



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN MEETING
January 2, 2018 • 7:00 P.M.**

- 1. CALL TO ORDER – Mayor Feather**
- 2. MOMENT OF SILENCE**
- 3. PLEDGE OF ALLEGIANCE – Mr. Zach Huddleston**
- 4. APPROVAL OF THE AGENDA**
- 5. APPROVAL OF THE CONSENT AGENDA**
 - a. Approval of the Minutes**
 - **Special Called Meeting Minutes – December 18, 2017**
 - **Special Called Meeting Minutes – December 4, 2017**
 - **Regular Meeting Minutes – December 4, 2017**
 - b. Departmental Reports (*Reports in Board packet*)**
 - c. Financial Reports**
- 6. CITIZEN COMMENTS (*All comments are limited to 6 minutes. No sharing of minutes with other citizens*)**
- 7. GUESTS AND PRESENTATIONS**
- 8. TOWN MANAGER’S UPDATE**
 - a. 2018 Board Retreat – February 16-17 (*need Board direction*)**
- 9. OLD BUSINESS**
 - a. Town Appointment Process for Boards and Committees**
 - b. Faith Road Property Update**
 - c. Board Direction on Potential Property Sale of Town Sport Field
(*Mr. Marcel Renn*)**

10. NEW BUSINESS AND ACTION ITEMS

- a. **ORDINANCE NO. 2018-01 – To establish Town Hall Remodeling Committee**
- b. **PROCLAMATION – Martin Luther King, Jr. Day**
- c. **Public Hearing – To set the Public Hearing for February 5, 2018 to consider incentives for “Project Wheel”** (*The Company is an existing employer in Rowan County that is considering a site in Granite Quarry for its potential expansion.*)
- d. **Board Calendar – presentation by Ms. Tanya Word**

11. MAYOR’S NOTES – Announcements and Date Reminders

- a. **Town Hall Closed for Martin Luther King, Jr. Day –January 15**
- b. **Planning Board Meeting – January 8 at 5:00 P.M. @ Town Hal**
- c. **Revitalization Team Meeting – January 16 @ 3:30 P.M.**
- d. **CCOG Executive Board Meeting – January 10 at 6:00 P.M. CCOG Offices**
- e. **Dr. Martin Luther King, Jr. – Holiday Parade, January 13 @ 11:00 A.M. – 12:00 P.M. in Downtown Salisbury**
- f. **Rowan County Chamber Power in Partnership/Leadership Rowan – January 18 at 7:30 A.M. @ Trinity Oaks, 728 Klumac Road.**
- g. **Cabarrus-Rowan MPO Meeting – January 24 at 5:30 P.M. @ UNC Building of the NC Research Campus**
- h. **Board of Aldermen Meeting – February 5 at 7:00 P.M. @ Town Hall**
- i. **CCOG Board of Delegates Annual Meeting – February 7 at 6:15 P.M. @ CCOG Office**

12. MAYOR’S ACTION

a. **Closed Session:**

A motion is needed as follows: To go into closed session pursuant to N.C. General Statute Section 143-318.11.A.5.6 for personnel and property issues.

A motion is needed as follows: To come out of closed session pursuant to N.C. General Statute Section 143-318.11.A.5.6 for personnel and property issues. The Board takes the following action (if any).

13. ADJOURNMENT

*****Board Photos will be taken immediately after Closed Session.**



TOWN OF GRANITE QUARRY BOARD OF ALDERMEN
Special Called Meeting
Minutes
5:00 P.M.
Monday, December 18, 2017

Present: Mayor Bill Feather, Mayor Pro Tem Jim LaFevers, Alderman Jim Costantino, Alderman Kim Cress, Alderman John Linker

Staff: Mr. Phil Conrad – Town Manager, Ms. Tanya Word – Town Clerk, Mr. Scott Stewart – Deputy Clerk, Mr. Jason Hord – Maintenance Supervisor, Mr. Mark Cook – Police Chief, Mr. Steve Blount – Town Planner, Mr. Graham Corriher – Town Attorney.

Guests: Mr. Ed Shell, Ms. Sandra Shell, Mr. Mike Brinkley, Mr. Arin Wilhelm

1. **Call to Order:** Mayor Feather called the meeting to order at 5:02 pm.
2. **Moment of Silence:** Mayor Feather opened the meeting with a moment of silence.
3. **Pledge of Allegiance:** Mayor Feather led the Pledge of Allegiance.
4. **Approval of the Special Called Meeting Agenda:**

ACTION: Mayor Pro Tem LaFevers made a motion to approve the agenda as presented. Alderman Costantino seconded the motion. The motion passed with all in favor.

5. **Public Comments:** Mayor Feather opened the floor for public comments. Ed Shell of 510 Lewis Street in Granite Quarry made the following statement:

“I’ll make a comment that I’ve made before in these public comment sections of the meetings. It’s always a real challenge to come up with the right things to say and the right questions because you have no idea what’s going to transpire afterwards. I’m sure there’s going to be some good discussion and probably answers given that are unknown at this point in time, but, nevertheless, a few questions I want to raise and points to be made and I’m sure some of the Aldermen were prepared to do so anyway. I think critical to the consideration is what’s the purpose as far as the Town is concerned. I heard the discussion in the last meeting, and maybe I was asleep, but I just missed that completely. I didn’t hear anybody explain why the Town would want this. That’s kind of an important point don’t you think? That’s a rhetorical question. So, I really hope that’s going to be addressed tonight. What in the world are we expecting to benefit from this? Not just to

accommodate a citizen who is wanting to donate some property, and who I think has been pretty open about it, sounds like it in terms of saying that he'd like to get some tax advantage from that. Certainly nothing wrong with that.

The next point I'd like to raise is; if there is some worthwhile compelling purpose to accept this property or this donation, what due diligence has been performed? What has the Town done to find out about this property and any potential problems that exist with it? I'm speaking from experience here. You don't know always, unless you check carefully, what you are getting. You can end up with a real pig in a poke. Again, I am speaking from experience. The property could be contaminated, it could have historical significance, it could have an Indian burial ground on it, it could have any number of considerations which would interfere with the ability of the Town to do as they wanted with the property, including selling it potentially in the future and recognizing some financial gain from it. So, if this has not been done, then that's a tremendous oversight, and I would strongly encourage you not to accept this property unless you really, really know it's history and really know that it's not contaminated has some problem that you're going to regret down the road. Another consideration is that, are there any structures at all on the property, is there any fence, are there any derelict sheds, barns. I heard one of the Aldermen say in the last meeting that the property is very uneven, full of gullies, goodness knows what else. Are these potential problems as far as the public is concerned if anyone were to go on this property, be they trespassing or not.

What kind of liability are you incurring if that happens and they hurt themselves? Are you going to have to erect fencing, are you going to have to take down any sheds properties, remove fallen logs, things of this nature? Will you have to invest anything at all to make this property safe, to make it serviceable for whatever purpose it may be intended. If there are any conditions at all associated with the property, be it plaques or other things that the donor wants, this can constitute a compromise of the property value. I find it very strange that actually the donor's attorneys would want him to do that or allow it, because it's going to get him into problems with the IRS. Nevertheless, the situation is such that if the property is accepted with conditions, you've compromised your ability as far as being able to sell it down the road. There are additional considerations of lost tax revenue, and also just generally increased liability for the Town. I've mentioned several things that could cause challenges as far as the Town is concerned. They could be significant if someone was hurt there, or some other problem was caused in the community because of the acceptance of this property. This may indeed be a good thing. It may be something really good for the Town, something you really want to do, but if these questions are not answered, and answered in a timely manner, it would be rather foolhardy from my standpoint, or from my viewpoint, to pursue this simply to accommodate the timeline of the donor as far as wanting this accomplished by year end in order to achieve a tax benefit. I would suggest you strongly resist that, but to consider, as I'm sure you will, if there is some benefit to be achieved from this that outweighs the potential problems, the potential expense, the potential lost revenue, the potential liabilities, and want to pursue that. That's all I wanted to share.. Thank you."

6. Business:

- Discussion to accept donated property on Faith Road from Tom Byrd.

The Board discussed the property offered as a donation to the Town. There was discussion of regarding the restrictions proposed by Mr. Byrd and the potential condition of the property. Mr. Byrd requested that the Town pay approximately \$1200 in back taxes and observe proposed restrictions including:

- The existing stone structure will be repaired as needed and will be used. It will never be demolished.
- There will be no roads cut through the property other than those needed for walking paths for visitors to enjoy.
- The property will be named Byrd Park.
- Tom Byrd will be allowed 90 days after closing to remove any and all items that are in the garage building.
- At that entrance to the park, there will be placed a stone monument with a list of all of the Byrd family donors.
- The town of Granite Quarry will reimburse Tom Byrd for expenses incurred in this transaction, such as attorney fees, appraisal fees, and currently due property tax.

ACTION: Alderman Costantino made a motion to accept the property without restrictions providing that a home inspection and an environmental inspection of the Byrd property are conducted prior to acceptance the property and associated maintenance costs have been assessed by Town staff. Alderman Cress seconded the motion. The motion passed with all in favor.

Steve Blount, Town Planner, addressed the Board with additional information about the property. There are buffering requirements for leaf and limb storage and with 3.5 acres of flood plain and the necessary setbacks there would be very little land that could be used for that purpose. The house on the property was built in 1935, is 1200 square feet, and has an assessed value of approximately \$65,000. It is not considered a historic structure. It could possibly provide an emergency entrance into the Village of Granite subdivision.

Arin Wilhelm of the Granite Quarry Athletic Club addressed the Board stating that the property could be used for a 9-hole disc golf course. This could coexist with walking trails.

7. **ADJOURNMENT:** With no further business to discuss, Alderman Jim LaFevers made a motion to adjourn the meeting at 5:55 PM. Alderman Costantino seconded the motion. The motion passed with all in favor.

Respectfully Submitted,

Scott Stewart

Scott Stewart
Deputy Clerk / Finance / HR Analyst



**TOWN OF GRANITE QUARRY BOARD OF ALDERMEN
Special Called Meeting**

Minutes

6:30 P.M.

Monday, December 4, 2017

Present: Mayor Bill Feather, Mayor Pro-Tem Mike Brinkley, Alderman Arin Wilhelm, Alderman Jim Costantino, and Alderman Jim LaFevers.

Staff: Mr. Phil Conrad – Town Manager, Ms. Tanya Word – Town Clerk/HR Officer, Mr. Jim Philyaw – Finance Officer, Mr. Scott Stewart – Deputy Clerk and Mr. Graham Corriher – Town Attorney.

Call to Order: Mayor Feather called the meeting to order at 6:30 P.M.

Approval of the Agenda: Mayor Pro-Tem Brinkley asked to move item number 3 to the end of the agenda.

ACTION: Mayor Pro-Tem Brinkley made a motion to approve the agenda as amended. Alderman Wilhelm seconded the motion. The motion passed with all in favor.

1. Business

- Bobcat
 - Approve Budget Amendments #9, #9B, and #10 (*Note: Budget Amendment #9B will be distributed Monday evening at the meeting.*)

Mr. Conrad explained, “Budget Amendment #10 is related to the resurfacing project that we just completed here in town a few weeks ago. Budget Amendments #9 and 9B are associated with the Bobcat purchase. Budget Amendment #9 is the actual purchase of the Bobcat and Budget Amendment #9B is the associated equipment for the Bobcat.”

ACTION: Mayor Pro-Tem Brinkley made a motion to approve Budget Amendment #9. Alderman Wilhelm seconded the motion. The motion passed with all in favor.

ACTION: Mayor Pro-Tem Brinkley made a motion to approve Budget Amendment #9B. Alderman Wilhelm seconded the motion. The motion passed with all in favor.

Mr. Conrad explained Budget Amendment #10 is the resurfacing project for \$235,000; this is moving those funds to pay off this project, we will be using Powell Bill Funds from the current fiscal year as well as some funds in the next fiscal year. This has been a successful project and improved the quality of some of the streets here in town.

ACTION: Mayor Pro-Tem Brinkley made a motion to approve Budget Amendment #10. Alderman Wilhelm seconded the motion. The motion passed with all in favor.

- Adopt Audit

Mr. Conrad stated, "I will be happy to answer any questions you might have regarding the 2017 audit." Mayor Feather commented, "we allowed the audit to be presented to the LGC and the LGC has approved it, and said it is fine. There is a letter attached from the auditors basically stating that it has been presented to the LGC along with other comments from our auditors. This is the audit for 2016-2107 fiscal year."

ACTION: Mayor Pro-Tem Brinkley made a motion to adopt the audit for the 2016-2017 year. Alderman LaFevers seconded the motion. The motion passed with all in favor.

2. Presentation Honoring Outgoing Aldermen

Mr. Jason Smith presented Alderman Arin Wilhelm and Alderman Mike Brinkley each with a plaque for their excellence in their professional jobs as well as on the Board of Aldermen.

Mayor Feather presented Alderman Wilhelm and Alderman Mike Brinkley each with a Proclamation from the Town of Granite Quarry thanking them for their service and dedication rendered during their term of office.

3. Adjournment

Mayor Pro-Tem Brinkley made a motion to adjourn the meeting at 6:45 P.M. Aldermen LaFevers seconded the motion. The motion passed with all in favor.

Respectively Submitted By

Tanya Maria Word

Town Clerk

10. ELECTION OF MAYOR PRO TEM

1. Call for Nomination for Mayor Pro-Tem

Mayor Feather read the guidelines and directives for nominations, and opened the floor for nominees for the office of Mayor Pro-Tem. Alderman Costantino nominated Alderman LaFevers. Alderman Cress nominated Alderman Linker.

Discussion: *Alderman Cress commented, “I feel like the people that I have spoken to during and after the election said they are willing to vote for change and that’s what I’m here for. I think that John Linker with his past experience serving as Mayor and Mayor Pro-Tem years ago is very well-versed and he is a past member of the Zoning Board, as well as past Alderman; and I think he is well-fitted for the office of Mayor Pro-Tem.”*

Alderman LaFevers stated, “I have worked with the Town Board for 12 years and I have served as Mayor Pro-Tem in the past. I am familiar with what all we’ve got going, as well as with format with which we operate now. I would like to think that I could serve in that capacity again.”

Alderman Costantino commented, “This is my second year on the Board, and you have two experienced nominees. There have been a lot of changes even since I’ve been on Board and I think that either one of these men will do a great job. If you want experience especially with the things going on today, I say go with Alderman Jim LaFevers.”

Alderman Linker stated, “I have experience with the Town’s business, and I realize that I would have to get caught up with the business of today and procedures, but I think I could step in and fill the role.

Round 1 Voting Results:

Linker: 2
LaFevers: 2

Mayor Feather commented since we have a tie, let’s go around again.

Round 2 Voting Results:

Linker: 2
LaFevers: 3

Mr. Linker commented, “Since we’re in a stalemate, I don’t think it looks good for us to stay here all night and do this. I will cast my vote for Jim LaFevers.”

Mayor Feather congratulated Alderman LaFevers on being elected Mayor Pro-Tem. We will administer the Oath of Office for Alderman LaFevers at the January 2nd meeting.

11. OATH OF OFFICE FOR MAYOR PRO-TEM

Oath Administered by Jeffrey R. Barger, Rowan County Clerk of Court

Jim LaFevers

Mayor Pro-Tem

12. APPOINTMENTS/OATHS OF OFFICE FOR TOWN CLERK/TOWN MANAGER/TOWN ATTORNEY

Oaths Administered by Mayor William D. Feather, Town of Granite Quarry

Tanya Maria Word

Town Clerk

Phil Conrad

Town Manager

Graham Corriher

Town Attorney

13. APPROVAL OF THE AGENDA

Mayor Feather stated the Public Comments Section of the agenda is missing and needs to be added.

ACTION: Alderman LaFevers made a motion to approve the agenda as changed. Motion seconded by Alderman Costantino.

14. PUBLIC COMMENTS

Alfred Healey, 520 W. Peeler Street. Mr. Healey stated: "My street has a lot of fast traffic, including trash trucks speeding down the at approximately 4:00 p.m. I'm concerned with the 250 units in the housing unit on Faith Road and how it seems to be done. If we do these 250 houses we are going to need more police officers, more fire fighters, and personnel. We're going to need another school with teachers, our trash is going to go up, and we're going to need more public works help. There should have been a referendum on this. The new fire station can go up where the new soccer field is."

Mayor Mary Pond, 709 S. Salisbury Ave. Mayor Pond congratulated the new Board members. "I also want to say thank you to the outgoing Board members and let them know that we do appreciate the things they did during their term. I want to also say thank you to the citizens of Granite Quarry and I wanted to do it publicly so that everybody would know; but I want to say thank you to the citizens of Granite Quarry because of the impact and the tenacity and the willingness that the citizens of Granite Quarry have."

"During this election a lot went on, but I want this Board to know that I am in full support of the things you all have before you and I also want to offer myself to help to do anything that I possibly can....to serve on some kind of Board, I'm not asking to be out front or anything like that. I want to be one of those people that I am just a phone call away."

"I want to say that Granite Quarry is a strong town, it's almost like that 'weeble wobble', but we don't fall down. Granite Quarry is a working town, we are a dedicated town, and a town of people who want to see things done and are willing to work to see things done. I want us to work together as a team! This is a new start, a new beginning. We cannot look back if we want to go

forward, so I want us to look forward and do the best that we can with what we have; and when we have concerns we speak those concerns and are willing to work through and come to a resolution for those concerns. Congratulations to the newly elected Board members. There is something wrong with this Board...there are no women on this Board, but we are going to work to get some women on this Board!

15. APPOINTMENT OF BOARD MEMBERS

Mayor Feather made the following Board Appointments:

Transportation Advisory Committee for Cabarrus-Rowan MPO

Bill Feather
Kim Cress

Centralina COG Board of Delegates

Bill Feather
John Linker

Revitalization Board

John Costantino
John Linker

Parks and Recreation Board

Kim Cress
Jim LaFevers

Environmental Committee

John Linker
Jim LaFevers

Community Appearance Committee

Kim Cress
Jim Costantino

***Town Hall Remodeling Committee**

Jim Costantino
John Linker

Mayor Feather explained, “the Board will need to take some action to set this Committee up. This can be done at the January meeting.”

Mayor's Advisory Committee

Mayor Feather stated, "We ask a lot of input from the citizens and sometimes we don't get as much input as we would like; and what I would like to do is set up a committee that basically meets with the Mayor and I would like to ask for volunteers. I would like to put Mayor Mary Ponds at the top of this list to be on that Committee. I would like to possibly get maybe 3 or 4 more other volunteers; then once we get together at our first meeting we can set a meeting time and decide how often people would like to meet...whether it be quarterly or monthly or whatever might be acceptable to the situation. This committee has no authority, it's just comments and recommendations brought back to this Board and talk with the Aldermen and see where they would like to go with it."

Alderman Linker commented, "In your list of Committees/Board appointments you call it a Mayor's Advisory Committee and in your minutes, you call it a Mayor's Advisory Board. The only comment I have is, the only thing I heard from people who voted for me during the general election is 'I want more transparency.' 'I want to see what's going on, and I want to know what's going on.' In my opinion any Board or Advisory Committee we need to be as transparent as possible and not conduct business anywhere but in the public. I am fully for transparency and if this is a Board, don't we have to vet the members or applicants? I just want to make sure that every Board is fully transparent, the meeting time is published. I want it all above board, and then any citizen will have full access to when those meetings are and who the membership is."

Mayor Feather replied, "We can do that if you would like."

Alderman Cress commented, "You have Boards and then you have Committees, as Alderman Linker alluded to, I agree with what he said, and I too have heard from residents that we be transparent. All I'm saying is if this is a Board or a Committee and I've noticed in the last 3 – 6 months that we've set up an application process and I understand that the Mayor Pro-Tem and the Mayor actually chose some of these Board members, I'm speaking specifically of our Planning Board. If this is a Board, it needs to be vetted; the application process should be handled by the Clerk and the Town Manager. If it is a Committee as the Mayor stated, he selects whoever is interested if it's a volunteer type committee. Again, I want to reiterate the point of being very transparent."

Mayor Feather replied, "The Mayor did not pick any of those persons for the reason appointments, they were all chosen by the Board of Aldermen, so that was a choice of theirs. Based on your comments there is a part of our general Ordinance that would need to be modified and that was one of the reasons that the Board had taken had brought up a method to do that, and there's also another part of that we have to talk about because there are appointments to those Boards that have to be made by the County. The County has a different set of rules than the Town does and that's where the concern is. So, I would challenge this Board to take and review at what that information was, that has been presented to the past Board and consider that as far as what those changes and recommendations that this Board would like to make, and at some point, look at adopting some type of procedure or process. Because when you leave it open like it is right now, one of the duties of the Mayor is to appoint standing committees and such

other committees and outline their powers and duties as deemed necessary to properly care for the affairs of the town.

16. APPROVAL OF THE CONSENT AGENDA

1. Approval of the Minutes
 - Regular Meeting Minutes – November 6, 2017
2. Departmental Reports (*Reports in Board packet*)
3. Financial Reports

ACTION: Aldermen Costantino made a motion to approve the consent agenda and minutes of the November 6, 2017 meeting. Alderman Linker seconded the motion. The motion passed with all in favor.

17. GUESTS AND PRESENTATIONS

There were no guest presentations.

18. TOWN MANAGER’S UPDATE

Mr. Conrad stated, “The staff has been working diligently on the transition of power basically getting everyone up to speed. To the new Board members, let us know if you need any assistance we are here to help you and provide whatever information that we can.

The previous Board approved funding for new shelving in the vault, the shelves will be installed tomorrow.”

Alderman Cress asked are there any security concerns that staff has with items being out of the vault and in the conference room. Mr. Conrad replied, “No the conference room is locked.” We are in the process of updating our filing system and we have at least one person dedicated to helping us do that.”

Mr. Cress stated, “In years past I don’t think that anyone has the combination to the safe. I would suggest that you get a quote or have someone look and see if that can be done. It would be nice to be able to have that secured also during this time.” Mr. Conrad replied, “We can consider that.”

19. NEW BUSINESS AND ACTION ITEMS

1. Approval of 2018 Board of Aldermen meeting schedule and holiday schedule

ACTION: Alderman Linker made a motion to approve the 2018 Board of Aldermen meeting schedule. Aldermen LaFevers seconded the motion. The motion passed with all in favor.

2. **Ordinance NO. 2017-01** Senate Bill 155 – Brunch Bill
To Allow The Sale of Alcoholic Beverages Before Noon on Sundays at Licensed Premises.

ACTION: Alderman Costantino made a motion to approve Ordinance NO. 2017-01 Senate Bill 155 – Brunch Bill. Aldermen Linker seconded the motion. The motion passed with all in favor.

3. Request Public Hearing Meeting for January 2, 2018 @ 6:30 P.M.

Mr. Conrad explained, “We are actually moving the Public Hearing to the February 5th meeting. The staff from Salisbury Rowan EDC could not be here this evening and they have assured us that they will attend the January meeting and provide some details to the Board members.”

Mayor Feather commented, “At the Board’s pleasure we can take and move this item for discussion to the January 2nd meeting and set the Public Hearing for February 5, 2018.”

ACTION: Alderman Linker made a motion to set the Public Hearing for February 5, 2018. Alderman LaFevers seconded the motion. The motion passed with all in favor.

4. **Board Approval to Accept Donated Property on Faith Rd. from Tom Byrd**

Attorney Corriher explained, “Clifton Byrd lives in South Carolina and owns the property which is a 9-acre parcel and is looking to donate the property to the Town. His Attorney is in the process of procuring the appraisals. He is talking about some restrictions on the land (i.e. it be a public park or something like that, I don’t have those details right now. What is before you today is to authorize the Town Manager, myself, and the Mayor and anyone else that is needed to take and record the deed. “

Alderman Linker commented, “What is our purpose, what do we plan to do with it? Nothing comes free and I’m assuming somewhere there is cost associated it, even if it’s free.” Mayor Feather replied, “We need a motion to discuss it.”

ACTION: Alderman Costantino made a motion to further discuss this topic. Alderman LaFevers seconded the motion. The motion passed with all in favor.

Alderman Linker asked, “What is the intended purpose of the land should we decide to accept it.” “What is the cost associated it for accepting it.” Mayor Feather replied, what Mr. Byrd’s intent is basically for the Town take the property. It has a garage on it, I don’t know if that garage could possibly be used for some storage; it does have a house on it and to my understanding it is something that may have some historical value to it, but I really don’t know. His comments were that he really doesn’t want the property too much disturbed, he would prefer to see it as a nature area with a couple of walking trails. Overall he is looking at more of a nature preserve.”

Mr. Linker commented, "It sounds like a good idea to me, but I'm still concerned there is going to be some cost associated with it. Let's be cautious especially with the restrictions that he is requesting on the property I'm still concerned with overloading the maintenance department which I think is overloaded now." Alderman LaFevers stated, "I think his comment is fair."

Attorney Corriher commented, "Mr. Byrd has a timeline, and is hoping to be done with this by the end of the year." Mayor Feather commented, "I would suggest if we don't want to make a decision today, that we recess this meeting today and reconvene at another date and time or schedule a special called meeting to deal with this sometime towards the end of this month."

ACTION: Alderman Cress made a motion to set a Special Called Meeting to discuss this matter for Monday, December 18, 2017 at 5:00 P.M. Alderman Costantino seconded the motion. The motion passed with all in favor.

20. MAYOR'S NOTES -- Announcements and Date Reminders for 2017

- 1. Town of Granite Quarry Staff & Volunteer Christmas Banquet** – December 8th, at 6:30 P.M., Shiloh United Methodist Church
Mrs. Shockley stated, "We have approximately 97 persons who have R.S.V.P. to attend. We will have live music. Food will be provided by Catering by Sue."
- 2. Town Hall Closed – Christmas Holiday** – December 25 and 26
- 3. Town Hall Closed – New Year's Day** – January 1
- 4. Granite Quarry Board of Aldermen Meeting** - January 2, at 7:00 P.M.
- 5. 2nd Annual Job Shadow Day** – February 2nd - Rowan-Salisbury Schools and Rowan County Chamber are partnering to provide a job shadow experience for Rowan County students.

Chief Cook explained. "The Granite Quarry-Faith Joint Police Authority, in cooperation with Granite Quarry and Faith Elementary schools, is conducting their sixth annual Adopt-A-Family for Christmas. We are asking for your support and your help, we are going to provide several families in the community with toys and gifts. Donation boxes marked "Adopt-A-Family" will be located at the Town Hall in Granite Quarry and Faith. Toys, items, or gift cards can be dropped off at either location and the gifts do not need to be wrapped. We will have several elves assisting us in wrapping the gifts. Gifts will be collected through December 22nd."

21. ADJOURNMENT

Alderman Cress made a motion to adjourn the meeting at 7:53 P.M. Aldermen Costantino seconded the motion. The motion passed with all in favor.

Respectively Submitted,

Tanya Maria Word

Town Clerk/HR Director

Board Report January/2018 Chief Brown

Emergency Calls for Service November 2017

18 calls in district

- 10 - EMS (including strokes, falls, diabetic, CPR and other Medical needs)
- 1- MVA (motor vehicle crash with injuries)
- 5- SERVICE CALL (non-emergency assistance)
- 1- Brush Fire
- 1- Working Fire

11 calls to Salisbury

- 5- Alarm/Structure calls canceled En-route
- 2- Staged on scene the released
- 1- EMS
- 1- Traffic Accident
- 1- Rescue Assignment
- 1- First due, Fire out on arrival

9 calls to Rockwell Rural

- 9- Alarm/Structure calls canceled En-route

4 calls to Union

- 3- Alarm/Structure calls canceled En-route
- 1- Brush Fire

4 calls to South Salisbury -Cancelled En-route

- 2- Alarm/Structure calls canceled En-route
- 1- Working structure fire
- 1- EMS

3 call to Bostain Heights

- 2- Cancelled En-route
- 1- Working fire

1 call to Rockwell City – Cancelled En-route

2 calls to Spencer -Cancelled En-route

1 call to Millers Ferry - Cancelled En-route

TOTAL – 53

ACTIVITIES

- Daily activities include apparatus & equipment checks, training, station maintenance, pre-plan development, hose and hydrant maintenance, water points, emergency response, public education, inspections and the assistance of other divisions within the Town of GQ.
- Our monthly training included E.M.T. continuing education. Annual Combat Challenge. Diver/Operator training.
- Multiple days of driver training, water point training and district familiarization with new members.
- Car Seat Check Station on Thursday from 1 p.m.to 4 p.m. – 6 seats installed/checked.
- 2 Station/Apparatus Tours (nonscheduled, Walkup)
- Site Reviews and Business info updates.
- Periodic maintenance on hydrants. (weed eat, paint, clear brush)

EQUIPMENT

- Bi annual waxing of apparatus ongoing.
- R-57 annual inspection completed.

- Staff mowing parks, legion and right of ways as needed
- Park grounds and bathrooms cleaned daily
- Town limbs picked up every other week
- Leaf collection- catching up from vacuum issues
- Leased leaf vacuum from Waste Management
- Lake Park bank landscape watered twice weekly
- Granite Quarry signs watered twice weekly
- Various pot holes filled
- Santa in the Park event
- Helped set up Christmas Banquet
- PM checks on Baldor Generator
- New tires 2009 F150
- John Deere 770 on Gov-Deals
- Surplus list for board approval

2007 Ford Truck Mileage – 49,218	+368 miles
1990 Chevy Truck Mileage - 106,679	+0 miles
1995 Ford Dump Truck Mileage – 32,294	+199 miles
2009 Ford Truck Mileage – 43,086	+346 miles

Jason Hord – Maintenance Supervisor

Surplus Items in Maintenance

- Giant Vacuum Leaf Machine – 10- yard capacity** - **Blown engine**
- Staples brand paper shredder** - **Will not power up**
- Delta bench grinder** - **OSHA compliance**



Planning Department Report For 1/2/2018 Board of Aldermen Meeting

1. Storm water and erosion control drawings for Village at Granite subdivision received and forwarded to our engineer for review and comment.
2. Revised and corrected Village at Granite Preliminary Plot Plan signed as approved by Planning Board Chairman and returned to developer.
3. Editing the Downtown Building Design Guidelines based on input from the Town Attorney. This will be discussed at future Planning Board meetings and then a recommended draft plan will be forwarded to the Board of Aldermen for their consideration at a future date.
4. Contacted by developer's engineer concerning planned 25 home subdivision called Stoneglen, off Peeler Road. Project was started in 2007 but stopped due to economic conditions. Much like Village at Granite, planning and approval process will have to begin again due to the long delay. (*Update- Met with developer and reviewed issues. He is considering his options on this project.*)
5. Continuing work on Thread Trail Corridor revision. (*Update- Attended Carolina Thread Trail Tenth Annual Planning Meeting. Gathered ideas for future trail development in our community.*)
6. Continuing work of Leaf and Limb storage site.
7. Continuing work of Code Enforcement issues. Starting a project involving photographing various existing subdivisions, homes, business, etc. Photographs will be compiled into a slideshow highlighting best practices and potential code violations.
8. Met with Roger Crawford concerning replacing an existing mobile home in his park located on Dunn's Mountain Church Road.
9. Helped resolve a water/sewer issue with SRU for a lot on Upward Way for Eli Fisher.
10. Started work with Clerk Tanya Wood on a Master Calendar for all scheduled items for all Town Departments and activities.
11. Discussed with owner's attorney a possible subdivision of land off Twin Oaks Road (near Legion Club Road).
12. Discussed with owner and owner's contractor development of a possible subdivision of property on Yadkin Street near Kerns Street.
13. Discussed with property owners the possible addition of a dog kennel on their property. This may require a UDO text amendment to be allowed on their property's current zoning classification.

GQPD

Number of Events by Nature

CFS Faith Dec 2017

Nature	# Events
104D2 COMMERCIAL BURG ALARM	1
104D4 BUSINESS HOLDUP/PANIC	1
113B2 OTHER NOISE COMPLAINT	1
129B3 SUSPICIOUS CIRCUM (PAST)	1
129C1 SUSPICIOUS PERSON	2
129C3 SUSPICIOUS VEHICLE	1
911 HANG UP	8
ATTEMPT TO LOCATE	1
BUSINESS OR HOUSE CHECK	2
TRAFFIC CHECK	2
TRAFFIC STOP	6
UNAUTHORIZED USE OF CONVEYANCE	1
VEHICLE ACCIDENT PROP DAMAGE	1
Total	28

GQPD

Number of Events by Nature

CFS Granite Quarry Dec 2017

Nature	# Events
103A2 FOUND PROPERTY	1
104C2 ALARM ACTIVATION	1
104D1 RESIDENTIAL BURG ALARM	5
104D2 COMMERCIAL BURG ALARM	1
105D1 ANIMAL-ATTACK	1
107B1 ASST OTHER AGENCY-ROUTIN	2
110D2 RESIDENTIAL B&E	2
113B3 NUISANCE COMPLAINT	1
113D2 DISTURBANCE / VERBAL	1
114D1 PHYSICAL DOMESTIC	2
114D2 VERBAL DOMESTIC	1
116A1 DRUGS (PAST USE - POSS)	1
125B1 CHECK WELFARE - ROUTINE	1
125B2 LOCKOUT - ROUTINE	2
129B3 SUSPICIOUS CIRCUM (PAST)	1
129C1 SUSPICIOUS PERSON	4
129C3 SUSPICIOUS VEHICLE	4
130B1 LARCENY (ALREADY OCC)	1
130D1 LARCENY	2
131B1 TRAFFIC ACCIDENT - PD	1
131B2 HIT AND RUN-MINOR INJ	1
132B3 TRAFFIC VIOLATION / COMP	1
135C1 SHOTS FIRED (HEARD)	1
23C7 OVERDOSE OR POISON	1
911 HANG UP	3
ASSIST DSS	1
ASSIST EMS	1
ASSIST FIRE DEPT	4
ASSIST MOTORIST	1

Nature	# Events
BUSINESS OR HOUSE CHECK	6
DELIVER MESSAGE	3
DOMESTIC PROPERTY PICKUP	1
FOLLOWUP	2
LAW CALL	1
MISDIAL	2
PARK CHECK	5
SCHOOL SECURITY CHECK	2
SUBPOENA SERVICE	2
TRAFFIC CHECK	1
TRAFFIC CONTROL	1
TRAFFIC STOP	9
VEHICLE ACCIDENT PROP DAMAGE	3
Total	87

Police Department Report

December 2017

- Call volume report for the month of December 2017:
 - Date of Report: 12/14/17

 - Total calls for service/activities - 108
 - Incident Reports- 5
 - Arrest Reports- 4
 - Crash Reports- 6
 - Traffic Citations- 6
 - See attached reports: Breakout of total calls for service between Townships.

- The following is the ending mileage for each vehicle:
 - 215- End- 135,516
 - 221- End- 51,794
 - 222- End- 31,132
 - 223- End- 60,621
 - 224- End- 39,872
 - 225- End- 28,696
 - 226- End- 11,442
 - 227- End- 10,389
 - 228- End- 3,274

- The average response time in December calls for service is 5.58 minutes.

TOWN OF GRANITE QUARRY
Financial Reports
Budget vs. Actual
As of November 30, 2017

		<u>Budget</u>		<u>YTD</u>		<u>Variance</u>		<u>Percent</u>
Revenue		\$ 2,320,811.00	\$	1,137,349.10	\$	(1,183,461.90)		49.0%
Loan Proceeds		\$ -	\$	-	\$	-		
Total Revenues		\$ 2,320,811.00	\$	1,137,349.10	\$	(1,183,461.90)		49.0%
Expenditures:								
Governing Body	(01-4110)	\$ 27,488.00	\$	2,607.87	\$	24,880.13		9.5%
Administration	(01-4120)	\$ 473,630.00	\$	182,870.59	\$	290,759.41		38.6%
Tax Collection/Elections	(01-4140/4170)	\$ 24,100.00	\$	-	\$	24,100.00		0.0%
Maintenance	(01-4190)	\$ 231,133.00	\$	95,262.19	\$	135,870.81		41.2%
Police	(01-4310)	\$ 643,940.00	\$	258,120.02	\$	385,819.98		40.1%
Fire	(01-4340)	\$ 433,365.00	\$	105,738.43	\$	327,626.57		24.4%
Planning & Zoning	(01-4910)	\$ 1,700.00	\$	42.95	\$	1,657.05		2.5%
Parks & Rec	(01-6130)	\$ 42,455.00	\$	17,248.41	\$	25,206.59		40.6%
Environmental Protection	(01-4710)	\$ 174,000.00	\$	45,663.88	\$	128,336.12		26.2%
Expenditures Excluding Projects		\$ 2,051,811.00	\$	707,554.34	\$	1,344,256.66		34.5%
Projects:								
Powell Funds	(01-4510)	\$ 83,000.00	\$	3,387.33	\$	79,612.67		4.1%
Special Projects excluding Powell	(01-4510)	\$ 186,000.00	\$	48,057.00	\$	137,943.00		25.8%
Overall Expenditures Y-T-D%		\$ 2,320,811.00	\$	758,998.67	\$	1,561,812.33		32.7%
Estimated Overall Budgeted Y-T-D %								41.7%
Variance (Overall Expenditures-YTD% less than Estimated Expenditures-YTD%)								-9.0%
Revenues over expenditures				\$ 378,350.43		(Revenues less Expenses)		

Page 1

TOWN OF GRANITE QUARRY

Financial Reports

Budget vs. Actual

As of November 30, 2017

NOTES:

- (1) **Total Revenues** are 7.3% more than expected at this point in the Fiscal Year. This is normal.
- (2) **Overall Expenditures Y-T-D%** are 9.0% less than expected at this point in the Fiscal Year.
- (3) Our **Operating Expenditures or Expenditures Excluding Projects** are 7.2% less than expected at this point in the Fiscal Year.
- (4) **Total Revenues** are 16.3% more than **Overall Expenditures Y-T-D%**
- (5) **The Revenue Figures** do not include the November Tax Turnover from Rowan County. This number is approximately \$30,400 (\$23,000 in Property Taxes and \$7,400 from Vehicle Taxes). They will be posted when funds are received.

Page 2

Budget vs Actual

Town of Granite Quarry
12/14/2017 10:41:42 AM

Page 1 Of 14

Period Ending 11/30/2017

01 General

Description	Budget	MTD	YTD	Variance	Percent
Revenues					
01-3100-12 Taxes - Budget Year	775,349	0.00	557,906.54	(217,442.46)	72%
01-3100-17 Tax Penalties & Interest	5,000	0.00	1,898.00	(3,102.00)	38%
01-3100-19 Discounts	0	0.00	26.73	26.73	
01-3101-12 Taxes - Prior Years	15,000	0.00	13,509.11	(1,490.89)	90%
01-3102-12 Vehicle Tax	112,910	0.00	49,458.35	(63,451.65)	44%
01-3230-31 Local Option Sales Tax	651,150	(16.22)	279,531.42	(371,618.58)	43%
01-3260-41 Privilege Licenses/Permit	1,000	0.00	110.00	(890.00)	11%
01-3260-89 Penalty/Int. Priviledge Li	0	0.00	0.00	0.00	
01-3261-31 Cable Franchise Tax	5,000	1,681.83	3,529.84	(1,470.16)	71%
01-3300-23 CDBG Grant	0	0.00	0.00	0.00	
01-3300-31 Telecommunications Tax	12,100	0.00	0.00	(12,100.00)	
01-3300-36 Grants	0	0.00	0.00	0.00	
01-3315-31 Piped Natural Gas Tax	2,900	0.00	0.00	(2,900.00)	
01-3315-33 Fireman Retirement	300	0.00	0.00	(300.00)	
01-3315-83 Tax Refunds	0	0.00	0.00	0.00	
01-3315-89 Video Franchise Fee Tax	27,800	0.00	0.00	(27,800.00)	
01-3316-32 Powell Pave & Patch Funds	83,000	0.00	42,228.78	(40,771.22)	51%
01-3316-89 Interest on Invest - Powell	150	0.00	0.00	(150.00)	
01-3322-31 Beer & Wine - State	15,100	0.00	0.00	(15,100.00)	
01-3324-31 Utilities Franchise Tax	100,800	0.00	32,435.34	(68,364.66)	32%
01-3330-84 County First Responders	4,020	335.00	1,675.00	(2,345.00)	42%
01-3340-41 Permits	1,200	100.00	650.00	(550.00)	54%
01-3411-89 Community Appearance Rev	0	0.00	0.00	0.00	
01-3413-89 Miscellaneous Revenue	6,100	565.22	14,569.66	8,469.66	239%
01-3431-41 Police Authority Revenue_Faith	133,762	0.00	67,308.21	(66,453.79)	50%
01-3431-45 Police Report Revenue	100	5.00	60.00	(40.00)	60%
01-3431-89 Police Miscellaneous	1,500	81.00	10,517.92	9,017.92	701%
01-3471-51 Solid Waste Collection - Salisbury	156,288	11,219.09	34,627.09	(121,660.91)	22%
01-3471-53 Recycling - Salisbury	0	(12,325.54)	12,325.54	12,325.54	
01-3491-41 Subdivision & Zoning Fees	3,500	0.00	0.00	(3,500.00)	
01-3713-33 Sal. Water/Sewer Reimbursement	50,000	0.00	0.00	(50,000.00)	
01-3831-89 Interest on Investments	1,000	23.74	23.74	(976.26)	2%
01-3833-89 Donations/Contributions	10,000	0.00	100.00	(9,900.00)	1%
01-3834-41 Park Shelter Rentals (Maint)	7,000	300.00	2,405.00	(4,595.00)	34%
01-3835-81 Surplus items Sold	3,000	0.00	8,102.27	5,102.27	270%
01-3836-82 Sale of Land	0	0.00	0.00	0.00	
01-3837-31 ABC Net Revenue-Co.	15,000	0.00	4,350.56	(10,649.44)	29%
01-3920-91 Proceeds FM Borrowing	0	0.00	0.00	0.00	
01-3980-96 Transfers other Funds	0	0.00	0.00	0.00	
01-3991-99 Fund balance Appropriated	120,782	0.00	0.00	(120,782.00)	

Budget vs Actual

Town of Granite Quarry
12/14/2017 10:41:42 AM

Page 2 Of 14

Period Ending 11/30/2017

Revenues Totals:	2,320,811	1,969.12	1,137,349.10	(1,183,461.90)	49%
------------------	-----------	----------	--------------	----------------	-----

Budget vs Actual

Town of Granite Quarry
12/14/2017 10:41:42 AM

Page 3 Of 14

Period Ending 11/30/2017

01 General

Description	Budget	MTD	YTD	Variance	Percent
Expenses					
01-4110-02 Mayor/Alderman Salary	11,907	0.00	0.00	11,907.00	
01-4110-03 Mayor Expense	200	0.00	0.00	200.00	
01-4110-08 Board Expense	800	0.00	10.00	790.00	1%
01-4110-09 FICA Expense	911	0.00	0.00	911.00	
01-4110-40 Dues & Subscriptions	820	0.00	0.00	820.00	
01-4110-45 Insurance & Bonds	2,750	0.00	2,597.87	152.13	94%
01-4110-97 Board Contingency	10,100	0.00	0.00	10,100.00	
GOVERNING BODY Totals:	27,488	0.00	2,607.87	24,880.13	9%

Budget vs Actual

Town of Granite Quarry
12/14/2017 10:41:42 AM

Page 4 Of 14

Period Ending 11/30/2017

01 General

Description	Budget	MTD	YTD	Variance	Percent
01-4120-00 Salaries-Regular	155,000	21,162.87	74,781.52	80,218.48	48%
01-4120-02 Salaries-Part Time	30,000	2,988.00	15,461.83	14,538.17	52%
01-4120-07 401K Expense	8,000	1,765.82	5,100.98	2,899.02	64%
01-4120-09 FICA Expense	12,000	1,864.44	6,899.78	5,100.22	57%
01-4120-10 Retirement Expense	11,749	(877.00)	(3,751.45)	15,500.45	-32%
01-4120-11 Group Insurance	25,000	5,337.96	8,612.28	16,387.72	34%
01-4120-13 Unemployment Expense	0	0.00	0.00	0.00	
01-4120-18 Professional Services	10,400	2,539.50	4,099.20	6,300.80	39%
01-4120-20 Motor Vehicle Fuel	3,000	0.00	0.00	3,000.00	
01-4120-22 Banquet Expense	1,200	0.00	0.00	1,200.00	
01-4120-25 Maint & Repair Vehicles	500	0.00	0.00	500.00	
01-4120-26 Office Expense	6,000	612.34	4,879.32	1,120.68	81%
01-4120-29 Misc. Supplies & Equipment	200	123.99	123.99	76.01	62%
01-4120-31 Training & Schools	5,000	609.96	948.96	4,051.04	19%
01-4120-32 Telephone/Communications	6,500	186.47	1,156.00	5,344.00	18%
01-4120-33 Utilites	6,000	293.40	811.23	5,188.77	14%
01-4120-34 Printing	2,000	132.24	375.68	1,624.32	19%
01-4120-35 Maint/Repair Equipment	1,500	0.00	0.00	1,500.00	
01-4120-37 Advertising	3,000	169.48	499.63	2,500.37	17%
01-4120-40 Dues & Subscriptions	12,000	127.00	5,371.52	6,628.48	45%
01-4120-41 Rental Property Expense	0	0.00	0.00	0.00	
01-4120-45 Insurance & Bonds	8,000	0.00	6,256.03	1,743.97	78%
01-4120-49 Visionary Projects	35,347	0.00	5,361.84	29,985.16	15%
01-4120-50 Community Projects	3,000	106.43	1,445.22	1,554.78	48%
01-4120-52 Cap Outlay-Computer	750	0.00	0.00	750.00	
01-4120-55 C.O. Equipment	2,650	0.00	3,463.96	(813.96)	131%
01-4120-57 C.O. Land Purchase	22,500	0.00	0.00	22,500.00	
01-4120-58 C.O. Bldg Improvments	0	0.00	0.00	0.00	
01-4120-59 Annexation Expense	0	0.00	0.00	0.00	
01-4120-60 Contracted Services	34,000	8,876.38	37,458.72	(3,458.72)	110%
01-4120-61 Grant Related Expenditures	0	0.00	0.00	0.00	
01-4120-62 Christmas Lights	0	0.00	0.00	0.00	
01-4120-71 Debt Services - Principal	50,000	0.00	0.00	50,000.00	
01-4120-72 Debt Services - Interest	18,334	1,396.67	3,514.35	14,819.65	19%
ADMINISTRATION Totals:	473,630	47,415.95	182,870.59	290,759.41	39%

Budget vs Actual

Town of Granite Quarry
12/14/2017 10:41:42 AM

Page 5 Of 14

Period Ending 11/30/2017

01 General

Description	Budget	MTD	YTD	Variance	Percent
01-4140-68 Tax Collection	21,600	0.00	0.00	21,600.00	
01-4140-69 Vehicle Tax Collection	0	0.00	0.00	0.00	0.00
01-4170-63 Elections	2,500	0.00	0.00	2,500.00	
Totals:	24,100	0.00	0.00	24,100.00	

Budget vs Actual

Town of Granite Quarry
12/14/2017 10:41:42 AM

Page 6 Of 14

Period Ending 11/30/2017

01 General

Description	Budget	MTD	YTD	Variance	Percent
01-4190-00 Salaries - Regular	85,000	6,432.00	33,877.52	51,122.48	40%
01-4190-02 Salaries - Part-Time	14,000	0.00	4,113.44	9,886.56	29%
01-4190-07 401K Expense	4,200	866.34	2,844.99	1,355.01	68%
01-4190-09 FICA Expense	6,500	496.06	2,881.62	3,618.38	44%
01-4190-10 Retirement Expense	6,443	(385.92)	(2,166.77)	8,609.77	-34%
01-4190-11 Group Insurance	15,500	3,937.31	6,151.82	9,348.18	40%
01-4190-18 Professional Services	0	0.00	0.00	0.00	
01-4190-20 Motor Fuel	5,000	328.03	1,958.62	3,041.38	39%
01-4190-21 Uniforms	1,500	266.40	894.08	605.92	60%
01-4190-24 Comm Appearance Projects	8,000	235.67	938.34	7,061.66	12%
01-4190-25 Maint & Repairs Trucks	1,500	104.17	199.14	1,300.86	13%
01-4190-26 Office Expense	100	0.00	103.01	(3.01)	103%
01-4190-29 Misc. Supplies & Equipment	8,000	1,356.40	6,270.76	1,729.24	78%
01-4190-31 Training & Schools	500	0.00	0.00	500.00	
01-4190-32 Telephone/Communications	1,200	14.60	92.56	1,107.44	8%
01-4190-33 Utilities	4,000	644.83	2,033.74	1,966.26	51%
01-4190-34 Printing	50	0.00	23.21	26.79	46%
01-4190-35 Maint & Repairs Equip	8,000	215.69	1,326.62	6,673.38	17%
01-4190-40 Dues & Subscriptions	0	0.00	0.00	0.00	
01-4190-45 Insurance & Bonds	9,000	0.00	8,545.96	454.04	95%
01-4190-54 C.O. Motor vehicle fund	0	0.00	0.00	0.00	
01-4190-55 C.O. Equipment	30,000	0.00	0.00	30,000.00	
01-4190-58 C.O. Building Renovations	0	0.00	(328.35)	328.35	
01-4190-59 Transportation	0	0.00	0.00	0.00	
01-4190-60 Contracted Services	22,640	11,495.78	25,501.88	(2,861.88)	113%
MAINTENANCE Totals:	231,133	26,007.36	95,262.19	135,870.81	41%

Budget vs Actual

Town of Granite Quarry
12/14/2017 10:41:42 AM

Page 7 Of 14

Period Ending 11/30/2017

01 General

Description	Budget	MTD	YTD	Variance	Percent
01-4310-00 Salaries-Regular	328,000	26,401.53	146,063.66	181,936.34	45%
01-4310-02 Salaries-Part Time	23,000	3,762.00	10,142.25	12,857.75	44%
01-4310-07 401K Expense	16,500	3,236.44	10,784.86	5,715.14	65%
01-4310-09 FICA Expense	26,700	2,240.07	11,514.16	15,185.84	43%
01-4310-10 Retirement Expense	28,000	(1,530.48)	(8,451.83)	36,451.83	-30%
01-4310-11 Group Insurance	71,000	10,548.52	24,051.01	46,948.99	34%
01-4310-20 Motor Fuel	20,000	1,288.95	5,102.82	14,897.18	26%
01-4310-21 Uniforms	3,000	363.00	604.00	2,396.00	20%
01-4310-25 Maint & Repair-Autos	5,000	1,191.92	3,425.29	1,574.71	69%
01-4310-26 Office Expense	1,500	171.19	379.24	1,120.76	25%
01-4310-29 Misc. Supplies & Equipment	9,000	1,378.10	1,738.09	7,261.91	19%
01-4310-31 Training & Schools	3,000	1,036.23	2,010.80	989.20	67%
01-4310-32 Telephone/Communications	8,000	516.62	2,665.50	5,334.50	33%
01-4310-33 Utilites	1,500	63.35	216.39	1,283.61	14%
01-4310-34 Printing	1,500	185.42	419.74	1,080.26	28%
01-4310-35 Maint & Repair-Equipment	3,000	0.00	207.70	2,792.30	7%
01-4310-40 Dues & Subscriptions	900	0.00	310.00	590.00	34%
01-4310-45 Insurance & Bonds	22,000	0.00	22,258.20	(258.20)	101%
01-4310-54 C.O. Motor vehicle fund	35,000	0.00	2,152.25	32,847.75	6%
01-4310-55 C.O. Equipment	18,840	5,777.11	7,277.11	11,562.89	39%
01-4310-60 Contracted Services	18,500	(2,951.25)	15,248.78	3,251.22	82%
01-4310-71 Debt Services - Principal	0	0.00	0.00	0.00	
01-4310-72 Debt Services - Interest	0	0.00	0.00	0.00	
POLICE Totals:	643,940	53,678.72	258,120.02	385,819.98	40%

Budget vs Actual

Town of Granite Quarry
12/14/2017 10:41:42 AM

Page 8 Of 14

Period Ending 11/30/2017

01 General

Description	Budget	MTD	YTD	Variance	Percent
01-4340-00 Salaries - Regular	99,000	7,739.16	42,716.68	56,283.32	43%
01-4340-02 Salaries - Part-Time	98,900	5,563.85	27,316.92	71,583.08	28%
01-4340-07 401K Expense	4,900	1,036.79	3,362.76	1,537.24	69%
01-4340-09 FICA Expense	14,700	1,011.37	5,317.18	9,382.82	36%
01-4340-10 Retirement Expense	7,505	(459.74)	(2,537.34)	10,042.34	-34%
01-4340-11 Group Insurance	17,500	4,537.96	7,463.94	10,036.06	43%
01-4340-17 Firemen's Pension Fund	2,340	0.00	0.00	2,340.00	
01-4340-18 Professional Services	0	0.00	0.00	0.00	
01-4340-20 Motor Fuel	5,000	296.73	995.30	4,004.70	20%
01-4340-21 Uniforms	3,000	0.00	0.00	3,000.00	
01-4340-25 Maint & Repairs-Trucks	12,000	1,978.95	1,999.84	10,000.16	17%
01-4340-26 Office Expense	500	45.76	231.30	268.70	46%
01-4340-29 Misc. Supplies & Equipment	20,000	688.19	1,159.26	18,840.74	6%
01-4340-31 Training & Schools	2,000	0.00	170.00	1,830.00	9%
01-4340-32 Telephone/Communications	3,575	266.82	1,476.98	2,098.02	41%
01-4340-33 Utilities	6,500	257.35	869.36	5,630.64	13%
01-4340-34 Printing	500	107.35	243.01	256.99	49%
01-4340-35 Maint. & Repairs-Equipmen	3,000	235.60	2,306.63	693.37	77%
01-4340-40 Dues & Subscriptions	1,300	0.00	0.00	1,300.00	
01-4340-45 Insurance & Bonds	16,000	0.00	11,110.16	4,889.84	69%
01-4340-54 C.O. Motor vehicle fund	10,000	0.00	0.00	10,000.00	
01-4340-55 C.O. Equipment	56,300	0.00	0.00	56,300.00	
01-4340-60 Contracted Services	5,000	(1,712.50)	1,536.45	3,463.55	31%
01-4340-71 Debt Services - Principal	40,994	0.00	0.00	40,994.00	
01-4340-72 Debt Services - Interest	2,851	0.00	0.00	2,851.00	
FIRE Totals:	433,365	21,593.64	105,738.43	327,626.57	24%

Budget vs Actual

Town of Granite Quarry
12/14/2017 10:41:42 AM

Page 9 Of 14

Period Ending 11/30/2017

01 General

Description	Budget	MTD	YTD	Variance	Percent
01-4510-58 Property Development	0	0.00	0.00	0.00	
01-4510-59 Sidewalks	106,000	0.00	0.00	106,000.00	
01-4510-60 Chamandy Sewer/Water Taps	80,000	0.00	48,057.00	31,943.00	60%
01-4510-66 Powell - Streets	83,000	3,387.33	3,387.33	79,612.67	4%
Totals:	269,000	3,387.33	51,444.33	217,555.67	19%

Budget vs Actual

Town of Granite Quarry
12/14/2017 10:41:42 AM

Page 10 Of 14

Period Ending 11/30/2017

01 General

Description	Budget	MTD	YTD	Variance	Percent
01-4710-29 MISC Supplies	0	0.00	0.00	0.00	
01-4710-33 Utilities (Street Lights)	35,000	0.00	0.00	35,000.00	
01-4710-49 Enviro. Fees & Surcharges	0	0.00	0.00	0.00	
01-4710-64 Recycling	21,600	4,535.00	8,970.00	12,630.00	42%
01-4710-65 Garbage Services	117,400	9,173.47	36,693.88	80,706.12	31%
SANITATION Totals:	174,000	13,708.47	45,663.88	128,336.12	26%

Budget vs Actual

Town of Granite Quarry
12/14/2017 10:41:42 AM

Page 11 Of 14

Period Ending 11/30/2017

01 General

Description	Budget	MTD	YTD	Variance	Percent
01-4910-00 Salaries & Wages	0	0.00	0.00	0.00	
01-4910-02 Salaries-Part Time	0	0.00	0.00	0.00	
01-4910-07 401K Expense	0	0.00	0.00	0.00	
01-4910-09 FICA Expense	0	0.00	0.00	0.00	
01-4910-10 State Retirement Expense	0	0.00	0.00	0.00	
01-4910-11 Group Insurance	0	0.00	0.00	0.00	
01-4910-18 Professional Services	0	0.00	0.00	0.00	
01-4910-20 Motor Fuel	0	0.00	0.00	0.00	
01-4910-23 Planning & Mapping supplies	1,700	0.00	0.00	1,700.00	
01-4910-31 Training & Schools	0	0.00	0.00	0.00	
01-4910-32 Telephone/Communications	0	0.00	0.00	0.00	
01-4910-33 Utilites	0	0.00	42.95	(42.95)	
01-4910-34 Printing	0	0.00	0.00	0.00	
01-4910-40 Dues & Subscriptions	0	0.00	0.00	0.00	
01-4910-60 Contracted Services	0	0.00	0.00	0.00	
PLANNING & ZONING Totals:	1,700	0.00	42.95	1,657.05	3%

Budget vs Actual

Town of Granite Quarry
12/14/2017 10:41:42 AM

Page 12 Of 14

Period Ending 11/30/2017

01 General

Description	Budget	MTD	YTD	Variance	Percent
01-6130-00 Salaries - Regular	6,000	0.00	0.00	6,000.00	
01-6130-02 Salaries - Part-Time	0	0.00	0.00	0.00	
01-6130-07 401K Expense	300	0.00	0.00	300.00	
01-6130-09 FICA Expense	400	0.00	0.00	400.00	
01-6130-10 Retirement Expense	455	0.00	0.00	455.00	
01-6130-11 Group Insurance	0	0.00	0.00	0.00	
01-6130-18 Professional Services	0	0.00	0.00	0.00	
01-6130-20 Motor Fuel	0	0.00	0.00	0.00	
01-6130-24 Maint/Repair Bldg & Grounds	12,000	520.63	2,325.36	9,674.64	19%
01-6130-25 Maint./ Repair Vehicles	1,000	0.00	16.44	983.56	2%
01-6130-29 Misc. Supplies & Equipment	5,000	83.97	334.12	4,665.88	7%
01-6130-31 Training & Schools	0	0.00	0.00	0.00	
01-6130-33 Utilities	15,000	3,820.55	11,496.59	3,503.41	77%
01-6130-35 Maint./ Repair Equipment	0	0.00	0.00	0.00	
01-6130-45 Insurance & Bonds	0	0.00	0.00	0.00	
01-6130-54 C.O. Motor vehicle fund	0	0.00	0.00	0.00	
01-6130-55 C.O. Equipment	0	0.00	0.00	0.00	
01-6130-57 C.O. Land Purchase	0	0.00	0.00	0.00	
01-6130-58 C.O. Building Renovations	0	0.00	0.00	0.00	
01-6130-60 Contracted Services	2,300	2,197.00	3,075.90	(775.90)	134%
PARKS & RECREATION Totals:	42,455	6,622.15	17,248.41	25,206.59	41%

Budget vs Actual

Town of Granite Quarry
12/14/2017 10:41:42 AM

Page 13 Of 14

Period Ending 11/30/2017

Expenses Totals:	2,320,811	172,413.62	758,998.67	1,561,812.33	33%
------------------	-----------	------------	------------	--------------	-----

Budget vs Actual

Town of Granite Quarry
12/14/2017 10:41:42 AM

Period Ending 11/30/2017

01 General Totals:	(170,444.50)	378,350.43
---------------------------	---------------------	-------------------

Town of Granite Quarry Budget Retreat

Saturday, February 18, 2017 at 9:00 AM

Town Hall Board Room

Day 2 Agenda

- 9:00 - 9:15 Reconvene Meeting and Moment of Silence
- 9:15 - 11:00 Set Goals and Priorities
- Population and Demographic Opportunities
 - Discussion on Town Hall Building Remodel
 - Soccer Field Development
 - 2016-17 Town Annual Report
 - Resolution for US 52 North Improvements
 - NCDOT Call for Projects
 - Regional Utility Plan Development for
 - Old Concord Road
 - Faith Road
 - St. Paul's Church Road
- 11:00 - 12:00 Capital Projects Goal Setting
- 12:00 - 1:00 Lunch
- 1:00 – 2:00 Statement from the Mayor followed by Board Comments and (Closed Session for Economic Development if necessary).

ADMINISTRATION

ARTICLE I. IN GENERAL

Sec. 2-1. Filing of ordinances.

A true copy of each ordinance passed by the Board of Aldermen shall be filed and indexed in an ordinance book separate and apart from the board's minute book until such ordinance has been codified.
State law reference - Similar provisions, G.S. 160A-78.

Sec. 2-2. Manner of giving required notice.

The giving of any notice required by any provision of this Code or other ordinance of the town shall be done in conformity with any applicable state law.

Sec. 2-3 through 2-20. Reserved.

ARTICLE II. MAYOR

Sec. 2-21. Participation on committees.

The Mayor shall be an ex officio member of all committees of the town.

Sec. 2-22. Chief executive of town.

The Mayor shall be chief executive of the town.

State law reference – Mayor as official head of town, G.S. 160A-67.

Sec. 2-23. Duties generally.

It shall be the duty of the Mayor to:

- (1) Keep informed as to the town's business.
- (2) Preside over the meetings of the Board of Aldermen when present; if absent, the Mayor Pro Tem shall preside.
- (3) **Appoint standing committees and such other committees and outline their powers and duties as deemed necessary to properly care for the affairs of the town.**
- (4) Provide information to the board. He/She makes the board aware of problems, propose agenda items, suggest priorities, and guide the board deliberations.
- (5) Sign all checks, drafts, warrants and legal documents.
- (6) Serve as a liaison with the town manager.
- (7) **State law references** – Duties of mayor generally, G.S. 160A-67; presiding over board, G.S. 160A-69.



Town of Granite Quarry Policy Manual

Effective Date:
Revision Date:
Review Due Date:

Policy Number: 580-1

Issued By: Tanya Maria Word

Policy Title: Boards and Commissions Policy

Purpose

The purpose of this policy statement is to develop a preferred process for the Board of Aldermen to follow for the Boards and Commissions (Board) appointments to ensure that all the Board members operate under the same process. Additionally, this written process will clearly outline for citizens the process the Board of Aldermen uses for Board appointments. The Board may, by majority vote, decide to waive, vary, or otherwise modify the process outlined in this policy.

Be a Local Leader

Through a variety of Boards and Commissions established by the Granite Quarry Board of Aldermen, citizens can provide input on the policies that shape their government and their town. There are currently six Boards and Commissions that advise the Mayor and Board of Aldermen on an array of issues.

Board members and Commissioners generally serve as unpaid volunteers, but the rewards can be gratifying: members meet other residents with similar interests, they learn about the town, and they help shape the future of Granite Quarry. Being on a Board or Commission **does** require a significant personal commitment of time, however, so applicants should consider their ability to commit their time and personal energy before applying.

The Granite Quarry Board of Aldermen makes Board and Commission appointments in July of every year or when required by and unscheduled resignation. **To apply for service on a Board or Commission, complete an application and submit it to the Town Clerk by April 1.**

Recruitment and Application Process

The Town Clerk shall post a notice in one or more conspicuous locations at the town hall and on the Town website during the months of January – March of each year. This notice shall specify the vacancies for all Boards, and will set forth the details regarding the application procedure and the deadline for receipt of applications. The Town Clerk will also advertise these vacancies utilizing the most effective advertising tools available each year to seek applicants from all segments of the community, representing various interests and groups.

During the month of January of each year, the Town Clerk shall notify all members of all Boards whose terms expire July 31 of the same year, informing them that they must submit a completed application by February 28 if they wish to be considered for reappointment.

In order to be eligible for appointment to a Board, a person must file an application which can be downloaded from the website or provided by the Town Clerk. In order to be considered by the Board of Aldermen, an application must be filed with the Town Clerk not later than April 1

preceding the beginning of the term for which the appointment is desired. This shall not apply to appointments to fill unexpired portions of terms to fill vacancies.

The Town Clerk will distribute copies of all applications to the Board of Aldermen sometime during the month of April. The Board of Aldermen will review the applications, contact the applicants, and/or schedule personal interviews with the applicants as desired by each Aldermen, and schedule interviews. You will be contacted directly if it is necessary for you to interview for an appointment.

Appointments to all Boards and Committees will be made by a majority vote of the Board of Aldermen. To be considered for a vote, an individual Alderman, having personal knowledge of the Applicant's qualifications must nominate that person for appointment. The Board of Aldermen as a whole shall consider all applications received for appointment to all Boards, and shall make such appointments as it deems appropriate. **These appointments shall be made in July of each year or as openings occur during the year. The terms of those appointed start on August 1 except in the case of unexpected openings.** Applications not selected and applications received after April 1 will be kept on file according to the Records Retention and Disposition Schedule and will be considered when vacancies arise during the year.

Selection and Appointments

After interviews have occurred, the Board of Aldermen will compile a list of the appointments and submit this document to the Town Clerk.

The Town Clerk will link the master list of all appointments to the agenda item for the Board appointments.

The Town Clerk will follow up in writing to all applicants to advise them of their appointment status after the Board has approved the slate of appointments.

Staff representatives for all Boards, Committees and Commissions shall submit to the Town Clerk's Office a one-year attendance report covering the fiscal year July 1 to June 30 or calendar year January to December; and in turn the Town Clerk will compile these reports into an agenda item for submission to the Board.

Persons applying for appointment to a Board, Committee or Commission shall be in compliance with all codes, ordinances and regulations that the particular Board, Committee or Commission enforces. The Board of Aldermen shall not consider the application if the person fails to comply with the provision.

Members of Boards, committees or Commission shall be in compliance with all codes, ordinances and regulations enforced by their particular Board, Committee or Commission. The Board of Aldermen may remove a member from his or her Board, Committee or Commission for failure to comply with the provision.

Citizens may serve only two consecutive terms on Boards, Committees or Commissions unless this limitation is waived by the Board of Aldermen.

Citizens must serve one full term before they are eligible to apply to any other Board, Committee or Commission, except in unusual circumstances. Citizens must wait one (1) full term before reapplying to a Board, Committee or Commission unless this limitation is waived by the Board of Aldermen.

Citizens may serve on only one Board, Committee or Commission (as a Board of Aldermen Appointee).

Citizens appointed should be residents of Granite Quarry except for those Committees where there is a ETJ designation.

*****ETJ Designation Overview**

North Carolina law gives cities and towns the authority to regulate development certain distances beyond their boundaries. With County Commissioners' approval, any city may exercise ETJ authority up to one mile from the corporate limits, which is called extra-territorial jurisdiction or ETJ, Granting of ETJ does not mean automatic annexation.

The purpose of ETJ is to help cities and towns plan for developing areas that may require municipal services in the future by applying consistent guidelines for development. This helps avoid a mix of development standards for streets and water and sewer lines.

Since ETJ areas are not actually part of Granite Quarry, residents there do not pay Town taxes and do not participate in Town elections. They are represented in the planning and development process, however, and therefore, have representation on Town advisory Boards that deal with planning and zoning.

Applications for Boards, Committees and Commissions, which have requirements for special areas of knowledge, should be considered in that light.

All Boards, Committees and Commissions will submit a written report (concise) in review of the 12 months to the Board in January of each year consisting of the following components:

- a) What was done that made a difference;
- b) The proposed plans and objectives for the upcoming 12-month period; and
- c) What type of resources (if any) may be needed in pursuing upcoming plans and goals, so that we are better able to anticipate future needs.
- d) Annual Attendance Report of attendees.

All Boards, Committees and Commissions will keep minutes of meetings and furnish to the Town Clerk a copy of the approved minutes within 15 days after the next meeting of the body.

Renn Bee Farm
2495 Faith Road, Salisbury, NC 28146 Tel 704 637-8931
marcelrenn@hotmail.com

Date: April 30, 2011

**Town of Granite Quarry
Attn: Mr. Bill Feather
143 N Main Street
Granite Quarry, NC 28072**

Ref: Purchase of Future Sport Field

I am the neighbor with the bee hives next to your Future Sports Field.

The Renn Bee Farm is intersted in purchasing this property. Please take that into consideration during your Dec. 18, 2017 meeting.

Thank you.



Marcel Renn

Proclamation

DR. MARTIN LUTHER KING, JR. DAY

January 15, 2018

“We may have all come on different ships, but we’re in the same boat now.”

Whereas: the vision of Dr. Martin Luther King, Jr., was one of peace, opportunity, and harmony. His message nonviolence, optimism, and service continues to resonate today as we strive to reflect our highest ideals of fairness and equality in opportunity; and,

Whereas: Dr. King’s famous words, poignant in truth and eloquence, continue to speak for the silent voices of the world that seek to understand and exercise their full potential; and,

Whereas: Dr. King’s legacy remains a message of enduring truth, reminding us that life’s most urgent and persistent question is “What are you doing for others?” We must continue to pursue freedom, opportunity, and peace and embrace the history, culture, religion, and ability of all people as an essential part of our American identity; and,

Whereas: as we gather on this day to commemorate the life and legacy of this extraordinary man, let us remember his words that call us to action in the fight against injustice and inequality. Let us pledge to use our lives, as he did, to make a difference in the world.

Therefore: in special recognition of the accomplishments and the legacy of Dr. Martin Luther King, Jr., I, William Feather, Mayor of Granite Quarry, do hereby proclaim January 15, 2018, as

Dr. Martin Luther King, Jr. Day

I encourage all citizens to recognize the importance of Dr. King's work in the history of our nation and in the conscience of our people.

In Witness

Whereof: I have hereunto set my hand and affixed the Great Seal of the Town of Granite Quarry, North Carolina, this fifteenth day of January in the year of our Lord two thousand and eighteen.

Attest

Attest

William D. Feather, Mayor

Tanya Maria Word, Town Clerk

Memorandum

Be an original.

Date: November 27, 2017
To: Bill Feather, Mayor
Cc: Phil Conrad, Town Manager
Tanya Maria Word, Town Clerk
From: Scott Shelton, Vice President of Operations
Re: *Request for public hearing to consider incentives for "Project Wheel"*

Dear Mayor Feather,

With cautious optimism, I respectfully request that the Board of Aldermen schedule a public hearing for January 2, 2018 to consider an incentive request from "Project Wheel." The Company is an existing employer in Rowan County that is considering a site in Granite Quarry for its potential expansion. As currently proposed, this expansion will retain current employment levels and create 94 new jobs. While these numbers are preliminary, the Company estimates that it will invest approximately \$11 million dollars in new construction and equipment.

"Project Wheel" would allow the Company to increase employment levels and expand its operations in Rowan County. This project would give us the opportunity to actively support a company that has a long and valued relationship with our community, as well as expand the Town's tax base.

I look forward to providing you detailed information regarding this request and this project in the coming days. Please do not hesitate to contact me with any questions you may have, and thank you for considering this matter.

Yours truly,



Scott Shelton
Vice President of Operations