



**TOWN OF GRANITE QUARRY  
PUBLIC HEARING**

**Review of the FY 2018-2019 Budget Ordinance**

**Tuesday, June 26, 2018 ~ 5:00 P.M.**

**AGENDA**

1. **CALL PUBLIC HEARING TO ORDER** Mayor Feather
  - Review of the FY 2018-2019 Budget Ordinance Phil Conrad
  
2. **OPEN THE FLOOR FOR PUBLIC COMMENTS** Mayor Feather
  - **THOSE IN FAVOR**
  
  - **THOSE OPPOSED**
  
  - **CLOSE THE FLOOR FOR COMMENTS**
  
3. **CLOSE HEARING**

**RECONVENE AT 5:30 P.M. FOR ADOPTION OF THE FY 2018-2019 BUDGET  
ORDINANCE**

		2017-2018 Budget	2017/2018 Estimated	Manager Recommend
01-3100-12	Taxes - Budget Year	\$ 775,349.00	\$ 761,410.00	\$ 784,609.00
01-3100-17	Tax Penalties & Interest	\$ 5,000.00	\$ 4,737.62	\$ 5,000.00
01-3100-19	Discounts	\$ -	\$ 26.73	\$ (50.00)
01-3101-12	Taxes - Prior Years	\$ 15,000.00	\$ 18,095.33	\$ 12,000.00
01-3102-12	Vehicle Tax	\$ 112,910.00	\$ 109,508.89	\$ 85,000.00
01-3230-31	Local Option Sales Tax	\$ 651,150.00	\$ 657,388.80	\$ 695,059.00
01-3260-41	Privilege Licenses/Permit	\$ 1,000.00	\$ 260.00	\$ 350.00
01-3260-89	Penalty/Int. Priviledge Li	\$ -	\$ -	\$ -
01-3261-31	Cable Franchise Tax	\$ 5,000.00	\$ 5,294.76	\$ 5,000.00
01-3300-23	CDBG Grant	\$ -	\$ -	\$ -
01-3300-31	Telecommunications Tax	\$ 12,100.00	\$ -	\$ -
01-3300-36	Grants	\$ -	\$ -	\$ -
01-3315-31	Piped Natural Gas Tax	\$ 2,900.00	\$ -	\$ -
01-3315-33	Fireman Retirement	\$ 300.00	\$ -	See Below
01-3315-83	Tax Refunds	\$ -	\$ -	\$ -
01-3315-89	Video Franchise Fee Tax	\$ 27,800.00	\$ -	\$ -
01-3316-32	Powell Pave & Patch Funds	\$ 83,000.00	\$ 83,000.00	See Below
01-3316-89	Interest on Invest - Powell	\$ 150.00	\$ -	\$ -
01-3322-31	Beer & Wine - State	\$ 15,100.00	\$ 13,838.94	\$ 14,000.00
01-3324-31	Utilities Franchise Tax	\$ 100,800.00	\$ 100,379.31	\$ 100,800.00
01-3330-84	County First Responders	\$ 4,020.00	\$ 4,020.00	\$ 4,020.00
01-3340-41	Permits	\$ 1,200.00	\$ 1,258.75	\$ 1,200.00
01-3411-89	Community Appearance Rev	\$ -	\$ 250.00	\$ 200.00
01-3413-89	Miscellaneous Revenue	\$ 6,100.00	\$ 17,186.91	\$ 6,100.00
01-3431-41	Police Authority Revenue_Faith	\$ 133,762.00	\$ 133,761.36	\$ 140,434.00
01-3431-45	Police Report Revenue	\$ 100.00	\$ 119.25	\$ 100.00
01-3431-89	Police Miscellaneous	\$ 1,500.00	\$ 10,881.23	\$ 1,500.00
01-3471-51	Solid Waste Collection - Salisbury	\$ 156,288.00	\$ 141,679.09	\$ 165,744.00
01-3471-53	Recycling - Salisbury	\$ -	\$ -	\$ -
01-3491-41	Subdivision & Zoning Fees	\$ 3,500.00	\$ 669.13	\$ 2,000.00
01-3713-33	Sal. Water/Sewer Reimbursement	\$ 50,000.00	\$ 50,000.00	See Below
01-3831-89	Interest on Investments	\$ 1,000.00	\$ 23.74	\$ 2,145.00
01-3833-89	Donations/Contributions	\$ 10,000.00	\$ -	\$ 100.00
01-3834-41	Park Shelter Rentals (Maint)	\$ 7,000.00	\$ 3,762.00	\$ 5,000.00
01-3835-81	Surplus items Sold	\$ 3,000.00	\$ 26,613.89	\$ 1,500.00
01-3835-80	Police Surplus Items Sold	\$ -	\$ -	\$ 2,000.00
01-3836-82	Sale of Land	\$ -	\$ -	\$ -
01-3837-31	ABC Net Revenue-Co.	\$ 15,000.00	\$ 9,170.21	\$ 10,000.00
01-3920-91	Proceeds FM Borrowing	\$ -	\$ -	\$ -
01-3980-96	Transfers other Funds	\$ -	\$ -	\$ -
01-3991-99	Fund balance Appropriated	\$ 333,670.00	\$ -	See Below
<b>Total Revenue</b>		<b>\$ 2,533,699.00</b>	<b>\$ 2,153,335.94</b>	<b>\$ 2,043,811.00</b>

		2017-2018 Budget	2017/2018 Estimated	Manager Recommend
01-4110-02	Mayor's Salary	\$ 11,907.00	\$ 11,672.46	\$ 12,160.62
0	Aldermen's Salary (Combined with Mayor's Salary)	\$ -	\$ -	\$ -
01-4110-03	Mayor Expense	\$ 200.00	\$ -	\$ 250.00
01-4110-97	Board Contingency (Combined with Admin Contingency)	\$ 10,100.00	\$ 3,420.00	\$ 50,015.38
01-4110-09	FICA	\$ 911.00	\$ 892.94	\$ 931.00
01-4110-08	Board Expense	\$ 800.00	\$ 774.11	\$ 800.00
01-4110-40	Dues & Subscriptions	\$ 820.00	\$ 783.91	\$ 820.00
01-4110-45	Insurance & Bonds	\$ 2,750.00	\$ 2,597.87	\$ 2,750.00
<b>Total Board Expense</b>		<b>\$ 27,488.00</b>	<b>\$ 20,141.29</b>	<b>\$ 67,727.00</b>

		2017-2018 Budget	2017/2018 Estimated	Manager Recommend
01-4120-00	Salaries-Regular	\$ 155,000.00	\$ 175,711.61	\$ 194,100.00
01-4120-02	Salaries-Part Time	\$ 30,000.00	\$ 30,625.40	\$ 25,000.00
01-4120-07	401K Expense	\$ 8,000.00	\$ 9,382.28	\$ 9,750.00
01-4120-09	FICA Expense	\$ 12,000.00	\$ 15,864.36	\$ 16,800.00
01-4120-10	Retirement Expense	\$ 11,749.00	\$ 11,205.95	\$ 14,550.00
01-4120-11	Group Insurance	\$ 20,000.00	\$ 36,177.62	\$ 42,000.00
01-4120-13	Unemployment Expense	\$ -	\$ -	\$ -
01-4120-18	Professional Services	\$ 10,400.00	\$ 6,741.40	\$ 15,400.00
01-4120-20	Motor Vehicle Fuel	\$ -	\$ -	\$ -
01-4120-22	Banquet Expense	\$ 1,300.00	\$ 1,209.00	\$ 1,500.00
01-4120-25	Maint & Repair Vehicles	\$ -	\$ -	\$ -
01-4120-26	Office Expense	\$ 10,500.00	\$ 11,308.60	\$ 11,000.00
01-4120-29	Supplies & Equipment	\$ 200.00	\$ 114.10	\$ 200.00
01-4120-31	Training & Schools	\$ 2,500.00	\$ 2,440.41	\$ 7,000.00
01-4120-32	Telephone/Communications	\$ 5,500.00	\$ 2,816.78	\$ 3,000.00
01-4120-33	Utilites	\$ 4,000.00	\$ 5,346.86	\$ 6,000.00
01-4120-34	Printing	\$ 2,000.00	\$ 2,469.68	\$ 2,500.00
01-4120-35	Maint/Repair Equipment	\$ 1,500.00	\$ 1,500.00	\$ 500.00
01-4120-37	Advertising	\$ 3,000.00	\$ 1,450.68	\$ 1,500.00
01-4120-40	Dues & Subscriptions	\$ 12,000.00	\$ 10,018.38	\$ 13,000.00
01-4120-41	Rental Property Expense	\$ -	\$ -	\$ -
01-4120-45	Insurance & Bonds	\$ 8,000.00	\$ 6,256.03	\$ 8,500.00
01-4120-50	Community Projects	\$ 3,000.00	\$ 3,268.19	\$ 3,000.00
01-4120-58	C.O. Bldg Improvments	\$ -	\$ -	\$ -
01-4120-59	Annexation Expense	\$ -	\$ -	\$ -
01-4120-60	Contracted Services	\$ 34,000.00	\$ 52,002.58	\$ 31,145.00
01-4120-61	Grant Related Expenditures	\$ -	\$ -	\$ -
01-4120-62	Christmas Lights	\$ -	\$ -	\$ -
01-4140-68	Tax Collection	\$ 21,600.00	\$ -	\$ 21,600.00
01-4140-69	Vehicle Tax Collection	\$ -	\$ 433.99	\$ -
01-4170-63	Elections	\$ 2,500.00	\$ 2,081.05	\$ -
<b>Operating Expenses</b>		\$ 358,749.00	\$ 388,424.95	\$ 428,045.00
01-4120-49	Visionary Projects	\$ 35,347.00	\$ 8,121.84	See Below
01-4120-52	Cap Outlay-Computer	\$ 750.00	\$ 675.00	\$ 750.00
01-4120-55	C.O. Equipment	\$ 4,650.00	\$ 11,530.72	\$ -
01-4120-57	C.O. Land Purchase	\$ 22,500.00	\$ -	\$ -
01-4120-71	Debt Services - Principal	\$ 50,000.00	\$ 50,000.00	See Below
01-4120-72	Debt Services - Interest	\$ 18,334.00	\$ 8,398.23	See Below
<b>Total Administration Expense</b>		\$ 490,330.00	\$ 467,150.74	\$ 428,795.00

		2017-2018 Budget	2017/2018 Estimated	Manager Recommend
01-4310-00	Salaries-Regular	\$ 328,000.00	\$ 330,717.25	\$ 334,000.00
01-4310-02	Salaries-Part Time	\$ 23,000.00	\$ 17,953.75	\$ 23,000.00
01-4310-07	401K Expense	\$ 16,500.00	\$ 20,229.68	\$ 16,700.00
01-4310-09	FICA Expense	\$ 26,700.00	\$ 26,925.25	\$ 27,311.00
01-4310-10	Retirement Expense	\$ 28,000.00	\$ 21,343.50	\$ 26,000.00
01-4310-11	Group Insurance	\$ 71,000.00	\$ 72,140.39	\$ 67,005.00
01-4310-20	Motor Fuel	\$ 20,000.00	\$ 15,484.38	\$ 18,000.00
01-4310-21	Uniforms	\$ 3,000.00	\$ 3,123.18	\$ 3,000.00
01-4310-25	Maint & Repair-Autos	\$ 5,000.00	\$ 5,405.27	\$ 6,000.00
01-4310-26	Office Expense	\$ 1,500.00	\$ 899.34	\$ 1,500.00
01-4310-29	Supplies & Equipment	\$ 9,000.00	\$ 5,308.11	\$ 9,000.00
01-4310-31	Training & Schools	\$ 3,000.00	\$ 2,931.16	\$ 3,000.00
01-4310-32	Telephone/Communications	\$ 8,000.00	\$ 7,207.74	\$ 8,000.00
01-4310-33	Utilities	\$ 1,500.00	\$ 1,834.32	\$ 3,000.00
01-4310-34	Printing	\$ 1,500.00	\$ 2,499.51	\$ 3,000.00
01-4310-60	Contracted Services	\$ 18,500.00	\$ 21,336.26	\$ 24,000.00
01-4310-71	Debt Services - Principal	\$ -	\$ -	\$ -
01-4310-72	Debt Services - Interest	\$ -	\$ -	\$ -
<b>Operating Expenses</b>		\$ 590,100.00	\$ 577,436.51	\$ 599,416.00
01-4310-54	C.O. Motor vehicle fund	\$ 39,626.00	\$ 39,825.26	\$ 37,500.00
01-4310-55	C.O. Equipment	\$ 22,439.00	\$ 12,417.36	\$ 11,900.00
<b>Total PD Expense</b>		\$ 652,165.00	\$ 629,679.13	\$ 648,816.00

		2017-2018 Budget	2017/2018 Estimated	Manager Recommend
01-4340-00	Salaries - Regular	\$ 99,000.00	\$ 101,214.40	\$ 103,292.00
01-4340-02	Salaries - Part-Time	\$ 98,900.00	\$ 75,694.14	\$ 160,000.00
01-4340-07	401K Expense	\$ 4,900.00	\$ 5,060.72	\$ 5,176.00
01-4340-09	FICA Expense	\$ 14,700.00	\$ 13,925.64	\$ 24,200.00
01-4340-10	Retirement Expense	\$ 7,505.00	\$ 7,889.98	\$ 7,765.00
01-4340-11	Group Insurance	\$ 17,500.00	\$ 20,309.07	\$ 23,500.00
01-4340-17	Firemen's Pension Fund	\$ 2,340.00	\$ 1,560.00	\$ 2,320.00
01-4340-18	Professional Services	\$ -	\$ -	\$ -
01-4340-20	Motor Fuel	\$ 5,000.00	\$ 3,174.14	\$ 4,000.00
01-4340-21	Uniforms	\$ 3,000.00	\$ 1,609.00	\$ 3,000.00
01-4340-25	Maint & Repairs-Trucks	\$ 12,000.00	\$ 4,022.61	\$ 12,000.00
01-4340-26	Office Expense	\$ 500.00	\$ 66.98	\$ 500.00
01-4340-29	Supplies & Equipment	\$ 20,000.00	\$ 17,136.66	\$ 20,000.00
01-4340-31	Training & Schools	\$ 2,000.00	\$ 1,380.00	\$ 2,000.00
01-4340-32	Telephone/Communications	\$ 3,575.00	\$ 1,832.61	\$ 3,000.00
01-4340-33	Utilities	\$ 6,500.00	\$ 6,892.96	\$ 7,400.00
01-4340-34	Printing	\$ 500.00	\$ 1,250.98	\$ 700.00
01-4340-35	Maint. & Repairs-Equipmen	\$ 3,000.00	\$ 2,946.63	\$ 3,000.00
01-4340-40	Dues & Subscriptions	\$ 1,300.00	\$ 1,236.50	\$ 1,400.00
01-4340-45	Insurance & Bonds	\$ 16,000.00	\$ 13,641.16	\$ 14,000.00
01-4340-60	Contracted Services	\$ 5,000.00	\$ 9,746.05	\$ 8,000.00
01-4340-71	Debt Services - Principal	\$ 40,994.00	\$ 38,538.95	See Below
01-4340-72	Debt Services - Interest	\$ 2,851.00	\$ 2,851.00	See Below
<b>Operating Expenses</b>		<b>\$ 367,065.00</b>	<b>\$ 331,980.18</b>	<b>\$ 405,253.00</b>
01-4340-54	C.O. Motor vehicle fund	\$ 10,000.00	\$ -	\$ -
01-4340-55	C.O. Equipment	\$ 56,300.00	\$ 5,548.00	\$ -
<b>Total Fire Department Expense</b>		<b>\$ 433,365.00</b>	<b>\$ 669,508.36</b>	<b>\$ 405,253.00</b>

		2017-2018 Budget	2017/2018 Estimated	Manager Recommend
01-4190-00	Salaries - Regular	\$ 85,000.00	\$ 85,814.53	\$ 99,000.00
01-4190-02	Salaries - Part-Time	\$ 14,000.00	\$ 5,892.44	\$ 29,000.00
01-4190-07	401K Expense	\$ 4,200.00	\$ 4,486.72	\$ 4,950.00
01-4190-09	FICA Expense	\$ 6,500.00	\$ 7,238.85	\$ 8,660.00
01-4190-10	Retirement Expense	\$ 6,443.00	\$ 6,862.95	\$ 7,455.00
01-4190-11	Group Insurance	\$ 15,500.00	\$ 21,025.88	\$ 22,000.00
01-4190-18	Professional Services	\$ -	\$ -	\$ -
01-4190-20	Motor Fuel	\$ 5,000.00	\$ 5,274.73	\$ 5,500.00
01-4190-21	Uniforms	\$ 1,500.00	\$ 1,326.17	\$ 1,500.00
01-4190-24	Maint & Repairs Buildings & Grounds	\$ 8,000.00	\$ 3,854.25	\$ 8,000.00
01-4190-25	Maint & Repairs Trucks	\$ 1,500.00	\$ 1,399.97	\$ 2,000.00
01-4190-26	Office Expense	\$ 100.00	\$ 19.00	\$ 100.00
01-4190-29	Supplies & Equipment	\$ 8,000.00	\$ 7,976.42	\$ 5,500.00
01-4190-31	Training & Schools	\$ 500.00	\$ 177.00	\$ 500.00
01-4190-32	Telephone/Communications	\$ 1,200.00	\$ 248.68	\$ 1,000.00
01-4190-33	Utilities	\$ 4,000.00	\$ 5,101.76	\$ 5,500.00
01-4190-34	Printing	\$ 50.00	\$ 485.35	\$ 350.00
01-4190-35	Maint & Repairs Equip	\$ 8,000.00	\$ 3,599.39	\$ 7,000.00
01-4190-40	Dues & Subscriptions	\$ -	\$ -	\$ -
01-4190-45	Insurance & Bonds	\$ 9,000.00	\$ 8,545.96	\$ 9,000.00
01-4190-51	Tools & Light Equipment	0	0	\$ 2,500.00
01-4190-59	Transportation	\$ -	\$ -	\$ -
01-4190-60	Contracted Services	\$ 30,040.00	\$ 34,028.28	\$ 10,000.00
<b>Operating Expenses</b>		<b>\$ 208,533.00</b>	<b>\$ 203,358.33</b>	<b>\$ 229,515.00</b>
01-4190-54	C.O. Motor vehicle fund	\$ -	\$ -	\$ -
01-4190-55	C.O. Equipment	\$ 82,663.00	\$ 53,237.97	\$ 5,000.00
01-4190-58	C.O. Building Renovations	\$ -	\$ (328.35)	\$ -
01-4190-59	C.O. Sidewalks	\$ -	\$ -	\$ 10,000.00
<b>Total Maintenance Expense</b>		<b>\$ 291,196.00</b>	<b>\$ 256,267.95</b>	<b>\$ 234,515.00</b>

		2017-2018 Budget	2017/2018 Estimated	Manager Recommend
01-6130-00	Salaries - Regular	\$ 6,000.00	\$ -	\$ -
01-6130-02	Salaries - Part-Time	\$ -	\$ -	\$ -
01-6130-07	401K Expense	\$ 300.00	\$ -	\$ -
01-6130-09	FICA Expense	\$ 400.00	\$ -	\$ -
01-6130-10	Retirement Expense	\$ 455.00	\$ -	\$ -
01-6130-11	Group Insurance	\$ -	\$ -	\$ -
01-6130-18	Professional Services	\$ -	\$ -	\$ -
01-6130-20	Motor Fuel	\$ -	\$ -	\$ -
01-6130-24	Maint/Repair Bldg & Grounds	\$ 12,000.00	\$ 8,762.84	\$ 12,000.00
01-6130-25	Maint./ Repair Vehicles	\$ 1,000.00	\$ 796.33	\$ -
01-6130-29	Supplies & Equipment	\$ 5,000.00	\$ 3,757.31	\$ 6,000.00
01-6130-31	Training & Schools	\$ -	\$ -	\$ -
01-6130-33	Utilities	\$ 15,000.00	\$ 16,477.65	\$ 18,000.00
01-6130-35	Maint./ Repair Equipment	\$ -	\$ -	\$ -
01-6130-45	Insurance & Bonds	\$ -	\$ -	\$ -
01-6130-60	Contracted Services	\$ 2,300.00	\$ 3,075.90	\$ 3,000.00
<b>Operating Expenses</b>		<b>\$ 42,455.00</b>	<b>\$ 32,870.03</b>	<b>\$ 39,000.00</b>
01-6130-54	C.O. Motor vehicle fund	\$ -	\$ -	\$ -
01-6130-55	C.O. Equipment	\$ -	\$ -	\$ -
01-6130-57	C.O. Land Purchase	\$ -	\$ -	\$ -
01-6130-58		\$ -	\$ -	\$ -
<b>Total Parks Expense</b>		<b>\$ 42,455.00</b>	<b>\$ 32,870.03</b>	<b>\$ 39,000.00</b>



		2017-2018 Budget	2017/2018 Estimated	Manager Recommend
01-4710-33	Utilities (Street Lights)	\$ 35,000.00	\$ 37,902.93	\$ 36,000.00
01-4710-65	Garbage Service	\$ 117,400.00	\$ 110,081.64	\$ 114,000.00
01-4710-64	Recycling	\$ 21,600.00	\$ 27,410.00	\$ 28,000.00
<b>Total Environmental</b>		<b>\$ 174,000.00</b>	<b>\$ 175,394.57</b>	<b>\$ 178,000.00</b>

	2017-2018 Budget	2017/2018 Estimated	Manager Recommend
Total Board Expense	\$ 27,488.00	\$ 20,141.29	\$ 67,727.00
Total Administration Expense	\$ 490,330.00	\$ 467,150.74	\$ 428,795.00
Total Planning & Zoning Expense	\$ 1,700.00	\$ 54.99	\$ -
Total PD Expense	\$ 652,165.00	\$ 629,679.13	\$ 648,816.00
Total Fire Department Expense	\$ 433,365.00	\$ 669,508.36	\$ 405,253.00
Total Maintenance Expense	\$ 291,196.00	\$ 256,267.95	\$ 234,515.00
Total Parks Expense	\$ 42,455.00	\$ 32,870.03	\$ 39,000.00
Total Environmental	\$ 174,000.00	\$ 175,394.57	\$ 178,000.00
Note #1 Projects Appropriation from General Revenue	\$ -	\$ -	\$ 25,000.00
Note #2 Debt Service Appropriation (includes - 2 Cents Fire truck) from General Re	\$ -	\$ -	\$ 10,559.00
Note #3 Board Projects Appropriation	\$ -	\$ -	\$ 6,146.00
Note #4	\$ -	\$ -	\$ -
<b>Total Expenses</b>	<b>\$ 2,112,699.00</b>	<b>\$ 2,251,067.06</b>	<b>\$ 2,043,811.00</b>
<b>Total Revenue (Operations)</b>	<b>\$ 2,533,699.00</b>	<b>\$ 2,153,335.94</b>	<b>\$ 2,043,811.00</b>
<b>Total Expense (Operations)</b>	<b>\$ 2,112,699.00</b>	<b>\$ 2,251,067.06</b>	<b>\$ 2,002,106.00</b>
<b>Budget Variance (Operations)</b>	<b>\$ 421,000.00</b>	<b>\$ (97,731.12)</b>	<b>\$ 41,705.00</b>

**Special Project and Pass Thru**

Revenue		2017-2018 Budget	2017/2018 Estimated	Manager Recommend
01-3316-32	Powell Pave & Patch Funds	\$ 83,000.00	\$ 83,000.00	\$ 84,457.00
01-3315-33	Fireman Retirement	\$ 300.00	\$ -	\$ 300.00
01-3713-33	Sal. Water/Sewer Reimbursement	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
01-3991-99	Fund balance Appropriated	\$ 333,670.00	\$ -	\$ 70,000.00
01-3920-91	Proceeds FM Borrowing	\$ -	\$ -	\$ -
01-3920-91	Proceeds FM Borrowing	\$ -	\$ -	\$ -
01-3836-82	Sale of Land	\$ -	\$ -	\$ -
<b>Note #1</b>	Projects Appropriation from General Revenue	\$ -	\$ -	\$ 25,000.00
<b>Note #2</b>	Debt Service Appropriation (includes - 2 Cents Fire truck) from General Revenue	\$ -	\$ -	\$ 10,559.00
<b>Note #3</b>	Board Projects Appropriation	\$ -	\$ -	\$ 6,146.00
<b>Total Revenue (SP)</b>		<b>\$ 466,970.00</b>	<b>\$ 133,000.00</b>	<b>\$ 246,462.00</b>

Expenses		2017-2018 Budget	2017/2018 Estimated	Manager Recommend
01-4340-17	Firemen's Pension Fund	\$ 300.00		\$ 300.00
Note #4	Repayment Thread Trail			\$ 50,000.00
<b>Special Projects:</b>				
01-4510-66	Powell - Streets	\$ 51,222.00	\$ 10,305.35	\$ 84,457.00
01-4120-49	Visionary Projects	\$ 35,347.00	\$ 8,121.84	\$ 20,000.00
01-4510-60	Chamandy Sewer/Water Taps	\$ 80,000.00	\$ 48,057.00	\$ 25,000.00
<b>Total Expense (SP)</b>		<b>\$ 166,869.00</b>	<b>\$ 66,484.19</b>	<b>\$ 179,757.00</b>

		2017-2018 Budget	2017/2018 Estimated	Manager Recommend
01-4340-71	Fire Truck Principal	\$ 40,994.00	\$ 40,994.00	\$ -
01-4120-71	Water Line Principal	\$ 50,000.00	\$ 5,000.00	\$ 50,000.00
01-4340-72	Fire Truck Interest	\$ 2,851.00	\$ 2,851.00	\$ 2,159.00
01-4120-72	Water Line Interest	\$ 8,334.00	\$ 6,507.00	\$ 8,400.00
<b>Total Debt Service (SP)</b>		<b>\$ 102,179.00</b>	<b>\$ 55,352.00</b>	<b>\$ 60,559.00</b>

		2016-2017 Budget	2016/2017 Estimated	Manager Recommend
<b>Note #2</b>	Additional Fire Truck Principal Payment			
<b>Note #3</b>	Vet's Memorial			\$ 6,146.00
<b>Board Projects (SP)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,146.00</b>

<b>Budget Variance (Projects and Pass Thru)</b>		<b>\$ 197,922.00</b>	<b>\$ 11,163.81</b>	<b>\$ -</b>
---	--	----------------------	---------------------	-------------

		<b>Manager Recommended</b>
Total Revenue (Operations)		\$ 2,043,811.00
Total Revenue (SP)		\$ 204,757.00
Consolidated Total Revenue		\$ 2,248,568.00
Total Expense (Operations)		\$ 2,002,106.00
Total Expense (SP)		\$ 179,757.00
Total Debt Service (SP)		\$ 60,559.00
Board Projects (SP)		\$ 6,146.00
Consolidated Total Expense		\$ 2,248,568.00

<b>Consolidated Total Revenue</b>			<b>\$ 2,248,568.00</b>
<b>Consolidated Total Expense</b>			<b>\$ 2,248,568.00</b>
<b>Consolidated Budget Variance</b>			<b>\$ 0.00</b>



**TOWN OF GRANITE QUARRY  
BOARD OF ALDERMEN  
FY 2018-2019 BUDGET ORDINANCE ADOPTION**

**Tuesday, June 26, 2018 ~ 5:30 P.M.**

**AGENDA**

1. **CALL TO ORDER** Mayor Feather
  
2. **MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE** Mayor Feather
  
3. **APPROVAL OF THE AGENDA**
  
4. **CITIZENS COMMENTS** (*All comments are limited to 6 minutes. No sharing of minutes with other citizens*)
  
5. **PUBLIC HEARING ACTION:**
  - Adoption of the FY 2018-2019 Budget Ordinance Phil Conrad
  
6. **NEW BUSINESS AND ACTION ITEMS**
  - a. **Budget Amendment Request #23**

**ACTION NEEDED:** To transfer funds from Parks Salaries. – Regular (01-6130-00), Parks 401K Expense (01-6130-07), Parks FICA Expense (01-6130-09), and Parks Retirement Expense (01-6130-10) to Maintenance Salaries – Regular (01-4190-00), Maintenance 401K Expense (01-4190-07), Maintenance FICA Expense (01-4190-09), and Maintenance Retirement Expense (01-4190-10).

b. **Budget Amendment Request #24**

**ACTION NEEDED:** To transfer funds from Board Contingency (01-4110-097) to Maintenance Maint & Repairs Buildings & Grounds (01-4190-24) for the replacement of the Air Conditioning Unit in the Fire Department.

7. **ADJOURNMENT**

# TOWN OF GRANITE QUARRY

## NORTH CAROLINA



### BUDGET FOR FISCAL YEAR 2018-2019

Submitted by: Phil Conrad,  
Town Manager

June 26, 2018





**Town Manager's Budget Message  
FY 2018-2019**

June 26, 2018

Mayor William D. Feather  
Board of Aldermen  
Town of Granite Quarry  
143 N. Salisbury Ave.  
Granite Quarry, NC 28072

The Honorable Mayor Feather, Town Board Members and Citizens of Granite Quarry:

This budget was prepared under the general direction of the Town Board in response to the goals established during the Annual Board Retreat and budget workshops and in direct response to the needs of our community. The FY 2018-2019 budget continues the current level of services provided for the citizens of Granite Quarry. As requested by the Board, this budget is balanced by a **\$0.4175** tax rate per hundred-dollar valuation coupled with a environmental fee of \$12/pickup/site/month.

Each cent on the tax rate represents approximately **\$20,948**. The estimated assessed tax valuation for the Town of Granite Quarry as of January 1, 2018 is **\$212,724,537** and an estimated collection rate of **98.11%** was used for real, personal, and vehicle taxes.

This budget includes:

- A 2.13% merit pool increase for employees based on performance reviews
- Funding for all debt service (water line and fire engine)
- Purchase of a new police vehicle
- Necessary equipment purchases for all departments
- Operation expenses to continue services to citizens at the current levels
- Selected adjustments to cover inflation and contractual increases along all line items



## Summary of 2018-2019 Budget

### Budget Overview

After careful consideration the following budget recommendations represents Board goals, departmental input and community needs within the existing tax rate of \$0.4175 per \$100 valuation. The total recommended budget is **\$2,252,377**.

Departmental Budget	FY 2018-2019
<b>Governing Body</b>	\$ 67,727
<b>Administration</b>	\$ 428,795
<b>Police</b>	\$ 648,816
<b>Fire</b>	\$ 405,253
<b>Maintenance Department</b>	\$ 234,515
<b>Parks &amp; Recreation</b>	\$ 39,000
<b>Environmental</b>	\$ 178,000
<b>Projects</b>	\$ 185,903
<b>Debt Service</b>	\$ 60,559
<b>TOTAL</b>	<b>\$ 2,248,568</b>

The budget recommendation includes a 2.13% merit increase for employees of the Town. Merit increases will be made at the determination of the Town Manager and Department Heads based on performance reviews and town personnel policy.

All debt service payments for vehicles are included in each department's budget. Debt service for the Village of Granite Water Line is included in the Projects section of the budget.

### Departmental Highlights

**Governing Body:** The proposed budget for Governing Body is **\$67,727**. This recommendation includes a contingency line item of **\$50,015**.

**Administration:** The proposed budget for Administration is **\$428,795**. This recommendation includes a line item of **\$20,000** for visionary funds and **\$7,500** for additional code enforcement services.

**Planning & Zoning:** Planning is included in the Administration budget. The Administration budget recommendation includes additional funding to cover advertising expenses for Planning Board meetings and Public Hearings regarding comprehensive planning initiatives.

**Police:** The proposed budget for the Police Department is **\$648,816**. This recommendation includes an accompanying revenue payment from the Town of Faith calculated at **21.7%** based on current population numbers. Revenue from the Town of Faith totals **\$140,793** resulting in an actual departmental cost for Granite Quarry of **\$508,023**. Highlights in this recommendation include the purchase and outfitting of one police vehicle totaling **\$37,500**.

**Fire:** The proposed budget for the Fire Department is **\$405,253**. All operational expenses were evaluated and adjusted to reflect actual current rates, this included adjustment to the full time salaries to reflect current salary numbers.

**Maintenance Department:** The proposed budget for Maintenance is **\$234,515**. This maintenance department continues to reduce cost by maintaining current equipment. The recommendation is to maintain current funding levels to continue efficient operations.

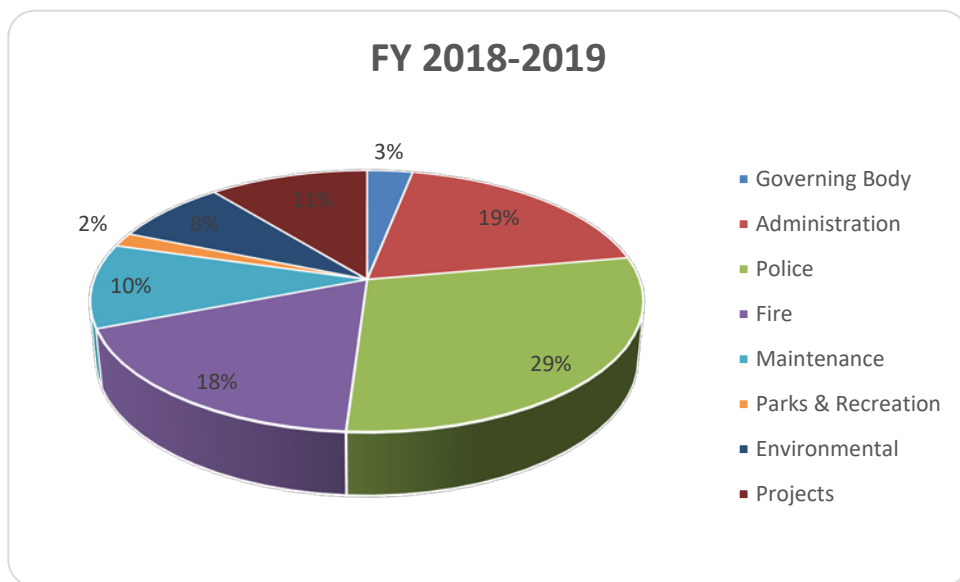
**Parks & Recreation:** The proposed budget for Recreation is **\$39,000**. The recommendation is to maintain current funding levels to continue efficient operations.

**Environmental:** The proposed budget for solid waste & recycling is **\$178,000**. This recommendation is based on \$12 monthly environmental fee which covers garbage collection and other household services. The recycling budget was increased to reflect current user numbers.

**Projects:** The proposed budget for capital projects is **\$185,903**. A total of **\$84,457** from Powell Funds has been appropriated to pay back the general fund for patch and pave street repairs in 2017. It also includes **\$60,559** for debt services on the Fire Truck and Village of Granite Water Line.

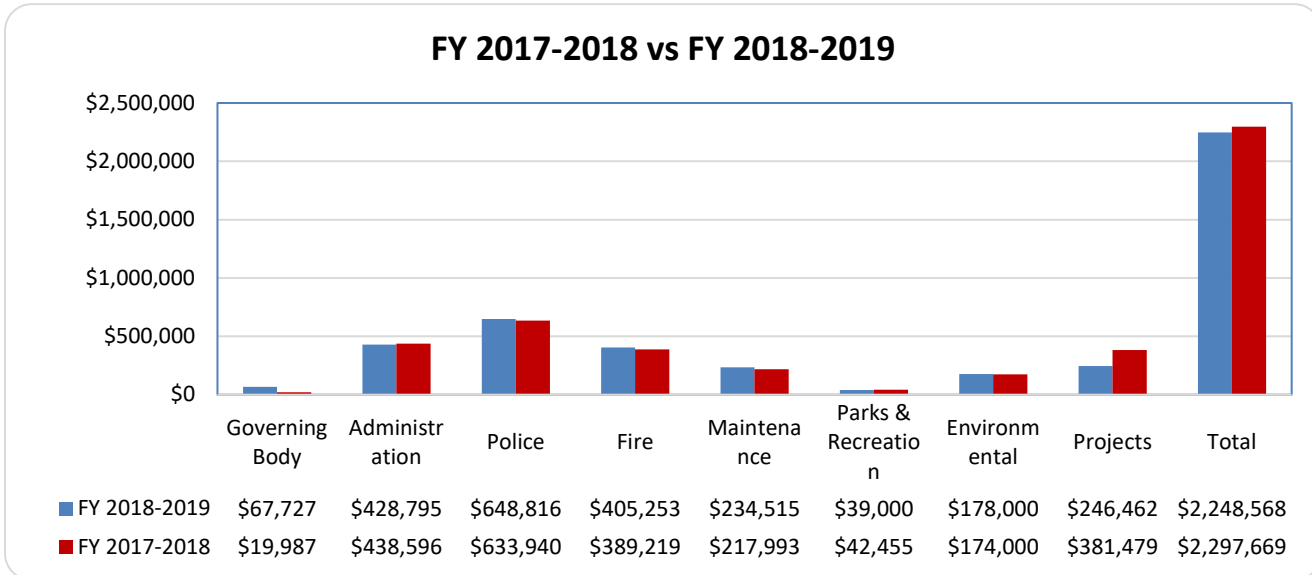
The proposed budget is balanced as stated above and the fees for the buildings, shelters, zoning, fire inspections, solid waste and recycling are listed on the attached spreadsheet.

The following graph depicts the funding break down by department:



**Adopted Budget**

The adopted budget includes comparisons from the previous budget and estimates as of June 30, 2018 for FY 2017-2018. The following graph indicates departmental budget changes from FY 17-18 and FY 18-19:



An adopted budget is attached. If you have any question regarding the budget, please let me know and we will work to answer or make corrections. It was staff's goal to present a budget that was balanced and could be adopted to guide the town during the next fiscal year. I am proud to present this budget on behalf of our great quality Town staff!

Respectfully submitted,

Phil Conrad  
Town Manager

**Town of Granite Quarry, North Carolina**

**Budget Ordinance  
FISCAL YEAR 2018-2019**

**AN ORDINANCE CONCERNING APPROPRIATIONS AND THE RAISING OF REVENUE FOR  
THE FISCAL YEAR BEGINNING JULY 1, 2018**

**BE IT ORDAINED** by the Board of Aldermen of the Town of Granite Quarry, North Carolina, that the following fund revenues and departmental expenditures, certain fee and charge schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of the Town Government and its activities for the Fiscal Year beginning July 1, 2018 and ending June 30, 2019.

**Summary of Expenditures**

**Section 1:**

General Fund	\$ 2,164,111
Powell Bill Fund	\$ 84,457
<b>Total Expenditures / Transfers</b>	<b>\$ <u>2,248,568</u></b>

**Anticipated Revenues**

**Section 2: General Fund**

General Fund	\$ 2,164,111
Powell Bill Fund	\$ 84,457
	<b>\$ <u>2,248,568</u></b>

**Authorized Expenditures / Transfers Out  
By Department**

Governing Body	\$ 67,727
Administration	\$ 428,795
Planning and Zoning included in Admin.	\$ 0
Police	\$ 648,816
Fire	\$ 405,253
Maintenance	\$ 234,515
Recreation	\$ 39,000
Environment and Recycling	\$ 178,000
Projects and Debt	\$ 246,462
	<b>\$ <u>2,248,568</u></b>

**Section 3:**

**Powell Bill Fund & Fund Balance  
Anticipated Revenues / Transfers In**

Powell Bill Proceeds	\$ 84,457
Powell Bill Interest Revenues	\$ 0
Sub-total	\$ 84,457
Appropriated Fund Balance	\$ 70,000
<b>Total Anticipated Revenues</b>	<b>\$ <u>154,457</u></b>

**Section 4: Levy of Taxes**

There is hereby levied, for Fiscal Year 2018-2019, an Ad Valorem Tax Rate of **\$0.4175** per One Hundred Dollars (\$100.00) valuation of taxable property as listed for taxes as of January 1, 2018, for the purpose of maintaining the revenue from current taxes as set forth in the foregoing estimates of revenues, and in order to finance the foregoing applicable appropriations. This rate of tax is based on an estimated assessed valuation of **\$212,724,537** and an estimated collection rate of **98.11% for real estate and vehicles**.

**Section 5: Fees Schedule**

There are hereby established, for the Fiscal Year 2018-2019, various fees and charges as contained in Attachment A.

**Section 6: Special Authorization - Budget Officer**

A. The Town Manager is hereby authorized to make any budget transfers as may be required, within each department as long as the total appropriation for each department does not change and contingency funds are not utilized. The Budget Officer is also authorized to recommend allocation of funds remaining in each department, after all bills are paid and prior to closing of the books.

**Section 7: Restrictions - Budget Officer**

- A. Interdepartmental transfer of monies and Governing Body funds, except as noted in Section 9, shall be accomplished by Board of Aldermen authorizations only.
- B. Utilization of appropriations contained in Contingencies and Appropriations from Fund Balance may be accomplished only with specific approval of the Board of Aldermen.

**Section 8: Utilization of Budget Ordinance**

This ordinance shall be the basis of the financial plan for the Town of Granite Quarry Municipal Government during the 2018-2019 Fiscal Year. The Town Manager shall administer the budget and shall ensure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget.

The Administration Department (Financial Officer) shall establish and maintain all records, which are in consonance with this Budget Ordinance, and the appropriate statutes of the State of North Carolina.

**Section 9: Salary Adjustments**

- A. Salary adjustment funds resulting from performance evaluations, wage level adjustments or merit increases shall be available beginning with the first payroll in the month of the new Fiscal Year.
- B. For the Fiscal Year 2018-2019, a 2.13% merit increase for full time employees shall be as set forth in the 2018-2019 guidelines for salary increases. The Town Manager shall be authorized to approve all merit increases based upon the recommendation of the department heads and the results of performance evaluations held throughout the year.

**Section 10: Re-appropriation of Funds Encumbered in FY 2018-2019**

Appropriations herein above authorized and made shall have the amounts of the unearned portion of contracts at June 30, 2018, added to each appropriation as it applied in order to properly account for payment against the fiscal year in which it is paid.

Copies of this ordinance and the attached budgets shall be maintained in the office of the Town Clerk of the Town of Granite Quarry, and shall be made available for public inspection.

Adopted this 26<sup>th</sup> Day of June, 2018.

---

Phil Conrad  
Town Manager

---

William D. Feather  
Mayor

**FISCAL YEAR 2018 - 2019  
Town of Granite Quarry**

**FEES AND CHARGES**

<b>BUILDING AND RELATED ACTIVITIES</b>			
<b>Building Type</b>	<b>Rental Times and Description</b>	<b>Rental Fee</b>	
		<b>Residents</b>	<b>Non-Residents</b>
Shelter or Gazebo	Up to 4 hours	\$35	\$50
	Up to 8 hours	\$50	\$75
	8 hours or more	\$75	\$100
	Electricity Fee	\$25 per 4 hours of use	
Civic Park	Kitchen Rental	\$15	\$50
	Kitchen key deposit	\$10	
Legion Building	Up to 6 hours	\$100	\$250
	6 hours or more	\$150	\$350
Civic Groups or churches 50% discount	Up to 6 hours	\$50	\$150
	6 hours or more	\$75	\$200
	Rental Deposit (no discount)	\$150	
Environmental Fee	Resident and Non Dumpster Commercial	\$12 monthly	
No fees are charged for Nationally Chartered Granite Quarry Youth or School Organizations.			
<b>PLANNING, ZONING AND SUBDIVISION FEES</b>			
<b>Item</b>	<b>Description</b>	<b>Fees</b>	
Subdivision Plats	Exception Plat Review	No Charge	
	Minor Subdivision Plat Review	\$75	
	Major Subdivision, Preliminary Plat Review	Up to 25 lots \$250 26-50 \$500 plus \$5 per lot (over 25) More than 50 lots \$750 plus 5 per lot (over 25)	
	Major Subdivision, Final Plat Review*	\$150 per Map	
	Letter of Credit Review	\$100 plus Engineer Cost	
	Letter of Credit, Partial Release	\$100	
*If a third review is required, an addition review fee will be charged.			
Zoning Review/Approval	Home Occupation Permit	\$25	
	Zoning Permit	\$50	
	Conditional Use Permit	\$500 plus \$5 per acre	
	Variance	\$400	
	Engineering Drawing Review	Engineer's Cost	
	Site Plan Review	(Minor) \$200 (Major) \$400	
	Technical Review Committee Review	\$100	
	Sign Permit (Each sign shall pay a separate fee)	\$10 for Temporary \$50 for Permanent	
	Zoning Administrator's Decision Appeal	\$250 plus advertising and notification costs	
	Zoning Map Amendment	\$600 plus advertising and notification costs	
	Zoning Text Amendment	\$400 plus advertising and notification costs	
	Site Inspection Costs	\$100 plus Engineer costs	
	Vested Rights Process	\$250	



<b>Item Description</b>	<b>Fees</b>
Plotted Maps, Ordinance Copies, Etc.	Production Cost
Nuisance abatement – Warning Issued First	\$50 first offense \$100 second offense \$200 third & subsequent offense
<b>ADMINISTRATIVE AND OTHER FEES</b>	
<b>Item Description</b>	<b>Fees</b>
All Copies	\$.10 per page
Copy of Current Town Budget	\$.10 per page
Fax Service	\$.25 per page
Copy of Municipal Code of Ordinances	\$50.00
Golf Cart Registration	\$10 per cart
Golf Cart violation	\$150 per violation
Internet/Cyber Net Sweepstakes of Café Machine	\$1,000 per machine
Annual Business Registration ( <i>Section 7 Business from the Town of Granite Quarry's Code of Ordinance</i> )	\$10
<b>FIRE DEPARTMENT FEES</b> ( <i>Article 4 Section 10-47 from the Town of Granite Quarry's Code of Ordinances</i> )	
Re-inspections (third and subsequent)	\$30
Fireworks (stand-by)	\$100
Fire watches	\$100
Assembly Stand-by	\$25
Plans Review	\$25
Hydrant Testing	\$30 per hydrant
Fire Flow report	\$200
Fire Department services fees	Market rate set by insurance company
Report Copies	\$5
<b>FIRE DEPARTMENT PERMITS</b> ( <i>Article 4 Section 10-47 from the Town of Granite Quarry's Code of Ordinances</i> )	
Fireworks	\$130
Burning	\$35
Annual Haz-Mat Storage	\$120
Tent	\$40
Tank Removal/Installation	\$50
<b>POLICE DEPARTMENT FEES</b>	
Police Off-Duty Services ( <i>Entity pays the officer directly</i> )	\$25 per hour
Police Reports	\$5 per report
<b>MAINTENANCE DEPARTMENT FEES</b>	
Heavy Equipment/Tractors	\$100 per hour with operator
Light Equipment	\$65 per hour with operator
Brush pickup, second load for citizens or brush commercial cut	\$50 per load

**Budget worksheet is attached**

**ATTACHMENT B**

**SALARY SCHEDULE (06/2018)**

<b>POSITION</b>	<b>MINIMUM/HOURLY RATE</b>	<b>ACTUAL RATES</b>	<b>MAXIMUM/HOURLY RATE</b>	<b>EXPECTED YEAR (AVG)</b>
Mayor	\$2,050.00	\$3,276.48	\$6,050.00	\$3,276.48
Mayor Pro Tem	\$1,650.00	\$2,252.58	\$3,650.00	\$2,252.58
Aldermen	\$1,500.00	\$2,047.80	\$3,500.00	\$2,047.80
Town Manager	\$61,000.00	\$68,674.84	\$71,000.00	\$68,674.84
Assistant Manager	\$55,000.00	\$0.00	\$60,000.00	
Town Clerk	\$43,000.00	\$50,000.00	\$53,000.00	\$50,000.00
Finance Officer	\$45,000.00	\$0.00	\$55,000.00	
Finance Analyst / Event Planner	\$33,000.00	\$16.95	\$43,000.00	\$35,256.00
Public Services Director	\$45,000.00	\$0.00	\$55,000.00	
Planning & Zoning Adm	\$35,000.00	\$24.00	\$45,000.00	\$19,968.00
Deputy Clerk/HR	\$33,000.00	\$17.35	\$43,000.00	\$36,088.00
Police Chief	\$57,000.00	\$61,776.52	\$67,000.00	\$61,776.52
Police Sergeant	\$35,000.00	\$18.01/\$18.73	\$45,000.00	\$40,120.08
Police Officers (FT)	\$31,000.00	\$15.00 - \$16.43	\$39,000.00	\$35,006.69
Police Officers (PT)	\$12.00	\$12.00/\$15.00	\$15.00	\$3,000.00
Police Investigator	\$38,000.00	\$20.98	\$48,000.00	\$43,638.40
Fire Chief	\$43,000.00	\$24.00	\$53,000.00	\$11,000.00
Deputy Fire Chief	\$33072/\$12.00	\$13.00	\$41,340/\$15.00	\$14,976.00
Assistant Fire Chief (FT)	\$11.00	\$13.52	\$15.00	\$37,261.12
Fire Inspector	\$31,000.00	\$0.00	\$41,000.00	
Fire Fighter (FT)	\$28,000.00	\$10.59/\$11.41	\$38,000.00	\$30,316.00
Fire Fighter (PT)	\$10.00	\$10.00/\$12.00	\$11.00	
Fire Fighter (Officers)	\$10.50	\$13.22	\$12.00	
Maintenance Supervisor	\$39,000/\$18.75	\$20.20	\$49,000/\$23.56	\$42,016.00
Maintenance Leader	\$27,000/\$13.00	\$13.50	\$37,000/\$17.80	\$28,080.00
Maintenance/Sr. Tech	\$24,000/\$11.05	\$0.00	\$34,000/\$15.85	
Maintenance Tech II	\$21,000/\$10.00	\$0.00	\$31,000/\$14.90	
Maintenance Tech I	\$20,000/\$9.61	\$11.50	\$28,000/\$13.50	\$23,920.00
Maintenance Assistant	\$18,000/\$8.75	\$10.00	\$25,100/\$12.00	
<b>Volunteer Fire Fighters paid on incident reimbursement will be reimbursed as follows:</b>				
Junior Fire Fighter	\$ 5.50 per call	\$11.00 per call		
EMS Respr/1403 FF	\$ 8.00 per call	\$ 8.00/\$10.00 per call		
Fire Fighter, Regular	\$11.00 per call	\$8.00/\$19.23 per call		
Fire Fighter, Officer	\$11.50 per call	0.00 per call		

*Note: All retirement benefits are based on NCLM individual coverage modified med 500 plan monthly rate of \$542.*

**THIS PAGE LEFT BLANK INTENTIONALLY**



**FISCAL YEAR 2017-2018  
BUDGET AMENDMENT REQUEST #23**

**June 26, 2018**

**PURPOSE:** To transfer funds from Parks Salaries – Regular (01-6130-00), Parks 401K Expense (01-6130-07), Parks FICA Expense (01-6130-09), and Parks Retirement Expense (01-6130-10) to Maintenance Salaries – Regular (01-4190-00), Maintenance 401K Expense (01-4190-07), Maintenance FICA Expense (01-4190-09), and Maintenance Retirement Expense (01-4190-10).

**TRANSFER FUNDS FROM:**

General Ledger Acct. # and Description	Amount
01-6130-00 Parks Salaries – Regular	\$6,000
01-6130-07 Parks 401K Expense	\$ 300
01-6130-09 Parks FICA Expense	\$ 400
01-6130-10 Parks Retirement Expense	\$ 455
<b>TOTAL</b>	<b>\$7,155</b>

**ADD FUNDS TO:**

General Ledger Acct. # and Description	Amount
01-4190-00 Maintenance Salaries – Regular	\$6,000
01-4190-07 Maintenance 401K Expense	\$ 300
01-4190-09 Maintenance FICA Expense	\$ 400
01-4190-10 Maintenance Retirement Expense	\$ 455
<b>TOTAL</b>	<b>\$ 7,155</b>

*The above Budget Amendment was approved/denied by the Manager or Board on \_\_\_\_\_.*

\_\_\_\_\_  
William Feather, Mayor

\_\_\_\_\_  
Tanya Maria Word, Finance Officer



**FISCAL YEAR 2017-2018  
BUDGET AMENDMENT REQUEST #24**

**June 26, 2018**

**PURPOSE:** To transfer funds from Board Contingency (01-4110-097) to Maintenance Maint & Repairs Buildings & Grounds (01-4190-24) for the replacement of the Air Conditioning Unit in the Fire Department.

**TRANSFER FUNDS FROM:**

General Ledger Acct. # and Description	Amount
01-4110-97 Board Contingency	\$5,140
<b>TOTAL</b>	<b>\$5,140</b>

**ADD FUNDS TO:**

General Ledger Acct. # and Description	Amount
01-4190-24 Maint & Repair Buildings & Grounds	\$5,140
<b>TOTAL</b>	<b>\$5,140</b>

*The above Budget Amendment was approved / denied by the Manager or Board on \_\_\_\_\_.*

\_\_\_\_\_  
William Feather, Mayor

\_\_\_\_\_  
Tanya Maria Word, Finance Officer