



**New Business**

**6. Public Hearing UDO Text Amendment Subdivision Exceptions**

*Statement of Consistency and Reasonableness:*

*In voting to adopt the proposed text amendment to the Unified Development Ordinance, the Granite Quarry Board of Aldermen does find this decision to be in the best interest of the public and to be consistent in general with policies stated in the Town's Comprehensive Plan.*

**ACTION REQUESTED:** Motion to adopt Ordinance 2021-14 to amend the text of the Unified Development Ordinance by adding language for subdivision exceptions and approving the statement of consistency and reasonableness as written.

**7. Public Hearing UDO Text Amendment Historic District Overlay**

*Statement of Consistency and Reasonableness:*

*In voting to adopt the proposed text amendment to the Unified Development Ordinance, the Granite Quarry Board of Aldermen does find this decision to be in the best interest of the public and to be consistent in general with policies stated in the Town's Comprehensive Plan.*

**ACTION REQUESTED:** Motion to adopt Ordinance 2021-15 to amend the text of the Unified Development Ordinance by removing historic district overlay language, amending the zoning map, and approving the statement of consistency and reasonableness as written.

**8. Public Hearing Code of Ordinances Text Amendment Burial Sites**

*Statement of Consistency and Reasonableness:*

*In voting to adopt the proposed text amendment to the Code of Ordinances, the Granite Quarry Board of Aldermen does find this decision to be in the best interest of the public and to be consistent in general with policies stated in the Town's Comprehensive Plan.*

**ACTION REQUESTED:** Motion to adopt Ordinance 2021-16 to amend the text of the Code of Ordinances by adding language concerning burials and approving the statement of consistency and reasonableness as written.

**9. CPO 2016-0104 Waterline Extension Project Closeout**

During preparation of financials for the FY21 audit it was discovered that the 2016 Capital Project Ordinance for the Village at Granite waterline extension had never been closed. Staff was able to pull all the pieces together to properly account for the record with the auditor.

**ACTION REQUESTED:** Motion to adopt the Capital Project Ordinance 2016-0104 closeout ordinance as presented, closing out the 2016 Village at Granite waterline extension project.

**10. Discussion / Direction Census**

**ACTION REQUESTED:** Board discussion/direction about board members, a delegation of board members, or a board representative contacting legislators on the Town's behalf to make them aware of the unique set of circumstances surrounding Granite Quarry's population estimates and requesting their assistance with correcting Granite Quarry's census population count.

**11. Non-Profit Funding Request**

**FD Auxiliary**

The FD Auxiliary has requested to address the Board regarding a grant opportunity.

**12. Budget Amendment**

**FY 21-22 #3 Granite Fest**

PERC has acknowledged the Board’s desire for the return of Granite Fest and thus recognized sponsorships and vendor registrations to aid in the offset of costs. Budget Amendment #3 will allow for an increase in the Committees – PERC budget by \$3,000 for Granite Fest 2021, and a “not to exceed” amount of \$2,000 for remaining events in FY 21-22 on an as needed basis.

**ACTION REQUESTED:** Motion to approve Budget Amendment FY21-22 #3 to increase Parks Miscellaneous and Parks – Committees – PERC in an amount not to exceed \$5,000 for Granite Fest 2021 and remaining events in FY 21-22.

**13. Proclamations**

- A. Constitution Week September 17-23, 2021
- B. Fire Prevention Week October 3-9, 2021
- C. Breast Cancer Awareness Month October

**14. Discussion**

**Committee Membership Appointment Policy**

**15. Board Comments**

**16. Mayor’s Notes**

**Announcements and Date Reminders**

- |              |              |           |   |
|--------------|--------------|-----------|---|
| A. Thursday  | September 16 | 7:30 a.m. | Rowan Chamber Power in Partnership Zoom |
| B. Saturday  | September 18 | 6:00 p.m. | Faith FD Oyster Roast & Fish Fry        |
| C. Monday    | September 20 | 5:00 p.m. | Parks, Events, and Recreation Committee |
| D. Monday    | September 20 | 5:30 p.m. | Zoning Board of Adjustment              |
| E. Tuesday   | September 21 | 3:30 p.m. | Revitalization Team                     |
| F. Wednesday | September 22 | 5:30 p.m. | Cabarrus-Rowan County MPO TAC           |
| G. Tuesday   | October 4    | 6:00 p.m. | Planning Board                          |
| H. Friday    | October 8    |           | FD Aux. Port-a-Pit                      |
| I. Saturday  | October 9    |           | FD Open House                           |
| J. Saturday  | October 9    |           | Civitan Fiddlers’ Convention            |

**17. Closed Session**

**Civitan Agreement**

**ACTION REQUESTED:** Motion to go into closed session pursuant to N.C. General Statutes Section 143-318.11(a)(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease;

**ACTION REQUESTED:** Motion to return to open session.

**Adjourn**

**Agenda Item Summary**

Regular Meeting  
September 13, 2021  
Agenda Item 1

**Summary:**

The Board may discuss, add, or delete items from the Regular Meeting agenda.

**Action Requested:**

***Motion to adopt the September 13, 2021 Board of Aldermen Meeting Agenda (as presented / as amended).***

**Approval of Agenda**

Motion Made By:

Jim Costantino   
Kim Cress   
John Linker   
Doug Shelton

Second By:

Jim Costantino   
Kim Cress   
John Linker   
Doug Shelton

For:

Jim Costantino   
Kim Cress   
John Linker   
Doug Shelton

Against:

Jim Costantino   
Kim Cress   
John Linker   
Doug Shelton

In case of tie:

Mayor Bill Feather

For   
Against

**Agenda Item Summary**

Regular Meeting  
September 13, 2021  
Agenda Item 2

Summary:

***The Board may discuss, add, or delete items from the Consent Agenda.***

**A. Approval of the Minutes**

- 1) Regular Meeting Minutes August 9, 2021

**B. Departmental Reports**

**C. Financial Reports**

**D. Appointment of McKenzie Eller to Community Appearance Commission**

**E. Appointment of Charisse Peeler to Parks, Events, and Recreation Committee**

Action Requested:

***Motion to approve the consent agenda (as presented / as amended).***

**Approval of Consent Agenda**

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Bill Feather

- For
- Against



**TOWN OF GRANITE QUARRY  
BOARD OF ALDERMEN  
REGULAR MEETING MINUTES  
Monday, August 9, 2021  
7:00 p.m.**

**Present:** Mayor Bill Feather, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Kim Cress, Alderman Doug Shelton

**Staff:** Town Manager Larry Smith, Town Clerk Aubrey Smith, Town Attorney Chip Short, Finance Officer Shelly Shockley, Fire Chief/ Public Works Director Jason Hord, Police Chief Mark Cook, Town Planner Steve Blount

**Call to Order:** Mayor Feather called the meeting to order at 7:00 p.m.

**Determination of Quorum:** Mayor Feather determined there was a quorum present.

**Moment of Silence:** Mayor Feather led a moment of silence.

**Pledge of Allegiance:** The Pledge of Allegiance was led by Mayor Feather.

**1. Approval of the Agenda**

**ACTION:** Alderman Shelton made a motion to approve the agenda with the exception of the Financial Reports being removed from the consent agenda and being added as item 5A after the Town Manager Report. Alderman Cress seconded the motion. The motion passed 4-0.

**2. Approval of the Consent Agenda**

**A. Approval of the Minutes**

1) Regular Meeting Minutes July 12, 2021

**B. Departmental Reports** (*Reports in Board packet*)

**ACTION:** Alderman Shelton made a motion to approve the consent agenda. Alderman Costantino seconded the motion. The motion passed 4-0.

**3. Citizen Comments**

- Rick Wilson, Granite Quarry Civitan Club President – read a letter he submitted for the record regarding the agreement with the Town for the use of the Legion Hut. He invited the Town's representatives to discuss the renewal of the agreement at the Civitan Board of Directors meeting August 16, 2021 at 6:30 p.m. Mr. Wilson stated that if no agreement for the fee schedule and lease

could be reached, the Club would elect to implement the part of paragraph five of the agreement that states, “If the new fee is not agreeable to the Civitans, the Town will refund any monies still in the banked funds.”

**ACTION:** Mayor Pro Tem Linker made a motion to add discussion of the Civitan Club comments as agenda item 5B. Alderman Shelton seconded the motion. The motion passed 4-0.

**4. Guests and Presentations** - There were no guest presentations.

**5. Town Manager’s Update**

Manager Smith reviewed highlights from items on his report in the agenda packet and made the recommendation that items 6 and 7 (Internal Controls and Check Signatures) be tabled until the new year. The delay would allow for a presentation from the NCLM to offer some clarification on roles in local government finance.

Manager Smith asked for feedback regarding enforcement for removal of vehicles parked on Civic Park property. The Board was in favor of the Manager reaching out to the owner of the vehicles. Attorney Short asked that the direction be given to the Manager with an official Board action.

**ACTION:** Alderman Cress made a motion to have the Town Manager communicate with the adjacent property owner and ask him not to use town property (Civic Park Lot). Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

Manager Smith updated the Board on the Lake Park FEMA project and issues with Wall A and Wall C that have been resolved but will need to be revisited in the future. Manager Smith shared that PERC had suggested the annual staff and volunteer banquet be moved from its current December date to possibly January or February. The Board members had no objections to the change. Manager Smith also shared that he had been asked about the date for the organizational meeting since the Board now meets the second Monday instead of the first. He stated by statute the organizational meeting is the first regular meeting in December unless the incumbent council sets an earlier date.

**5.A. Discussion**

**Financial Reports**

Alderman Shelton asked for the definition of “encumbered” and Finance Officer Shelly Shockley stated it was anything for which a P.O. had been issued and an exact amount was known. Board members shared that they liked the notes added to the reports and discussed whether they would like the reports to be pulled out of the consent agenda as a separate item. The consensus was to keep the reports in the consent agenda and pull them out if necessary.

**5.B. Discussion**

**Civitan Club Comments**

Mayor Pro Tem Linker asked for the history of the Civitan Club agreement for use of the Legion Building. The agreement was written in 2010 after the Civitan Club offered to help finance repairs to the Legion Building and parking lot in exchange for use of the building for their meetings. The fees for their use were to be subtracted from the total amount donated for repairs in a yearly amount set in the agreement. The agreement prescribed that the rental fees established by the Town Board's annual budget would be used as the annual fee credit amount for the agreement, which was \$1,200 in 2010. It prescribed that the fee would be revisited after the 10-year period to reflect current economic conditions, which for the FY21/22 annual budget is \$3,600.

Manager Smith stated that he had been in contact with Martha Miller as a representative of the Civitan Club. He believed there was misunderstanding regarding the proposed amendment to the agreement and stated he would contact Mr. Wilson directly. There was Board consensus for Manager Smith to negotiate and bring the information back to the Board for consideration.

## Old Business

### 6. Resolution 2021-14 Finance Internal Controls Policy

Manager Smith recommended that the item be tabled until the new year.

**ACTION:** Alderman Shelton made a motion to table item 6 and 7 (Internal Controls Policy and Check Signatures) until 2022. Alderman Costantino seconded the motion. The motion passed 4-0.

### 7. Resolution 2021-16 Check Signatures

*This item was tabled as part of the action for the previous item.*

## New Business

### 8. Sponsorship Fiddler's Convention

The Funding of Non-Profit Organizations Policy adopted in 2020 requires that organizations requesting sponsorships fill out an application with the town. The GQ Civitan Club is a known entity, and the Town has sponsored the Fiddlers' Convention on a regular basis throughout the years. Staff recommended that the Board waive the Funding of Non-Profit Organizations Policy to sponsor the Fiddlers' Convention in the amount of \$100.00.

**ACTION:** Alderman Costantino made a motion to approve (*waiving the Funding of Non-Profit Organizations Policy to sponsor the Fiddlers' Convention for the amount of \$100.00*). Alderman Shelton seconded the motion. The motion passed 4-0.

### 9. Granite Project Ordinance 2021-13 ARPA Funds

Alderman Shelton asked whether adoption of the GPO was premature without knowing what the funds would be used for. Manager Smith responded that the GPO would allow for the funds to be accounted for separately. The funds will remain restricted unless or until the Board has developed and adopted any specific plans for their use.

**ACTION:** Mayor Pro Tem Linker made a motion to adopt Grant Project Ordinance 2021-13 regarding American Rescue Plan Act Funds. Alderman Shelton seconded the motion. The motion passed 4-0.

### 10. Granite Project Ordinance 2020-05 IDF Closeout

**ACTION:** Alderman Shelton made a motion to table the item until the Board received more detail. Alderman Costantino seconded the motion. The motion failed 1-3 with Alderman Shelton in favor and Mayor Pro Tem Linker, Alderman Costantino, and Alderman Cress opposed.

Alderman Shelton asked for an explanation of the numbers shown in the associated BA #2. Manager Smith explained the project came in \$43,239.49 under budget. \$31,815.33 was the remainder of the Town's local match in the grant, previously anticipated to be reimbursed by Rowan County.

**ACTION:** Mayor Pro Tem Linker made a motion to adopt GPO 2020-05 closeout as presented. Alderman Cress seconded the motion. The motion passed 4-0.

**11. Budget Amendment**

**FY21-22 #1 Parks and Rec Plan**

**ACTION:** Alderman Shelton made a motion to approve Budget Amendment FY21-22 #1 to increase Fund Balance Appropriated and Parks – Professional Services in the amount of \$17,750 for the remaining Parks and Rec Master Plan balance. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

**12. Ordinance 2021-14**

**Livestock Ordinance Revision**

Planner Blount summarized his proposed amendment to the ordinance that would allow for up to five chickens, but no roosters, on a half-acre lot instead of the previous two-acre lot threshold.

**ACTION:** Alderman Cress made a motion to leave the ordinance the way it was. Alderman Shelton seconded the motion. The motion passed 4-0.

**13. Discussion**

**Burial Site Location**

Planner Blount summarized his memo, included in the agenda packet, on burial site location. Currently state law allows burials on private property with minimal requirements. He asked for feedback from the Board. The Board consensus was for Planner Blount to draft an ordinance that would only allow burials in graveyards. Alderman Shelton asked that the spreading of ashes also be addressed.

**14. Proclamation**

**National Day of Service and Remembrance**

Mayor Feather stated there was a proclamation for National Day of Service and Remembrance.

**15. Board Comments – There were no Board comments.**

**16. Mayor’s Notes**

**Announcements and Date Reminders**

<b>A.</b>	Wednesday	August 11	5:00 p.m.	Centralina Board of Delegates Meeting
<b>B.</b>	Thursday	August 12	6:00 p.m.	Community Appearance Commission
<b>C.</b>	Monday	August 16	5:00 p.m.	Parks, Events, and Recreation Committee
<b>D.</b>	Tuesday	August 17	3:30 p.m.	Revitalization Team
<b>E.</b>	Wednesday	August 25	5:30 p.m.	Cabarrus-Rowan County MPO TAC
<b>F.</b>	Monday	September 6		Labor Day – Offices Closed
<b>G.</b>	Tuesday	September 7	6:00 p.m.	Planning Board
<b>H.</b>	Wednesday	September 8	5:00 p.m.	Centralina Executive Board Meeting
<b>I.</b>	Thursday	September 9	6:00 p.m.	Community Appearance Commission
<b>J.</b>	Monday	September 13	5:00 p.m.	Rowan Chamber Business After Hours

**Adjourn**

**ACTION:** Alderman Costantino made a motion to adjourn. Mayor Pro Tem Linker seconded the motion. The meeting ended at 8:22 p.m.

Respectfully Submitted,

Aubrey Smith  
Town Clerk



# Town of Granite Quarry Fire Department

Established May 15<sup>th</sup>, 1950

PO Box 351

[www.granitequarrync.gov](http://www.granitequarrync.gov)

Granite Quarry, NC

704/279-5596



## **Board Report Sept/2021 Chief Hord**

### Emergency Calls for Service August 2021

41 calls in district

- 25 - EMS (including strokes, falls, diabetic, CPR and other Medical needs)
- 3 - MVA
- 3 - Fire Alarms
- 7 - Service assignment
- 3 - Lines Down

16 calls to Salisbury

- 5 - Alarm/Structure, EMS calls canceled en-route
- 1- Structure fires - Manpower
- 8 - EMS
- 1- Fire Alarm
- 1- MVA

11 calls to Rockwell Rural

- 2 - Structure fires - Manpower
- 4 - Alarm/Structure, EMS calls canceled en-route
- 5 - EMS (including strokes, falls, diabetic, CPR and other Medical needs)

2 calls to Union

- 1 - Alarm/Structure, EMS call canceled en-route
- 1 - EMS

3 calls to South Salisbury

- 2 - Structure fires - Manpower
- 1- Alarm/Structure, EMS call canceled en-route

1 - Call to Rockwell City canceled en-route

1 - Call to Faith canceled en-route

2 - Call to Bostain Heights canceled en-route

1 - Call to Liberty canceled en-route

1 - Call to Gold Hill Structure fire - Manpower

**TOTAL – 79**

## **ACTIVITIES**

- Daily activities include apparatus & equipment checks, training, station maintenance, pre-plan development, hose and hydrant maintenance, water points, emergency response, public education, inspections, and the assistance of other divisions within the Town of GQ.
- Multiple community outreach/events. Smoke detector checks and installs. Wet down kids at Rowan Christian Assembly.
- Rigorous cleaning/decontamination, due to suggested COVID response multiple times daily.
- Monthly training included E.M.T continuing education and Joint Training with Faith F.D.
- Multiple days of ladder training, water point training, hose evolutions, extrication tool familiarization, and district familiarization. Weekly shift training/ officer's choice.
- Car Seat Check Station on Thursday from 1 p.m.to 4 p.m. – 4 seats installed/checked.



## August Work 2021 Public Works Report

- Normal Maintenance Duties Daily- (parks, cleaning, mowing, edging, service on equipment, limbs & sweeping)
- PM check on generator, changed battery
- Sanitized town hall, playgrounds at parks and restrooms
- Nature trail maintenance weekly
- Lake project in progress, lake wall 95% complete
- Sprayed various right of ways
- Sink hole/ storm drain repaired Wall St. at S. Walnut St.
- Pier work and paint work at Lake Park
- Monthly FEMA construction meeting
- Dead trees removed from Lake Park
- Storm cleanup
- Ramped up sanitizing efforts at town hall and parks
- Placed fountain in lake and operational

2007 Ford Truck	Mileage – 61,203	+338 miles
1995 Ford Dump Truck	Mileage – 40,697	+279 miles
2009 Ford Truck	Mileage – 83,394	+1051 miles
2019 Ford Truck F350	Mileage – 11,069	+530 miles



## Planning Department Monthly Report August 2021

### ZONING PERMITS

(2 for new homes, 8 other)

Date	Address	Permit	Purpose
8/2/2021	600 W Bank St	Residential	zoning permit for solar panels
8/2/2021	970 N Salisbury Ave	Commercial	ROW plat
8/9/2021	Fishpond Rd	Residential	recombination plat
8/11/2021	280 Stone Rd	Residential	zoning permit for perc test
8/11/2021	Kluttz Rd	Residential	recombination plat
8/16/2021	1115 Winding Creek Rd	Residential	zoning permit solar panels
8/18/2021	485 Brown Acres Rd	Residential	zoning permit perc test
8/26/2021	706 Flowe Dr	Residential	zoning permit for modular home
8/26/2021	616 E Campbell Ave	Residential	zoning permit for garage
9/1/2021	735 Brown Acres Rd	Residential	zoning permit for modular home

### Code Violations

(5 new violations cited, 7 resolved)

Date	Address	Issue
8/2/2021	110 N Walnut St	code enforcement high grass
8/2/2021	504 S Main St	code enforcement couch on steps
8/2/2021	0 S Salisbury Ave	code enforcement high grass
8/16/2021	219 S Oak St	code enforcement cats in yard
8/18/2021	0 Loganberry	code enforcement high grass
8/26/2021	316 S Main St	erosion control issue

### Planning and Zoning Enquiries

Date	Type	Issue
8/2/2021	Planning	review zoning map changes for updated map
8/5/2021	Residential	questions on subdivision of property
8/5/2021	Residential	maintenance question for storm water sys component
8/9/2021	Residential	questions for rebuilding burned house - specific to setbacks
8/26/2021	Residential	sign questions

8/26/2021	Residential	newspaper interview for bike/ped planning process
8/30/2021	Residential	residential fence standards

**Miscellaneous**

- 8/2/2021 Planning Board meeting – various items
- 8/9/2021 Board of Aldermen Meeting – attended / presentation
- 8/16/2021 Zoning Board of Adjustment Meeting – canceled due to lack of business



# Granite Quarry-Faith Joint Police Authority

P.O. Box 351 • 143 North Salisbury Ave, Granite Quarry, NC 28072  
Office: (704)279-2952 • Fax: (704)279-6648



## Police Department Report

### September 2021

- Call volume report for the month of August 2021:

- Date of Report: 09/07/2021

- Total calls for service/activities – 607
- Calls for service/activities Granite Quarry: 485
- Calls for service/activities Faith: 112
- Incident Reports- 12
- Arrest Reports- 4
- Crash Reports- 9
- Traffic Citations- 34

- See Attached for Total Calls for Service.

- The following is the ending and average mileage for each vehicle by month:

131 Chevy Impala-	End-	72,569
141 Ford Taurus-	End-	79,920
161 Ford Utility-	End-	65,823
171 Ford Utility -	End-	44,879
172 Ford Utility -	End-	73,293
173 Ford Utility -	End-	36,638
181 Ford F150 -	End-	61,460
191 Dodge Durango -	End-	32,824
201 Ford Utility-	End-	12,237
211 Ford Utility-	End-	4,064
212 Ford Utility-	End-	8,113

- Other Information:

- Average response time for July 2021 CFS is 1.75 minutes.
- Drug Collection Box. July 2021: 4.79 pounds collected.
- July CID Report. 3 Cases assigned; 3 Cases cleared; 26 follow-ups conducted; 85 open assigned cases.
- Officers completed 18 hours of in-service or continuing education training in July.

**GQPD****Number of Events by Nature**

CFS August 2021

<b>Nature</b>	<b># Events</b>
102B1 PAST ABUSE	1
103A2 FOUND PROPERTY	1
103A3 LOST PROPERTY	1
104C2 COMMERCIAL BURG (INTRUSI	12
104C3 RESIDENTAL BURG (INTRUSI	10
104D1 BANK HOLD UP ALARM	1
104D3 RESIDENTIAL HOLDUP/PANIC	1
106D3 SEXUAL ASSAULT-CHILD	1
107B1 ASST OTHER AGENCY-ROUTIN	2
110B2 PAST RESIDENTIAL B&E	2
110C2 POSSIBLE B&E COMMERCIAL	1
110D3 COMMERCIAL B&E	1
111C1 DAMAGE TO PROP -JUST OCC	1
113B5 DISTURBANCE - IMPAIRED	2
113D2 DISTURBANCE / VERBAL	6
114C1 PHYSICAL DOMESTIC	2
114C2 VERBAL DOMESTIC JUST OCC	1
114D2 VERBAL DOMESTIC	4
114D3 PHYSICAL FAMILY DOMESTIC	1
115D1 DRIVING UNDER INFLUENCE	1
118B2 FRAUD-PAST FORGERY	3
119A3 PAST HARASSMENT	1
119B2 HARASS - PAST HARASSMENT	1
121O2 MENTAL COMMITMENT	1
123B1 MISSING PERSON	1
123B2 RUNAWAY	1
123D1 MISSING PERSON (AT RISK)	1
125B1 CHECK WELFARE - ROUTINE	3
125D1 CHECK WELFARE-URGENT	1

Nature	# Events
129C1 SUSPICIOUS PERSON	7
129C3 SUSPICIOUS VEHICLE	3
129C5 SUSPICIOUS CIRCUMSTANCE	3
130B1 LARCENY (ALREADY OCC)	7
130D1 LARCENY	1
131B1 TRAFFIC ACCIDENT - PD	2
131B3 HIT & RUN	2
132A1 ABANDONED VEHICLE	1
132B2 PARKING COMPLAINT	1
132C1 SEVERE TRAFFIC VIOLATION	2
132C2 HAZARDOUS ROAD CONDITION	1
133D1 TRESPASSING	4
32B2 ROUTINE MEDICAL ALARM	1
77B3 TRAFFIC ACC - POSS INJURY	1
77D6 TRAF ACC - VEH INTO BLDG	1
911 HANG UP	22
9E1 CARDIAC OR RESP ARREST	1
ASSIST FIRE DEPT	3
ASSIST MOTORIST	3
BANK ALARM	1
BURGLARY ALARM	15
BUSINESS OR HOUSE CHECK	222
CIVIL PROCESS	1
COMM CTR-DELTA OPS LEVEL	1
COMMUNITY CONTACT	1
COMMUNITY PROGRAM	4
DELIVER MESSAGE	11
DOMESTIC PROPERTY PICKUP	3
FIREWORKS	1
FOLLOWUP	35
GENERAL INFORMATION	7
LAW CALL	1

Nature	# Events
MISDIAL	4
PARK CHECK	33
SCHOOL SECURITY CHECK	21
SUBPOENA SERVICE	7
TRAFFIC CHECK	34
TRAFFIC CONTROL	14
TRAFFIC STOP	84
VEHICLE ACCIDENT PROP DAMAGE	3
WARRANT SERVICE	1
<b>Total</b>	<b>635</b>



## Finance Department

Breakdown of Departments:  
As of August 31, 2021

Department	Budgeted	Encumbered	YTD	
Revenues:	<u>2,687,289</u>		<u>830,573</u>	<u>31%</u>
<b>Total Revenues:</b>	<b>\$ 2,687,289</b>		<b>\$ 830,573</b>	<b>31%</b>
Expenses:				
Governing Body	54,422	\$5,500	12,812	34%
Administration	568,053	\$0	90,471	16%
Maintenance	371,377	\$1,059	92,054	25%
Police Dept.	751,991	\$0	159,091	21%
Fire Department	544,429	\$139	62,025	11%
Streets	170,517	\$0	47,810	28%
Sanitation	152,250	\$0	21,040	14%
Parks & Recreation	<u>74,250</u>	<u>\$22,025</u>	<u>6,238</u>	<u>38%</u>
<b>Total Expenses</b>	<b>\$ 2,687,289</b>	<b>\$28,723</b>	<b>\$ 491,542</b>	<b>19%</b>
<b>Expense to Revenue:</b>				<b>59%</b>

Please see the Budget Vs. Actual Report attached for specific line items

<b>Revenues:</b>					
Account	Budget	YTD	Variance	%	Notes
01-3100-12 Taxes - Budget Year	989,710	642,073	(347,637)	65%	<b>1</b>
01-3100-17 Tax Penalties & Interest	3,000	559	(2,441)	19%	
01-3101-12 Taxes - Prior Years	6,000	2,207	(3,793)	37%	
01-3102-12 Vehicle Tax	117,034	26,402	(90,632)	23%	
01-3230-31 Local Option Sales Tax	846,600	152,139	(694,461)	18%	
01-3231-31 Solid Waste Disposal Tax	2,370	584	(1,786)	25%	
01-3316-32 Powell Pave & Patch Funds	76,722	-	(76,722)	0%	
01-3322-31 Beer & Wine - State	13,736	-	(13,736)	0%	
01-3324-31 Utilities Franchise Tax	132,854	-	(132,854)	0%	
01-3330-84 County First Responders	4,020	670	(3,350)	17%	
01-3340-41 Permits	-	-	-	0%	<b>2</b>
01-3413-89 Miscellaneous Revenue	500	24	(476)	5%	
01-3431-41 Police Authority Revenue_Faith	136,000	-	(136,000)	0%	
01-3431-45 Police Report Revenue	100	55	(45)	55%	
01-3431-89 Police Miscellaneous	1,100	316	(785)	29%	
01-3471-51 Environmental Fee Collection	169,632	-	(169,632)	0%	
01-3491-41 Subdivision & Zoning Fees	5,500	930	(4,570)	17%	<b>3</b>
01-3613-41 Parks Miscellaneous	50	2,625	2,575	5250%	<b>4</b>
01-3713-33 Sal. Water/Sewer Reimbursement	50,000	-	(50,000)	0%	
01-3831-89 Interest on Investments*	10,000	1,384	(8,616)	14%	
01-3834-41 Park Shelter Rentals (Maint)	2,500	605	(1,895)	24%	
01-3835-81 Surplus items Sold	1,000	-	(1,000)	0%	
01-3837-31 ABC Net Revenue-Co.	11,500	-	(11,500)	0%	
01-3991-99 Fund Balance Appropriated	107,361	-	(107,361)	0%	<b>5</b>
	<b>2,687,289</b>	<b>830,573</b>	<b>(1,856,716)</b>	<b>31%</b>	

\*See last page for breakdown of account# 01-3831-89 Interest on Investments

Notes:

- 1: A majority of Ad Valorem Taxes come in the first few months of the fiscal year.
- 2: Combined "Permits" and "Subdivision & Zoning Fees" for better tracking/budgeting. Original budget \$4,000.
- 3: Combined "Permits" and "Subdivision & Zoning Fees" for better tracking/budgeting. Original budget \$1,500.
- 4: Includes Vendor Registration Fees & Sponsorships for Granite Fest
- 5: Original budget \$57,795.00 + BA #1 (Parks & Rec Master Plan \$17,750.00) & BA #2 (IDF Close-out \$31,815.53)

<b>Governing Body:</b>						
<b>Account</b>	<b>Budget</b>	<b>Encum.</b>	<b>YTD</b>	<b>Variance</b>	<b>%</b>	<b>Notes</b>
01-4110-02 Mayor/Aldermen Salary	12,828	-	-	12,828	0%	
01-4110-09 FICA Expense	981	-	-	981	0%	
01-4110-14 Insurance - Workers Comp	50	-	38	12	76%	<b>6</b>
01-4110-18 Professional Services	20,000	5,500	5,500	9,000	55%	<b>7</b>
01-4110-26 Office Expense	700	-	-	700	0%	
01-4110-31 Training & Schools	200	-	-	200	0%	
01-4110-40 Dues & Subscriptions	12,600	-	5,500	7,100	44%	<b>8</b>
01-4110-45 Insurance & Bonds	1,700	-	1,674	26	98%	<b>9</b>
01-4110-61 Grants - Nonprofit Grant Program	100	-	100	-	100%	
01-4110-63 Elections	3,500	-	-	3,500	0%	
01-4110-97 Board Contingency	1,763	-	-	1,763	0%	
	<b>54,422</b>	<b>5,500</b>	<b>12,812</b>	<b>36,110</b>	<b>34%</b>	

Notes:

- 6: Paid once annually at the beginning of the fiscal year
- 7: 50% of Audit paid when Auditors do the field work, \$5,500 (encumbered) will be paid upon completion
- 8: Includes \$4,135 for NCLM dues paid annually
- 9: Paid once annually at the beginning of the fiscal year

<b>Administration:</b>							
<b>Account</b>	<b>Budget</b>	<b>Encum.</b>	<b>YTD</b>	<b>Variance</b>	<b>%</b>	<b>Notes</b>	
01-4120-00 Salaries - Regular	291,151	-	45,700	245,451	16%		
01-4120-02 Salaries - Part-Time	14,040	-	5,340	8,700	38%	<b>10</b>	
01-4120-03 Salaries - Longevity	1,000	-	-	1,000	0%		
01-4120-07 401K Expense	14,558	-	2,285	12,273	16%		
01-4120-09 FICA Expense	23,424	-	3,827	19,597	16%		
01-4120-10 Retirement Expense	33,159	-	5,201	27,958	16%		
01-4120-11 Group Insurance	46,500	-	5,611	40,889	12%		
01-4120-14 Insurance - Workers Comp	750	-	412	338	55%	<b>11</b>	
01-4120-17 Insurance - HRA/Admin Cost	1,200	-	200	1,000	17%		
01-4120-18 Professional Services	20,000	-	80	19,920	0%		
01-4120-22 Banquet Expense	1,700	-	-	1,700	0%		
01-4120-26 Office Expense	10,000	-	341	9,659	3%		
01-4120-29 Supplies & Equipment	200	-	-	200	0%		
01-4120-31 Training & Schools	7,000	-	850	6,150	12%		
01-4120-32 Telephone/Communications	3,500	-	372	3,128	11%		
01-4120-33 Utilities	4,800	-	665	4,135	14%		
01-4120-34 Printing	5,000	-	977	4,023	20%		
01-4120-35 Maint & Repair - Equipment	500	-	-	500	0%		
01-4120-37 Advertising	3,200	-	547	2,653	17%		
01-4120-40 Dues & Subscriptions	3,750	-	380	3,370	10%		
01-4120-44 Contracted Services	14,550	-	5,466	9,084	38%	<b>12</b>	
01-4120-45 Insurance & Bonds	5,150	-	5,091	59	99%	<b>13</b>	
01-4120-62 Committees - CAC	500	-	-	500	0%		
01-4120-68 Tax Collection	9,600	-	6,674	2,926	70%	<b>14</b>	
01-4120-71 Water Line - Principal	50,000	-	-	50,000	0%		
01-4120-72 Water Line - Interest	2,821	-	452	2,369	16%		
	<b>568,053</b>	<b>-</b>	<b>90,471</b>	<b>477,582</b>	<b>16%</b>		

Notes:

- 10: Budget for planning positions split between FT and PT
- 11: Paid once annually at the beginning of the fiscal year
- 12: Includes annual support for Southern Software paid once at the beginning of the fiscal year
- 13: Paid once annually at the beginning of the fiscal year
- 14: Cost of Tax Collection proportionate to Ad Valorem Taxes in revenues

<b>Maintenance:</b>							
<b>Account</b>	<b>Budget</b>	<b>Encum.</b>	<b>YTD</b>	<b>Variance</b>	<b>%</b>	<b>Notes</b>	
01-4190-00 Salaries - Regular	124,296	-	23,552	100,744	19%		
01-4190-02 Salaries - Part-Time	35,500	-	7,793	27,708	22%		
01-4190-03 Salaries - Longevity	750	-	-	750	0%		
01-4190-07 401K Expense	6,215	-	1,348	4,867	22%		
01-4190-09 FICA Expense	12,282	-	2,658	9,624	22%		
01-4190-10 Retirement Expense	14,193	-	3,067	11,126	22%		
01-4190-11 Group Insurance	24,750	-	3,948	20,802	16%		
01-4190-14 Insurance - Workers Comp	7,600	-	5,058	2,542	67%	<b>15</b>	
01-4190-20 Motor Fuel	7,100	-	1,337	5,763	19%		
01-4190-21 Uniforms	2,000	-	249	1,751	12%		
01-4190-24 Maint & Repair - Bldgs/Grounds	12,000	-	251	11,749	2%		
01-4190-25 Maint & Repair - Vehicles	3,500	-	1,322	2,178	38%		
01-4190-29 Supplies & Equipment	10,000	519	1,436	8,045	20%		
01-4190-31 Training & Schools	250	-	-	250	0%		
01-4190-32 Telephone/Communications	850	-	123	727	14%		
01-4190-33 Utilities	3,500	-	473	3,027	14%		
01-4190-34 Printing	25	-	3	22	11%		
01-4190-35 Maint & Repairs - Equipment	17,000	-	2,725	14,275	16%		
01-4190-40 Dues & Subscriptions	150	-	25	125	17%		
01-4190-44 Contracted Services	16,000	540	461	14,999	6%		
01-4190-45 Insurance & Bonds	4,600	-	4,410	190	96%	<b>16</b>	
01-4190-54 Cap Outlay - Vehicles	37,000	-	-	37,000	0%		
01-4190-96 Interfund Transfer	31,816	-	31,816	-	100%	<b>17</b>	
	<b>\$371,377</b>	<b>1,059</b>	<b>92,054</b>	<b>\$278,263</b>	<b>25%</b>		

Notes:

- 15: Paid once annually at the beginning of the fiscal year
- 16: Paid once annually at the beginning of the fiscal year
- 17: IDF Close-out

<b>Police Department:</b>							
<b>Account</b>	<b>Budget</b>	<b>Encum.</b>	<b>YTD</b>	<b>Variance</b>	<b>%</b>	<b>Notes</b>	
01-4310-00 Salaries - Regular	433,768	-	82,539	351,229	19%		
01-4310-02 Salaries - Part-Time	15,000	-	1,868	13,133	12%		
01-4310-03 Salaries - Longevity	2,500	-	-	2,500	0%		
01-4310-07 401K Expense	21,688	-	4,127	17,561	19%		
01-4310-09 FICA Expense	34,522	-	6,323	28,199	18%		
01-4310-10 Retirement Expense	52,788	-	9,938	42,850	19%		
01-4310-11 Group Insurance	86,625	-	13,574	73,051	16%		
01-4310-14 Insurance - Workers Comp	10,700	-	8,270	2,430	77%	<b>18</b>	
01-4310-20 Motor Fuel	19,000	-	3,798	15,202	20%		
01-4310-21 Uniforms	3,000	-	327	2,673	11%		
01-4310-25 Maint & Repair - Vehicles	6,000	-	1,062	4,938	18%		
01-4310-26 Office Expense	1,500	-	52	1,448	3%		
01-4310-29 Supplies & Equipment	8,000	-	81	7,919	1%		
01-4310-31 Training & Schools	4,000	-	1,038	2,962	26%		
01-4310-32 Telephone/Communications	8,000	-	1,238	6,762	15%		
01-4310-33 Utilities	3,000	-	236	2,764	8%		
01-4310-34 Printing	1,000	-	73	927	7%		
01-4310-35 Maint & Repair - Equipment	2,000	-	-	2,000	0%		
01-4310-40 Dues & Subscriptions	3,650	-	745	2,905	20%		
01-4310-44 Contracted Services	23,250	-	12,345	10,905	53%	<b>19</b>	
01-4310-45 Insurance & Bonds	12,000	-	11,459	541	95%	<b>20</b>	
	<b>751,991</b>	<b>-</b>	<b>159,091</b>	<b>592,900</b>	<b>21%</b>		

Notes:

18: Paid once annually at the beginning of the fiscal year

19: Includes Law Enforcement Attorney fees and equipment service fees paid once annually

20: Paid once annually at the beginning of the fiscal year

<b>Fire Department:</b>							
<b>Account</b>	<b>Budget</b>	<b>Encum.</b>	<b>YTD</b>	<b>Variance</b>	<b>%</b>	<b>Notes</b>	
01-4340-00 Salaries - Regular	131,849	-	13,784	118,065	10%		
01-4340-02 Salaries - Part-Time	210,000	-	22,804	187,196	11%		
01-4340-03 Salaries - Longevity	1,825	-	-	1,825	0%		
01-4340-07 401K Expense	6,592	-	646	5,946	10%		
01-4340-09 FICA Expense	26,291	-	2,586	23,705	10%		
01-4340-10 Retirement Expense	15,172	-	1,470	13,702	10%		
01-4340-11 Group Insurance	30,400	-	1,366	29,035	4%	<b>21</b>	
01-4340-14 Insurance - Workers Comp	11,500	-	9,437	2,063	82%	<b>22</b>	
01-4340-20 Motor Fuel	5,000	-	384	4,616	8%		
01-4340-21 Uniforms	3,000	-	-	3,000	0%		
01-4340-25 Maint & Repair - Vehicles	7,500	-	239	7,261	3%		
01-4340-26 Office Expense	150	-	-	150	0%		
01-4340-29 Supplies & Equipment	21,000	139	1,372	19,489	7%		
01-4340-31 Training & Schools	2,000	-	-	2,000	0%		
01-4340-32 Telephone/Communications	4,500	-	346	4,154	8%		
01-4340-33 Utilities	6,100	-	429	5,671	7%		
01-4340-34 Printing	325	-	22	303	7%		
01-4340-35 Maint & Repair - Equipment	2,500	-	-	2,500	0%		
01-4340-40 Dues & Subscriptions	3,300	-	85	3,215	3%		
01-4340-44 Contracted Services	10,000	-	209	9,791	2%		
01-4340-45 Insurance & Bonds	9,425	-	6,847	2,578	73%	<b>23</b>	
01-4340-55 Cap Outlay - Equipment	36,000	-	-	36,000	0%		
	<b>544,429</b>	<b>139</b>	<b>62,025</b>	<b>482,265</b>	<b>11%</b>		

Notes:

21: New full-time firefighter not eligible for health insurance until August

22: Paid once annually at the beginning of the fiscal year

23: Paid once annually at the beginning of the fiscal year

<b>Streets:</b>							
Account	Budget	Encum.	YTD	Variance	%	<b>Notes</b>	
01-4510-18 Professional Services	900	-	900	-	100%		<b>24</b>
01-4510-29 Supplies & Equipment	2,500	-	-	2,500	0%		
01-4510-39 Maint & Repair	7,400	-	-	7,400	0%		<b>25</b>
01-4510-58 Cap Outlay - Bldg/Infrastructure	65,000	-	41,400	23,600	64%		
01-4510-71 Debt Service - Principal	50,000	-	-	50,000	0%		
01-4510-72 Debt Services - Interest	8,717	-	-	8,717	0%		
01-4511-33 Utilities - Street Lights	36,000	-	5,510	30,490	15%		
	<b>170,517</b>	-	<b>47,810</b>	<b>122,707</b>	<b>28%</b>		

Notes:

24: Powell Bill maps paid for once annually

25: Includes Brinkley St. storm water improvements and sink hole repair on Wall St.

<b>Sanitation:</b>							
Account	Budget	Encum.	YTD	Variance	%	<b>Notes</b>	
01-4710-44 Contracted Services	152,250	-	21,040	131,210	14%		
	<b>152,250</b>	-	<b>21,040</b>	<b>131,210</b>	<b>14%</b>		

<b>Parks &amp; Rec:</b>							
Account	Budget	Encum.	YTD	Variance	%	<b>Notes</b>	
01-6130-18 Professional Services	17,750	17,500	250	-	100%		<b>26</b>
01-6130-24 Maint & Repair - Bldgs/Grounds	26,000	2,600	3,532	19,868	24%		
01-6130-29 Supplies & Equipment	7,000	-	481	6,519	7%		<b>27</b>
01-6130-33 Utilities	16,500	-	1,825	14,675	11%		
01-6130-44 Contracted Services	2,000	-	-	2,000	0%		
01-6130-62 Committees - PERC	5,000	1,925	150	2,925	42%		
	<b>74,250</b>	<b>22,025</b>	<b>6,238</b>	<b>45,987</b>	<b>38%</b>		

Notes:

26: Parks and Rec Master Plan balance encumbered

27: Includes balance on Darrell Harwood performance and F&M Trolley for Granite Fest 2021

<b>FEMA Granite Lake Project</b>							
Account	Budget	Encum.	YTD	Variance	%	<b>Notes</b>	
<u>Revenues:</u>							
04-3613-26 FEMA Grant	576,286	-	62,066	514,220	11%		
04-3613-36 NC DEM Grant	192,095	-	20,689	171,406	11%		
<b>Total Revenues:</b>	<b>768,381</b>	<b>-</b>	<b>82,755</b>	<b>685,626</b>	<b>11%</b>		
<u>Expenses:</u>							
04-6130-18 Professional Services	166,000	59,256	106,744	-	100%	<b>28</b>	
04-6130-69 Cap Outlay - Construction	547,619	231,044	316,575	-	100%	<b>29</b>	
04-6130-97 Contingency	54,762	-	-	54,762	0%		
<b>Total Expenses:</b>	<b>768,381</b>	<b>290,300</b>	<b>423,319</b>	<b>54,762</b>	<b>93%</b>		

Notes:

- 28: Entire engineering services contract encumbered
- 29: Entire construction contract encumbered

<b>ARPA FUND</b>							
Account	Budget	Encum.	YTD	Variance	%	<b>Notes</b>	
<u>Revenues:</u>							
07-3301-23 ARPA Funds	959,917	-	479,958	479,958	50%		
07-3831-89 Interest on ARPA Funds	-	-	29	-	0%		
<b>Total Revenues:</b>	<b>959,917</b>	<b>-</b>	<b>479,987</b>	<b>479,958</b>	<b>50%</b>		
<u>Expenses:</u>							
07-4110-61 Grant Related Expenditures	959,917	-	-	959,917	0%	<b>30</b>	
<b>Total Expenses:</b>	<b>959,917</b>	<b>-</b>	<b>-</b>	<b>959,917</b>	<b>0%</b>		

Notes:

- 30: Grant Project Ordinance will be amended once expenditures/project has been decided

### Interest on Investments by Month FY 2021-2022

Acct#	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Interest YTD	Balance
<b>Certificates of Deposits:</b>														
<b>XX7779</b>	418.18	432.13	-	-	-	-	-	-	-	-	-	-	850.31	<b>250,431.38</b>
<b>XX7151</b>	357.43	Matured	-	-	-	-	-	-	-	-	-	-	357.43	<b>Matured</b>
	775.61	432.13	-	-	-	-	-	-	-	-	-	-	\$ 1,207.74	<b>\$ 250,431.38</b>
<b>Money Market Accounts:</b>														
<b>XX9011</b>	87.42	76.67	-	-	-	-	-	-	-	-	-	-	164.09	<b>841,089.25</b>
<b>XX1186</b>	5.48	5.15	-	-	-	-	-	-	-	-	-	-	10.63	<b>62,591.42</b>
<b>XX5349</b>	-	28.92	-	-	-	-	-	-	-	-	-	-	28.92	<b>479,987.27</b>
	92.90	110.74	-	-	-	-	-	-	-	-	-	-	\$ 203.64	<b>\$ 1,383,667.94</b>
<b>NC Capital Management Trust:</b>														
<b>XX4319</b>	1.20	0.43	-	-	-	-	-	-	-	-	-	-	1.63	<b>50,963.98</b>
	1.20	0.43	-	-	-	-	-	-	-	-	-	-	\$ 1.63	<b>\$ 50,963.98</b>

<b>Interest in General Fund YTD</b>	<b>\$ 1,384.09</b>
<b>Interest in ARPA Fund YTD (Restricted)</b>	<b>\$ 28.92</b>
<b>Total Interest Earned YTD</b>	<b>\$ 1,413.01</b>
<b>Total Invested Balance</b>	<b>\$ 1,685,063</b>
<b>Cash on Hand (As of Bank Reconciliation 8/31/21)</b>	<b>\$ 698,627</b>
<b>Total Available Funds *</b>	<b>\$ 2,383,690</b>
* Includes Restricted ARPA Funds	

**Agenda Item Summary**

Regular Meeting  
September 13, 2021  
Agenda Item **2D**

Summary:

The Community Appearance Commission reviewed an application for their vacant town resident seat and made the recommendation that the Board of Aldermen appoint McKenzie Eller to the vacant seat with an expiration of 7/31/2024.

Attachments:

- A. Clerk's Summary
- B. Application

Action Requested:

***Consideration of the Community Appearance Commission's recommendation and possible action to appoint McKenzie Eller to the vacant Community Appearance Commission Town seat, expiring 7/31/2024.***

**Appointment Recommendation**

Motion Made By:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Second By:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
For:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Against:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
In case of tie:	
Mayor Bill Feather	
For	<input type="checkbox"/>
Against	<input type="checkbox"/>

## SUMMARY

TO: Board of Aldermen  
FROM: Town Clerk Aubrey Smith  
RE: **Summary of Application Review**  
DATE: 9/13/2021

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The current Committee Membership Recruiting and Appointment Policy, adopted by the Board of Aldermen 9/8/2020, directs the Clerk or designee to conduct an administrative review of an application, comparing with:

- Any ordinance requirements for qualifications;
- The current compositions of the applicable committee's membership for diversity of backgrounds and residence locations with a goal of fair representation of the town's jurisdiction.

### Requirements

The current qualifications for Community Appearance Commission are residency requirements for the seats to be filled by town residents and the stated desire for ETJ representation.

The current Community Appearance Commission membership consists of the following:

- 5 filled Town seats                      1 vacant Town seat
- 1 filled ETJ seat                              0 vacant ETJ seats

### Diversity of Backgrounds

The current Community Appearance Commission members have a wide variety of background experience and/or occupations including:

- Owner of pressure washing company with experience in railroad car inspection
- Owner of accounting company
- Assistant director for non-profit with experience in managing volunteers
- Controller with customer service and QA inspector experience
- Owner of construction company, development company, and realty company

Ms. Eller is experienced in accounting and works as an auditor.

### Diversity of Residence Locations

Ms. Eller is a resident of the town and lives on S. Oak Street.

The residences of the five Community Appearance Commission members currently representing the Town are located on the following streets:

- Gentry Place
- Stonewyck Drive
- W. Bank
- Hillcrest Ridge Drive
- S. Main GQ Street



P.O. Box 351  
 Granite Quarry, NC 28072-0351  
 704-279-5596  
[www.granitequarrync.gov](http://www.granitequarrync.gov)

## BOARDS AND COMMITTEES APPLICATION

**NAME:** McKenzie Eller

**PHYSICAL ADDRESS:** 212 South Oak GQ Street, Granite Quarry **ZIP:** 28146 **MAILING ADDRESS:** SAME

**ZIP:** SAME **PHONE:** (704) - 239 - 6208 **PHONE (business or cell):** N/A

**EMAIL:** mckenzieeller222@gmail.com **OCCUPATION:** Auditor

**ARE YOU CURRENTLY SERVING ON A GRANITE QUARRY BOARD OR COMMITTEE**  Yes  No **IF**

**SO, PLEASE PROVIDE THE NAME OF THE BOARD OR COMMITTEE:** N/A

**I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS OR COMMITTEES IN ORDER OF PREFERENCE (please number up to three applicable committees)**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Community Appearance Commission | <input type="checkbox"/> Planning Board             |
| <input type="checkbox"/> Revitalization Team                        | <input type="checkbox"/> Zoning Board of Adjustment |
| <input type="checkbox"/> Parks, Events, and Recreation Committee    |   |

**WORK EXPERIENCE (List your four most recent employment experiences, listing present or most recent first)**

Dates	Company Name/Location	Position	Job Description
Present	Dixon Hughes Goodman LLP	Auditor	perform audits of local companies
2019	Makson Construction	Staff Accountant	general accounting and secretary duties

over

**EDUCATION** (List your three most recent educational experiences, listing present or most recent first)

Educational Institution/School	Degree Received	Area(s) of Study
UNC Wilmington	Bachelors	Mgmt and Leadership
UNC Wilmington	Masters	Accounting

**WHY DO YOU FEEL YOU ARE QUALIFIED FOR THIS APPOINTMENT?**

I feel I am qualified for this position because I am dependable, detail-oriented and community-driven. We are newly residence of Granite Quarry (as of March 2021) and I am excited to get involved.

**BOARDS/ COMMITTEES ON WHICH YOU HAVE SERVED** (LIST MUNICIPALITIES AND DATES)

None

**EVER CONVICTED OF A FELONY**  Yes  No If yes, state details: \_\_\_\_\_

I affirm that I understand this application may be considered a public record and as such, portions may be subject to release under North Carolina General Statute Chapter 132, Public Records. I certify that the facts contained in this application are true and correct to the best of my knowledge. I agree that by my submission of this application form, I shall be deemed to have affixed my signature hereto.

Signature McKenzie Eller Date 07/24/2021

**FOR OFFICE USE ONLY**

Application Received: 7/26/21 ACS <sup>mtng.</sup> Interview Date & Time: 8/12/2021

Confirmation Date: \_\_\_\_\_ Term Ending: \_\_\_\_\_

**Agenda Item Summary**

Regular Meeting  
September 13, 2021  
Agenda Item 2E

Summary:

The Parks, Events, and Recreation Committee reviewed an application for one of their vacant seats and made the recommendation that the Board of Aldermen appoint Charisse Peeler to the vacant seat with an expiration of 7/31/2024.

Attachments:

- A. Clerk's Summary
- B. Application

Action Requested:

***Consideration of the Parks, Events, and Recreation Committee's recommendation and possible action to appoint Charisse Peeler to the Parks, Events, and Recreation Committee seat, expiring 7/31/2024.***

**Appointment Recommendation**

Motion Made By:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Second By:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
For:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Against:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
In case of tie:	
Mayor Bill Feather	
For	<input type="checkbox"/>
Against	<input type="checkbox"/>

## SUMMARY

TO: Board of Aldermen  
FROM: Town Clerk Aubrey Smith  
RE: **Summary of Application Review**  
DATE: 9/13/2021

---



The current Committee Membership Recruiting and Appointment Policy, adopted by the Board of Aldermen 9/8/2020, directs the Clerk to conduct an administrative review of an application, comparing with:

- Any ordinance requirements for qualifications;
- The current compositions of the applicable committee's membership for diversity of backgrounds and residence locations with a goal of fair representation of the town's jurisdiction.

### Requirements

There are no qualifications other than residency stated in the ordinance for Parks, Events, and Recreation Committee members.

The current Parks, Events, and Recreation Committee membership consists of the following:

- 5 filled Town seats                      2 vacant Town seats

### Diversity of Backgrounds

The current Parks, Events, and Recreation Committee members have a wide variety of background experience and/or occupations including:

- Occupational therapy
  - Accounting
  - Food service
  - Stay-at-home parent
  - Construction
  - Engineering
  - College professor
- Ms. Peeler is in finance with experience in serving on multiple boards and committees.

### Diversity of Residence Locations

- Ms. Peeler is a resident of the Town and lives on E. Kerns Street.

The residences of the five Parks, Events, and Recreation Committee members currently representing the Town are located on the following streets:

- De Lara Circle
- W. Peeler Street
- N. Cleo Avenue
- N. Salisbury Avenue (2)



P.O. Box 351  
 Granite Quarry, NC 28072-0351  
 704-279-5596  
[www.granitequarrync.gov](http://www.granitequarrync.gov)

## BOARDS AND COMMITTEES APPLICATION

NAME CHARISSE PEELER

PHYSICAL ADDRESS 203 E KERNS ST ZIP 28146

MAILING ADDRESS SAME ZIP \_\_\_\_\_

PHONE 760-851-4352 PHONE (business or cell) \_\_\_\_\_

EMAIL Charissed@gmail.com

OCCUPATION writer

ARE YOU CURRENTLY SERVING ON A GRANITE QUARRY BOARD OR COMMITTEE  Yes  No

IF SO, PLEASE PROVIDE THE NAME OF THE BOARD OR COMMITTEE

\_\_\_\_\_

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS OR COMMITTEES IN ORDER OF PREFERENCE (please number up to three applicable committees)

- |   |                                  |
|---|----------------------------------|
| _____ Community Appearance Commission         | _____ Planning Board             |
| _____ Revitalization Team                     | _____ Zoning Board of Adjustment |
| _____ Parks, Events, and Recreation Committee |                                  |

WORK EXPERIENCE (List your four most recent employment experiences, listing present or most recent first)

Dates	Company Name/Location	Position	Job Description
2000-2007	MARRIOTTS/FL & CA	DIR OF FINANCE	ACCT & FINANCE
2005-2009	KITSAP COUNTY	BUDGET MANAGER	ACCT & FINANCE
2001-2007	DAVICK INSURANCE	AGENT/OWNER	INSUR & FINANCIAL
1982-2003	PUGET SOUND NAVAL SHIP	CONTROLLER	BUDGET MANAGEMENT

**EDUCATION** (List your three most recent educational experiences, listing present or most recent first)

Educational Institution/School	Degree Received	Area(s) of Study
INDIANA UNIV	MASTERS PUBLIC ADMIN	
CHAAPMAN UNIV	MASTERS ORG LEADERSHIP	
CHAAPMAN UNIV	BUSINESS ADMIN	MANAGEMENT

**WHY DO YOU FEEL YOU ARE QUALIFIED FOR THIS APPOINTMENT?**

**BOARDS/ COMMITTEES ON WHICH YOU HAVE SERVED** (LIST MUNICIPALITIES AND DATES)

- APPRENTICE ASSOCIATION 1980-1990
- TOASTMASTERS - 1995-2000
- DAR - CURRENT
- WOMEN IN TRADES 1980-1990
- LEADERSHIP KITSAP 2001-05
- KITSAP PARKS - 2009
- ALIVE WOMENS SHELTER 1990-2002
- \* MANY MORE

**EVER CONVICTED OF A FELONY**  Yes  No If yes, state details: \_\_\_\_\_

I affirm that I understand this application may be considered a public record and as such, portions may be subject to release under North Carolina General Statute Chapter 132, Public Records. I certify that the facts contained in this application are true and correct to the best of my knowledge. I agree that by my submission of this application form, I shall be deemed to have affixed my signature hereto.

Signature Charisse Peeler Date 6/22/2021

**FOR OFFICE USE ONLY**

Application Received: 6/22/2021 ACS Interview Date & Time: 8/16/2021 mtg.

Confirmation Date: \_\_\_\_\_ Term Ending: \_\_\_\_\_

PETITION

Date: August 26, 2021

RE: No Solicitation Sign

Garland Place Subdivision

Proposed Action:

Several property owners from the Garland Place Subdivision contacted the Town of Granite Quarry requesting that a sign stating, "No Outside Solicitation Allowed" be installed at the entrance to the subdivision (Garland Drive at Peeler St.) The new sign would likely be installed below the existing "Speed Limit 25" sign, replacing the "Neighborhood Watch" sign. The Town planner has asked that we approach as many property owners in the subdivision as possible with the petition to assure broad community support for this type of sign. When complete, we will take this petition before the Town's Board of Alderman asking that they vote to approve this sign.

QUESTION:

Do you support having a sign stating, "NO OUTSIDE SOLICITATION ALLOWED" placed at the entrance to our subdivision? Mark yes or no below and provide name, address, and signature.

YES	NO	Name:	Address:	Signature:
yes		Teresa B. Cress	717 Weldon Ln.	<i>Teresa B. Cress</i>
yes		<del>Steve</del>	701 Weldon Ln	<i>[Signature]</i>
Yes		Harold + Pamela Andrews	514 Garland Dr	<i>Pamela Andrews</i>
yes		Kacey Thompson	713 Weldon Ln	<i>Kacey Thompson</i>
yes		Deborah Morales	312 Garland Dr	<i>Deborah Morales</i>
yes		Charlotte Campbell	713 Weldon Lane	<i>Charlotte Campbell</i>
yes		Shannon + Brian Warden	510 Garland Dr.	<i>Shannon Warden</i>
YES		Michael + Mary Ann Lennor	308 Garland Dr	<i>[Signature]</i>

PETITION

Date: August 26, 2021

RE: No Solicitation Sign

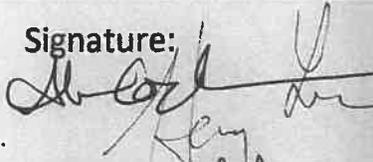
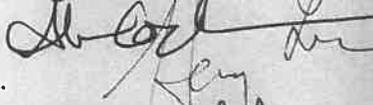
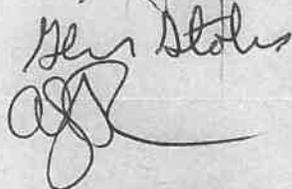
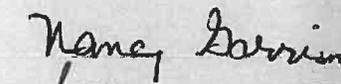
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QUESTION:

Do you support having a sign stating, "NO OUTSIDE SOLICITATION ALLOWED" placed at the entrance to our subdivision? Mark yes or no below and provide name, address, and signature.

YES	NO	Name:	Address:	Signature:
		Ashley Graham	614 W. Peeler St	
yes		HENRY LEE	411 GARLAND DR.	
yes		Glenn + Amy Stokes	709 Weldon Lane	
yes		Ashleigh Duncan	610 W. Peeler St.	
yes		DENIS & MIMI HELLMANN	705 WELDON LN	
yes		Nancy & Robert Garrison	624 W. Peeler St	
yes		Amanda Honeycutt	606 W. Peeler St	

PETITION

Date: August 26, 2021

RE: No Solicitation Sign

Garland Place Subdivision

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QUESTION:

Do you support having a sign stating, "NO OUTSIDE SOLICITATION ALLOWED" placed at the entrance to our subdivision? Mark yes or no below and provide name, address, and signature.

YES	NO	Name:	Address:	Signature:
X		Jason Michalenko	608 East Campbell	<i>Jason Michalenko</i>
X		Adams Vogel	616 Campbell Ave. E.	<i>Adams Vogel</i>
X		Michael Vogel	616 Campbell Ave. E.	<i>Michael Vogel</i>
X		Felicia Shilay	714 Campbell Ave	<i>Felicia Shilay</i>
X		John and Sue Masten	709 Campbell W.	<i>John and Sue Masten</i>
X		Anna Robertson	718 Campbell W	<i>Anna Robertson</i>
X		Zane Robertson	718 Campbell W	<i>Zane Robertson</i>
X		John E malta	709 Campbell	<i>John E malta</i>
X		Susan malta	709 Campbell	<i>Susan malta</i>

PETITION

Date: August 26, 2021

RE: No Solicitation Sign

Garland Place Subdivision

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QUESTION:

Do you support having a sign stating, "NO OUTSIDE SOLICITATION ALLOWED" placed at the entrance to our subdivision? Mark yes or no below and provide name, address, and signature.

YES

NO

Name:

Address:

Signature:

yes HENRY LEE

411 GARLAND DR.

yes Glenn & Amy Stokes

709 Weldon Lane

yes Ashleigh Duncan

610 W. Peeler St.

yes DENIS & MIMI HELLMANN

705 WELDON LN

yes Nancy & Robert Garrison

624 W. Peeler St

*[Handwritten signatures: Amy Stokes, Ashleigh Duncan]*

*[Handwritten signature: Denis Hellmann]*

*[Handwritten signature: Nancy Garrison]*

PETITION

Date: August 26, 2021

RE: No Solicitation Sign

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Several property owners from the Garland Place Subdivision contacted the Town of Granite Quarry requesting that a sign stating, "No Outside Solicitation Allowed" be installed at the entrance to the subdivision (Garland Drive at Peeler St.) The new sign would likely be installed below the existing "Speed Limit 25" sign, replacing the "Neighborhood Watch" sign. The Town planner has asked that we approach as many property owners in the subdivision as possible with the petition to assure broad community support for this type of sign. When complete, we will take this petition before the Town's Board of Alderman asking that they vote to approve this sign.

QUESTION:

Do you support having a sign stating, "NO OUTSIDE SOLICITATION ALLOWED" placed at the entrance to our subdivision? Mark yes or no below and provide name, address, and signature.

YES	NO	Name:	Address:	Signature:
Yes		Kathy Barringer	725 W. Campbell Ave	
Yes		Eva Hardew	710 W. Peeler Rd.	
Yes		JEFF HARDEN	" " "	
Yes		Greg L'Hommedieu	710 W. Campbell Ave.	
Yes		Josh & Shannon Eury	713 W. Campbell AVE	
Yes		Momr Auelollerton	721 W Campbell	
Yes		Lisa Earnhardt	701 W. Campbell Ave	
Yes		JUSTIN MEASIMEC	618 W PEELER ST	
Yes		Richard Ray	621 Campbell	
Yes		Mandy Burns	617 E Campbell Ave	

PETITION

Date: August 26, 2021

RE: No Solicitation Sign

Garland Place Subdivision

Proposed Action:

Several property owners from the Garland Place Subdivision contacted the Town of Granite Quarry requesting that a sign stating, "No Outside Solicitation Allowed" be installed at the entrance to the subdivision (Garland Drive at Peeler St.) The new sign would likely be installed below the existing "Speed Limit 25" sign, replacing the "Neighborhood Watch" sign. The Town planner has asked that we approach as many property owners in the subdivision as possible with the petition to assure broad community support for this type of sign. When complete, we will take this petition before the Town's Board of Alderman asking that they vote to approve this sign.

QUESTION:

Do you support having a sign stating, "NO OUTSIDE SOLICITATION ALLOWED" placed at the entrance to our subdivision? Mark yes or no below and provide name, address, and signature.

	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Name:	Address:	Signature:
	yes		Penny Rice	706 Foil St.	<i>[Signature]</i>
	YES		Doug Rice	" "	<i>[Signature]</i>
	Yes		Brenda Costantino	718 Foil St	Brenda Costantino
	Yes		Jim Costantino	718 Foil St	<del><i>[Signature]</i></del>
	yes		Doug Creamer	722 Foil St.	<i>[Signature]</i>
	yes		Regina Wilhelm	721 Foil Street	<i>[Signature]</i>
	yes		Joe Hudson	717 Foil St.	Joe Hudson
	yes		Carl Menden	709 Foil St.	Carl Menden
	Yes!		Leatha Sideliker	701 Foil St	Leatha Sideliker

4/16/2021 See back for additional Signatures

Yes Lori Wallace 710 Foil St Salisbury  
Lori Wallace  
28146

Garland Place Subdivision

Proposed Action:

Several property owners from the Garland Place Subdivision contacted the Town of Granite Quarry requesting that a sign stating "No Outside Solicitation Allowed" be installed at the entrance to the subdivision (Garland Drive at Pickett St). The new sign would likely be installed below the existing "Speed Limit 25" sign replacing the "Neighborhood Watch" sign. The Town planner has asked that we approach as many property owners in the subdivision as possible with the petition to assure broad community support for this type of sign. When complete we will take this petition before the Town's Board of Aldermen asking that they vote to approve this sign.

QUESTION:

Do you support having a sign stating "NO OUTSIDE SOLICITATION ALLOWED" placed at the entrance to our subdivision? Mark yes or no below and provide name, address, and signature.

Signature	Address	Name	YES/NO
[Signature]	710 Foil St	Lori Wallace	YES
[Signature]	[Address]	[Name]	YES
[Signature]	[Address]	[Name]	YES
[Signature]	[Address]	[Name]	YES
[Signature]	[Address]	[Name]	YES
[Signature]	[Address]	[Name]	YES
[Signature]	[Address]	[Name]	YES
[Signature]	[Address]	[Name]	YES
[Signature]	[Address]	[Name]	YES
[Signature]	[Address]	[Name]	YES

**Town of Granite Quarry**  
**Town Manager's Report**  
**September 2021**



1. **COVID-19**

- A. **Pandemic.** The spread of the virus and its variants continues to affect daily operations and all the additional measures we continue to employ and adapt to keep the public and our employees as safe as possible while still providing core services.
- B. **Time investment.** I was asked about how much time these additional measures, training, etc accounts for. It really depends on what comes up in any given week, but a rough survey of the past few weeks easily accounts for 6-8 hours of key staff's workweeks devoted to such response.
- C. **American Rescue Plan Act (ARPA) funds.** School of Government has ramped up weekly office hours still trying to help fill in blanks and prepare for the eventual "final rule" from US Treasury.

2. **Audit.**

- A. **Sales tax refunds.** Last year Shelly found that the Town had not previously been filing for sales tax refunds, so she filed for them retroactively for as far back as the state would allow. \$48,725 was approved; \$40,535 (pre-2017) was not. The auditor will show the latter as a negative revenue for the FY21 - which cleans & resolves yet another longstanding item off the plate!
- B. **County tax worksheet.** The auditor echoed our confusion over how to interpret the tax levy from the monthly tax reports we receive (one of the multi-jurisdictional issues I previously updated). Shelly picked back up where we left off last year with figuring out how to best translate the county data collection to municipal reporting needs. She's already figured out the *collection* side now with the tax office, and once as we get the *billings & levy* side figured out, we'll work with county officials to see if a better reporting format to cities is an option.
- C. **2016 Village at Granite Waterline Extension.** The summary for the 2016 waterline extension's *Capital Project Ordinance closeout* is included separately in that agenda item. Another component of that project our auditor has been trying to confirm is any *reimbursement* commitment for the debt balance of the project.

Background: As part of a provision SRU offers to municipalities, SRU budgets for an allowance up to \$50,000 reimbursement per fiscal year for pre-approved public extensions of water/sewer. Unfortunately, no reimbursement agreement was ever completed for this project, but SRU has been honoring the *intent* of that program and so far has been able to budget the extra funds to reimburse GQ each year on our request for debt reimbursement. I talked with SRU's Director and he agreed to sign off on the auditor's need for confirmation of the balance shown in our records, with that clarification.

So, with all our records now confirmed: if everything remains as originally intended and factors continue to allow, our last debt payment is next year (FY22-23) and SRU's reimbursement allotment will cover the full debt and run through FY24-25.



MEMO

Date: 07/07/2021

RE: Exempt Subdivisions  
Code of Ordinance/UDO Text Amendment

Narrative:

NC General Statutes have always defined what is legally determined to be considered a subdivision of real property and how said subdivision can be regulated by municipalities. The definition of major and minor subdivisions is defined in these general statutes and our ordinance pretty much mirrors that language.

State statutes also go on to explain some specific cases that are exempt from subdivision regulation. Our subdivision regulations include four of the five as follows:

- 1. The combination or recombination of portions of previously subdivided and recorded lots where the total number of lots is not increased and the resultant lots are equal to or exceed the standards of this Ordinance.*
- 2. The division of land into parcels greater than 10 acres where no street right-of-way dedication is involved.*
- 3. The public acquisition by purchase of strips of land for the widening or opening of the streets or for public transportation system corridors.*
- 4. The division of a tract in single ownership whose entire area is no greater than two (2) acres into not more than three (3) lots or tracts, where no street right-of-way dedication is involved or proposed, and where the resultant lots are equal to or exceed the standards of this Ordinance.*

In the 160D revisions to land use statutes, a fifth exemption is added that says, “The division of a tract into parcels in accordance with the terms of a probated will or in accordance with intestate succession under chapter 29 of the NCGS.”

I would suggest the following text amendments to correct this omission:

Code of Ordinances

Unified Development Ordinance  
Appendix A- Definitions

Subdivision

After 4., add the following:

“5. The division of a tract into parcels in accordance with the terms of a probated will or in accordance with intestate succession under chapter 29 of the NCGS”

Code of Ordinances

Unified Development Ordinance

Section 11.7.1.4- Subdivision Exceptions

After paragraph A.4., add the following:

“5. The division of a tract into parcels in accordance with the terms of a probated will or in accordance with intestate succession under chapter 29 of the NCGS”

**ORDINANCE NO. 2021-14**

**AN ORDINANCE AMENDING TEXT OF THE TOWN OF GRANITE QUARRY'S  
UNIFIED DEVELOPMENT ORDINANCE**

**BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF GRANITE  
QUARRY:**

**Section 1.** That the Unified Development Ordinance of the Town of Granite Quarry, North Carolina, is hereby amended by amending Appendix A-Definitions, which such section shall read as follows:

Subdivision

After 4., add the following:

“5. The division of a tract into parcels in accordance with the terms of a probated will or in accordance with intestate succession under chapter 29 of the NCGS”

**Section 2.** That the Unified Development Ordinance of the Town of Granite Quarry, North Carolina, is hereby amended by amending Section 11.7.1.4- Subdivision Exceptions, which such section shall read as follows:

Section 11.7.1.4- Subdivision Exceptions

After paragraph A.4., add the following:

“5. The division of a tract into parcels in accordance with the terms of a probated will or in accordance with intestate succession under Chapter 29 of the NCGS”

**Section 3.** All ordinances in conflict herewith are repealed to the extent of any such conflict.

**Section 4.** This ordinance is effective on the 13<sup>th</sup> day of September 2021.

\_\_\_\_\_  
William D. Feather, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Aubrey Smith, Town Clerk

\_\_\_\_\_  
Carl M. Short, Town Attorney



MEMO

Date: 07/07/2021, revised 8/9/21, revised 8/11/21

RE: Historic District Overlay  
Impact of NCGS 160D

**Narrative:**

Our Unified Development Ordinance (UDO) includes in Chapter 3, the following:

*3.6.2 Historic Preservation Overlay (HP-O) District.*

*The Historic Preservation Overlay District is designed for the preservation of historic structures. Structures in this district may serve as residences, museums, or any similar type uses which may be deemed appropriate by the Salisbury Historic Preservation Commission.*

It also includes in the definitions section:

*Overlay District. A set of regulations which add an additional layer of design provisions to an underlying regulating district.*

Our Zoning Map includes one designated Historic Preservation Overlay which is on the land around the Old Stone House, parcels 609 017 & 018. The Old Stone House is owned and operated by the Rowan Museum.

A review of our records shows that this section was invoked once since its inception, when the Rowan Museum requested construction of a parking lot to serve the House. They wanted to use gravel for the parking lot where paving was required by our UDO. They argued that a paved lot would not be compatible with the historic nature of the site. There is little detail in the easily found records, but it appears this argument was accepted without having a variance granted by the Board of Adjustment.

These stated facts raise many questions:

1. Do we have the authority to delegate Granite Quarry land use decisions to the Salisbury Historic Preservation Commission? (Not according to NCGSs)
2. Does the Salisbury Historic Preservation Commission have the authority to render judgements and make decisions about matters outside of the City of Salisbury? (Not according to their establishment ordinance.)

3. What actions are allowed by which official or entity to accomplish the goal of the HP-O overlay, “*the preservation of historic structures*”? (None are designated by the UDO.)
4. What is included in the “*additional layer of design provisions*” spoken of in the term’s definition? (None are included in our UDO.)

### **Conclusions:**

Historic preservation is important in North Carolina to a point that a separate section of the land use statutes is dedicated to Historic Districts, Part 4 of Article 9, specifically 160D -940 through 951. These statutes start with the creation of a Historic Preservation Commission and then invests in that commission authority to designate properties as landmarks or areas as historic districts. The commission is granted authority to create a set of standards that will help preserve the historic nature of individual properties or all properties within a designated district. Very specific approval processes must be followed, and appeals processes are defined. Salisbury has followed this process with great impact ( see <https://salisburync.gov/Government/City-Council/Boards-and-Commissions/Historic-Preservation-Commission> for details).

The creation of a Historic Preservation Overlay in Granite Quarry was apparently done to protect a single property, the Old Stone House. The Town did not establish a Historic Preservation Commission to regulate this designated property. It did not establish guidelines for designating properties as landmarks. It did not issue a required Certificate of Appropriateness.

While there is certainly nothing illegal about designating the Old Stone House property with a Historic District Overlay, without following the complete guidance of the NCGSs concerning Historic Districts, the overly is meaningless. The property must be managed as to land use decisions based on the underlying zoning classification, which is RR or Residential Rural.

Specifically, this means that when a question arises as to parking lots or mobile homes or subdivision or to building a new building- the review must be made as if this was any other RR zoned property in Granite Quarry. Impacts on the historic nature of the building must be ignored.

### **Options:**

1. Trust that the Rowan Museum will remain the property owner and that they will police themselves as to maintaining the historic nature of the property.
2. Assume that the Rowan Museum can continue operating the Old Stone House within the confines and limitations of RR zoning including limited variances that might be granted by the Board of Adjustment. (A gravel parking lot would probably not have been allowed.)
3. Determine if there are other historic properties in Granite Quarry and/or decide if this one property justifies the effort and expense of creating a Historic Preservation Commission and following the NCGSs that apply to designated historic properties.

### **8/9/21 Update**

General consensus on this issue at the August 2021 Planning Board meeting was to delete this designation and zoning classification.

**8/11/21 Update**

Confirmed with Salisbury Planning Director Hannah Jacobson that they Salisbury HPC cannot designate properties of districts as historic in Granite Quarry.

Suggested text amendment:

Delete as follows:

~~Section 3.6.2 Historic District Overlay (HP-O) District~~

~~The Historic Preservation Overlay District is designed for the preservation of historic structures. Structures in this district may serve as residences, museums, or any similar type uses which may be deemed appropriate by the Salisbury Historic Preservation Commission.~~

Delete Overlay HP-O from Legend and delete overlay shown on Town's Zoning Map for parcels 609 018 & 609 017 (Old Stone House and adjacent parcel owned by Rowan Museum.)

**ORDINANCE NO. 2021-15**

**AN ORDINANCE AMENDING TEXT OF THE TOWN OF GRANITE QUARRY'S  
UNIFIED DEVELOPMENT ORDINANCE**

**BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF GRANITE  
QUARRY:**

**Section 1.** That the Unified Development Ordinance of the Town of Granite Quarry, North Carolina, is hereby amended by amending Section 3.6.2, which such section shall be deleted as follows:

~~Section 3.6.2 Historic District Overlay (HP-O) District~~

~~The Historic Preservation Overlay District is designed for the preservation of historic structures. Structures in this district may serve as residences, museums, or any similar type uses which may be deemed appropriate by the Salisbury Historic Preservation Commission.~~

**Section 2.** That the Zoning Map of the Town of Granite Quarry, North Carolina, is hereby amended as follows:

Delete Overlay HP-O from Legend and delete overlay shown on Town's Zoning Map for parcels 609 018 & 609 017 (Old Stone House and adjacent parcel owned by Rowan Museum.)

**Section 3.** All ordinances in conflict herewith are repealed to the extent of any such conflict.

**Section 4.** This ordinance is effective on the 13<sup>th</sup> day of September 2021.

\_\_\_\_\_  
William D. Feather, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Aubrey Smith, Town Clerk

\_\_\_\_\_  
Carl M. Short, Town Attorney



MEMO

Date: July 19, 2021, revised 8/11/21

RE: Burials

Narrative:

There are extensive state regulations concerning the operation of funeral homes and cemeteries in North Carolina and while most bodies are buried in established cemeteries, there are no state laws that prohibit burial on private property. State statutes leave it to municipalities to regulate where bodies can be buried and what local regulations must be followed.

A review of multiple municipalities in our area showed a general pattern where smaller towns and cities have no regulation on this issue, and larger municipalities, which in almost all cases maintain one or more municipal cemeteries, require that all bodies be buried in municipal, church, or privately owned and operated (but State regulated) cemeteries. The City of Salisbury's regulations include language as follows:

*No burials of deceased persons shall be permitted in the city except in city-owned cemeteries known as Chestnut Hill Cemetery, Memorial Park Cemetery and Oakwood Cemetery, and other cemeteries which may be acquired and maintained by the city, and except in cemeteries complying with the rules and regulations contained in G.S. ch. 65, [art. 9](#) (G.S. 65-46 et seq.). This section shall not apply to any cemetery owned or maintained by the federal government.*

Other municipalities ordinances regulate this issue in other but similar ways:

*No person shall bury or cause to be buried, any dead body in any other place within the town limits than in the public cemeteries.*

*No person may bury or cause to be buried the body of any deceased person within the town limits in any place other than a church cemetery or a cemetery operated by a governmental entity or a private cemetery licensed or specifically exempted from licensing according to the North Carolina Cemetery Act, [article 9](#) of G.S. chapter 65 (G.S. 65-46—65-73).*

Granite Quarry has several church-owned and operated cemeteries, but it does not have a municipal cemetery. As it does not have any current regulations stating where bodies may be

buried, by State law, they can be buried on any piece of private property as long as they meet certain minimal requirements. As Granite Quarry is growing rapidly, it is time for us to consider whether this a good policy. If the Town decides it is time to regulate the location of burials, we should consider the options of one, limiting burials to established cemeteries or, two, developing more detailed regulations concerning placement of graves in relation to existing property lines and houses, minimum lots sizes, etc.

**Revised 8/11/2021**

We suggest the following text amendment:

Code of Ordinances  
Chapter 16

Add Section 16-6 that will read as follows:

**Section 16-6 Burials**

*No person may bury or cause to be buried the body of any deceased person within the town limits of Granite Quarry in any place other than a church cemetery or a cemetery operated by a governmental entity or a private cemetery licensed or specifically exempted from licensing according to the North Carolina Cemetery Act, Article 9 of G.S. Chapter 65.*

*Family cemeteries established before adoption of this ordinance may continue to be used for burials if done in accordance with NCGS and Rowan County Health Department regulations. No new family cemeteries shall be established after the adoption date of this ordinance.*

*Ashes from the cremated remains of bodies may be disposed of per NCGS 90-210.130. Specifically, cremated remains may be scattered on private property with written permission of the property owner.*

**ORDINANCE NO. 2021-16**

**AN ORDINANCE AMENDING TEXT OF THE TOWN OF GRANITE QUARRY'S  
CODE OF ORDINANCES**

**BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF GRANITE  
QUARRY:**

**Section 1.** That the Code of Ordinances of the Town of Granite Quarry, North Carolina, is hereby amended by amending Chapter 16, adding Section 16-6, which such section shall read as follows:

**Sec. 16-6. Burials.**

No person may bury or cause to be buried the body of any deceased person within the town limits of Granite Quarry in any place other than a church cemetery or a cemetery operated by a governmental entity or a private cemetery licensed or specifically exempted from licensing according to the North Carolina Cemetery Act, Article 9 of G.S. Chapter 65.

Family cemeteries established before adoption of this ordinance may continue to be used for burials if done in accordance with NCGS and Rowan County Health Department regulations. No new family cemeteries shall be established after the adoption date of this ordinance.

Ashes from the cremated remains of bodies may be disposed of per NCGS 90-210.130. Specifically, cremated remains may be scattered on private property with written permission of the property owner.

**Section 2.** All ordinances in conflict herewith are repealed to the extent of any such conflict.

**Section 4.** This ordinance is effective on the 13<sup>th</sup> day of September 2021.

\_\_\_\_\_  
William D. Feather, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Aubrey Smith, Town Clerk

\_\_\_\_\_  
Carl M. Short, Town Attorney

**Agenda Item Summary**

Regular Meeting  
September 13, 2021  
Agenda Item 9

**CPO 2016-0104 Waterline Ext.**

Summary:

During preparation of financials for the FY21 audit we discovered that the 2016 Capital Project Ordinance for the Village at Granite waterline extension had never been closed. We were able to pull all the pieces together to properly account for the record with the auditor. Attached is the original CPO from 2016, and a draft CPO closeout that accurately documents the project costs and completes the record.

Attachments:

- A. CPO 2016-0104 Waterline Extension Closeout
- B. CPO 2016-0104 Waterline Extension

Action Requested:

***Motion to adopt the Capital Project Ordinance 2016-0104 closeout ordinance as presented, closing out the 2016 Village at Granite waterline extension project.***

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Bill Feather

- For
- Against



**CAPITAL PROJECT ORDINANCE**

**2016-0104**

**TOWN OF GRANITE QUARRY NC  
2016 WATERLINE EXTENSION PROJECT**

**BE IT ORDAINED** by the Governing Board of the Town of Granite Quarry, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby *completed and closed*:

**Section 1:** The Project authorized was the 2016 Waterline Extension Project to provide water to the Village at Granite subdivision.

**Section 2:** The following expenditures were appropriated and realized for this project:

	Appropriated	Final
Construction Costs	\$ 364,084	\$ 356,625.87
Engineer or Architect Fees	48,000	72,259.75
Land and/or Right of Way	5,000	5,000
Special Counsel Fees	5,000	--
Other Legal/Fiscal Costs	29,664	94.00
Administrative Costs	7,088	--
Capitalized Interest	29,957	--
Contingency	27,541	2,396.77
Total Appropriations	\$ <u>516,334</u>	\$ <u>436,376.39</u>

**Section 3:** The following revenues were anticipated and realized for this project:

	Anticipated	Final
Proceeds from Loan	\$	\$ 350,000.00
Grant from City of Salisbury	50,000	--
Appropriated Fund Balance	466,334	86,376.39
Total Appropriations	\$ <u>516,334</u>	\$ <u>436,376.39</u>

**Section 4:** The Finance Officer is hereby directed to maintain sufficient detailed accounting records of the project to satisfy the requirements of all state and federal regulations.

**Section 5:** A copy of this Capital Project Ordinance closeout shall be entered into the Governing Board’s meeting minutes, and within five days after adoption, copies shall be filed with the Finance Officer, Budget Officer, and in the Office of the Town Clerk to complete and close out this project.

Adopted this 13<sup>th</sup> day of September 2021

(Seal)

\_\_\_\_\_

William D. Feather, Mayor

Attest: \_\_\_\_\_  
Aubrey Smith, Town Clerk

# TOWN OF GRANITE QUARRY



## CAPITAL PROJECT ORDINANCE

### TOWN OF GRANITE QUARRY NC WATER LINE EXTENSION PROJECT

Be it ORDAINED by the Governing Board of the Town of Granite Quarry, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby adopted:

Section 1. The Project authorized is the Water Line Extension in the northern part of the Town to provide public water for future residential, and possibly commercial, growth in that part of the Town.

Section 2. The officers of this unit of government are hereby directed to proceed with the Capital Project within the terms of the Board Resolution, Loan Documents and the Budget contained herein.

Section 3. The following amounts are appropriated for the Capital Project:

Construction Costs	\$364,084
Engineer or Arch. Fees	48,000
Land and/or Right-of-Way	5,000
Special Counsel Fees	5,000
Other Legal/Fiscal Costs	29,664
Administrative Costs	7,088
Capitalized Interest	29,957
Contingency	<u>27,541</u>
TOTAL COST	<u>\$516,334</u>

Section 4. The following revenues are anticipated to be available to complete this Project:

Fund Balance Appropriated	\$466,334
Grant from City of Salisbury	<u>50,000</u>
TOTAL REVENUES	<u>\$516,334</u>

Section 5. The finance officer is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of the grant and lending agency, the grant and lending agreements and federal regulations. The terms of the loan resolution also shall be met.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests should be made to the lending agency in an orderly and timely manner.

Section 7. The finance officer is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 of this Ordinance and on the grant/loan revenues received or claimed.

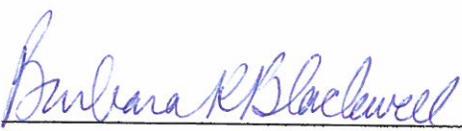
Section 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this Capital Project in every budget submission made to this Board.

Section 9. Copies of this Capital Project Ordinance shall be furnished to the Clerk to the Governing Board, Budget Officer and the Finance Officer for direction in carrying out this Project.

Duly adopted this 4<sup>th</sup> day of January 2016.

(Seal)

  
\_\_\_\_\_  
William Feather, Mayor

Attest:   
\_\_\_\_\_  
Barbara R. Blackwell  
Town Clerk

## SUMMARY

TO: Board of Aldermen  
FROM: Town Manager  
RE: **Census Summary**  
DATE: 9/1/2021



The US Census population count is conducted every 10 years. Each year in between, the NC Office of State Budget and Management (OSBM) adjusts that original census count by real-time annual data it collects from towns and counties (e.g., annexations, building permits, certificates of occupancy).

These population counts are extremely important since they serve as the basis for everything from grants availability to state-shared revenue distributions (e.g., Powell Aid, Sales & Use, Utilities Franchise Taxes).

- We know the 2020 US Census survey was challenged at an unprecedented level by the pandemic.
- The 2010 Census survey, on the other hand, was not.
- We know from the annual qualified data mentioned above that Granite Quarry had steady growth from 2010-2019, and well-above-average growth 2019-2020.
  - The 2010 US Census population count for the Town of Granite Quarry was 2,930.
  - By 2019 the OSBM annually-adjusted population count had reached 3,148.
  - Rowan County's 2020 Fire District estimated population count for GQ was 3,604.
  - The 2020 US Census population count for GQ has been released as 2,984.

We happen to be wrapping up a very extensive survey of service addresses in town to reconcile Waste Management service counts and SRU collection counts (and to develop an accurate database we can easily keep updated throughout the year moving forward). WM used an independent third-party survey firm to initially build their database. The Town built its own initial database from Rowan County Tax Scrolls and SRU water billing accounts. We (GQ, WM, and SRU) have since compared and scrutinized literally every residential service address in town - and even qualified if they were vacant or not! In short:

We know with very high certainty our residential service count is between 1,293 and 1,297; and the average Rowan County household size is ~2.5 people / household.

$$1,293 \text{ households} \times 2.5 \text{ people/household} = 3,233$$

Our completely independent survey count matches the more accurate 2019 OSBM count much more closely than the 2020 census report... not because of coincidence, but because it is in fact a much more accurate population count.

Unfortunately, the administrative process to challenge the census count can take several years, and the challenge process itself is very limited. Legislatively, this where elected officials can truly make a difference. Just as Boards of Aldermen govern local laws and processes, federal legislators govern and can influence processes at the national level. A lot of cities and towns have noted concerns from the 2020 census, but GQ is unique in that we have the benefit of such an intense survey so recently completed.

### **Next Steps**

Contacting legislators to make them aware of the unique set of circumstances surrounding Granite Quarry's population estimates and requesting their assistance with correcting GQ's census count.

### **Recommended Actions:**

**Board discussion/direction about board members, a delegation of board members, or a board representative contacting legislators on the Town's behalf to make them aware of the unique set of circumstances surrounding Granite Quarry's population estimates and requesting their assistance with correcting Granite Quarry's census population count.**

**Agenda Item Summary**

Regular Meeting  
September 13, 2021  
Agenda Item 11

**Summary:**

The FD Auxiliary has requested to address the Board regarding a grant opportunity.

**Attachments:**

- A. Letter from Auxiliary

**Action Requested:**

***Consideration and possible approval of request.***

**FD Auxiliary Funding Request**

Motion Made By:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Second By:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
For:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Against:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
In case of tie:	
Mayor Bill Feather	
For	<input type="checkbox"/>
Against	<input type="checkbox"/>

## Mayor & GQ Board of Alderman

The Granite Quarry Fire Department Auxiliary is a 501c3 organization formed in 2010. Our mission is to support the GQFD both financially and socially while in their pursuit of life safety, incident stabilization and environmental/property preservation. The members of this Auxiliary will pursue their mission through various activities supporting the fiscal, public service, and response support needs of the GQFD firefighters.

The GQ Fire Department was founded in 1950, and has been a volunteer department until 2004. It then became a combination department. Granite Quarry Fire Department currently consists of 40 members both paid and volunteer. The station services the town of Granite Quarry and neighboring municipalities/departments for mutual aid. Recently, GQFD received the top honors of an ISO Class 1 rating by the North Carolina Office Department of Insurance-Office of State Fire Marshall. GQFD is one of 17 departments in the state to hold this honor! Currently the department is in the process of obtaining a rescue certification and providing additional tools on one of its three trucks as a "light rescue" designation. Many heavy and light tools are needed for this to happen. Currently the department has most of the heavy tool purchased.

Harbor Freight made a \$300 donation to the GQFD Auxiliary and the GQFD Auxiliary Board voted to approve a match of an additional \$300 to assist with these purchases. I am here to kindly ask the GQ Board of Alderman to also make a \$300 match donation to the GQFD for purchasing the needed tools for up fitting a light rescue in GQFD's fleet. Thank you for your time and consideration!

## Auxiliary Executive Board

Brittany Dunham  
Brittany H Barnhardt  
Elaine McCaskill  
Tara Hord  
Jenna Overcash

**Agenda Item Summary**

Regular Meeting  
September 13, 2021  
Agenda Item 12

**Budget Amendment FY2122 #3**

Summary:

PERC has acknowledged the Board’s desire for the return of Granite Fest and thus recognized sponsorships and vendor registrations to aid in the offset of costs. Budget Amendment #3 will allow for an increase in the Committees – PERC budget by \$3,000 for Granite Fest 2021, and a “not to exceed” amount of \$2,000 for remaining events in FY 21-22 on an as needed basis.

Attachments:

- A. Budget Amendment Request FY21-22 #3

Action Requested:

***Motion to approve Budget Amendment FY21-22 #3 to increase Parks Miscellaneous and Parks – Committees – PERC in an amount not to exceed \$5,000 for Granite Fest 2021 and remaining events in FY 21-22.***

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Bill Feather

- For
- Against

**FISCAL YEAR 2021-2022  
BUDGET AMENDMENT REQUEST #3**

**September 13, 2021**

**PURPOSE:** To increase Parks Miscellaneous (01-3613-41) and Parks – Committees - PERC (01-6130-62) in an amount not to exceed \$5,000 for Granite Fest 2021 and remaining events in FY 21-22.

PERC has acknowledged the Board’s desire for the return of Granite Fest and thus recognized sponsorships and vendor registrations to aid in the offset of costs. Budget Amendment #3 will allow for an increase in the Committees – PERC budget by \$3,000 for Granite Fest 2021, and a “not to exceed” amount of \$2,000 for remaining events in FY 21-22 on an as needed basis.

**General Fund – Fund 01**

**Revenues:**

<u>GL Acct #</u>	<u>Account Description</u>	<u>Increase (Decrease):</u>
01-3613-41	Parks Miscellaneous	\$ 5,000
Total Increase/Decrease:		<b>\$ 5,000</b>

**Expenses:**

<u>GL Acct #</u>	<u>Account Description</u>	<u>Increase (Decrease):</u>
01-6130-62	Parks – Committees - PERC	\$ 5,000
Total Increase/Decrease:		<b>\$ 5,000</b>

***The above Budget Amendment was approved / denied by the Manager or Board on \_\_\_\_\_.***

\_\_\_\_\_  
William Feather, Mayor

\_\_\_\_\_  
Shelly Shockley, Finance Officer

# Proclamation

## PROCLAIMING SEPTEMBER 17-23, 2021 AS CONSTITUTION WEEK

**WHEREAS**, our Founding Fathers, in order to secure the blessings of liberty for themselves and their posterity, did ordain and establish a Constitution for the United States of America and at the culmination of months of deliberation, debate and compromise, on September 17, 1787, the Constitution of the United States of America was signed; and

**WHEREAS**, it is the privilege and duty of the American people to commemorate the two hundred and thirty-third anniversary of the drafting of the Constitution of the United States of America with appropriate ceremonies and activities; and

**WHEREAS**, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17th through 23rd as

### CONSTITUTION WEEK

and urge all citizens to study the Constitution and reflect on the privilege of being an American with all the rights and responsibilities that privilege involves.

**Now, Therefore, I, WILLIAM D. FEATHER, Mayor of the Town of Granite Quarry, North Carolina**, do hereby proclaim September 17 - 23, 2021, as Constitution Week and urge all citizens of the Town of Granite Quarry to reflect during this week on the many benefits of our Federal Constitution and the responsibilities and privileges of American citizenship.

**ADOPTED this 13<sup>th</sup> day of September 2021.**

---

William D. Feather, Mayor

ATTEST:

---

Aubrey Smith, Town Clerk

Office of The Mayor:

# Proclamation

FIRE PREVENTION WEEK  
2021

**WHEREAS**, the Town of Granite Quarry, North Carolina is committed to ensuring the safety and security of all those living in and visiting Granite Quarry; and

**WHEREAS**, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

**WHEREAS**, home fires killed more than 2,770 people in the United States in 2019, according to the National Fire Protection Association® (NFPA®), and fire departments in the United States responded to 339,500 home fires; and

**WHEREAS**, smoke alarms sense smoke well before you can, alerting you to danger in the event of fire in which you may have as little as 2 minutes to escape safely; and

**WHEREAS**, working smoke alarms cut the risk of dying in reported home fires in half; and

**WHEREAS**, Granite Quarry residents should be sure everyone in the home understands the sounds of the alarms and knows how to respond; and

**WHEREAS**, Granite Quarry residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

**WHEREAS**, Granite Quarry residents will make sure their smoke and CO alarms meet the needs of all their family members, including those with sensory or physical disabilities; and

**WHEREAS**, Granite Quarry first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

**WHEREAS**, Granite Quarry residents are responsive to public education measures are better able to take personal steps to increase their safety from fire, especially in their homes; and

**WHEREAS**, the 2021 Fire Prevention Week™ theme, “Learn the Sounds of Fire Safety™,” effectively serves to remind us it is important to learn the different sounds of smoke and carbon monoxide alarms.

**THEREFORE**, I William D. Feather, Mayor of the Town of Granite Quarry do hereby proclaim October 3-9, 2021, as Fire Prevention Week throughout Granite Quarry and I urge all the people of Granite Quarry to “Learn the Sounds of Fire Safety” for Fire Prevention Week 2021 and to support the many public safety activities and efforts of Granite Quarry’s fire and emergency services.

Attest

---

William D. Feather, Mayor

---

Aubrey Smith, Town Clerk

**Office of the Mayor:**



# *Proclamation*

**WHEREAS**, while breast cancer touches the lives of Americans from every background in every community, while considerable progress has been made in the fight against breast cancer; and

**WHEREAS**, each year it is estimated that more than 220,000 women in the United States will be diagnosed; and

**WHEREAS**, October is Breast Cancer Awareness Month, an annual campaign to increase awareness about the disease; and

**WHEREAS**, during this month, we as a community support breast cancer research and to educate all citizens about detection, risk factors and treatment; and

**WHEREAS**, we as a community support those courageously fighting breast cancer and honor the lives lost to the disease; and

**WHEREAS**, this October, we recognize breast cancer survivors, those battling the disease, their families who are a source of love and encouragement; and applaud the efforts of our medical professionals working hard to find a cure.

**NOW, THEREFORE**, I, William D. Feather, by virtue of the authority vested in me as Mayor of the Town of Granite Quarry, North Carolina, do hereby proclaim October 2021 as

## **“BREAST CANCER AWARENESS MONTH”**

in the Town of Granite Quarry, North Carolina and encourage citizens to participate in activities that will increase awareness of what Americans can do to prevent breast cancer, and to wear pink ribbons in honor of those who have lost their lives to breast cancer and those who are now bravely fighting this disease.

Proclaimed this the 13<sup>th</sup> day of September 2021.

---

William D. Feather, Mayor

ATTEST:

---

Aubrey Smith, Town Clerk

# September 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
	Labor Day Offices Closed	Planning Board 6pm	Centralina Executive Board Mtng 5pm	CAC 6pm		
12	13	14	15	16	17	18
	Business After Hours 5pm BoA Regular Mtg. 7pm			Power in Partnership Breakfast 7:30am		
19	20	21	22	23	24	25
	P.E.R.C. 5pm ZBA 5:30pm	Revitalization 3:30pm	MPO TAC 5:30pm			
26	27	28	29	30		

# October 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
	Planning Board 6pm				FD Aux Port-a-Pit	FD Open House Fiddler's Convention
10	11	12	13	14	15	16
	Business After Hours 5pm BoA Regular Mtg. 7pm		Centralina Board of Delegates Mtng 5pm	CAC 6pm		Granite Fest 3pm
17	18	19	20	21	22	23
	P.E.R.C. 5pm ZBA 5:30pm	Revitalization 3:30pm		Power in Partnership Breakfast 7:30am		
24	25	26	27	28	29	30
			MPO TAC 5:30pm			
31						