



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN REGULAR MEETING
January 6, 2020 • 7:00 p.m.**

Call to Order Mayor Feather

Moment of Silence

Pledge of Allegiance

1. Approval of the Agenda

2. Approval of the Consent Agenda

A. Approval of the Minutes

- 1) Regular Board Meeting Minutes December 2, 2019
- 2) Special Called Meeting Minutes December 11, 2019

B. Departmental Reports (*Reports in Board packet*)

C. Financial Reports

D. Planning Board Membership Appointment Amendment

3. Citizen Comments

(All comments are limited to 6 minutes. No sharing of minutes with other citizens)

4. Guests and Presentations

- A. GQFD Auxiliary Fundraiser** GQFD Auxiliary Vice-President Brittany Barnhardt

5. Public Hearing

Comprehensive Plan Update

- A. Presentation by Town Planner**
- B. Public Hearing**
- C. Board Discussion and Decision**

ACTION REQUESTED: Motion to adopt the Town of Granite Quarry Comprehensive Land Use Plan 2019 Update dated June 8, 2019 with the finding that its various recommendations and implementation strategies are reasonable and in the best interest of the public to help guide Town planning efforts.

6. Public Hearing

Stormwater Management Systems

- A. Presentation by Town Planner**
- B. Public Hearing**
- C. Board Discussion and Decision**

ACTION REQUESTED: Motion to adopt Ordinance 2020-1 amending text for the stormwater systems section of the Town of Granite Quarry’s Unified Development Ordinance.

7. Town Manager’s Update (*Report in Board packet*)

Old Business

8. Committee Updates

A. Parks and Recreation

Aldermen Cress and Shelton

B. Revitalization

Aldermen Costantino and Cress

New Business and Action Items

9. Board Appointments (*Complete roster of boards/committees in Board packet for reference*)

On December 16, 2019 Planning Board member Mark Troublefield resigned his position as a full Town member. This seat’s term expiration is 7/31/20. Three applications have been submitted to fill the vacant position.

ACTION REQUESTED: Motion to appoint _____ to fill the unexpired term of Mark Troublefield on the Planning Board.

10. Ordinance Amendment No. 2020-2 Electronic Gaming

The public hearing on this item was held 10/7/2019. Based on Board of Aldermen feedback, staff respectfully recommends that the Table of Uses be amended to show Electronic Gaming Operations as a Conditional Use in the HI zoning classification and keep the restrictions as currently adopted in Section 4.6.4.

NOTE: A key sentence in that text says, “...shall be prohibited within one hundred (100) feet of any residential structure.” Since the measurement in this language is from structure to structure instead of structure to zoning district, there would be property in the current HI zoned property that could be used for the Electronic Gaming Operation, eliminating any concern that this amendment would effectively zone this use as a legal operation out of business.

Please see the attached map and proposed text amendment.

ACTION REQUESTED: Motion to adopt Ordinance No. 2020-2 amending the Table of Uses to show Electronic Gaming Operations as a Conditional Use in the HI zoning classification and keep the restrictions as currently adopted in Section 4.6.4.

11. Budget Amendment Request #4 Police Department Fund Balance

To transfer funds from Fund Balance Appropriated (01-3991-99) to Police Department Capital Outlay - Vehicles (01-4310-54) in the amount of \$16,904. Funds were unexpended in FY 18-19.

ACTION REQUESTED: Motion to approve Budget Amendment #4 as presented.

12. Budget Amendment Request #5 Leaf Vacuum Emergency Repair

To transfer funds from Fund Balance Appropriated (01-3991-99) to Maintenance Department – Maint & Repair-Equipment (01-4190-35) in the amount of \$2698.00 for repairs to the Leaf Vac.

ACTION REQUESTED: Motion to approve Budget Amendment #5 as presented.

13. Budget Amendment Request #7 Administration - Advertising

To transfer funds from Fund Balance Appropriated (01-3991-99) to Administration – Advertising (01-4120-37) in the amount of \$2,000 for additional Advertising in FY 2019 - 2020.

ACTION REQUESTED: Motion to approve Budget Amendment #7 as presented.

14. Budget Amendment Request #8 Fire Department Surplus Transfer

To transfer funds from Surplus Items Sold (01-3835-81) to Fire - Supplies & Equipment (01-4340-29) in the amount of \$3,950 to upgrade the Fire Department’s Station Alert System and the purchase of a new kitchen table.

ACTION REQUESTED: Motion to approve Budget Amendment #8 as presented.

15. Budget Amendment Request #9 Byrd Property Plaque

To transfer funds from Fund Balance Appropriated (01-3991-99) to Administration – Maint & Repair– Bldgs/Grounds (01-4120-24) in an amount not to exceed \$1,000 for the Byrd Property Plaque.

ACTION REQUESTED: Motion to approve Budget Amendment #9 as presented.

16. Presentation and Discussion Investment of Public Funds

Presentation by Finance Officer Shelly Shockley and John Frye of North Carolina Capital Management Trust.

17. Proclamation Dr. Martin Luther King, Jr. Day

18. Board Comments

19. Mayor’s Notes – Announcements and Date Reminders (*Calendar in Board Packet*)

- | | | | |
|-----------|-----------------------|-----------|---|
| A. | Wednesday, January 8 | 6:00 p.m. | CCOG Executive Board Meeting |
| B. | Monday, January 13 | 5:00 p.m. | Rowan Chamber Business After Hours |
| C. | Monday, January 13 | 5:00 p.m. | Planning Board |
| D. | Tuesday, January 14 | 1:00 p.m. | Revitalization Team |
| E. | Thursday, January 16 | 7:30 a.m. | Rowan Chamber Power in Partnership Breakfast |
| F. | Monday, January 20 | | Town Offices Closed: Martin Luther King, Jr Day |
| G. | Tuesday, January 21 | 5:00 p.m. | Parks, Events, and Recreation Committee |
| H. | Tuesday, January 21 | 5:30 p.m. | Zoning Board of Adjustment |
| I. | Wednesday, January 22 | 5:30 p.m. | Cabarrus-Rowan County MPO Meeting |

Adjournment

Agenda Item Summary

Regular Meeting

January 6, 2020

Agenda Item 1

Summary:

The Board may discuss, add, or delete items from the Regular Meeting agenda.

Action Requested:

Motion to adopt the January 6, 2020 Board of Aldermen Organizational Meeting Agenda (as presented / as amended).

Approval of Agenda

Motion Made By:

Jim Costantino
Kim Cress
John Linker
Doug Shelton

Second By:

Jim Costantino
Kim Cress
John Linker
Doug Shelton

For:

Jim Costantino
Kim Cress
John Linker
Doug Shelton

Against:

Jim Costantino
Kim Cress
John Linker
Doug Shelton

In case of tie:

Mayor Bill Feather

For
Against

Agenda Item Summary

Regular Meeting

January 6, 2020

Agenda Item 2

Summary:

The Board may discuss, add, or delete items from the Consent agenda.

Attachments:

- Regular Board Minutes – December 2, 2019
- Special Called Meeting Minutes – December 11, 2019
- Departmental Reports
- Financial Reports
- Planning Board Membership Appointment Amendment

Summary:

At the November Board Meeting Jared Mathis, an ETJ resident, was appointed to the Planning Board as the ETJ Alternate because it was believed that was the only ETJ position available. It has been discovered that there is another ETJ position available for a full member. This position would have the same term expiration date as the alternate position Mr. Mathis is currently holding.

Attachments:

- Application to the Planning Board
- Planning Board Roster

Action Requested:

Motion to approve the consent agenda (as presented / as amended).

Approval of Consent Agenda

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Bill Feather

- For
- Against



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
REGULAR MEETING MINUTES
Monday, December 2, 2019**

Present: Mayor Bill Feather, Mayor Pro Tem Jim LaFevers, Alderman Jim Costantino, Alderman Kim Cress, Alderman John Linker, Alderman Doug Shelton

Staff: Interim Town Manager Larry Smith, Town Planner Steve Blount, Town Attorney Chip Short, Deputy Clerk Aubrey Smith, Planning Coordinator Holly-Anne Franco, Police Chief Mark Cook, Police Officer Richard Tester

Call to Order: Mayor Feather called the meeting to order at 7:00 p.m.

Moment of Silence: Mayor Feather opened the meeting with a moment of silence.

Pledge of Allegiance: The Pledge of Allegiance was led by Scout Damien Stephens.

Presentation of Plaque: Mayor Feather presented a plaque to Mayor Pro Tem LaFevers in honor of his years of service.

1. Oath of Office for Mayor

The Oath of Office for Mayor William Feather was administered by Jeffrey R. Barger, Rowan County Clerk of Court.

2. Oath of Office for Aldermen

The Oaths of Office for Aldermen Jim Costantino and Doug Shelton were administered by Jeffrey R. Barger, Rowan County Clerk of Court.

3. Approval of the Organizational Agenda

ACTION: Alderman Linker made a motion to approve the organizational agenda. Alderman Costantino seconded the motion. The motion passed with all in favor.

4. Election of Mayor Pro-Tempore

Mayor Feather called for nominations for Mayor Pro-Tempore.

ACTION: Alderman Costantino made a motion to elect John Linker as Mayor Pro-Tempore. Alderman Cress seconded the motion. The motion passed with all in favor.

5. Oath of Office for Mayor Pro-Tempore

The Oath of Office for Mayor Pro Tempore John Linker was administered by Jeffrey R. Barger, Rowan County Clerk of Court.

6. Appointment of Interim Town Clerk

ACTION: Mayor Pro Tem Linker made a motion to appoint Aubrey Smith as Interim Town Clerk. Alderman Cress seconded the motion. The motion passed with all in favor.

7. Appointment of Town Attorney

ACTION: Alderman Costantino made a motion to appoint Chip Short as Town Attorney. Mayor Pro Tem Linker seconded the motion. The motion passed with all in favor.

8. Oath of Office for Interim Town Clerk/Town Attorney

It was determined that it wasn't necessary for the Town Attorney and Interim Town Clerk to be sworn in.

9. Appointment of Board Members

1. Board Appointments to the Transportation Advisory Committee for Cabarrus- Rowan MPO: Mayor Feather, Alderman Shelton
2. Board Appointments to the Centralina COG Board of Delegates: Mayor Feather, Alderman Shelton
3. Board Appointments to serve as liaisons to the Revitalization Team: Alderman Costantino, Mayor Pro Tem Linker
4. Board Appointments to serve as liaisons to the Parks, Events, and Recreation Committee: Aldermen Cress and Shelton
5. Board Appointments to serve as liaisons to the Community Appearance Committee: Aldermen Cress and Shelton
6. Board Appointments to the Town Hall Remodeling Committee: Mayor Pro Tem Linker and Alderman Costantino

10. Approval of the Consent Agenda:

a. Approval of the Minutes

- i. Regular Board Meeting Minutes - November 4, 2019
- ii. Called Meeting Minutes – November 22, 2019

b. Departmental Reports (*Reports in Board packet*)

c. Financial Report

d. Marple Property Offer to Purchase

ACTION: Alderman Costantino made a motion to approve the consent agenda. Mayor Pro Tem Linker seconded the motion. The motion passed with all in favor.

11. Town Events

- a. **Food Drive** – continues until December 31st
- b. **Christmas Trees Go Up Around Granite Lake Park** – now in progress until Friday, December 6th
- c. **Santa at the Park/Tree Lighting** – Saturday, December 7th at Granite Lake Park 3:00 p.m. – 5:00 p.m. Tree lighting at 5:00 p.m.

12. **Citizen Comments-** Mayor Ponds congratulated the newly elected Board members and encouraged the Board to work together for the good of the town. She also thanked Mr. LaFevers for his service.

13. **Guests and Presentations-** There were no guest presentations.

14. Town Manager's Updates

- Town Manager Monthly Report
- Quick Glance Update
- GQ Town Square Presentation
- GQ Town Square Design Recommendation

Mr. Smith reviewed the progress of some of the Board's major goals and projects including the Town Hall and Town Square projects. Mr. Smith passed out a proposed budget calendar for the Board's review.

15. Old Business

a. Committee Updates

- i. **Parks and Recreation** – Alderman Cress had no updates.
- ii. **Revitalization** – Alderman Costantino referred to the updates given by Mr. Smith for the Town Hall and Town Square projects.

16. New Business and Action Items

a. 2020 Board of Aldermen Regular Meeting Schedule

ACTION: Mayor Pro Tem Linker made a motion to approve the 2020 Board of Aldermen Meeting Schedule and 2020 Holiday Schedule as presented. Alderman Shelton seconded the motion. The motion passed with all in favor.

b. Board of Aldermen Planning/Budget Retreat – Set Date

The Board of Alderman Planning/Budget Retreat date was set for February 21, 2020 by consensus.

c. Board Appointment – Parks, Events, and Recreation Committee (PERC)

The Board received an application from Jim LaFevers.

ACTION: Alderman Costantino made a motion to appoint Jim LaFevers to the PERC Committee. Mayor Pro Tem Linker seconded the motion. The motion passed with all in favor.

- d. **RESOLUTION NO. 2019-23** – Resolution of the Board of Aldermen of the Town of Granite Quarry, North Carolina, partnering with the U.S. Census Bureau and the State of North Carolina to support the Goals for the 2020 Census and Disseminate the 2020 Census Information.

ACTION: Mayor Pro Tem Linker made a motion to adopt Resolution 2019-23 for support of the 2020 Census. Alderman Costantino seconded the motion. The motion passed with all in favor.

- e. **Amendment to ORDINANCE NO. 2019-08** A Moratorium Prohibiting the Establishment and/or Expansion of Sweepstakes Cafes.

ACTION: Alderman Costantino made a motion to extend the ending date for the Moratorium prohibiting the establishment and/or expansion of Sweepstakes Cafes to ninety-six (96) days to end January 7, 2020. Mayor Pro Tem Linker seconded the motion. The motion passed with all in favor.

17. Board Comments

- Mayor Pro Tem Linker asked for an update on the leaf and limb site and progress on code enforcement. There was Board discussion regarding the enforcement process.
- Alderman Costantino thanked the citizens of Granite Quarry.

18. Mayor's Notes – Announcements and Date Reminders

- a. **Food Drive** – Going on now through the end of the month. A collection box is located in the lobby of Town Hall
- b. **Rowan Chamber Business After Hours** – Monday, December 9, 5:00 p.m. – 7:00 p.m., Novant Health (Rowan Medical Center), 612 Mocksville Ave. in the lobby.
- c. **Planning Board Meeting** – Tuesday, December 9, 5:30 p.m.
- d. **Rowan EDC Winter Party** – Thursday, December 12, Morgan Ridge Railwalk, 421 N. Lee Street 5:30 p.m. – 7:30 p.m.
- e. **Parks, Events, and Recreation Committee**– Monday, December 16, 5:00 p.m.
- f. **Zoning Board of Adjustment** – Monday, December 16, 5:30 p.m.
- g. **Revitalization Team Meeting** – Tuesday, December 17, 3:30 p.m.
- h. **Cabarrus-Rowan County MPO Meeting** – **NO MEETING DUE TO CHRISTMAS**
- i. **Town Hall Offices Closed** –December 25th & 26th in observance of Christmas
- j. **Board of Aldermen Meeting** – Monday, January 6, 7:00 p.m.

19. Adjournment

ACTION: Alderman Costantino made a motion to adjourn. Alderman Shelton seconded the motion. The motion passed with all in favor.

The meeting was adjourned at 7:44 p.m.

Respectfully Submitted,

Aubrey Smith

Interim Town Clerk



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
SPECIAL CALLED MEETING MINUTES
Wednesday, December 11, 2019
2:30 p.m.**

Present: Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Kim Cress and Alderman Doug Shelton

Not Present: Mayor Bill Feather

Staff: Interim Town Manager Larry Smith, Interim Town Clerk Aubrey Smith, Fire Chief/Maintenance Supervisor Jason Hord, Police Chief Mark Cook

Call to Order: Mayor Pro Tem Linker called the meeting to order at 2:31 p.m.

1. Approval of the Agenda:

Mayor Pro Tem Linker explained that the closed session item on the agenda was added in case it was needed but could be removed if unnecessary.

ACTION: Alderman Costantino made a motion to remove the closed session from the agenda. Alderman Shelton seconded the motion. The motion passed with all in favor.

ACTION: Alderman Costantino made a motion to approve the amended agenda. Alderman Cress seconded the motion. The motion passed with all in favor.

2. Discussion of the Permanent Town Manager Process

The Board discussed the process for hiring a permanent town manager. The discussion included the potential timeline, cost, and alternatives to using a search firm. Mayor Pro Tem Linker asked to review the search firm costs that were presented at the March 4, 2019 meeting.

ACTION: Alderman Costantino made a motion to extend Larry Smith's contract as Interim Town Manager through March 31, 2019 and conduct a workshop for an expert from the League of Municipalities to advise on job descriptions, the personnel policy, and the charter between now and then at no cost to the taxpayers. Alderman Cress seconded the motion. The motion passed with all in favor.

Staff will follow-up with the Board to determine the best time to schedule the workshop to make it possible for all Board members to be present.

3. Adjournment

ACTION: Alderman Costantino made a motion to adjourn. Alderman Cress seconded the motion. The motion passed with all in favor.

The meeting was adjourned at 2:50 p.m.

Respectfully Submitted,

Aubrey Smith

Interim Town Clerk



Town of Granite Quarry Fire Department

Established May 15th, 1950

PO Box 351

www.granitequarrync.gov

Granite Quarry, NC

704/279-5596



Board Report December 2019/ Chief Hord

Emergency Calls for Service November 2019

15 calls in district

- 8 - EMS (including strokes, falls, diabetic, CPR and other Medical needs)
- 1- Structure fire, no fire
- 1- Public Assist/Assist invalid
- 2- Service Calls (non-emergency assistance)
- 1-MVA's (Motor Vehicle Accident)
- 1- Controlled burn
- 1-Fire Alarm

10 calls to Salisbury

- 6- Alarm/Structure, EMS calls canceled en-route
- 2- Staged en-route or on scene then released
- 1-EMS
- 1- Structure Fires, manpower

6 calls to Rockwell Rural

- 4- Alarm/Structure, EMS calls canceled en-route
- 1-EMS
- 1- Structure fire, assist with manpower

4 calls to Union

- 3- Fire alarm, canceled en route
- 1- Structure fire out on arrival

2 Calls to Rockwell City canceled en-route

1 Call to South Salisbury– EMS

TOTAL – 38

ACTIVITIES

- Daily activities included apparatus & equipment checks, training, station maintenance, pre-plan development, hose and hydrant maintenance, water points, emergency response, public education, inspections and the assistance of other divisions within the Town of GQ.
- Our monthly training included E.M.T. continuing education, Joint Training with Faith F.D. and Rockwell Rural F.D., along with monthly OSSI/MCT meeting/training.
- Multiple days of driver training, water point training and district familiarization. Weekly shift training on new Salisbury FD PDA's, 1st due engine work, pump ops, fire behavior, OSHA/Hazmat yearly update.
- Car Seat Check Station on Thursday from 1 p.m. to 4 p.m. – 1 seat installed/checked.
- Installed smoke detectors for resident.
- 2 Station/Apparatus Tours (Nonscheduled, Walkup, & Scheduled)
- Site Reviews and Business info updates with part-time and full-time personnel.
- Thursday's communities in school lunch with GQ elementary school students
- Assisted with Santa in the Park and Parents' Night Out events.

EQUIPMENT

- Primer pump replaced on E-572
- Master cylinder replaced on U-579
- Waxed all apparatus



December 2019 Maintenance Report

- Normal Maintenance Daily Duties - (parks, cleaning, mowing, edging, service on equipment, limbs & sweeping)
- Leaf pick up – Every other week
- PM check on generator
- Leaf vac diesel injection pump fixed
- Rotary beacons lights on dump truck replaced
- PM service on all lawn mowers and weed eaters
- Paint and carpet in town clerk office
- New battery installed in Bobcat
- Replaced primer motor in E572
- Fixed light pole that fell at Lake Park
- Ordered clock motor for shelter at lake. Eta after 1/11/20

2007 Ford Truck Mileage – 56,831	+102 miles
1995 Ford Dump Truck Mileage – 36,767	+303 miles
2009 Ford Truck Mileage – 62,645	+1072 miles
2019 Ford Truck F350 – 1,343	+508 miles

Planning Department Report
For January 6, 2020 Board of Aldermen Meeting

1. Planning Board
 - a. Met December 9, 2019
 - i. Reviewed and recommended approval of Electronic Gaming Establishment text amendment
 - ii. Reviewed and recommended approval of Comprehensive Plan update
 - iii. Reviewed and recommended approval of stormwater management UDO text amendment
2. ZBA
 - a. Met 12/16/19
 - b. Issued CUP for automobile dealership at 214 S. Salisbury Ave.
3. SECU
 - a. Structural steel continues being installed
4. Village at Granite
 - a. 20 additional lots being approved and zoning permit applications for these expected soon
5. Stoneglen Subdivision
 - i. No contact this month
6. Subdivision project at corner of Yadkin and Kern Streets
 - a. 1st home internal work underway
 - b. 2nd home foundation installed and construction materials on site
7. Working with Rowan County to update Town's Zoning Map
 - a. Map update completed and new maps printed and posted in office and on website
8. Worked with developer of S Highway 52 (across from high school) property on proposed rezoning to Highway Business
 - a. Rezoning request submitted and scheduled for January Planning Board review.
 - b. Expect to receive submittal for site plan review and approval in January for February Planning Board review
9. Comprehensive Plan
 - a. Referred to Planning Board by BoA for additional consideration
 - b. Planning Board reviewed and sent back to Board of Aldermen for their approval
10. Electronic Gaming Arcade Text Amendment
 - a. Referred to Planning Board by BoA for additional consideration
 - b. Planning Board reviewed and sent back to Board of Aldermen for their approval
11. Met with developer concerning requested major subdivision (92-acre original plot with two small lots being divided off). Existing parcel is Brown property used for vineyard.
 - a. Going to Planning Board at their 1/13/20 meeting
12. Initial contact made by developer of property at Main and Rowan Streets to be developed into apartments
 - a. Referred their engineer to our UDO for guidance
 - b. Several conversations on rezoning and site plan approval process
13. Beginning review of required text changes that will be required due to State Legislature adoption of Chapter 160D dealing with municipal zoning and subdivision regulations
 - a. Listened to seven online training modules

14. Began review of Schedule of Fees for zoning and subdivision actions in advance of budget process
15. Worked with manager and attorney on ROW encroachment agreement for school cable system
16. Worked with manager on rezoning and annexation of new leaf and limb site
17. Developed Granite Quarry population growth predictions for MPO
18. Issued addresses for sewer flow meters at Village at Granite for permit purposes
19. Met with Eli Fisher concerning zoning issue for columbarium on N Main St
20. Developed UDO text amendment for sidewalks
21. Started work on revisions to UDO text regulating signs



Granite Quarry-Faith Joint Police Authority

P.O. Box 351 • 143 North Salisbury Ave, Granite Quarry, NC 28072
Office: (704)279-2952 • Fax: (704)279-6648



Police Department Report

December 2019

- Call volume report for the month of Dec. 2019:

- Date of Report: 12/30/19
 - Total calls for service/activities – 266
 - Calls for Service total Granite Quarry: 233
 - Calls for Service total Faith: 33
 - Incident Reports- 8
 - Arrest Reports- 5
 - Crash Reports- 3
 - Traffic Citations- 5
- See Attached for Total Calls for Service.

- The following is the ending and average mileage for each vehicle by month:

221-	End-	43,480
222-	End-	50,068
224-	End-	61,985
225-	End-	50,944
226-	End-	30,417
227-	End-	45,886
228-	End-	23,062
229-	End-	32,459
230-	End-	12,704

- Other Information:

- Average response time for December CFS is 4.17 minutes.
- Drug Collection Box. November 2019: 8.89 pounds collected.
- November CID Report. 6 Cases assigned; 0 Cases cleared; 16 follow-ups conducted; 89 open assigned cases.
- Officers completed 209 hours of in-service or continuing education training in November.

GQPD

Number of Events by Nature CFS Granite Quarry/Faith Dec 2019

Nature	# Events
101C5 CUSTODY ISSUE	1
104D1 RESIDENTIAL BURG ALARM	1
104D2 COMMERCIAL BURG ALARM	8
105O2 ANIMAL-INFORMATION	1
107B1 ASST OTHER AGENCY-ROUTIN	1
110D2 RESIDENTIAL B&E	1
111D1 DAMAGE TO PROPERTY	1
113A1 DISTURBANCE - PAST	1
113B2 OTHER NOISE COMPLAINT	1
113D2 DISTURBANCE / VERBAL	2
114D2 VERBAL DOMESTIC	4
114D4 VERBAL FAMILY DOMESTIC	3
118B2 FRAUD-PAST FORGERY	1
119D3 THREAT	3
125B1 CHECK WELFARE - ROUTINE	5
125B2 LOCKOUT - ROUTINE	3
125D1 CHECK WELFARE-URGENT	3
126D1 PERSONAL ROBBERY IN PROG	1
126D2 BUSINESS ROBBERY IN PROG	1
129B2 SUSPICIOUS VEH (PAST)	2
129C1 SUSPICIOUS PERSON	6
129C3 SUSPICIOUS VEHICLE	6
129C5 SUSPICIOUS CIRCUMSTANCE	1
130B1 LARCENY (ALREADY OCC)	2
130D1 LARCENY	3
131A2 HIT AND RUN - PAST	1
131C2 HIT AND RUN-UNK INJUR	1
132B1 MINOR TRAFFIC VIOLATION	1
132B2 PARKING COMPLAINT	1

Nature	# Events
132C1 SEVERE TRAFFIC VIOLATION	2
132C3 HAZARDOUS VEHICLE	1
133D1 TRESPASSING	2
135C1 SHOTS FIRED (HEARD)	2
77B2 TRAFFIC ACC - INJURY	1
911 HANG UP	11
ASSIST FIRE DEPT	6
ASSIST MOTORIST	1
BURGLARY ALARM	1
BUSINESS OR HOUSE CHECK	92
CIVIL PROCESS	1
COMMUNITY PROGRAM	2
DELIVER MESSAGE	9
DOMESTIC PROPERTY PICKUP	3
ESCORT FUNERAL OR OTHER	2
FOLLOWUP	16
GENERAL INFORMATION	9
ILLEGAL BURNING	1
LAW CALL	2
MISDIAL	5
PARK CHECK	3
REPOSSESSION	1
SCHOOL SECURITY CHECK	2
SUBPOENA SERVICE	2
TRAFFIC CHECK	2
TRAFFIC STOP	28
TRANSPORT PRISONER OR OTHER	1
WARRANT SERVICE	2
Total	276



Finance Department

Breakdown of Departments:

As of December 30, 2019

Department	Budgeted	YTD	
Revenues:	\$3,181,593	\$1,397,796	44%
Total Revenues:	\$3,181,593	\$1,397,796	44%
Expenses:			
Governing Body	\$16,787.00	\$8,341.08	50%
Administration	\$617,481.00	\$308,562.33	50%
Maintenance	\$736,749.00	\$169,090.71	23%
Police Dept.	\$726,268.00	\$287,746.96	40%
Fire Department	\$499,831.00	\$206,936.20	41%
Sanitation/Environmental	\$185,120.00	\$90,534.12	49%
Parks & Recreation	\$39,000.00	\$11,102.52	28%
Total Expenses	\$2,821,236	\$1,082,313.92	38%

Please see the Budget Vs. Actual Report attached for specific line items

* As I am working with ADP on finalizing the GL Interface, line items noted with (*) may not be 100% accurate.

Revenues:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-3100-12 Taxes - Budget Year	880,268	663,721	(216,547)	75%
01-3100-17 Tax Penalties & Interest	4,000	1,509	(2,491)	38%
01-3101-12 Taxes - Prior Years	10,000	2,706	(7,294)	27%
01-3102-12 Vehicle Tax	100,000	45,583	(54,417)	46%
01-3230-31 Local Option Sales Tax	746,653	383,869	(362,784)	51%
01-3231-31 Solid Waste Disposal Tax	2,185	1,170	(1,015)	54%
01-3260-41 Business Registration Fees	400	690	290	173%
01-3261-31 Cable Franchise Tax	6,397	2,900	(3,497)	45%
01-3300-36 Grants	277,800	0	(277,800)	0%
01-3315-33 Fireman Retirement	2,200	0	(2,200)	0%
01-3316-32 Powell Pave & Patch Funds	82,557	41,571	(40,986)	50%
01-3322-31 Beer & Wine - State	13,499	0	(13,499)	0%
01-3324-31 Utilities Franchise Tax	146,740	69,122	(77,618)	47%
01-3330-84 County First Responders	4,020	2,010	(2,010)	50%
01-3340-41 Permits	1,350	2,520	1,170	187%
01-3413-89 Miscellaneous Revenue	300	780	480	260%
01-3431-41 Police Authority Revenue_Faith	153,243	42,115	(111,128)	27%
01-3431-45 Police Report Revenue	100	60	(40)	60%
01-3431-89 Police Miscellaneous	1,575	483	(1,092)	31%
01-3471-51 Solid Waste Collection - Salisbury	144,000	78,428	(65,572)	54%
01-3491-41 Subdivision & Zoning Fees	2,500	2,785	285	111%
01-3493-26 FEMA Funds	437,793	34,675	(403,118)	8%
01-3713-33 Sal. Water/Sewer Reimbursement	50,000	0	(50,000)	0%
01-3831-89 Interest on Investments *	11,500	9,695	(1,805)	84%
01-3834-41 Park Shelter Rentals (Maint)	5,000	2,425	(2,575)	49%
01-3835-80 Police Surplus Items Sold	1,200	0	(1,200)	0%
01-3835-81 Surplus items Sold	18,000	4,111	(13,889)	23%
01-3837-31 ABC Net Revenue-Co.	9,600	4,868	(4,732)	51%
01-3991-99 Fund balance Appropriated	68,713	0	(68,713)	0%
	\$3,181,593	\$1,397,796	\$ (1,783,797)	44%

See last page for breakdown of account# 01-3831-89 Interest on Investments

Governing Body:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4110-02 Mayor/Alderman Salary	12,431	6,216	6,216	50%
01-4110-03 Mayor Expense	250	0	250	0%
01-4110-08 Board Expense	800	503	297	63%
01-4110-09 FICA Expense	951	0	951	0%
01-4110-14 Insurance - Workers Comp	55	60	(5)	109%
01-4110-40 Dues & Subscriptions	800	0	800	0%
01-4110-45 Insurance & Bonds	1,500	1,562	(62)	104%
01-4110-97 Board Contingency	-	-	-	0%
	\$16,787	\$8,341	\$8,446	50%

Administration:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4120-00 Salaries-Regular	251,855	130,578	121,277	52% *
01-4120-02 Salaries-Part Time	25,000	10,103	14,897	40% *
01-4120-07 401K Expense	12,593	3,369	9,224	27% *
01-4120-09 FICA Expense	21,179	10,559	10,620	50% *
01-4120-10 Retirement Expense	22,541	5,120	17,421	23% *
01-4120-11 Group Insurance	25,500	13,902	11,598	55%
01-4120-14 Insurance - Workers Comp	525	557	(32)	106%
01-4120-18 Professional Services	24,000	6,220	17,780	26%
01-4120-22 Banquet Expense	1,700	1,580	120	93%
01-4120-26 Office Expense	11,000	3,265	7,735	30%
01-4120-29 Supplies & Equipment	200	31	169	16%
01-4120-31 Training & Schools	8,500	2,066	6,434	24%
01-4120-32 Telephone/Communications	3,500	1,376	2,124	39%
01-4120-33 Utilites	4,500	2,047	2,453	45%
01-4120-34 Printing	4,600	2,805	1,795	61%
01-4120-35 Maint/Repair Equipment	500	0	500	0%
01-4120-37 Advertising	2,500	2,472	28	99%
01-4120-40 Dues & Subscriptions	13,300	11,856	1,444	89%
01-4120-45 Insurance & Bonds	4,000	4,141	(141)	104%
01-4120-49 Visionary Projects	6,523	0	6,523	0%
01-4120-50 Community Projects	5,000	2,751	2,249	55%
01-4120-57 Cap Outlay - Land	62,213	61,112	1,101	98%
01-4120-60 Contracted Services	32,000	27,326	4,674	85%
01-4120-71 Water Line - Principal	50,000	0	50,000	0%
01-4120-72 Water Line - Interest	4,167	2,351	1,816	56%
01-4140-68 Tax Collection	18,000	0	\$18,000	0%
01-4170-63 Elections	2,085	2,976	(\$891)	143%
	\$617,481	\$308,562	\$308,919	50%

Maintenance:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4190-00 Salaries - Regular	117,500	48,651	68,849	41% *
01-4190-02 Salaries - Part-Time	34,000	16,132	17,868	47% *
01-4190-07 401K Expense	5,875	2,452	3,423	42% *
01-4190-09 FICA Expense	11,590	5,674	5,916	49% *
01-4190-10 Retirement Expense	10,516	4,584	5,932	44% *
01-4190-11 Group Insurance	23,500	11,682	11,818	50%
01-4190-14 Insurance - Workers Comp	4,650	7,222	(2,572)	155%
01-4190-20 Motor Fuel	7,000	3,776	3,224	54%
01-4190-21 Uniforms	2,000	828	1,172	41%
01-4190-24 Maint & Repairs Buildings & Grounds	7,000	6,192	808	88%
01-4190-25 Maint & Repairs Trucks	2,500	916	1,584	37%
01-4190-26 Office Expense	25	0	25	0%
01-4190-29 Supplies & Equipment	7,000	4,053	2,947	58%
01-4190-31 Training & Schools	250	45	205	18%
01-4190-32 Telephone/Communications	950	169	781	18%
01-4190-33 Utilities	3,000	1,498	1,502	50%
01-4190-34 Printing	50	3	47	5%
01-4190-35 Maint & Repairs Equip	7,000	7,392	(392)	106%
01-4190-45 Insurance & Bonds	3,050	3,151	(101)	103%
01-4190-51 Tools & Light Equipment	2,500	943	1,557	38%
01-4190-53 Cap Outlay - Veteran Memorial	0	0	0	0%
01-4190-54 Cap Outlay - Vehicles	32,660	32,559	101	100%
01-4190-55 Cap Outlay - Equipment	0	0	0	0%
01-4190-60 Contracted Services	16,340	9,862	6,478	60%
01-4190-97 Maintenance Contingency Fund	0	0	0	0%
01-4930-24 Community Development (FEMA)	437,793	1,309	436,484	0%
	\$736,749	\$169,091	\$567,658	23%

Parks & Rec:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-6130-24 Maint/Repair Bldg & Grounds	15,000	1,660	13,340	11%
01-6130-29 Supplies & Equipment	6,000	1,988	5,381	33%
01-6130-33 Utilities	15,000	7,398	12,687	49%
01-6130-60 Contracted Services	3,000	56	2,944	2%
	\$39,000	\$11,103	\$27,897	28%

Environmental Protection:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4710-33 Utilities (Street Lights)	36,000	15,681	20,319	44%
01-4710-64 Recycling	42,000	16,716	25,284	40%
01-4710-65 Garbage Services	107,120	58,137	48,983	54%
	\$185,120	\$90,534	\$94,586	49%

Police Department:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4310-00 Salaries-Regular	398,000	157,415	240,585	40% *
01-4310-02 Salaries-Part Time	10,000	4,037	5,964	40% *
01-4310-07 401K Expense	19,900	7,945	11,955	40% *
01-4310-09 FICA Expense	31,212	12,649	18,563	41% *
01-4310-10 Retirement Expense	38,606	14,682	23,924	38% *
01-4310-11 Group Insurance	83,000	30,350	52,650	37%
01-4310-14 Insurance - Workers Comp	12,750	14,229	(1,479)	112%
01-4310-20 Motor Fuel	19,000	6,796	12,204	36%
01-4310-21 Uniforms	3,000	1,513	1,487	50%
01-4310-25 Maint & Repair-Autos	6,000	2,762	3,238	46%
01-4310-26 Office Expense	1,500	897	603	60%
01-4310-29 Supplies & Equipment	8,000	1,298	6,702	16%
01-4310-31 Training & Schools	3,000	472	2,528	16%
01-4310-32 Telephone/Communications	8,000	3,107	4,893	39%
01-4310-33 Utilites	1,600	728	872	46%
01-4310-34 Printing	1,000	158	842	16%
01-4310-35 Maint & Repair - Equipment	2,000	260	1,740	13%
01-4310-40 Dues & Subscriptions	1,900	775	1,125	41%
01-4310-45 Insurance & Bonds	11,800	12,266	(466)	104%
01-4310-54 Cap Outlay - Vehicles	41,000	0	41,000	0%
01-4310-55 Cap Outlay - Equipment	0	0	0	0%
01-4310-60 Contracted Services	25,000	15,410	9,590	62%
	\$726,268	\$287,747	\$438,521	40%

Fire Department:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4340-00 Salaries - Regular	103,500	49,870	53,630	48% *
01-4340-02 Salaries - Part-Time	200,000	74,728	125,272	37% *
01-4340-07 401K Expense	5,175	2,485	2,690	48% *
01-4340-09 FICA Expense	23,218	9,049	14,169	39% *
01-4340-10 Retirement Expense	9,263	4,176	5,087	45% *
01-4340-11 Group Insurance	25,750	14,105	11,645	55%
01-4340-14 Insurance - Workers Comp	11,100	15,903	(4,803)	143%
01-4340-17 Firemen's Pension Fund	2,200	0	2,200	0%
01-4340-20 Motor Fuel	5,000	1,825	3,175	36%
01-4340-21 Uniforms	3,000	1,001	1,999	33%
01-4340-25 Maint & Repairs - Vehicles	10,000	3,154	6,846	32%
01-4340-26 Office Expense	250	55	195	22%
01-4340-29 Supplies & Equipment	20,000	8,767	11,233	44%
01-4340-31 Training & Schools	1,500	653	847	44%
01-4340-32 Telephone/Communications	3,800	1,738	2,062	46%
01-4340-33 Utilities	5,400	2,714	2,686	50%
01-4340-34 Printing	425	50	375	12%
01-4340-35 Maint & Repairs - Equipment	3,000	1,928	1,072	64%
01-4340-40 Dues & Subscriptions	2,500	570	1,930	23%
01-4340-45 Insurance & Bonds	4,750	7,402	(2,652)	156%
01-4340-55 Cap Outlay - Equipment	50,000	0	50,000	0%
01-4340-60 Contracted Services	10,000	6,764	3,236	68%
	\$499,831	\$206,936	\$292,895	41%

Interest on Investments by Month For FY 2019-2020

Acct#	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	YTD
Certificates of Deposits:													
237779	Beginning	418.18	432.13	432.14	418.18	432.13	418.18	-	-	-	-	-	
237809	Mid/Late	356.13	368.01	368.00	356.13	368.01	356.13	-	-	-	-	-	
77151	Mid Month	355.73	367.59	367.59	355.72	367.59	355.73	-	-	-	-	-	
50261	Beginning	287.36	296.94	296.95	287.35	296.94	287.36	-	-	-	-	-	
51519	Beginning	205.56	212.42	212.41	205.56	212.42	Matured	-	-	-	-	-	
	-	1,622.96	1,677.09	1,677.09	1,622.94	1,677.09	1,417.40	-	-	-	-	-	\$ 9,694.57
Money Market Accounts:													
19011	End	36.88	39.28	33.34	36.88	105.45	-	-	-	-	-	-	
7545	End	6.51	5.87	6.93	6.49	6.73	-	-	-	-	-	-	
3011186	End	7.95	8.47	7.18	7.94	7.96	-	-	-	-	-	-	
	-	51.34	53.62	47.45	51.31	120.14	-	-	-	-	-	-	\$ 323.86

Interest on Investment Account 01-3831-89 reflects interest from Certificates of Deposit Accounts only. Interest on Money Market Accounts remains in Money Market Accounts.

Total YTD: \$ 10,018.43

*Lives in ETJ



P.O. Box 351
Granite Quarry, NC 28072-0351
704-279-5596
www.granitequarrync.gov

BOARDS AND COMMITTEES APPLICATION

NAME Jared Mathis
ADDRESS 590 Coley Rd ZIP 28146
PHONE 704-202-1300 PHONE (business or cell) _____
EMAIL jaredsmathis@gmail.com
OCCUPATION NCDOT

ARE YOU CURRENTLY SERVING ON A BOARD OR COMMITTEE Yes No

IF SO, PLEASE PROVIDE THE NAME OF THE BOARD OR COMMITTEE

ARE YOU APPLYING FOR REAPPOINTMENT TO YOUR CURRENT BOARD OR COMMITTEE?
 Yes No

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS OR COMMITTEES IN ORDER OF PREFERENCE (please check up to three applicable boxes)

- Community Appearance Committee
- Environmental Committee
- PERC Committee
- Planning Board
- Revitalization Team
- Zoning Board of Adjustment

WORK EXPERIENCE (List your four most recent employment experiences, listing present or most recent first)

Dates	Company Name/Location	Position	Job Description
Jan 2018 - Present	NCDOT Division 10 office	Assistant DDC Engineer	Project Manager/Contracts
Jan 2017 - Jan 2018	City of Concord	Transportation Staff Engineer	Performed Traffic Studies
Summers 2014 - 2016	NCDOT Division 10 office	Intern	Surveyor
Jan 2013 - Dec 2017	HVAC Assistant UNC Charlotte	HVAC Assistant	

over

EDUCATION (List your three most recent educational experiences, listing present or most recent first)

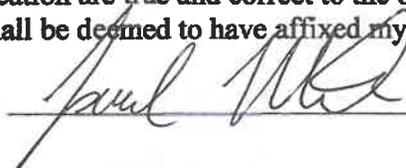
Educational Institution/School	Degree Received	Area(s) of Study
UNC Charlotte	B.S. Civil Engineering	Civil Engineering
East Rowan High	Diploma	General Education

BOARDS/ COMMITTEES ON WHICH YOU HAVE SERVED (LIST MUNICIPALITIES AND DATES)

EVER CONVICTED OF A FELONY Yes No If yes, state details: _____

I affirm that I understand this application may be considered a public record and as such, portions may be subject to release under North Carolina General Statute Chapter 132, Public Records. I certify that the facts contained in this application are true and correct to the best of my knowledge. I agree that by my submission of this application form, I shall be deemed to have affixed my signature hereto.

Signature



Date

10/24/19

FOR OFFICE USE ONLY

Application Received:

10/29/19

Interview Date & Time: _____

Confirmation Date: _____

Term Ending: _____

over

Agenda Item Summary

Regular Meeting
January 6, 2020
Agenda Item 5

Summary

In November of 2018 the Planning Board began the work of making revisions and updating the Town’s Comprehensive Plan. Over six months, requiring many meetings, the board provided the Planner with valuable information and insights into the growth patterns and special issues facing the Town.

Using the Planning Board’s input and updated demographic information, a revised draft of the plan was created and presented at a joint Planning Board/Board of Aldermen meeting. At that meeting, members of both boards voiced concerns that the Planner’s efforts to save as much of the original plan as possible made the revised plan difficult to read and use. They requested that the Planner do more to blend the language of the original plan with the update.

This revised plan was completed in June of this year and provided to both boards for input and comments. This plan was posted on the Town’s website for public inspection and comment. The Planning Board held a public workshop at the regular meeting on October 14, 2019. (Comments from that meeting are provided in a separate document.)

After your public hearing tonight, if the Board of Aldermen decides to adopt this document, they may suggest any edits or modification they desire to make based on the public comments or other resources. If adopted, the Planning Board has asked that the Comprehensive Plan be reviewed by them yearly and that updates be done at least every five years or sooner if needed.

Attachments

A. Planning Board Workshop Comments Presentation

Action Requested

Motion to adopt the Town of Granite Quarry Comprehensive Land Use Plan 2019 Update dated June 8, 2019 with the finding that its various recommendations and implementation strategies are reasonable and in the best interest of the public to help guide Town planning efforts.

Comprehensive Plan Revision

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Bill Feather

- For
- Against

Comprehensive Plan

Update and Rewrite

History:

1. Planning Board and staff worked over many months to revise and update the existing Comprehensive Plan
2. This update was presented to a joint meeting of Planning Board and Board of Aldermen
3. Members of both boards were in general support of the Goals and Policies but wanted the Plan to be rewritten by staff, deleting contradictions and cleaning up the prose to make it easier to read and use
4. Staff rewrote the plan and distributed copies to the Planning Board and Board of Aldermen
5. A public workshop was held and input from those in attendance was accepted and discussed by the Planning Board members as follows:

- Public comment:

To consider St. Paul's Church Rd corridor as an option to create more direct access to I-85 as well as the Highway 52 Bypass. (Referenced Goal 6)

- Staff response:

This was discussed at length during the Planning Board's work sessions. Goal 6 in the proposed plan states in part, "*...efforts must be made to improve transportation corridors in and around our Town, specifically working to implement the proposed Highway 52 Bypass and improve/create more direct routes from our Town's core to I-85 south.*" Action Item 5 states, "*Identify potential road connections and extensions to improve ease of transportation corridors from core areas of Town to I-85.*"

- Comment:

To replace the word “shall” in the Policies with the words “should” or “will”. The Planning Board voted to use the word “should” instead of shall.

- Staff response

The word “shall” was, I think, interpreted as having a more demanding “voice” than should or will, thus forcing the Town to move in a predefined direction. Nothing in the Comprehensive Plan can force action by the Town. There are grammatical and legal arguments for using “shall” or “should” but they are not critical to this document.

- Public comment:

To state support of the “general idea” of the Highway 52 Bypass, but not to endorse the specific plan or location. To maintain the ability to make independent decisions when identifying transportation corridors apart from the DOT. (Referenced Action Item 2)

- Staff response:

Goal 6 states in part, “...efforts must be made to improve transportation corridors in and around our Town, specifically working to implement the proposed Highway 52 Bypass and improve/create more direct routes from our Town’s core to I-85 south.” Policy (19.1) states, “Location of future road corridors in and around the Town as shown in the NCDOT Transportation Improvement Plan (TIP) shall be noted and used during land use decision-making processes.” Action Item 2 says, “Update UDO and Zoning Map to identify important Transportation Corridors including N. Salisbury Avenue and Faith Road and define how they will be handled differently in the prescribed development review process.”

The commenter seemed less concerned with the Town supporting these goals and policies and more concerned that we consider the impact on neighborhoods, traffic levels, etc. before giving a “rubberstamp” approval of NCDOT’s proposals.

- Public comment

That multi-family, low income and elderly housing not be interspersed with single-family units throughout the Town. (Referenced Critical Issues and Goals 7, 8.1, 10) Goal 7 states, *“The Town should use zoning and land use planning to help ensure that a wide range of housing types, including multi-family housing, be located throughout the town.”* Policy 8.1 states, *“Housing of different types, sizes and price points will be encouraged to meet the diverse needs of our evolving community. Multi-family housing shall be considered in all areas of the Town when developed to a level appropriate to the surrounding neighborhoods.”* Policy 10 states, *“The housing needs of the elderly, handicapped and low to moderate income households shall be particularly recognized in the Town's policies and actions regarding residential development.”*

- Staff comment

We were careful to qualify the suggestion of including various types and price points of housing with the comment, *“...when developed to a level appropriate to the surrounding neighborhoods.”*

Public comment:

That the statement, “physical growth is important to economic stability” and emphasis on annexation be reevaluated. (Referenced Goal 9)

Staff comment:

Policy 9 states, “Physical growth is important to the economic stability of a town. Voluntary annexation should be used to expand our municipal borders and grow our population. Expansion of municipal water and sewer services into our Town’s ETJ should be considered as an incentive for voluntary annexation.” Staff stands by this philosophy.

Public comment:

To not consider connectivity opportunities in existing subdivisions. (Referenced Action Item 3)

Action Item 3 says, *“Review existing residential subdivisions for connectivity opportunities to neighboring properties, developments and roadways via undeveloped lots.”* The Planning Board expressed their understanding of this connectivity issue as one of creating alternative points of ingress and egress to existing neighborhoods for emergency access purposes.

Staff comment:

In addition to this type of connectivity, we did discuss pedestrian and biking connectivity between existing neighborhoods

Board Options:

- Adopt the Comprehensive Plan as presented to you tonight.
- Accept Planning Board recommendation to change the word “shall” to “should” when used in the stated Policies.
- Make some or all revisions as recommended during public workshop.
- Make some or all revisions as recommended during tonight’s public hearing
- Make some or all revisions as recommended by the Board of Aldermen

Agenda Item Summary

Regular Meeting
January 6, 2020
Agenda Item 6

Stormwater Management Systems

Summary:

- i. Presentation by Town Planner**
- ii. Public Hearing**
- iii. Board Discussion and Decision**

Attachments:

- A. Stormwater Systems Presentation
- B. Stormwater Management Systems Memo from Town Planner
- C. Ordinance No. 2020-1 with proposed UDO amendments

Action Requested:

Motion to adopt Ordinance 2020-1 amending text for the stormwater systems section of the Town of Granite Quarry's Unified Development Ordinance.

Motion Made By:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Second By:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
For:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Against:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
In case of tie:	
Mayor Bill Feather	
For	<input type="checkbox"/>
Against	<input type="checkbox"/>

Stormwater Systems

Maintenance and Repair Responsibility

The current stormwater management section of our UDO includes...

Section 10.3 Stormwater Management

10.3.1 Comprehensive Storm Drainage Plan

Storm drainage plans shall be considered on an individual basis depending upon the situation within a given development.

10.3.2 Easements

10.3.3 Obstruction of Drainage Channels Prohibited

10.3.4 Grading Standards

Currently there is no language in the UDO defining maintenance and repair responsibility of stormwater system components and thus we end up with...

Aging retention ponds?



Abandoned detention ponds?



I'm suggesting adding language to the UDO as follows:

Sections 10.3.5

Defines which parts of the stormwater management system are the responsibility of the private property owner, the Town or NCDOT

Section 10.3.6

Requires a written operation and maintenance plan for structural components (retention ponds, sand filters, swales, etc.) of the stormwater management systems and assigns legal responsibility for their upkeep.

10.3.5 Maintenance and Repair of System

A. Repair and maintenance of any and all components of the stormwater system located on private property shall be the responsibility of the private property owner.

B. Repair and maintenance of any and all components of the stormwater system located in the right-of-way of a NCDOT maintained street or road will be the responsibility of NCDOT except NCDOT requires that the component shall have been designed and installed per NCDOT standards. If not installed to these standards, the responsibility will fall on the private property owner or the subdivision's homeowner's association if one exists and is designated as the party responsible for repairs and maintenance of the system.

C. Repair and maintenance of any and all components of the stormwater system located in the right-of-way of a Town maintained street or road will be the responsibility of the Town except the Town requires that the component shall have been designed and installed per NCDOT standards. If not installed to these standards, the responsibility will fall on the private property owner or the subdivision's homeowner's association if one exists and is designated as the party responsible for repairs and maintenance of the system.

D. Drainage pipes located under driveway connections to the road will be the responsibility of the private property owner regardless of their location in relation to the road right-of-way. Material type and size will meet NCDOT standards.

10.3.6. - Operation and maintenance agreement.

(a) *In general.* Prior to the conveyance or transfer of any lot or building site to be served by a structural BMP (including but not limited to basins, dry ponds, wet ponds, sand filters, bioretention, swales, channels, etc.) pursuant to this and other chapters of the UDO, and prior to the issuance of any permit for development or redevelopment requiring a structural BMP pursuant to this chapter, the applicant or owner of the site must execute an operation and maintenance agreement that shall be binding on all subsequent owners of the site, portions of the site, and lots or parcels served by the structural BMP. In the case of a residential subdivision, a Homeowner's Association shall be established and will ultimately be the responsible party to this agreement. Until the transference of all property, sites, or lots served by the structural BMP, the original owner or applicant shall have primary responsibility for carrying out the provisions of the operation and maintenance agreement.

(b) The operation and maintenance agreement shall require the owner or owners to construct, maintain, repair and, if necessary, reconstruct the structural BMP, and shall state the terms, conditions, and schedule of maintenance for the structural BMP. In addition, it shall grant to Town of Granite Quarry a right of entry in the event that the Town Planner or Engineer has reason to believe it has become necessary to inspect, monitor, maintain, repair, or reconstruct the structural BMP; however, in no case shall the right of entry, of itself, confer an obligation on Town of Granite Quarry to assume responsibility for the structural BMP.

(c) The operation and maintenance agreement must be approved by the Town Planner and Engineer prior to plan approval, and it shall be referenced on the final plat and shall be recorded with the county register of deeds upon final plat approval. A copy of the recorded maintenance agreement shall be given to the Town Planner within fourteen (14) days following its recordation.

(d) For all structural BMPs required pursuant to this and other chapters of the UDO, the required operation and maintenance agreement shall include all the following provisions:

- (1) Acknowledgment that the owner or owners shall continuously operate and maintain the stormwater control and management facilities.
- (2) Grant to the Town of Granite Quarry a right of entry to inspect, monitor, maintain, repair and reconstruct structural BMPs.
- (3) Allow the Town of Granite Quarry to recover from the owner or owner's any and all costs the Town of Granite Quarry expends to maintain or repair the structural BMPs.
- (4) A statement that this agreement shall not obligate the Town of Granite Quarry to maintain or repair any structural BMPs, and the Town of Granite Quarry shall not be liable to any person for the condition or operation of structural BMPs.
- (5) A statement that this agreement shall not in any way diminish, limit, or restrict the right of the Town of Granite Quarry to enforce any of its ordinances as authorized by law.
- (6) A provision indemnifying and holding harmless the Town of Granite Quarry for any costs and injuries arising from or related to the structural BMP, unless the Town of Granite Quarry has agreed in writing to assume the maintenance responsibility for the BMP and has accepted dedication of any and all rights necessary to carry out that maintenance.

Planning Board has reviewed and voted to recommend adoption of this text to the Board of Aldermen.

Action Required;

1. Hold public hearing to gather input
2. Discuss and debate merits of proposed text amendment
3. Vote to:
 1. Adopt
 2. Reject
 3. Adopt with amendments
 4. Refer back to planner and/or Planning Board for further study
 1. Define what issues need to be studied

MEMO

Date: 05/21/2019

RE: Stormwater Management Systems

Narrative:

The Town of Granite Quarry has an extensive Stormwater Management System that includes miles of streets, curbs, and gutters; hundreds of catch basins; hundreds of feet of underground piping; miles of open ditches along roads; unknown lengths of drainage channels; and many outfalls connecting the hard-piped portions of the system to the natural stream and creek drainages. The first parts of this system were installed literally hundreds of years ago when the first roads were built, and the latest additions are being installed today on projects large and small.

As important as our stormwater management system is to our Town's and citizens' wellbeing, we have no comprehensive plan showing its layout, no standards for how it should be built and maintained, and its design criteria is spelled out on a single page in the Town's Uniform Development Ordinance.

A quick survey of other towns and cities shows that most communities our size or even larger have a similar lack of defined stormwater system regulations, oversight, and management. At some point, usually when the municipality reaches certain population thresholds and is identified as a Tier 2 entity according to EPA regulations, a more formalized approach is taken. This involves a chapter being added to the Code of Ordinances and some levels of management being initiated. Most major municipalities employ a stormwater manager and implement a stormwater fee, attached to the water or property tax bills, to pay the costs of this program. Even these more sophisticated efforts are more attuned to meeting EPA regulations concerning sediment and water pollution than creating a long-term management plan for the stormwater systems themselves. The city of Asheville recently adopted some simple and definitive language to their UDO addressing the issue of maintenance and repair responsibility and is now cited in most other articles on the subject.

While the Town of Granite Quarry is some time away from being designated as a Tier 2 municipality, we should be taking steps now to maintain our existing system, determine and define repair and maintenance responsibilities, and insure lifelong maintenance of post construction sediment control devices. I suggest the following:

1. As maintenance and repair responsibility for existing stormwater system infrastructure is an ongoing problem, the Town needs to adopt a text amendment to the UDO defining responsibilities. (See suggested text attached)

2. All residential subdivisions that have on site, post construction sediment control systems or other structural BMPs should be required to have a Homeowners Association and that organization should be required to enter into a contractual agreement with the Town concerning long-term maintenance and repair of their stormwater collection system. Nonresidential development should require a maintenance agreement binding on the initial and all subsequent property owners be noted on the deed. (See suggested text amendment attached)
3. Property owners need to be made aware of their responsibilities concerning the stormwater management system. A brochure should be developed and mailed to all property owners defining their responsibility. (See sample text attached)
4. The Town is responsible for the stormwater system components located in street and road rights-of-way on streets and roads maintained by the Town and for other components for which the Town has accepted responsibility. Town staff should develop a map showing and designating all those components, indicating size and type of construction, rating their current repair status, etc.
5. Over the coming years, the Town should prepare for designation as a Tier 2 community and be prepared for the more stringent controls, management and costs that designation will entail. A gradual transition to this status would be advisable to lessen the shock to both the Town's management and our citizens.

UDO Revisions:

10.3.5 Maintenance and Repair of System

A. Repair and maintenance of any and all components of the stormwater system located on private property shall be the responsibility of the private property owner.

B. Repair and maintenance of any and all components of the stormwater system located in the right-of-way of a NCDOT maintained street or road will be the responsibility of NCDOT except NCDOT requires that the component shall have been designed and installed per NCDOT standards. If not installed to these standards, the responsibility will fall on the private property owner or the subdivision's homeowner's association if one exists and is designated as the party responsible for repairs and maintenance of the system.

C. Repair and maintenance of any and all components of the stormwater system located in the right-of-way of a Town maintained street or road will be the responsibility of the Town except the Town requires that the component shall have been designed and installed per NCDOT standards. If not installed to these standards, the responsibility will fall on the private property owner or the subdivision's homeowner's association if one exists and is designated as the party responsible for repairs and maintenance of the system.

D. Drainage pipes located under driveway connections to the road will be the responsibility of the private property owner regardless of their location in relation to the road right-of-way. Material type and size will meet NCDOT standards.

10.3.6. - Operation and maintenance agreement.

(a) *In general.* Prior to the conveyance or transfer of any lot or building site to be served by a structural BMP (including but not limited to basins, dry ponds, wet ponds, sand filters, bioretention, swales, channels, etc.) pursuant to this and other chapters of the UDO, and prior to the issuance of any permit for development or redevelopment requiring a structural BMP pursuant to this chapter, the applicant or owner of the site must execute an operation and maintenance agreement that shall be binding on all subsequent owners of the site, portions of the site, and lots or parcels served by the structural BMP. In the case of a residential subdivision, a Homeowner's Association shall be established and will ultimately be the responsible party to this agreement. Until the transference of all property, sites, or lots served by the structural BMP, the original owner or applicant shall have primary responsibility for carrying out the provisions of the operation and maintenance agreement.

(b) The operation and maintenance agreement shall require the owner or owners to construct, maintain, repair and, if necessary, reconstruct the structural BMP, and shall state the terms, conditions, and schedule of maintenance for the structural BMP. In

addition, it shall grant to Town of Granite Quarry a right of entry in the event that the Town Planner or Engineer has reason to believe it has become necessary to inspect, monitor, maintain, repair, or reconstruct the structural BMP; however, in no case shall the right of entry, of itself, confer an obligation on Town of Granite Quarry to assume responsibility for the structural BMP.

(c) The operation and maintenance agreement must be approved by the Town Planner and Engineer prior to plan approval, and it shall be referenced on the final plat and shall be recorded with the county register of deeds upon final plat approval. A copy of the recorded maintenance agreement shall be given to the Town Planner within fourteen (14) days following its recordation.

(d) For all structural BMPs required pursuant to this and other chapters of the UDO, the required operation and maintenance agreement shall include all the following provisions:

- (1) Acknowledgment that the owner or owners shall continuously operate and maintain the stormwater control and management facilities.
- (2) Grant to the Town of Granite Quarry a right of entry to inspect, monitor, maintain, repair and reconstruct structural BMPs.
- (3) Allow the Town of Granite Quarry to recover from the owner or owner's any and all costs the Town of Granite Quarry expends to maintain or repair the structural BMPs.
- (4) A statement that this agreement shall not obligate the Town of Granite Quarry to maintain or repair any structural BMPs, and the Town of Granite Quarry shall not be liable to any person for the condition or operation of structural BMPs.
- (5) A statement that this agreement shall not in any way diminish, limit, or restrict the right of the Town of Granite Quarry to enforce any of its ordinances as authorized by law.
- (6) A provision indemnifying and holding harmless the Town of Granite Quarry for any costs and injuries arising from or related to the structural BMP, unless the Town of Granite Quarry has agreed in writing to assume the maintenance responsibility for the BMP and has accepted dedication of any and all rights necessary to carry out that maintenance.

ORDINANCE NO. 2020-1

**AN ORDINANCE AMENDING TEXT FOR THE STORMWATER
SYSTEMS SECTION OF THE TOWN OF GRANITE QUARRY'S
UNIFIED DEVELOPMENT ORDINANCE**

**BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF GRANITE
QUARRY:**

Section 1. That Section 10.3.5 be amended as follows:

10.3.5 Maintenance and Repair of System

A. Repair and maintenance of any and all components of the stormwater system located on private property shall be the responsibility of the private property owner.

B. Repair and maintenance of any and all components of the stormwater system located in the right-of-way of a NCDOT maintained street or road will be the responsibility of NCDOT except NCDOT requires that the component shall have been designed and installed per NCDOT standards. If not installed to these standards, the responsibility will fall on the private property owner or the subdivision's homeowner's association if one exists and is designated as the party responsible for repairs and maintenance of the system.

C. Repair and maintenance of any and all components of the stormwater system located in the right-of-way of a Town maintained street or road will be the responsibility of the Town except the Town requires that the component shall have been designed and installed per NCDOT standards. If not installed to these standards, the responsibility will fall on the private property owner or the subdivision's homeowner's association if one exists and is designated as the party responsible for repairs and maintenance of the system.

D. Drainage pipes located under driveway connections to the road will be the responsibility of the private property owner regardless of their location in relation to the road right-of-way. Material type and size will meet NCDOT standards.

10.3.6. - Operation and maintenance agreement.

(a) *In general.* Prior to the conveyance or transfer of any lot or building site to be served by a structural BMP (including but not limited to basins, dry ponds, wet ponds, sand filters, bioretention, swales, channels, etc.) pursuant to this and other chapters of the UDO, and prior to the issuance of any permit for development or redevelopment requiring a structural BMP pursuant to this chapter, the applicant or owner of the site must execute an operation and maintenance agreement that

shall be binding on all subsequent owners of the site, portions of the site, and lots or parcels served by the structural BMP. In the case of a residential subdivision, a Homeowner's Association shall be established and will ultimately be the responsible party to this agreement. Until the transference of all property, sites, or lots served by the structural BMP, the original owner or applicant shall have primary responsibility for carrying out the provisions of the operation and maintenance agreement.

(b) The operation and maintenance agreement shall require the owner or owners to construct, maintain, repair and, if necessary, reconstruct the structural BMP, and shall state the terms, conditions, and schedule of maintenance for the structural BMP. In addition, it shall grant to Town of Granite Quarry a right of entry in the event that the Town Planner or Engineer has reason to believe it has become necessary to inspect, monitor, maintain, repair, or reconstruct the structural BMP; however, in no case shall the right of entry, of itself, confer an obligation on Town of Granite Quarry to assume responsibility for the structural BMP.

(c) The operation and maintenance agreement must be approved by the Town Planner and Engineer prior to plan approval, and it shall be referenced on the final plat and shall be recorded with the county register of deeds upon final plat approval. A copy of the recorded maintenance agreement shall be given to the Town Planner within fourteen (14) days following its recordation.

(d) For all structural BMPs required pursuant to this and other chapters of the UDO, the required operation and maintenance agreement shall include all the following provisions:

(1) Acknowledgment that the owner or owners shall continuously operate and maintain the stormwater control and management facilities.

(2) Grant to the Town of Granite Quarry a right of entry to inspect, monitor, maintain, repair and reconstruct structural BMPs.

(3) Allow the Town of Granite Quarry to recover from the owner or owner's any and all costs the Town of Granite Quarry expends to maintain or repair the structural BMPs.

(4) A statement that this agreement shall not obligate the Town of Granite Quarry to maintain or repair any structural BMPs, and the Town of Granite Quarry shall not be liable to any person for the condition or operation of structural BMPs.

(5) A statement that this agreement shall not in any way diminish, limit, or restrict the right of the Town of Granite Quarry to enforce any of its ordinances as authorized by law.

(6) A provision indemnifying and holding harmless the Town of Granite Quarry for any costs and injuries arising from or related to the structural BMP, unless the Town of Granite Quarry has agreed in writing to assume the maintenance responsibility for the BMP and has accepted dedication of any and all rights necessary to carry out that maintenance.

Section 2. That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict, and that this ordinance shall be effective from the date of its passage.

Adopted this 6th day of January, 2020.

William D. Feather, Mayor

ATTEST:

APPROVED AS TO FORM:

Aubrey Smith, Interim Town Clerk

Carl M. Short, Town Attorney

Town of Granite Quarry
Interim Town Manager's Report
January 2020



1. **Leaf Vacuum.** Total cost of December's emergency repair to the leaf vac ended up being **\$2,698**.
2. **Marple Properties / new leaf & limbs site.** Closed on the properties 12/20/19. Appraisal in progress. Prepping for January meeting with DEQ on the mining permit; then securing grading & other such cost quotes to close out permit and grade for new leaf & limbs site. Then annexation and rezoning.
3. **Byrd Property.** Cleaning up an issue found in annexation process; working on donation plaque.
4. **Community Appearance Commission. *We need your help identifying / recruiting!***
Seeking names of dynamic & dependable volunteers especially with special training or experience in design fields like architecture, landscaping, horticulture, city planning, or closely related fields.
5. **Revitalization Team.** Did not meet in December. Meeting scheduled with DOT January 14 @ 1:00pm to discuss town square redesign plan.
6. **Joint Police Authority.** Met December 19th. Discussed and approved purchase of alternate patrol vehicle since Dodge cancelled its 4,000 Charger orders; major repairs to existing Ford sedan which has begun showing the same symptoms of the surplus sedan that failed.
7. **Sidewalks - Imminent Repairs.** Underway! Contractor has begun tear out & prep; is very experienced with successful winter sidewalk projects.
8. **Development.**
 - A. **US 52 & St Lukes Church Rd.** Teramore Development is filing application for development of commercial/retail space on US 52 across from the intersection with St Lukes Church Rd.
 - B. **Village at Granite.** 20 additional lots within the subdivision were approved this past month.
 - C. **6195 US 52.** A 3-lot subdivision plat has been submitted and is under review.
 - D. **SECU.** Iron framework is up and substantially complete.
 - E. **Fiber Optic.** Conterra Ultra Broadband, LLC is underway with a fiber optic project to connect Rowan Salisbury Schools together. This phase will run along S Main St from US 52 to Rowan St, to Walnut St, to Peeler St / Byrd Rd, and along Faith Rd. Plans are to have the full installation complete prior to the 2020-2021 school year.
 - F. **144 S Salisbury Ave.** Granted Conditional Use Permit for Auto Sales.
 - G. **316 S Main Street.** Developer is preparing to begin the rezoning process on the property while concurrently working on the property's site plan for development, hoping to ensure conclusion of the process well in time for the July 2020 closing date.

Agenda Item Summary

Regular Meeting
January 6, 2020
Agenda Item 9

Summary:

On December 16, 2019 Planning Board member Mark Troublefield resigned his position as a full Town member. This seat's term expiration is 7/31/20. Three applications have been submitted to fill the vacant position.

Attachments:

- Applications to the Planning Board (3)
- Membership Summary of Boards and Committees
- PB and ZBA Membership Map

Action Requested:

Motion to appoint _____ to fill the unexpired term of Mark Troublefield on the Planning Board.

Planning Board Appointment

Motion Made By:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Second By:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
For:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Against:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
In case of tie:	
Mayor Bill Feather	
For	<input type="checkbox"/>
Against	<input type="checkbox"/>



P.O. Box 351
 Granite Quarry, NC 28072-0351
 704-279-5596
www.granitequarrync.gov

BOARDS AND COMMITTEES APPLICATION

NAME Mike Brinkley
 ADDRESS 115 S. JACK ST ZIP 28072
 PHONE 704-279-7394 PHONE (business or cell) 704-202-6098
 EMAIL mike4416@windstream.net
 OCCUPATION Const.

ARE YOU CURRENTLY SERVING ON A BOARD OR COMMITTEE Yes No

IF SO, PLEASE PROVIDE THE NAME OF THE BOARD OR COMMITTEE

Revitalization

ARE YOU APPLYING FOR REAPPOINTMENT TO YOUR CURRENT BOARD OR COMMITTEE?

Yes No

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS OR COMMITTEES IN ORDER OF PREFERENCE (please check up to three applicable boxes)

- | | |
|---|---|
| <input type="checkbox"/> Community Appearance Committee | <input checked="" type="checkbox"/> Planning Board |
| <input type="checkbox"/> Environmental Committee | <input type="checkbox"/> Revitalization Team |
| <input type="checkbox"/> PERC Committee | <input type="checkbox"/> Zoning Board of Adjustment |

WORK EXPERIENCE (List your four most recent employment experiences, listing present or most recent first)

Dates	Company Name/Location	Position	Job Description
1973-	W.F. BRINKLEY CONST.	OWNER	

EDUCATION (List your three most recent educational experiences, listing present or most recent first)

Educational Institution/School	Degree Received	Area(s) of Study
EAST ROGAN		
GASTON College		Civil Engineering

BOARDS/ COMMITTEES ON WHICH YOU HAVE SERVED (LIST MUNICIPALITIES AND DATES)

G.O. Board of Aldermen 14 YRS.

EVER CONVICTED OF A FELONY Yes No If yes, state details: _____

I affirm that I understand this application may be considered a public record and as such, portions may be subject to release under North Carolina General Statute Chapter 132, Public Records. I certify that the facts contained in this application are true and correct to the best of my knowledge. I agree that by my submission of this application form, I shall be deemed to have affixed my signature hereto.

Signature Mike Burch Date 12-2-19

FOR OFFICE USE ONLY

Application Received: 12/2/19 ACS Interview Date & Time: _____

Confirmation Date: _____ Term Ending: _____



P.O. Box 351
 Granite Quarry, NC 28072-0351
 704-279-5596
www.granitequarrync.gov

BOARDS AND COMMITTEES APPLICATION

NAME Mary Ponds
 ADDRESS P.O. Box 156 Granite Quarry ZIP 28072-0156
 PHONE 704-639-6273 PHONE (business or cell) _____
 EMAIL marysponds@yahoo.com
 OCCUPATION retired

ARE YOU CURRENTLY SERVING ON A BOARD OR COMMITTEE Yes No

IF SO, PLEASE PROVIDE THE NAME OF THE BOARD OR COMMITTEE

ARE YOU APPLYING FOR REAPPOINTMENT TO YOUR CURRENT BOARD OR COMMITTEE?
 Yes No

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS OR COMMITTEES IN ORDER OF PREFERENCE (please check up to three applicable boxes)

- | | |
|---|---|
| <input type="checkbox"/> Community Appearance Committee | <input checked="" type="checkbox"/> Planning Board |
| <input type="checkbox"/> Environmental Committee | <input type="checkbox"/> Revitalization Team |
| <input type="checkbox"/> PERC Committee | <input type="checkbox"/> Zoning Board of Adjustment |

WORK EXPERIENCE (List your four most recent employment experiences, listing present or most recent first)

Dates	Company Name/Location	Position	Job Description
2000 →	Rowan Salisbury Sch.	Mentor/Support	BT's
2000-2012	Town of Granite Quarry	Mayor	
1967-2000	Rowan Salisbury Sch.	Teacher	

EDUCATION (List your three most recent educational experiences, listing present or most recent first)

Educational Institution/School	Degree Received	Area(s) of Study
Livingstone College	BS	Biology / Math
Appalachian State	Advanced studies	Gifted

BOARDS/ COMMITTEES ON WHICH YOU HAVE SERVED (LIST MUNICIPALITIES AND DATES)

Board of Aldermen

EVER CONVICTED OF A FELONY Yes No If yes, state details: _____

I affirm that I understand this application may be considered a public record and as such, portions may be subject to release under North Carolina General Statute Chapter 132, Public Records. I certify that the facts contained in this application are true and correct to the best of my knowledge. I agree that by my submission of this application form, I shall be deemed to have affixed my signature hereto.

Signature Mary Bond Date 12.03.19

FOR OFFICE USE ONLY

Application Received: 12/3/19 ACS Interview Date & Time: _____

Confirmation Date: _____ Term Ending: _____



P.O. Box 351
 Granite Quarry, NC 28072-0351
 704-279-5596
www.granitequarrync.gov

BOARDS AND COMMITTEES APPLICATION

NAME DAVID MORRIS

ADDRESS PO Box 48 (405 N. Cleo Ave) ZIP 28072

PHONE 704-202-1161 PHONE (business or cell) _____

EMAIL davidmorrison1161@gmail.com

OCCUPATION Firefighter

ARE YOU CURRENTLY SERVING ON A BOARD OR COMMITTEE Yes No

IF SO, PLEASE PROVIDE THE NAME OF THE BOARD OR COMMITTEE

ARE YOU APPLYING FOR REAPPOINTMENT TO YOUR CURRENT BOARD OR COMMITTEE?
 Yes No

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS OR COMMITTEES IN ORDER OF PREFERENCE (please check up to three applicable boxes)

- | | |
|---|---|
| <input type="checkbox"/> Community Appearance Committee | <input checked="" type="checkbox"/> Planning Board |
| <input type="checkbox"/> Environmental Committee | <input type="checkbox"/> Revitalization Team |
| <input type="checkbox"/> PERC Committee | <input type="checkbox"/> Zoning Board of Adjustment |

WORK EXPERIENCE (List your four most recent employment experiences, listing present or most recent first)

Dates	Company Name/Location	Position	Job Description
1992 - Present	SALISBURY Fire Dept.	CHIEF of OPERATIONS	MANAGE SHIFT (3)
2000 - 2009?	GRANITE QUARRY FD	FIRE CHIEF	MANAGE Dept
1990 - 1992	US ARMY NATL. Guard	M6 VICTOR/FD	FIRE / WAREHOUSE

EDUCATION (List your three most recent educational experiences, listing present or most recent first)

Educational Institution/School	Degree Received	Area(s) of Study
WESTERN CAROLINA UNIV.	B/S	EMERGENCY Mgmt.
RCCC / CTCC	AAS	FIRE SCIENCE
UNIC Municipal School of Govt		GOVERNMENT SERVICES

BOARDS/ COMMITTEES ON WHICH YOU HAVE SERVED (LIST MUNICIPALITIES AND DATES)

ZONING GRANITE QUARRY 2014 (?)

EVER CONVICTED OF A FELONY Yes No If yes, state details: _____

I affirm that I understand this application may be considered a public record and as such, portions may be subject to release under North Carolina General Statute Chapter 132, Public Records. I certify that the facts contained in this application are true and correct to the best of my knowledge. I agree that by my submission of this application form, I shall be deemed to have affixed my signature hereto.

Signature  Date 12-4-19

FOR OFFICE USE ONLY

Application Received: 12/4/19 ACS Interview Date & Time: _____
 Confirmation Date: _____ Term Ending: _____

Planning Board

Term Expires	Town/ ETJ	Name
7/31/2021	Town	Jerry Holshouser
7/31/2020	Town	Sandra Shell
7/31/2020	Town	<i>Vacant</i>
7/31/2021	Town	Richard Luhrs
7/31/2021	Town	Arin Wilhelm
7/31/2022	Town (ALT)	Jamie Vanhoy
7/31/2020	ETJ	Ronald Jacobs
7/31/2021	ETJ	Michelle Reid
7/31/2021	ETJ	David Trexler
7/31/2022	ETJ	<i>Vacant</i>
7/31/2022	ETJ (ALT)	<i>Jared Mathis</i>

**MEMBERSHIP SUMMARY
BOARDS AND COMMITTEES**

Board	Term Exp	Member	Town/ETJ	Notes
Planning Board	7/31/20	Sandra Shell	Town	<i>Announced intention to resign soon</i>
	7/31/20	Vacancy	Town	<i>Mark Troublefield resigned 12/2019</i>
	7/31/21	Jerry Holshouser	Town	
	7/31/21	Richard Luhrs	Town	
	7/31/21	Arin Wilhelm	Town	
	7/31/21	Jamie Vanhoy	Town (Alt)	
	7/31/20	Ronald Jacobs	ETJ	
	7/31/21	Michelle Reid	ETJ	
	7/31/21	David Trexler	ETJ	
	7/31/22	Jared Mathis	ETJ	
	7/31/22	Vacancy	ETJ (Alt)	
Zoning Board of Adjustment	7/31/20	Stanley Grabowski	Town	
	7/31/21	Doreen Luhrs	Town	
	7/31/21	James Miller	Town	
	7/31/22	John Linker	Town	
	7/31/22	Doug Shelton	Town	
	7/31/20	Vacancy	Town (Alt)	
	7/31/20	Vacancy	ETJ	
	7/31/21	Greg Lowe	ETJ	
	7/31/21	Vacancy	ETJ	
	7/31/22	Howell Kesler	ETJ	<i>Announced intention to resign soon</i>
	7/31/22	Kelly Smith	ETJ	
	7/31/20	Vacancy	ETJ (Alt)	
Revitalization Team	7/31/20	Vacancy	Town	<i>Vacant seat of Doug Shelton</i>
	7/31/20	Cass Mattingly	Town	Resident (<i>unexpired term of Garry Mattingly</i>)
	7/31/21	Mike Brinkley	Town	Resident, Business
	7/31/21	Connie Brown	Town	Resident
	7/31/22	Robert Miller	Town	Business
	7/31/22	Hunter Fisher	Town	Business
	7/31/22	Mike West	Exception	Utilities representative (SRU)
Community Appearance Commission	7/31/20	Vacancy		<i>Vacant seats of Greg Philpot, Barbara Brown, Judy Gould, Ed Gurley, Anna Wilhelm</i>
	7/31/20	Vacancy		
	7/31/21	Vacancy		RECRUITING for residents with experience in: <ul style="list-style-type: none"> • Design fields (architecture, landscape) • Horticulture • City Planning, or other related fields
	7/31/21	Vacancy		
	7/31/22	Vacancy		
	7/31/22	Vacancy		
	7/31/22	Mary Ponds	Town	
Parks, Events, and Recreation Committee	7/31/20	Alice LaFevers	Town	
	7/31/20	Renita Peeler	Town	
	7/31/21	Robert Anderson	Town	
	7/31/21	Melinda Hege	Town	
	7/31/22	Faye Harper	Town	
	7/31/22	Phyllis Fisher	Town	
	7/31/22	Lindsey Eller	Town	
			Jim LaFevers	

Agenda Item Summary

Regular Meeting

January 6, 2020

Agenda Item 10

Electronic Gaming Text Amendment

Summary:

The public hearing on this item was held 10/7/2019. Based on Board of Aldermen feedback, the Planning Board recommends that the Table of Uses be amended to show Electronic Gaming Operations as a Conditional Use in the HI zoning classification and keep the restrictions as currently adopted in Section 4.6.4.

NOTE: A key sentence in that text says, "...shall be prohibited within one hundred (100) feet of any residential structure." Since the measurement in this language is from structure to structure instead of structure to zoning district, there would be property in the current HI zoned property that could be used for the Electronic Gaming Operation, eliminating any concern that this amendment would effectively zone this use as a legal operation out of business.

Please see the attached map and proposed text amendment.

Attachments:

- Electronic Gaming Text Amendment Changes
- Ordinance No. 2020-2 with ordinance amendments

Action Requested:

Motion to adopt Ordinance No. 2020-2 amending the Table of Uses to show Electronic Gaming Operations as a Conditional Use in the HI zoning classification and keep the restrictions as currently adopted in Section 4.6.4.

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Bill Feather

- For
- Against

1. **Electronic Gaming Operations** needs to be listed as a Conditional Use (C) with Special Restrictions (SR) in the ~~Highway Business District (HB) and Central Business District (CB)~~ **Heavy Industry (HI)** zoning classification columns of the Uniform Development Ordinance (UDO) Section 3.3 Permitted Uses Table.
2. The Special Restrictions (SR) would be numbered **4.6.4 Electronic Gaming Use**, and would include the following
 - a. Proximity to *Electronic Gaming Operations*- The establishment, enlargement, reconstruction, resumption or structural alteration of any *electronic gaming operation* shall be prohibited within five hundred (500) feet of another such *electronic gaming operation*.
 - i. Measurement of Distances- Distances of separation in this section will be measured in a straight line from the closest exterior wall of the primary structure of each establishment.
 - b. Proximity to Protected Uses and Protected Districts- The establishment, enlargement, reconstruction, resumption or structural alteration of any *electronic gaming operation* shall be prohibited within two hundred fifty (250) feet of any existing school, kindergarten, religious place of worship, town park, child care establishment, bar, nightclub, or Historic District and shall be prohibited within one hundred (100) feet of any *residential structure*.
 - i. Measurement of Distances- Distances of separation in this section will be measured in a straight line from the closest exterior wall of the primary structure of each establishment.
 - c. Alcoholic beverages shall not be allowed, sold or consumed on the property, including the parking lot, of any electronic gaming operation.
 - d. Applicant for the Conditional Use Permit and the operator of the electronic gaming operation cannot have been convicted of a felony.
 - e. Hours of operation shall be limited to from 9:00 AM to 2:00 AM, Monday-Sunday.

ORDINANCE NO. 2020-2

**AN ORDINANCE AMENDING TEXT FOR ELECTRONIC GAMING OPERATIONS
SECTION OF THE TOWN OF GRANITE QUARRY'S
UNIFIED DEVELOPMENT ORDINANCE**

**BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF
GRANITE QUARRY:**

Section 1. *Electronic Gaming Operations* needs to be listed as a Conditional Use (C) with Special Restrictions (SR) in the Heavy Industry (HI) zoning classification columns of the Uniform Development Ordinance (UDO) Section 3.3. Permitted Uses Table.

Section 2. That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict, and that this ordinance shall be effective from the date of its passage.

Adopted this 6th day of January, 2020.

William D. Feather, Mayor

ATTEST:

APPROVED AS TO FORM:

Aubrey Smith, Interim Town Clerk

Carl M. Short, Town Attorney

Agenda Item Summary

Regular Meeting

January 6, 2020

Agenda Item 11

Budget Amendment #4

Summary:

To transfer funds from Fund Balance Appropriated (01-3991-99) to Police Department Capital Outlay - Vehicles (01-4310-54) in the amount of \$16,904. Funds were unexpended in FY 18-19.

Attachments:

Budget Amendment #4

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Bill Feather

For

Against

Action Requested:

Motion to approve Budget Amendment #4 as presented.

FISCAL YEAR 2019-2020
BUDGET AMENDMENT REQUEST #4

January 6, 2020

PURPOSE: To transfer funds from Fund Balance Appropriated (01-3991-99) to Police Department Capital Outlay - Vehicles (01-4310-54) in the amount of \$16,904. Funds were unexpended in FY 18-19.

TRANSFER FUNDS FROM:

General Ledger Acct. # and Description	Amount
01-3991-99 Fund Balance Appropriated	\$ 16,904
TOTAL	\$ 16,904

ADD FUNDS TO:

General Ledger Acct. # and Description	Amount
01-4310-54 Police Dept – Cap Outlay - Vehicles	\$ 16,904
TOTAL	\$ 16,904

The above Budget Amendment was approved / denied by the Manager or Board on _____.

 William Feather, Mayor

 Shelly Shockley, Finance Officer

Agenda Item Summary

Regular Meeting

January 6, 2020

Agenda Item 12

Summary:

To transfer funds from Fund Balance Appropriated (01-3991-99) to Maintenance Department – Maint & Repair-Equipment (01-4190-35) in the amount of \$2698.00 for repairs to the Leaf Vac.

Attachments:

Budget Amendment #5

Action Requested:

Motion to approve Budget Amendment #5 as presented.

Budget Amendment #5

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Bill Feather

- For
- Against

FISCAL YEAR 2019-2020
BUDGET AMENDMENT REQUEST #5

January 6, 2020

PURPOSE: To transfer funds from Fund Balance Appropriated (01-3991-99) to Maintenance Department – Maint & Repair-Equipment (01-4190-35) in the amount of \$2698.00 for repairs to the Leaf Vac.

TRANSFER FUNDS FROM:

General Ledger Acct. # and Description	Amount
01-3991-99 Fund Balance Appropriated	\$ 2,698
TOTAL	\$ 2,698

ADD FUNDS TO:

General Ledger Acct. # and Description	Amount
01-4190-35 Maintenance Department – Maint & Repair-Equipment	\$ 2,698
TOTAL	\$ 2,698

The above Budget Amendment was approved / denied by the Manager or Board on _____.

William Feather, Mayor

Shelly Shockley, Finance Officer

Agenda Item Summary

Regular Meeting

January 6, 2020

Agenda Item 13

Budget Amendment #7

Summary:

To transfer funds from Fund Balance Appropriated (01-3991-99) to Administration – Advertising (01-4120-37) in the amount of \$2,000 for additional Advertising in FY 2019 - 2020.

Attachments:

Budget Amendment #7

Action Requested:

Motion to approve Budget Amendment #7 as presented.

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Bill Feather

- For
- Against

FISCAL YEAR 2019-2020
BUDGET AMENDMENT REQUEST #7

January 6, 2020

PURPOSE: To transfer funds from Fund Balance Appropriated (01-3991-99) to Administration – Advertising (01-4120-37) in the amount of \$2,000 for additional Advertising in FY 2019 - 2020.

TRANSFER FUNDS FROM:

General Ledger Acct. # and Description	Amount
01-3991-99 Fund Balance Appropriated	\$ 2,000
TOTAL	\$ 2,000

ADD FUNDS TO:

General Ledger Acct. # and Description	Amount
01-4120-37 Administration – Advertising	\$ 2,000
TOTAL	\$ 2,000

The above Budget Amendment was approved / denied by the Manager or Board on _____.

William Feather, Mayor

Shelly Shockley, Finance Officer

Agenda Item Summary

Regular Meeting
January 6, 2020
Agenda Item 14

Summary:

To transfer funds from Surplus Items Sold (01-3835-81) to Fire - Supplies & Equipment (01-4340-29) in the amount of \$3,950 to upgrade the Fire Department's Station Alert System and the purchase of a new kitchen table.

Attachments:

- Budget Amendment #8
- GQFD Purchase Proposal
- Mobile Communications Inc. Estimate
- Summary of Electronic Payments Received from GovDeals

Action Requested:

Motion to approve Budget Amendment #8 as presented.

Budget Amendment #8

Motion Made By:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Second By:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
For:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Against:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
In case of tie:	
Mayor Bill Feather	
For	<input type="checkbox"/>
Against	<input type="checkbox"/>

FISCAL YEAR 2019-2020
BUDGET AMENDMENT REQUEST #8

January 6, 2020

PURPOSE: To transfer funds from Surplus Items Sold (01-3835-81) to Fire - Supplies & Equipment (01-4340-29) in the amount of \$3,950 to upgrade the Fire Department's Station Alert System and the purchase of a new kitchen table.

TRANSFER FUNDS FROM:

General Ledger Acct. # and Description		Amount
01-3835-81	Surplus Items Sold	\$ 3,950
TOTAL		\$ 3,950

ADD FUNDS TO:

General Ledger Acct. # and Description		Amount
01-4340-29	Fire Department – Supplies & Equipment	\$ 3,950
TOTAL		\$ 3,950

The above Budget Amendment was approved / denied by the Manager or Board on _____.

William Feather, Mayor

Shelly Shockley, Finance Officer

GQFD Purchase Proposal

The Granite Quarry Fire Department is looking to upgrade the station alert for the fire department. The current system is outdated and has many flaws as it relates to alerting firefighters of calls in the day and especially night hours. Currently the lights will come on to wake sleeping firefighters up but are not 100% operable. The proposal is to upgrade the station alert lighting to red LED bulbs in separate fixtures in each bedroom, a bell gong in the hallway, and selector switch to allow the siren to be used on a fire and weather only use. Many neighboring departments have the same set up and have zero issues with the operation. I am asking the board for the movement of money that is in general fund from the selling of items on GovDeals.com to be moved to the FD budget to cover cost of the station alert and purchase of a new kitchen table and chairs to not exceed \$3950.00 which is the amount received for selling the old air packs and Chevy Impala. This amount will cover both purchases.

Sincerely,

Chief Jason Hord



Mobile Communications Inc
 119 Griffith Plaza Drive
 Winston Salem, NC 27103

Estimate

Date	Estimate #
11/11/2019	19-0663

Name / Address

Town of Granite Quarry
 Fire Dept.
 PO Box 351
 Granite Quarry, NC 28146

Ship To

Granite Quarry Fire Dept
 143 N Salisbury Gq Ave
 Granite Quarry, NC 28146

		P.O. No.	Terms	Rep
			Due on receipt	MC
Item	Description	Qty	Rate	Total
MISC PART	Custom box to control lighting, buzzer, bells and outside siren. Also included are LED red light fixtures to be installed in bedroom,	1	1,500.00	1,500.00T
INSTALL	Install custom control box. Install 4 LED 4x2 light fixtures and replace the one in the officer bedroom. wire ights on a timed circuit aong with a test activation switch. Hook up outside siren for maunal override on fire alerting and continuois alerting for torado alerts. Price is based on fire personnel pulling a decicated 4 condutctor wire from the radio room to the panel in wall in day room.	8	85.00	680.00T
MISC PART	LED fixtures, mics wire, connectors and electrcal supplies.	1	500.00	500.00T
Trip charge	On Site Fee	1	85.00	85.00T
MISC PART	Single strike gong bell	1	150.00	150.00T
			Subtotal	\$2,915.00
Phone #	Fax #	Web Site	Sales Tax (7.0%)	\$204.05
3367938259	1-877-463-2830	www.mobilecomminc.com	Total	\$3,119.05

Electronic Payments Received from GovDeals

ID	Inv ID	Description	Buyer Name	End Date/Time	Type	High Bid	Tax	Add'l Fees	Total
122	122	Drager x-am 2000 gas monitors and calibration station	Roberto Duque	8/26/19 6:00PM ET	USD	\$325.00	\$0.00		\$325.00
119	CAR57	2006 Chevrolet Impala Police	Mohan Abeysekera	8/26/19 6:03PM ET	USD	\$2,350.00	\$0.00		\$2,350.00
123	123	Scott A50 Fire SCBA	Roy Howard	9/6/19 6:00PM ET	USD	\$1,275.00	\$0.00		\$1,275.00

Agenda Item Summary

Regular Meeting
January 6, 2020
Agenda Item 15

Summary:

To transfer funds from Fund Balance Appropriated (01-3991-99) to Administration – Maint & Repair–Bldgs/Grounds (01-4120-24) in an amount not to exceed \$1,000 for the Byrd Property Plaque.

Attachments:

- Budget Amendment #9
- Byrd Property Donation Plaque Memo from Interim Town Manager Larry Smith

Action Requested:

Motion to approve Budget Amendment #9 as presented.

Budget Amendment #9

Motion Made By:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Second By:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
For:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Against:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
In case of tie:	
Mayor Bill Feather	
For	<input type="checkbox"/>
Against	<input type="checkbox"/>

FISCAL YEAR 2019-2020
BUDGET AMENDMENT REQUEST #9

January 6, 2020

PURPOSE: To transfer funds from Fund Balance Appropriated (01-3991-99) to Administration – Maint & Repair–Bldgs/Grounds (01-4120-24) in an amount not to exceed \$1,000 for the Byrd Property Plaque.

TRANSFER FUNDS FROM:

General Ledger Acct. # and Description	Amount
01-3991-99 Fund Balance Appropriated	\$ 1,000
TOTAL	\$ 1,000

ADD FUNDS TO:

General Ledger Acct. # and Description	Amount
01-4120-24 Admin – Maint & Repair – Bldgs/Grounds	\$ 1,000
TOTAL	\$ 1,000

The above Budget Amendment was approved / denied by the Manager or Board on _____.

William Feather, Mayor

Shelly Shockley, Finance Officer

TO: Board of Aldermen
FROM: Interim Town Manager Larry Smith
RE: **Byrd Property donation plaque**
DATE: 1/6/2020



In 2018, property owner Tom Byrd donated property he owned to the Town of Granite Quarry. As part of the Agreement accepting the property, the Town agreed that it “...will cause to be placed upon the property, a plaque recognizing the donation of the property by The Byrd Family.”

Plaque:

After looking into a number of different options based on what Mr. Byrd desires and envisions, the best recommendation is for a bronze embossed plaque that can be affixed to a permanent mount. This would be the most cost effective long-term, weather-resistant, and maintenance-friendly option.

The cost of the plaque itself is estimated to be around \$950 total. Mounting hardware should be nominal.

Mounting base:

Staff is reviewing granite boulders the Town already has access to. The plan is to find one that stands out well with a flat spot for the plaque to be mounted. If we’re unable to find a suitable one, then we’ll revisit alternatives for the mounting base.

Location:

Mr. Byrd would ultimately like the location of the plaque to be near the entrance of what is currently a sewer easement entering the property (approximately 100’ north of the southeastern corner of the property, along Faith Road). The narrow shoulder, large ditch, and subsequent lack of sidewalk or walking trail along this edge of the property as it exists now would render the plaque unseen there.

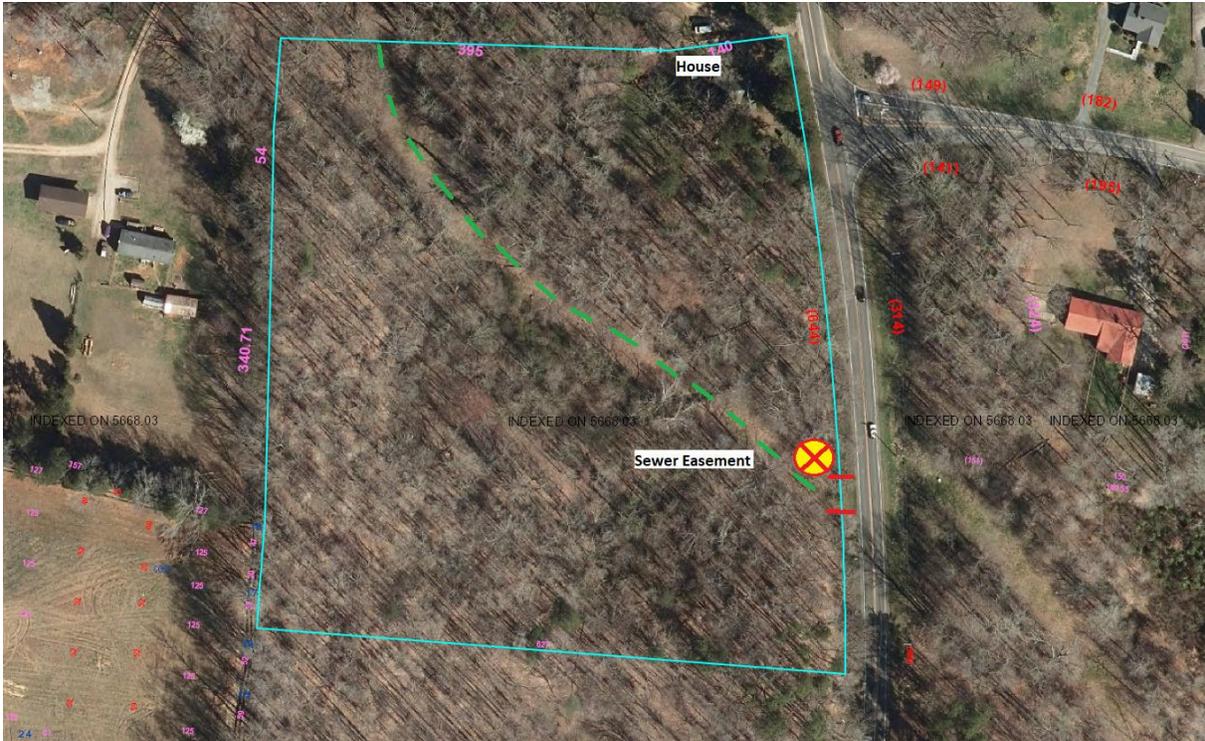
We therefore have suggested – and Mr. Byrd is completely agreeable to – locating the plaque in the front yard of the house on the property (across from the intersection at Faith Rd and Byrd Rd) for now. If in the future the property is developed as a town park and that entrance to the easement developed as a walking trail, Mr. Byrd’s wishes would be to have the plaque relocated there, and the property to be known as “Byrd Park”.

Recommended Action(s):

1. ***Motion to approve the Byrd property donation plaque in an amount not to exceed \$1,000.***

IF #1 IS APPROVED:

2. ***Motion to approve Budget Amendment Request #9 for the Byrd property plaque.***





Agenda Item Summary

Regular Meeting
January 6, 2020
Agenda Item 16

Summary:

Presentation by Finance Officer Shelly Shockley and John Frye of North Carolina Capital Management Trust

Attachments:

- Investment Update
- Government Portfolio Profile Sheet
- S&P Ratings March 2019

Action Requested:

Board discussion and consensus on the current policy direction for investment of public funds.

Investment of Public Funds

Motion Made By:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Second By:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
For:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Against:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
In case of tie:	
Mayor Bill Feather	
For	<input type="checkbox"/>
Against	<input type="checkbox"/>

NC General Statute § 159-30 charges a Town's Finance Officer as the municipal official responsible for safely managing and investing the public funds to generate a fair market rate of return. It also describes the types of investments in which a local government can invest. It does not have a limit as far as what percentage of investments can be in one type.

The Finance Officer recently found a **Town Policy** revised in 2018 directing that no more than 30% of the Town's investments are to be invested in any one type of investment. Currently, the Town has:

- 71% (~1.4 million) invested in four Certificates of Deposits (CD);
- 11% in two Money Markets (MM); and
- A CD that has recently matured in the amount of \$250,000 (~18% of investments).

The Finance Officer must consider the following, in order of priority, when managing and investing public funds:

1. *Safety: "To minimize credit risk, the risk of loss due to failure of the investment issuer or backer."*
2. *Liquidity: "To invest in a manner that can be easily converted into cash."*
3. *Yield: "Attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs."*

§ 159-30(a) requires the investment program to be managed such that funds can be converted into cash when needed. Our CDs were set up to ladder over a 4-year period so the Town would have a \$250,000 CD maturing once a year. At that time the yield was much greater on a 4-year CD than on a MM.

The UNC School of Government recently emphasized the North Carolina Capital Management Trust's (NCCMT) Government Portfolio investment. NCCMT has an AAAm pool rating by S&P Global Ratings, which is the highest principal stability fund rating assigned.

NCCMT offers professional management through a diversified portfolio of high-quality government backed funds to offer US Treasuries and government agencies convenient liquidity and current MM yields. They are SEC-registered (U.S. Securities and Exchange Commission), certified by the Local Government Commission, and listed as an authorized investment under § 159-30(c).8: "Subparagraph (8) authorized investments in participating shares in a mutual fund for local government investment if the fund has been authorized by the LGC. This is the Government Portfolio and the Term Portfolio of the North Carolina Capital Management Trust."

City of Salisbury, Faith, China Grove, Landis, and Rowan County all currently have investments in the North Carolina Capital Management Trust's Government Portfolio.

Funds sitting in our general fund are in a non-interest-bearing checking account. The recently matured CD had an interest rate of 2.03%, and if reinvested in another 4-year CD would have a rate of 1.6%. The current yield with NCCMT is 1.5%, which means we would have a similar return rate, but more importantly, our funds would be available the day we needed them.

In my charge as Finance Officer, I feel it would be in the best interest of the public funds to expand our options by depositing a portion of idle funds as well as the matured CD, into the NCCMT Government Portfolio.



The North Carolina Capital Management Trust Government Portfolio

Purpose and Benefits

- The North Carolina Capital Management Trust Government Portfolio ("Government Portfolio") seeks to provide preservation of capital and liquidity with a market rate of return.
- Provides an economic and convenient means to invest short-term available cash and bond proceeds.
- Offers a diversified portfolio of high-quality government money market instruments.

Authority

- Seeks to achieve this objective by investing only in those money market instruments that are authorized for investment by units of local governments pursuant to North Carolina General Statute 159-30 and in 20 North Carolina Administrative Code 3.0703.

Suitability

- Offers participants the benefits of current money market yields, convenient liquidity, and professional management.
- Allows for investments to be made in any amount for any period of time.
- Withdrawals may be made at any time with no penalties or additional charges.

Professional Management

- Government Portfolio is a diversified fund of the North Carolina Capital Management Trust, an open-end management investment company.
- Government Portfolio is managed by Fidelity Management and Research Company.
- Capital Management of the Carolinas, LLC, is Government Portfolio's distributor and servicing agent.

Offered exclusively to the following entities of the State of North Carolina:

- Local governments
- Local ABC boards
- Public authorities
- Community colleges
- School administrative units
- Public hospitals

Please note that the prospectus and statement of additional information are the only authorized sources of definitive information regarding investment in the Government Portfolio. Investors should read and retain them for further reference.

Trading

- Participants may purchase or redeem shares by bank wire, check, or ACH (Automated Clearing House).
- All same-day wire investments may be placed by calling 800-222-3232 between 8:30 a.m. and 12:00 p.m. ET.
- ACH transactions may be placed by calling 800-222-3232 between 8:30 a.m. and 4:00 p.m. ET for settlement the following business day.

Dividends

- Government Portfolio's net income is declared as a daily dividend.
- Declared dividends are accrued throughout the month, normally distributed to shareholders on the first business day of the month, and automatically reinvested unless otherwise specified.

Confirmations and Statements

- A confirmation of each transaction will be sent by mail, indicating the date, amount, type of transaction processed, and the resulting account balance.
- Monthly account statements listing all transactions, dividends paid, and the Government Portfolio's fiscal year-to-date dividends and any paid checks will be sent after the close of each month.

For more information on **The North Carolina Capital Management Trust Government Portfolio**, please call **800-222-3232**.

Investment Strategy

- Seeks to obtain as high a level of current income as is consistent with the preservation of capital and liquidity, and to maintain a constant net asset value of \$1.00 per share.
- SEC registered money market mutual fund operating in accordance with Rule 2a-7 of the Investment Company Act of 1940.
- Normally invests at least 99.5% of its total assets in cash, U.S. Government Securities, and/or repurchase agreements that are collateralized fully (i.e., collateralized by cash or government securities)
- In addition, the Adviser normally invests at least 80% of the fund's assets in U.S. Government securities and repurchase agreements for those securities.
- Fund is rated AAAm by Standard & Poor's.*

Not FDIC Insured • May Lose Value • No Bank Guarantee

Not NCUA or NCUSIF insured. May lose value. No credit union guarantee. Not a deposit of a bank.

* The North Carolina Capital Management Trust Government Portfolio received an AAAm rating by Standard & Poor's. Standard and Poor's money market fund ratings rate the investment quality of the fund's shares and range from Aaa/AAAm (Highest) to B/Dm (lowest). Independent rating agency fund ratings include, but are not limited to, a regular analysis of a fund's liquidity, diversification, operational policies, and internal controls; its management characteristics; and the creditworthiness of its assets. Ratings are not intended as a recommendation and are subject to change.

Diversification does not ensure a profit or guarantee against a loss.

You could lose money by investing in the fund. Although the fund seeks to preserve the value of your investment at \$1.00 per share, it cannot guarantee it will do so. An investment in the fund is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Fidelity Investments and its affiliates, the fund's sponsor, have no legal obligation to provide financial support to the fund, and you should not expect that the sponsor will provide financial support to the fund at any time.

The North Carolina Capital Management Trust Government Portfolio will not impose a fee upon the sale of your shares, nor temporarily suspend your ability to sell shares if the fund's weekly liquid assets fall below 30% of its total assets because of market conditions or other factors.

Before investing, consider the funds' investment objectives, risks, charges, and expenses. Contact Capital Management of the Carolinas LLC for a prospectus or, if available, a summary prospectus containing this information. Read it carefully.

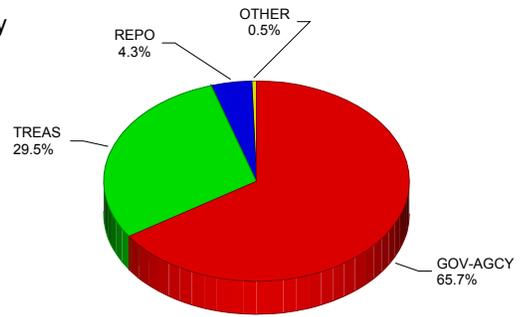
North Carolina Capital Management Trust - Government

Portfolio

About the Pool

Pool Rating	AAAm
Pool Type	Stable NAV Government Investment Pool
Investment Adviser	Fidelity Management & Research Company
Portfolio Manager	Kevin Gaffney & Maura Walsh
Pool Rated Since	October 1998
Custodian	Wells Fargo Bank, N.A.
Distributor	Capital Management of the Carolinas L.L.C.

Portfolio Composition as of March 29, 2019



GOV-AGCY - Agency and Government; TREAS - Treasury; REPO - Repurchase Agreement; OTHER - Other Securities

Rationale

S&P Global Ratings rates North Carolina Capital Management Trust - Government Portfolio 'AAAm'. The rating signifies our forward-looking opinion about a fixed-income fund's ability to maintain principal value (i.e., stable net asset value, or 'NAV').

Overview

The North Carolina Capital Management Trust is an open-end management investment company organized as a Massachusetts business trust. The trust is comprised of the Government Portfolio and the Term Portfolio. The rating applies to the trust's Government Portfolio only. Shares of the portfolio are offered exclusively to the following entities of the State of North Carolina: local governments and public authorities (as defined in North Carolina General Statute 159-7); school administrative units; local ABC boards (independent political subdivisions of the state); and community colleges or public hospitals. The investment objective of the Government Portfolio is to obtain as high a level of current income as is consistent with the preservation of capital and liquidity and to maintain a constant net asset value (NAV) of \$1.00 per share.

Management

The North Carolina Capital Management Trust - Government Portfolio is managed by Fidelity Management & Research Co. (FMR). FMR has overall responsibility for directing the fund's investments and handling its business affairs.

Fidelity Investments Money Management, Inc. has day to day responsibility for choosing investments for each fund. Capital Management of the Carolinas L.L.C., Charlotte, N.C., acts as the distribution agent of shares for the North Carolina Capital Management Trust - Government Portfolio. In addition to the North Carolina - Government Portfolio, FMR currently manages six other 'AAAm' rated funds.

Portfolio Assets

In order to meet its investment objectives, the North Carolina Capital Management Trust – Government Portfolio will normally at least 99.5% of total assets in cash, U.S. government securities and/or repurchase agreements that are collateralized fully with cash or government securities, as permitted by North Carolina General Statute 159-30 as amended and 20 North Carolina Administrative Code 3.0703 as amended.

Principal Stability Fund Ratings Definitions

AAAm A fund rated 'AAAm' demonstrates extremely strong capacity to maintain principal stability and to limit exposure to principal losses due to credit risk. 'AAAm' is the highest principal stability fund rating assigned by S&P Global Ratings

AAm A fund rated 'AAm' demonstrates very strong capacity to maintain principal stability and to limit exposure to principal losses due to credit risk. It differs from the highest-rated funds only to a small degree.

Am A fund rated 'Am' demonstrates strong capacity to maintain principal stability and to limit exposure to principal losses due to credit risk, but is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than funds in higher-rated categories

BBBm A fund rated 'BBBm' demonstrates adequate capacity to maintain principal stability and to limit exposure to principal losses due to credit risk. However, adverse economic conditions or changing circumstances are more likely to lead to a reduced capacity to maintain principal stability.

BBm A fund rated 'BBm' demonstrates speculative characteristics and uncertain capacity to maintain principal stability. It is vulnerable to principal losses due to credit risk. While such funds will likely have some quality and protective characteristics, these may be outweighed by large uncertainties or major exposures to adverse conditions.

Dm A fund rated 'Dm' has failed to maintain principal stability resulting in a realized or unrealized loss of principal.

Plus (+) or Minus (-)
The ratings may be modified by the addition of a plus (+) or minus (-) sign to show relative standing within the rating categories.

S&P Global Ratings Analyst: Michael Masih - (1) 212-438-1642

www.spratings.com

Participants should consider the investment objectives, risks and charges and expenses of the pool before investing. The investment guidelines which can be obtained from your broker-dealer, contain this and other information about the pool and should be read carefully before investing.

Investment Professional use only. Not for distribution unless proceeded or accompanied by a prospectus. Reprinted with the permission of Standard and Poor's Investment Services, a division of the McGraw Hill Companies. Fidelity and Fidelity Investments are registered trademarks of FMR Corp.

Principal Stability Rating Approach and Criteria

A S&P Global Ratings principal stability fund rating, also known as a "money market fund rating", is a forward-looking opinion about a fixed income fund's capacity to maintain stable principal (net asset value). When assigning a principal stability rating to a fund, S&P Global Ratings analysis focuses primarily on the creditworthiness of the fund's investments and counterparties, and also its investments' maturity structure and management's ability and policies to maintain the fund's stable net asset value. Principal stability fund ratings are assigned to funds that seek to maintain a stable or an accumulating net asset value.

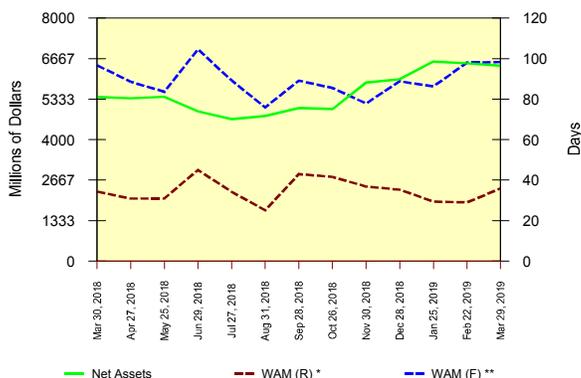
Generally, when faced with an unanticipated level of redemption requests during periods of high market stress, the manager of any fund may suspend redemptions for up to five business days or meet redemption requests with payments in-kind in lieu of cash. A temporary suspension of redemptions or meeting redemption requests with distributions in-kind does not constitute a failure to maintain stable net asset values. However, higher rated funds are expected to have stronger capacities to pay investor redemptions in cash during times of high market stress because they generally comprise shorter maturity and higher quality investments.

Principal stability fund ratings, or money market fund ratings, are identified by the 'm' suffix (e.g., 'AAAm') to distinguish the principal stability rating from a S&P Global Ratings traditional issue or issuer credit rating. A traditional issue or issuer credit rating reflects S&P Global Ratings view of a borrower's ability to meet its financial obligations. Principal stability fund ratings are not commentaries on yield levels.

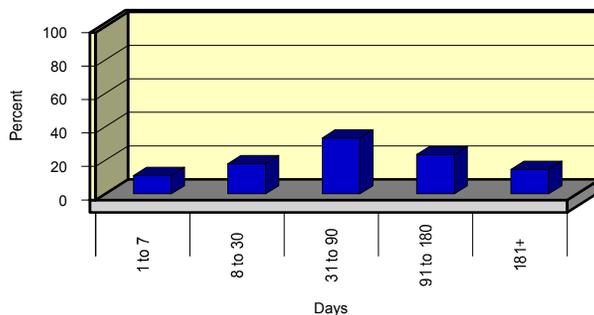
Data Bank as of March 29, 2019

Net Asset Value per Share.....	\$1.0003	Net Assets (millions).....	\$6,435.38	Inception Date.....	April 1982
WAM (R) *	35 day	WAM (F) **.....	97 days	7 Day Yield.....	2.28%
* Weighted Average Maturity (Reset)		** Weighted Average Maturity (Final)			

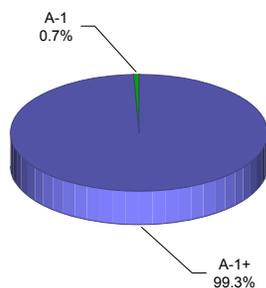
Net Assets, WAM (R) and WAM (F)



Portfolio Maturity Distribution as of March 29, 2019

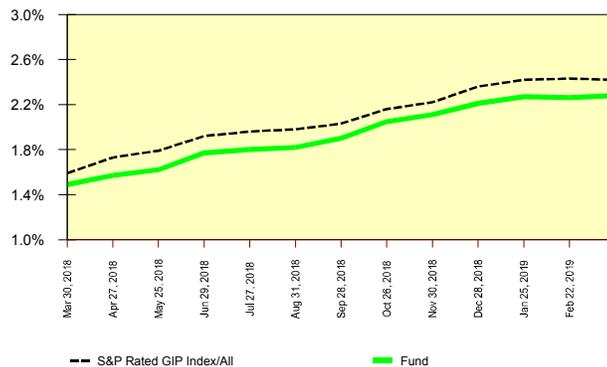


Portfolio Credit Quality as of March 29, 2019 *



*As assessed by S&P Global Ratings

Portfolio 7 Day Net-Yield Comparison *



*S&P 'AAAm' Money Fund Indices are calculated weekly by iMoneyNet, Inc., and are comprised of funds rated or assessed by S&P Global Ratings to within the specific rating categories. The S&P Global Ratings Rated LGIP Indices are calculated weekly by S&P Global Ratings and are comprised of 'AAAm' and 'AAAm' government investment pools. *The yield quoted represents past performance. Past performance does not guarantee future results. Current yield may be lower or higher than the yield quoted.*

Pool portfolios are monitored weekly for developments that could cause changes in the ratings. Rating decisions are based on periodic meetings with senior pool executives and public information.

S&P Global Ratings is neither associated nor affiliated with the fund.

Copyright © 2019 by Standard & Poor's Financial Services LLC. All rights reserved. No content (including ratings, credit-related analyses and data, valuations, model, software or other application or output therefrom) or any part thereof (Content) may be modified, reverse engineered, reproduced or distributed in any form by any means, or stored in a database or retrieval system, without the prior written permission of Standard & Poor's Financial Services LLC or its affiliates (collectively, S&P). The Content shall not be used for any unlawful or unauthorized purposes. S&P and any third-party providers, as well as their directors, officers, shareholders, employees or agents (collectively S&P Parties) do not guarantee the accuracy, completeness, timeliness or availability of the Content. S&P Parties are not responsible for any errors or omissions (negligent or otherwise), regardless of the cause, for the results obtained from the use of the Content, or for the security or maintenance of any data input by the user. The Content is provided on an "as is" basis. S&P PARTIES DISCLAIM ANY AND ALL EXPRESS OR IMPLIED WARRANTIES, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR USE, FREEDOM FROM BUGS, SOFTWARE ERRORS OR DEFECTS, THAT THE CONTENT'S FUNCTIONING WILL BE UNINTERRUPTED OR THAT THE CONTENT WILL OPERATE WITH ANY SOFTWARE OR HARDWARE CONFIGURATION. In no event shall S&P Parties be liable to any party for any direct, indirect, incidental, exemplary, compensatory, punitive, special or consequential damages, costs, expenses, legal fees, or losses (including, without limitation, lost income or lost profits and opportunity costs or losses caused by negligence) in connection with any use of the Content even if advised of the possibility of such damages.

Credit-related and other analyses, including ratings, and statements in the Content are statements of opinion as of the date they are expressed and not statements of fact. S&P's opinions, analyses and rating acknowledgment decisions (described below) are not recommendations to purchase, hold, or sell any securities or to make any investment decisions, and do not address the suitability of any security. S&P assumes no obligation to update the Content following publication in any form or format. The Content should not be relied on and is not a substitute for the skill, judgment and experience of the user, its management, employees, advisors and/or clients when making investment and other business decisions. S&P does not act as a fiduciary or an investment advisor except where registered as such. While S&P has obtained information from sources it believes to be reliable, S&P does not perform an audit and undertakes no duty of due diligence or independent verification of any information it receives.

To the extent that regulatory authorities allow a rating agency to acknowledge in one jurisdiction a rating issued in another jurisdiction for certain regulatory purposes, S&P reserves the right to assign, withdraw or suspend such acknowledgement at any time and in its sole discretion. S&P Parties disclaim any duty whatsoever arising out of the assignment, withdrawal or suspension of an acknowledgement as well as any liability for any damage alleged to have been suffered on account thereof.

S&P keeps certain activities of its business units separate from each other in order to preserve the independence and objectivity of their respective activities. As a result, certain business units of S&P may have information that is not available to other S&P business units. S&P has established policies and procedures to maintain the confidentiality of certain non-public information received in connection with each analytical process.

S&P may receive compensation for its ratings and certain analyses, normally from issuers or underwriters of securities or from obligors. S&P reserves the right to disseminate its opinions and analyses. S&P's public ratings and analyses are made available on its Web sites, www.standardandpoors.com (free of charge), and www.ratingsdirect.com and www.globalcreditportal.com (subscription), and may be distributed through other means, including via S&P publications and third-party redistributors. Additional information about our ratings fees is available at www.standardandpoors.com/usratingsfees.

Proclamation

DR. MARTIN LUTHER KING, JR. DAY

January 20, 2020

“We may have all come on different ships, but we’re in the same boat now.”

Whereas: the vision of Dr. Martin Luther King, Jr., was one of peace, opportunity, and harmony. His message of nonviolence, optimism, and service continues to resonate today as we strive to reflect our highest ideals of fairness and equality in opportunity; and,

Whereas: Dr. King’s legacy remains a message of enduring truth, reminding us that life’s most urgent and persistent question is “What are you doing for others?” We must continue to pursue freedom, opportunity, and peace and embrace the history, culture, religion, and ability of all people as an essential part of our American identity; and,

Whereas: as we gather on this day to commemorate the life and legacy of this extraordinary man, let us remember his words that call us to action in the fight against injustice and inequality. Let us pledge to use our lives, as he did, to make a difference in the world.

Therefore: in special recognition of the accomplishments and the legacy of Dr. Martin Luther King, Jr., I, William Feather, Mayor of Granite Quarry, do hereby proclaim January 20, 2020, as

Dr. Martin Luther King, Jr. Day

I encourage all citizens to recognize the importance of Dr. King’s work in the history of our nation and in the conscience of our people.

In Witness

Whereof: I have hereunto set my hand and affixed the Great Seal of the Town of Granite Quarry, North Carolina, this the twentieth day of January in the year of our Lord two thousand and twenty.

Attest

Attest

William D. Feather, Mayor

Aubrey Smith, Interim Town Clerk

January 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 New Year's Day Town Hall Closed	2	3	4
5	6 BoA Special Mtg. 1:30pm BoA Regular Mtg. 7:00pm	7	8 CCOG Executive Board Mtg. 6:00pm	9 Rowan Chamber Annual Gala 6:00pm	10	11
12	13 Rowan Chamber Business After Hours 5:00pm Planning Board 5:30pm	14 Revitalization 1:00pm	15	16 Rowan Chamber Power in Partnership Breakfast 7:30am	17	18
19	20 MLK Jr. Day Town Hall Closed	21 P.E.R.C. 5:00pm ZBA 5:30pm	22 MPO TAC Mtg. 5:30pm	23	24	25
26	27	28	29	30	31	

EVENTS