



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
REGULAR MEETING
Monday, January 11, 2021
7:00 p.m.**

Call to Order **Mayor Feather**

Determination of Quorum / Announcing Remote Participants if Necessary

Moment of Silence

Pledge of Allegiance

1. Approval of Agenda

2. Approval of Consent Agenda

A. Approval of the Minutes

1) Regular Meeting Minutes December 7, 2020

B. Departmental Reports (*Reports in Board packet*)

C. Financial Reports (*Reports in Board packet*)

3. Citizen Comments

(All comments are limited to 6 minutes. No sharing of minutes with other citizens.)

4. Guests and Presentations

A. ISO Update

Insurance Commissioner Mike Causey

5. Town Manager Update (*Report in Board packet*)

Old Business

6. Comprehensive Parks and Recreation Master Plan

ACTION REQUESTED: Motion to authorize the Town Manager to proceed with commissioning a Comprehensive Parks and Recreation Master Plan for the Town if it can be accomplished within an amount not to exceed \$30,000.

New Business

7. GQ Emergency Paid Sick Leave Policy

ACTION REQUESTED: Motion to approve the Granite Quarry Emergency Paid Sick Leave policy as presented.

8. Granite Fest Performer’s Contract Darrell Harwood

ACTION REQUESTED: Direction to Town Manager on how to proceed.

9. Budget Amendment #9 Eagle Scout Project

To reimburse Christian Stebe for expenses related to an Eagle Scout project approved at the October 5, 2020 Board of Aldermen meeting.

ACTION REQUESTED: Motion to approve Budget Amendment #9 as presented.

10. Budget Amendment #10 Fire Department Donations

To transfer two (2) donations made to the Fire Department to Fire – Supplies & Equipment for the purchase of two (2) Phillips Automated External Defibrillators.

ACTION REQUESTED: Motion to approve Budget Amendment #10 as presented.

**11. Proclamations Martin Luther King, Jr. Day
Black History Month**

12. Board Comments

13. Mayor’s Notes

- A. Wednesday, January 13
- B. Thursday, January 14
- C. Monday, January 18
- D. Tuesday, January 19
- E. Tuesday, January 19
- F. Tuesday, January 19
- G. Thursday, January 21
- H. Wednesday, January 27
- I. Monday, February 1
- J. Monday, February 8

Announcements and Date Reminders

- 5:00 p.m. Centralina Executive Board (virtual)
- 6:00 p.m. Community Appearance Commission
- Martin Luther King, Jr. Day - Office Closed
- 3:30 p.m. Revitalization Team
- 5:00 p.m. Parks, Events, and Recreation Committee
- 5:30 p.m. Zoning Board of Adjustment
- 7:30 a.m. Rowan Chamber Power in Partnership Webinar
- 5:30 p.m. Cabarrus-Rowan County MPO TAC
- 6:00 p.m. Planning Board
- 5:00 p.m. Rowan Chamber Business After Hours

Adjourn

Agenda Item Summary

Regular Meeting

January 11, 2021

Agenda Item 1

Summary:

The Board may discuss, add, or delete items from the Regular Meeting agenda.

Action Requested:

Motion to adopt the January 11, 2021 Board of Aldermen Meeting Agenda (as presented / as amended).

Approval of Agenda

Motion Made By:

Jim Costantino
Kim Cress
John Linker
Doug Shelton

Second By:

Jim Costantino
Kim Cress
John Linker
Doug Shelton

For:

Jim Costantino
Kim Cress
John Linker
Doug Shelton

Against:

Jim Costantino
Kim Cress
John Linker
Doug Shelton

In case of tie:

Mayor Bill Feather

For
Against

Agenda Item Summary

Regular Meeting
January 11, 2021
Agenda Item 2

Summary:

The Board may discuss, add, or delete items from the Consent Agenda.

- A. Approval of the Minutes
 - 1) Regular Meeting Minutes December 7, 2020
- B. Departmental Reports
- C. Financial Reports

Action Requested:

Motion to approve the consent agenda (as presented / as amended).

Approval of Consent Agenda

Motion Made By:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Second By:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
For:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Against:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
In case of tie:	
Mayor Bill Feather	
For	<input type="checkbox"/>
Against	<input type="checkbox"/>



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
REGULAR MEETING MINUTES
Monday, December 7, 2020
7:00 p.m.**

Present: Mayor Pro Tem John Linker, Alderman Jim Costantino (*via video conference*), Alderman Kim Cress, Alderman Doug Shelton

Not Present: Mayor Bill Feather

Staff: Town Manager Larry Smith, Town Clerk Aubrey Smith, Town Attorney Chip Short, Fire Chief/Maintenance Supervisor Jason Hord (*via video conference*), Police Chief Mark Cook (*via video conference*), Finance Officer Shelly Shockley

Call to Order: Mayor Pro Tem Linker called the meeting to order at 7:00 p.m.

Determination of Quorum / Announcing Remote Participants: Mayor Pro Tem Linker determined there was a quorum present. Alderman Costantino announced his presence via video conferencing.

Moment of Silence: Mayor Pro Tem Linker opened the meeting with a moment of silence.

Pledge of Allegiance: The Pledge of Allegiance was led by Scout Harrison Chandler, Troop 379.

1. Approval of the Agenda

ACTION: Alderman Cress made a motion to approve the agenda as presented. Alderman Shelton seconded the motion. The motion passed with all in favor.

2. Approval of the Consent Agenda

A. Approval of the Minutes

- 1) Regular Meeting Minutes November 2, 2020

B. Departmental Reports

C. Financial Reports

ACTION: Alderman Cress made a motion to approve the consent agenda as presented. Alderman Shelton seconded the motion. The motion passed with all in favor.

3. Citizen Comments

- Brittany Barnhardt, 306 Meadow Wood Court – thanked the Board and PERC for the to-go dinner event. She thanked the Board, staff, and volunteers for their service.

4. Town Events

- A. **Christmas Trees at the Park** through December 31, 2020.

5. Town Manager's Update

Manager Smith referenced his report in the agenda packet and asked for feedback on the budget calendar and goals handout with recommended actions. Manager Smith also asked whether the Board would like a facilitator for the Planning Retreat. The Board consensus was that it could be handled in-house.

Old Business

6. Discussion

Board Meeting Day 2021

There was continued discussion on whether to change the day of the month Regular Board of Aldermen meetings are held. The Planning Board, who currently meets on the second Monday of each month, is flexible and could change to the first Monday of each month.

ACTION: Alderman Shelton made a motion to establish the second Monday of the month as the day for the Regular Board of Aldermen meeting. Alderman Costantino seconded the motion. The motion passed with all in favor.

New Business

7. Audit Presentation

Tony Brewer, CPA

Mr. Brewer addressed the Board regarding the FY19/20 Audit Report and reviewed an audit summary sheet that he handed out. Mr. Brewer shared highlights from the report including the following:

- Ad valorem tax collections were up about \$159,000
- Local options sales tax collections were up about \$41,000
- Total revenues were down about \$177,000 (due to grants and donation of property in 2019)
- Expenditures were down about \$252,000 (decrease in all departments)
- Bottom Line - expenditures were higher than revenues due to transfers to Capital Projects of about \$336,000, decreasing fund balance by \$118,000
- Available or unassigned fund balance remains steady at 71% (The approximate state average is 65%) despite the increased expenditures in Capital Projects
- Debt increased by \$300,000, principle payments of \$50,000 annually
- Tax Collection rate above the state average of 96%, at 98.49%

Mr. Brewer commended Ms. Shockley for the job she is doing and thanked both Ms. Shockley and Mr. Smith for making information so readily available.

8. Joint Police Authority Funds

A. Budget Amendment #7

To transfer funds from Fund Balance Appropriated (01-3991-99) to Police Department Capital Outlay - Vehicles (01-4310-54) in the amount of \$114,919. Funds were unexpended in FY 19-20.

ACTION: Alderman Shelton made a motion to approve Budget Amendment #7 as presented. Alderman Costantino seconded the motion. The motion passed with all in favor.

B. Amendment

ACTION: Alderman Costantino made a motion to amend the previous estimate for police vehicles' purchase to an amount not to exceed \$100,000. Alderman Cress seconded the motion. The motion passed with all in favor.

There was clarification provided that the previously approved amount was \$95,000.

9. Longevity Pay

ACTION: Alderman Shelton made a motion to approve Longevity Pay as presented. Alderman Cress seconded the motion. The motion passed with all in favor.

Alderman Shelton asked for the amount. Manager Smith responded that \$6,000 was budgeting and that the total amount would depend on the employees at the time. With no changes the total would be \$6,008.

10. 2021 Holiday Closing and BoA Meeting Schedule, Retreat Dates

ACTION: Alderman Cress made a motion to adopt the Holiday Closings and Board Meeting Schedule for 2021 with the Regular Meetings on the second Monday of each month. Alderman Shelton seconded the motion. The motion passed with all in favor.

The proposed Planning Retreat date was removed from the schedule before the vote. February 12, 2021 was set as the Planning Retreat date by consensus.

11. Appointments

A. Cabarrus Rowan MPO TAC

ACTION: Alderman Cress made a motion to appoint Mayor Feather as the Cabarrus Rowan MPO TAC representative and Alderman Shelton as the alternate representative. Alderman Shelton seconded the motion. The motion passed with all in favor.

B. Centralina Board of Delegates

ACTION: Alderman Cress made a motion to appoint Mayor Feather to the Centralina Board of Delegates and Alderman Shelton as the alternate. Alderman Shelton seconded the motion. The motion passed with all in favor.

The Board discussed making both appointments contingent on the Mayor's willingness to continue to serve as the representative.

12. Coronavirus Relief Fund

A. November Reimbursement Request Review

ACTION: Alderman Cress made a motion to approve the CRF Expenditure Report as submitted and attested to by the Town Manager. Alderman Shelton seconded the motion. The motion passed with all in favor.

B. Plan Amendment

Manager Smith included the plan amendment in the packet for the Board's information along with an itemized breakdown of expenditures.

13. Budget Amendment #8

Lake Park Fence Repair

To receive and disperse insurance funds plus \$500 deductible for the repair of storm damage to Lake Park fence in the amount of \$11,675. This is for the full length of the fence along Salisbury Avenue.

ACTION: Alderman Cress made a motion to approve Budget Amendment #8 as presented. Alderman Shelton seconded the motion. The motion passed with all in favor.

Alderman Cress shared that he felt the fence needed to be replaced in the future once a master plan was in place, but that the repairs should be done immediately because it was a safety issue. Alderman Costantino questioned why the money couldn't be applied toward a new fence rather than just a patch. Manager Smith responded that the money is being paid by the insurance company because the opening represents a public hazard. Alderman Costantino expressed interest in the NCDOT putting up a guardrail. Alderman Shelton stated support for allowing the insurance company to pay for the necessary fence repair now and making a plan for the full fence replacement in the future.

14. Board Comments

- Alderman Cress thanked everyone for their thoughts, prayers, and calls during the last few months.
- Alderman Costantino thanked everyone for their concern for Brenda who has been ill.
- Alderman Shelton shared that this meeting marks his one-year anniversary on the Board. He thanked everyone and expressed it is a great group.

15. Mayor's Notes

Announcements and Date Reminders

A. Thursday, December 10	6:00 p.m.	Community Appearance Commission
B. Monday, December 14	5:00 p.m.	Rowan Chamber Business After Hours (virtual)
C. Monday, December 14	6:00 p.m.	Planning Board
D. Tuesday, December 15	3:30 p.m.	Revitalization Team
E. Thursday, December 17	7:30 a.m.	Rowan Chamber Power in Partnership Webinar
F. Monday, December 21	5:00 p.m.	Parks, Events, and Recreation Committee
G. Monday, December 21	5:30 p.m.	Zoning Board of Adjustment
H. Thur. & Fri., December 24 & 25		Office Closed for Christmas Holiday
I. Friday, January 1		Office Closed New Year's Day

Adjourn

ACTION: Alderman Cress made a motion to adjourn. Alderman Costantino seconded the motion. The motion passed with all in favor. The meeting ended at 7:51 p.m.

Respectfully Submitted,

Aubrey Smith
Town Clerk



Planning Department Monthly Report December 2020

ZONING PERMITS

10 issued

Date	Address	Permit	Purpose
11/30/2020	235 Aggrey Ave	Residential	zoning permit for garage addition
12/3/2020	924 N Salisbury Ave	Commercial	sign permit
12/9/2020	1005 Timber Run	Residential	zoning permit swimming pool addition
12/9/2020	908 N Salisbury Ave	Commercial	sign permit
12/9/2020	105 Depot St	Commercial	sign permit
12/11/2020	2695 Faith Rd	Residential	zoning permit new home
12/11/2020	off Coley Rd	Residential	recombination plat
12/18/2020	101 Chamandy Dr	Commercial	zoning permit to install shelving system
12/21/2020	123 N Walnut	Residential	zoning permit for deck addition
12/28/2020	Chamandy Dr	Commercial	sign permits

Code Violations

(2 new violations cited and resolved)

Date	Address	Issue	Status
12/14/2020	511 E Lyerly St	Code violation – mattress at curb	Resolved
12/21/2020	4745 Fish Pond Rd	Trash in road	Resolved

Planning and Zoning Inquiries

Date	Location	Issue
12/3/2020	218 N Salisbury Ave	confirm zoning classification
12/3/2020	various Downtown	DT LI rezoning meeting
12/5/2020	513 Mulberry Lane	enquiry about site drainage issue
12/8/2020		enquiry about using camper for temp housing
12/8/2020		answered questions concerning merger of PB & ZBA
12/8/2020	2695 Faith Rd	enquiry about zoning permit and water/sewer requirements
12/11/2020		worked with manager and clerk on codification
12/14/2020	off Coley Rd	information for possible residential use
12/14/2020	off St Pauls Church Rd	access questions for house on 20-acre site
12/17/2020	Peeler Rd	questions concerning vested rights timeline
12/18/2020	Downtown area	sent notification letter on DT overlay project

12/21/2020	510 N Main St	info on building a garage, etc.
12/21/2020	Upward Way	enquiry about putting a mobile home on this property
12/21/2020	Troutman Rd	enquiry concerning lot sizes and setbacks

Miscellaneous

- 12/14/2020 Planning Board – Canceled meeting due to holidays
- 12/21/2020 ZBA Meeting – Canceled meeting due to holidays



December Work 2020 Maintenance Report

- Normal Maintenance Duties Daily - (parks, cleaning, mowing, edging, service on equipment, limbs & sweeping)
- PM check on generator
- Leaf pick up every other week
- FEMA project for Lake in final approved awaiting RFP from AWCK.
- FD bay furnace installed – Garmon mechanical
- Touchless/timed door locks installed at park bathrooms
- Fence at lake park scheduled 1st week of 2021 - Statesville fence
- Sanitized town hall, playgrounds at parks and restrooms
- Raked and collected leaves at both parks
- Contracted Kerns Street sink hole - Mid Carolina

2007 Ford Truck	Mileage – 59,361	+245 miles
1995 Ford Dump Truck	Mileage – 39,040	+204 miles
2009 Ford Truck	Mileage – 76,006	+713 miles
2019 Ford Truck F350	Mileage – 7,306	+587 miles



Town of Granite Quarry Fire Department

Established May 15th, 1950

PO Box 351

www.granitequarrync.gov

Granite Quarry, NC

704/279-5596



Board Report January Meeting /2021 Chief Hord

Emergency Calls for Service December 2020

24 Calls in district

- 18 - EMS (including strokes, falls, diabetic, CPR and other Medical needs)
- 0 - Fuel spill
- 0 - Move up
- 0 - Brush/outbuilding fire
- 0 - Smoke investigation
- 4 - Service Assignments (Lines down, illegal burn, traffic control)
- 0 - Structure Fire
- 1 - Fire Alarm
- 1 - Motor Vehicle Accident

13 Calls to Salisbury

- 5 - Alarm/Structure, EMS calls canceled en-route
- 5 - Structure Fires, manpower
- 3 - EMS

5 Calls to Rockwell Rural

- 2 - Alarm/Structure, EMS calls canceled en-route
- 1 - Structure Fire, manpower
- 2 - EMS

3 Calls to Union

- 1 - Alarm/Structure, EMS calls canceled en-route
- 2 - Alarm/Structure, Manpower

2 Calls to Rockwell City

- 1 - Alarm/Structure, EMS calls canceled en-route
- 1 - Alarm/Structure, Manpower

2 Calls to South Salisbury

- 1 - Alarm/Structure, EMS calls canceled en-route
- 1 - EMS

2 Calls to Faith

- 1 - Alarm/Structure, EMS calls canceled en-route
- 1 - Structure, Manpower

2 Calls to Spencer

- 1 - Alarm/Structure, EMS calls canceled en-route

- 1 - Structure Fire, Manpower
1 Call to Bostian Heights
- 1 - Alarm/Structure, Manpower

TOTAL – 54

ACTIVITIES

- Daily activities include apparatus & equipment checks, training, station maintenance, pre-plan development, hose and hydrant maintenance, water points, emergency response, public education, assistance to other divisions within the Town of GQ
- Rigorous cleaning, decontamination, and social distancing practiced due to suggested COVID response multiple times daily
- Our monthly/weekly training was minimal to adhere to the social distancing regulations.
- Multiple days of driver training, water point training and district familiarization. Weekly shift training/ officer's choice.
- Child Safety Seat Checks on Thursday from 1 p.m. to 4 p.m. – 1 seat installed/checked.
- Assisted with Concord Police Officer Shuping's funeral events – Dist. 54
- Participated in paying respects to Officer Shuping & Detention Officer Alsup
- Participated in 1 drive-by Birthday parade – E. Lyerly St.
- New touchless faucets installed in fire house bathrooms
- Assisted town staff & Auxiliary w/ set-up, decorating & upkeep of park Christmas trees
- Personnel attended funeral of deceased retired member C. Dellinger

EQUIPMENT

- Squad 57 purchased, and personnel began process of placing in service (Tires, slide out tray, bed cover, graphics, lighting equipment)
- New hydrant bags purchased for Engine 571 & Engine 572



Granite Quarry-Faith Joint Police Authority

P.O. Box 351 • 143 North Salisbury Ave, Granite Quarry, NC 28072
Office: (704)279-2952 • Fax: (704)279-6648



Police Department Report

January 2021

- Call volume report for the month of December 2020:

- Date of Report: 01/04/2021

- Total calls for service/activities – 194
- Calls for service/activities Granite Quarry: 157
- Calls for service/activities Faith: 37
- Incident Reports- 4
- Arrest Reports- 2
- Crash Reports- 8
- Traffic Citations- 9

- See Attached for Total Calls for Service.

- The following is the ending and average mileage for each vehicle by month:

221 Chevy Impala-	End-	63,357
224 Ford Taurus-	End-	74,741
225 Ford Utility-	End-	60,274
226 Ford Utility -	End-	40,755
227 Ford Utility -	End-	63,589
228 Ford Utility -	End-	31,249
229 Ford F150 -	End-	49,472
230 Dodge Durango -	End-	25,124
231 Ford Utility-	End-	5,408

- Other Information:

- Average response time for December CFS is 4.68 minutes.
- Drug Collection Box. December 2020: 22.51 pounds collected.
- November CID Report. 1 Cases assigned; 2 Cases cleared; 6 follow-ups conducted; 88 open assigned cases.
- Officers completed 34.5 hours of in-service or continuing education training in December.



Granite Quarry-Faith Joint Police Authority

P.O. Box 351 • 143 North Salisbury Ave, Granite Quarry, NC 28072
Office: (704)279-2952 • Fax: (704)279-6648



Police Department Report January - December 2020

- Call volume report for the year of 2020:
 - Date of Report: 01/04/2020
 - Total calls for service/activities – 3326
 - Calls for service/activities Granite Quarry: 2560
 - Calls for service/activities Faith: 495
 - Incident Reports- 140
 - Arrest Reports- 69
 - Crash Reports- 81
 - Traffic Citations- 198
 - See Attached for Total Calls for Service.
- The following is the current Police fleet vehicles:

221 Chevy Impala-	End-	63,357
224 Ford Taurus-	End-	74,741
225 Ford Utility-	End-	60,274
226 Ford Utility -	End-	40,755
227 Ford Utility -	End-	63,589
228 Ford Utility -	End-	31,249
229 Ford F150 -	End-	49,472
230 Dodge Durango -	End-	25,124
231 Ford Utility-	End-	5,408
- Other Information:
 - Average response time for 2020 CFS is 4.25 minutes.
 - Drug Collection Box. 2020 Total: 193.24 pounds collected.
 - 2020 CID Report. 39 Cases assigned; 42 Cases cleared.
 - Officers completed 569.5 hours of in-service or continuing education training in 2020.

GQPD**Number of Events by Nature**

CFS December 2020

Nature	# Events
104B01 ATM ALARM	4
104C2 COMMERCIAL BURG (INTRUSI	5
104C3 RESIDENTAL BURG (INTRUSI	3
106D3 SEXUAL ASSAULT-CHILD	1
110D2 RESIDENTIAL B&E	1
111B1 PAST DAMAGE TO PROPERTY	1
111D1 DAMAGE TO PROPERTY	1
113B2 OTHER NOISE COMPLAINT	2
113C1 DISTURBANCE-LOUD PARTY	1
113D1 DISTURBANCE / PHYSICAL	2
113D2 DISTURBANCE / VERBAL	1
114D1 PHYSICAL DOMESTIC	4
114D2 VERBAL DOMESTIC	4
114D3 PHYSICAL FAMILY DOMESTIC	1
116B1 DRUGS (FOUND-EQUIP)	1
118B2 FRAUD-PAST FORGERY	1
118C1 FRAUD (PHONE/MAIL/ELEC)	1
119B2 HARASS - PAST HARASSMENT	1
119D3 THREAT	1
123B3 FOUND PERSON	1
125B1 CHECK WELFARE - ROUTINE	1
125B2 LOCKOUT - ROUTINE	4
125D1 CHECK WELFARE-URGENT	1
127D2 SUICIDE THREAT	1
129B1 SUSPICIOUS PERSON (PAST)	1
129C1 SUSPICIOUS PERSON	4
129C3 SUSPICIOUS VEHICLE	4
129C5 SUSPICIOUS CIRCUMSTANCE	1
130B1 LARCENY (ALREADY OCC)	1

Nature	# Events
130D1 LARCENY	2
131A2 HIT AND RUN - PAST	1
131B1 TRAFFIC ACCIDENT - PD	2
132C1 SEVERE TRAFFIC VIOLATION	2
135C1 SHOTS FIRED (HEARD)	4
23D2 OVERDOSE (UNCONSCIOUS)	1
25B3 PSYCH. (SUICIDE THREAT)	1
25B6 ROUTINE PSYCHIATRIC	1
77B1 TRAFFIC ACC - INJURY	1
77D4 TRAFFIC ACC - PIN IN	1
911 HANG UP	12
ASSIST EMS	2
ASSIST MOTORIST	1
ATTEMPT TO LOCATE	1
BURGLARY ALARM	4
BUSINESS OR HOUSE CHECK	25
COMMUNITY PROGRAM	3
DELIVER MESSAGE	2
ESCORT FUNERAL OR OTHER	1
FOLLOWUP	2
GENERAL INFORMATION	7
MISDIAL	5
PARK CHECK	24
SCHOOL SECURITY CHECK	3
SUBPOENA SERVICE	3
TRAFFIC CONTROL	5
TRAFFIC STOP	26
VEHICLE ACCIDENT PROP DAMAGE	4
WARRANT SERVICE	3
Total	204



Finance Department

Breakdown of Departments:

As of December 31, 2020

Department	Budgeted	YTD	
Revenues:	<u>2,988,334</u>	<u>1,598,173</u>	<u>53%</u>
Total Revenues:	\$ 2,988,334	\$ 1,598,173	53%
Expenses:			
Governing Body	188,249	48,309	26%
Administration	609,825	300,717	49%
Maintenance	522,433	134,648	26%
Parks & Recreation	88,633	58,742	66%
Police Dept.	802,554	335,259	42%
Fire Department	519,172	324,827	63%
Sanitation	135,693	66,654	49%
Streets	<u>121,775</u>	<u>50,671</u>	42%
Total Expenses	\$ 2,988,334	\$ 1,319,827	44%
Expense to Revenue:			83%

Please see the Budget Vs. Actual Report attached for specific line items

Revenues:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-3100-12 Taxes - Budget Year	932,604	690,012	(242,592)	74%
01-3100-17 Tax Penalties & Interest	2,000	528	(1,472)	26%
01-3101-12 Taxes - Prior Years	4,000	1,011	(2,989)	25%
01-3102-12 Vehicle Tax	100,000	57,790	(42,210)	58%
01-3230-31 Local Option Sales Tax	719,146	407,644	(311,502)	57%
01-3231-31 Solid Waste Disposal Tax	2,186	1,135	(1,051)	52%
01-3261-31 Cable Franchise Tax	5,800	-	(5,800)	0%
01-3300-36 Grants	243,075	-	(243,075)	0%
01-3316-32 Powell Pave & Patch Funds	82,724	80,180	(2,544)	97%
01-3319-36 COVID-19 Relief Fund	90,641	90,641	-	100%
01-3322-31 Beer & Wine - State	13,430	-	(13,430)	0%
01-3324-31 Utilities Franchise Tax	144,484	66,786	(77,698)	46%
01-3330-84 County First Responders	4,020	2,010	(2,010)	50%
01-3340-41 Permits	3,000	6,090	3,090	203%
01-3346-40 Abatements	200	183	(18)	91%
01-3413-89 Miscellaneous Revenue	12,175	11,884	(291)	98%
01-3431-41 Police Authority Revenue_Faith	136,000	34,000	(102,000)	25%
01-3431-45 Police Report Revenue	100	120	20	120%
01-3431-89 Police Miscellaneous	800	1,269	469	159%
01-3471-51 Solid Waste/Recycling Collection - Salisbu	138,500	62,321	(76,179)	45%
01-3491-41 Subdivision & Zoning Fees	2,500	550	(1,950)	22%
01-3713-33 Sal. Water/Sewer Reimbursement	50,000	-	(50,000)	0%
01-3831-89 Interest on Investments *	10,000	8,191	(1,809)	82%
01-3834-41 Park Shelter Rentals (Maint)	2,000	880	(1,120)	44%
01-3835-81 Surplus items Sold	3,500	260	(3,240)	7%
01-3836-82 Sale of Land	63,650	63,166	(484)	99%
01-3837-31 ABC Net Revenue-Co.	10,250	6,472	(3,778)	63%
01-3980-96 Transfers Other Funds	5,051	5,051	-	100%
01-3991-99 Fund Balance Appropriated **	206,498	-	(206,498)	0%
	2,988,334	1,598,173	(1,390,161)	53%

*See last page for breakdown of account# 01-3831-89 Interest on Investments

**Fund Balance Appropriated Increased Due to PD Rollover Funds

Governing Body:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4110-02 Mayor/Aldermen Salary	12,575	6,288	6,288	50%
01-4110-08 Board Expense	670	420	250	63%
01-4110-09 FICA Expense	962	481	481	50%
01-4110-14 Insurance - Workers Comp	60	38	22	64%
01-4110-18 Professional Services	16,586	11,000	5,586	66%
01-4110-26 Office Expense	400	20	380	5%
01-4110-29 COVID-19 Relief Funds	90,641	17,026	73,585	19%
01-4110-31 Training & Schools	100	-	100	0%
01-4110-40 Dues & Subscriptions	12,075	11,572	503	96%
01-4110-45 Insurance & Bonds	1,600	1,464	136	92%
01-4110-61 Grants - Nonprofit Grant Program	100	-	100	0%
01-4110-97 Board Contingency	52,480	-	52,480	0%
	188,249	48,309	139,910	26%

Administration:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4120-00 Salaries - Regular	220,000	111,465	108,535	51%
01-4120-02 Salaries - Part-Time	35,000	19,655	15,345	56%
01-4120-07 401K Expense	11,000	5,546	5,454	50%
01-4120-09 FICA Expense	19,508	9,791	9,717	50%
01-4120-10 Retirement Expense	22,330	11,331	10,999	51%
01-4120-11 Group Insurance	34,000	12,373	21,627	36%
01-4120-14 Insurance - Workers Comp	615	413	202	67%
01-4120-17 Insurance - HRA/Admin Cost	5,450	1,600	3,850	29%
01-4120-18 Professional Services	42,645	12,548	20,115	29%
01-4120-22 Banquet Expense	1,700	1,313	388	77%
01-4120-26 Office Expense	11,000	4,431	6,569	40%
01-4120-29 Supplies & Equipment	200	-	200	0%
01-4120-31 Training & Schools	7,000	2,348	4,652	34%
01-4120-32 Telephone/Communications	3,500	1,769	1,731	51%
01-4120-33 Utilities	4,500	1,943	2,557	43%
01-4120-34 Printing	5,000	2,450	2,550	49%
01-4120-35 Maint & Repair - Equipment	500	-	500	0%
01-4120-37 Advertising	3,500	542	2,958	15%
01-4120-40 Dues & Subscriptions	3,500	1,883	1,617	54%
01-4120-44 Contracted Services	13,750	8,076	5,174	59%
01-4120-45 Insurance & Bonds	4,100	3,831	269	93%
01-4120-61 Grants - Grant Related Expenditures	3,500	-	3,500	0%
01-4120-68 Tax Collection	18,000	-	18,000	0%
01-4120-71 Water Line - Principal	50,000	-	50,000	0%
01-4120-72 Water Line - Interest	4,210	2,092	2,118	50%
01-4120-96 Interfund Transfer	85,317	85,317	-	100%
	609,825	300,717	298,627	49%

Maintenance:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4190-00 Salaries - Regular	110,000	57,376	52,624	52%
01-4190-02 Salaries - Part-Time	35,500	20,762	14,738	58%
01-4190-07 401K Expense	5,500	2,925	2,575	53%
01-4190-09 FICA Expense	11,131	5,978	5,153	54%
01-4190-10 Retirement Expense	11,165	5,981	5,184	54%
01-4190-11 Group Insurance	22,000	9,642	12,358	44%
01-4190-14 Insurance - Workers Comp	7,500	5,076	2,424	68%
01-4190-20 Motor Fuel	7,000	3,148	3,852	45%
01-4190-21 Uniforms & Janitorial Supplies	4,500	275	4,225	6%
01-4190-24 Maint & Repair - Bldgs/Grounds	10,000	3,011	6,989	30%
01-4190-25 Maint & Repair - Vehicles	2,000	944	1,056	47%
01-4190-26 Office Expense	25	-	25	0%
01-4190-29 Supplies & Equipment	7,500	4,061	3,439	54%
01-4190-31 Training & Schools	250	34	216	14%
01-4190-32 Telephone/Communications	775	404	371	52%
01-4190-33 Utilities	3,100	1,409	1,691	45%
01-4190-34 Printing	50	9	41	18%
01-4190-35 Maint & Repairs - Equipment	10,000	3,352	6,648	34%
01-4190-40 Dues & Subscriptions	150	75	75	
01-4190-44 Contracted Services	21,850	1,501	20,349	7%
01-4190-45 Insurance & Bonds	3,600	2,923	677	81%
01-4190-96 Interfund Transfer	248,837	5,762	243,075	2%
	\$522,433	\$134,648	\$387,785	26%

Parks & Rec:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-6130-21 Uniforms & Janitorial Supplies	2,000	-	2,000	0%
01-6130-24 Maint & Repair - Bldgs/Grounds*	58,633	51,328	1,240	88%
01-6130-29 Supplies & Equipment	4,000	992	3,008	25%
01-6130-33 Utilities	16,000	6,000	10,000	38%
01-6130-44 Contracted Services	3,000	-	3,000	0%
01-6130-62 Committees - PERC	5,000	422	4,578	8%
	88,633	58,742	23,826	66%

*Balance on Granite Lake Park Fence Encumbered

Police Department:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4310-00 Salaries - Regular	394,000	192,853	201,147	49%
01-4310-02 Salaries - Part-Time	15,000	12,101	2,899	81%
01-4310-07 401K Expense	19,700	9,394	10,306	48%
01-4310-09 FICA Expense	31,289	15,850	15,439	51%
01-4310-10 Retirement Expense	42,946	20,513	22,433	48%
01-4310-11 Group Insurance	76,000	29,370	46,630	39%
01-4310-14 Insurance - Workers Comp	13,500	8,312	5,188	62%
01-4310-20 Motor Fuel	19,000	5,578	13,422	29%
01-4310-21 Uniforms & Janitorial Supplies	3,000	1,970	1,030	66%
01-4310-25 Maint & Repair - Vehicles	6,000	3,002	2,998	50%
01-4310-26 Office Expense	1,500	157	1,343	10%
01-4310-29 Supplies & Equipment	8,000	1,795	6,205	22%
01-4310-31 Training & Schools	3,000	1,059	1,941	35%
01-4310-32 Telephone/Communications	8,000	3,664	4,336	46%
01-4310-33 Utilities	3,000	700	2,300	23%
01-4310-34 Printing	1,000	235	765	23%
01-4310-35 Maint & Repair - Equipment	2,000	-	2,000	0%
01-4310-40 Dues & Subscriptions	3,650	1,694	1,956	46%
01-4310-44 Contracted Services	23,250	14,212	9,038	61%
01-4310-45 Insurance & Bonds	13,800	12,800	1,000	93%
01-4310-54 Cap Outlay - Vehicles *	114,919	-	21,581	0%
	802,554	335,259	373,957	42%

* 2 Vehicles and Upfit are Encumbered

Fire Department:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4340-00 Salaries - Regular	113,900	63,213	50,687	55%
01-4340-02 Salaries - Part-Time	185,000	103,790	81,210	56%
01-4340-07 401K Expense	5,695	3,566	2,129	63%
01-4340-09 FICA Expense	22,866	12,391	10,475	54%
01-4340-10 Retirement Expense	11,561	7,145	4,416	62%
01-4340-11 Group Insurance	25,500	10,769	14,731	42%
01-4340-14 Insurance - Workers Comp	14,000	10,477	3,523	75%
01-4340-20 Motor Fuel	5,000	1,545	3,455	31%
01-4340-21 Uniforms & Janitorial Supplies	3,000	824	2,176	27%
01-4340-25 Maint & Repair - Vehicles	6,000	5,910	90	98%
01-4340-26 Office Expense	250	5	245	2%
01-4340-29 Supplies & Equipment	20,000	14,774	5,226	74%
01-4340-31 Training & Schools	2,000	160	1,840	8%
01-4340-32 Telephone/Communications	3,800	2,255	1,545	59%
01-4340-33 Utilities	5,700	2,598	3,102	46%
01-4340-34 Printing	400	172	228	43%
01-4340-35 Maint & Repair - Equipment	3,000	846	2,154	28%
01-4340-40 Dues & Subscriptions	3,000	1,790	1,210	60%
01-4340-44 Contracted Services	10,000	6,044	3,956	60%
01-4340-45 Insurance & Bonds	8,000	7,227	773	90%
01-4340-54 Cap Outlay - Vehicles	38,000	37,033	967	97%
01-4340-55 Cap Outlay - Equipment	32,500	32,292	208	99%
	519,172	324,827	194,345	63%

Sanitation:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4710-64 Recycling	10,125	6,790	3,335	67%
01-4710-65 Garbage Services	125,568	59,864	65,704	48%
	135,693	66,654	69,039	49%

Streets:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4510-18 Professional Services	750	750	-	100%
01-4510-29 Supplies & Equipment	250	-	250	0%
01-4510-35 Maint & Repair	6,500	6,500	-	100%
01-4510-71 Debt Service - Principal	50,000	25,000	25,000	50%
01-4510-72 Debt Services - Interest	10,233	5,320	4,913	52%
01-4510-99 Unappropriated Fund Balance	20,042	-	20,042	0%
01-4511-33 Utilities - Street Lights	34,000	13,101	20,899	39%
	121,775	50,671	71,104	42%

Town of Granite Quarry, North Carolina
Capital Project Ordinance # 2020-04
FEMA Grant - Granite Lake Repairs
Inception 3/2/2020

<u>REVENUES</u>	Project Authorization	Total To Date	20/21 Projected
04-3613-26 Federal Emergency Management Agency Grant	\$ 523,361	\$ -	\$ 523,361
04-3613-36 NC Division of Emergency Management Grant	174,454		174,454
<i>Total Revenues</i>	<u>697,815</u>	<u>-</u>	<u>697,815</u>
 OTHER FINANCING SOURCES			
04-3981-96 Transfer from General Fund	-	29,064	(29,064)
<i>Total Other Financing Sources</i>	<u>-</u>	<u>29,064</u>	<u>(29,064)</u>
TOTAL REVENUES AND OTHER FINANCING SOURCES	<u>697,815</u>	<u>29,064</u>	<u>668,751</u>
 EXPENDITURES			
PROFESSIONAL SERVICES			
04-6130-18 Engineer or Architect Fees	186,315	29,064	157,251
<i>Total Personnel</i>	<u>186,315</u>	<u>29,064</u>	<u>157,251</u>
 04-6130-69 CAP OUTLAY - BLDG, STRUCT, OTHER			
Construction Cost	\$ 465,000	\$ -	\$ 465,000
Contingency (10%)	46,500	\$ -	\$ 46,500
<i>Total Capital Outlay</i>	<u>511,500</u>	<u>-</u>	<u>511,500</u>
TOTAL EXPENDITURES	<u>\$ 697,815</u>	<u>\$ 29,064</u>	<u>\$ 668,751</u>
<hr/>			
TOTAL FINANCING SOURCES OVER EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Town of Granite Quarry
Town Manager's Report
January 2021



1. **Town Goals “At a Glance” spreadsheet.** (Attached)

If you have a chance between now and the meeting, please review the attached Goals spreadsheet notes and let me know if you have any questions beforehand. Otherwise, it might take longer but we can run through them for any Board feedback and guidance at the meeting.

2. **FY2021-2022 Planning and Budget Calendar.** (Attached)

The amended target planning / budget calendar is attached for your reference.

3. **Other Projects**

A. **Clyde Adams plaque.** At time of agenda packet deadline, Chief Cook was still waiting on additional quote responses for the plaque the Board asked us to look into. Instead of tying up additional staff time trying to get this ready as an action item for this agenda after the agenda item deadline for your packets, we'll just leave it as a carryover again to next month's agenda.

B. **Policy reviews.** In addition to the Town Goals of ordinance recodification and personnel policy re-write, staff continues to review and/or create the supporting statutes, policies and procedures that correspond to them. HUGE update that after an intensive review of fire-related general statutes, our finance policies, discussions with the NC Treasurer, etc etc etc... we finally put a last lingering question within our *budget & audit statements* to rest as well, regarding the Firefighters and Rescue Squad Workers Pension Fund (FRSWPF). I had never dealt with this as a line item in a town budget before, and very long story short: that was because it shouldn't be there!

C. **Fire Department truck.** Decals are applied and it looks SHARP! Just a few more installation items and it should be in service no later than mid-January.

D. **Annexations.** Still following up with the attorney on resolving the survey & deeding questions from our acquisition of the quarry properties. Once we have the legal description we can begin our annexation proceedings, which I'd really like to complete before end of FY.

E. **SECU easements, rights of way.** Nothing back from developer's engineer yet on acquiring the necessary permanent encroachment agreement or easements/ROW, but staff has concluded review of previous records and is working on what will need to be done with road acceptance and naming assignments.

F. **Lake Park Fence.** Everything is done on our end; at time of report contractor is just waiting on supplies to get here to get started.

G. **Budget.** Hard to believe it's that time again already, but staff has already begun our preparation work for the upcoming FY budget season.

H. **COVID-related issues.**

- 1) Proposed policy regrading emergency paid sick leave developed for this meeting's agenda.
- 2) Installers finishing up magnetic upgrades to park restroom doors; everything else complete.
- 3) Final reimbursement report and plan closeout to the State is underway (due January 8th).

2020-2021 Project Goals

	GOAL	DEPARTMENT	PRIMARY	TARGET DATE	BOARD PRIORITY ASSIGNMENT	NOTES / STATUS	PROJECTED COST	ACTUAL COST	PERCENT COMPLETE December 1
A	Added 12/2019: Charter, Ordinances, JPA, Policies, Guidelines 2020 RETREAT: Assigned High Priority	Administration	Larry, Aubrey	Jun 2021	High	Charter clarification drafted. Ordinances (160D UDO review after Recod)(see next 2 goals also). JPA and Personnel Policy reviews underway. Policies and guidelines ongoing.			60%
B	Recodification of Ordinances ⁴	Administration ⁴	Aubrey	Jan 2021	High	Legal review underway (additional 160D UDO review after Recod is complete included w "Ordinances" goal above).	\$ 11,950.00	\$ 10,160.00	75%
C	Code Enforcement 2020 RETREAT: Ordinance Review	Administration ⁵	Larry, Steve		Med.	Problematic ordinances identified and revised (completed). CAC resuscitated & meeting.	\$ -	\$ -	100%
D	2020 RETREAT: Stormwater				High	Simply listed after impromptu discussion with planner at '20 Retreat.			
E	2020 RETREAT: Master Plan (Town)				High	Assigned high priority by 2 Aldermen at Retreat, but no other specific goals discussed than Parks & Rec.			
F	Sidewalks Downtown 52 w- No State \$ Discretionary Funds 2020 RETREAT: Assigned High Priority	Administration ⁷	Mayor ?		Low High	Preliminary staffwork & engineering completed. "Next step" Strategic discussion / Revitalization (presented 11/17/20, follow up work plan disc in December).	\$ 560,000.00		30%
G	Town Hall Renovation Upgrades (scope amended 11/4/19)	Administration ⁶	Larry	Oct 2020	High	Upgrades project complete. Town Hall Needs Assessment update by architect underway.	\$ 403,803.00	\$ 387,115.53	100%
H	Town Square (Amended scope 6/2019 to create plan designs)	Revitalization	Revitalization		High	Redesign completed. "Next step" Strategic discussion / Revitalization.	\$ 40,000.00	\$ 3,500.00	50%
I	Parks and Recreation Master Plan ² 2020 RETREAT: Assigned Medium Priority	Parks & Rec ²	PERC Comm?		Med.	Initial cost estimate secured 19-20 but wasn't prioritized. 2020 Retreat prioritized; incl in FY20-21 budget (BOA Cont).	\$ 25,000.00		5%
J	Tennis Courts ² (incorporated into/with Master Plan)	Parks & Rec ²			Low	Presented to BOA 11/2/20; "tabled" to January 2021.			
K	2020 RETREAT: Sidewalk and Trail Plan				Med.	Simply listed after presentation by planner at 2020 retreat. Combine with Bike & Ped Planning Grant goal for now?			
L	NCDOT Bicycle and Pedestrian Planning Grant	Planning	Steve		No Priority Assigned	Application submitted, awaiting disposition	\$ 3,500.00		15%
M	2020 RETREAT: Maintenance Equip (Facilities Needs Assessment)				Med.	Hot patch trailer de-prioritized during budget workshops; Discussion of facilities needs/equip storage incl in next goal.	\$ 5,000.00		50%
N	2020 RETREAT: Building Needs (Facilities Needs Assessment)				Med.	Town Hall Needs Assessment update underway.			
O	Zoning Study: Light Industrial downtown area (added 7/6/20)	Planning	Steve, PB	Apr 2021	No Priority Assigned	Board direction to study LI zoning - esp undeveloped prop. PB also incorporating Downtown Overlay Master Plan goal.	\$ -	\$ -	25%
P	FEMA Grant - Granite Lake Park	Maintenance	Staff	Apr 2021	High	Studies complete. FEMA federal and state approval secured. Pending RFP const; ext to July '21 to complete	\$ 437,793.00		85%
Q	State Utility Fund grant: utilities extension at industrial park	Economic Dev ³	Manager	Mar 2021	High	Easements secured. Contract awarded; est const Jan '21.	\$ 277,800.00	\$ 21,694.00	90%
R	Added 10/2019: Annexations and development recordings	Administration	Staff, Attorney	Jun 2020	No Priority Assigned	Staff research, reconstruct/corrections complete. Atty still working on Faith Rd property with Sec of State.			95%
S	Quarry property - Relocation brush pile, annexation	Administration	Staff, Attorney	Dec 2020	High	Survey completed. Yard waste permit approved. Atty drafting legal desc, then we can start annexation process.	\$ 115,000.00	\$ 90,053.44	80%
	Capital Streets & Sidewalks Campaign (re-scoped 8/5/19) 2020 RETREAT: Assigned High Priority	Maintenance	Chief Hord	Sep 2020	High	Completed	\$ 350,000.00	\$ 344,949.46	100%
	Town Properties Overview - 316 S Main St	Administration	Larry	Sep 2020	No Priority Assigned	Closed on property 7/20. Yard waste permit released 8/20.	\$ (50,000.00)	\$ 67,000.00	100%
	2020 RETREAT: Police Dept Salaries	Police	Chief Cook, Larry	FY20-21	High	Complete - adopted			100%
	Annual Sidewalk Repair/Street Paving (see PWP notes) Orig goal replaced with diff scope project (\$350k-LGC review) → Imminent sidewalk repairs approved 11/4/19 2020 RETREAT: Assigned High Priority to complete	Maintenance	Chief Hord	4/1/19 April 2020	High	Imminent sidewalk repairs project complete. New scope ("Capital Streets...") broken out sep. above US52 sidewalks / Revitalization broken out sep. above	\$ 42,000.00	\$ 28,975.00	100%

12/7/20 Goals update discussion

Next steps: Close current goal from list. Review HR study findings & any additional BOA strategic direction at '21 Retreat; align CAC and staff with those goals.

Remove from current goals list; can be added to revised list if it becomes BOA goal at '21 Retreat?

Incorporate into Parks & Rec Master Plan below?

Next step: Space needs update in separate goal below. This upgrades goal complete. Remove from current list; report on space needs & continue discussion of remaining project at '21 Retreat.

Incorporate into notes, but condense this into 1 goal?

Combine with Bike & Ped Planning Grant Goal for now?

Condense into 1 goal?

Quarry property acquisition & relocation complete. Close it; condense the annexation into above goal?

FY2021-2022 PLANNING and BUDGET CALENDAR - Target

Date	Item	NOTES
11/2/20 to 12/31/20	Preliminary Planning Preparation	<u>Staff advisors</u> begin assisting Committees with review of Master Plans / established Town Goals; identifying any issues or needs that might need BOA Planning Retreat discussion and/or budgetary considerations for accomplishment. <u>Dept Heads</u> begin establishing & prioritizing departmental goals for the upcoming year.
1/4/21 to 1/25/21	Staff and Committee Planning Needs / Issues	Staff and Committees submit summaries & lists of Needs / Issues to Town Clerk for compilation.
	BOA Goals	Manager distributes Planning Retreat questionnaires to Board members; Board members submit list of goals/issues for Retreat consideration to Clerk for compilation.
1/4/21 to 1/29/21	Preliminary Budget Preparation	Finance Officer and Manager complete <u>Prior Year Actual</u> worksheets; distribute to Dept Heads. Manager distributes <u>Budget Estimation and Request Forms</u> to Dept Heads. Staff review of Schedule of Fees (any user fee studies to be completed by 1/29/21). Dept Heads and Manager prepare <u>5-year Capital Project Planning</u> worksheets.
1/25/21 to 2/5/21	Planning Retreat Packet Preparation	Compile and preliminarily vet / complete staff proposals and summaries for BOA. Compile BOA issues into a comprehensive list. Deliver Planning Retreat packet to BOA by Friday, 2/5/21.
2/1/21 to 2/12/21	Complete 5-Year Capital Projections	Complete 5-Year Capital Project Planning Report
	Start of Budget Data Entry	Prepare FY2020-2021 End Of Year Revenue preliminary estimates on all funds. Preliminarily project FY2021-2022 Revenue estimates on all funds. Present, discuss, and refine estimates with Dept Heads, Town Manager.
2/1/21 to 2/26/21	Preliminary Departmental Revenue and Expenditure Estimates	Complete all <u>Budget Estimations and Request Forms</u> , submit to Manager no later than 2/26/21.
Friday, 2/12/21	Board of Aldermen FY21-22 Planning Retreat	Annual goal-setting retreat to review Departmental and Board/Committees goals; Establish and prioritize the major Town goals to focus on developing for the upcoming year.
3/1/21 to 3/12/21	Prepare Preliminary Budget Revenues and Known Expenditures	Dept Heads and Manager work up a rough framework of budget; identify issues, opportunities, and wildcards / items needing more information or development.
Friday, 3/19/21	<i>Tentative Proposed Date</i> Board of Aldermen Budget Workshop	Manager presents preliminary overview of FY21-22 budget's framework and major items; BOA gives feedback, guidance, continues vetting of goals and major / capital items.
4/1/21 to 4/30/21	3rd Quarter Budget v Actual	Finance Officer distributes 3rd quarter "budget v actual" to Dept Heads and Town Manager. Dept Heads refine budget line item estimates wherever possible; review with Manager.
	Salary and Benefits Study	Manager conducts preliminary salary surveys and benefits study with Finance Officer, Clerk. <i>(This year pay class. study will have recently been completed, so mainly benefits review)</i>
	Budget Development	Estimated revenues and appropriations continue review and adjustment. Workshops if needed; decisions are made to guide Manager in proposing a balanced budget.
Monday, 5/10/21	<i>Tentative Proposed Date</i> Board of Aldermen Monthly Meeting Presentation of FY21-22 Budget Message	Manager presents budget document, along with budget message, to BOA for its consideration. BOA schedules Public Hearing Date for budget; gives Manager any additional direction. Copy of budget is filed with the Clerk at time it is presented to the Board. Clerk makes copy available news media, on website, etc.
6/4/21 to 6/6/21	Advertise Public Hearing	Place Notice of Public Hearing on Town website. Post Notice of Public Hearing in Town Hall bulletin board. Advertise Public Hearing at least once on Town Hall electronic information sign. Advertisement runs in the Salisbury Post 6/6/21 for public hearing on June 14, 2021.
Monday, 6/14/21	Board of Aldermen Monthly Meeting Recommended Public Hearing: FY21-22 Budget	<i>"At least 10 days must elapse between submission of the budget and adoption of the budget ordinance."</i>
Post Budget Adoption		
Upon Budget Adoption	Signatures Minutes Publicize Filed copies	Mayor Signs, Clerk seals Budget Ordinance. Budget Ordinance must be entered in the Board's minutes. Budget Ordinance posted on town's website. <u>Within 5 days after adoption</u> , copies must be filed with budget officer, finance officer, and clerk.

SUMMARY

TO: Board of Aldermen
FROM: Town Manager Larry Smith
RE: **COMPREHENSIVE PARKS & RECREATION MASTER PLAN**
DATE: 1/11/2021



As reported at the November 2nd Board meeting:

- Funding for a Comprehensive Parks & Recreation Master Plan was included in this year's budget; the Board adopted a hold list of this and some other Special Projects' funding within "Board Contingencies" line item to hold until revenues and budget status could be reviewed.
- We budgeted worst-case scenarios, which left no surprise that 1st quarter review trends indicate:
 - State-shared revenues will end this Fiscal Year (FY) *at least* \$58k better than budgeted;
 - Ad Valorem taxes are on track to exceed budget and last year's collections;
 - COVID-related reimbursements from federal aid greatly offset unbudgeted expenditures;
 - Continued COVID-related impacts on operations are leaving overall Town *expenditures* down.
- Just as 1st quarter's data (ending September) wasn't available until November, we likely won't have 2nd quarter's data (ending December) until February or March. However, there remains no indication *other than* that we will end the FY to the very good in both revenues and expenditures.
- Green-lighting the Master Plan in November would have afforded a reasonable timeline to complete the Master Plan within this FY. Delaying the start until January creates a challenge for staff & consultants to complete it within this FY. If unapproved in January, it is almost definite that the process (and budget) would carry over into the next FY.
- Some attached slides from the November meeting presentation are included for refresher info.

Since that meeting, among other things, Finance discovered sales tax refund availability that GQ has been missing out on at least as far back as FY16-17. The total, *additionally* unbudgeted revenue this year from just that updated item alone is another ~\$48k.

ACTION REQUESTED:

Motion to authorize the Town Manager to proceed with commissioning a Comprehensive Parks and Recreation Master Plan for the Town if it can be accomplished within an amount not to exceed \$30,000.

Governing Body Contingency Fund Balance

Budgeted \$84,858

- 420 Board technology (audit)

- 31,958 Emergency stormwater (from Cont., not FB)

(~~16,687~~) Town Hall remainder (to FB, not Cont.)

\$52,480 Current Balance

After space needs and scout project (*“not to exceeds”*):

\$ 46,880 *at minimum*

Board of Aldermen and PERC: Retreat and Maintenance/Repair Needs Discussions



- * Tennis courts
- * Walking paths
- * Fences
- * Retaining walls
- * Lake decks

Parks and Recreation Master Plans

- **Community engagement / support**
- **Design standards**
- **Funding opportunities**
- **Capital improvement plans**
- **Needs prioritization (professional)**
- **Sound fiscal management**
- **Sound environmental management**
- **Quality of life!**

Parks and Recreation Master Plans Design Standards



Town of Granite Quarry



Parks and Recreation Master Plans Design Standards

Scout / Civic Projects

← Designs and specs to assist
safety, uniformity, branding
& marketing efforts

List of potential projects
beneficial to both parties →



Parks and Recreation Master Plans Funding Opportunities

Grants, donations, partnerships, regulatory, joint projects

PARTF, for example:

Planning (*out of possible 20 points*)

- **10pts** If Master Plan created or revised and adopted within past 5 years
- **7pts** If tied to comprehensive system-wide plan for jurisdiction
- **3pts** If includes/tied to a 3-5 year capital improvement plan

FEMA grant, for example:

Wall repair – materials in absence of master plan / design standards

MEMORANDUM

TO: Board of Aldermen
FROM: Town Manager Larry Smith
RE: **Emergency Paid Sick Leave Expiration**
DATE: 1/11/2020



As we are all well aware, COVID has not expired - in fact, it is still very much with us and engrained into our daily lives and town operations. Congress, however, did not extend the Families First Coronavirus Response Act (FFCRA) which provided, among other things, funding for COVID-19 related Emergency Paid Sick Leave (EPSL) reimbursement. That benefit therefore expired 12/31/20.

Some towns are taking a proactive step to protect employees by providing continued temporary EPSL on their own. There are a lot of HR nuances *prohibiting* towns from requiring essential workers to take time off without pay (sometimes even if we're legitimately worried they might still pose a risk to others by being here), so this doubly serves as an incentive for keeping those risks out of town halls.

A draft policy for your review and consideration is attached. Highlights in a nutshell:

- This is not a requirement. We do not have to grant any additional paid time off for COVID at all.
- Because it is a paid town benefit, IF a town chooses to do so it must be Board-approved as a separate leave classification. This also helps tracking and eligibility for reimbursement of those funds IF Congress were to approve additional COVID-related reimbursement funds in 2021. **BUT...**
- Currently there is no indication (of which I am aware, anyway) that Congress will supply any additional ("CRF") funds to reimburse towns who choose to do this. In fact, my gut feeling is that it is *unlikely* they will now that the FFCRA has expired.
- There's no way of course to predict how many employees might need EPSL moving forward. For general illustration though, from March - December 2020 we paid out ~\$4,575 total in EPSL.
- If approved, EPSL funding comes from the affected employee's departmental Salaries line item. If other staff is brought in to cover that employee's absence and that runs Salaries in that department too close, we would logically look to pull from the ~\$65k pool of CRF reimbursement funds for qualifying FD payroll we received (i.e., and *not* the ~\$25k reimbursed for direct improvement receipts like faucets and air purifiers we received).
- Many experts seem to be agreeing that June 2021 may be a reasonable assessment of when we will start to see a 'light at the end of the tunnel'. This coincides with the expiration dates some of our peer towns are likewise considering with such a policy (varying between March-June). If approved, I recommended our policy expiration for the day after the March meeting, just so staff can update the Board on where we are at that time and see if the Board wants to extend the policy through June then.

MEMORANDUM



TO: All Town Employees
FROM: Town Manager Larry Smith
RE: **Granite Quarry Emergency Paid Sick Leave**
DATE: 1/12/2021

Congress did not extend the Families First Coronavirus Response Act (FFCRA) which provided, among other things, funding for COVID-19 related emergency paid sick leave reimbursement. This benefit therefore expired December 31, 2020.

The Town of Granite Quarry is taking a very proactive step to provide this continued benefit availability for our employees. It is the Town's goal to continue to operate effectively and ensure that all essential services are continuously provided and that employees are safe within the workplace. We are committed to providing accurate information about the nature and spread of infectious diseases, including symptoms and signs to watch for, as well as required steps to be taken, in the event of an illness or outbreak.

The Town will provide eligible employees with temporary emergency paid sick leave under certain conditions. This policy will become null and void should Congress extend or adopt an Emergency Paid Sick Leave Act prior to the expiration date of this Town policy.

Town of Granite Quarry Emergency Paid Sick Leave

Town of Granite Quarry Emergency Paid Sick Leave (GQEPSL), as adopted herein, is separate from and independent of Family and Medical Leave (FMLA) and is independent of any existing sick leave policies that the Town grants employees in the normal course of business.

GQEPSL allows an eligible employee to qualify for emergency paid sick leave as follows:

1. The employee is subject to a federal, state or local quarantine or isolation order related to COVID-19;
2. Employee has been advised by his/her healthcare provider to self-quarantine because he/she is infected with or has been exposed to COVID-19 or because he/she is at high risk of complications from COVID-19.
3. Employee is showing symptoms of COVID-19 and is actively seeking but not yet received a medical diagnosis;
4. Employee is caring for someone subject to a federal, state, or local COVID-19 related quarantine or isolation order or who has been advised by his/her healthcare provider to self-quarantine for COVID-19 related reasons; or
5. Employee is caring for his/her son or daughter because the child's school or childcare facility has been closed or the childcare provider is no longer available because of COVID-19 related reasons.

All employees who have been employed with the Town for at least 30 days (full-time or part-time) are eligible for GQEPSL in the event the employee is unable to work or telecommute because the employee meets one or more of the conditions stated above.

Duration/Compensation

Employees are eligible for the following on a one-time basis:

- Full-Time employees: 80 hours of pay at the regular hourly rate of pay. However, when eligible under reasons 4 and 5 above, GQEPSL is paid at 2/3 the regular hourly rate of pay.
- Part-Time employees: The number of hours the employee worked, on average, over the most immediate prior full pay period. However, when eligible under reasons 4 and 5 above, GQEPSL is paid at 2/3 the regular hourly rate of pay.

Paid leave under this policy is limited to \$511 per day (or \$5,110 in total) when leave is taken for reasons 1,2, and 3 above (generally, an employee’s own illness or quarantine); and \$200 per day (or \$2,000 in total) when leave is taken for reasons 4 and 5 above (generally care for others or school closures).

General GQEPSL Rules

- Employee may elect to use GQEPSL prior to utilizing any accrued paid sick leave under the Town’s sick leave policy.
- No leave provided by the Town under any governmental act prior to January 1, 2021, may be credited against the GQEPSL eligibility.
- Employee is responsible for immediately notifying Human Resources of intent to utilize this policy so that the appropriate application paperwork may be given to the employee in a timely manner.
- Employee must successfully complete the necessary application paperwork and return it to Human Resources in a timely manner in order to receive compensation under this policy. Failure to return application paperwork and required supporting documentation in a timely manner may result in a delay in or disqualification from receiving compensation under this policy.
- Any employee seeking compensation under this policy found to be taking this leave to defraud the Town is subject to disciplinary action up to and including termination of employment.
- The Town will not retaliate against any employee who requests to take GQEPSL in accordance with this policy.
- This policy becomes retroactively effective as of January 1, 2021 and expires on March 9, 2021.

Definitions

Child Care Provider Defined for the Purposes of GQEPSL

For the purpose of this policy, the term “child care provider” is defined as one who provides child care services on a regular basis and receives compensation for those services, including an ‘eligible child care provider’ as defined in § 658P of the Child Care & Development Block Grant Act of 1990 (42 USC 9858n).

School Defined for Purposes of GQEPSL

The term “school” means an ‘elementary school’ or ‘secondary school’ as such terms are defined in § 8101 of the Elementary & Secondary Education Act of 1965 (20 USC 7801).

SUMMARY
GRANITE FEST '21 PERFORMER'S CONTRACT



TO: Board of Aldermen
FROM: Town Manager
DATE: 1/11/2021

SUMMARY:

The Parks, Events, and Recreation Committee (PERC) has recommended contracting Darrell Harwood for the October 16th, 2021 Granite Fest musical performance. Staff and the Town Attorney have reviewed. Attached is a copy of the proposed contract and riders for the Board's consideration.

There is \$4,578.17 in funds remaining for this FY in the Parks Department for this line item. If the Board approves this contract, a \$1,375 non-refundable deposit would be paid now, and the Board will be committing \$1,375 in the next year's budget (FY21-22) to paying the artist at time of the event.

ACTION REQUESTED:

Direction to Town Manager on how to proceed.

This Booking Agreement (the "Agreement") is made on November 30, 2020, by and between **Darrell Harwood**, 130 Church Street NE, Concord, NC, 28025, United States (hereinafter "Artist"), and **Town of Granite Quarry**, 143 N Salisbury GQ Ave, Granite Quarry, NC, 28072, United States (hereinafter "Purchaser") (individually referred to as a "Party" or collectively referred to as the "Parties").

It is understood and mutually agreed that the Purchaser engages the Artist to provide the entertainment generally described as the "Performance" listed herein. The Artist hereby agrees to provide the Purchaser with the "Performance" subject to all of the Terms and Conditions herein set forth.

1. Event Details

Artist: Darrell Harwood
Date: October 16, 2021
Venue: Granite Fest
Address: Granite Quarry, NC, United States
Event Type: Outdoor Concert/Festival
Start Time: TBD
Additional Terms: Artist rider to become part of this agreement. Artist to provide production.

2. Payments

The Purchaser hereby agrees to pay **\$ 2,750.00** for the Performance.

Deposit of \$ 1,375.00 due by: 10 days after contract is issued payable to **brioLIVE** - Fed ID 81-2955693

For the deposit, a paper check should be mailed to brioLIVE, 130 Church St N, Concord, NC 28025. We welcome online payments, however additional processing fees will incur. Agency fee is included in deposit and is considered earned upon execution of contract and is non-refundable, except upon breach of this contract by artist.

Balance of \$ 1,375.00 due prior to performance payable to **Darrell Harwood**

The balance should be a paper check or cash given to the artist upon their arrival. Checks for the remaining balance should be made payable to the artist at the name above.

3. Security

The Purchaser shall guarantee proper security at all times to ensure the safety of the Artist, auxiliary personnel, instruments and all equipment, costumes and personal property during and after the performance.

4. Intellectual Property

The Parties acknowledge that the Artist shall perform its obligations under the terms of this Agreement as an independent contractor and not as an employee of Purchaser. As such, all intellectual property rights, including copyrights, arising out of or deriving from the Performance shall be owned exclusively by the Artist.

5. Merchandising

Artist shall have the exclusive right to sell all types of artist related merchandise including, but not limited to, articles of clothing (i.e., T-shirts-hats, etc.), posters, CD's, stickers or other merchandise on the premises of the Place of Performance during the Date of the Performance.

6. Right to Likeness

Purchaser shall be entitled to advertise and promote the appearance of Artist at the Performance solely for the purpose of increasing the attendance at Performance.

7. Term and Termination

- a. **Term.** This agreement shall stay in effect through and including the final engagement date as noted above.
- b. **Termination.** If, on or before Date of Performance, Purchaser has failed, neglected, or refused to perform any contract with any other performer for any other engagement, or if the financial standing or credit of Purchaser fails or refuses to make such payment forthwith, Artist shall have the right to cancel this Agreement by notice to Purchaser to that effect, and to retain any amounts theretofore paid to Artist by Purchaser and Purchaser shall remain liable to Artist for the agreed Payment under this Agreement.

8. Force Majeure

The Parties shall be excused from their obligations under this Agreement in the event of proven sickness, accident, riot, strike, epidemic, act of God, or any other force majeure event or occurrence beyond their respective control. In this situation, the deposit can be transferred to a mutually-agreeable date within 365 days of the original date. If the Purchaser cancels the event outright outside of governmental regulations for shutdown, the deposit will be forfeited as it's considered earned by the Artist for holding the date.

9. Indemnification

Purchaser hereby indemnifies and holds Artist, as well as Artist's respective agents, representatives, principals, employees, officers, and directors harmless from and against any loss, damage or expense, including reasonable attorney's fees, incurred or suffered by or threatened against Artist or any of the foregoing in connection with or as a result of any claim for personal injury or property damage or otherwise brought by or on behalf of any third party person, firm, or corporation as a result of or in connection with Performance, which claim does not result from the active and willful negligence of the Artist.

10. Governing Law

This Agreement shall be governed by and subject to the laws of the State of North Carolina without giving effect to any choice or conflict of law provision.

11. Assignment/Transfer

Neither Artist nor Purchaser may assign or transfer this Agreement or any other rights or obligations hereunder without the mutual written consent of both the Artist and Purchaser and such assignment contains the complete understanding of the Parties respecting the subject matter hereof. No term, provision, or condition of this agreement may be altered, amended, or added except upon the execution of a written agreement by the Parties hereto. Any notices provided for herein shall be in writing and shall be personally served or mailed to each Party at the addresses provided

12. Future Playdates

ARTIST(S) and PURCHASER agree that **brioLIVE** has performed a valuable service and will guarantee that any future play date within 24 months of this agreement date, between the ARTIST and the PURCHASER will be negotiated and contracted through **brioLIVE**. In the event the date is not contracted through **brioLIVE**, the ARTIST agrees to pay **brioLIVE** the normal commission.

13. Entire Agreement

This Agreement contains the entire agreement between the Parties relating to Performance. THE PERSON(S) EXECUTING THIS AGREEMENT ON BEHALF OF EACH PARTY WARRANTS HIS/HER AUTHORITY TO DO SO, AND SUCH PERSON HEREBY PERSONALLY ASSUMES LIABILITY FOR THE PAYMENT IN FULL.

ACCEPTED AND AGREED TO:

Town of Granite Quarry

Darrell Harwood

Artist Representative **Abby Carter w/ brioLIVE**
130 Church Street NE - Concord NC 28025

Larry Smith
Town of Granite Quarry
143 N Salisbury GQ Ave, Granite Quarry, NC, 28072,
United States



General and Production Rider

The items listed below are required so that Darrell Harwood and the band can provide the best show for the buyer.

1. Please Print or Advertise Artist name as Darrell Harwood. Logo provided upon request.
2. Please send an address to the exact location of the event 2 weeks in advance of the performance.
3. Artist to have access to place of engagement four hours prior to engagement. Allow two hours after for load out.
4. There needs to be a 60' designated space for the band's bus and trailer and a 15 amp hook up.
5. People who need access to backstage: Darrell, band, merch, sound, and stage crew
6. Artist to receive 15 complimentary tickets to any public show.
7. Artist has the right to sell merchandise and retain 100% of the revenue.
8. Artist requires complete creative control of his performance and the stage area.
9. Buyer agrees to furnish a stage 1.5' tall, 20' wide, 16' deep.
10. Power requirements are as follows – Single Phase 220 Volts 50 Amp Service within 25' feet of the stage or access to a panel box within 50' of the stage or five separate 20 Amp 110 Volt outlets within 50' of the stage.
11. If performance is outdoors, contract is subject to additional outdoor rider. Covered stage & 10x10 tent for sound is mandatory. Alternate, indoor location suggested. Artist is due full wage regardless of weather, if they have left for the show.
12. If engagement requires stairs or over 75' linear feet of walking distance from loading area to the stage area, Buyer is to furnish two stage hands to assist in unloading and loading of artist equipment.
13. Buyer to assume responsibility of any and all damages to the artist's equipment caused by anything not directly associated with the Artist.
14. Buyer to furnish a dressing room with chairs and a mirror.
15. Buyer to furnish a hot meal for 10 people, assorted soft drinks (diet and regular) and 24 room temperature bottles of water.

If you have any questions, please contact your **brioLIVE** music • entertainment • production agent.

Town of Granite Quarry

Larry Smith
Town of Granite Quarry
143 N Salisbury GQ Ave, Granite Quarry, NC,
28072, United States

Darrell Harwood

Artist Representative **Abby Carter w/ brioLIVE**
130 Church Street NE - Concord NC 28025

brioLIVE

Outdoor Event Rider

The Purchaser understands that outdoor events, in particular those without alternate indoor facilities are risky due to inclement weather conditions and that the Purchaser is prepared to assume responsibility for the risks involved.

For safety purposes, the Artist will not be obligated to perform on wet or damp surfaces or under conditions where wind or precipitation poses a safety threat to the musicians, road crew, or their equipment. The Artist(s) will not be obligated to perform in an outdoor environment where the temperature is less than 50 degrees Fahrenheit.

THE PURCHASER UNDERSTANDS AND AGREES TO THE FOLLOWING:

1. **THE OUTDOOR STAGE MUST BE COVERED!** The stage MUST have a top that completely covers the stage area. Please understand that direct sunlight on the Artist's equipment is NOT acceptable. Of course, the top will also help should precipitation occur during the performance, also.
2. Should unsafe performing conditions or inclement weather, prevent the Artist(s) from performing, the full amount contracted is due to the Artist(s) upon demand. The Artist will make every safe attempt possible to perform during the contracted hours.
3. We suggest that the Purchaser have arranged an indoor location as an alternate site for the Artist to perform in the case of inclement weather or projected forecast. The Purchaser should make the decision, to where setup and performance will occur by the time the sound and lighting equipment arrives. The Artist and the crew are only obligated to set up ONE TIME. The Artist is NOT obligated to move the equipment to either location, once setup has begun, and Purchaser is to pay Artist in full upon arrival.
4. If there is not a alternate indoor location and inclement weather is obvious, the Artist is to be paid in full upon the equipment's arrival. However, the Artist will will make every safe and reasonable effort to set up and perform during the contracted hours on the contract.

The purpose of this rider is to inform the Purchaser of the risks and obligations of sponsoring an outdoor event and to clarify the provisions involved with the primary problems of outdoor events, inclement weather and unsafe staging area.

AGREED TO AND ACCEPTED:

Town of Granite Quarry

Larry Smith
Town of Granite Quarry
143 N Salisbury GQ Ave, Granite Quarry, NC,
28072, United States

Darrell Harwood

Artist Representative **Abby Carter w/ brioLIVE**
130 Church Street NE - Concord NC 28025

Agenda Item Summary

Regular Meeting

January 11, 2021

Agenda Item 9

Budget Amendment #9

Summary:

This budget amendment is to reimburse Christian Stebe for expenses related to an Eagle Scout project approved at the October 5, 2020 Board of Aldermen meeting.

Attachment:

Budget Amendment #9

Action Requested:

Motion to approve Budget Amendment #9 as presented.

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Bill Feather

- For
- Against

FISCAL YEAR 2020-2021
BUDGET AMENDMENT REQUEST #9

January 11, 2021

PURPOSE: To reimburse Christian Stebe for expenses related to an Eagle Scout project approved at the October 5, 2020 Board of Aldermen meeting.

DECREASE EXPENSE:

General Ledger Acct. # and Description		Amount
01-4110-97	Board Contingency	\$ 394
TOTAL		\$ 394

INCREASE EXPENSE:

General Ledger Acct. # and Description		Amount
01-4110-08	Board Expense	\$ 394
TOTAL		\$ 394

The above Budget Amendment was approved / denied by the Manager or Board on _____.

William Feather, Mayor

Shelly Shockley, Finance Officer

Agenda Item Summary

Regular Meeting
January 11, 2021
Agenda Item 10

Summary:

Fire Chief Jason Hord will report on two donations the Fire Department received, and his subsequent request for this budget amendment. Because these are unanticipated revenues in the adopted budget, authorization by the Board for the budget amendment is required.

Attachment:

Budget Amendment #10

Action Requested:

Motion to approve Budget Amendment #10 as presented.

Budget Amendment #10

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Bill Feather

- For
- Against

FISCAL YEAR 2020-2021
BUDGET AMENDMENT REQUEST #10

January 11, 2021

PURPOSE: To transfer two (2) donations made to the Fire Department to Fire – Supplies & Equipment for the purchase of two (2) Phillips Automated External Defibrillators.

DECREASE REVENUE:

General Ledger Acct. # and Description		Amount
01-3833-89	Donations / Contributions	\$ 1,200
TOTAL		\$ 1,200

INCREASE EXPENSE:

General Ledger Acct. # and Description		Amount
01-4340-29	Supplies & Equipment	\$ 1,200
TOTAL		\$ 1,200

The above Budget Amendment was approved / denied by the Manager or Board on _____.

William Feather, Mayor

Shelly Shockley, Finance Officer

Proclamation

DR. MARTIN LUTHER KING, JR. DAY

January 18, 2021

“We may have all come on different ships, but we’re in the same boat now.”

Whereas: the vision of Dr. Martin Luther King, Jr., was one of peace, opportunity, and harmony. His message of nonviolence, optimism, and service continues to resonate today as we strive to reflect our highest ideals of fairness and equality in opportunity; and,

Whereas: Dr. King’s legacy remains a message of enduring truth, reminding us that life’s most urgent and persistent question is “What are you doing for others?” We must continue to pursue freedom, opportunity, and peace and embrace the history, culture, religion, and ability of all people as an essential part of our American identity; and,

Whereas: as we gather on this day to commemorate the life and legacy of this extraordinary man, let us remember his words that call us to action in the fight against injustice and inequality. Let us pledge to use our lives, as he did, to make a difference in the world.

Therefore: in special recognition of the accomplishments and the legacy of Dr. Martin Luther King, Jr., I, William Feather, Mayor of Granite Quarry, do hereby proclaim January 18, 2021, as

Dr. Martin Luther King, Jr. Day

I encourage all citizens to recognize the importance of Dr. King’s work in the history of our nation and in the conscience of our people.

In Witness

Whereof: I have hereunto set my hand and affixed the seal of the Town of Granite Quarry on this the 11th day of January 2021.

Attest

Attest

William D. Feather, Mayor

Aubrey Smith, Town Clerk

Office of The Mayor:

Proclamation

WHEREAS, Black History Month is the observance of a special period to recognize the achievements and contributions of African-Americans to our county, state and nation; and

WHEREAS, this observance presents the special opportunity to become more knowledgeable about black heritage, and to honor the many black leaders who have played a part in the progress of our county; and

WHEREAS, such knowledge can strengthen the insight of all our citizens regarding the issues of human rights, the great strides that have been made in the crusade to eliminate the barriers of equality for minority groups, and the continuing struggle against racial discrimination and poverty; and

WHEREAS, as a result of their determination, hard work, intelligence, and perseverance, African-Americans have achieved exceptional success in all aspects of society including business, education, politics, science, athletics and the arts; and

NOW, THEREFORE, BE IT PROCLAIMED that I, William D. Feather, Mayor of Granite Quarry, North Carolina, do hereby proclaim February 2021 as Black History Month and encourage all citizens to participate in the educational and celebratory events honoring the contributions and accomplishments of African-Americans.

ADOPTED this 11th day of January 2021.

William D. Feather, Mayor

ATTEST:

Aubrey Smith, Town Clerk

January 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
					New Year's Day	
3	4	5	6	7	8	9
	Planning Board 6pm					
10	11	12	13	14	15	16
	BoA Regular Mtg. 7pm		Centralina Ex. Board Zoom Mtng 5pm	CAC 6pm		
17	18	19	20	21	22	23
	MLK, Jr. Day Office Closed	Revitalization 3:30pm P.E.R.C. 5pm ZBA 5:30pm		Chamber Power in Partnership 7:30am		
24 31	25	26	27	28	29	30
			MPO TAC 5:30pm			