



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
REGULAR MEETING MINUTES
Monday, May 4, 2020**

Present: Mayor Bill Feather, Mayor Pro Tem John Linker, Alderman Jim Costantino (*via video conferencing*), Alderman Doug Shelton

Not Present: Alderman Kim Cress

Staff: Town Manager Larry Smith, Town Attorney Chip Short (*via video conferencing*), Town Clerk Aubrey Smith, Town Planner Steve Blount, Fire Chief/ Maintenance Supervisor Jason Hord, Finance Officer Shelly Shockley, Police Chief Mark Cook (*via video conferencing*)

Call to Order: Mayor Feather called the meeting to order at 7:00 p.m.

Determination of Quorum: Mayor Feather determined there was a quorum present after Board members attending both in person and remotely made their presence known.

1. Approval of the Agenda

ACTION: Mayor Pro Tem Linker made a motion to approve the agenda as presented. Alderman Shelton seconded the motion. The motion passed with all in favor.

2. Approval of the Consent Agenda

A. Approval of the Minutes

1) Regular Meeting Minutes April 6, 2020

B. Interlocal Agreement for Provision of Personal Protective Equipment (PPE)

C. Departmental Reports (*Reports in Board packet*)

D. Financial Reports (*Reports in Board packet*)

ACTION: Alderman Shelton made a motion to approve the consent agenda as presented. Alderman Costantino seconded the motion. The motion passed with all in favor.

3. Citizen Comments - There were no citizen comments.

4. Guests and Presentations

A. GQFD Auxiliary Vice-President Brittany Barnhardt – Fundraiser – postponed until June Meeting

5. Town Events

- **Dumpster Days** – 5/7 & 5/8 9:00 a.m. – 3:00 p.m., 5/9 8:00 a.m. – 1:00 p.m.
Chief Hord reminded the Board that the dumpsters will be open to Town residents only. He listed items that would not be accepted and reviewed precautions his staff will be taking.

6. Town Manager's Update

Mr. Smith commended staff for being able to complete projects, even those working from home. He passed out and reviewed an amended Town Hall project update which included an updated option for a 3rd Fire Department bay door.

Mr. Smith also shared the health insurance renewal rates for Town staff. There will be no changes to coverage, but an out of pocket coverage will be addressed with an HRA.

Alderman Shelton asked for a FEMA grant update. Chief Hord shared that there were no changes. The target date is still October.

New Business

7. Rezoning **316 S. Main Street Property**

Mr. Blount reviewed his PowerPoint presentation on the requested rezoning with the Board. He reviewed the zoning of the adjacent properties and the overview.

A. Open Public Hearing

Mayor Feather opened the public hearing at 7:16 p.m.

B. Public Comments

- Ginger Lovette, 305 S. Main Street, Granite Quarry – opposed the rezoning (*Mr. Blount shared the email sent from Ms. Lovette and stated her opposition to the project*).

C. Close Public Hearing

Mayor Feather closed the public hearing at 7:17 p.m.

D. Board Discussion and Decision

There was no Board discussion.

ACTION: Mayor Pro Tem Linker made a motion to approve the rezoning of the rear portion of parcel 351 039 from LI to RH. Alderman Costantino seconded the motion. The motion passed with all in favor.

ACTION: Alderman Costantino made a motion to adopt the Statement of Consistency. Mayor Pro Tem Linker seconded the motion. The motion passed with all in favor.

Statement of Consistency: In voting to approve the proposed rezoning of the property, the Granite Quarry Board of Aldermen does find this decision to be in the best interest of the public and to be consistent in general with policies stated in the Town's Comprehensive Plan.

8. Discussion **Town Hall Upgrades Project**

Mr. Smith reviewed the status of the Town Hall Upgrades project and presented the Board with specific answers to questions they had regarding timing and potential issues. He also clarified information regarding the Fund Balance and asked for Board feedback on what options to pursue.

Board discussion included specific questions regarding the scope and timing of the project. The project would be paid for by drawing from unappropriated funds and the scope is all-inclusive.

Mayor Feather requested that a concrete apron be added to the scope of the project. Chief Hord recommended that be added to the parking lot project, which would be separate.

ACTION: Mayor Pro Tem Linker made a motion to amend Capital Project Ordinance 2020-06 with the amended scope in an amount not to exceed \$403,803. Alderman Costantino seconded the motion. The motion passed with all in favor.

9. Bid Award **2020 Capital Streets Improvement**

ACTION: Alderman Shelton made a motion to award the 2020 Capital Streets Improvement Project to J.T. Russell & Sons, Inc. Mayor Pro Tem Linker seconded the motion. The motion passed with all in favor.

10. CPO Amendment **Town Hall Upgrades Project**

Action was taken after the discussion in item 8.

11. Resolution 2020-06 **Title VI Policy Adoption**

ACTION: Mayor Pro Tem Linker made a motion to accept Resolution 2020-06 as presented. Alderman Shelton seconded the motion. The motion passed with all in favor.

12. Policy Manual / Employee Handbook

ACTION: Mayor Pro Tem Linker made a motion to authorize the Town Manager to enter into a contract with the MAPS Group for policy manual / employee handbook review and rewrite and pay and classification study for an amount not to exceed \$8,000. (Funding will be in next year's budget). Alderman Shelton seconded the motion. The motion passed 2-1 with Mayor Pro Tem Linker and Alderman Shelton in favor and Alderman Costantino opposed.

13. Proclamation **National Police Week & Peace Officers' Memorial Day**

14. Proclamation **Municipal Clerks Week**

15. Board Comments

- Alderman Shelton stated his desire to set a date for the budget meeting. **By consensus, the budget meeting was set for Thursday, May 21st, at 4:00 p.m.**
- Mayor Feather asked for clarification regarding Fire Department calls in the district vs. the number of calls outside of the district and whether a dollar value could be assigned to each.

16. Mayor's Notes

- a. Thursday, May 7
- b. Friday, May 8
- c. Saturday, May 9
- d. Monday, May 11
- e. Wednesday, May 13
- f. Monday, May 18
- ~~g. Monday, May 18~~
- h. Tuesday, May 19
- i. Thursday, May 21
- j. Monday, May 25
- k. Wednesday, May 27

Announcements and Date Reminders

- 9am – 3pm Dumpster for Residents
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- 8am – 1pm Dumpster for Residents
- 6:00 p.m. Planning Board
- 6:00 p.m. Virtual CCOG Board of Delegates Meeting
- 5:00 p.m. Parks, Events, and Recreation Committee
- ~~5:30 p.m. Zoning Board of Adjustment~~
- 3:30 p.m. Revitalization Team
- 8:00 a.m. Virtual Rowan Chamber PIP Breakfast
- Memorial Day – Office Closed
- 5:30 p.m. Cabarrus-Rowan County MPO Meeting

Adjourn

ACTION: Mayor Pro Tem Linker made a motion to adjourn. Alderman Shelton seconded the motion. The motion passed with all in favor.

The meeting ended at 8:07 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk