easter Egg Hunt (Jason Smith). Members were encouraged to contact Jason Smith if they wanted to volunteer to help the event. (April 9 from 11am-1pm)
 - Arts in the Park (April 30 from 1-5pm). Members were updated on progress.
 - Recommended appointment of Courtney Meece to the committee.
 - Discussed PERC powers and duties, and protocols for waterfowl concerns at the Lake Park.
- C. **MPO Technical Coordinating Committee.** Met March 16th. I didn't get a synopsis of the meeting, but just from the agenda and follow up notes the following discussion highlights stuck out:
 - Congestion Mitigation and Air Quality (CMAQ) project submittal from City of Salisbury for improvements to the waiting room at the Salisbury Amtrak rail station
 - Establishing a work plan with existing, and/or advertising for bid on the MPO's Planning Services
 - Updates on crude oil market and forecasts
- D. **Centralina COG Regional Managers Meeting.** Was not available to attend March 16th meeting due to a meeting conflict. Did follow up with a colleague I was referred to on some issues he is dealing with. Asked to serve in an assessment center for Gaston County PD but it conflicted with one of our follow up meeting dates here.
- E. **Revitalization Team.** March meeting was cancelled due to no pressing team business and other pressing meetings' preparations and follow ups.

Agenda Item Summary

Regular Meeting

April 11, 2022

Agenda Item 6

Summary:

During its planning retreat, the Board discussed the possibility of changing the date or time of the Regular May meeting.

Action Requested:

Direction from the Board on how it wishes to proceed.

May Meeting Date

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Brittany Barnhardt

- For
- Against

Agenda Item Summary

Regular Meeting

April 11, 2022

Agenda Item 7

Summary:

The final Master Plan draft was presented at the February Board of Aldermen meeting. The Board discussed the Plan at their planning retreat.

Action Requested:

Motion to adopt the Parks and Recreation Master Plan as presented.

Parks and Recreation Plan

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Brittany Barnhardt

- For
- Against

Agenda Item Summary

Regular Meeting

April 11, 2022

Agenda Item 8

Annexation 2022-01

Summary:

Staff asks that the Board accept the Certificate of Sufficiency and adopt the Resolution setting the date of the public hearing for the annexation of 817 N. Salisbury Avenue.

Attachments:

- Certificate of Sufficiency
- Resolution 2022-02 Setting the Date of the Public Hearing

Action Requested:

Motion to accept the Certificate of Sufficiency and adopt Resolution 2022-02 fixing the date of the public hearing.

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Brittany Barnhardt

- For
- Against



CERTIFICATE OF SUFFICIENCY

To the Board of Aldermen of the Town of Granite Quarry, North Carolina:

I, Aubrey Smith, Town Clerk, do hereby certify that I have investigated the attached petition and hereby make the following findings:

1. The petition contains an adequate property description of the area proposed for annexation.
2. The area described in the petition is contiguous to the Town of Granite Quarry's primary corporate limits, as defined by G.S. 160A-31.
3. The petition is signed by and includes addresses of all owners of real property lying in the area described therein.
4. The petition declares no vested rights, and there are no additional requirements for the petition.

In witness whereof, I have hereunto set my hand and affixed the seal of the Town of Granite Quarry, North Carolina, this 4th day of April 2022.

(SEAL)



Aubrey Smith, Town Clerk



TOWN OF GRANITE QUARRY PETITION REQUESTING ANNEXATION

Date: 2/7/2022 (ACS)

To the Board of Aldermen of the Town of Granite Quarry:

1. We the undersigned owners of real property respectfully request that the area described in Paragraph 2 below be annexed into the Town of Granite Quarry.

2. The area to be annexed is contiguous to the Town of Granite Quarry and the metes and bounds description of the boundaries of such territory are as follows, with the corresponding survey map attached:

Beginning at an unmarked point in the northern line of Jerry B. Miller described in Deed Book 1019, Page 308, said point being located N 83°03'08" W 250.46' from a rebar found on the western margin of N. Salisbury Avenue in the southeast corner of Wallace Realty Co. described in Deed Book 1383, Page 355 found in the Rowan County Register of Deeds and the northeast corner of Jerry B. Miller described in Deed Book 1019, Page 308; thence with the line of Miller N 83°03'08"W 125.55' to a rebar set; thence S 08°44'44"W 137.00' to a rebar found; thence S 87°47'50"W 29.10' to a rebar set; thence S 88°05'03"W 109.19' to a rebar set; thence S 88°09'59" 108.11' to a rebar set; thence S 87°52'29"W 108.23' to a rebar set; thence S 88°00'06"W 126.06' to a rebar found; thence N 86°12'54"W 341.75' to a rebar found; thence N 86°12'54"W 164.14' to a rebar set on the eastern right of way of Yadkin Railroad recorded in Plat Book 9995, Page 1118; thence with the eastern right of way of Yadkin Railroad nine (9) calls to computed points as follows; N 11°24'03"E 69.32', N 08°23'19"E 76.17', N 05°06'10"E 69.31', N 01°53'52"E 79.80', N 01°32'04"W 71.56', N 05°03'51"W 81.04', N 09°34'02"W 111.99', N 15°10'34"W 108.38', N 20°22'23"W 42.73' to a rebar set; thence leaving the Railroad S 87°02'38"E passing a rebar found at 251.07' for a total of 769.34' to a rebar found in the southern line between lots- 33 and 34 found in Book 9995, page 4526; thence S 87°07'52"E 175.82' to a stone found at the southwest corner of First Assembly of God of Salis. Inc. found in Deed Book 587, Page 539; thence S 82°49'26"E 105.51' to a pipe found having coordinates N: 686,624.882 and E: 1,569,468.162'; thence S 03°07'27"W 200.18' to a rebar found; thence S 03°11'14"W 106.65' to a rebar set; thence S 86°08'20"E 199.74' to an unmarked point in the southern line of Matthew Murphy, no deed reference found, said point being located N 86°08'20" W 252.62' from a rebar found on the western margin of N. Salisbury Avenue; thence with the center of a 20' Permanent Sewer Easement described in Deed Book 634, Page 200, S 03°07'32" 217.68' to the point and place of beginning containing 16.784 acres.

3. We acknowledge that any zoning vested rights acquired pursuant to G.S. 160D-108 must be declared and identified on this petition. We further acknowledge that failure to declare such rights on this petition shall result in a termination of vested rights previously acquired for the property. If zoning vested rights are claimed, indicate below and attach proof.

	<u>Name</u>	<u>Address</u>	<u>Do you declare vested rights? (yes or no)</u>	<u>Signature</u>
1.	Leo Wallace, III	Wallace Realty Co. 301 N Main St. Salisbury, NC 28144	No	<hr/>
2.				<hr/>
3.				<hr/>

*See attached notarized signature (ACS)

Property Owner Agreement

The undersigned as the owner of the parcels of land located at 817 N Salisbury Ave in Granite Quarry, North Carolina that are designated as parcel identification numbers 066-0980000001 & 2 on the Rowan County Tax Parcel Map and which are the subjects of the attached annexation, rezoning request, variance, and subsequent minor/major subdivision review, construction documents and Application(s) hereby join and give permission to Nest Communities, LLC to request and file this application with the Town of Granite Quarry for the parcel referenced above.

The authorization shall continue in effect until final disposition of the petition submitted in conjunction with this request.

WALLACE REALTY CO
BY: Leo Wallace
Signature of Property Owner

2/9/22
Date

LEO WALLACE III
Printed Name

North Carolina

County of Rowan

LEO WALLACE III personally appeared before the undersigned this day and acknowledged the witness by my hand and official seal this the 7TH day of FEBRUARY, 2022.



Linda M. Hayes
Official Signature of Notary

LINDA M. HAYES
Notary Name (printed)

9-22-23
Commission Expiration



RESOLUTION 2022-02

A RESOLUTION OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA, FIXING THE DATE OF PUBLIC HEARING ON QUESTION OF ANNEXATION PURSUANT TO G.S. 160A-31

WHEREAS, a petition requesting annexation of the area described herein was received on February 7, 2022, by the Board of Aldermen of the Town of Granite Quarry, North Carolina (“Board of Aldermen”); and

WHEREAS, the Board of Aldermen has by Resolution 2022-01 directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the Town Clerk as to the sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Granite Quarry, North Carolina that:

Section 1. A public hearing on the question of annexation of the area described herein will be held at the Granite Quarry Town Hall, 143 N Salisbury Avenue Granite Quarry, NC 28146 on May 9, 2022, at 6:00pm.

Section 2. The area proposed for annexation is described as follows:

Beginning at an unmarked point in the northern line of Jerry B. Miller described in Deed Book 1019, Page 308, said point being located N 83°03'08" W 250.46' from a rebar found on the western margin of N. Salisbury Avenue in the southeast corner of Wallace Realty Co. described in Deed Book 1383, Page 355 found in the Rowan County Register of Deeds and the northeast corner of Jerry B. Miller described in Deed Book 1019, Page 308; thence with the line of Miller N 83°03'08"W 125.55' to a rebar set; thence S 08°44'44"W 137.00' to a rebar found; thence S 87°47'50"W 29.10' to a rebar set; thence S 88°05'03"W 109.19' to a rebar set; thence S 88°09'59" 108.11' to a rebar set; thence S 87°52'29"W 108.23' to a rebar set; thence S 88°00'06"W 126.06' to a rebar found; thence N 86°12'54"W 341.75' to a rebar found; thence N 86°12'54"W 164.14' to a rebar set on the eastern right of way of Yadkin Railroad recorded in Plat Book 9995, Page 1118; thence with the eastern right of way of Yadkin Railroad nine (9) calls to computed points as follows; N 11°24'03"E 69.32', N 08°23'19"E 76.17', N 05°06'10"E 69.31', N 01°53'52"E 79.80', N 01°32'04"W 71.56', N 05°03'51"W 81.04', N 09°34'02"W 111.99', N 15°10'34"W 108.38', N 20°22'23"W 42.73' to a rebar set; thence leaving the Railroad S 87°02'38"E passing a rebar found at 251.07' for a total of 769.34' to a rebar found in the southern line between lots- 33 and 34 found in Book 9995, page 4526; thence S 87°07'52"E 175.82' to a stone found at the southwest corner of First Assembly of God of Salis. Inc. found in Deed Book 587, Page 539; thence S 82°49'26"E 105.51' to a pipe found having coordinates N: 686,624.882 and E: 1,569,468.162'; thence S 03°07'27"W 200.18' to a rebar found; thence S 03°11'14"W 106.65' to a rebar set; thence S 86°08'20"E 199.74' to an unmarked point in the southern line of Matthew Murphy, no deed reference found, said point being located N 86°08'20" W 252.62' from a rebar found on the

western margin of N. Salisbury Avenue; thence with the center of a 20' Permanent Sewer Easement described in Deed Book 634, Page 200, S 03°07'32" 217.68' to the point and place of beginning containing 16.784 acres.

Section 3. Notice of the public hearing shall be published in The Salisbury Post, a newspaper having general circulation in the Granite Quarry, NC, at least ten (10) days prior to the date of the public hearing.

Brittany H. Barnhardt, Mayor

ATTEST:

Aubrey Smith, Town Clerk [SEAL]

Agenda Item Summary

Regular Meeting
April 11, 2022
Agenda Item 10

Summary:

During its March meeting, the Planning Board discussed cul-de-sac parking, parking ordinances, and enforcement. A unanimous motion was passed that the Town Board address the issue of parking by establishing a parking ordinance for the entire town of Granite Quarry for the purpose of public safety. The Planning Board selected Mr. David Morris to address the issue with the Board of Aldermen.

Action Requested:

Direction from the Board on how it wishes to proceed.

Parking Ordinance Request

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Brittany Barnhardt

- For
- Against

Agenda Item Summary

Regular Meeting

April 11, 2022

Agenda Item 12

Budget Amendment #12

Summary:

Engine 571 had an emergency repair for an issue that was causing the engine to shut down while responding to calls. The call was made to Atlantic Emergency (Pierce) to fix the truck as a safety concern. Upon inspection, they found several issues with the Diesel Exhaust Fluid (DEF) system. A portion was covered by warranty but the remainder we are responsible for. The truck was out of service approximately 45 days while repairs were being made.

Engine 572 flashed a check engine code while E571 was gone for repairs. The truck continued to have various issues. Upon inspection, the Engine Control Module (ECM) had to be replaced through Detroit. The truck was shutting down while pumping which is a major safety issue.

Neither of the issues could have been anticipated and hopefully we are good to go for a while on truck issues.

Attachment:

- Budget Amendment #12

PURPOSE: To increase Fund Balance Appropriated (01-3991-99) and increase 01-4340-25 Fire – Maint & Repair - Vehicles in the amount of \$ 12,888 for emergency repairs to the diesel exhaust system on Engine 571 (\$ 7,690) and the engine control module replacement on Engine 572 (\$ 5,198).

Action Requested:

Motion to approve Budget Amendment #12 as presented.

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Brittany Barnhardt

- For
- Against

**FISCAL YEAR 2021-2022
BUDGET AMENDMENT REQUEST #12**

April 11, 2022

PURPOSE: To increase Fund Balance Appropriated (01-3991-99) and increase 01-4340-25 Fire – Maint & Repair - Vehicles in the amount of \$ 12,888 for emergency repairs to the diesel exhaust system on Engine 571 (\$ 7,690) and the engine control module replacement on Engine 572 (\$ 5,198).

General Fund – Fund 01

Revenues:

<u>GL Acct #</u>	<u>Account Description</u>	<u>Increase (Decrease):</u>
01-3991-99	Fund Balance Appropriated	\$ 12,888
Total Increase/Decrease:		\$ 12,888

Expenses:

<u>GL Acct #</u>	<u>Account Description</u>	<u>Increase (Decrease):</u>
01-4340-25	Fire – Maint & Repair - Vehicles	\$ 12,888
Total Increase/Decrease:		\$ 12,888

The above Budget Amendment was approved / denied by the Manager or Board on _____.

Brittany Barnhardt, Mayor

Shelly Shockley, Finance Officer

Agenda Item Summary

Regular Meeting
April 11, 2022
Agenda Item 13

Summary:

Please see attached summary from Public Works Director Jason Hord. He will explain more detail and answer any questions at the meeting.

The replacement unit total is quoted at \$103,634.93. To be safe and account for any unforeseen charges, the manager would recommend transferring an amount not to exceed \$105,000 – with the understanding that if more is needed to put the unit in service, it would need to be pulled from elsewhere within the department’s existing FY22 budget.

Attachment:

- PW Summary

Action Requested:

Motion to approve appropriating fund balance of an amount not to exceed \$105,000 into Public Works’ Capital Outlay toward the purchase of a replacement backhoe as presented.

Loader / Backhoe

Motion Made By:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Second By:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
For:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Against:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
In case of tie:	
Mayor Brittany Barnhardt	
For	<input type="checkbox"/>
Against	<input type="checkbox"/>

Backhoe / Loader Summary

As many of you know last year public works presented as a part of its 10-year plan, to replace the backhoe that is used in various town operations including limb pick up. Due to budget restrictions the board elected to not fund that capital outlay project but to put \$10,000 extra to fix some of the issues and upgrade hydraulics, etc.

We have our normal mechanic that services the backhoe and asked for advice on how to “refurb” or make it better. He has fixed various leaks, turned up the hydraulics, and fixed smaller issues. Unfortunately, it is continuing to get older, every time we fix one issue another arises, and John Deere has had a shortage of parts we need. I do not recommend spending any further funds on it and surplus the machine. The current used equipment market is up, which should help maximize offset of the replacement unit’s purchase price.

We are in a unique position as it relates to being able to purchase one that is available now. They are typically on a 12-month minimum wait list for government contract machines.

I plan to explain further at the meeting and thank you for your consideration, as this is an instrumental piece of what we use in public works.

Jason

Proclamation

Teacher Appreciation Week
May 1-8, 2022

Whereas: North Carolina's children are the future of our state, and teachers are essential to the success of that future; and

Whereas: teachers work to open students' minds to ideas, knowledge, and dreams and change the lives of millions of children every day; their work has a lasting impact that extends far beyond the boundaries of the classroom; and

Whereas: our teachers play a key role in determining what values, ideals, and priorities are held and respected by the future generations of our state and nation, and we cannot continue to take them for granted; and

Whereas: teachers are essential to empowering families and communities to support our children, invest in education, and contribute to the growth and progress of our state; and

Whereas: we recognize teachers' countless sacrifices and hours spent planning, counseling, instructing, coaching, evaluating, and caring for their students in and outside the classroom; and

Whereas: nationwide, Teacher Appreciation Week celebrations are an opportunity to acknowledge the critical role teachers play in shaping the future; and

Whereas: the Town of Granite Quarry joins in honoring teachers and will continue our commitment to support our teachers and school system today and every day;

Therefore: I, Brittany H. Barnhardt, Mayor of the Town of Granite Quarry, on behalf of the Board of Aldermen, do hereby proclaim May 1-8, 2022, as "TEACHER APPRECIATION WEEK" in Granite Quarry, and commend its observance to all citizens.

In Witness

Whereof: I have hereunto set my hand and affixed the seal of the Town of Granite Quarry on this the 11th day of April 2022.

Brittany H. Barnhardt, Mayor

Attest

Aubrey Smith, Town Clerk

Town of Granite Quarry
Office of the Mayor

Proclamation

“National Day of Prayer”

Whereas, the 71st observance of the National Day of Prayer will be held on Thursday, May 5, 2022, with the theme “Exalt the Lord, who has established us” based on Colossians 2:6-7 NASB; and

Whereas, a National Day of Prayer has been part of our national heritage since it was declared by the First Continental Congress in 1775 and the United States Congress in 1952 approved it as a Joint Resolution, “That the President shall set aside and proclaim a suitable day each year, other than a Sunday, as a National Day of Prayer, on which all the people of the United States may turn to God in prayer and meditation at places worship, in groups and as individuals”; and

Whereas, the United States Congress, in 1988 by Public Law 100-307, as amended, establishes, “An act to provide for setting aside the first Thursday in May as the date on which the National Day of Prayer is celebrated,” and

Whereas, leaders and citizens of our communities, cities, states and nations are afforded the privilege of prayer with the joy of seeking divine guidance, strength, protection and comfort from the Almighty God; and

Whereas, the citizens of Granite Quarry recognize the importance of the freedom to gather in prayer, exercising reliance on God’s power in the face of present challenges and threats, asking for His blessing on every individual in our town; and

Now, Therefore, I, BRITTANY H. BARNHARDT, by virtue of the authority vested in me as Mayor of the town of Granite Quarry, North Carolina, do hereby proclaim that May 5, 2022 be recognized as the 2022 National Day of Prayer.

Duly adopted this the 11th day of April, 2022.

Brittany H. Barnhardt, Mayor

ATTEST:

Aubrey Smith, Town Clerk

Proclamation

MUNICIPAL CLERKS WEEK MAY 1-7, 2022

Whereas: The Office of the Municipal Clerk, a time-honored and vital part of local government exists throughout the world; and

Whereas: The Office of the Municipal Clerk is the oldest among public servants; and

Whereas: The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies, and agencies of government at other levels; and

Whereas: Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

Whereas: The Municipal Clerk serves as the information center on functions of local government and community; and

Whereas: Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops, and the annual meetings of their state, provincial, county, and international professional organizations.

Whereas: It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

Therefore: I, Brittany H. Barnhardt, Mayor of the Town of Granite Quarry, North Carolina, do recognize the week of May 1-7, 2022 as Municipal Clerks Week, and further extend appreciation to our Municipal Clerk, Aubrey Smith, and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Proclaimed this the 11th day of April 2022.

Brittany H. Barnhardt, Mayor

ATTEST:

Aubrey Smith, Town Clerk

Office of The Mayor:

Proclamation

NATIONAL NURSES WEEK 2022

WHEREAS, Florence Nightingale, born in 1820, is known as the founder of modern nursing; and

WHEREAS, Clara Barton, a nurse who earned the nickname "angel in the battlefield" during the Civil War, went on to create the American Red Cross in 1881; and

WHEREAS, today, there are more than 3.9 million professionally active RNs and licensed practical nurses in the United States; and

WHEREAS, nursing is the nation's largest health care profession and one of the largest workforces in the United States; and

WHEREAS, nearly 20% of all registered nurses in the United States hold a master's degree; and

WHEREAS, there are over 160,000 registered and licensed practical nurses in North Carolina; and

WHEREAS, the first National Nurses Week in the U.S. was held Oct. 11-16, 1954, in observance of the 100th anniversary of Florence Nightingale's mission to Crimea; and

WHEREAS, National Nurses Week was designated by the White House and President Nixon in 1974, and has been recognized each year from May 6 to May 12; and

WHEREAS, nurses are on the frontlines of a world pandemic and face unprecedented times; and

WHEREAS, nurses are considered the most trustworthy of all professions in the United States.

NOW, THEREFORE, I, Brittany H. Barnhardt, Mayor of the Town of Granite Quarry, on behalf of the Board of Aldermen and the citizens of Granite Quarry do hereby proclaim May 6 to May 12, 2022, as **Nurses Week in Granite Quarry** and commend this observance to our citizens.

ADOPTED this 11th day of April 2022.

Brittany H. Barnhardt, Mayor

ATTEST:

Aubrey Smith, Town Clerk

April 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
	Planning Board 6pm					Community Easter Egg Hunt Civic Park 11:30am
10	11	12	13	14	15	16
	Budget Workshop 5pm Business After Hours 5pm BoA Mtg. 6pm		Centralina Executive Board Mtg. 5pm <i>Virtual</i>	CAC 6pm	Good Friday – Office Closed	
17	18	19	20	21	22	23
Easter	P.E.R.C. 5pm ZBA 5:30pm	Revitalization 3:30pm		Power in Partnership Breakfast 7:30am	Litter Sweep 1-3pm	
24	25	26	27	28	29	30
			MPO TAC 5:30pm			Arts in the Park 1-5pm

2022 Arts in the Park

Granite Lake Park

500 N Salisbury Ave

Saturday, April 30th
1-5pm

Local Art & Craft Vendors

Student Art Exhibits

Music • Food Trucks

- All Artists are welcome!
- Vendor Booths are available for HANDCRAFTED ITEMS

For more information or to download our
vendor packet visit www.granitequarrync.gov
or scan the QR code



May 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
	Planning Board 6pm					
8	9	10	11	12	13	14
	Business After Hours 5pm BoA Mtg. 6pm		Centralina Board of Delegates Mtg. 5pm <i>Virtual</i>	Dumpsters 9am-3pm CAC 6pm	Dumpsters 9am-3pm	Dumpsters 8am-12pm
15	16	17	18	19	20	21
	P.E.R.C. 5pm ZBA 5:30pm	Primary Elections Revitalization 3:30pm		Power in Partnership Breakfast 7:30am		
22	23	24	25	26	27	28
			MPO TAC 5:30pm			
29	30	31				

2022 SPRING DUMPSTER DAYS

Time to Declutter & Get Organizeed

FREE to Residents of Granite Quarry



The Following items WILL NOT be accepted:

Televisions - Oil - Antifreeze - Used Oil Filters - Chemicals -
Concrete Blocks - Automotive Batteries - Tires - Large Appliances

*All Paints Must Be Dried Up With Sand

www.granitequarrync.gov

WHEN:

THURSDAY, MAY 12, 9AM-3PM

FRIDAY, MAY 13, 9AM-3PM

SATURDAY, MAY 14, 8AM-12PM

WHERE:

1040 MAR ROCK DRIVE



704-279-5596

Agenda Item Summary

Regular Meeting

April 11, 2022

Agenda Item 18

Summary:

The 2019 updates to the Town’s Comprehensive Land Use Plan (LUP) were done in-house. Although staff, Planning Board, and Board of Aldermen put a lot of thought & effort into the update process, we are finding a number of substantial deficiencies with the plan.

The latest Board discussion on strategic growth (especially residential zoning districts) led to a follow-up discussion between our Planner, Mayor, and Mayor Pro-Tem about how best to address the Board’s concerns. In short: the planner explained that:

1. First, the concerns need to be incorporated within the LUP (the vision where the Town wishes to be); and then
2. Then staff, the PB, & BOA study/amend zoning districts and ordinances “consistent” with the LUP vision (to accomplish how to get there).

The manager was planning to present discussion about having the LUP professionally reviewed in the upcoming FY23 budget. After this discussion however, Mayor Barnhardt asked to add the item onto this agenda for discussion with the recommended action below (Rick Flowe, N Focus’ owner / CEO advised he could not be present for the Board’s 4/11/22 meeting, but could be available to meet 4/18/22).

Action Requested:

Motion to recess this meeting until Monday, April 18th at 3:00 p.m.

Comprehensive Plan Update

Motion Made By:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Second By:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
For:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Against:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
In case of tie:	
Mayor Brittany Barnhardt	
For	<input type="checkbox"/>
Against	<input type="checkbox"/>