

Old Business

7. Set Meeting Date **Town Manager Evaluation**

Set date for Town Manager evaluation. Proposed: Closed Session during Budget Workshop Wednesday, April 21, 2021 set to begin at 2:00 p.m.

8. FEMA Grant **Construction Bid Award**

ACTION REQUESTED:

1. Motion to award the FEMA grant's construction contract for Lake Park repairs to RPM Partners Inc as presented.
2. Motion to amend Grant Project Ordinance 2020-04 as presented.

9. Street Lighting Update **Chief Hord**

ACTION REQUESTED: Motion to approve street lighting request as originally presented and recommended in February.

10. Resolution 2021-04 **Personnel Policy, Classification and Pay Plan**

ACTION REQUESTED:

1. Motion to adopt Resolution 2021-04, adopting the Personnel Policy, Classification and Pay Plan as presented.
2. Motion to confirm the Board's intention to adopt a full-time planner position to the Salary Schedule for the FY21-22.

New Business

11. Public Hearing **Annexation of Town Owned Property**

ACTION REQUESTED: Motion to adopt Annexation Ordinance 2021-02 to extend the corporate limits of the Town of Granite Quarry, North Carolina, as a municipal satellite annexation.

12. Public Hearing **Annexation of Satellite Marple Property**

ACTION REQUESTED: Motion to adopt Annexation Ordinance 2021-03 to extend the corporate limits of the Town of Granite Quarry, North Carolina, as a satellite annexation.

13. Annexation **Teramore Development**

Clerk's Certificate of Sufficiency after being directed to investigate the petition. Resolution Fixing the Date of Public Hearing on Question of Annexation for May 10, 2021 at 7:00 p.m.

ACTION REQUESTED: Motion to adopt Resolution 2021-06, fixing the date of public hearing on the question of annexation pursuant to North Carolina General Statutes 160A-31.

14. Text Amendment **Downtown Light Industrial (DT/LI)**
Additional UDO text amendment DT/LI.

ACTION REQUESTED: Motion to adopt Ordinance 2021-04 amending the Dimensional Table in Section 3.4.2 of the UDO.

15. Contract Waste Management **Discussion**

16. Rowan EDC Proposed Bylaw Updates
Rowan EDC has forwarded the proposed changes to their bylaws last updated in 2009. They request that the governing body approve the changes.

ACTION REQUESTED: Motion to approve proposed changes to Rowan EDC Bylaws as written.

17. Ordinance 2021-05 **Enacting a New Code**
Ordinance to adopt new code after codification.

ACTION REQUESTED: Motion to adopt Ordinance 2021-05 Enacting a New Code.

- 18. Proclamations**
- | | |
|------------------------------------------|------------------------|
| A. National Child Abuse Prevention Month | Month of April |
| B. Municipal Clerks Week | May 2-8 th |
| C. Nurses Week | May 6-12 th |

19. Board Comments

20. Mayor's Notes	Announcements and Date Reminders	
A. Wednesday, April 14	5:00 p.m.	Centralina Executive Board Meeting
B. Thursday, April 15	7:30 a.m.	Rowan Chamber Power in Partnership
C. Saturday, April 17	10:00 a.m.	Fish for Fun
D. Monday, April 19	5:00 p.m.	Parks, Events, and Recreation Committee
E. Monday, April 19	5:30 p.m.	Zoning Board of Adjustment
F. Tuesday, April 20	3:30 p.m.	Revitalization Team
G. Wednesday, April 21	2:00 p.m.	Budget Workshop
H. Thursday, April 22	1:00 p.m.	NCDOT Litter Sweep
I. Wednesday, April 28	5:30 p.m.	Cabarrus-Rowan County MPO TAC
J. Monday, May 3	6:00 p.m.	Planning Board
K. Monday, May 10	5:00 p.m.	Rowan Chamber Business After Hours

Adjourn

Agenda Item Summary

Regular Meeting

April 12, 2021

Agenda Item 1

Summary:

The Board may discuss, add, or delete items from the Regular Meeting agenda.

Action Requested:

Motion to adopt the April 12, 2021 Board of Aldermen Meeting Agenda (as presented / as amended).

Approval of Agenda

Motion Made By:

Jim Costantino
Kim Cress
John Linker
Doug Shelton

Second By:

Jim Costantino
Kim Cress
John Linker
Doug Shelton

For:

Jim Costantino
Kim Cress
John Linker
Doug Shelton

Against:

Jim Costantino
Kim Cress
John Linker
Doug Shelton

In case of tie:

Mayor Bill Feather

For
Against

Agenda Item Summary

Regular Meeting
April 12, 2021
Agenda Item 2

Summary:

The Board may discuss, add, or delete items from the Consent Agenda.

A. Approval of the Minutes

- 1) Regular Meeting Minutes March 8, 2021
- 2) Planning Retreat Meeting Minutes March 19, 2021
- 3) Budget Workshop Meeting Minutes March 25, 2021
- 4) Special Meeting Minutes April 1, 2021

B. Departmental Reports

C. Financial Reports

D. Contract with Eddie Carrick, CPA, PC for audit of accounts for FY 20-21

Action Requested:

Motion to approve the consent agenda (as presented / as amended).

Approval of Consent Agenda

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Bill Feather

- For
- Against



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
REGULAR MEETING MINUTES
Monday, March 8, 2021
7:00 p.m.**

Present: Mayor Bill Feather, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Kim Cress, Alderman Doug Shelton

Staff: Town Manager Larry Smith, Town Clerk Aubrey Smith, Town Attorney Chip Short, Fire Chief/Public Works Supervisor Jason Hord, Police Chief Mark Cook, Finance Officer Shelly Shockley, Town Planner Steve Blount, Fire Lieutenant Buddy Miller

Call to Order: Mayor Feather called the meeting to order at 7:00 p.m.

Determination of Quorum: Mayor Feather determined there was a quorum present.

Moment of Silence: Mayor Feather led a moment of silence.

Pledge of Allegiance: The Pledge of Allegiance was led by Mayor Feather.

1. Approval of the Agenda

ACTION: Alderman Shelton made a motion to approve the agenda as presented. Alderman Costantino seconded the motion. The motion passed 4-0.

2. Approval of the Consent Agenda

A. Approval of the Minutes

1) Regular Meeting Minutes February 8, 2021

B. Departmental Reports

C. Financial Reports

ACTION: Alderman Shelton made a motion to approve the consent agenda as presented. Alderman Cress seconded the motion. The motion passed 4-0.

3. Citizen Comments

There were no citizen comments.

4. Town Events

- | | | | |
|--------------------|----------|-------------------------|------------------|
| • Mulch Giveaway | March 27 | 8:00 a.m. to 12:00 p.m. | Quarry Limb Site |
| • Arts in the Park | May 1 | 1:00 p.m. to 5:00 p.m. | Lake Park |

5. Town Manager's Update

Manager Smith referenced his report in the agenda packet and let the Board know he would answer any questions. He then invited Chief Hord to introduce his new full-time lieutenants Baxter "Buddy" Miller and Dustin Perrell. Mr. Perrell was unable to attend due to a family emergency.

Manager Smith shared that DOT sent a letter stating they plan to remove the flashing light at Highway 52 and Church Street. He also addressed the addendum to his report regarding reviewing plans for Village at Granite Phase II. Only plans not tied to sewer easements will be reviewed at this time. Board members asked Attorney Short questions regarding the interlocal agreement with Faith and the Town's responsibilities.

Old Business

6. Street Lighting Update Chief Hord

Chief Hord updated the Board on the street lighting options for Mayor Ponds Road and "Roadway B". There was discussion regarding different options including decorative lighting and boring under the road. The Board discussed setting the precedent for development going forward.

Manager Smith pointed out the industrial development at the industrial park as an excellent example of the benefits of the Town owning property or being in partnership with the County on property. With ownership or partnership there is more leverage to strategically develop projects.

Mayor Feather shared that he felt the Town should look at more underground lighting. There was Board consensus for staff to proceed with pricing the underground lines.

7. Review of Remote Participation Practices

Clerk Smith shared the reminder of procedural practices for meetings with remote participation. The Board discussed updating technology during the Town Hall remodel.

New Business

8. Personnel Policy & Pay Classification Study Cheryl Brown, MAPS Group

Cheryl Brown of the MAPS Group presented her findings and recommendations from the Personnel Policy and Pay Classification Study. She stated the importance of pay and benefits for competitive recruitment and retention practices. Ms. Brown reviewed the Pay Plan Recommendations on page twelve of the books provided to the Board and shared that her recommendation was to implement Option II which would cost roughly \$60,000 per year without benefits. Part of that recommendation would be to move the annual cost of living adjustment to January 1.

Ms. Brown pointed out the MAPS Group Personnel Policy and Management Recommendations in the books and highlighted some recommendations for change including an increase in bereavement leave from three days to five, an additional holiday, and two hours of call back pay. Ms. Brown encouraged that the pay plan be reviewed and updated annually.

Alderman Shelton asked whether the tax bases of other jurisdictions surveyed were taken into effect. Ms. Brown responded that the tax base was not taken into consideration; the survey was based on a jurisdiction's proximity – where Granite Quarry may recruit people from and lose people to.

ACTION: Mayor Pro Tem Linker made a motion to discuss further at the upcoming Planning Retreat and Budget Workshop. Alderman Cress seconded the motion. The motion passed 4-0.

9. Public Hearing UDO Text Amendment for New Zoning Classification

Planner Blount shared his presentation on creating a Downtown Light Industrial (DT/LI) zoning classification and the proposed text amendments for the Unified Development Ordinance.

Opened: Mayor Feather opened the public hearing at 7:57 p.m.

Comments of those in favor:

- **Jay Dees** (*attorney representing three property owners in the downtown area*), 612 Mitchell Ave. Salisbury – spoke in favor of the new zoning classification and rezoning of specific properties to DT/LI.
- **Rob Miller**, F&M Bank – spoke in favor of the recommendation.

Comments of those opposed: None

Closed: Mayor Feather closed the public hearing at 8:03 p.m.

Statement of Consistency and Reasonableness:

In voting to adopt a new zoning classification, the Granite Quarry Board of Aldermen does find these decisions to be in the best interest of the public and to be consistent in general with policies stated in the Town's Comprehensive Plan. We also find after consideration of, 1) the properties' sizes in relation to surrounding properties, 2) compatibility with the general and specific goals and policies of the Town's Comprehensive Plan, 3) relative benefits to the property owner versus potential detriments to surrounding property owners and the Town's population in general, and 4) the relationship of the proposed or potential land uses of the rezoned property to surrounding properties- that this decision is reasonable.

ACTION: Mayor Pro Tem Linker made a motion to adopt the attached UDO text amendments (*Ordinance 2021-01 and Attachment A*) as proposed by staff to add a new Downtown/Light Industrial zoning classification and the Statement of Consistency and Reasonableness as written contingent on attorney's review and approval of the text amendments in ordinance format. Alderman Costantino seconded the motion. The motion passed 4-0.

10. Public Hearing Rezoning of Downtown LI Properties

Planner Blount shared his presentation on rezoning the downtown properties that are currently zoned LI. He made specific recommendations for the new zoning classifications of each.

Opened: Mayor Feather opened the public hearing at 8:12 p.m.

Comments of those in favor:

- **Jay Dees** (*attorney representing three property owners in the downtown area*), 612 Mitchell Ave. Salisbury – asked to confirm that the properties in question for JH Cook, Crescent Construction, and F&M Bank were all being rezoned to DT/LI. They were.

Comments of those opposed: None

Closed: Mayor Feather closed the public hearing at 8:13 p.m.

Statement of Consistency and Reasonableness:

In voting to rezone twelve specific properties, the Granite Quarry Board of Aldermen does find these decisions to be in the best interest of the public and to be consistent in general with policies stated in the Town's Comprehensive Plan. We also find after consideration of, 1) the properties' sizes in relation to surrounding properties, 2) compatibility with the general and specific goals and policies of the

ACTION: Mayor Pro Tem Linker made a motion to adopt a map overlay and the attached text amendment (*Ordinance 2021-01*) and the Statement of Consistency and Reasonableness as written contingent on attorney's review and approval of the text amendments in ordinance format. Alderman Costantino seconded the motion. The motion passed 4-0.

12. Agreement

LogMeIn – Go To Meeting

The action taken at the April 2020 meeting was approval for a twelve-month contract with LogMeIn for teleconferencing services at \$10.00 per month. It was later discovered that the “annual” contract has a fifteen-month term. The last payment for the annual contract will be in June 2021. After the contract expires (July 7, 2021) services can continue on a month-to-month basis at \$10.00 per month.

ACTION: Mayor Pro Tem Linker made a motion to amend authorization for the LogMeIn contract from twelve to fifteen months. Alderman Shelton seconded the motion. The motion passed 4-0.

13. Annexation

Teramore Development

Staff asked that the Board adopt Resolution 2021-05 Directing the Clerk to Investigate the Petition for Contiguous Annexation as presented.

ACTION: Alderman Costantino made a motion to approve. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

14. Annexation

Marple Property

The Board was presented the Clerk’s Certificate of Sufficiency and Resolution 2021-03 Fixing the Date of Public Hearing on Question of Annexation for April 12, 2021 at 7:00 p.m.

ACTION: Alderman Shelton made a motion to authorize the Mayor and Clerk to execute the deed from the Town of Granite Quarry to James David Marple Living Trust as presented by the Town Attorney. Alderman Costantino seconded the motion. The motion passed 4-0

ACTION: Mayor Pro Tem Linker made a motion to adopt Resolution 2021-03, fixing the date of public hearing on the question of annexation pursuant to G.S. 160A-58.2. Alderman Shelton seconded the motion. The motion passed 4-0.

15. GQEPSL Policy Extension

The GQ Emergency Paid Sick Leave Policy was set to expire March 9, 2021.

ACTION: Alderman Shelton made a motion to extend GQEPSL to June 30, 2021. Alderman Cress seconded the motion. The motion passed 4-0.

16. Offer to Purchase

Town Parcel 066B002

ACTION: Alderman Cress made a motion to decline the Offer to Purchase parcel 066B 002. Alderman Costantino seconded the motion. The motion passed 4-0

There was Board discussion regarding not selling property without a strategic plan in place and the Town’s negotiating position for future development of a Town-owned property.

17. Budget Amendment #12

Fire Department Surplus Items

To transfer funds from Surplus Items Sold (01-3835-81) to Fire – Supplies & Equipment (01-4340-29) in the amount of \$1,064 to purchase a new thermal imager charger and miscellaneous hand tools for Rescue 57.

ACTION: Alderman Cress made a motion to approve Budget Amendment #12 to transfer funds from surplus items sold as presented. Alderman Shelton seconded the motion. The motion passed 4-0.

18. Discussion

Town Manager Evaluation Process

The Board discussed the current process for evaluating the Town Manager and decided on a process for the upcoming evaluation by consensus. They will use the forms that were used for the informal evaluation. The process will include individual forms being completed by Board members, results being compiled, Board discussion, and one evaluation from the Board being given to the Town Manager. Mayor Feather asked that in the month of April the Board set dates for the discussion and Clerk Smith send out the evaluation forms.

19. Board Comments

There were no Board comments.

20. Mayor's Notes

Announcements and Date Reminders

- | | | |
|--------------------------------|----------------------|----------------------------------------------|
| A. Wednesday, March 10 | 5:00 p.m. | Centralina Executive Board Meeting (virtual) |
| B. Thursday, March 11 | 6:00 p.m. | Community Appearance Commission |
| C. Monday, March 15 | 5:00 p.m. | Parks, Events, and Recreation Committee |
| D. Monday, March 15 | 5:30 p.m. | Zoning Board of Adjustment |
| E. Tuesday, March 16 | 3:30 p.m. | Revitalization Team |
| F. Thursday, March 18 | 7:30 a.m. | Rowan Chamber Power in Partnership |
| G. Friday, March 19 | 8:30 a.m. | BoA Planning Retreat |
| H. Wednesday, March 24 | 5:30 p.m. | Cabarrus-Rowan County MPO TAC |
| I. Thursday, March 25 | 8:30 a.m. | BoA Budget Workshop |
| J. Monday, April 5 | 6:00 p.m. | Planning Board |
| K. Monday, April 12 | 5:00 p.m. | Rowan Chamber Business After Hours |

Adjourn

ACTION: Alderman Costantino made a motion to adjourn. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0. The meeting ended at 8:38 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
PLANNING RETREAT MEETING MINUTES
Friday, March 19, 2021 8:30 a.m.**

Present: Mayor Bill Feather, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Kim Cress, Alderman Doug Shelton

Staff: Town Manager Larry Smith, Town Clerk Aubrey Smith, Town Planner Steve Blount, Fire Chief/Maintenance Supervisor Jason Hord, Police Chief Mark Cook

Call to Order: Mayor Feather called the meeting to order at 8:45 a.m.

1. Approval of the Agenda

It was requested an item be added to the agenda – GovDeals Auction Award Question. Mayor Feather suggested it be added as item 1A.

ACTION: Mayor Pro Tem Linker made a motion to approve the agenda with the addition of item 1A - GovDeals. Alderman Cress seconded the motion. The motion passed 4-0.

1A. GovDeals Auction Award Question

Manager Smith emailed the Board a summary and provided the summary as a handout at the meeting. A department head bid on and won a vehicle from his department that had been placed up for public auction using GovDeals. Town Attorney Chip Short agreed with the legal interpretation by the School of Government that the practice was not legal, even when using GovDeals. A policy will be written to prevent department heads from bidding on surplus items from their departments in the future.

ACTION: Mayor Pro Tem Linker made a motion to allow the GovDeals auction award knowing that the Manager will be adding a new policy in the future. The motion passed 3-1 with Mayor Pro Tem Linker, Alderman Cress, Alderman Costantino in favor and Alderman Shelton opposed.

2. Review and Agreement on Ground Rules for the day

Manager Smith reviewed proposed ground rules for the day including a definition of consensus on a handout that he provided. Alderman Shelton added that if the word decision was used, a vote should be required.

ACTION: Mayor Pro Tem Linker made a motion to approve the ground rules for the meeting. Alderman Costantino seconded the motion. The motion passed 4-0.

3. Review and Agreement on Objectives for the day

Manager Smith presented objectives for the day on a handout he provided to the Board.

ACTION: Alderman Cress made a motion to accept the objectives. Alderman Shelton seconded the motion. The motion passed 4-0.

4. Year End Review/ Carryover Items/ Pending Projects Larry Smith

Manager Smith reviewed his presentation on Year End Review, Carryover Items, and Pending Projects. Pending projects include the pay and classification study that will be discussed more at next week's Budget Workshop. He highlighted many successes from the last year amid the COVID-19 pandemic. Successes included Granite Industrial Park sewer extension, IDF Grant, town hall façade improvements, space needs assessment updates, ISO Class 1 ranking, building connections in the community, and many more.

Manager Smith reviewed individual items in the goals list with the Board. The Board discussed revisiting the list later in the meeting after the presentations.

5. Updates / Review of Recent Training on Successful Strategies

Manager Smith presented on a recent training on successful strategies. He shared the "smaller is better" movement that is being seen in the wake of the pandemic and the focus on strategic direction. Professional development courses over the last year have been focused on mental health and burn out. A clear, concise organizational purpose is key.

6. Budget (and American Rescue Plan): 30,000 ft Overview

The Board had informal discussion on the American Rescue Plan funds. There is not much information known at this time on the exact amount or restrictions for the funds. Alderman Shelton suggested having large project ideas with long-term benefits in place that would otherwise be difficult to fund.

Manager Smith shared that tax assessment numbers are in limbo at this time. Based on numbers being seen right now and best estimates of one cent on the tax rate, the number should be a little over \$27,000. State-shared distributions are up around \$85,000. Ad valorem taxes projections show anywhere from even to down \$11,000. Manager Smith shared the largest upcoming estimated expenditures which include:

- Pay and classification study
 - April 1 - June 30 ~\$15,000 base
 - Option II sans benefits \$59,952, with benefits roughly \$80,000
 - FT Planner \$5,500 - \$6,500, starting salary for FT planner: hiring \$47,500, max \$73,000
 - Town Manager salary TBD because the position is negotiated
- Town Hall roof renovation ~\$100,000 - \$150,000
- Parks – could be looking for matching grants in the spring
- Waste Management contract –tonnage increase when recycling ended, again when COVID hit

Manager Smith handed out a sheet with the all the municipal tax rates in the county. He shared that industrial and commercial development were the answer whenever possible.

The Board recessed for a break from 10:25 a.m. to 10:45 a.m.

7. Discussions

A. Growth and Development

Manager Smith shared a selection of slides from Ed McMahon's 2015 presentation on Strategic Growth and Secrets of Successful Communities. He reiterated that now is the time to be thinking about development guidelines and the "smaller is better" mentality. He shared that a successful development strategy was to pick and choose development proposals. This is often achieved by educating the public, exploring incentives, and creating partnerships.

Planner Blount shared his presentation on Planning for Growth. He reviewed the six strategic properties as identified in 2019 by the Comprehensive Plan. He showed a potential 100-acre mixed use development that could be a project based around the existing town-owned property on Mayor Ponds Street. He shared slides outlining the process for making the project a reality. Planner Blount pointed out four parcels of land at the corner of Church Street and Salisbury Avenue that are currently for sale. He identified them as the "face of Downtown Granite Quarry" and outlined how to make that happen.

There was Board discussion that included questions on whether staff had reached out to owners of strategic properties and the status of relationships with strategic partners. Manager Smith asked the Board whether they would like him to invite a representative from the EDC to the Budget Workshop on March 25, 2021. There was Board consensus to issue the invitation.

The Board discussed priority levels for strategic properties. Mayor Feather identified the industrial park as his number one priority, the "gateway" property as his second, and the potential 100-acre property for development that Planner Blount referenced as his third. Alderman Shelton stated in terms of significance, the property discussed as the "gateway to the town" was his number one priority, the industrial park was his second, and the potential development discussed was his third.

Manager Smith clarified the point Planner Blount made about the street lighting on Mayor Ponds Street; that if that area becomes a planned unit development, the sidewalks and street lighting will likely all be torn down and redone. Staff recommendation remains to use wooden poles and overhead lines like the rest of the street to match the Town's existing policy and practice/precedent until now and work on appropriately developing standards moving forward.

The Board recessed for lunch from 12:12 p.m. to 12:38 p.m.

B. Website and Community Outreach

Clerk Smith reviewed her presentation on the current Town website and Facebook page and the issues with regulations and retention. She also discussed opportunities for community outreach by identifying neighborhood captains and utilizing a quarterly newsletter.

There was Board discussion on the communication needs in the community. Mayor Feather stated that a printed version of a newsletter had been done in the past. In his opinion a newsletter was costly and time consuming. He would personally say no to it. He also stated that the Facebook page run by the local business owner was not intended to be part of the Town. He would prefer that it continue to be run by the business owner and not be affiliated with the Town. Clerk Smith let him know the Town Hall address, Town logo, and description describing the entity as a "public and

government service” would have to be removed for the page to no longer be affiliated with the Town.

Mayor Feather recommended that it could be helpful for the website to be upgraded to take park reservations, provide police reports, and take payments. Alderman Cress agreed that having reliable information easily accessible with the ability to take payments through the website would be beneficial. Alderman Costantino was interested in having the ability for the public to be able to print police reports from home. Alderman Shelton stated he believed the Town should focus on the website instead of the Facebook page. He felt it should be user friendly and dynamic. Alderman Cress questioned whether the Town needed a Facebook page. Chief Cook spoke about the benefits of social media for quick notifications. Alderman Shelton asked if the Town was interested in push notifications/ couldn't options for that specifically be explored. Mayor Feather asked about the Reverse 911 system.

Mayor Feather proposed that ideas for making the website more interactive while automating tasks be explored as well as the availability and cost of ways to disseminate information to the public. Alderman Costantino agreed that they should investigate. Alderman Shelton agreed that they needed to explore communication means and bring recommendations back. Alderman Cress liked the idea of weather alerts being sent out for Granite Quarry. Mayor Pro Tem Linker suggested the Board members look at the websites for other towns.

The Board will explore websites of other comparably sized communities and will recommend direction to staff.

C. Pay and Classification Study

Manager Smith reviewed his presentation on the pay and classification study. He presented the Board with recommendations and his request for direction or feedback. He asked if the Board would like to have a closed session before the Budget Workshop for the separate Town Manager position's pay classification discussion.

Board discussion on the pay and classification study included the pay grade for a full-time planner and at what point a full-time fire chief would become necessary. Alderman Shelton asked if there was a feel for what the cost of benefits would be. Manager Smith said it would be roughly \$20,000 which would bring Option II to ~\$80,000. There would be a January 1% - 2% cost of living adjustment recommended as well to stay current.

There was discussion regarding the procedure for setting the classification for the Town Manager position.

The Board recessed for a break from 1:50 p.m. to 1:57 p.m.

D. Identity (What Levels of Service)

The Board discussed identity and levels of service.

Highlights of the discussion included:

- Planning / Code enforcement / Community Appearance:
 - Different complaints

- Hiring out?
- Stricter ordinance
- Enforcing ordinances
- Proactive solutions
- Admin issues:
 - Social media, third-party?
- Fire:
 - Current practices should keep the FD at ISO 1
- Maintenance:
 - Streets – ongoing issues
 - No complaints on level of service
- Police:
 - Level of service, no complaints
 - Space needs
 - Chief would like to open back up frozen position
- Parks:
 - Parks Master Plan should address many needs
 - General maintenance and upkeep
 - More security cameras
 - Tennis Courts
 - Legion Building – agreement, future use, condition
 - Property lines at Civic Park
 - Grass seeding
 - Bike and Pedestrian Plan – scope

8. Review of Board Objectives

The Board discussed their objectives and priorities.

- 1) Strategic property – contact buyer regarding Downtown Master Plan, possible partnership on infrastructure (stormwater, FD access, downtown parking, etc.) cost/benefit analysis
- 2) Town Hall upgrades (PD space needs)

Alderman Cress identified the pay study, departmental needs, and code enforcement as his additional priorities.

9. Board Discussion: Set Direction

There was general Board discussion regarding the Board putting thought into the level of debt they were comfortable carrying, the tax rate, and the level of services being provided for the tax rate.

Adjourn

ACTION: Alderman Costantino made a motion to adjourn. Mayor Pro Tem Linker seconded the motion. The motion passed with all in favor.

The meeting ended at 3:10 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
BUDGET WORKSHOP MEETING MINUTES
Thursday, March 25, 2021
8:30 a.m.**

Present: Mayor Bill Feather, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Kim Cress, Alderman Doug Shelton

Staff: Town Manager Larry Smith, Town Clerk Aubrey Smith, Town Planner Steve Blount, Fire Chief/Maintenance Supervisor Jason Hord, Police Chief Mark Cook

Guests: Scott Shelton and Rod Crider, Rowan EDC

Call to Order: Mayor Feather called the meeting to order at 8:30 a.m.

1. Approval of the Agenda

ACTION: Alderman Shelton made a motion to change the agenda by moving item 2 – Closed Session, Town Manager Pay Classification to item 6 and removing items 3 – Discussion, Pay Classification Study and Personnel Policy and 5 – Discussion, Success Stories / Development Possibilities. Alderman Costantino seconded the motion. The motion received two votes in favor from Alderman Shelton and Alderman Costantino and two votes opposed from Mayor Pro Tem Linker and Alderman Cress. Mayor Feather asked for discussion before he made his vote.

Discussion: Mayor Feather asked for more information about item 5 – Discussion, Success Stories / Development Possibilities. Mayor Pro Tem Linker responded that he asked for brief discussion based on takeaways from the article that was sent out. Alderman Cress shared he thought fifteen minutes would be enough time for the topic. After discussion Mayor Feather suggested that item 5 – Discussion, Success Stories / Development Possibilities be moved to the end and only be discussed if time allowed. Alderman Shelton amended his motion to reflect the change. Alderman Costantino seconded the amended motion. The amended motion passed 4-0.

After the vote the Board, Clerk, and Manager spent several minutes trying to clarify what the new agenda looked like with the amendments and the scheduled presentations from guests.

ACTION: Alderman Shelton made a motion to rescind his previous motion. Alderman Costantino seconded the motion. The motion passed 4-0.

ACTION: Alderman Shelton made a motion to swap items 2 – Closed Session, Town Manager Pay Classification and 6 – Discussion, FY 21-22 Budget with every other item remaining in the order presented. Alderman Costantino seconded the motion. The motion passed 4-0.

2. Discussion **FY 21-22 Budget**

Manager Smith shared a handout he created with the Board that included information on growth; salaries, recruitment, and retention; the American Rescue Plan; the debt limit; budgeting trends; and major items.

The Board discussed PUD developments and decided by consensus for the Planning Board to make the recommendation and the Board of Aldermen to make the final decision on PUDs.

Alderman Shelton stated that he would like to see a first pass of the budget limited to already approved staff positions plus a full-time planner. He also stated that he felt any capital spending needed justification.

The Board discussed the pay range and budgeted amounts for the current and full-time planning positions as well as the amount budgeted for planning consulting services and whether the Town would be able to afford a seasoned planner who would also handle code enforcement.

There was Board consensus that the Town needed to work towards a full-time planner with an emphasis on code enforcement. There was discussion on the process for advertisement and recruitment of a full-time planner. Once the pay classification has been approved and Manager Smith has commitment that it will be in the budget, he will advertise through the normal routes and professional groups.

The Board set their next budget workshop for April 21, 2021 at 2:00 p.m.

The Board recessed for a break from 9:26 a.m. to 9:31 a.m.

3. Discussion **Pay Classification Study and Personnel Policy**

There was no Board discussion on the pay classification study and personnel policy.

4. Discussion **Granite Industrial Park**

Scott Shelton of the Rowan EDC spoke about the industrial park and a project that was interested in the location. There are currently assessments that could be done to make it a “shovel-ready” site. He emphasized making sure the vision for the park existed in the zoning ordinance and presented the idea that the Board might be asked to consider a three-year tax incentive.

There was discussion regarding the necessity for a text amendment for outdoor storage for non-residential. There was Board consensus for the Manager and Planner to get more information and bring it back to the Board.

Mayor Feather asked about the possibility of a combined effort to provide an industrial park sign and maintenance for the sign in the future. Mr. Shelton stated that may need to be something that is discussed during transition as a combined effort between future tenants, the Town, and the County. Rod Crider of the Rowan EDC stated typically an industrial park association is formed for that purpose.

The Board members all reiterated a willingness to partner with the EDC to move forward.

Manager Smith asked Mr. Shelton if the EDC had data on growth projections. Mr. Shelton responded that they do have software that can predict growth from a specific radius of a certain address point.

5. Discussion **Success Stories / Development Possibilities**

Mayor Pro Tem Linker led a Board discussion on strategic partnerships and development as a follow-up to the article Manager Smith sent out after the Planning Retreat. Alderman Shelton mentioned how all the towns in the article decided on an approach that was unique to them and thought Granite Quarry should come up with a plan. Manager Smith spoke about the Downtown Master Plan's components that identified developing a downtown association with branding, marketing, and partnerships.

The Board recessed for a break from 10:27 a.m. to 10:37 a.m.

6. Closed Session **Town Manager Pay Classification**

ACTION: Alderman Shelton made a motion to go into closed session pursuant to N.C. General Statutes Section 143-318.11(a)(5)(ii) to discuss the amount of compensation and other material terms of an employment contract or proposed employment contract. Alderman Costantino seconded the motion. The motion passed 4-0.

ACTION: Mayor Pro Tem Linker made a motion to return to open session. Alderman Costantino seconded the motion. The motion passed 4-0.

The Board set a date for a special meeting to hold a closed session to further renegotiate the terms of the manager's contract for April 1, 2021 at 4:00 p.m.

Adjourn

ACTION: Alderman Costantino made a motion to adjourn. Alderman Shelton seconded the motion. The motion passed with all in favor.

The meeting ended at 11:33 a.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk

Adjournment

ACTION: Alderman Costantino made a motion to adjourn. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

The meeting ended at 5:14 p.m.

Respectfully Submitted,

Aubrey Smith
Town Clerk

DRAFT



Granite Quarry-Faith Joint Police Authority

P.O. Box 351 • 143 North Salisbury Ave, Granite Quarry, NC 28072
Office: (704)279-2952 • Fax: (704)279-6648



Police Department Report

April 2021

- Call volume report for the month of March 2021:

- Date of Report: 04/05/2021

- Total calls for service/activities – 421
- Calls for service/activities Granite Quarry: 326
- Calls for service/activities Faith: 67
- Incident Reports- 12
- Arrest Reports- 6
- Crash Reports- 8
- Traffic Citations- 9

- See Attached for Total Calls for Service.

- The following is the ending and average mileage for each vehicle by month:

131 Chevy Impala-	End-	65,925
141 Ford Taurus-	End-	79,797
161 Ford Utility-	End-	62,656
171 Ford Utility -	End-	42,070
172 Ford Utility -	End-	67,235
173 Ford Utility -	End-	33,075
181 Ford F150 -	End-	54,308
191 Dodge Durango -	End-	28,244
201 Ford Utility-	End-	7,872

- Other Information:

- Average response time for March 2021 CFS is 2.30 minutes.
- Drug Collection Box. March 2021: 25.12 pounds collected.
- March CID Report. 2 Cases assigned; 2 Cases cleared; 25 follow-ups conducted; 94 open assigned cases.
- Officers completed 47 hours of in-service or continuing education training in March.

GQPD

Number of Events by Nature

CFS March 2021

Nature	# Events
103A3 LOST PROPERTY	1
104C2 COMMERCIAL BURG (INTRUSI	10
104C3 RESIDENTIAL BURG (INTRUSI	3
104D3 RESIDENTIAL HOLDUP/PANIC	1
105O2 ANIMAL-INFORMATION	1
110B2 PAST RESIDENTIAL B&E	1
110D2 RESIDENTIAL B&E	1
111B1 PAST DAMAGE TO PROPERTY	1
111D1 DAMAGE TO PROPERTY	1
113B3 NUISANCE COMPLAINT	1
113D1 DISTURBANCE / PHYSICAL	1
113D2 DISTURBANCE / VERBAL	3
114B1 PAST DOMESTIC	1
114C1 PHYSICAL DOMESTIC	1
114D1 PHYSICAL DOMESTIC	1
114D2 VERBAL DOMESTIC	6
115D1 DRIVING UNDER INFLUENCE	1
116B1 DRUGS (FOUND-EQUIP)	1
118D2 FRAUD-FORGERY	1
121C1 MENTAL - NOT VIOLENT	1
123B1 MISSING PERSON	1
125B2 LOCKOUT - ROUTINE	1
125D1 CHECK WELFARE-URGENT	2
129C1 SUSPICIOUS PERSON	6
129C3 SUSPICIOUS VEHICLE	7
129C5 SUSPICIOUS CIRCUMSTANCE	4
130B1 LARCENY (ALREADY OCC)	2
130C1 THEFT JUST OCCURED	2
130D1 LARCENY	2

Nature	# Events
132B2 PARKING COMPLAINT	1
132C1 SEVERE TRAFFIC VIOLATION	1
133B1 PAST TRESPASSING	1
133D1 TRESPASSING	3
77B1 TRAFFIC ACC - INJURY	2
77B2 TRAFFIC ACC - INJURY	2
911 HANG UP	13
ASSIST EMS	1
ASSIST FIRE DEPT	3
ASSIST MOTORIST	2
BANK ALARM	1
BURGLARY ALARM	3
BUSINESS OR HOUSE CHECK	175
COMMUNITY PROGRAM	7
DELIVER MESSAGE	3
DOMESTIC PROPERTY PICKUP	1
ESCORT FUNERAL OR OTHER	1
FOLLOWUP	33
GENERAL INFORMATION	7
HOLD UP ALARM	1
ILLEGAL BURNING	2
LAW CALL	1
LITTERING OR ILLEGAL DUMPING	1
MISDIAL	9
PARK CHECK	17
SCHOOL SECURITY CHECK	6
SUBPOENA SERVICE	1
TRAFFIC CHECK	2
TRAFFIC CONTROL	3
TRAFFIC STOP	43
VEHICLE ACCIDENT PROP DAMAGE	4
WARRANT SERVICE	6



Town of Granite Quarry Fire Department

Established May 15th, 1950

PO Box 351

www.granitequarrync.gov

Granite Quarry, NC

704/279-5596



Board Report April/2021 Chief Hord

Emergency Calls for Service March 2021

21 calls in district

- 11 - EMS (including strokes, falls, diabetic, CPR and other Medical needs)
- 2 - Fire Alarms
- 2 - Haz Mat
- 2 - Canceled en route
- 4 - Service assignment

18 calls to Salisbury

- 8 - Alarm/Structure, EMS calls canceled en route
- 2 - Haz Mat
- 2 - Structure fires - Manpower
- 5 - EMS
- 1 - Grass fire

9 calls to Rockwell Rural

- 5 - Alarm/Structure, EMS calls canceled en route
- 1 - Structure Fires/Manpower
- 2 - EMS (including strokes, falls, diabetic, CPR and other Medical needs)
- 1 - Gas leak/Manpower

10 calls to Union

- 5 - canceled en route
- 2 - Structure Fires/Manpower
- 2 - EMS
- 1 - Brush fire

5 calls to South Salisbury – Canceled en route

- 3 - Motor Vehicle Accidents
- 1 - EMS
- 1 - Canceled en route

1- Call to Rockwell City- Fire Alarm - Canceled en route

1- Call to Bostian Heights – Canceled en route

1- Call to Spencer – Canceled en route

1- Accidental dispatch, call was not in our response area

TOTAL – 67

ACTIVITIES

- Daily activities include apparatus & equipment checks, training, station maintenance, pre-plan development, hose and hydrant maintenance, water points, emergency response, public education, inspections, and the assistance of other divisions within the Town of GQ
- New hire orientation
- Annual ladder testing completed
- Official designation as a permanent car seat check station obtained from Safe Kids Worldwide
- Rigorous cleaning/decontamination, due to suggested COVID response multiple times daily
- Monthly training included E.M.T continuing education in house and Joint Training with Faith F.D.
- Multiple days of ladder training, water point training, hose evolutions, new extrication tool familiarization, and district familiarization. Weekly shift training/ officer's choice
- Car Seat Check Station on Thursday from 1 p.m. to 4 p.m. – 8 seats installed/checked



March 2021 Public Works Report

- Normal Maintenance Duties Daily- (parks, cleaning, mowing, edging, service on equipment, limbs & sweeping)
- PM check on generator
- FEMA project for Lake bid awarded 3/30/21
- Sanitized town hall, playgrounds at parks and restrooms
- Nature trail maintenance
- Painted Civic Park shelter and tables
- Opened Civic Park for season
- Mulched park trees and natural areas
- No smoking signage in parks via county program
- Sprayed Hwy. 52 and Main Streets
- Mulch give-away (Sat)

2007 Ford Truck	Mileage – 60,112	+192 miles
1995 Ford Dump Truck	Mileage – 39,649	+162 miles
2009 Ford Truck	Mileage – 77,436	+1,137 miles
2019 Ford Truck F350	Mileage – 8,965	+525 miles



Planning Department Monthly Report March 2021

ZONING PERMITS

(2 for new homes, 6 other)

Date	Address	Permit	Purpose
3.3.21	St Lukes Church Rd	Residential	subdivision of Mid Carolina Farms property plat
3.4.21	6285 US Hwy 52	Commercial	zoning permit for Dollar General
3.4.21	0 Dunns Mtn Rd	Residential	zoning permit for perc test
3.9.21	1212 S Main St	Residential	zoning permit for bldg addition
3.15.21	Cleo and Brinkley St	Residential	lot line realignment plat
3.19.21	516 N Main St	Residential	zoning permit for garage addition
3.25.21	1200 Stonewyck Dr	Residential	zoning permit for new home
3.31.21	222 S Cleo Ave	Residential	zoning permit for new home

Code Violations

(8 new violations cited, 5 resolved)

Date	Address	Issue	Status
3.1.21	717 S Main St	code violation, chair at street	Resolved
3.1.21	307 N Salisbury Ave	code violation, donation box overflow	Resolved
3.8.21	723 N Salisbury Ave	tv at curb	Resolved
3.8.21	618 S Salisbury Ave	refrigerator at front in driveway	Resolved
3.15.21	726 S Main St	furniture at curb	Resolved
3.24.21	618 S Salisbury Ave	furniture at front in driveway	Pending
3.24.21	999 Timber run Dr	debris from construction blocking drainage	Pending
3.31.21	145 S Salisbury Ave	used tires stored outside at street	Pending

Planning and Zoning Enquiries

Date	Type	Issue
3.1.21	Residential	enquiry as to payment in lieu of for open space
3.1.21	Residential	enquiry as to zoning permit time limits
3.3.21	Residential	possible subdivision of property into 3 lots
3.3.21	Residential	sewer issue at Village at Granite phase 2

3.9.21	Commercial	questions about allowed uses on property in downtown area
3.11.21	Planning	responded to scope of work description on Bike/Ped planning grant
3.15.21	Residential	answered questions concerning road and utilities for Cleo & Brinkley St development
3.19.21	Residential	conservation subdivision enquiry
3.19.21	Residential	fencing enquiry
3.23.21	Residential	enquiry concerning utilities and road for development
3.24.21	Residential	lot addressing issue
3.29.21	Commercial	retaining wall and fencing questions at SECU

Miscellaneous

- 3/1/2021 Planning Board meeting
- 3/8/2021 Board of Aldermen Meeting
- 3/19/2021 Planning Retreat



Finance Department

Breakdown of Departments:
As of March 31, 2021

Department	Budgeted	YTD	
Revenues:	<u>2,984,836</u>	<u>2,263,256</u>	<u>76%</u>
Total Revenues:	\$ 2,984,836	\$ 2,263,256	76%
Expenses:			
Governing Body	153,249	52,276	34%
Administration	614,825	403,266	66%
Maintenance	516,671	194,065	38%
Parks & Recreation	118,633	73,304	62%
Police Dept.	802,554	553,254	69%
Fire Department	521,436	422,533	81%
Sanitation	135,693	96,729	71%
Streets	<u>121,775</u>	<u>58,815</u>	48%
Total Expenses	\$ 2,984,836	\$ 1,854,242	62%
Expense to Revenue:			82%

Please see the Budget Vs. Actual Report attached for specific line items

Revenues:				
Disp Acct	Budget	YTD	Variance	Prct
01-3100-12 Taxes - Budget Year	932,604	902,001	(30,603)	97%
01-3100-17 Tax Penalties & Interest	2,000	951	(1,049)	48%
01-3101-12 Taxes - Prior Years	4,000	1,229	(2,771)	31%
01-3102-12 Vehicle Tax	100,000	84,770	(15,230)	85%
01-3230-31 Local Option Sales Tax	719,146	627,017	(92,129)	87%
01-3231-31 Solid Waste Disposal Tax	2,186	1,740	(446)	80%
01-3261-31 Cable Franchise Tax	5,800	-	(5,800)	0%
01-3300-36 Grants	243,075	-	(243,075)	0%
01-3316-32 Powell Pave & Patch Funds	82,724	80,180	(2,544)	97%
01-3319-36 COVID-19 Relief Fund	90,641	90,641	-	100%
01-3322-31 Beer & Wine - State	13,430	-	(13,430)	0%
01-3324-31 Utilities Franchise Tax	144,484	97,874	(46,610)	68%
01-3330-84 County First Responders	4,020	3,015	(1,005)	75%
01-3340-41 Permits	3,000	6,900	3,900	230%
01-3346-40 Abatements	200	183	(18)	91%
01-3413-89 Miscellaneous Revenue	12,175	11,997	(178)	99%
01-3431-41 Police Authority Revenue_Faith	136,000	102,000	(34,000)	75%
01-3431-45 Police Report Revenue	100	135	35	135%
01-3431-89 Police Miscellaneous	800	1,403	603	175%
01-3471-51 Solid Waste/Recycling Collection - Salisbu	138,500	98,267	(40,233)	71%
01-3491-41 Subdivision & Zoning Fees	2,500	800	(1,700)	32%
01-3713-33 Sal. Water/Sewer Reimbursement	50,000	50,000	-	100%
01-3831-89 Interest on Investments *	10,000	12,171	2,171	122%
01-3833-89 Donations/Contributions	1,200	1,200	-	100%
01-3834-41 Park Shelter Rentals (Maint)	2,000	1,660	(340)	83%
01-3835-81 Surplus items Sold	4,564	5,673	1,109	124%
01-3836-82 Sale of Land	63,650	63,166	(484)	99%
01-3837-31 ABC Net Revenue-Co.	10,250	13,232	2,982	129%
01-3980-96 Transfers Other Funds	5,051	5,051	-	100%
01-3991-99 Fund Balance Appropriated	200,736	-	(200,736)	0%
	2,984,836	2,263,256	(721,580)	76%

*See last page for breakdown of account# 01-3831-89 Interest on Investments

Governing Body:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4110-02 Mayor/Aldermen Salary	12,575	6,288	6,288	50%
01-4110-08 Board Expense	1,064	843	221	79%
01-4110-09 FICA Expense	962	481	481	50%
01-4110-14 Insurance - Workers Comp	60	38	22	64%
01-4110-18 Professional Services	16,586	11,000	5,586	66%
01-4110-26 Office Expense	400	134	266	34%
01-4110-29 COVID-19 Relief Funds	90,641	20,256	70,385	22%
01-4110-31 Training & Schools	100	-	100	0%
01-4110-40 Dues & Subscriptions	12,075	11,771	304	97%
01-4110-45 Insurance & Bonds	1,600	1,464	136	92%
01-4110-61 Grants - Nonprofit Grant Program	100	-	100	0%
01-4110-97 Board Contingency	17,086	-	17,086	0%
	153,249	52,276	100,973	34%

Administration:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4120-00 Salaries - Regular	220,000	161,536	58,464	73%
01-4120-02 Salaries - Part-Time	35,000	27,095	7,905	77%
01-4120-07 401K Expense	11,000	8,048	2,952	73%
01-4120-09 FICA Expense	19,508	14,085	5,423	72%
01-4120-10 Retirement Expense	22,330	16,385	5,945	73%
01-4120-11 Group Insurance	31,795	20,311	11,484	64%
01-4120-13 Unemployment Expense	2,205	2,204	1	100%
01-4120-14 Insurance - Workers Comp	615	413	202	67%
01-4120-17 Insurance – HRA/Admin Cost	5,450	1,900	3,550	35%
01-4120-18 Professional Services	47,645	20,862	20,115	44%
01-4120-22 Banquet Expense	1,700	1,313	388	77%
01-4120-26 Office Expense	9,500	5,595	3,905	59%
01-4120-29 Supplies & Equipment	200	78	122	39%
01-4120-31 Training & Schools	7,000	2,589	4,411	37%
01-4120-32 Telephone/Communications	3,500	2,547	953	73%
01-4120-33 Utilities	4,500	3,274	1,226	73%
01-4120-34 Printing	5,000	3,712	1,288	74%
01-4120-35 Maint & Repair - Equipment	500	-	500	0%
01-4120-37 Advertising	3,500	1,034	2,466	30%
01-4120-40 Dues & Subscriptions	3,500	2,120	1,380	61%
01-4120-44 Contracted Services	13,750	10,887	5,174	79%
01-4120-45 Insurance & Bonds	4,100	3,831	269	93%
01-4120-61 Grants - Grant Related Expenditures	5,000	5,000	-	100%
01-4120-68 Tax Collection	18,000	-	18,000	0%
01-4120-71 Water Line - Principal	50,000	-	50,000	0%
01-4120-72 Water Line - Interest	4,210	3,130	1,080	74%
01-4120-96 Interfund Transfer	85,317	85,317	-	100%
	614,825	403,266	207,202	66%

Maintenance:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4190-00 Salaries - Regular	110,000	83,352	26,648	76%
01-4190-02 Salaries - Part-Time	35,500	27,919	7,581	79%
01-4190-07 401K Expense	5,500	4,223	1,277	77%
01-4190-09 FICA Expense	11,131	8,511	2,620	76%
01-4190-10 Retirement Expense	11,165	8,599	2,566	77%
01-4190-11 Group Insurance	22,000	15,203	6,797	69%
01-4190-14 Insurance - Workers Comp	7,500	5,076	2,424	68%
01-4190-20 Motor Fuel	7,000	4,964	2,036	71%
01-4190-21 Uniforms & Janitorial Supplies	4,500	1,391	3,109	31%
01-4190-24 Maint & Repair - Bldgs/Grounds	10,000	7,950	2,050	79%
01-4190-25 Maint & Repair - Vehicles	3,500	3,279	221	94%
01-4190-26 Office Expense	25	-	25	0%
01-4190-29 Supplies & Equipment	7,500	5,108	2,392	68%
01-4190-31 Training & Schools	250	34	216	14%
01-4190-32 Telephone/Communications	775	599	176	77%
01-4190-33 Utilities	3,100	2,352	748	76%
01-4190-34 Printing	50	13	37	25%
01-4190-35 Maint & Repairs - Equipment	8,500	4,185	4,315	49%
01-4190-40 Dues & Subscriptions	150	113	38	75%
01-4190-44 Contracted Services	21,850	2,511	19,339	11%
01-4190-45 Insurance & Bonds	3,600	2,923	677	81%
01-4190-96 Interfund Transfer	243,075	5,762	237,313	2%
	\$516,671	\$194,065	\$322,606	38%

Parks & Rec:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-6130-18 Professional Services	30,000	-	30,000	0%
01-6130-21 Uniforms & Janitorial Supplies	2,000	144	1,856	7%
01-6130-24 Maint & Repair - Bldgs/Grounds	58,633	58,510	1,240	100%
01-6130-29 Supplies & Equipment	4,000	2,563	1,437	64%
01-6130-33 Utilities	16,000	9,760	6,240	61%
01-6130-44 Contracted Services	3,000	530	2,470	18%
01-6130-62 Committees - PERC	5,000	1,797	3,203	36%
	118,633	73,304	46,446	62%

Police Department:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4310-00 Salaries - Regular	394,000	287,138	106,862	73%
01-4310-02 Salaries - Part-Time	15,000	10,024	4,976	67%
01-4310-07 401K Expense	19,700	13,691	6,009	69%
01-4310-09 FICA Expense	31,289	22,877	8,412	73%
01-4310-10 Retirement Expense	42,946	29,681	13,265	69%
01-4310-11 Group Insurance	75,981	47,746	28,235	63%
01-4310-13 Unemployment Expense	19	18	1	96%
01-4310-14 Insurance - Workers Comp	13,500	8,994	4,506	67%
01-4310-20 Motor Fuel	19,000	8,664	10,336	46%
01-4310-21 Uniforms & Janitorial Supplies	3,000	1,698	1,302	57%
01-4310-25 Maint & Repair - Vehicles	6,000	4,509	1,491	75%
01-4310-26 Office Expense	1,500	543	957	36%
01-4310-29 Supplies & Equipment	8,000	3,696	4,304	46%
01-4310-31 Training & Schools	3,000	1,531	1,469	51%
01-4310-32 Telephone/Communications	8,000	5,594	2,406	70%
01-4310-33 Utilities	3,000	1,175	1,825	39%
01-4310-34 Printing	1,000	337	663	34%
01-4310-35 Maint & Repair - Equipment	2,000	189	1,811	9%
01-4310-40 Dues & Subscriptions	3,650	2,466	1,184	68%
01-4310-44 Contracted Services	23,250	18,232	5,018	78%
01-4310-45 Insurance & Bonds	13,800	13,154	646	95%
01-4310-54 Cap Outlay - Vehicles *	114,919	71,296	97,892	62%
	802,554	553,254	303,569	69%

* Includes the Encumbrance of 2 Vehicle Upfits

Fire Department:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4340-00 Salaries - Regular	113,900	84,195	29,705	74%
01-4340-02 Salaries - Part-Time	185,000	151,838	33,162	82%
01-4340-07 401K Expense	5,695	4,812	883	84%
01-4340-09 FICA Expense	22,866	17,755	5,111	78%
01-4340-10 Retirement Expense	11,561	10,006	1,555	87%
01-4340-11 Group Insurance	25,500	15,156	10,344	59%
01-4340-14 Insurance - Workers Comp	14,000	10,477	3,523	75%
01-4340-20 Motor Fuel	5,000	2,268	2,732	45%
01-4340-21 Uniforms & Janitorial Supplies	3,000	2,382	618	79%
01-4340-25 Maint & Repair - Vehicles	8,450	8,403	47	99%
01-4340-26 Office Expense	250	30	220	12%
01-4340-29 Supplies & Equipment	22,264	18,417	3,847	83%
01-4340-31 Training & Schools	1,550	302	1,248	19%
01-4340-32 Telephone/Communications	3,800	3,287	513	86%
01-4340-33 Utilities	5,700	4,368	1,332	77%
01-4340-34 Printing	400	236	164	59%
01-4340-35 Maint & Repair - Equipment	1,000	846	154	85%
01-4340-40 Dues & Subscriptions	3,000	1,970	1,030	66%
01-4340-44 Contracted Services	10,000	8,212	1,788	82%
01-4340-45 Insurance & Bonds	8,000	7,429	571	93%
01-4340-54 Cap Outlay - Vehicles	38,000	37,853	147	100%
01-4340-55 Cap Outlay - Equipment	32,500	32,292	208	99%
	521,436	422,533	98,903	81%

Sanitation:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4710-64 Recycling	10,125	6,790	3,335	67%
01-4710-65 Garbage Services	125,568	89,939	35,629	72%
	135,693	96,729	38,964	71%

Streets:				
Disp Acct	Budget	YTD	Variance	Prcnt
01-4510-18 Professional Services	750	750	-	100%
01-4510-29 Supplies & Equipment	250	120	130	48%
01-4510-35 Maint & Repair	6,500	6,500	-	100%
01-4510-71 Debt Service - Principal	50,000	25,000	25,000	50%
01-4510-72 Debt Services - Interest	10,233	5,320	4,913	52%
01-4510-99 Unappropriated Fund Balance	20,042	-	20,042	0%
01-4511-33 Utilities - Street Lights	34,000	21,125	12,875	62%
	121,775	58,815	62,960	48%

Interest on Investments by Month FY 2020-2021

Acct#	July 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	Interest YTD	Balance
Certificates of Deposits:														
XX7779	417	431	431	417	431	417	431	432	390	-	-	-	3,797.70	250,431.38
XX7809	355	367	367	355	367	355	368	368	332	Matured	-	-	3,234.44	Balance in MM XX9011
XX7151	355	367	367	355	367	355	367	368	332	-	-	-	3,230.54	250,000.95
XX0261	287	296	296	Matured	Matured	Matured	-	-	-	-	-	-	878.83	-
	1,414	1,461	1,461	1,127	1,165	1,127	1,166	1,168	1,055	-	-	-	\$ 11,141.51	\$ 500,432.33
Money Market Accounts:														
XX9011	61	54	55	98	93	100	71	45	* 345.63	-	-	-	577.23	840,712.87
XX1186	8	7	8	8	7	8	6	5	5	-	-	-	63.69	62,565.19
	69	61	63	106	101	108	78	50	351	-	-	-	986.55	903,278.06
NC Capital Management Trust:														
XX4319	21	11	3	1	1	1	1	1	1	-	-	-	\$ 42.58	\$ 150,958.59
	21	11	3	1	1	1	1	1	1	-	-	-	42.58	150,958.59

* Includes \$286.59 Interest Earned on CD Prior to Maturity

Total Interest YTD:	\$	12,170.64
Total Invested Balance:	\$	1,554,668.98
Cash on Hand *	\$	680,905.69

*(As of Bank Statement on 03/31/2021)

Town of Granite Quarry, North Carolina
Capital Project Ordinance # 2020-04
FEMA Grant - Granite Lake Repairs
Inception 3/2/2020

<u>REVENUES</u>	Project Authorization	Total To Date	20/21 Projected
04-3613-26 Federal Emergency Management Agency Grant	\$ 523,361	\$ 32,396	\$ 490,965
04-3613-36 NC Division of Emergency Management Grant	174,454	10,799	163,655
<i>Total Revenues</i>	<u>697,815</u>	<u>43,195</u>	<u>654,620</u>
<u>OTHER FINANCING SOURCES</u>			
04-3981-96 Transfer from General Fund	-	-	-
<i>Total Other Financing Sources</i>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUES AND OTHER FINANCING SOURCES	<u>697,815</u>	<u>43,195</u>	<u>654,620</u>
<u>EXPENDITURES</u>			
04-6130-18 PROFESSIONAL SERVICES			
Engineer or Architect Fees	186,315	47,348	138,968
<i>Total Personnel</i>	<u>186,315</u>	<u>47,348</u>	<u>138,968</u>
04-6130-69 CAP OUTLAY - BLDG, STRUCT, OTHER			
Construction Cost	\$ 465,000	\$ 50	\$ 464,950
Contingency (10%)	46,500	-	46,500
<i>Total Capital Outlay</i>	<u>511,500</u>	<u>50</u>	<u>511,450</u>
TOTAL EXPENDITURES	<u>\$ 697,815</u>	<u>\$ 47,398</u>	<u>\$ 650,418</u>
TOTAL FINANCING SOURCES OVER EXPENDITURES	<u>\$ -</u>	<u>\$ (4,202)</u>	<u>\$ 4,202</u>

Town of Granite Quarry, North Carolina
Capital Project Ordinance # 2020-05
Granite Industrial Park Sewer Line Extension
Inception 3/2/2020

<u>REVENUES</u>	Project Authorization	Total To Date	20/21 Projected
05-3714-36 Rural Economic Development Grant	\$ 242,918	\$ 41,082	\$ 201,836
05-3714-37 Rowan County Match	40,487	-	\$ 40,487
<i>Total Revenues</i>	<u>283,405</u>	<u>41,082</u>	<u>242,323</u>
 <u>OTHER FINANCING SOURCES</u>			
05-3981-96 Transfer from General Fund (GQ Match)	40,487	40,487	-
<i>Total Other Financing Sources</i>	<u>40,487</u>	<u>40,487</u>	<u>-</u>
TOTAL REVENUES AND OTHER FINANCING SOURCES	<u>323,892</u>	<u>81,569</u>	<u>242,323</u>
 <u>EXPENDITURES</u>			
05-7140-18 PROFESSIONAL SERVICES			
Engineer or Architect Fees	66,660	41,988	24,172
Legal Fees		500	
<i>Total Professional Services</i>	<u>66,660</u>	<u>42,488</u>	<u>24,172</u>
05-7140-49 ADMINISTRATIVE COSTS	20,000	15,000	5,000
<i>Total Personnel</i>	<u>20,000</u>	<u>15,000</u>	<u>5,000</u>
05-7140-58 CAP OUTLAY - BLDG, STRUCT, OTHER	237,232	166,300	70,932
<i>Total Capital Outlay</i>	<u>237,232</u>	<u>166,300</u>	<u>70,932</u>
TOTAL EXPENDITURES	<u>323,892</u>	<u>223,788</u>	<u>100,104</u>
<hr/>			
TOTAL FINANCING SOURCES OVER EXPENDITURES	\$ -	\$ (142,219)	\$ 142,219

EDDIE CARRICK, CPA, PC

Certified Public Accountant

March 1, 2021

To the Honorable Mayor and Board of Aldermen
Town of Granite Quarry
Granite Quarry, North Carolina

We are pleased to confirm our understanding of the services we are to provide Granite Quarry for the year ended June 30, 2021. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of Granite Quarry as of and for the year ended June 30, 2021. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Granite Quarry's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Granite Quarry's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Other Post-Employment Benefits Schedules (if applicable).

We have also been engaged to report on supplementary information other than RSI that accompanies Granite Quarry's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Individual fund statements and schedules.
- 2) Schedule of expenditures of federal awards (if applicable).
- 3) Law Enforcement Officers' Special Separation Allowance Report (if applicable).

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards* (if applicable).

- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) (if applicable).

If applicable, the *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. If applicable, the Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; if applicable, the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; if applicable, the Single Audit Act Amendments of 1996; and if applicable, the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable me to express such opinions. We will issue written reports upon completion of our Single Audit (if applicable). Our reports will be addressed to management and the Board of Aldermen of Granite Quarry. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for me to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by me, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards* (if applicable). In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit (if applicable). Our responsibility as auditor is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditor.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories (if applicable), and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards (if applicable); federal award programs (if applicable); compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards* (if applicable).

As required by the Uniform Guidance (if applicable), we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards* (if applicable), and the Uniform Guidance (if applicable).

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Granite Quarry's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards* (if applicable).

The Uniform Guidance (if applicable) requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Granite Quarry's major programs. The purpose of these procedures will be to express an opinion on Granite Quarry's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Management Responsibilities

Management is responsible for (1) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards (if applicable), and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to me and for the accuracy and completeness of that information. You are also responsible for providing me with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance (if applicable), (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to me in the management representation letter that the effects of any uncorrected misstatements aggregated by me during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing me about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing me of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance (if applicable), it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan (if applicable). The summary schedule of prior audit findings should be available for our review at the beginning of our fieldwork.

If applicable, you are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that include our report thereon. Your responsibilities include acknowledging to me in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to me any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to me in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to me any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to me corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards (if applicable), and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards (if applicable), and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards (if applicable), and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by me for testing.

At the conclusion of the engagement, (if applicable) we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the Town; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Eddie Carrick CPA, PC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Eddie Carrick CPA, PC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the oversight agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit after July 1, 2021 and to issue our reports no later than October 31, 2021. Eddie Carrick is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our agreed upon fee per our LGC contract less any amounts paid to Tony Brewer, CPA, PC for financial statement preparation and other non-attest services. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate me for all time expended and to reimburse me for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and

the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the Town of Granite Quarry and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let me know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to me.

Very truly yours,

Eddie Carrick CPA, PC

RESPONSE:

This letter correctly sets forth the understanding of the Town of Granite Quarry.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

TONY BREWER, CPA, PC

Certified Public Accountant

March 1, 2021

To the Honorable Mayor and Town Council
Town of Granite Quarry
Granite Quarry, North Carolina

This letter is to confirm our understanding of the arrangements regarding the services I am to perform for Town of Granite Quarry for the year ending June 30, 2021.

Financial Preparation and Other Non-Attest Services

I will provide financial preparation services and other non-attest services as needed to accommodate the audit of the June 30, 2021 financial statements of the Town by its external auditor.

Management's responsibilities

The Town and the external auditor have the responsibility for the reporting of financial statements as of June 30, 2021.

My work in connection with the financial preparation and other non-attest services does not include any procedures designed to disclose defalcation or other irregularities, should any exist.

My fees are based on the time required by the individuals assigned to the engagement. Individual hourly rates vary according to the degree of responsibility involved and the skill required. I will submit my bill for my services promptly after the financial preparation and other non-attest services are completed. My fee for this engagement will not exceed \$4,000.

I appreciate the opportunity of continuing to serve Town of Granite Quarry. Please call if you have any questions about any aspect of our engagement.

If this letter is in accordance with your understanding of the arrangements, please sign and date the enclosed copy and return it to me.

Sincerely,



Tony Brewer, CPA, PC

Accepted By:

Management Signature: _____

Board Signature: _____

Title: _____

Title: _____

Date: _____

Date: _____

The of and	Governing Board Town Council
	Primary Government Unit (or charter holder) Town of Granite Quarry
	Discretely Presented Component Unit (DPCU) (if applicable) N/A

Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)

and	Auditor Name Eddie Carrick, CPA, PC
	Auditor Address 151 Young Drive Lexington, NC 27292

Hereinafter referred to as Auditor

for	Fiscal Year Ending	Audit Report Due Date
	06/30/21	10/31/21

Must be within four months of FYE

hereby agree as follows:

1. The Auditor shall audit all statements and disclosures required by U.S. generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business- type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types).

2. At a minimum, the Auditor shall conduct his/her audit and render his/her report in accordance with GAAS. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if required by the State Single Audit Implementation Act, as codified in G.S. 159-34. If required by OMB *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the State Single Audit Implementation Act, the Auditor shall perform a Single Audit. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit performed under the requirements found in Subpart F of the Uniform Guidance (§200.501), it is recommended that the Auditor and Governmental Unit(s) jointly agree, in advance of the execution of this contract, which party is responsible for submission of the audit and the accompanying data collection form to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512).

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.
4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC Staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.
5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2018 revision, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he/she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon auditor's receipt of an updated peer review report. If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to *Government Accounting Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to LGC Staff within four months of fiscal year end. If it becomes necessary to amend this due date or the audit fee, an amended contract along with a written explanation of the delay shall be submitted to the Secretary of the LGC for approval.
7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his/her findings, together with his recommendations for improvement. That written report shall include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.
8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's (Units') records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Approval is not required on contracts and invoices for system improvements and similar services of a non-auditing nature.
9. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. (This also includes any progress billings.) [G.S. 159-34 and 115C-447] All invoices for Audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved' with approval date shall be returned to

the Auditor to present to the Governmental Unit(s) for payment. This paragraph is not applicable to contracts for audits of hospitals.

10. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC if required, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. This does not include fees for any pre-issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item 13).

11. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC Staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC Staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.

12. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.

13. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit(s) shall not be billed for the pre-issuance review. The pre-issuance review shall be performed prior to the completed audit being submitted to LGC Staff. The pre-issuance review report shall accompany the audit report upon submission to LGC Staff.

14. The Auditor shall submit the report of audit in PDF format to LGC Staff. For audits of units other than hospitals, the audit report should be submitted when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC along with an Audit Report Reissued Form (available on the Department of State Treasurer website). These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC Staff.

15. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the

Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.

16. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing and pre-audited if the change includes a change in audit fee (pre-audit requirement does not apply to charter schools or hospitals). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC, the Governing Board, and the Auditor.

17. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and except for fees, work, and terms not related to audit services, shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 28 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.

18. Special provisions should be limited. Please list any special provisions in an attachment.

19. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the primary government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.

20. The contract shall be executed, pre-audited (pre-audit requirement does not apply to charter schools or hospitals), and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.

21. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.

22. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.

23. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.

24. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.

25. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

26. E-Verify. Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.

27. **Applicable to audits with fiscal year ends of June 30, 2020 and later.** For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and Governmental Auditing Standards, 2018 Revision (as applicable). Financial statement preparation assistance shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. If the Auditor cannot reduce the threats to an acceptable level, the Auditor cannot complete the audit. If the Auditor is able to reduce the threats to an acceptable level, the documentation of this determination, including the safeguards applied, must be included in the audit workpapers.

All non-attest service(s) being performed by the Auditor that are necessary to perform the audit must be identified and included in this contract. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the services and accept responsibility for the results of the services performed. If the Auditor is able to identify an individual with the appropriate SKE, s/he must document and include in the audit workpapers how he/she reached that conclusion. If the Auditor determines that an individual with the appropriate SKE cannot be identified, the Auditor cannot perform both the non-attest service(s) and the audit. See "Fees for Audit Services" page of this contract to disclose the person identified as having the appropriate SKE for the Governmental Unit.

28. **Applicable to audits with fiscal year ends of June 30, 2021 and later.** The auditor shall present the audited financial statements including any compliance reports to the government unit's governing body or audit committee in an official meeting in open session as soon as the audited financial statements are available but not later than 45 days after the submission of the audit report to the Secretary. The auditor's presentation to the government unit's governing body or audit committee shall include:

- a) the description of each finding, including all material weaknesses and significant deficiencies, as found by the auditor, and any other issues related to the internal controls or fiscal health of the government unit as disclosed in the management letter, the Single Audit or Yellow Book reports, or any other communications from the auditor regarding internal controls as required by current auditing standards set by the Accounting Standards Board or its successor;
- b) the status of the prior year audit findings;
- c) the values of Financial Performance Indicators based on information presented in the audited financial statements; and
- d) notification to the governing body that the governing body shall develop a "Response to the Auditor's Findings, Recommendations, and Fiscal Matters," if required under 20 NCAC 03 .0508.

29. Information based on the audited financial statements shall be submitted to the Secretary for the purpose of identifying Financial Performance Indicators and Financial Performance Indicators of Concern.

30. Applicable to charter school contracts only: No indebtedness of any kind incurred or created by the charter school shall constitute an indebtedness of the State or its political subdivisions, and no indebtedness of the charter school shall involve or be secured by the faith, credit, or taxing power of the State or its political subdivisions.

31. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Item 16 for clarification).

32. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at <https://www.nctreasurer.com/state-and-local-government-finance-division/local-government-commission/submitted-your-audit>

33. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

34. Modifications to the language and terms contained in this contract form (LGC-205) are not allowed.

FEEES FOR AUDIT SERVICES

1. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct (as applicable) and *Governmental Auditing Standards, 2018 Revision*. Refer to Item 27 of this contract for specific requirements. The following information must be provided by the Auditor; contracts presented to the LGC without this information will be not be approved.

Financial statements were prepared by: Auditor Governmental Unit Third Party

If applicable: Individual at Governmental Unit designated to have the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the non-attest services and accept responsibility for the results of these services:

Name:	Title and Unit / Company:	Email Address:
N/A		

OR Not Applicable (Identification of SKE Individual not applicable for GAAS-only audit or audits with FYEs prior to June 30, 2020.)

2. Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter but may not be included in this contract or in any invoices requiring approval of the LGC. See Items 8 and 13 for details on other allowable and excluded fees.

3. Prior to submission of the completed audited financial report, applicable compliance reports and amended contract (if required) the Auditor may submit invoices for approval for services rendered, not to exceed 75% of the billings for the last annual audit of the unit submitted to the Secretary of the LGC. Should the 75% cap provided below conflict with the cap calculated by LGC Staff based on the billings on file with the LGC, the LGC calculation prevails. All invoices for services rendered in an audit engagement as defined in 20 NCAC .0503 shall be submitted to the Commission for approval before any payment is made. Payment before approval is a violation of law. (This paragraph not applicable to contracts and invoices associated with audits of hospitals).

PRIMARY GOVERNMENT FEES

Primary Government Unit	Town of Granite Quarry
Audit Fee	\$ 11,000.00
Additional Fees Not Included in Audit Fee:	
Fee per Major Program	\$
Writing Financial Statements	\$ 0
All Other Non-Attest Services	\$ 0
75% Cap for Interim Invoice Approval <i>(not applicable to hospital contracts)</i>	\$ 8,250.00

DPCU FEES (if applicable)

Discretely Presented Component Unit	N/A
Audit Fee	\$
Additional Fees Not Included in Audit Fee:	
Fee per Major Program	\$
Writing Financial Statements	\$
All Other Non-Attest Services	\$
75% Cap for Interim Invoice Approval <i>(not applicable to hospital contracts)</i>	\$

SIGNATURE PAGE

AUDIT FIRM

Audit Firm* Eddie Carrick, CPA, PC	
Authorized Firm Representative (typed or printed)* Eddie Carrick	Signature*
Date*	Email Address* eddie@eddiecarrickcpa.com

GOVERNMENTAL UNIT

Governmental Unit* Town of Granite Quarry	
Date Primary Government Unit Governing Board Approved Audit Contract* (G.S.159-34(a) or G.S.115C-447(a))	
Mayor/Chairperson (typed or printed)*	Signature*
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA") N/A	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).
Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Primary Governmental Unit Finance Officer* (typed or printed)	Signature*
Date of Pre-Audit Certificate*	Email Address*

**SIGNATURE PAGE – DPCU
(complete only if applicable)**

DISCRETELY PRESENTED COMPONENT UNIT

DPCU* N/A	
Date DPCU Governing Board Approved Audit Contract* (Ref: G.S. 159-34(a) or G.S. 115C-447(a))	
DPCU Chairperson (typed or printed)*	Signature*
Date*	Email Address*

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).
Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

DPCU Finance Officer (typed or printed)* N/A	Signature*
Date of Pre-Audit Certificate*	Email Address*

Remember to print this form, and obtain all required signatures prior to submission.

PRINT

GRANT PROJECT ORDINANCE (GPO) 2020-04

FEMA Grant – Granite Lake Repairs

TO: Board of Aldermen
FROM: Town Manager
DATE: 4/12/2021



Construction Bid Award

Sealed bid opening for construction of the FEMA grant for Lake Repairs was March 30th. NC General Statutes require award to go to the lowest responsive, responsible bidder. Bids have been vetted and the Certified Tabulation of Bids is attached.

- *RPM Partners Inc. came in with low bid at \$547,618.50.*

GPO 2020-04 Amendment

If the Board awards the contract, the attached Grant Project Ordinance amendment would reflect the updated final cost projections of this project.

Actions Requested:

1. *Motion to award the FEMA grant's construction contract for Lake Park repairs to RPM Partners Inc as presented.*
2. *Motion to amend Grant Project Ordinance 2020-04 as presented.*

documentation of the effort to utilize HUB. The Town's attorney should be consulted to determine if additional documentation is needed from the contractor about his efforts.

RPM Partners Inc is located in Kernersville, NC and has worked on numerous public and private projects including Parks, Fire Stations, commercial, and industrial sites. The Contractor has an Unlimited License in the Building, Highway, and Public Utilities classifications.

We recommend that the project be awarded to the low bidder, RPM Partners Inc. in the amount of \$547,618.50, with the following conditions:

- The award is subject to the Town's Attorney approval of the contract documents that are supplied by the Contractor.

PROJECT: GRANITE LAKE PARK HURRICANE DAMAGE REPAIRS

OWNER: TOWN OF GRANITE QUARRY
 143 N. SALISBURY AVENUE
 GRANITE QUARRY, NC 28072

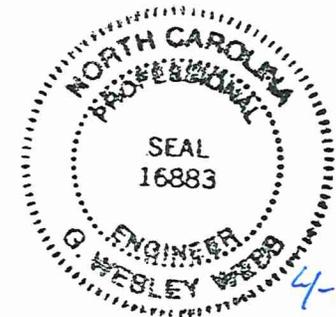


alley, williams, carmen, & king, inc.
 CONSULTING ENGINEERS
 Firm License #F-0203
 120 SOUTH MAIN STREET
 P.O. BOX 1248
 KANNAPOLIS, NC 28082
 704/938-1515

BID DATE: MARCH 30, 2021 AT 2:00 PM				ENGINEER'S ESTIMATE				RPM PARTNERS, INC PO BOX 1103 KERNERSVILLE, NC 27285 1314 E.MOUNTAIN STREET KERNERSVILLE, NC 27284		NORTH STATE ENVIRONMENTAL 2889 LOWERY STREET WINSTON-SALEM, NC 27101		CAROLINA SITEWORKS, INC PO BOX 280 300 WADE AVENUE CHINA GROVE, NC 28023		
ITEM NO.	DESC.	SECT.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	
1	NCDOT	800	MOBILIZATION	1	LS	LUMP SUM	\$ 37,500.00	\$ 24,890.00	\$ 24,890.00	\$ 29,526.15	\$ 29,526.15	\$ 34,450.00	\$ 34,450.00	
2	SP-1,NCDOT	801	CONSTRUCTION SURVEYING/AS-BUILTS	1	LS	LUMP SUM	\$ 5,000.00	\$ 9,685.00	\$ 9,685.00	\$ 8,522.68	\$ 8,522.68	\$ 13,333.00	\$ 13,333.00	
3	SP-2,NCDOT	226	COMPREHENSIVE GRADING	1	LS	LUMP SUM	\$ 50,000.00	\$ 58,455.00	\$ 58,455.00	\$ 91,920.22	\$ 91,920.22	\$ 172,121.00	\$ 172,121.00	
4	SP-3		STREAM BY-PASS	1	LS	LUMP SUM	\$ 25,000.00	\$ 21,098.00	\$ 21,098.00	\$ 23,373.19	\$ 23,373.19	\$ 9,879.00	\$ 9,879.00	
5	SP-4		PRECAST GRAVITY BLOCK WALL A&B	3,225	SF	\$ 135.00	\$ 435,375.00	\$ 75.00	\$ 241,875.00	\$ 76.30	\$ 246,067.50	\$ 163.00	\$ 525,675.00	
6	SP-5		PRECAST GRAVITY BLOCK WALL C	981	SF	\$ 125.00	\$ 122,625.00	\$ 48.00	\$ 47,088.00	\$ 88.52	\$ 86,838.12	\$ 111.00	\$ 108,891.00	
7	SP-6,NCDOT	225	UNDERCUT(EXCAVATION ONLY)	250	CY	\$ 25.00	\$ 6,250.00	\$ 30.00	\$ 7,500.00	\$ 51.94	\$ 12,985.00	\$ 35.00	\$ 8,750.00	
8	SP-7,NCDOT	1042	CLASS A RIP RAP (UNDERCUT ONLY)	250	TN	\$ 50.00	\$ 12,500.00	\$ 41.00	\$ 10,250.00	\$ 53.80	\$ 13,450.00	\$ 50.00	\$ 12,500.00	
9	SP-8,NCDOT	1005	NO. 57 STONE (UNDERCUT ONLY)	250	TN	\$ 50.00	\$ 12,500.00	\$ 40.00	\$ 10,000.00	\$ 52.32	\$ 13,080.00	\$ 47.00	\$ 11,750.00	
10	NCDOT	545	INCIDENTAL STONE	250	TN	\$ 45.00	\$ 11,250.00	\$ 35.00	\$ 8,750.00	\$ 45.66	\$ 11,415.00	\$ 47.00	\$ 11,750.00	
11	SP-9,NCDOT	270	GEOTEXTILE-TYPE 4 (UNDERCUT ONLY)	2,500	SY	\$ 4.00	\$ 10,000.00	\$ 1.30	\$ 3,250.00	\$ 3.85	\$ 9,625.00	\$ 1.80	\$ 4,500.00	
12	SP-10		GEOGRID	500	SY	\$ 8.00	\$ 4,000.00	\$ 2.25	\$ 1,125.00	\$ 4.23	\$ 2,115.00	\$ 4.35	\$ 2,175.00	
13	NCDOT	1042	CLASS I RIP RAP	62	TN	\$ 55.00	\$ 3,410.00	\$ 72.00	\$ 4,464.00	\$ 55.77	\$ 3,457.74	\$ 75.00	\$ 4,650.00	
14	SP-11		TEMPORARY SILT FENCE	270	LF	\$ 4.00	\$ 1,080.00	\$ 4.75	\$ 1,282.50	\$ 3.92	\$ 1,058.40	\$ 4.00	\$ 1,080.00	
15	SP-12,NCDOT	1635	ROCK PIPE INLET SEDIMENT TRAP, TYPE A	1	EA	\$ 1,500.00	\$ 1,500.00	\$ 2,750.00	\$ 2,750.00	\$ 4,065.58	\$ 4,065.58	\$ 500.00	\$ 500.00	
16	NCDOT	1631	MATTING FOR EROSION CONTROL	1,200	SY	\$ 3.00	\$ 3,600.00	\$ 3.00	\$ 3,600.00	\$ 3.35	\$ 4,020.00	\$ 3.00	\$ 3,600.00	
17	SP-13		PERMANENT SOIL REINFORCEMENT MAT	50	SY	\$ 6.00	\$ 300.00	\$ 17.25	\$ 862.50	\$ 6.72	\$ 336.00	\$ 9.00	\$ 450.00	
18	SP-14		SEEDING AND MULCHING	1	LS	LUMP SUM	\$ 2,500.00	\$ 3,390.00	\$ 3,390.00	\$ 3,918.18	\$ 3,918.18	\$ 10,000.00	\$ 10,000.00	
19	SP-15,NCDOT	610	S9.5B ASPHALT CONCRETE PLANT MIX PAVEMENT	110	TN	\$ 110.00	\$ 12,100.00	\$ 167.00	\$ 18,370.00	\$ 197.13	\$ 21,684.30	\$ 150.00	\$ 16,500.00	
20	SP-16		BLACK VINYL CHAIN LINK FENCE	980	LF	\$ 28.00	\$ 27,440.00	\$ 17.75	\$ 17,395.00	\$ 33.81	\$ 33,133.80	\$ 40.60	\$ 39,788.00	
21	SP-17		TEMPORARY SAFETY FENCE	540	LF	\$ 9.00	\$ 4,860.00	\$ 3.25	\$ 1,755.00	\$ 4.06	\$ 2,192.40	\$ 14.50	\$ 7,830.00	
							SUBTOTAL	\$ 788,790.00		\$ 497,835.00		\$ 622,784.26		\$ 1,000,172.00
							10% CONTINGENCY	\$ 78,879.00		\$ 49,783.50		\$ 62,278.43		\$ 100,017.20
							TOTAL BID	\$ 867,669.00		\$ 547,618.50		\$ 685,062.69		\$ 1,100,189.20

I HEREBY CERTIFY THIS BID TAB TO BE A TRUE AND ACCURATE COPY OF THE BIDS RECEIVED:

W. Wesley Webb



4-1-21



GRANT PROJECT ORDINANCE

2020-04

TOWN OF GRANITE QUARRY, NC

FEMA GRANITE LAKE REPAIRS PROJECT

BE IT ORDAINED by the Governing Board of the Town of Granite Quarry, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Grant Project Ordinance is hereby adopted:

Section 1: The project authorized is to repair damages sustained by Hurricanes Florence and Michael to Granite Lake Park to be funded by federal and non-federal funds.

Section 2: The officers of this unit of government are hereby directed to proceed with the grant project within the terms of the grant documents and the budget contained herein.

Section 3: The following amounts are appropriated for the project:

Engineering Services	\$ 186,315	\$ 166,000
Construction Costs	465,000	547,619
Contingency (10%)	46,500	54,762
Total Appropriations	<u>\$ 697,815</u>	<u>\$ 768,381</u>

Section 4: The following revenues are anticipated to be available to complete this Project:

Federal Emergency Mgmt Agency (FEMA) Grant (75%)	\$ 523,361	\$ 576,286
NC Division of Emergency Management Grant (25%)	174,454	192,095
Total Revenues	<u>\$ 697,815</u>	<u>\$ 768,381</u>

Section 5: The Finance Officer is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to satisfy the requirements of the grantor agency, the grant agreements, and all state and federal regulations.

Section 6: Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner.

Section 7: The Finance Officer is directed to report on the financial status of each project element in Section 3 of this ordinance on a quarterly basis.

Section 8: The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this grant project in every budget submission made to this Board until this project is complete.

Section 9: A copy of this grant project ordinance shall be entered into the Governing Board's meeting minutes, and within five days after adoption, copies shall be filed with the Finance Officer, Budget Officer, and in the Office of the Town Clerk for direction in carrying out this project.

~~Adopted this 2nd day of March 2020~~
As amended this 12th day of April 2021

(Seal)

William Feather, Mayor

Attest: _____
Aubrey Smith
Town Clerk

Town of Granite Quarry
PO Box 351
Granite Quarry, NC 28072
Phone: 704.279.5596 • Fax: 704.279.6648
www.granitequarrync.gov

SUMMARY

TO: Board of Aldermen
FROM: Staff Review
RE: **Street Lights Review – cont'd from February**
DATE: 4/12/2021



2/8/21 The Board discussed street light requests in several areas around town. Ultimately all were approved except for Mayor Ponds St and proposed “Roadway B” off Hwy 52, which was continued for staff to review further and bring back for discussion at the March meeting.

3/8/21 Staff followed up with Duke Energy and conducted a more in-depth staff review, recommending:

Based on existing standards and precedence, wooden poles to continue what is already existing along the street should be used. These will go along the side of the new sidewalks. Per Duke Energy:

- Addition of 3 lights on existing poles on Mayor Ponds Street: \$23.55 per month
 - Addition of 4 new poles and lights on “Roadway B”: \$57.32 per month
- Total project monthly addition \$80.87 per month*

The Board discussed decorative lighting and underground wiring; one reference was like the Industrial Park. Staff reiterated that this wouldn’t match what’s there, would deviate from town policy, practice, and precedent, and without having a set of standards in place. Recommendation was to resolve the lighting issue with the standards in place now, which would also invest less unless or until updated standards are developed and put into place.

Board consensus was for staff to follow up with Duke Energy again on pricing underground lines and decorative lighting fixtures.

3/19/21 At its planning retreat, staff and Board discussed development partnership opportunities, like the Industrial Park and this “strategic” area abutting these roadways. Staff explained that upgraded design standards are agreed upon as part of a development agreement/partnership. The utilities we put in now will be torn out and redesigned, so recommendation to proceed with extension of the current utilities remains recommended if not reinforced even further.

4/12/21 (this meeting). At time of summary Public Works is still waiting on Duke Energy rep’s availability to come back through to meet with him again. He will still prepare the info requested in March on underground wiring and decorative lighting options, but as discussed at the retreat the best recommendation seems overwhelmingly to be to stick with the original recommendation [above](#).

Recommended Action:

Motion to approve street lighting request as originally presented and recommended in February.

SUMMARY

TO: Board of Aldermen
FROM: Town Manager Larry Smith
RE: **Personnel Policy / Pay Classification Study**
DATE: 4/12/2021



Copies of the Personnel Policy & Pay Classification Study were made available 2/26/21 for Board member review and ability to provide questions and feedback before the meeting presentation by our HR Consultant 3/8/21. We distributed a list of “Q&A” up to that point. Attached are the only other questions I think we’ve fielded since that have not already been answered/resolved.

Adoption of the Policy and Plan are concurrently adopted by Resolution. The recommended effective date to implement pay classification changes is April 1, 2021.

At the budget workshop there was Board consensus to work towards a full-time planner position with an emphasis on code enforcement. Once the position’s pay classification has been approved and there is commitment to include it in the budget, the manager can begin advertising and recruiting in anticipation of a July target start date.

Recommended Actions:

- 1. Motion to adopt R-2021-04, adopting the Personnel Policy, Classification and Pay Plan as presented.***
- 2. Motion to confirm the Board’s intention to adopt a full-time planner position to the Salary Schedule for the FY21-22.***

Additional Q&A since the 3/8/21 meeting presentation and discussion:

Q: Does this really need to be adopted now, or can it wait until July 1st?

A: It really needs to be adopted now. This study is part of the strategy to accomplish the Board's goal to stop turnover and make GQ more competitive (retention & recruitment); to correct serious liabilities from our existing Personnel Policy and practices about which the NCLM reported to the Board last year; and to develop a valid classification schedule for sound HR management.

Pending employee adjustments within this FY. In response to the PD's recruiting challenges with open positions last year, and because the PD has traditionally been considered differently here than other departments, the Board implemented corrective pay adjustments to PD only on July 1.

We held off on other employee pay adjustments when the Board prioritized this study because we knew our pay comps were out of whack but couldn't know how much so until our classification schedule got straightened out. Remaining employee adjustments were budgeted for a Jan 1st implementation date in this FY's budget, which the Board is holding within its Contingency line item. The Board ended up allocating some of those funds for other, unbudgeted needs, but it appears the remaining funds might still fully cover the April 1st target adoption date for the last quarter of this FY. It also took longer to complete the study than anticipated, but MAPS expedited what they could to allow time for Q&A by Board members ahead of the April 1st target adoption.

Planning and budgeting for FY21-22. Guidance from the Board on the study recommendations is needed to know how to plan staffing needs and budgeting. Because the Board recognized this as a priority recruiting and retention need/goal (and appropriately hired a professional consultant to advise the Board on how best to move forward), this is the proverbial horse before the cart for staff to then prioritize how/what else to move forward with planning in the upcoming budget.

Implementation strategy. The strategy recommended to best help the Town implement the plan financially is to choose an option to move forward April 1st with the funds that were already budgeted for this.

Q: Didn't you say that people don't come to a small town for the money?

A: Absolutely. Not a single professional comes here expecting to make what he/she can make in larger cities or towns... nor does the Pay Classification Study (or manager) recommend GQ even *try* to offer those amounts. MAPS' study compared against competitive municipalities, then tailored two options of pay recommendations for GQ considering GQ specifically. Ultimately:

- Option 2 was recommended as the best strategy for GQ (\$59,952 > current). It still corrects pay inequities, makes us more competitive than we currently are, and allows for the Board to consider adjusting more in the upcoming FY between COLA and Merit to:
 - stagger the implementation cost and additional staff morale/confidence from the 'mid-year' incremental adjustment;
 - either get GQ more competitive at that time, or *at least* keep GQ from falling behind again right off the bat (completely depending on fund availability and/or BOA choice).

Q: Is it advisable to adopt parts of the Pay Classification or Personnel Policy as recommended, but maybe adjust certain positions and/or reword some things the way we think they should be classified / worded for here in GQ?

A: Not without bringing MAPS back in to consult about any such changes. This is exactly the dynamic that got us into trouble and the need for a full-blown rewrite of a policy in the first place. MAPS based the Policy on up-to-date public personnel law, legal reviews and HR best practices. They can best advise on any specific 'customizable' requests.

MAPS based the classification schedule on very in-depth professional comparisons and methodology. So while there might be a slim chance that a particular position could be interpreted so as to fall within a different classification level, odds are overwhelmingly more likely that the question may be based on opinion of the particular personnel instead of the position. If it's a matter of doing so to consider overall costs, we would instead probably need to look at adjusting the scale of all positions.



RESOLUTION 2021-04

A RESOLUTION OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA, ADOPTING THE PERSONNEL POLICY, CLASSIFICATION AND PAY PLAN

WHEREAS, the Board of Aldermen of the Town of Granite Quarry recognizes the importance of its municipal employees in meeting the service needs of Town residents; and

WHEREAS, it is the desire of the Board of Aldermen to maintain a municipal work force composed of qualified, competent, and dedicated employees; and

WHEREAS, the Board of Aldermen recognize the necessity of equitable rates of pay and reasonable conditions of employment in the maintenance of such a work force; and

WHEREAS, it is the desire of the Board of Aldermen to establish a system of personnel administration that will assure equity of compensation and fair and reasonable employee treatment for all of its employees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Granite Quarry that the following guidelines shall cover the appointment, classification, salary, promotion, demotion, dismissal, and employment conditions of the employees of the Town of Granite Quarry, North Carolina, replacing where appropriate the existing articles and sections on personnel, pay plans, class specifications and benefits. This Resolution shall take effect April 01, 2021 and shall remain and continue in effect unless or until amended or repealed by the Board of Aldermen of the Town of Granite Quarry.

Presented and adopted this ____ day of _____ 2021.

William D. Feather, Mayor

ATTEST:

Aubrey Smith, Town Clerk

[SEAL]

SUMMARY

TO: Board of Aldermen
FROM: Town Manager Larry Smith
RE: **Annexation – Town-owned satellite properties**
DATE: 4/12/2021



The Town purchased Tax Parcels 352 082, 083, 084, and 061 abutting Balfour Quarry Rd (less and except the tower area on parcel 061) from Mr. David Marple in pursuit of property to relocate its yard waste operations.

The Board initiated annexation of these properties at its February meeting by adopting its Resolution of Intent to Annex. Surveys and deed work for the required, accurate legal descriptions of property have been thoroughly reviewed and completed. Required legal advertisements ran 3/28/2021.

If adopted:

- Staff will proceed with annexation filings and follow up procedures.
- Annexation ordinance becomes effective 6/30/2021.

Recommended Action

Motion to adopt Annexation Ordinance 2021-02 to extend the corporate limits of the Town of Granite Quarry, North Carolina, as a municipal satellite annexation.

This plat is subject to any rights-of-way, easements, or agreements of record prior to date of survey.

Notes :

- The ratio of precision is 1 : 10,000 +
- This Survey creates a New Subdivision of Land Located in the Subdivision Jurisdiction of the Town of Granite Quarry, North Carolina.
- Area by Coordinate Method.
- New Tracts to be Served by Private Well and Septic Systems.
- A 10' Utility Easement is provided along side/rear lot lines as necessary.
- This Property is not located in a water supply watershed.

FILED in ROWAN County, NC
on Apr 19 2007 at 08:21:28 AM
by Bobbie M. Earnhardt
Register of Deeds
BOOK 9995 PAGE 6043

ROWAN COUNTY
FILED FOR REGISTRATION AT 9:21:26 O'CLOCK A.M.
4-19, 2007 AND REGISTERED IN MAP BOOK
9995, PAGE 6043
BOBBIE M. EARNHARDT, REGISTER OF DEEDS
Bobbie M. Earnhardt
ASSISTANT/DEPUTY

As of the date (10/09/06) of this survey, this property does not lie in a Special Flood Hazard Zone.
Reference : F.I.R.M. Panel # 370351 0120B
Published by : U.S. Dept. of H.U.D., Federal Insurance Admin.
Effective Date : November 1, 1979
The ratio of precision is 1 : 10,000 +
I, Darryl W. Jones, certify that this plat was drawn under my supervision from an actual survey made under my supervision ; that the ratio of precision is 1 : 10,000 + ; that the boundaries not surveyed are shown as broken lines plotted from information found in documents of record as shown hereon, and that this plat was prepared in accordance with G.S. 47-30 as amended.

Witness my original signature, registration number and seal this 29 day of Nov. , 2006.

Darryl W. Jones
Darryl W. Jones, P.L.S. (L-4331)



Book 9995 Page 6043

LEGEND

- E.I.P. = Existing Iron Pipe, as described (FOUND)
- E.I.R. = Existing Iron Rod, as described (FOUND)
- N.I.P. = New Iron Pipe
- C.P. = Computed Point, No Physical Monumentation
- R/W = Right of Way
- EP = Edge of Pavement
- - - = Fence

LINE	BEARING	DISTANCE
L1	N 69°27'23" W	98.03'
L2	N 75°08'44" W	75.99'
L3	N 84°49'13" W	105.54'
L4	S 85°36'17" W	71.41'
L5	S 79°01'18" W	41.43'
L6	S 73°58'36" W	54.34'
L7	N 07°13'15" E	70.67'
L8	N 07°13'15" E	100.50'
L9	N 07°13'15" E	100.50'
L10	N 51°08'15" E	106.47'
L11	N 10°38'48" W	97.04'
L12	N 10°38'48" W	28.54'

L15	N 74°17'47" E	30.33'
L16	S 07°13'15" W	29.83'

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING
C1	45.00'	174.21'	84.08'	S 31°33'07" E

MINIMUM BUILDING SETBACKS (R3):

Front Yard : 30'
Side Yard : 10'
Rear Yard : 25'

This Subdivision Plat has been found to comply with the provisions of the Subdivision Ordinance of the Town of Granite Quarry and is approved this date by the Board of Aldermen for recording in the Office of the Register of Deeds.

Mary Bond
Mayor, Town of Granite Quarry
Date 12/04/06

Town of Granite Quarry
County of Rowan
State of North Carolina
This Property is located in the Subdivision Jurisdiction of the Town of Granite Quarry, North Carolina and this Minor Subdivision was approved.

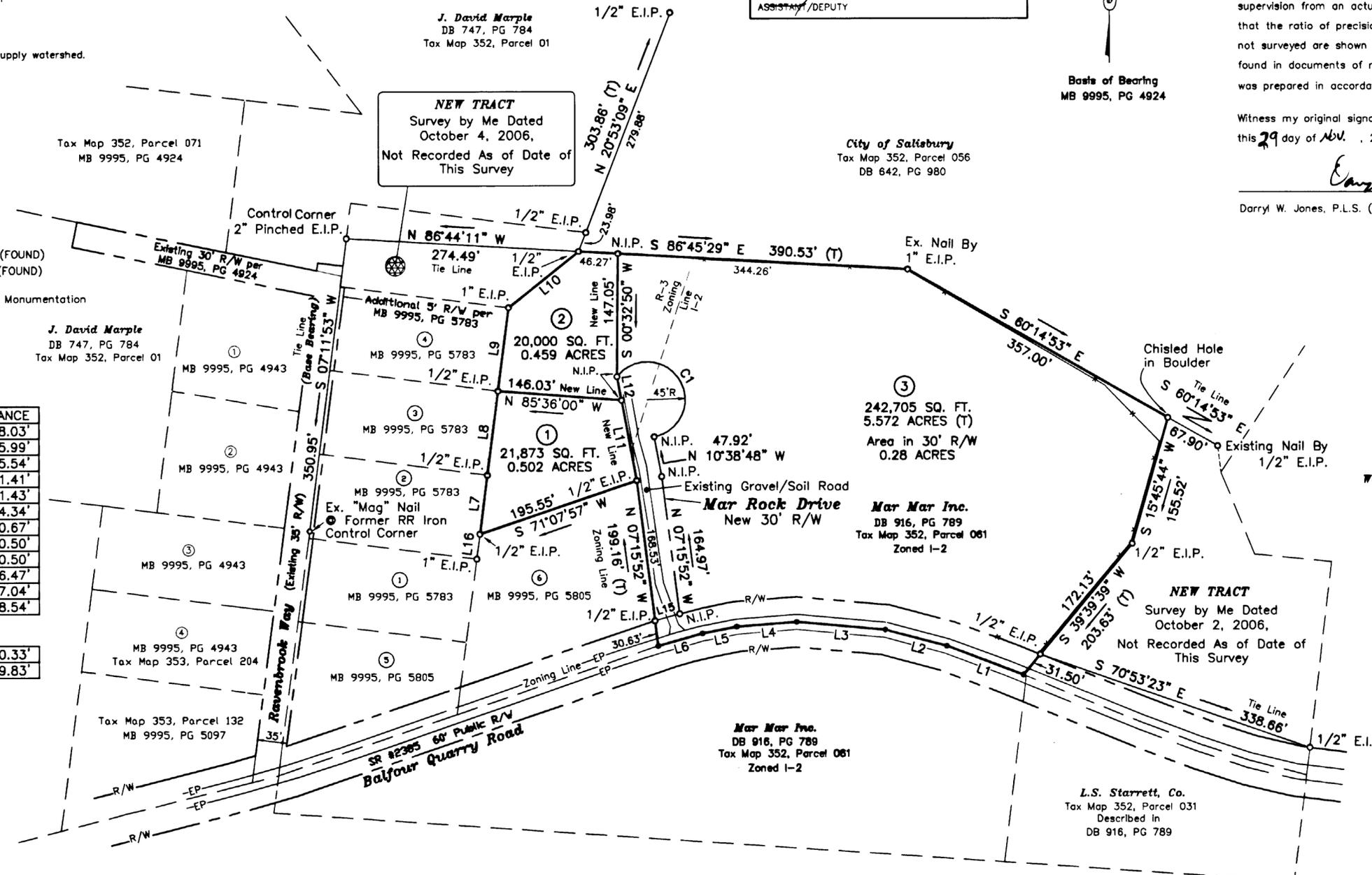
Susan K. Closer
Subdivision Administrator
Date 12/04/06

Darryl W. Jones
Professional Land Surveyor
240 Deer Lake Run
Salisbury, NC 28146
704-637-8758

J. David Marple
DB 747, PG 784
Tax Map 352, Parcel 01

NEW TRACT
Survey by Me Dated
October 4, 2006,
Not Recorded As of Date of
This Survey

City of Salisbury
Tax Map 352, Parcel 056
DB 642, PG 980



County of Rowan
State of North Carolina
I, *Fredda Greer*, Review

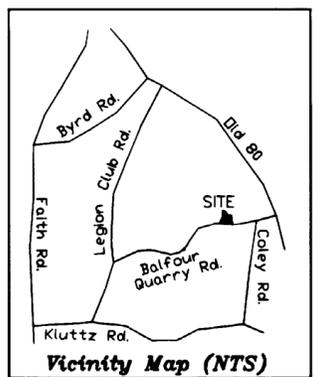
Officer of the County of Rowan, certify that the map or Plat to which this certification is affixed meets all statutory requirements for recording.

Fredda Greer
Review Officer County of Rowan
Date 4-19-07

I hereby certify that I am the owner of the property described in Deed Book 916, Page 789; and that I hereby adopt this plan of subdivision with my free consent. Further, I certify that the property shown hereon is within the subdivision regulation jurisdiction of the Town of Granite Quarry.

Owner *J. David Marple*
Date 12/04/06

Waste Management of Carolinas, Inc.
Tax Map 352, Parcel 033
DB 626, PG 520

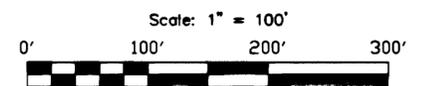


Plat of
Minor Subdivision of
6.468 Total Acres
3 New Tracts
and New 30' R/W

Being
A Portion of the Land
Described in DB 916, PG 789

Property of
Mar Mar, Inc.

Gold Hill Township, Rowan County, NC
Tax Ref : Tax Map 352, Parcel 061
Deed Ref : DB 916, PG 789
Zoning Classification : I-1, R3
Survey Date : October 9, 2006
Plat Preparation Date : October 10, 2006
Plat Revised November 29, 2006



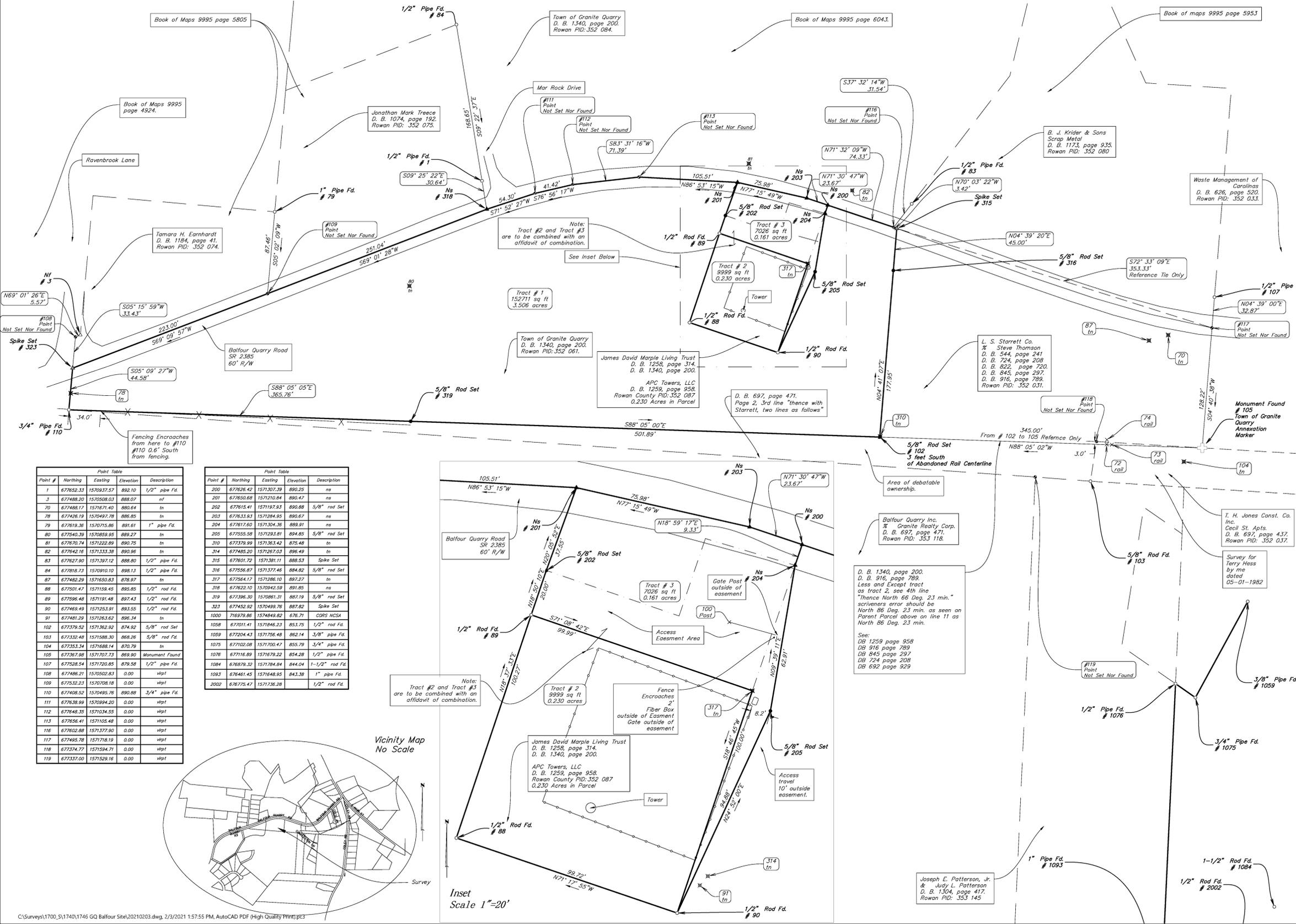
Submitted electronically by "Ribelin Land Surveying, Inc." in compliance with North Carolina statutes governing recordable documents and the terms of the submitter agreement with the Rowan County Register of Deeds.

Owner Certificate: hereby certify that I am (we are) the owner(s) of the property shown and described hereon and (we) hereby acknowledge this plat and allotment to be my (our) free act and deed.

Approval for Recording: This division of land does not meet the definition of a subdivision as set forth by North Carolina General Statute 160d-802 and is not subject to the development review process of the Town of Granite Quarry.

STATE OF NORTH CAROLINA COUNTY OF ROWAN COUNTY REVIEW OFFICER OF ROWAN COUNTY COUNTY...

Rowan PID: 352 061 (NC Grid North) Beginning at a point (not set nor found) being the southeastern corner of D. B. 1340, page 200 in the center of Balfour Quarry Road...



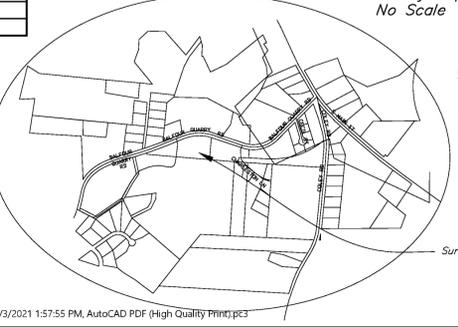
Note: All distances given are reduced to the Grid Plane. Surface distances can be obtained by dividing by combined scale factor. Horizontal Control ± 3 centimeter Vertical Control ± 3 Centimeters

L. Norman Grey Ribelin, certify that this report was produced under my supervision from an actual GPS survey made under my supervision and the following information was used to perform the survey:

CERTIFICATE FOR BOUNDARY SURVEY USING GPS I, Norman Grey Ribelin, certify that this plat was drawn under my supervision from an actual survey performed under my supervision...

Point Table with columns: Point #, Northing, Easting, Elevation, Description. Lists 119 points with their coordinates and descriptions.

Point Table with columns: Point #, Northing, Easting, Elevation, Description. Lists 200 points with their coordinates and descriptions.



LEGEND: Iron Found, Iron Set, Stone Found, Monument Found, Monument Set, Nail Found, Nail Set, Spike Found, Spike Set, Point (not set nor found), Power Pole, Right-of-way, Overhead Lines.

This survey is conducted by: Norman Grey Ribelin, PLS, L-2674 dba/ Ribelin Land Surveying, Inc., C-1693 333 Surveyors Drive Salisbury, N. C. 28146-1538 Ph. (704) 633-2995

Survey Type: Exception/Recombination for: Town of Granite Quarry Present Owners: Town of Granite Quarry City/Township: Granite Quarry, Town of, Gold Hill Township County: Rowan County North Carolina



ORDINANCE NO. 2021-02

AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA AS A MUNICIPAL SATELLITE ANNEXATION

WHEREAS, the Board of Aldermen of the Town of Granite Quarry, North Carolina (“Board of Aldermen”) adopted Resolution No. 2021-01 under G.S. 160A-58.7 stating its intent to annex the area described below; and

WHEREAS, a public hearing on the question of this annexation was held at the Granite Quarry Town Hall, 143 N. Salisbury Ave, Granite Quarry, North Carolina 28146 at 7:00 p.m. on April 12, 2021, after due notice; and

WHEREAS, the Board of Aldermen further finds the area meets the requirements of G.S. 160A-58.1(b), as follows:

- a. The nearest point on the proposed satellite corporate limits is not more than three (3) miles from the primary corporate limits of the Town of Granite Quarry;
- b. No point on the proposed satellite corporate limits is closer to the primary corporate limits of another municipality than to the primary corporate limits of the Town of Granite Quarry;
- c. The area described is so situated that the Town of Granite Quarry will be able to provide the same services within the proposed satellite corporate limits that it provides within its primary corporate limits;
- d. No subdivision, as defined in G.S. 160A-376, will be fragmented by this proposed annexation;
- e. The Town of Granite Quarry is excepted from the satellite corporate limits area limitation as specified in G.S. 160A-58.1(b)(5); and

WHEREAS, the Board of Aldermen further finds that the annexation of the area is in the public interest;

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Granite Quarry, North Carolina that:

Section 1. By virtue of the authority granted by G.S. 160A-58.7, the following described non-contiguous property owned by the Town of Granite Quarry is hereby annexed and made part of the Town of Granite Quarry, as of June 30, 2021.

Area A: Commonly known as Lot Numbers 1, 2, and 3 and Mar Rock Drive as illustrated on attached copy of Book of Maps 9995, Page 6043 and specifically described as follows:

Beginning at a chiseled hole in a boulder which is of N 60°14'53" W (Book of Maps 6043) a distance of 67.90 feet from an existing nail by a ½" existing iron pipe; thence with a bearing of S 15°45'44" W (Book of Maps 6043 for the remainder calls of this parcel) a distance of 155.52 feet to a ½" existing iron pipe; thence S 39°39'39" W 172.13 feet to a ½" existing iron pipe; thence S 39°39'39" W 31.50 feet to a computed point in Legion Club Road which is the point of beginning of Rowan PID: 352 061; thence N 69°27'23" W 98.03 feet to a computed point; thence N 75°08'44" W 75.99 feet to a point; thence N 84°49'13" W 105.54 feet to a computed point; thence S 85°36'17" W 71.41 feet to a computed point; thence S 79°01'18" W 41.43 feet to a computed point; thence S 73°58'36" W 54.34 feet to a computed point; thence leaving Legion Club Road N 07°15'52" W 30.63 feet to a ½" existing iron pipe; thence N 07°15'52" W 168.53 feet to a ½" existing iron pipe; thence S 71°07'57" W 195.55 feet to a ½" existing iron pipe; thence N 07°13'15" E 70.67 feet to a ½" existing iron pipe; thence N 07°13'15" E 100.50 feet to a ½" existing iron pipe; thence N 07°13'15" E 100.50 feet to a 1" existing iron pipe; thence N 51°08'15" E 106.47 feet to a ½" existing iron pipe; thence S 86°45'29" E 46.27 feet to a new iron pipe; thence S 86°45'29" E 344.26 feet to an existing nail by 1" existing iron pipe; thence S 60°14'53" E 357.00 feet to the point of beginning, containing 6.53 Acres +/- Metes and bounds prepared from Rowan County Register of Deeds Book of Maps 9995, page 6043.

Area B: Commonly known as Tax Map 352, Parcel 061 (NC Grid North) as illustrated on attached copy of Book of Maps 9995, Page 9495 and specifically described as follows:

Beginning at a point (not set for found) being the southeastern corner of D. B. 1340, page 200 in the center of Balfour Quarry Road having coordinates of N:677602.88, E:1571377.90 which is S 37°32'14" W a distance of 31.54 feet from a ½" pipe found; thence with a bearing of S 70°03'22" E a distance of 3.42 feet to a Spike Set in the center of Legion Club Road; thence with a bearing of S 04°39'20" W a distance of 45.00 feet to a 5/8" rod Set; thence with a bearing of S 04°41'07" W a distance of 177.95 feet to a 5/8" rod Set which is with a bearing of N 88°05'02" W a distance of 345.00 feet from a Town of Granite Quarry Annexation Marker with coordinates of N:677367.98, E:1571707.73; thence with a bearing of N 88°05'00" W a distance of 501.89 feet to a 5/8" rod Set; thence with a bearing of N 88°05'05" W a distance of 365.76 feet to a 3/4" pipe found.; thence with a bearing of N 05°09'27" E a distance of 44.58 feet to a Spike Set in the center of Balfour Quarry Road; thence with a bearing of N 69°09'57" E a distance of 223.00 feet to a point (not set nor found); thence with a bearing of N 69°01'28" E a distance of 251.04 feet to a nail set in the center of said road; thence with a bearing of N 71°52'27" E a distance of 54.30 feet to a point (not set nor found) in the center of said road; thence with a bearing of N 76°56'17" E a distance of 41.42 feet to a point (not set nor found) in the center of said road; thence with a bearing of N 83°31'16" E a distance of 71.39 feet to a point (not set nor found) in the center of said road; thence with a bearing of S 86°53'15" E a distance of 105.51 feet to a nail set in the center of said road; thence with a bearing of S 20°05'52" W a distance of 37.55 feet to a 5/8" rod Set; thence with a bearing of S 18°50'10" W a distance of 20.00 feet to a 1/2" rod found.; thence with a bearing of S 18°37'33" W a distance of 100.27 feet to a 1/2" rod found.; thence with a bearing of S 71°17'55" E a distance of 99.72 feet to a 1/2" rod found.; thence with a bearing of N 24°52'00" E a distance of 94.88 feet to a 5/8" rod Set; thence with a bearing of N 09°39'11" E a distance of 62.91 feet to a nail set in Balfour Quarry Road; thence with a bearing of N 18°59'17" E a distance of 9.33 feet to a nail set in the center of Balfour Quarry Road; thence with a bearing of S 71°32'09" E a distance of 74.33 feet to the point of beginning.; containing 152711 square feet or 3.506 acres.

Exhibit A *Copy of Book of Maps 9995, Page 6043*
Exhibit B *Copy of Book of Maps 9995, Page 9495*

Section 2. The Mayor shall cause to be recorded in the office of the Register of Deeds of Rowan County, and in the office of the Secretary of State in Raleigh, North Carolina, an accurate map of the annexed property described in section 1 above along with a duly certified copy of this ordinance. Such a map shall also be delivered to the Rowan County Board of Elections as required by G.S. 163-288.1.

Adopted this 12th day of April, 2021.

William D. Feather, Mayor

ATTEST:

APPROVED AS TO FORM:

Aubrey Smith, Town Clerk

Carl M. Short, Town Attorney

[SEAL]

SUMMARY

TO: Board of Aldermen
FROM: Town Manager Larry Smith
RE: **Voluntary Satellite Annexation Petition – Marple**
DATE: 4/12/2021



At its March meeting, the Board:

- Received the Clerk’s Certificate of Sufficiency for this annexation petition;
- Authorized execution of the deed correcting property lines for the Marple “remainder” parcel from the Town’s purchase of his original parcel 352 061;
- Fixed the date for this public hearing on the question of annexation.

Attached are the draft annexation ordinance and its accompanying Exhibit A. If adopted:

- Staff will proceed with annexation filings and follow up procedures.
- Annexation ordinance becomes effective 6/30/2021.

Recommended Action

Motion to adopt Annexation Ordinance 2021-03 to extend the corporate limits of the Town of Granite Quarry, North Carolina, as a satellite annexation.

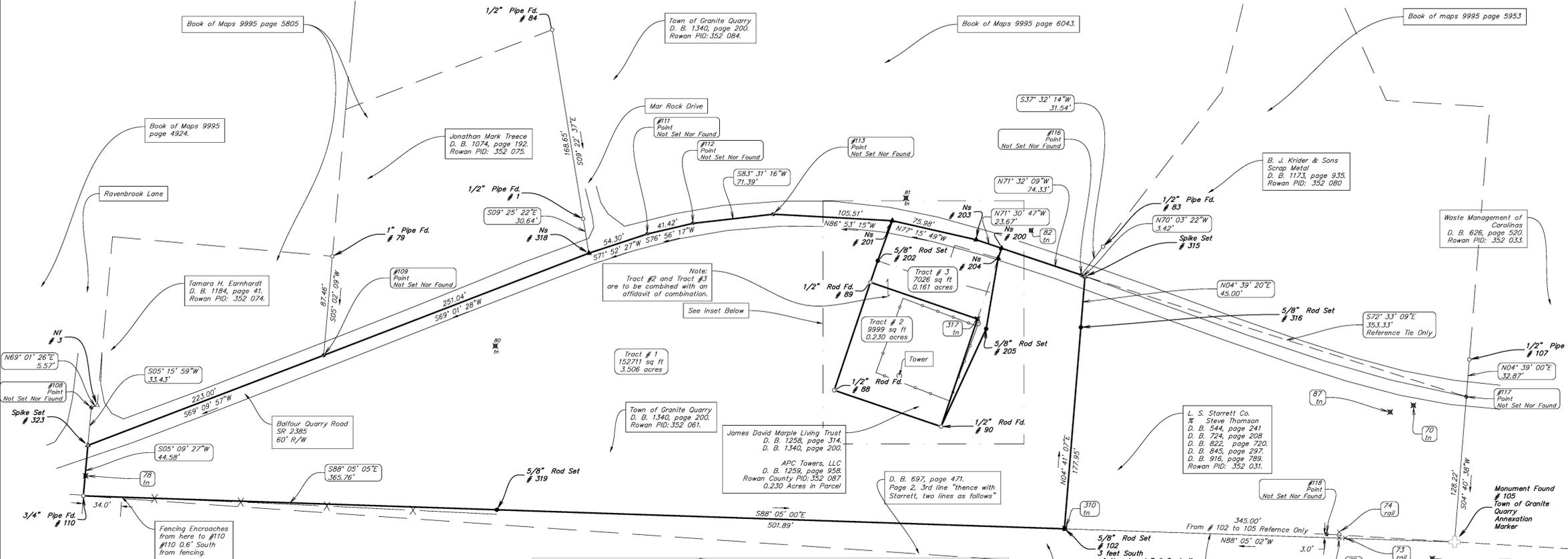
Submitted electronically by "Ribelin Land Surveying, Inc." in compliance with North Carolina statutes governing recordable documents and the terms of the submitter agreement with the Rowan County Register of Deeds.

Owner Certificate: hereby certify that I am (we are) the owner(s) of the property shown and described hereon and (we) hereby acknowledge this plat and allotment to be my (our) free act and deed.

Approval for Recording: This division of land does not meet the definition of a subdivision as set forth by North Carolina General Statute 160d-802 and is not subject to the development review process of the Town of Granite Quarry.

STATE OF NORTH CAROLINA COUNTY OF ROWAN COUNTY REVIEW OFFICER OF ROWAN COUNTY COUNTY...

Rowan PID: 352 061 (NC Grid North) Beginning at a point (not set nor found) being the southeastern corner of D. B. 1340, page 200 in the center of Balfour Quarry Road...



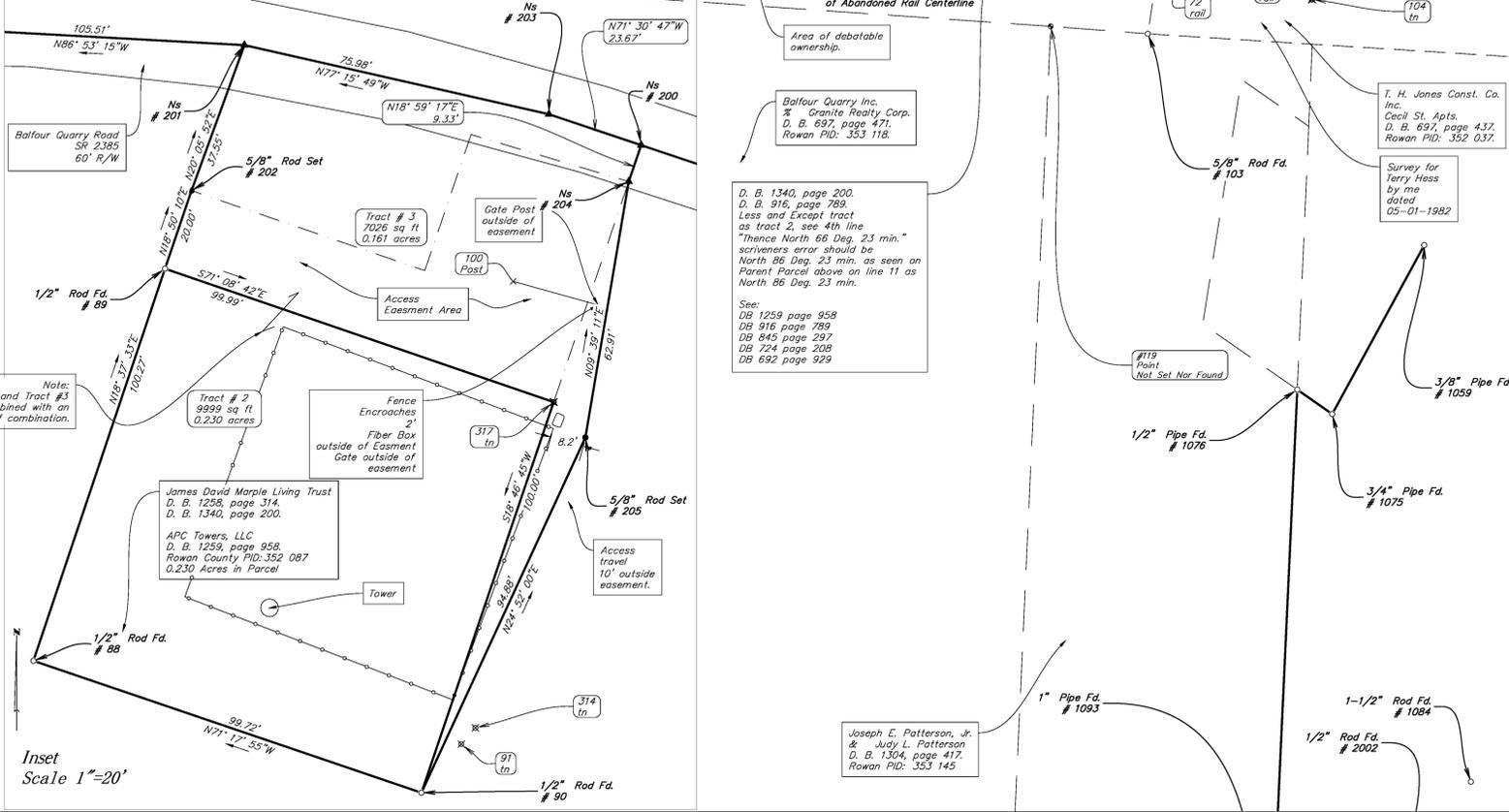
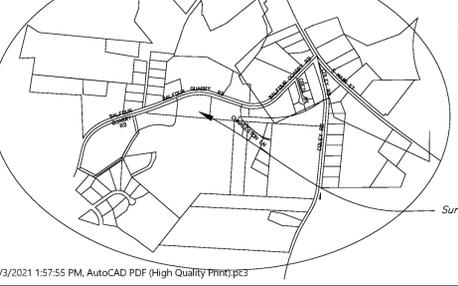
North N. C. Grid North (NARS 2011) Vertical Datum NAVD88. Scale 1"=50'. Scale Ratio 1:600. 1 centimeter = 6 meters.

L. Norman Grey Ribelin, certify that this report was produced under my supervision from an actual GPS survey made under my supervision and the following information was used to perform the survey:

CERTIFICATE FOR BOUNDARY SURVEY USING GPS. I, Norman Grey Ribelin, certify that this plat was drawn under my supervision from an actual survey performed under my supervision...

Point Table with columns: Point #, Northing, Easting, Elevation, Description. Lists points 1 through 119 with their respective coordinates and descriptions.

Point Table with columns: Point #, Northing, Easting, Elevation, Description. Lists points 200 through 202 with their respective coordinates and descriptions.



LEGEND: Iron Found, Iron Set, Stone Found, Monument Found, Monument Set, Nail Found, Nail Set, Spike Found, Spike Set, Point (not set nor found), Power Pole, Right-of-way, Overhead Lines.

This survey is conducted by: Norman Grey Ribelin, PLS, L-2674 dba/ Ribelin Land Surveying, Inc., C-1693 333 Surveyors Drive Salisbury, N. C. 28146-1538 Ph. (704) 633-2995



ORDINANCE NO. 2021-03

AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA AS A SATELLITE ANNEXATION

WHEREAS, the Board of Aldermen of the Town of Granite Quarry, North Carolina (“Board of Aldermen”) has been petitioned under G.S. 160A-58.1 to annex the area described below; and

WHEREAS, the Board of Aldermen has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, the Town Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held at the Granite Quarry Town Hall, 143 N. Salisbury Ave, Granite Quarry, North Carolina 28146 at 7:00 pm on April 12, 2021, after due notice by publishing in The Salisbury Post newspaper on March 28, 2021; and

WHEREAS, the Board of Aldermen finds the area described therein meets the standards of G.S. 160A-58.1(b), to wit:

- a. The nearest point on the proposed satellite corporate limits is not more than three (3) miles from the primary corporate limits of the Town of Granite Quarry;
- b. No point on the proposed satellite corporate limits is closer to the primary corporate limits of another municipality than to the primary corporate limits of the Town of Granite Quarry;
- c. The area described is so situated that the Town of Granite Quarry will be able to provide the same services within the proposed satellite corporate limits that it provides within its primary corporate limits;
- d. No subdivision, as defined in G.S. 160A-376, will be fragmented by this proposed annexation;
- e. The Town of Granite Quarry is excepted from the satellite corporate limits area limitation as specified in G.S. 160A-58.1(b)(5); and

WHEREAS, the Board of Aldermen finds that the petition has been signed by all the owners of real property in the area who are required by law to sign; and

WHEREAS, the Board of Aldermen further finds that the petition is otherwise valid, and that the public health, safety and welfare of the Town of Granite Quarry and of the area proposed for annexation will be best served by annexing the area described;

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Granite Quarry, North Carolina that:

Section 1. By virtue of the authority granted by G.S. 160A-58.2, the following described non-contiguous territory is hereby annexed and made part of the Town of Granite Quarry as of June 30, 2021:

That property corrected and clarified by Deed Book __, Page __ as the "less and except" provisions of the deed from David Marple Trustee to the Town of Granite Quarry dated December 18, 2019 and recorded December 20, 2019, in Deed Book 1340, Page 200, Rowan County Registry; commonly identified as Tax Parcel 352 087; and further identified as Tracts #2 and #3 as illustrated on attached copy of Book of Maps 9995, Page 9495 and specifically described as follows:

Beginning at a nail set having coordinates of N:677626.43, E:1571307.39; thence with a bearing of S 18°59'17" W a distance of 9.33 feet to a nail set; thence with a bearing of S 09°39'11" W a distance of 62.91 feet to a 5/8" rod Set; thence with a bearing of S 24°52'00" W a distance of 94.88 feet to a 1/2" rod found; thence with a bearing of N 71°17'55" W a distance of 99.72 feet to a 1/2" rod found; thence with a bearing of N 18°37'33" E a distance of 100.27 feet to a 1/2" rod found; thence with a bearing of N 18°50'10" E a distance of 20.00 feet to a 5/8" rod Set; thence with a bearing of N 20°05'52" E a distance of 37.55 feet to a nail set; thence with a bearing of S 77°15'49" E a distance of 75.98 feet to a nail set; thence with a bearing of S 71°30'47" E a distance of 23.67 feet to the point of beginning; containing 17025 square feet or 0.391 acres.

Exhibit A Copy of Book of Maps 9995, Page 9495

Section 2. Upon and after June 30, 2021, the above-described territory and its citizens and property shall be subject to all debts, laws, ordinances, and regulations in force in the Town of Granite Quarry and shall be entitled to the same privileges and benefits as other parts of the Town of Granite Quarry, North Carolina. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

Section 3. The Mayor shall cause to be recorded in the office of the Register of Deeds of Rowan County, and in the office of the Secretary of State in Raleigh, North Carolina, an accurate map of the annexed territory described in section 1 above along with a duly certified copy of this ordinance. Such a map shall also be delivered to the Rowan County Board of Elections as required by G.S. 163-288.1.

Adopted this 12th day of April, 2021.

William D. Feather, Mayor

ATTEST:

APPROVED AS TO FORM:

Aubrey Smith, Town Clerk

Carl M. Short, Town Attorney

[SEAL]

SUMMARY

TO: Board of Aldermen
FROM: Town Manager Larry Smith
RE: **Voluntary Contiguous Annexation Petition – Teramore**
DATE: 4/12/2021



At its March meeting, the Board directed the Clerk to investigate the sufficiency of this annexation petition. Attached is the Clerk's Certificate of Sufficiency.

The parcel is contiguous to the Town's primary corporate limits across the right of way of Hwy 52 at Main St.

Attached are:

1. Clerk's Certificate of Sufficiency
 - A. Signed Petition Requesting Annexation
 - B. Property Metes and Bounds Description
 - C. Property Survey Map
 - D. Property Declaration of Vested Rights (8/11/2020 Site Plan Approval)
 - E. Map markup illustrating location of property and the Town's primary corporate limits
2. Resolution 2021-06 Fixing the Date of Public Hearing on Question of Annexation

Action Requested

Motion to adopt Resolution 2021-06, fixing the date of public hearing on the question of annexation pursuant to North Carolina General Statutes 160A-31.



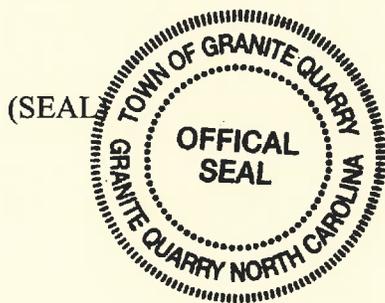
CERTIFICATE OF SUFFICIENCY

To the Board of Aldermen of the Town of Granite Quarry, North Carolina:

I, Aubrey Smith, Town Clerk, do hereby certify that I have investigated the attached petition and hereby make the following findings:

1. The petition contains an adequate property description of the area proposed for annexation (see Attachments B and C).
2. The area described in the petition is contiguous to the Town of Granite Quarry's primary corporate limits, as defined by G.S. 160A-31 and illustrated on the attached map markup (see Attachment E).
3. The petition is signed by and includes addresses of all owners of real property lying in the area described therein (see Attachment A).
4. The petition declares vested rights, as confirmed by Town Planner Steve Blount in the attached Site Plan Approval dated August 11, 2020, and there are no additional requirements for the petition (see Attachment D).

In witness whereof, I have hereunto set my hand and affixed the seal of the Town of Granite Quarry, North Carolina, this 5th day of April, 2021.




Aubrey Smith, Town Clerk



**TOWN OF GRANITE QUARRY
PETITION REQUESTING ANNEXATION**

Date: 2/19/21

To the Board of Aldermen of the Town of Granite Quarry:

1. We the undersigned owners of real property respectfully request that the area described in Paragraph 2 below be annexed into the Town of Granite Quarry.

2. The area to be annexed is contiguous to the Town of Granite Quarry and the boundaries of such territory are as follows (insert metes and bounds description of the property boundaries proposed to be annexed, and attach the corresponding survey map):

See Attached survey map and metes and bounds description of the property boundaries.

3. We acknowledge that any zoning vested rights acquired pursuant to G.S. 160D-108 must be declared and identified on this petition. We further acknowledge that failure by me to declare such rights on this petition shall result in a termination of vested rights previously acquired for the property. If zoning vested rights are claimed, indicate below and attach proof. (Copy of General Statutes and Town Ordinances regarding vested rights are attached.)

	<u>Name</u>	<u>Address</u>	<u>Do you declare vested rights? (yes or no)</u>	<u>Signature</u>
1.	Teramore Development	214 Klumac Rd, STE 101 Salisbury, NC 28144	YES	
2.				
3.				

EXHIBIT A

Lying and being situate in Rowan County, North Carolina, and being more particularly described as follows:

BEING 1.663 ACRES TOTAL, LOCATED IN THE PROVIDENCE TOWNSHIP, ROWAN COUNTY, N.C., NEW LOT 4, PLAT BOOK 9995, PAGE 9249; BEING THE LANDS OF E.R. REAL ESTATE HOLDINGS, LLC; DEED BOOK 1336, PAGE 378, ROWAN COUNTY PUBLIC REGISTRY, ALSO, BEING ON THE NORTH CAROLINA GEODETIC GRID NAD 83 (2011). AS SURVEYED BY BLUE RIDGE GEOMATICS, PA; JULY 9, 2020, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT, A ½" REBAR SET ON THE EASTERN RIGHT-OF-WAY LIMITS OF U.S. HIGHWAY 52, THE NORTHWESTERN MOST CORNER OF ROWAN COUNTY – CHARLES C. ERWIN MIDDLE SCHOOL, (D.B. 1332, PG. 861), SAID BEGINNING POINT HAVING NORTH CAROLINA GRID-NAD 83 (2011) COORDINATES OF; N=675,119.99'; E=1,576,122.13'; SAID BEGINNING POINT ALSO BEING, S74°03'47"E 396.79' FROM NCGS MONUMENT "KLUTTZ", HAVING NORTH CAROLINA GRID-NAD 83 (2011) COORDINATES OF, N=675,228.94', E=1,575,740.59'; THENCE FROM SAID BEGINNING POINT AND RUNNING WITH SAID EASTERN RIGHT-OF-WAY OF U.S. HIGHWAY 52, N13°13'41"W 266.66' TO A ½" REBAR FOUND, SAID REBAR HAVING NORTH CAROLINA GRID-NAD 83 (2011) COORDINATES OF, N=675,379.58'; E=1,576,061.11'; THENCE LEAVING SAID RIGHT-OF-WAY AND RUNNING WITH THE SOUTHERN LINE OF LOT 3, PLAT BOOK 9995, PAGE 9249, E.R. REAL ESTATE HOLDINGS, LLC (D.B. 1336, PAGE 344), N75°59'46"E 269.81' TO A ½" REBAR FOUND, SAID REBAR HAVING, NORTH CAROLINA GRID-NAD 83 (2011) COORDINATES OF N=675,444.87'; E=1,576,322.90'; THENCE S12°33'43"E 273.60' TO A ½" REBAR FOUND, ON THE NORTHERN PROPERTY LINE OF THE AFOREMENTIONED ROWAN COUNTY, CHARLES C. ERWIN MIDDLE SCHOOL; SAID REBAR HAVING NORTH CAROLINA GRID-NAD 83 COORDINATES OF, N=675,177.82'; E=1,576,382.41'; THENCE RUNNING WITH SAID NORTHERN LINE, S77°28'24"W 266.63' TO THE **POINT AND PLACE OF BEGINNING**.

THE ABOVE DESCRIPTION CONTAINING 1.663 ACRES, BY COORDINATE GEOMETRY.

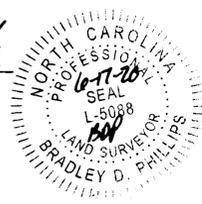
SAID ABOVE DESCRIBED PROPERTY BEING THE SAME AS SHOWN ON ALTA/ACSM LAND TITLE SURVEY ENTITLED "ALTA/NSPS LAND TITLE SURVEY OF 1.663 ACRES- NEW LOT 4- PLAT 9995, PAGE 9249 THE LANDS OF ER REAL ESTATE HOLDINGS, LLC DEED BOOK 1336, PAGE 344 FOR TERAMORE DEVELOPMENT" DATED AUGUST 17, 2020, PREPARED BY BLUE RIDGE GEOMATICS, PA, DANNY LONG, P.L.S. NO. L-4874.

SURVEY AND ACCURACY

I, BRADLEY D. PHILLIPS, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION: (DEED DESCRIPTION RECORDED IN BOOK 1333, PAGE 378, AND IN PLAT BOOK 9995, PAGE 9140); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION (AS SHOWN); THAT THE RATIO OF PRECISION AS CALCULATED IS 1:10,000+; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED.

WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER, AND SEAL THIS 17 DAY OF JULY A.D. 2020.

Bradley D. Phillips
PROFESSIONAL LAND SURVEYOR
LICENSE NUMBER L-5088



CERTIFICATE OF G.S. 47-30(F)(1)(a)

I, BRADLEY D. PHILLIPS, PROFESSIONAL LAND SURVEYOR, PLS NO. L-5088, CERTIFY:
a. THAT THE SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

PURPOSE OF THIS PLAT IS TO SUBDIVIDE ROWAN COUNTY PARCEL ID 628 173 INTO "NEW LOT 3" (79.21± ACRES), & "NEW LOT 4" (1.66± ACRES), AS SHOWN.

I, BRADLEY D. PHILLIPS, CERTIFY THAT THIS MAP WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL GPS SURVEY MADE UNDER MY SUPERVISION AND THE FOLLOWING INFORMATION WAS USED TO PERFORM THE SURVEY:

- (1) CLASS OF SURVEY: A
- (2) POSITIONAL ACCURACY: 0.07'
- (3) TYPE OF GPS FIELD PROCEDURE: RTK
- (4) DATES OF SURVEY: 7-15-19
- (5) DATUM/EPOCH: NAD 83 (2011)
- (6) PUBLISHED/FIXED-CONTROL USE: NCVRS
- (7) GEOID MODEL: 12B
- (8) COMBINED GRID FACTOR(S): 0.99995712
- (9) UNITS: U.S. FEET

Curve #	Length	Radius	Chord Bearing	Chord Distance
C1	87.18	1308.25	N73°33'38"E	87.16
C2	55.59	35.99	S11°31'45"E	50.23
C3	128.94	577.78	S28°17'54"W	128.68
C4	255.85	5881.88	S21°14'33"W	255.92
C5	75.58	5881.88	N22°34'50"E	75.58

GENERAL NOTES

1. IRON PIPES AT ALL CORNERS UNLESS OTHERWISE NOTED.
2. METHOD OF COMPUTATION IS BY COORDINATE CALCULATION.
3. THE PROPERTY IS SUBJECT TO ANY EASEMENTS, AGREEMENTS, OR RIGHTS-OF-WAY PRIOR TO THE DATE OF THIS MAP WHICH WERE NOT APPARENT AT THE TIME OF MY INSPECTION AND MIGHT OTHERWISE BE DISCLOSED BY AN ATTORNEY'S TITLE OPINION WHICH AS OF DATE SHOWN HEREON HAS NOT BEEN SUPPLIED TO DAVIS-MARTIN-POWELL ENGINEERS & SURVEYORS. THERE MAY BE EASEMENTS OR OTHER MATTERS OF RECORD AFFECTING THIS PROPERTY NOT SHOWN HEREON.
4. THIS SURVEY IS OF AN EXISTING PARCEL(S) OF LAND AND IS BASED ON EXISTING CORNERS FOUND ON SITE.
5. FLOOD CERTIFICATION: A PORTION OF THE SUBJECT PROPERTY IS LOCATED IN A SPECIAL FLOOD HAZARD AREA AS SCALED FROM MAPS FURNISHED BY NORTH CAROLINA FLOOD PLAIN MAPPING PROGRAM, SUBJECT TO VERIFICATION BY DETAILED FLOOD STUDY. SEE MAP NUMBER 3710567700A DATED JUNE 16, 2008.
6. ALL DISTANCES ARE HORIZONTAL GROUND DISTANCES UNLESS NOTED OTHERWISE.
7. COORDINATES SHOWN ARE BASED ON THE NORTH CAROLINA GRID SYSTEM (NC3200), NAD 83 (2011) AND WERE OBTAINED USING THE NCVRS SYSTEM.
8. PARCEL LOCATED INSIDE GRANITE QUARRY ETL.
9. GRANITE QUARRY ZONING: RL
FRONT SETBACK = 30'
SIDE SETBACK = 10'
REAR SETBACK = 25'
10. NO BOUNDARY SURVEY OF NEW LOT 3 PERFORMED THIS DATE. BOUNDARY WAS TAKEN FROM PLAT BOOK 9995, PG. 9140 AND SURVEYED BY DAVIS-MARTIN-POWELL & ASSOCIATES.

REVIEW OFFICER CERTIFICATE

I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON HAS BEEN FOUND TO COMPLY WITH THE SUBDIVISION REGULATIONS OF THE TOWN OF GRANITE QUARRY ANT THAT THIS PLAT IS APPROVED FOR RECORDING IN THE OFFICE OF THE REGISTER OF DEEDS OF ROWAN COUNTY

John P. Polson
REVIEW OFFICER
DATE: 6/17/20

REVIEW OFFICER CERTIFICATE

I, *John P. Polson*, REVIEW OFFICER OF ROWAN COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING

REVIEW OFFICER: *John P. Polson* DATE: 6/17/20

CERTIFICATE OF OWNERSHIP AND DEDICATION

I (WE) HEREBY CERTIFY THAT I AM (WE ARE) THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED HEREON AND THAT I (WE) HEREBY ACKNOWLEDGE THIS PLAT AND ALLOTMENT TO BE MY (OUR) FREE ACT AND DEED.

Paul H. ...
OWNER DATE: 6-17-2020

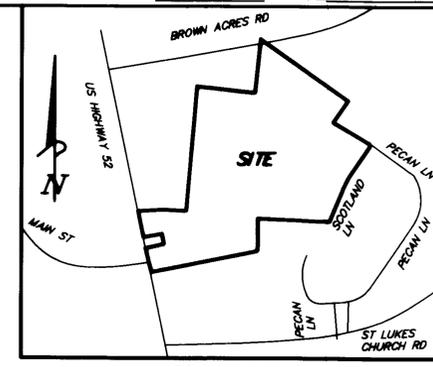
Paul H. ...
OWNER DATE: 6-17-2020

WATER SUPPLY WATERSHED CERTIFICATE

E.R. REAL ESTATE HOLDINGS, LLC SUBDIVISION, TO THE BEST OF MY KNOWLEDGE, DOES NOT LIE WITHIN A WATER SUPPLY WATERSHED DESIGNATED BY THE ENVIRONMENTAL MANAGEMENT COMMISSION AS APPEARS ON THE WATERSHED PROTECTION MAP OF ROWAN COUNTY

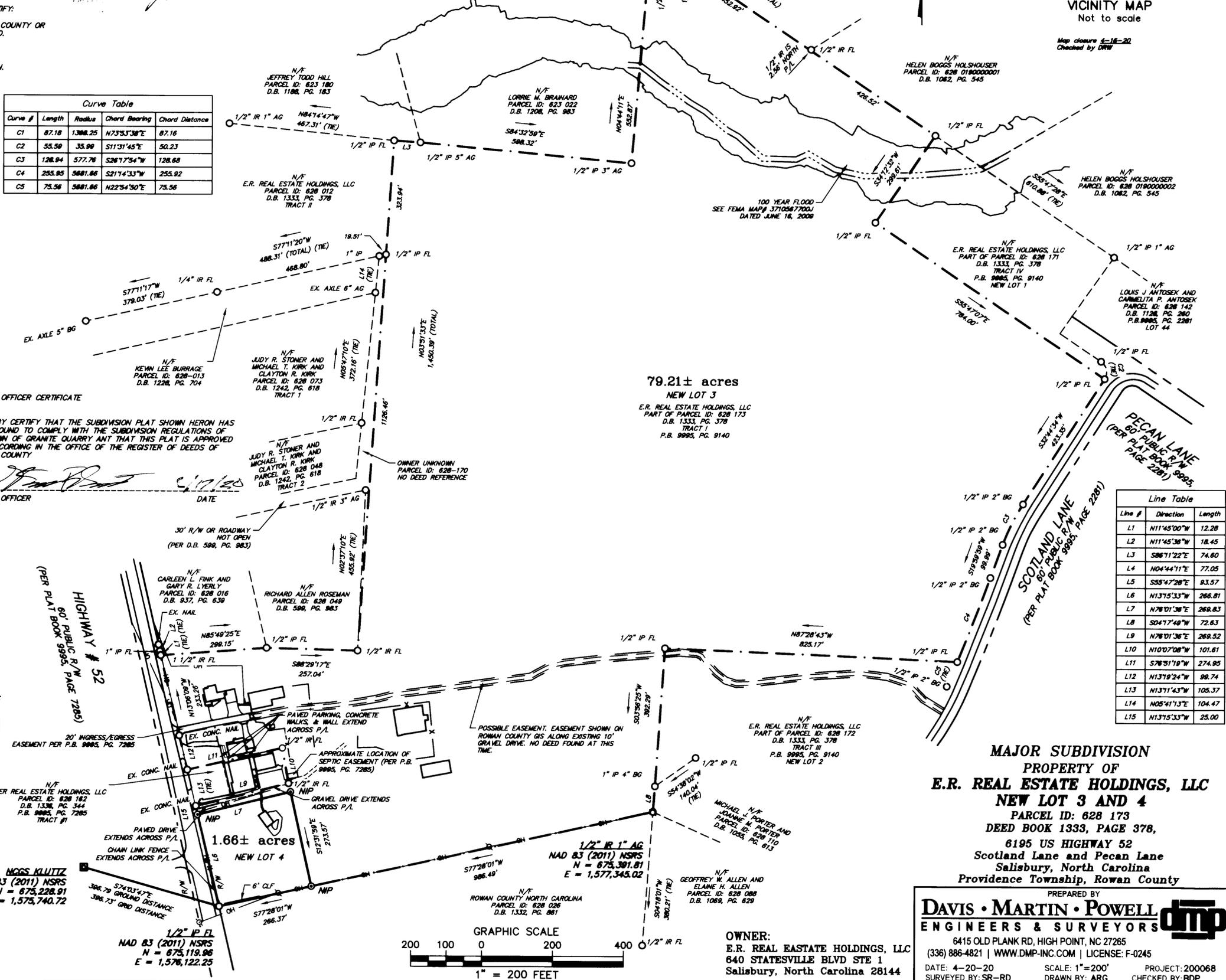
Paul H. ...
SUBDIVISION ADMINISTRATOR DATE: 6/17/20

N/F ADRIAN MINERAN AND ANDREA MINERAN PARCEL ID: 623 057 D.B. 1330, PG. 600
N/F HELEN BOGGS HOLSHOUSE PARCEL ID: 628 019000001 D.B. 1082, PG. 545



VICINITY MAP
Not to scale

Map closure 4-11-20
Checked by DMP



79.21± acres
NEW LOT 3
E.R. REAL ESTATE HOLDINGS, LLC
PART OF PARCEL ID: 628 173
D.B. 1333, PG. 378
TRACT 1
P.B. 9995, PG. 9140

1.66± acres
NEW LOT 4
MGGS KLUTZ
NAD 83 (2011) NSRS
N = 675,228.91
E = 1,575,740.72

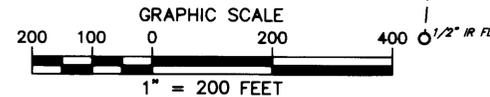
Line Table

Line #	Direction	Length
L1	N11°45'00"W	12.28
L2	N11°45'36"W	18.45
L3	S86°11'22"E	74.80
L4	N04°44'11"E	77.05
L5	S55°47'28"E	83.57
L6	N13°15'33"W	268.81
L7	N78°01'38"E	268.83
L8	S04°17'49"W	72.83
L9	N78°01'38"E	268.52
L10	N100°7'08"W	101.61
L11	S78°51'19"W	274.95
L12	N13°19'24"W	98.74
L13	N13°11'43"W	105.37
L14	N05°41'13"E	104.47
L15	N13°15'33"W	25.00

MAJOR SUBDIVISION
PROPERTY OF
E.R. REAL ESTATE HOLDINGS, LLC
NEW LOT 3 AND 4
PARCEL ID: 628 173
DEED BOOK 1333, PAGE 378,
6195 US HIGHWAY 52
Scotland Lane and Pecan Lane
Salisbury, North Carolina
Providence Township, Rowan County

PREPARED BY
DAVIS • MARTIN • POWELL
ENGINEERS & SURVEYORS

6415 OLD PLANK RD, HIGH POINT, NC 27265
(336) 886-4821 | WWW.DMP-INC.COM | LICENSE: F-0245
DATE: 4-20-20 SCALE: 1"=200' PROJECT: 200068
SURVEYED BY: SR-RD DRAWN BY: ARG CHECKED BY: BDP



OWNER:
E.R. REAL ESTATE HOLDINGS, LLC
640 STATESVILLE BLVD STE 1
Salisbury, North Carolina 28144

Doc ID: 014422120001 Type: GRP
Recorded: 06/17/2020 at 08:11:17 PM
Rowan, NC
J. E. Brindle Register of Deeds
9995 pg 9249

ROWAN COUNTY, NORTH CAROLINA
Filed for registration at 03:11:17 o'clock P.M.
JULY 17, 2020 and registered
in Map Book 9995 Page 9249
BY J.E. Brindle, REGISTER OF DEEDS
ASSISTANT DEPUTY

DRAWING NAME: P:\2020\200068\SURV\200068-record plat_BDP.dwg - 18x24 SURV - 6/17/2020 12:08:52 PM
Town of Granite Quarry
Book: 9995 Page: 9249
Page 1 of 1



August 11, 2020

ER Real Estate Holdings, LLC
640 Statesville Blvd., Suite 1
Salisbury, NC 28144

RE: Site Plan Approval
Parcel 624 174

Gentlemen,

This is official notice that your site plan labeled C100, dated 7/16/2020, with revisions included in Daniel Almazon's email submittal dated 8/4/2020 was approved by the Town's Planning Board per the requirements of the Town's Uniform Development Ordinance (UDO). This approval includes any items specifically addressed by the Technical Review Committee's review process but does not excuse any omissions required by the Town's UDO, NC State Building Code, or any other regulatory body's requirements.

Please submit your engineering drawings as required by our UDO at your convenience and send us a copy of all permits issued to you by other regulatory bodies.

Contact me if you have any questions.

Sincerely yours,

Steve Blount
Town Planner

Town of Granite Quarry
PO Box 351
Granite Quarry, NC 28072
Phone: 704.279.5596 • Fax: 704.279.6648
www.granitequarrync.gov



CALC AC: 2305.25 Ac.

354 011
ABERNATHY CA

CHRISTIANA LUTHERAN CHURCH

CALC AC: 9.13 Ac.
628 028
CHRISTIANA E

CALC AC: 79.13 Ac.
628 173

62.25
62.45
CALC AC: 0.65 Ac.
628 162
OLD STONE STA

ER REALEST

Property petitioning for annexation

TERAMORE DEV
CALC AC: 1.66 Ac.
628 174

Granite Quarry Town Limits

Area to include in description

HOLSHOUSER G
354A012

CALC AC: 0.69 Ac.
354A013

1264 AC: 0.55 Ac.
BRADSHAW SAM

CALC AC: 0.71 Ac.
354A015
NATHAN BROWN

CALC AC: 0.89 Ac.
354A016

CALC AC: 0.82 Ac.
354A017
RAINEY EARNE

CALC AC: 1.08 Ac.
354A020
WALLER CYNTH

ALEXANDER AP
CALC AC: 1.54 Ac.
354B171

CALC AC: 0.29 Ac.
354A044
EURY DEBORAH

CALC AC: 1.72 Ac.
354A021
WALLER JULIU

CALC AC: 0.79 Ac.
354A116
EURY GARY LI

CALC AC: 7.27 Ac.
354 025
MJ WAGONER L

ROWAN COUNTY CALC AC: 22.87 Ac.
628 026

TOWN OF GRANITE QUARRY
354B107

170 ERWIN MIDDLE SCHOOL



RESOLUTION 2021-06

A RESOLUTION OF THE TOWN OF GRANITE QUARRY, NORTH CAROLINA, FIXING THE DATE OF PUBLIC HEARING ON QUESTION OF ANNEXATION PURSUANT TO G.S. 160A-31

WHEREAS, a petition requesting annexation of the area described herein was received on March 8, 2021 by the Board of Aldermen of the Town of Granite Quarry, North Carolina (“Board of Aldermen”); and

WHEREAS, the Board of Aldermen has by Resolution 2021-05 directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the Town Clerk as to the sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Granite Quarry, North Carolina that:

Section 1. A public hearing on the question of annexation of the area described herein will be held at the Granite Quarry Town Hall, 143 N Salisbury Avenue Granite Quarry, NC 28146 on May 10, 2021 at 7:00pm.

Section 2. The area proposed for annexation is described as follows:

Lying and being situate in Rowan County, North Carolina, and being more particularly described as follows:

BEING 1.663 ACRES TOTAL, LOCATED IN THE PROVIDENCE TOWNSHIP, ROWAN COUNTY, N.C., NEW LOT 4, PLAT BOOK 9995, PAGE 9249; BEING THE LANDS OF E.R. REAL ESTATE HOLDINGS, LLC; DEED BOOK 1336, PAGE 378, ROWAN COUNTY PUBLIC REGISTRY, ALSO, BEING ON THE NORTH CAROLINA GEODETIC GRID NAD 83 (2011). AS SURVEYED BY BLUE RIDGE GEOMATICS, PA; JULY 9, 2020, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT, A ½” REBAR SET ON THE EASTERN RIGHT-OF-WAY LIMITS OF U.S. HIGHWAY 52, THE NORTHWESTERN MOST CORNER OF ROWAN COUNTY – CHARLES C. ERWIN MIDDLE SCHOOL, (D.B. 1332, PG. 861), SAID BEGINNING POINT HAVING NORTH CAROLINA GRID-NAD 83 (2011) COORDINATES OF; N=675,119.99’; E=1,576,122.13’, SAID BEGINNING POINT ALSO BEING, S74°03’47”E 396.79’ FROM NCGS MONUMENT “KLUTTZ”, HAVING NORTH CAROLINA GRID-NAD 83 (2011) COORDINATES OF, N=675,228.94’, E=1,575,740.59’; THENCE FROM SAID BEGINNING POINT AND RUNNING WITH SAID EASTERN RIGHT-OF-WAY OF U.S. HIGHWAY 52, N13°13’41”W 266.66’ TO A ½” REBAR FOUND, SAID REBAR HAVING NORTH CAROLINA GRID-NAD 83 (2011) COORDINATES OF, N=675,379.58’; E=1,576,061.11’; THENCE LEAVING SAID RIGHT-OF-WAY AND RUNNING WITH THE SOUTHERN LINE OF LOT 3, PLAT BOOK 9995, PAGE 9249, E.R. REAL ESTATE HOLDINGS, LLC (D.B. 1336, PAGE 344), N75°59’46”E 269.81’ TO A ½” REBAR FOUND, SAID REBAR HAVING, NORTH CAROLINA GRID-NAD 83 (2011) COORDINATES OF N=675,444.87’; E=1,576,322.90’; THENCE S12°33’43”E 273.60’ TO A ½” REBAR FOUND, ON THE NORTHERN PROPERTY LINE OF THE AFOREMENTIONED ROWAN COUNTY, CHARLES C. ERWIN MIDDLE SCHOOL; SAID REBAR HAVING NORTH CAROLINA GRID-NAD 83 COORDINATES OF, N=675,177.82’;

E=1,576,382.41', THENCE RUNNING WITH SAID NORTHERN LINE, S77°28'24"W 266.63' TO THE **POINT AND PLACE OF BEGINNING.**

THE ABOVE DESCRIPTION CONTAINING 1.663 ACRES, BY COORDINATE GEOMETRY.

SAID ABOVE DESCRIBED PROPERTY BEING THE SAME AS SHOWN ON ALTA/ACSM LAND TITLE SURVEY ENTITLED "ALTA/NSPS LAND TITLE SURVEY OF 1.663 ACRES- NEW LOT 4- PLAT 9995, PAGE 9249 THE LANDS OF ER REAL ESTATE HOLDINGS, LLC DEED BOOK 1336, PAGE 344 FOR TERAMORE DEVELOPMENT" DATED AUGUST 17, 2020, PREPARED BY BLUE RIDGE GEOMATICS, PA, DANNY LONG, P.L.S. NO. L-4874.

Section 3. Notice of the public hearing shall be published in The Salisbury Post, a newspaper having general circulation in the Granite Quarry, NC, at least ten (10) days prior to the date of the public hearing.

William D. Feather, Mayor

ATTEST:

Aubrey Smith, Town Clerk

[SEAL]

Agenda Item Summary

Regular Meeting

April 12, 2021

Agenda Item 14

Summary:

At the last meeting the Board approved all of the DT/LI text amendments pending the attorney’s review and approval. Town Attorney Chip Short reviewed them and signed off. It was determined that the setback requirements would also need to be added and would require text amendments to the dimension table as well.

The DT/LI zoning classification was created by merging uses of the HB (Highway Business) and LI (Light Industrial) zoning classifications. Since the dimensions in the Table 3.4.2 for HB and LI are the same, we would suggest adopting the same dimensions for the new DT/LI classification.

Attachments:

- Ordinance No. 2021-04

Action Requested:

Motion to adopt Ordinance No. 2021-04 amending the Dimensional Table in Section 3.4.2 of the UDO.

**DT/LI Dimensional Table
UDO Text Amendments**

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Bill Feather

For

Against

ORDINANCE NO. 2021-04

**AN ORDINANCE AMENDING TEXT OF THE TOWN OF GRANITE QUARRY'S
UNIFIED DEVELOPMENT ORDINANCE**

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF GRANITE QUARRY:

Section 1. That Dimensional Table 3.4.2 of the Unified Development Ordinance is hereby amended to include the information for the DT/LI classification as follows:

District	Uses	Lot size & Density			Min. setback requirements				Max. height (feet)
		Max. Dwelling Units per Acre (DUA)	Min. Lot Area (sq. ft.)	Min. Lot width (feet)	Min. Front (feet)	Min. Front Corner (feet)	Min. Side (feet)	Min. Rear (feet)	
RR	Single-Family	2	20,000	100	40	30	15	40	40
	Other Uses*	NA	40,000	100	40	30	15	40	40
RL	Single-Family	4	10,000	80	30	25	10	25	40
	Other Uses*	NA	20,000	80	30	25	10	25	40
RM	Single-Family	6	7,500	60	10 (alley access) 25 (front access)	10	10	25	40
	Two-Family		12,000	80	10 (alley access) 25 (front access)	10	10	25	40
	Other Uses*		20,000	80	25	10	10	25	40
	Single-Family	NA	NA	60	10 (alley access) 25 (front access)		10	25	40
RH	Two-Family	8	NA	80	10 (alley access) 25 (front access)		10	25	40
	Other Uses*		20,000	80	25		10	25	40
	All Uses*	NA	NA	NA	30		10	30	50
OI	All Uses*	8	NA	NA	Min. 10 Max. 25		10	25	50
NB	All Uses*	8	NA	NA	0		0	0	50
CB	All Uses*	8	NA	NA	25		10	30	50
HB	All Uses*	NA	NA	NA	25		10	30	50
DT/LI	All Uses*	NA	NA	NA	25		10	30	50
LI	All Uses*	NA	NA	NA	25		10	30	50 (or CUP)
HI	CD Only	NA	NA	50	15		6	20	40
PUD		Per Section 3.5.3							

Section 2. All ordinances in conflict herewith are repealed to the extent of any such conflict.

Section 3. This ordinance is effective on the 12th day of April 2021.

William D. Feather, Mayor

ATTEST:

APPROVED AS TO FORM:

Aubrey Smith, Town Clerk

Carl M. Short, Town Attorney

Agenda Item Summary

Regular Meeting

April 12, 2021

Agenda Item 15

Summary:

Waste Management has sent the attached amendment to the 2016 contract for review.

Attachments:

- Waste Management's Proposed amendment to the 2016 contract

Action Requested:

Board discussion

Waste Management Contract

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Bill Feather

For

Against

**FIRST AMENDMENT TO
CONTRACT BETWEEN
WASTE MANAGEMENT OF CAROLINAS, INC.
AND
TOWN OF GRANITE QUARRY, NORTH CAROLINA**

THIS FIRST AMENDMENT, made this _____ day of _____, 2021, to the Contract dated May 2, 2016 (the “Contract”) by and between the Town of Granite Quarry, North Carolina (the “Town”), and Waste Management of Carolinas, Inc., a North Carolina corporation (the “Company”).

WHEREAS, the Town and Company desire to, among other things, extend the term of the Contract and modify the rates for the Services (as defined in the Contract).

NOW, THEREFORE, the Town and Company agree as follows:

1. Term. Section 2 of the Contract is hereby modified to extend the term of the Contract for an additional five year period commencing July 1, 2021 and ending June 30, 2026. The term of this Agreement may be further extended upon the mutual agreement of the parties expressed in writing at any time prior to the conclusion of this Contract.

2. Service

(a) The first paragraph of Section 3 of the Contract is hereby amended to add:

“Additional Roll Out carts for Residential units will be by mutual agreement between the Contractor and the Resident and the charge shall be on a per Cart basis and charged directly to the Resident at the same per cart rate as that charged to the Town.

3. Rates

(a) The first paragraph of Section 10 of the Contract is hereby amended by deleting the first paragraph and inserting the following in lieu thereof:

“Effective July 1, 2021, as compensation for the collection of residential solid waste stored in rollout carts, the Town shall pay to the Company the sum of Nine and 57/100 Dollars (\$9.57) per month. These rates include current disposal rates.

(b) The second paragraph of Section 10 of the Contract is hereby replaced with the following language:

“The Compensation payable by the Town to the Company shall be adjusted annually during the term of the Contract to reflect changes in the cost of living. Effective July 1,

2022 and each July 1 thereafter, Contractor's compensation shall be adjusted by the same percentage as the Consumer Price Index for Water, Sewer, and Trash CPI, Not Seasonally Adjusted, All Areas, (WST CPI) (published by the Bureau of Labor Statistics, U.S. Department of Labor ("C.P.I.)) shall have increased or decreased during the preceding twelve months. In the event the U.S. Department of Labor, Bureau of Labor Statistics ceases to publish the C.P.I., the parties hereto agree to substitute another equally authoritative measure of change in the purchasing power of the U.S. dollar as may be then available so as to carry out the intent of this provision."

3. Force Majeure. Section 18 of the Contract shall be replaced with the following language:

"Except for the failure to make payment when due, neither Party shall be in default for its failure to perform or delay in performance caused by an Uncontrollable Circumstance, and the affected Party shall be excused from performance during the occurrence of such events. For purposes of this Agreement, "Uncontrollable Circumstances" means any act of terrorism, act of God, landslides, lightning, forest fires, storms, floods, typhoons, hurricanes, severe weather, freezing, earthquakes, volcanic eruptions, other natural disasters or the imminent threat of such natural disasters, epidemics and pandemics, quarantines, civil disturbances, acts of the public enemy, wars, blockades, public riots, labor unrest (e.g., strikes, lockouts, or other labor disturbances), declarations or acts of domestic or foreign governments, or governmental restraint or other causes, whether of the kind enumerated or otherwise, and whether foreseeable or unforeseeable, that are not reasonably within the control of a Party."

4. Modification of Contract. Except as expressly set forth herein or as necessary to carry out the terms of this First Amendment and the Contract, no amendment of the terms of the Contract is intended hereby and the Contract and all its terms and conditions shall remain in full force and effect.

5. Entirety. This First Amendment is hereby incorporated into the Contract and together therewith they contain the entire Contract between the parties as to the matters contained therein. Any oral representations or modifications concerning this First Amendment or the Contract shall be of no force and effect.

6. Severability. The invalidity of one or more of the phrases, sentences, clauses, or Sections contained in this First Amendment shall not affect the validity of the remaining portion of

this First Amendment so long as the material purposes of this First Amendment can be determined and effectuated.

7. Captions. All section captions herein are used for convenience and reference only and in no way define, limit or describe the scope or intent of, or in any way affect, this First Amendment or the Contract.

IN WITNESS WHEREOF, the parties hereto have set their hands as of this _____ day of _____, 2021.

**TOWN OF GRANITE QUARRY,
NORTH CAROLINA**

Witness

By: _____
Name: _____
Title: _____

**WASTE MANAGEMENT
OF CAROLINAS, INC.**

Witness

By: _____
Name: _____
Title: _____

Agenda Item Summary

Regular Meeting
April 12, 2021
Agenda Item 16

Summary:

The Rowan Economic Development Commission has forwarded proposed amendments for their bylaws. They ask that the Board review and approve the amendments at the April meeting. The proposed changes were forwarded by email March 8, 2021 when they were first received.

Attachments:

- Letter from Rod Crider
- Rowan EDC’s summary of proposed changes
- Signature page

Action Requested:

Motion to approve proposed changes to Rowan EDC Bylaws as written.

EDC Bylaw Updates

Motion Made By:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Second By:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
For:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
Against:	
Jim Costantino	<input type="checkbox"/>
Kim Cress	<input type="checkbox"/>
John Linker	<input type="checkbox"/>
Doug Shelton	<input type="checkbox"/>
In case of tie:	
Mayor Bill Feather	
For	<input type="checkbox"/>
Against	<input type="checkbox"/>



PARTNERSHIP for ECONOMIC DEVELOPMENT
SALISBURY, NC

Be an original.

April 6, 2021

Reference: EDC bylaw changes

Dear Mayors, Board/Council members and Clerks,

Attached you will find a copy of the bylaws revisions approved by the Rowan EDC board during its February 2021 meeting.

To be implemented, the revisions need the approval of our municipal partners. I have also included a summary of the changes that explains their purpose and rationale. The enclosed signature sheet should be returned to us after your governing body approval. To effectuate these changes prior to our new fiscal year beginning July 1, we would like these to be considered at your earlier convenience.

Thanks for your support of the EDC and if you have any questions concerning the changes to our bylaws, please feel free to give us a call. We would be happy to answer any questions you have or meet with you and your Board/Council members.

Sincerely,

A handwritten signature in black ink, appearing to read "Rod Crider".

Rod Crider, CEcD, CCE
President & CEO

Rowan EDC Constitution & By-Laws

Summary of Proposed Changes

The last changes to the Rowan Economic Development Commission's By-laws occurred in 2009. Much has changed since that time, not the least of which was the establishment of the Forward Rowan campaign for economic development in 2020. This initiative moved the organization from a strictly government supported entity to a broader public-private partnership. For the first time since the EDC was founded in 1984, private sector businesses have assumed some responsibility for the economic growth efforts of Rowan County.

Accordingly, some minor changes to the bylaws are desired to accommodate this new partnership. Other changes that are non-material in nature, are being proposed due to outdated wording or practices.

As the founding members of the Rowan EDC, the county, cities and other municipalities must approve these bylaws changes. The significant changes are summarized below and the full text changes appear as an appendix.

Article

I Section 1 Change the name of the corporation from Rowan Economic Development Commission to Rowan Economic Development Council.

Rationale: *With new private sector support, the name change moves us away from the image of a solely governmental entity and is consistent with other economic development organizations across the state and nation.*

V Section 1 Eliminate the Rowan County residency requirement for board membership. It would be desirable to include persons live or work in Rowan County.

Rationale: *Many business leaders who are interested in serving in the EDC board do not live in Rowan County and excluding them for this reason, causes the EDC to be unable to recruit qualified and interested candidates.*

Expand the size of the board by up to five persons to allow for representation from funding partners other than governmental units (Article IV, Section 1). Since we are now receive a significant portion of our funding form the private sector, it would advantageous to recruit individuals who may be able to forward our strategic interests.

Rationale: *Providing the extant board to nominate and elect five members to its body allows the EDC to broaden and diversify its membership.*

VI Section 2 This changes the timing of the election of officers to coincide with the election of directors on a calendar year basis.

Rationale: *Conducting the related activities of electing officers and directors at different times is awkward. This provision integrates and streamlines the two on a calendar year basis.*

VI Section 3 This specifies that the office of Chairperson and Chairperson Elect may be held by the same individual for no more than two, one-year terms.

Rationale: *Providing term limits help prevent board chairs from burning out, enables the board to adjust its leadership to suit changing organizational needs and help protect the board and chief executive from an ineffective chair.*

Rowan EDC Constitution & By-Laws

Summary of Proposed Changes

IX Section 2 Because of the new practice and prevalence of electronic meetings, we are adding the following language:

The Executive Committee may, in its sole discretion, determine that any meeting of the members shall not be held at any place, but may instead be held solely by means of remote communication. Participation in a meeting held by remote communication shall constitute presence in person at the meeting for all purposes, including quorum and voting. Members shall receive at least seven (7) days advance notice of the change to a remote meeting and shall be provided instructions for participation and voting for such remote meeting.

Rationale: *Electronic communication has proliferated and become an acceptable form of meeting since 2009 and especially since the pandemic of 2020-21. The bylaws need to allow for remote and digital meetings.*

Article XI- Amend the bylaws through an action of the Board of Directors provided each community is given 30 day notice for review and comment prior to any such meeting to be held for that purpose.

Rationale: *This allows the board to adopt new bylaws in place of the existing required individual approval of the county, cities and municipalities. These public sector partner interests are still protected though with the requirement that they be notified of any changes and allowed to voice their approval or dissatisfaction with said changes.*

Rowan EDC Constitution & By-Laws

Summary of Proposed Changes

Article		
I	Section 1	Change the name of the corporation from Rowan Economic Development Commission to Rowan Economic Development Council. Throughout the document, the term "Commission" is replaced with "EDC"
II	Section 1	Deleted as it is described in the Purposes section of Article III
II	Section 2	Simplify wording to "Principal Office - The principal place of operation of the EDC will be located in Salisbury, NC and other such places as the EDC may require."
III	Section 1	<p>These are restated to mirror our original Articles of incorporation. The purposes for which the Corporation is formed are to maximize the development and utilization of the human and economic resources of the Rowan County geographic area in order to create or preserve jobs and development opportunities and to improve the welfare of the people of the area, and, in that regard, to:</p> <ul style="list-style-type: none"> A. Work in conjunction with business, political, educational, and other appropriate groups and associations now located or planning to locate in Rowan County; B. Aid the county, cities, and towns by attracting new industry and by encouraging the development of, or retention of, business and industry in the community or area; C. Promote and develop the economic, industrial, commercial and civic climate of Rowan County; D. Act as a liaison to assist entrepreneurs, business and industry of all types in this area in finding solutions to their problems at the local, state, and national levels; and E. To receive and administer funds for the benefit of the Corporation, or its successor and to that end to take and hold, by bequest, devise, gift, purchase or lease, either absolutely or in trust, any property, real, personal or mixed, without limitation as to amount or value, except such limitations, if any, as may be imposed by law. <p>The enumeration of the foregoing purposes shall not be held to limit or restrict, in any manner, the general powers of the Corporation, and the Corporation shall be authorized to exercise and enjoy all the powers, rights and privileges granted to or conferred upon corporations of the character of the Corporation by the laws of the State of North Carolina now or hereafter in force. The Corporation reserves the right, at any time and from time to time, substantially to change its purposes in the manner now or hereafter permitted by law.</p>
IV	Section 1	Replace with a broader definition: Funding Partners shall consist of interested individuals, foundations, non-profit organizations, businesses or governmental units who have a commitment to the purpose set forth in this Code of Regulations.
IV	Section 2	Delete this section as it is allowed in the previous one.

Summary of Proposed Changes

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- IV Section 4 Delete this section as it is allowed in the previous one.
- V Rename this article from "Commission Membership" to "Board of Directors"
- V Section 1 Eliminate the Rowan County residency requirement for board membership. It would be desirable to include persons live or work in Rowan County.

Expand the size of the board by up to five persons to allow for representation from funding partners other than governmental units (Article IV, Section 1). Since we are now receive a significant portion of our funding form the private sector, it would advantageous to recruit individuals who may be able to forward our strategic interests.
- V Section 1 e This gives the ex-officio members voting privileges. The designation ex-officio is someone appointed by virtue of a position they hold and they should not be discriminated against for that reason.
- V Section 3 This clarifies that serving any part of a board term is considered a full term.
- V Section 6 This is a new section requiring a board members to sign statements of confidentiality and disclosure of conflicts of interest. Letters of Confidentiality and Disclosure of Conflict of Interest. Each member of the Board of Directors shall sign a letter of confidentiality and disclosure of conflict of interest statement and deliver it to the President of the corporation before serving such Director's term and annually thereafter.
- VI Section 2 This changes the timing of the election of officers to coincide with the election of directors on a calendar year basis. Officers shall be elected by a majority of the entire Board of Directors. Elections should be held no later than November 30 of each year and new terms shall begin January 1.
- VI Section 3 This specifies that the office of Chairperson and Chairperson Elect may be held by the same individual for no more than two, one-year terms.
- VI Section 5 This clarifies the role of management. Also throughout the document the old term "Executive Director" was replaced with the new title "President". It also referenced a "Personnel Committee" which does not exist but that is provided for in a new Article VIII.

Management: The Board of Directors shall appoint a President who will manage the daily activities of the Corporation and serve at their discretion. The President shall participate in and coordinate all Task Force or Committee functions and shall see that the objectives of the Corporation are completed on schedule. The President shall be responsible for all personnel matters and working with the Treasurer to develop an annual budget. The President shall inform the Board of Directors and Executive Committee of all activities. The President shall carry out any other functions necessary to the performance of the position, or as assigned by the Board of Directors or Executive Committee.
- VI Section 6 This is a function of management and should not be included in the bylaws.

Rowan EDC Constitution & By-Laws

Summary of Proposed Changes

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VI	Section 7	This is a function of management and should not be included in the bylaws. The annual budget will set restrictions on total compensation paid to employees.
VI	Section 8	This is a function of management and should not be included in the bylaws.
VII	Section 1	This replaces the term "Chairman" with "Chairperson" and simplifies the delineation of the duties of the office. The Chairperson shall call and preside at all meetings of the Board of Directors and may attend Committee meetings and other general meeting, when possible; with assistance from the President, serve as spokesperson of the Corporation; make appointments to committees with the exception of the Nominating Committee; and other duties as are necessary to the office of Chairperson.
VII	Section 4	This simplifies the wording regarding the duties of the Treasurer. The Treasurer shall cause to be prepared all financial reports, see that financial records are maintained and report on the financial condition of the Corporation to the Board of Directors on a monthly basis.
VII	Section 6	Delete this section as it is does not pertain to the Officers but to the Board of Directors as a whole.
VIII	Section 1	This section describes operating procedures and is a subject not typically found in bylaws. This is eliminated and replaced with the new section below describing committee operations:

Article VIII. Committees

Section 1 – Description - There shall be Committees tasked with specific responsibilities necessary to implement the goals and needs of the EDC. Each Committee shall be comprised of a minimum of three individuals, with at least one Committee member who is also a member of the Board of Directors.

Section 2. Committee Chairpersons - Each committee shall be chaired by a member of the Board of Directors and shall report on committee activities to the Board of Directors.

Section 3 – Board Development Committee - The Board Development Committee shall be responsible for:

- (a) Governance;
- (b) Orientation of New Board Members; and
- (c) Recruitment of New Board Members.

The Board Development Committee will submit a slate of proposed Directors and officers to the Board of Directors prior to October 31st of each year. The Board Development Committee will provide the names of those candidates to be recommended for nomination by governmental funding partners immediately following approval by the Board of Directors.

Section 5 – Executive Committee - The Executive Committee shall have the authority to make policy decisions on behalf of the entire Board of Directors when

Rowan EDC Constitution & By-Laws**Summary of Proposed Changes**

necessary. The Chairperson will preside over the Executive Committee. Other members of the Executive Committee include: (1) Vice Chairperson; (2) Immediate Past Chairperson; (3) Treasurer; (4) Secretary. The President of the Corporation will report directly to the Executive Committee.

Section 6 – Finance Committee - The Finance Committee shall be comprised of not less than three Directors appointed by the Board Chair and approved by the Board. One of the members shall be the Treasurer, who shall be the chair of the committee. The Finance Committee shall meet semi-annually or at the discretion of the Treasurer. The duties of the Finance Committee shall be to:

- (a) Oversee matters involving the fiscal well-being of the corporation, and shall include, but shall not be limited to, developing fiscal policies and processes for the corporation and monitoring the use of those policies;
- (b) Review and recommend the budget for review and final approval by the Board;
- (c) Review tax returns that the corporation is required to file;
- (d) Investigate and make recommendations to the Board on extraordinary expenditures;
- (e) Review insurance coverages as needed and,
- (f) Provide oversight to the President, Administrative Staff and the Board including, but not limited to, accounting and financial reporting practices and controls, compliance, risk management, and annual audit.

Section 7 – Other Committees - The Board of Directors may, from time to time, create other committees of the Board of Directors, and may delegate to any such committee any of the authority of the Board of Directors. Other committees shall be subject to the control and direction of the Board of Directors. Each such committee may act by a majority of its members.

Section 8 – Letters of Confidentiality and Disclosure of Conflict of Interest - Each Committee member shall sign a letter of confidentiality and disclosure of conflict of interest statement and deliver it to the President of the corporation before performing such duties and annually thereafter.

- | | | |
|------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| VIII | Section 2 | This section is deleted. These provisions are not typically found in by-laws, but rather in operating or financial procedures documents separately approved by the board. |
| IX | Section 2 | This was changed to provide greater flexibility and to correct a meeting time and date that is no longer observed. |

The regular meetings of the Board of Directors will be held monthly on dates agreed upon by the Board of Directors at such time and place as determined by the Chairperson.

Rowan EDC Constitution & By-Laws

Summary of Proposed Changes

Because of the new practice and prevalence of electronic meetings, we are adding the following language:

The Executive Committee may, in its sole discretion, determine that any meeting of the members shall not be held at any place, but may instead be held solely by means of remote communication. Participation in a meeting held by remote communication shall constitute presence in person at the meeting for all purposes, including quorum and voting. Members shall receive at least seven (7) days advance notice of the change to a remote meeting and shall be provided instructions for participation and voting for such remote meeting.

IX Section 6

New section. Because of the Open Meetings Act regulations, the following meeting notification process is specified.

Section 6 – Notification of Meetings - Notice of all meetings shall be given by regular or electronic mail not less than seven (7) days before the date of such meeting to each Directors last known address, and all such notices shall state the date, time and place of the meeting. All notices will be given in accordance with North Carolina's Open Meetings Law. The Chairperson may also announce upcoming meetings at the current Board of Directors meeting. A schedule of planned Board of Directors meetings for the calendar year will be announced each January.

X New

Exempt Activities - Notwithstanding any other provision of these Regulations, no Director, officer, employee, or representative of this Corporation shall take any actions on or carry on any activity by or on behalf of the Corporation not permitted to be taken or carried on by an organization exempt under Section 501(c)(4) of the Internal Revenue Code and its Regulations as they now exist or may hereafter be amended.

X becomes XI

Renumber Article X to Article XI- Amend the bylaws through an action of the Board of Directors provided each community is given 30 day notice for review and comment prior to any such meeting to be held for that purpose.



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SALISBURY, NC

Be an original.

Constitution and By-laws of the Rowan Economic Development Council (EDC)

(Adopted August 8, 1984). Amended November 7, 1988; July 1, 1995; and February 11, 2009.

Article I – Name

Section 1. Name – The name of the organization shall be the Rowan Economic Development Council (hereinafter referred to as the "EDC". The EDC is organized as a non-profit organization as described in Internal Revenue Code 501(c4). EDC. The incorporation date of the EDC is April 10, 1986.

Article II – Principal Office

Section 2. Location of Offices - The principal place of operation of the EDC will be located in Salisbury, NC and other such places as the EDC may require. EDCEDCEDC

Article III – Purposes

Section 1. Purposes – This corporation will have the purposes and powers as stated in its Articles of Incorporation, and whatever powers are or may be granted by the Non Profit Corporation Laws of the State of North Carolina or any successor legislation.

The purposes for which the Corporation is formed are to maximize the development and utilization of the human and economic resources of the Rowan County area in order to create or preserve jobs and development opportunities and to improve the welfare of the people of the area, and, in that regard, to:

- A. Work in conjunction with business, political, educational, and other appropriate groups and associations now located or planning to locate in Rowan County;

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- B. Aid the county, cities, and towns by attracting new industry and by encouraging the development of, or retention of, business and industry in the community or area;
- C. Promote and develop the economic, industrial, commercial and civic climate of Rowan County;
- D. Act as a liaison to assist entrepreneurs, business and industry of all types in this area in finding solutions to their problems at the local, state, and national levels;
- E. To receive and administer funds for the benefit of the Corporation, or its successor and to that end to take and hold, by bequest, devise, gift, purchase or lease, either absolutely or in trust, any property, real, personal or mixed, without limitation as to amount or value, except such limitations, if any, as may be imposed by law; and
- G. To do and perform any and all acts and things, and to have and to exercise any and all powers, as may be necessary or convenient to accomplish any or all of the foregoing purposes or as may be incidental thereto, or as may be permitted by law.

The enumeration of the foregoing purposes shall not be held to limit or restrict, in any manner, the general powers of the Corporation, and the Corporation shall be authorized to exercise and enjoy all the powers, rights and privileges granted to or conferred upon corporations of the character of the Corporation by the laws of the State of North Carolina now or hereafter in force. The Corporation reserves the right, at any time and from time to time, substantially to change its purposes in the manner now or hereafter permitted by law.

Article IV – Financial Support

Section 1. Funding Partners – Funding Partners shall consist of interested individuals, foundations, non-profit organizations, businesses or governmental units who have a commitment to the purpose set forth in this Code of Regulations.

Section 2. Failure to Provide Support – Any Funding Partner failing to support the EDC shall cede the authority provided herein until funding support is resumed.

Article V – Board of Directors

Section 1. Board Membership – The EDC Board of Directors shall be comprised of ten (15) members, and are appointed as follows:

- a. Seven (7) members shall be appointed by the Board of Commissioners of Rowan County.
- b. Two (2) members shall be appointed by the City Council of the City of Salisbury.
- c. One (1) member shall be appointed by the governing bodies of the other municipalities of Rowan County that are Funding Partners.
- d. Up to Five (5) members are appointed by the Board of Directors of the EDC from among its private and other non-profit funders.
- e. The Chairman of the Rowan County Chamber of Commerce shall be designated as an Ex-Officio member of the EDC. If such Ex-Officio member shall resign or otherwise be unable to serve, the vacancy shall be filled by the Rowan County Chamber of Commerce.

Section 2. Terms of Membership – Directors shall serve a term of three years, beginning January 1st. At the conclusion of their term, a Director term is eligible to serve another three-year term. No Director may serve more than two consecutive three-year terms. After six months of absence, former members of the Board of Directors are eligible for additional terms of service.

Section 3. Vacancy - Vacancies occurring on the Board of Directors shall be filled by appointment from the organization or entity that originally nominated the vacating director for the balance of the unexpired term of the vacant seat. Serving any part of a term is considered a full term.

Section 4. Expiration of Terms – The President shall notify the appointing authority in writing of the expiration date of the terms of the EDC Members.

Section 5. Record of Service - The President shall have available a roster of the current qualified EDC members, as well as their terms of office, attendance records and appointing entity.

Letters of Confidentiality and Disclosure of Conflict of Interest. Each member of the Board of Directors shall sign a letter of confidentiality and disclosure of conflict of interest statement and deliver it to the President of the corporation before serving such Director's term and annually thereafter.

Article VI - EDC Officers

Section 1. Officers – The Officers of the EDC shall consist of a Chairman, Vice-Chairman, Secretary and Treasurer, all of whom shall be elected from the members of the Board of Directors .

Section 2. Election of Officers – Officers shall be elected by a majority of the entire Board of Directors. Elections should be held no later than November 30 of each year and new terms shall begin January 1.

Section 3. Terms of Office – All Officers shall serve for a term of one year and shall hold office until their successors are elected and qualified. The office of Chairperson and Chairperson Elect may be held by the same individual for no more than two, one-year terms

Section 4. Officer Vacancies – Vacancies in any office, regardless of cause, may be filled by the EDC members at any regular or special meeting.

Section 5 – Management: The Board of Directors shall appoint a President who will manage the daily activities of the Corporation and serve at their discretion. The President shall participate in and coordinate all Task Force or Committee functions and shall see that the objectives of the Corporation are completed on schedule. The President shall be responsible for all personnel matters and working with the Treasurer to develop an annual budget. The President shall inform the Board of Directors and Executive Committee of all activities. The President shall carry out any other functions necessary to the performance of the position, or as assigned by the Board of Directors or Executive Committee.

Article VII Duties of the Officers

Chairperson. The Chairperson shall call and preside at all meetings of the Board of Directors and may attend Committee meetings and other general meeting, when possible; with assistance from the President, serve as spokesperson of the Corporation; make appointments to committees; and other duties as are necessary to the office of Chairperson.

Section 2. Vice-Chairperson - The duties of the Vice-Chairperson are to perform the duties of the Chairperson in his/her absence.

Section 3. Secretary - The duties of the Secretary are to verify and authenticate the records of meetings of the EDC.

Section 4. Treasurer - The Treasurer shall cause to be prepared all financial reports, see that financial records are maintained and report on the financial condition of the Corporation to the Board of Directors on a monthly basis.

Section 5. Liability - Each Member of the EDC shall be bonded or insured in an amount, which will satisfy the requirements of the granting agency or agencies and comply with the laws of the State of North Carolina.

Article VIII – Committees

Section 1 – Description - There shall be Committees tasked with specific responsibilities necessary to implement the goals and needs of the EDC. Each Committee shall be comprised of a minimum of three individuals, with at least one Committee member who is also a member of the Board of Directors.

Section 2. Committee Chairpersons - Each committee shall be chaired by a member of the Board of Directors and shall report on committee activities to the Board of Directors.

Section 3 – Board Development Committee - The Board Development Committee shall be comprised of not less than three Directors appointed by the Board Chair and approved by the Board. One of the members shall be the Chair-elect. The committee shall be responsible for:

Be an original.

- (a) Governance;
- (b) Orientation of New Board Members; and
- (c) Recruitment of New Board Members.

The Board Development Committee will submit a slate of proposed Directors and officers to the Board of Directors prior to October 31st of each year. The Board Development Committee will provide the names of those candidates to be recommended for nomination by governmental funding partners immediately following approval by the Board of Directors.

Section 5 – Executive Committee - The Executive Committee shall have the authority to make policy decisions on behalf of the entire Board of Directors when necessary. The Chairperson will preside over the Executive Committee. Other members of the Executive Committee include: (1) Vice Chairperson; (2) Immediate Past Chairperson; (3) Treasurer; (4) Secretary. The President of the Corporation will report directly to the Executive Committee.

Section 6 – Finance Committee - The Finance Committee shall be comprised of not less than three Directors appointed by the Board Chair and approved by the Board. One of the members shall be the Treasurer, who shall be the chair of the committee. The Finance Committee shall meet semi-annually or at the discretion of the Treasurer. The duties of the Finance Committee shall be to:

- (a) Oversee matters involving the fiscal well-being of the corporation, and shall include, but shall not be limited to, developing fiscal policies and processes for the corporation and monitoring the use of those policies;
- (b) Review and recommend the budget for review and final approval by the Board;
- (c) Review tax returns that the corporation is required to file;
- (d) Investigate and make recommendations to the Board on extraordinary expenditures and
- (d) Review insurance coverages as needed.

(e) Provide oversight to the President, Administrative Staff and the Board including, but not limited to, accounting and financial reporting practices and controls, compliance, risk management, and annual audit.

Section 7 – Other Committees - The Board of Directors may, from time to time, create other committees of the Board of Directors, and may delegate to any such committee any of the authority of the Board of Directors. Other committees shall be subject to the control and direction of the Board of Directors. Each such committee may act by a majority of its members.

Section 8 – Letters of Confidentiality and Disclosure of Conflict of Interest - Each Committee member shall sign a letter of confidentiality and disclosure of conflict of interest statement and deliver it to the President of the corporation before performing such duties and annually thereafter.

Article IX- Meetings

Section 1. Annual Meeting – The annual meeting of the EDC shall be held in such places as designated by the EDC. By precedent, the Annual Meeting is held at the first regularly scheduled meeting in July.

Section 2. Regular Meetings – The regular meetings of the Board of Directors will be held monthly on dates agreed upon by the Board of Directors at such time and place as determined by the Chairperson. The Executive Committee may, in its sole discretion, determine that any meeting of the members shall not be held at any place, but may instead be held solely by means of remote communication. Participation in a meeting held by remote communication shall constitute presence in person at the meeting for all purposes, including quorum and voting. Members shall receive at least seven (7) days advance notice of the change to a remote meeting and shall be provided instructions for participation and voting for such remote meeting.

Section 3. Special Meetings – Special meetings may be called by the Chairman or by any three (3) EDC Board members at any time or place, provided that notice is given in accordance with North Carolina’s Open Meetings Law.

Section 4. Quorum – A meeting quorum shall consist of a majority of voting members.

Section 5. Voting – At EDC Board of Directors meetings, each of the members shall have one vote, and all actions shall be by majority vote unless otherwise stated herein.

Section 6 – Notification of Meetings - Notice of all meetings shall be given by regular or electronic mail not less than seven (7) days before the date of such meeting to each Director’s last known address, and all such notices shall state the date, time and place of the meeting. All notices will be given in accordance with North Carolina’s Open Meetings Law. The Chairperson may also announce upcoming meetings at the current Board of Directors meeting. A schedule of planned Board of Directors meetings for the calendar year will be announced each January.

Article X – EXEMPT ACTIVITIES

Notwithstanding any other provision of these Regulations, no Director, officer, employee, or representative of this Corporation shall take any actions on or carry on any activity by or on behalf of the Corporation not permitted to be taken or carried on by an organization exempt under Section 501(c)(4) of the Internal Revenue Code and its Regulations as they now exist or may hereafter be amended.

Article XI – Adoption of By-Laws

These By-laws may be amended or repealed at any meeting of the Board of Directors called for that purpose by a vote of at least two-thirds of all Directors; provided that the proposed changes shall first have been provided to all Directors and funding partners for their review and comment, not less than thirty (30) days prior to such meeting.

These By-Laws are adopted pursuant to Chapter 158 of the North Carolina General Statutes and the said EDC derived its authority from said Chapter 158 and all things inconsistent therewith are deemed stricken and modified herein.

The foregoing bylaws of the Salisbury-Rowan Economic Development Council are hereby adopted and approved as of the date below written and shall be written immediately as provided herein.

Approved by an affirmative vote of the Mayor for the Town of Granite Quarry, this ____ day of _____, 2021.

Signed:

William Feather
Mayor, Town of Granite Quarry

___/___/___
Date

Attest:

Aubrey Smith
Town Clerk

___/___/___
Date

Agenda Item Summary

Regular Meeting

April 12, 2021

Agenda Item 17

Enacting a New Code

Summary:

Municode provided the enclosed sample ordinance adopting our recodified Code of Ordinances. It has been sent to the Town Attorney for legal review.

Municode advised that once this ordinance is adopted and sent back to them, they normally get ordinances posted online within a few days of its receipt. In the meantime, they provided a “front office” hardcopy of the recodified Code of Ordinances for public inspection.

The attached chart illustrates the legal and structural changes Municode made to the Code Ordinances. The Town Manager will give a more thorough presentation of the Ordinance recodification and subsequent follow up items to follow.

Attachments:

- Chart illustrating changes made during codification
- Ordinance 2021-05 Enacting a New Code

Action Requested:

Motion to adopt Ordinance 2021-05 Enacting a New Code.

Motion Made By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Second By:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

For:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

Against:

- Jim Costantino
- Kim Cress
- John Linker
- Doug Shelton

In case of tie:

Mayor Bill Feather

For

Against

Old Chapter #	Name of Chapter	New Chapter #	Summary of Changes
<i>Chapter 160D references were updated throughout where applicable.</i>			
Part 1	Charter	Charter	Combined 2015 amendment, inserted Charter.
1	General Provisions	1	None
2	Administration	2	<ul style="list-style-type: none"> • Municode inserted Town Charter; • Removed former (Council-Mayor) provisions that conflicted with GQ's Charter; • Corrected statute references & statutory duties; • Referenced rules of procedure (ROP) for procedural items and some committees*; • Individual boards and committees were removed (PB and ZBA to the UDO; *referred CAC, PERC, Revitalization [non-zoning committees] to ROP)
3	Cable Television Services	N/A	Deleted due to law changes
4	Flood Damage Prevention	N/A	Deleted b/c was already included in UDO
5	Animals	4	Changes were made for clarification and readability. Changed wording of 4-55 to reflect when Town gave authority of County to operate within Town for animal control.
6	Buildings and Building Regulations	6	Updated some language to reflect Council-Manager form of government.
7	Businesses	8	Board approved ordinance to remove full chapter in 2020; Municode removed all of chapter content but kept chapter title and moved peddler information here.
8	Elections	N/A	Deleted b/c included in charter
9	Environment	10	Updated some language to reflect Council-Manager form of government.
10	Fire Prevention and Protection	12	Added 6-3 and 6-5 from building inspection here where they were more appropriate.
11	Law Enforcement	14	Updated some language to reflect Council-Manager form of government. Law updates were made to youth protection ordinance (moved here from offenses and misc. chapter). Editor's note added about JPA.
12	Offenses and Misc.	16	Recodified Chapter # (now 16)
13	Personnel	N/A	Was never amended after 2007 charter changed to Council-Manager. Personnel Policy is separate, adopted by Resolution instead of Ordinance.
14	Solid Waste Management	20	Updates were made to reflect adoption of Rowan County's Solid Waste Management Ordinance.
15	Streets and Sidewalks and Other Public Places	22	Could not verify proper establishment; Municode removed references to forester and STAC
16	Traffic and Vehicles	24	Recodified Chapter # (now 24)
17	Water and Sewer	26 Utilities (Reserved)*	A footnote was added to more accurately reflect the water and sewer service providers in Town.
ChAA	Unified Development Ordinance	Appendix A	

ORDINANCE NO. 2021-05

AN ORDINANCE ADOPTING AND ENACTING A NEW CODE FOR THE TOWN OF GRANITE QUARRY, NORTH CAROLINA; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF GRANITE QUARRY:

Section 1. The Code entitled "Code of Ordinances, Town of Granite Quarry, North Carolina," published by Municipal Code Corporation, consisting of chapters 1 through 26, each inclusive, is adopted.

Section 2. All ordinances of a general and permanent nature enacted on or before October 5, 2020, and not included in the Code or recognized and continued in force by reference therein, are repealed.

Section 3. The repeal provided for in section 2 hereof shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance that is repealed by this ordinance.

Section 4. Unless another penalty is expressly provided, every person convicted of a violation of any provision of the Code or any ordinance, rule or regulation adopted or issued in pursuance thereof shall be punished according to code Section 1-6. Each act of violation and each day upon which any such violation shall continue or occur shall constitute a separate offense. The penalty provided by this section, unless another penalty is expressly provided, shall apply to the amendment of any Code section, whether or not such penalty is reenacted in the amendatory ordinance. In addition to the penalty prescribed above, the town may pursue other remedies such as abatement of nuisances, injunctive relief and revocation of licenses or permits.

Section 5. Additions or amendments to the Code when passed in such form as to indicate the intention of the town to make the same a part of the Code shall be deemed to be incorporated in the Code, so that reference to the Code includes the additions and amendments.

Section 6. Ordinances adopted after October 5, 2020, that amend or refer to ordinances that have been codified in the Code, shall be construed as if they amend or refer to like provisions of the Code.

Section 7. This ordinance shall become effective _____.

Passed and adopted by the board this _____ day of _____, 2021.

William D. Feather, Mayor

ATTEST:

APPROVED AS TO FORM:

Aubrey Smith, Town Clerk

Carl M. Short, Town Attorney

Office of The Mayor:

Proclamation

Child Abuse Prevention Month 2021

WHEREAS, children are vital to our Town and State's future success, prosperity, and quality of life as well as being our most vulnerable assets; and

WHEREAS, all children deserve to have the safe, stable, nurturing homes and communities they need to foster their healthy growth and development; and

WHEREAS, child abuse and neglect is a community responsibility affecting both the current and future quality of life of a community; and

WHEREAS, communities that provide parents with the social support, knowledge of parenting and child development, and concrete resources they need to cope with stress and nurture their children ensure all children grow to their full potential; and

WHEREAS, effective child abuse prevention strategies succeed because of partnerships created among citizens, human service agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies, and the business community.

NOW, THEREFORE, I, William D. Feather, Mayor of the Town of Granite Quarry, on behalf of the Board of Aldermen and the citizens of Granite Quarry do hereby proclaim, **April 2021** as **Child Abuse Prevention Month** and call upon all Granite Quarry citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

ADOPTED this 12th day of April 2021.

William D. Feather, Mayor

ATTEST:

Aubrey Smith, Town Clerk

Proclamation

MUNICIPAL CLERKS WEEK MAY 2-8, 2021

Whereas: The Office of the Municipal Clerk, a time honored and vital part of local government, exists throughout the world; and

Whereas: The Office of the Municipal Clerk is the oldest among public servants; and

Whereas: The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies, and agencies of government at other levels; and

Whereas: Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

Whereas: The Municipal Clerk serves as the information center on functions of local government and community; and

Whereas: Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops, and the annual meetings of their state, provincial, county, and international professional organizations.

Whereas: It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

Therefore: I, William D. Feather, Mayor of the Town of Granite Quarry, North Carolina, do recognize the week of May 2-8, 2021 as Municipal Clerks Week, and further extend appreciation to our Municipal Clerk, Aubrey Smith, and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Proclaimed this the 12th day of April 2021.

William D. Feather, Mayor

ATTEST:

Aubrey Smith, Town Clerk

Office of The Mayor:

Proclamation

NATIONAL NURSES WEEK 2021

WHEREAS, Florence Nightingale, born in 1820, is known as the founder of modern nursing; and

WHEREAS, Clara Barton, a nurse who earned the nickname "angel in the battlefield" during the Civil War, went on to create the American Red Cross in 1881; and

WHEREAS, today, there are more than 3.9 million professionally active RNs and licensed practical nurses in the United States; and

WHEREAS, nursing is the nation's largest health care profession and one of the largest workforces in the United States; and

WHEREAS, nearly 20% of all registered nurses in the United States hold a master's degree; and

WHEREAS, there are over 160,000 registered and licensed practical nurses in North Carolina; and

WHEREAS, the first National Nurses Week in the U.S. was held Oct. 11-16, 1954, in observance of the 100th anniversary of Florence Nightingale's mission to Crimea; and

WHEREAS, National Nurses Week was designated by the White House and President Nixon in 1974, and has been recognized each year from May 6 to May 12; and

WHEREAS, nurses are on the frontlines of a world pandemic and face unprecedented times; and

WHEREAS, nurses are considered the most trustworthy of all professions in the United States.

NOW, THEREFORE, I, William D. Feather, Mayor of the Town of Granite Quarry, on behalf of the Board of Aldermen and the citizens of Granite Quarry do hereby proclaim May 6 to May 12, 2021 as **Nurses Week in Granite Quarry** and commend this observance to our citizens.

ADOPTED this 12th day of April 2021.

William D. Feather, Mayor

ATTEST:

Aubrey Smith, Town Clerk

April 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
					Good Friday – Office Closed	
4	5	6	7	8	9	10
	Planning Board 6pm			CAC 6pm		
11	12	13	14	15	16	17
	Business After Hours 5pm BoA Regular Mtg. 7pm		Centralina Executive Board Mtng 5pm	Power in Partnership Breakfast 7:30am		Fish for Fun 10am- 2pm
18	19	20	21	22	23	24
	P.E.R.C. 5pm ZBA 5:30pm	Revitalization 3:30pm	BoA Budget Wkshp 2pm	Litter Sweep 1-3pm		
25	26	27	28	29	30	
			MPO TAC 5:30pm			