



**TOWN OF GRANITE QUARRY  
BOARD OF ALDERMEN  
SPECIAL CALLED MEETING MINUTES  
Friday January 18, 2019 ~ 9:00 A.M.**

**Present:** Mayor Bill Feather, Alderman John Linker, Alderman Kim Cress, and Alderman Jim Costantino

**Absent:** Alderman Jim LaFevers

**Staff:** Mr. Phil Conrad – Town Manager, Ms. Tanya Word – Town Clerk/HR Officer, Shelly Ms. Shelly Shockley- Finance Officer, Mr. Jason Hord – Interim Fire Chief/Maintenance Director

**Guests:** Mark Wineka

**CALL TO ORDER** – Mayor Bill Feather

**APPROVAL OF THE SPECIAL CALLED MEETING AGENDA**

Alderman Linker made a motion to approve the agenda as presented. Alderman Costantino seconded the motion. The motion passed with all in favor.

**BUSINESS**

Mayor Feather explained we are here today to address filling the position of Interim Town Manager.

**How Long:** 4 – 5 months

**Recommendations:** Mayor stated currently we have three persons interested in the Interim Town Manager position. The Mayor recommends scheduling interviews next week so that we can at least have someone in place by February 4<sup>th</sup>.

Alderman Linker has the following concerns (1) number of hours per week for the Interim; the pay range should be comparable with the number of hours; (2) familiarity with doing budgets. Alderman Costantino stated it would be nice to have the permanent Town Manager in place at the beginning of the fiscal year.

Mayor Feather commented to Alderman Linker's concern regarding the pay scale, the Board would need to find out the number of hours the prospective interim is looking at working.

Aldermen Linker stated that we need to fill the interim position soon and that the Board should look at conducting interviews within the upcoming week.

**ACTION:** Alderman Costantino made a motion to allow the clerk to contact the three applicants and set interviews to meet with the Board next week. the estimate and move forward with repairs. Mayor Pro Tem LaFevers seconded the motion. The motion passed with all in favor.

Set the Next Meeting Date:

**ACTION:** Aldermen Linker made a motion to set the next meeting date for either Friday, January 25<sup>th</sup> or Monday, January 28<sup>th</sup> depending on when the interviews are completed. Aldermen Cress seconded the motion. The motion passed with all in favor.

## **ADJOURNMENT**

Alderman Cress made a motion to adjourn the meeting at 9:31 A.M. Alderman LaFevers seconded the motion. The motion passed with all in favor.

Respectfully Submitted,

*Tanya Maria Word*

Town Clerk